



CAPITAL AND OPERATING BUDGET

FISCAL YEAR 2022-2023

ORDINANCE NO. 24-22-2445





COMMISSION – MANAGER FORM OF GOVERNMENT

LIST OF PRINCIPAL OFFICIALS

ELECTED OFFICIALS



Mayor
Sally B. Philips, EdD



Commissioner
Luis Gil



Commissioner
Walter Harris



Commissioner
Josh Liebman



Commissioner
Brian Corey

CHARTERED OFFICIALS



City Clerk
Nkenga Payne, CMC



City Manager
Shari Kamali, ICMA-CM



City Attorney
Thomas Pepe, Esq.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of South Miami
Florida**

For the Fiscal Year Beginning

October 01, 2021

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of South Miami, Florida** for its annual budget for the fiscal year beginning **October 1, 2021**. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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ACKNOWLEDGMENT

This document was prepared by a team of City staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of South Miami organization.

The following individuals are recognized for their significant contribution in the budget process:

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GUIDE FOR READERS

The Fiscal Year 2022-2023 Annual Operating and Capital Budget for the City of South Miami, Florida is intended to serve four purposes:

THE BUDGET AS A POLICY GUIDE

As a policy document, the budget serves to inform the reader about the organization and its policies. The budget includes organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as its short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the City will provide during the twelve-month period from October 1, 2022 through September 30, 2023. The Departmental budget sections provide goals, objectives and activity reports for each Department.

THE BUDGET AS A FINANCIAL PLAN

As a financial plan, the budget details the costs associated with providing municipal services and how the services are anticipated to be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is discussion of the City's accounting structure and budgetary policies. Please remember that the City of South Miami as virtually every other government has provisions for amending the budget during the budget year. This is essential as priorities change and emergencies are encountered requiring the revision of the yearly budget. This is a normal and wise practice as it is essential for the City to be able to reflect the changing priorities of its community.

THE BUDGET AS AN OPERATIONS GUIDE

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each department. In addition, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its goals and objectives, activity reports, authorized positions, budget highlights and the budgetary appropriation.

THE BUDGET AS A COMMUNICATION DEVICE

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables, and text are included in every section to consolidate the information.



The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the budget includes the Budget Message Section, which provides readers with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

HOW TO USE THIS DOCUMENT

This document is divided into 4 sections. The breakdown is listed below:

Introduction: This section is designed to give the reader a general look at South Miami and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the public and media.

Capital Improvement Program: A general description of the FY 2023 through 2027 Capital Improvement Plan along with the funding sources is found in this section.

Fund Budgets: A description of the Departments and funds can be found in this section. A summary of all Department expenditures is listed, along with a mission statement, accomplishments, objectives, key activity reports, staffing requirements and budget highlights.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.



CITY MANAGER'S BUDGET MESSAGE

July 29, 2022

Honorable Mayor Sally Philips
Commissioners Gil, Liebman, Corey and Harris
Citizens of the City of South Miami

ADOPTED CAPITAL AND OPERATING BUDGET FOR FISCAL YEAR 2022-2023



Dear Mayor, Commissioners, and Citizens:

In accordance with Article IV, Section 2 of the City Charter, I respectfully submit to you the Proposed FY 2022-23 Operating and Capital Budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023. The Proposed FY 2022-23 Budget was prepared with a reduced rate of 3.9999. The purpose of this letter is to provide the Commission with an overview of the budget for Fiscal Year 2022-23.

BUDGET PREPARATION

The adopted budget provides a continuation of the core FY 2021-22 budget as the base for the budget for FY 2022-23 and the following budget indicates existing and new funding levels and priorities.

The FY 2022-23 Budget as presented here is based on the TRIM advertised millage rate of 3.9999.

The Certification of Taxable Value for FY 2022-23 was released by the County on July 1st and was approximately 12.07% higher than the prior year.

SIGNIFICANT EVENTS THIS FISCAL YEAR

One of the primary responsibilities of any government is the effective and efficient use of public dollars. The City of South Miami took several steps towards fulfillment of that obligation.

The City reduced the property tax rates. The City Commission voted to decrease the property tax by 7% from the previous year and received a clean 2021 fiscal year audit from the City's independent accounting firm.

From solar energy to alternative transportation, the City of South Miami continued its leadership role in implementing environmentally conscientious initiatives. Solar panels were installed on the



Gibson-Bethel Community Center and Mobley Building. The panels are offsetting over twenty percent of the building's energy consumption. The City also continues to welcome the Freebee shuttle service, which provides free rides to hometown and reduces the number of cars on the streets.

Additionally, for the first-time ever, the City implemented weekly recycling, increasing from biweekly recycling, for all single-family households. The City also held its second annual free recycling event and collected 343 pounds of electronic equipment.

The City of South Miami continues several new initiatives to improve communication and keep residents better informed. In January 2021, the City launched Facebook, Instagram, and an electronic newsletter, that continues to inform residents on a bi-weekly basis. The SoMi INSIDER is the only source for exclusive stories affecting the City, its residents, and visitors. The SoMi INSIDER features breaking news and general information and continues to be a source of firsthand information for our residents alongside social media.

In 2021 and 2022, the City was able to bring events back after two years of COVID- related hiatus'. Residents and visitors alike were able to take part in Safe Streets Halloween, Santa's Parade of the Elves, and Fourth of July, among others. The City also hosted its first Feria de las Flores in Dante Fascell's newly inaugurated "Colombia Sculpture Garden". The City was grateful to host Colombian President Ivan Duque Marquez and Colombia Consul General, Pedro Valencia in order to provide them with keys to the City during the unveiling of four additional donated sculptures from Colombian Artists.

The City amended its Code to update the provisions regarding the use of bird-safe design for new construction, in addition to adopting regulations on use of gas-powered leaf blowers in the City.

The City has applied and is working with Miami Dade County for annexation of 115 acres of land (252 residential parcels) on the Southwest City's boundary. Additionally, the City has hired a consultant to complete a Hometown Planning study and to review all the commercial zoning districts.

Parking also underwent some changes this year. Most notably, the City successfully purchased the rights to control the parking operations and all parking revenue at the South Miami Municipal Parking Garage. The parking garage has undergone and will continue to undergo several improvements including lighting, striping, painting, and pressure cleaning. The elimination of single meter heads and installation of pay-by-phone signage throughout the City where patrons can pay by location rather than space number. There was also the addition of approximately 75 new paid parking spaces.

The City has been working and was successful on achieving "class 6" designation in the FEMA Community Rating System and reducing the Flood Insurance cost for our residents by 20%.



The City successfully negotiated Collective Bargaining Agreements for three-year terms with the Fraternal Order of Police (FOP) and with the American Federation of State, County, and Municipal Employees (AFSCME). Additionally, the City funded a Marshall Williamson scholarship program for \$12,000.

The City made progress or completed several park changes and improvements:

- Renaming of Dison Park to “Veterans Park”
- Improving the City’s Dog Park with dog friendly artificial turf and rubber mulch tree rings
- Improving the South Miami Park with installation of new playground and fitness structures, new swings, safer playground surfaces, new trees, and easier public access
- Construction of the new pedestrian trail at Fuchs Park
- Creating, design, and construction of the new park, Paseo Park, located at SW 50th Street and SW 63rd Avenue
- Phase II design of a new community building at Dante Fascell Park
- Robert Welsh Park design and construction
- Designing of restrooms and concession stand at South Miami Park
- Designing and construction of safety and security blue lights for Marshall Williamson Park

The City continued to aggressively pursue ambitious capital improvements such as:

- Citywide traffic study and traffic calming measures
- Many roadway resurfacing and drainage improvements
- Installation of new sidewalks along Manor Lane
- Demolition of structure and design of the new Police Station and Emergency Operation Headquarters
- Design of Pedestrian Bridge over US-1
- Alleyway improvement behind 62nd Avenue from 64 Street to 68 Street
- Several beautification projects, including 84th Street median Improvements and new benches for Hometown
- Construction of new water main services to 106 homes

The City will continue to take advantage of available grants and funding for the improvement and beautification of South Miami. We received the first half of funding provided by the American Rescue Plan Act and staff put together a tentative plan, approved by the Mayor and Commission, regarding the use of almost six-million dollars the City is set to receive. Additionally, The City was awarded a grant for \$787,500 from the Florida Department of Transportation to support the Sunset Drive Beautification Project and an additional \$50,000 for the playground at Vice Mayor Bob Welsh Park.

The South Florida Business Journal published an article naming the City of South Miami as one of the 25 best South Florida neighborhoods in 2021 and we strive to maintain that reputation for



years to come.

RESPONDING TO THE GOVERNING BODY GOALS

The budget as presented provides the same level of excellent services to all residents, businesses, and visitors of the City of South Miami, while it is maintaining a reduced millage rate, of 3.9999. The City's proposed budget was prepared with the intent to meet the City commissions goals as set at the October 2018 Strategic Planning Session.

The City Commission established six strategic goals that guide the City's activities, including preparation of the annual operating budget. The financial decisions included in the annual budget and Capital Improvement Program (CIP) for the services provided by the City are intended to address the goals established by the City Commission.

Goal #1: City Services – Ensure that city services assist in creating a superior quality of life and a safe environment where people desire to live, work, and play.

Goal #2: Fiscal Responsibility – Provide exceptional value for community-provided resources and strive for long-term financial balance in the City's operational and capital activities.

Goal #3: Economic Development – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies, and residential) to enhance the city's diverse economic base.

Goal #4: Reinvestment – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the City's reputation as a safe and friendly community.

Goal #5: South Miami Downtown Improvement– Partner in the continued development of a premier destination point – “South Miami Downtown” – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).

Goal #6: Sense of Community – Celebrate South Miami's heritage and history to enhance the sense of community, pride, and quality of life for residents.

The proposed budget continues the City's commitment to these strategic goals by allocating available resources to the activities necessary to achieve these goals.

GENERAL FUND REVENUES

Revenues in all municipalities typically increase and, at times, decrease, depending, upon their respective sources, the impact of various sectors of the economy, and the Legislature's changing



philosophies on those sources. The City's most significant revenue, ad valorem or property taxes, is also typically the revenue with the most significant change from year to year. For the upcoming fiscal year, considering the tax valuations are from 2021 and the reduction of the millage, the City's ad valorem revenues have seen an increase. The City's ad valorem revenues in this upcoming fiscal year will account for approximately 42.3% of the City's yearly operating revenues. Therefore, as the ad valorem revenues change, so do the City's operating revenues. The City's ad valorem revenues for the past few years have increased slightly which reflected the positive economic times, however, future development projects have stalled, creating minimal New Construction values. Lack of development could have a negative effect on the City's taxable assessed values and in turn, the City's ad valorem future revenues.

THE SAVE OUR HOMES EFFECT

As stated earlier, the FY 2022-23 certified property tax roll for the City of South Miami reflects an approximate 12.07% increase in City-wide taxable values from the previous fiscal year. By default, this percentage is an "average" and, individual properties may experience more or less change in value from this average. In the case of long-time homesteaded properties, they may have a greater amount of increase in value due to the effects of Save Our Homes.

In 1992, Florida voters approved Constitutional Amendment 10, which meant to shield homeowners from runaway increases in their property taxes as a result of the booming real estate prices. Save Our Homes (SOH) limits annual increases in the assessed value of a home to 3% or the Consumer Price Index, whichever is lower. This limitation is known as the Save our Homes cap. As a result, long-time homesteaded property owners benefited from years of increasing home values by paying less property tax than a similar non-homesteaded property owner due to the SOH limits on increases in assessed values. Thus, many homesteaded property owners have had the benefit of artificially low tax levies.

DOUBLE HOMESTEAD EXEMPTION

On January 29, 2008, electors in Florida voted for a new property tax reform amendment. Previously, homeowners could receive a \$25,000 exemption on their primary residences, which meant the homeowners didn't pay property taxes on the first \$25,000 of the just appraised value of their properties. The new amendment increased the exemption as follows: homeowners can receive an additional \$25,000 homestead exemption for the value of homesteads above \$50,000. The new exemption has had a vast impact on ad valorem revenues statewide, as it essentially doubles the previous amount of non-taxable property value. Consequently, those revenues are no longer available.

MILLAGE CAP ESTABLISHED

The millage rate (South Miami's share) is typically approximately 22 percent of the total yearly tax



bill. In other words, of every dollar spent on taxes in South Miami, generally 22 cents go to its City Government.

The Property Appraiser will mail required tax notices to all property owners in August, using proposed tax rates adopted by all taxing authorities in Miami-Dade County. Therefore, the millage rate of 3.9999 set at the July 19th City Commission meeting will be used in the notice it will also be the millage rate used to calculate South Miami property taxes unless changed by the City Commission prior to or during its final budget meeting in September.

OTHER REVENUES

In April of 2022, the City purchased the parking operations of the South Miami Municipal Parking Garage, which allowed the City to increase the on street hourly parking fee. This increase significantly contributes to lowering the millage rate was made possible for the upcoming fiscal year.

SPECIAL REVENUE FUNDS

The Special Revenue Fund budget reflects the restricted monies collected by the City for certain fees and various local option gas taxes received from the State of Florida that must be used for prescribed purposes.

CAPITAL PROJECTS FUND

This fund supports the major Capital Improvement Projects (CIP). Funds from various sources are aligned with the specific projects found in the CIP. The CIP fund is for projects involving expenditures expected to extend longer than one year, and to go over a specified cost threshold to filter out normal operating expenses.

CARRYOVER AND RESERVES

Carryover is the balance of estimated unreserved fund balance remaining at year-end that is carried forward into the new fiscal year and available for appropriation by the Commission. From an accounting point of view, carryover is a balance sheet item and is not included in a typical profit and loss statement. In governmental budgets, carryover is included as part of the budget. Having sufficient cash carryover is critical to a municipality because it provides the necessary cash flow before property taxes are collected and received beginning in November of each year.

EMERGENCY RESERVE FUNDS

The Government Finance Officers Association (GFOA) issued a Case Study, providing a general recommended fund balance for two specific categories: Budget Uncertainty Reserve and



Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

When the City's Comprehensive Financial Report was issued for FY 1994-95, the Auditors recommended the creation of a Contingency Reserves Fund to be initially funded from the cash carryover balance in the General Fund. On July 29, 2008, the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the operating budget. However, prior to FY 2012, when approximately \$1.75 million was set aside, the City did not have an actual fund established or funded. In 2014, the City Commission responded and created and funded the first true Emergency Fund of 10% of the operating budget and therefore the Emergency Reserve Fund went from \$1.7 million to \$4.4 million in FY 2014 -2015. The City plans to continue maintaining the GFOA's recommended 25% of the City's annual budget amount and exceed it, for a total of \$6,292,780 on September 30, 2022.

The Emergency Reserve Funds along with the City's general fund unreserved and unassigned fund balance represents a healthy reserve level for a City our size, however, to the potential of damaging storms and negative economic outlook, it is wise to continue to increase these balances.

CHANGES IN THE CITY WORKFORCE AND TOTAL PAYROLL

Effective October 1, 2016, and each year thereafter, eligible employees shall receive a cost-of-living adjustment (COLA), based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. In FY 2022-23, employees, including Police Officers and Sergeants, are eligible to receive the COLA on October 1st. The Consumer Price Index- *All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area*, applicable to this current year is:

(Annual Average CPI 2021) October 1, 2022 – September 30, 2023 = 4.4%.

SUMMARY OF FINANCIAL ISSUES AHEAD

Most U.S. economists agree that the U.S. is likely to have in store for a recession next year. The U.S. consumer price for All Urban Consumers surged to 8.6% over the year ending May 2022, the largest 12-month increase since the period ending December 1981. That means that the Federal Reserve's efforts to slow down the economy over the past few months through two different interest rate hikes have yet to bear a measurable effect on inflation.



The U.S. Energy Information Administration (EIA) expects a variety of U.S. energy prices to remain historically high through 2023, including oil, natural gas, coal, and electricity, according to the administration's June 2022 Short-Term Energy Outlook (STEO).

In fiscal year 2021-2022, the City of South Miami Administration focused on reducing operational expenses in an effort to meet the reduction of the forecasted revenues for FY 2021 due to the COVID-19 pandemic, without increasing the millage rate and/or eliminating or reducing the current level of service provided by the City to South Miami residents. The City Administration currently forecasts, as of July 1, 2022, a 7% overall revenue increase from the adopted FY 2022 forecasted revenues for FY 2023 as Florida revenues are trending upward. The administration is maintaining a conservative approach to revenue increases and keeping operating expenses in line with these revenue increase.

CONCLUSION

Despite the challenges, we encountered in balancing the needs for services against the desire of property owners to reduce the tax rate, we continued to maintain the reserves for our various critical financial responsibilities.

These continue to be unpredictable times that require careful and clear leadership and extraordinary courage. We thank the Mayor and City Commission for having those qualities, as we believe they have been reflected in this proposed budget. We are grateful for your continued contributions to the budget development process. The confidence you hold in your staff makes it possible for us to provide the results our community deserves and expects. By working together, we have once again been able to craft a budget that addresses the priorities you have created for our community.

CLOSING

I wish to thank the Mayor and Commissioners for providing direction on a preferred future for the City of South Miami. I also wish to thank the entire staff for their professionalism and dedication. Finally, I would like to thank the excellent Budget and Finance Committee for the time, which they have volunteered to help evaluate FY 2022-23 proposed budget, and their valuable input, which is reflected in this budget.

Sincerely,

Shari Kamali, ICMA-CM
City Manager



FY 2021-2022 CITYWIDE ACCOMPLISHMENTS

This year we offer a list of accomplishments by the City Administration and the Commission as follows:

POLICE DEPARTMENT ACCOMPLISHMENTS

The Police Department has continued to develop and participate in community outreach programs. These programs are developed to foster trust and form a personal bond with our community, citizens and business owners. We believe that direct relationship has helped in creating a reduction in crime rates and has created a foundation and bond with the community that is seldom seen in other communities as diverse as ours. The Police Department continues its commitment to 21st Century Policing concepts which focus on community relationships, transparency, and a cooperation with the community it serves.



Since 2013 crime has shown a downward trend in the City of South Miami and that trend continues with current estimated numbers and forecasts. The transition to NIBRS (National Incident-Based Reporting System) reporting is expected to show an increase in crime compared with the previous national reporting system UCR (Uniform Crime Reporting). NIBRS records crime differently and will separate crimes from one actual event and report separate crime incidents.



The PAL program continues its football program within the South Miami Grey Ghost football system. The program has also initiated a baseball and softball program. All funding for this program is provided by the Federal Forfeiture fund, which gains assets from criminals in which our Officers participate in the apprehension and securing of illegal goods & cash. Therefore, the PAL program directly benefits the South Miami community without direct expenditure of the taxpayers' funds.

The Department is looking to upgrade and increase its relationship with AXON to provide in-car video recording systems for all Uniform Patrol vehicles in its fleet. This system will record events outside of the vehicle as well as in the prisoner transport area of the vehicle and works with our current AXON body cam system. This should provide more transparency to the public we serve. Unfortunately, the Police Department may be eliminating its current drone program due to current legislation from the State of Florida.

Police Department leadership members have attended several advanced executive trainings like Command Officer Development Course, Senior Officer Course and Police Executive training. This training provides education in current Police management skills. We believe our Police can always benefit from training and refresher courses.



The Department conducted active shooter training and practice situations at area schools, area hospitals, businesses, and City properties. This training program ensures that our Police are fully aware of situations that may occur at a moment's notice in areas and facilities that are not typical training locations. The Department continued to utilize online training systems to provide the latest in emerging trends. It is anticipated that by the end of the FY 2023 Fiscal budget all patrol officers will have completed Crisis Intervention Training (CIT)- this was delayed because of COVID, which provides officers with the tools needed to assist people in distress.

Additionally, the Department continued the COMPSTAT program, which is designed to maintain accountability of personnel management and crime trends by tracking essential data from the Police Department.

FINANCE DEPARTMENT ACCOMPLISHMENTS

The Finance department continued producing and posting online, before every second regular Commission meeting of the month, the City's monthly finance report. The Monthly financial reports are critical to keeping control and analyzing on a continuous basis the City's financial position.

The Finance staff also assisted the City Manager in the preparation of a balanced FY 2022 Annual Operating and Capital Budget, a massive work effort on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 11 years.



Additionally, the department continued to produce the Annual Comprehensive Financial Report with auditors issuing no findings, for which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 11 years. The Popular Annual Financial Report (PAFR) was also produced and posted online. The PAFR's main purpose is to provide non-financial readers the opportunity to understand and be a part of the City's finances, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 11 years.

INFORMATION TECHNOLOGY DIVISION (ITD) ACCOMPLISHMENTS

The Information Technology Division continued to improve the City's SharePoint site to better help the City's staff access all the City's files from anywhere where there is an internet connection, while also minimizing the amount of data stored on the City's servers. ITD also completed the deployment of the new Fortinet Firewall for the Police site to adhere to CJIS compliance. A new firewall was also installed at the City of South Miami Parking Garage and connected the Parking Garage to the City's network. Other ITD accomplishments also include updating the TRAKit System to the latest version available, providing Wi-Fi to the Mobley Building



for Police, obtaining internet connection at Marshall Williamson Park for the connection of the security cameras and panic button, and installing and implementing the Velo box, which provides the City with internet redundancy.

PROCUREMENT DIVISION ACCOMPLISHMENTS

Procurement received re-accreditation to the National Institute for Government Purchasing, NIGP through 2025. The accreditation process enables the agency to demonstrate excellence in public procurement through the accomplishment of rigorous standards and best practices. While there are over 3000 NIGP members, the division is one of 149 agencies that have received accreditation.

Procurement continues to expand solicitations received by electronic on-line submittals through the DemandStar Electronic Bid System (E-Bidding). DemandStar is an on-line subscriber service that connects business with government. The DemandStar platform provides an instant way of connecting with more suppliers, post and receive bid responses electronically and manages quotes and solicitations. Another benefit to E-Bidding is the elimination of multiple paper copies of each submittal received. In addition to receiving on-line submittals, in-person Pre-bid meetings and Bid Openings have been eliminated and are scheduled virtually. This provides interested parties to easily participate and provides for greater public access in the solicitation process

Procurement conducted a “How to Do Business With the City” virtual event for the business community and public at large. The intention of the event was to provide information and instructions to interested parties on how the City manages the procurement process.

Successfully issued and completed 28 competitive Bids for goods and services, Requests for Proposals (RFP’s) and Quotes without incurring a single bid protest. In addition, Procurement issued 150 Purchase Orders in support of required goods and/or services for City operations.

Procurement continues to promote the “Notify Me” feature appearing on the City’s website. This feature sends email alerts to subscribers when formal solicitations are posted on the City’s website. In addition to the City’s website, formal solicitations are posted on Demand Star, a subscriber service that connects business and government. The intention is to provide high quality services to City Departments and maximum benefits to the taxpayers of the City by ensuring maximum participation to the City’s formal solicitations.

PLANNING AND ZONING DEPARTMENT ACCOMPLISHMENTS

The Planning and Zoning Department continued work that led to an improvement in the City’s score in the Community Rating System program which will result in significant savings for property owners on their insurance premiums.



The Department also oversaw a study of a proposed annexation and surveyed voters in the area to gauge support.

Zoning applications were evaluated and processed for several major redevelopment projects, including the Kimco Shopping Center at the southeast corner of U.S. 1 and SW 62nd Avenue, a skilled nursing facility on SW 61st Avenue, and the Miami-Dade County-owned affordable housing development on SW 68th Street (SoMi Parc). SoMi Parc was also submitted to the Environmental Review and Preservation Board for approval and is scheduled to break ground in 2022.

The Department also prepared several significant amendments to the Land Development Code, including:

- Updated the provisions for residential care facilities to make them consistent with state regulations and industry terminology.
- Updated the requirements for membership on the Historic Preservation Board and created a provision that allows the HPB to consider an economic hardship when reviewing Certificate of Appropriateness applications. Both changes were needed to maintain compliance with Miami-Dade County requirements.
- Updated the provisions for home-based businesses in accordance with a recently adopted state law.
- Created provisions for adult entertainment uses.
- Revised the regulations for Impervious coverage.
- Created provisions addressing conflicts between the LDC and Miami Dade County Rapid Transit Zone

Planning & Zoning Department also prepared an update to the Comprehensive Plan to create a Property Rights Element in accordance with a new state law and initiated studies of the Hometown District Overlay and the commercial zoning districts to propose changes that will make them compatible with the community's vision and the economy.

PERSONNEL DIVISION

The Personnel Division navigated payroll changes prompted by updated collective bargaining agreements and accommodated staff requests for leave and FMLA associated with the COVID-19 pandemic. The Personnel Division continues to utilize the employment portal, which has streamlined the process for posting and filling open positions, including volunteer positions for summer programs with the City and has continued to update job descriptions and review salaries in order to keep the City competitive.

The Personnel Division successfully negotiated all the City and employee insurance coverages including health, vision, dental, life and long-term disability, as well as all lines of general liability insurance.



After two-years without any Wellness Fairs due to COVID-19, the Personnel Division hosted a very successful Mental Wellness Day during mental health awareness month, where staff were able to meet with professionals in the field of mental health. The Personnel Division continued to provide several wellness initiatives and competitions aimed at engaging employees and motivating them to monitor and improve both their physical and mental health as well as providing resources for confidential employee assistance. The Personnel Division also continued to monitor and revise the City’s Return-to-Work guidelines in compliance with CDC, OSHA, State, and Local health and safety guidelines to ensure the safety of both employees and residents alike. Additionally, The Personnel Division ensures the City participates and fully complies with the Florida Drug Free Workplace Program, which ultimately aides in the reduction of insurance costs.

The Personnel Division creates and distributes a monthly employee newsletter that aids in allowing for widespread communication as well as boosting employee morale and continues to review and update the Employee Policy and Procedures Manual as needed by state and federal mandates.

PUBLIC WORKS AND ENGINEERING DEPARTMENT ACCOMPLISHMENTS

ENGINEERING AND CONSTRUCTION DIVISION

Grants

Public Works coordinated with the City Manager’s office and provided technical support for the application of several grants.

NPDES Permit & Annual Reporting

To ensure proper protection of our surface waters from inappropriate storm water discharge staff compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection.



Stormwater System Cleaning

Public Works continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout the City with truck mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents flooding by maintaining the catch basin or drain cover free of debris, thus able to absorb the maximum capacity of stormwater from a storm event.

TRAFFIC CALMING

Citywide Comprehensive Traffic Study

A Citywide Traffic Calming Master Plan was completed to evaluate the local speed, volume, crash occurrence, and overall traffic patterns to determine locations within the City where traffic calming measures may be implemented to improve the City's resident quality of life and negative impacts of motor vehicles. Due to the impact of COVID-19 the study was delayed until school resumed as the process also requires public involvement. The Citywide Traffic Calming Master Plan incorporating traffic calming measures for roadway segments that met the threshold values established for the City of South Miami in agreement with Miami-Dade County's Department of Transportation and Public Works (DTPW).

As a result of this analysis, five (5) locations were proposed with traffic calming devices as follows:

- SW 59th Avenue, North of SW 76th Street
- SW 59th Avenue, South of SW 76th Street
- SW 60th Place, South of SW 42nd Street
- SW 64th Place, North of SW 58th Terrace
- SW 78th Street, West of SW 62nd Avenue

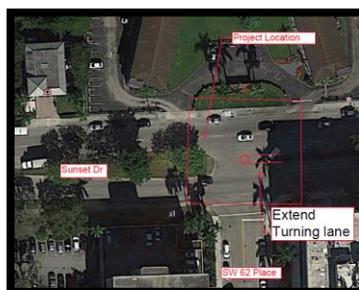
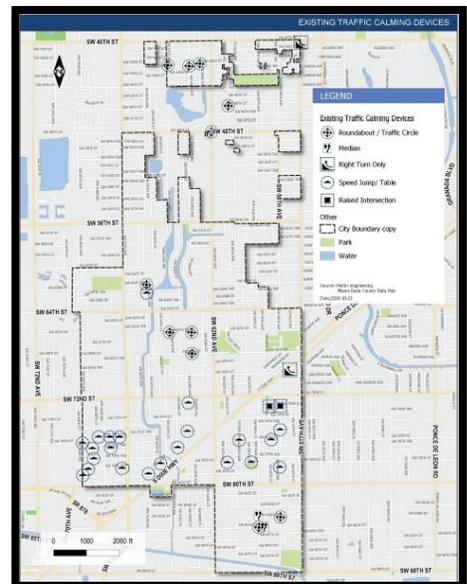
And three traffic circles as follows:

- SW 76th Street and SW 61st Avenue
- SW 77th Terrace and SW 58th Avenue
- SW 58th Avenue and SW 82nd Street

The projects are anticipated to be implemented in FY23.

Sunset Drive & SW 62nd Extension of Right Turn Lane

A Consultant is working to develop a design and prepare necessary construction drawings to extend the existing Right turn Median at SW 72nd Street and SW 62nd Place to force right turn only movements only for northbound vehicles on SW 62nd Place.



DRAINAGE IMPROVEMENTS

Drainage Improvements at SW 62nd Place between SW 58th Street and SW 60th Street



Completed the construction of drainage improvements at SW 62nd Place between SW 58th Street and SW 60th Street. The drainage improvements consisted of installation of new drainage system with interconnected exfiltration trench, manholes, pipe culvert, inlets, limerock base, excavation, curb and gutter, concrete driveways, re-grading existing swales, asphalt pavement overlay, pavement markings, RPM's and new performance sod.

Drainage Improvements at SW 61st Avenue between SW 74th Street and SW 76th Street

Completed the construction of drainage improvements at SW 61st Avenue between SW 74th Street and SW 76th Street. The drainage improvements consisted of providing new conveyance system for stormwater runoff consisting of curb and gutter and/or valley gutter, tree removal, milling and paving, concrete sidewalk, re-grading existing swales, relocating existing Fire Hydrant, thermoplastic pavement markings and cleaning existing inlets.



Drainage Improvements at SW 59th Avenue between SW 64th Street and SW 66th Street

A flooding request was received from the residents and is being evaluated for design. Once design is finalized the construction is anticipated to follow in the last quarter of FY22 on this drainage improvement project.



ROADWAY INFRASTRUCTURE IMPROVEMENT PROJECTS

Sidewalk Repairs:

An extensive inspection of sidewalks was conducted to identify cracks or broken sidewalks. Repair and replacements were completed to remove tripping hazards along sidewalks throughout the City.



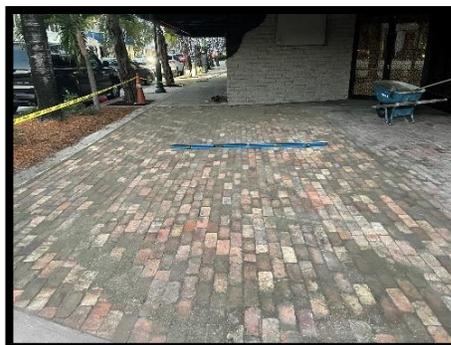
Citywide Striping:

Striping of faded and/or worn away areas was performed throughout the City to upgrade and improve visibility and safety. Striping improvements were completed along Commerce Lane.



Brick Repairs Sunset Drive & Dorn Avenue

The City worked with the business district to improve pedestrian access and safety. Existing decorative bricks found to be uneven and missing were replaced and adjusted.



Road Resurfacing and Reconstruction

Pursuant to the Citywide Road Resurfacing Master plan, these projects are based on an annual analysis performed by the City.

Road resurfacing was performed at the following locations:

- Road Resurfacing - SW 65 AVE from SW 61 TER to 61 ST
- Road Resurfacing - SW 60 ST from SW 67 AVE to 65 AVE
- Road Resurfacing - SW 58 TER from SW 65 AVE to 64 AVE
- Road Resurfacing - SW 51 TER from SW 65 AVE to 67 AVE
- Road Resurfacing - SW 65 AVE from SW 53 TER Top 52 TER
- Road Resurfacing - SW 64 AVE from SW 44 ST to 42 TER
- Road Resurfacing - SW 59 CT from SW 76 ST to 78 ST
- Road Resurfacing - SW 77 TER from SW 67 AVE to 69 AVE
- Road Resurfacing - SW 68 AVE from SW 77 TER to 78 TER
- Road Resurfacing - SW 69 AVE from SW 64 ST to End Cul-de-Sac
- Road Resurfacing- SW 67 CT from SW 62 TER to 64 ST



MISCELLANEOUS PROJECTS



Water and Sanitary Sewer Master Plan

Completed the construction for the water main extensions and installation of new water meter services as recommended in the City of South Miami Sanitary Sewer Master Plan dated November 7, 2016. The City also received an extension from 90 days to 5 years for the Residents to connect from the Environmental Quality Control Board (EQCB).

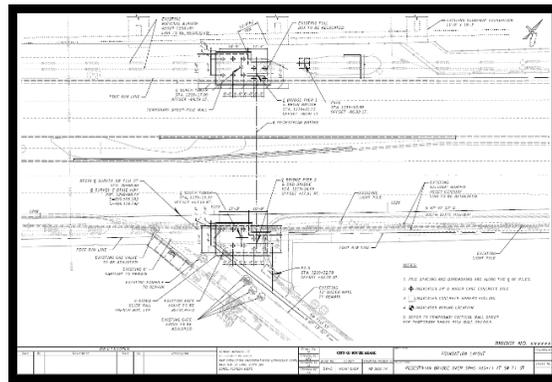
Citywide Directional Street Signs Replacement

Continued to provide maintenance and replacement when damaged to the City of South Miami new blue street name signs, post and City Logo.



Pedestrian Bridge Study Over US-1 and SW 71st Street

A Feasibility study was completed and after several meetings with the Miami-Dade County Department of Transportation and Public Works (MDC-DTPW) Transit Division and the Florida Department of Transportation District 6 it was concluded the preferred alternative based primarily upon the findings of the pedestrian study is located at the intersection of US-1 and SW 71st Street. A grant application was submitted to FDOT and a Consultant was awarded a contract to finalize the design and develop construction drawings and specifications. The project is currently at a 30% design phase. This Project will achieve a safe, elevated route for non-drivers to travel between the Northwest and Southeast sides of US-1, thus providing greater connectivity and promoting pedestrian safety.



SW 84th Street Median Improvement between SW 57th to SW 62nd Avenue

The median along SW 84th Street between SW 57th Avenue and SW 59th Avenue contains invasive bottle brush trees that are not consistent with existing Poinciana trees. A design was completed, and construction will start to provide a landscape theme to replace the bottle brush with Poinciana trees and groundcover under the existing Poinciana trees.



Art in the Park – Colombian Sculptures

Completed the installation of three (3) sculptures at Dante Fascell Park which included the installation, permitting and construction of concrete footers and placement of the sculptures on the footers. Two of the sculptures are from the Renovart Galler in Medellin, Colombia and one from the Colombian Consulate in Miami.



City Gateway Monument Welcome Sign

An entry Gateway Sign was installed at Dante Fascell Park. The scope included the structural construction of the footing, sign wall, electrical installation for lighting, irrigation, landscape and any applicable restoration of the area.



Bethel Gibson Community Center Roof Coating & Solar Panels

The City awarded a contract to coat the roof and install Solar Panels at Bethel Gibson Community Center. The contractor obtained the permit through the City Building Department and by coating the roof now the City was able to coordinate the solar installation and twenty (20) years manufacturing warranty on labor and materials which aligns nicely with the twenty-five (25) year power production guarantee associated with the solar panels. The existing roof was approximately over 17 years old and was experiencing damage due to numerous leaks and the roof was deteriorating daily. The solar system will provide savings of the annual energy consumption which will result in an annual cost savings to the City.



Mobley Building Solar Panels

Completed the Solar system installation at the roof top of the Mobley Building. The system was installed over a new roof at this facility which has a ten (10) year warranty. The solar system will provide savings of the annual energy consumption which will result in an annual cost savings to the City.

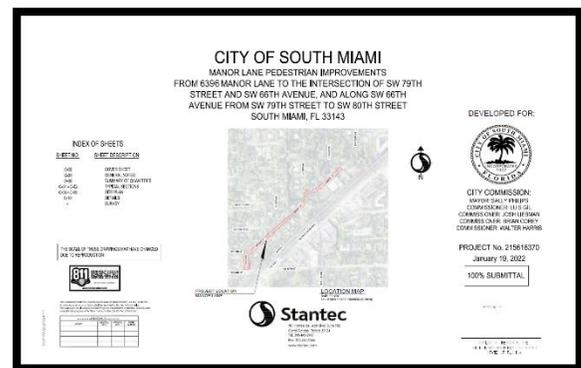


Underline Bicycle Path Beautification

The City is coordinating with Miami-Dade County Department of Transportation & Public Works to provide City furniture such as water fountains within the City limits in order to provide a walkable and bikeable corridor that will improve connectivity between surrounding areas. Phase 3 of The Underline is a 7-mile segment that connects SW 19th Avenue to Dadeland South Metrorail Station. Currently, Phase 3 is in the Miami-Dade County procurement process.

Manor Lane Roadway and Sidewalk

The City anticipates completion of a new sidewalk along the south east side of Manor Lane from 6396 Manor Lane to the Intersection of SW 79th Street and SW 66th Avenue except for the section over the existing culvert, and along SW 66th Avenue from SW 79th Street to SW 80th Street.



Downtown Improvements Sunset Drive from US-1 to SW 57th Avenue



A Consultant is working to develop a design and prepare necessary construction drawings to provide shade trees and improve the landscape within the limits of the project as well as provide minor traffic operational improvements. The project was halted in an effort to implement a complete street design. A truck and parking study were completed but the businesses did not approve the parking study. The irrigation and electrical improvements were also incorporated into the project and the City is looking to incorporate the root barrier system and lighting improvements to the design; however, the design is moving forward without the parking and truck modifications.

Downtown Furniture

The City will replace the existing benches, trash cans and miscellaneous furniture to provide a standard theme in the Downtown area.



Alleyway Paving Behind SW 62nd Avenue from SW 64th to SW 68th Street

This project will improve the existing conditions of the alleyway behind SW 62nd Avenue between SW 64th Street and SW 68th Street. The scope of the project will consist of reconstruction of the alleyway to provide an eleven (11) feet of asphalt one way north bound direction and seven (7) foot wide swales on each side, west and east. Swales will consist of sod with a centerline lower than the edge of pavement to receive stormwater runoff.



New Police Headquarters and Emergency Operation Center

The City awarded the second phase to develop a schematic design and design development for a new Police Department Headquarters and Emergency Operations Center to be located at the City’s Old Inspection Site, 5890 SW 69th Street.



BUILDING MAINTENANCE

Parks Facilities Improvements

Building Maintenance made several improvements in Parks Facilities including installation of new exterior lighting at the Gibson- Bethel Community Center, installation of flagpole at Veterans Park, and pressure cleaning and painting throughout Dante Fascell Park.



City Hall and Police Department Improvements

Some of the Improvements made to City Hall and the Police Department included restoration of the City clock by sanding and painting. Building Maintenance also assisted in the installation on new tiles for the Finance Department as well assisted on the installation of roof for City Hall.



Downtown Improvements

Building Maintenance installed 45 poles and parking signs throughout the City. Also, fifty-three lighting fixtures were replaced in the Parking Garage, 23 outlets were repaired, and 12 emergency exit signs were replaced.



SOLID WASTE

In order to maintain great service to our residents, the Solid Waste staff has been cross trained in the use of a garbage truck, crane, and sweeper to serve as back up and assist in the event of an emergency or natural disaster. As part of preventative maintenance activities, the Solid Waste department also continues repairing trash holes twice per week and continues tree pruning projects throughout the City in response to residents' concerns, addressing safety issues, and in preparation for the storm season. Other accomplishments include assisting Code Enforcement with reducing illegal dumping throughout the City and replacing damaged garbage bins.



STREETS AND LANDSCAPING

The Streets and Landscaping division made the following improvements throughout the City:

- Maintained sidewalks throughout the City to remove trip hazards, and harmonized sidewalks with existing swale elevations.
- Installed new landscaping and a bench on Twin Lake Drive.
- Repaired potholes to reduce hazards.
- Assisted with maintenance for the Parking Garage.
- Completed inspection of the City's Storm Water System as required by the NPDES Storm Water Permit.
- Installed new landscaping downtown 73rd St.
- Removed and installed new landscaping in front of City Hall.
- Completed tree pruning throughout the City.
- Coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as result of inspections.
- Conducted cleaning of inlets using sweeper/vac truck.
- Removed existing landscaping and replaced with new landscaping and trees.



Downtown Beautification Project

In an effort to beautify the City's Downtown area, the following tasks were completed:

- Applied mosquito dunks to drains throughout the City.
- Trimmed all trees in the Downtown Area for visibility of Downtown lighting system.
- Installed Holiday banners and Holiday sound system to play Holiday music throughout the Downtown area.
- Continued with our established program to maintain downtown South Miami and other areas by pressure cleaning to remove graffiti and gum.
- Assisted with the installation of the Downtown Lighting System and performed monthly inspections.
- Assisted with maintenance at the Parking Garage.
- Installation of new landscaping at 73rd St and Downtown.



Citywide Beautification Project

In an effort to beautify the City of South Miami the following tasks were completed:

- Removal and installation of new landscaping at City Hall.
- Installed pedestrian crosswalk signs at crosswalk areas.
- Tree trimming throughout the City.
- Installed replacement planting in as needed areas on US-1.

Beautification of City Parks

Assisted on beautification at Palmer Park, Dante Fascell Park, and Jean Willis Park. The following tasks were completed:

- Assisted with sod and dirt of the dog park.
- Trimmed trees and removed debris from Fuchs Park.

MOTOR POOL DIVISION

Motor Pool staff has attended several repair and maintenance trainings concerning the City's fleet. Their continued evaluation of fleet inventory and performing preventive maintenance has ensured that vehicles are operating at maximum capacity. Preventive maintenance is conducted regularly on City equipment and vehicles, including city generators, heavy duty trucks, and police vehicles. The purchase of new tools and equipment also enabled staff to make necessary repairs effectively and efficiently to vehicles and heavy equipment in house.



PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS

PARKS CAPITAL IMPROVEMENT PROJECTS

Marshall Williamson Park - Infrastructure, Safety & Landscape Improvements

The City received a block grant to assist in funding a slate of park infrastructure and landscape improvements to Marshall Williamson Park aimed at enhancing park services and increasing safety through the incorporation of Crime Prevention through Environmental Design principles. Completed improvements include tree pruning, removal of diseased or dead trees, replacement of damaged sidewalks, ADA access pathway/sidewalk, two (2) pre-fabricated shade structures over benches at tennis courts, a blue-light emergency call box, and security cameras.



South Miami Park - New Playground & Fitness Structure Improvements

The City received a grant award from the Florida Recreation Development Assistance Program (“FRDAP”) in the amount of \$50,000 to be used towards construction of a new playground structure at South Miami Park. Completed park improvements entail demolition of the existing rock-filled-in pool area and support facilities; site restoration; new swings, playground and outdoor fitness structures; poured-in-place rubber safety surface; tree improvements; ADA and pedestrian access stripping improvements, as well as concrete sidewalk access to new amenities.



Dog Park - Pet-Friendly Artificial Turf

The City is replacing the existing natural turf with dog-friendly, natural looking artificial turf at the City’s Dog Park. The artificial turf is short, thick piled hair, and is 100% permeable for water to drain away quickly and completely. The change would provide a mud-free playing zone, low maintenance, a beautiful green surface all year long, and fewer park closures.



Fuchs Park - Pedestrian Pathway

Staff completed the construction of a new, walking loop—curvaceous pedestrian pathway/trail (asphalt) along the perimeter of the pond at Fuchs Park, two (2) lookout spaces featuring a retaining wall and railing, one (1) polygon pre-fab shelter, and ADA access improvements to existing restroom facilities.





Dante Fascell Park – Colombia Sculpture Garden Monument

To further support the city's Sister City partnership and to bring naming recognition to the Garden, the City erected a monument sign near the main entrance of the park.



APPROVED A/E DESIGN IMPROVEMENT PROJECTS

Paseo Park – New Park Planning & Development

Staff engaged Marlin Engineering to provide concept development designs, to assist staff as-needed at community input meetings, and to develop a complete contract set of plans for permitting and construction purposes related to the development of a proposed pocket park, Paseo Park, located at SW 50th Street and SW 63rd Avenue.

Dante Fascell Park – Multipurpose Facility Design

Staff engaged SRS Engineering, Inc. (“SRS”) for Phase II design of a new community building at Dante Fascell Park. The existing aging building possess operational shortcomings and arguably no longer meets the community’s needs. The proposed community building is one-story, approximately 3132 square feet. The facility features a multipurpose room, concession service area, public restroom facilities, shower and locker room facilities for tennis guests, storage facilities, and an office space.

Fuchs Park – Phase II Park Improvements

SRS Engineering, Inc. was hired to provide professional construction documents for bollard LED lighting along the newly constructed walkway, a commercial aerating fountain system (pond), reroofing of the limerock picnic shelter, and a safety perimeter fence system along the playground area at Fuchs Park.

Vice Mayor Robert C. Welsh Jr. Park – Redesign Improvements

City staff completed redesign efforts for Welsh Park. The revised plans illustrate some of the main elements originally desired by area residents (*i.e. playground structures, shelter*); however, staff eliminated the rotunda seating area and the accessible meandering path has been redesigned, including a reduction to a width of 5' ft., to accommodate for more open green space as desired by area residents.

RECREATION PROGRAMS & ACTIVITIES

Aquatics

In partnership with iSwim Academy, the Department offered both group and private learn to swim classes. Classes were offered at various times throughout the spring, summer and fall seasons. In addition to swim lessons, certified and experienced fitness instructors taught Aqua Fitness class three (3) days a week throughout the summer.



Youth Programs

The Afterschool Program maintained its Department of Children and Families ('DCF') Childcare License. Program staff completed forty (40) hours of DCF required training and maintained ten (10) hours of CEU's while the program complied with all DCF rules and regulations for quality of care.

The Home Team, a multidimensional youth-support program, visited the Afterschool Program twice weekly. Program volunteers lead participants through activities focusing on science, technology, engineering and mathematics (STEM). Volunteers strive to maintain an inclusive and affirming environment that is fun for all.





The Home Team volunteers also facilitated a weekly Anti-Bullying program. The program provides guidance and instruction for youth that suffer from bullying and anger management with a focus on discipline, leadership, social skills and overall health.

The department offered a recreational and educational summer camp for youth in Kindergarten through 6th grades. In an effort to operate in a safe and responsible manner, the department followed recommended guidelines from the Center for Disease Control and Prevention (CDC), American Camp Association (ACA), National Recreation and Parks Association (NRPA), and Florida Recreation and Parks Association (FRPA).



Silver Sneakers

Continued to safely offer Silver Sneaker fitness memberships, complimenting the already existing fitness classes at the Gibson-Bethel Community Center. Chair aerobics and strength and balance classes are offered two (2) days a week at 11:15 AM. Silver Sneakers classes promote health and wellness and are free for Silver Sneakers members.

STEM Program

Offered free, virtual STEM (Science, Technology, Engineering and Mathematics) Wonder Workshops, then safely in-person workshops at the Gibson-Bethel Community Center. These workshops were open to children ages 5 to 10 and focused on different disciplines of engineering.



YOUTH SPORTS

This year the department offered youth volleyball clinics, basketball, soccer, baseball, tackle football and cheerleading.

Volleyball

A brand-new co-ed volleyball clinic was introduced in the Spring of 2022 (April & May). The clinics were lead by highly skilled recreation staff who were passionate about introducing community youth to a wildly growing sport. These clinics included conditioning and instructions focused on learning the fundamentals of the volleyball. In its inaugural session, there were a total of eleven (11) participants: the younger age group (ages 8 - 11) included three (3) participants and the teen group (ages 12 -16) included eight (8) participants.



Basketball

The department partnered with the Tamiami Basketball League during the fall and winter of 2022 (September-November & January – March) to provide community residents with an opportunity to participate in a local recreational basketball program. Residential youth were provided affordable entry into the Tamiami Basketball League which included: clinics, uniforms, and a minimum of eight (8) games.

The league held both practices and games at the Gibson Bethel Community Center between Wednesdays and Saturdays, which allowed for local youth to have access to league amenities without having to travel far. The league consisted of forty (40) teams and two hundred and ninety-eight (298) total players. Out of this two hundred and ninety-eight (298), twenty-five (25) of these participants were residential youth brand new to the program.



Soccer

South Miami United FC has entered into the fourth year of their agreement operating at South Miami Park. South Miami FC continues to offer a variety of options for youth at all levels to engage in soccer activities. The league consists of roughly five hundred (500) total participants with one hundred and twenty-five (125) of those participants being residents. During the fall of 2021, they implemented an indoor futsal clinic that added an additional twenty (20) participants to the program. This indoor league was held two (2) times per week at the Gibson Bethel Community Center. South Miami United FC will also continue to run summer soccer clinics at South Miami Park between June and August.



Baseball

The City continued its partnership with Danny Berry Baseball Inc. for its first year under a multi-year agreement. Danny Berry is currently running both a youth recreational league and an summer camp at Palmer Park for ages three (3) – twelve (12). Danny's youth league currently includes roughly three hundred and ninety-five (395) total participants with thirty five (35) teams. Out of these three hundred and ninety-five (395) players, approximately fifty-eight (58) of them are residential city youth.



E-sports

The department has introduced a brand-new e-sports program that will take place during the months of June & July 2022. This new gaming experience will allow youth to participate in a program that will give them an option to either play monitored e-sports games at the Gibson Bethel Community Center or through an alternate online platform from their own residence. The first session of the program will consist of an eight (8) week season where children will play a soccer inspired car game, Rocket League. There will be two separate age divisions available: Youth (ages 6-11) and Teen (ages 12-17).

Tennis

Successfully and safely managed tennis court reservations, private lessons, league play, adult clinics and youth programs and camps at Dante Fascell Park. Tennis operations and payments were managed through a cloud-based software, PlaybyCourt, LLC., meant to simplify the customer experience reduce face to face transactions. Reservations were also available for tennis play at Marshall Williamson and Brewer Park.



Senior Center

The South Miami Senior Center serves adults 55 years and over who are well, active, and can independently take care of their basic needs. The South Miami Senior Center promotes independence, help maintain good nutrition, reduce loneliness, encourage socialization, and increase self-esteem.



Monday through Friday the Center provides nutritious hot meals to approximately sixty-five (65) participants who are fully registered through the Miami-Dade County Congregate Meal Program. Homebound South Miami residents that are unable to attend the Center are provided with frozen meals delivered on Mondays. In addition, the City provides a weekend meal program to residents residing at the South Miami Senior Plaza delivered on Fridays.

In addition, the Center provides a wide range of weekly, free educational and health promoting activities and services. The services include Senior Support Services provided by a Social Worker, Health and Wellness seminars, and daily social engaging activities such as board games, crafting, puzzles, field trips, and small group exercise classes to improve balance and mobility.



SPECIAL EVENTS

Safe Streets Halloween – October 31, 2021

There was no shortage of things to do at this year’s Safe Streets Halloween. An estimated 3,000 people participated in this free, family-friendly event, all festively dressed to have a spooky fun time. Event consisted of a Pumpkin Decorating station, inflatables, haunted house, music, and local businesses participated by offering sweet treats to those in costume.



State of the City – November 10, 2021

With reduced attendance by 50% due to social distancing regulations, Mayor Sally Philips delivered her second State of the City Address at the South Miami Hospital, Victor E. Clark Center. Food, refreshments, and giveaway items were provided at the event.



Veterans Day Salute – November 19, 2021

The City of South Miami honored local Veterans with a special Veterans Day Salute. The Parks and Recreation Department and Police Department joined efforts with American Legion Post 31 and Girl Scout Troop 1927 to provide a recognition and flag raising ceremony. Small bites and refreshments were served after the ceremony.



Turkey Giveaway – November 19, 2021

Just in time for the Thanksgiving holiday, the Parks and Recreation Department in collaboration with Interval International, Somerset Academy, South Miami Hospital, and Girl Scout Troop #252 hosted its annual Turkey Giveaway. Together over three hundred (300) families received the items needed to enjoy a full Thanksgiving meal.



Santa’s Parade of the Elves - December 5, 2021

The Santa’s Parade of the Elves was back in full swing! 70 groups/organizations and dozens of Santa’s helpers marched down Sunset Drive as they welcomed Santa to South Miami. Thousands of families lined the streets to enjoy this South Miami tradition.

Families also enjoyed pre-parade festivities including live performances, photo opportunities, Santa’s Workshop including arts and crafts and giveaways along with a “snow” hill for kids to enjoy in the Miami heat.



Toy Giveaway – December 22, 2021

From action figures and dolls to board games, craft kits, Legos, sports toys, and more – the Parks and Recreation’s partnered with Interval International and distributed approximately 200 toys for local South Miami youth at this year’s annual Toy giveaway.

Feria De Las Flores – April 2, 2022

Feria De Las Flores took place at Dante Fascell Park on Saturday, April 2, 2022. The festival brought awareness to the Sister City partnership between the City of South Miami and Medellin, Colombia and showcased the City’s growing Colombian Sculpture Garden home to six (6) sculptures donated by multiple famous Colombian sculptors.

The Festival had an estimated attendance of five hundred (500) attendees and incorporated Colombian culture in South Miami through traditional live music, carnival of Barranquilla dancers, authentic food, two (2) silleteros, and art.



Easter Egg Hunt – April 13, 2022

The annual East Egg Hunt was a hopping good time at Marshall Williamson Park. Over 200 local children and families took pictures with the Easter Bunny and searched for thousands of hidden eggs at the park. Participants additionally enjoyed music, fun interactive games, giveaways, and snow cones.



Arbor Day – April 29, 2022

In celebration of National Arbor Day, the City’s Parks and Recreation Department partnered with the South Miami Garden Club to host its 2022 Arbor Day celebration at Fuchs Park on Friday, April 29th from 10:00 a.m. to 12:00 p.m. Two (2) beautiful Oak trees were planted at the park, and participants enjoyed lunch and refreshments.

Fourth of July Celebration – July 4, 2022

The Parks and Recreation hosted its annual 4th of July Celebration at Palmer Park which by all accounts was the biggest and best 4th of July Celebration in memory. The event featured live bands, concessions, kid's zone, and a spectacular firework display show enjoyed by hundreds of families.



Back-to-School Giveaway – July 23, 2022

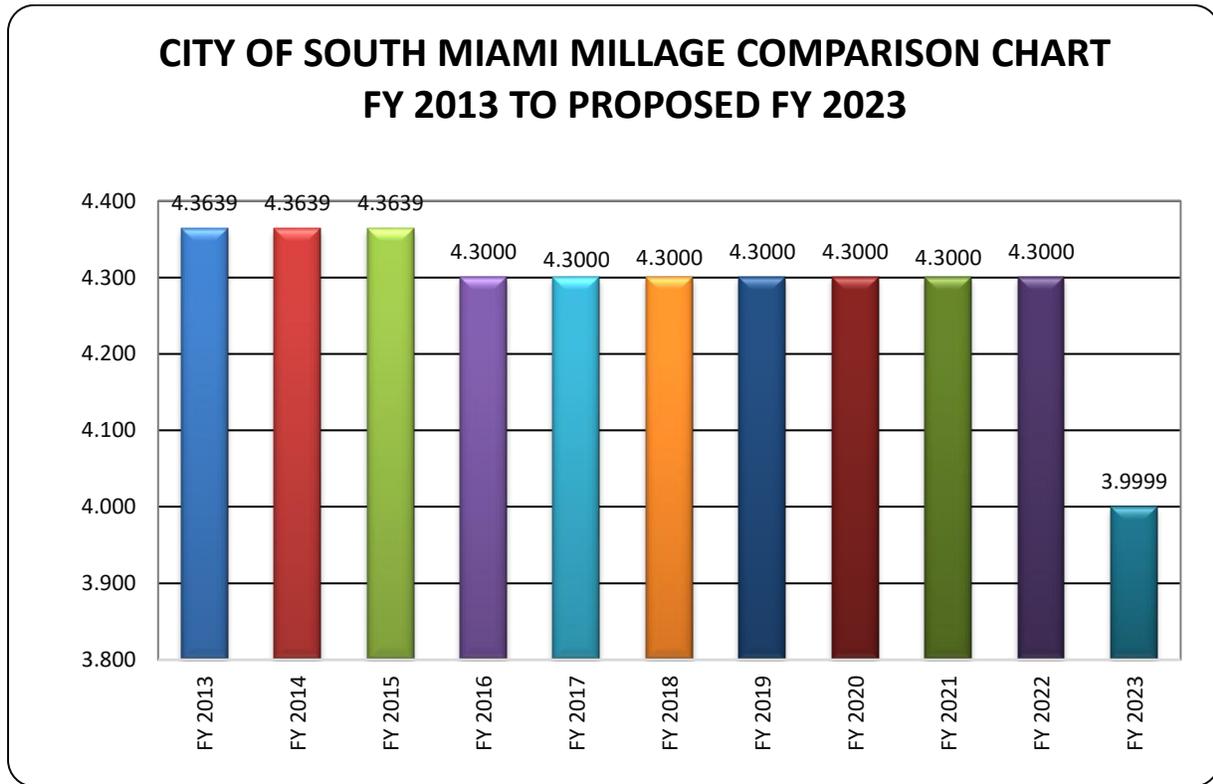
The Back-2-School Giveaway hosted by the Parks and Recreation along with local businesses ensured that South Miami students started of the year on the right foot. Backpacks filled with supplies were distributed to over 200 Kindergarten – 12th grade students to help ensure another successful school year.



GENERAL FUND BUDGET SUMMARY

GENERAL FUND EXPENDITURES

At the July 19, 2022, City Commission Meeting, the Commission adopted the ceiling rate of 3.9999 mills per \$1,000 of the taxable value, however at the Final Budget Hearing an official rate will be adopted. Below please find the historical data of the City’s millage for the past 10-years.



The **average taxable homestead residential value** in South Miami as of July 1, 2022, is \$343,220. At the TRIM advertised millage rate set at 3.9999 mills, the average property would be responsible for approximately \$1,373. This is the same amount as when compared to last year. The City portion of an average tax bill for a South Miami residential property is approximately 20%.

During the budget development process, the City focused on Commission-established priorities, departmental goals, and citizen needs to determine which services should be funded and to what level. The goals and objectives for each Department are highlighted at the beginning of each respective section of the budget.



The information contained in this budget provides a level of financial detail for the Commission and the public in order to provide a clear vision and openness to the budgetary process. Please find a list of the specific expense items by Department and Division, taken together for FY 2022-23.

**CONSOLIDATED ITEMS DETAIL
BY DEPARTMENT FOR FY 2022-23**

DEPARTMENT	F/T 1210	P/T 1310	FICA 2110	HEALTH 2310	W/C 2410	FUEL 5230	PEN 2210	ICMA 2220	AUTO 4515
CITY COMMISSION	\$62,000	\$0	\$4,743	\$48,231	\$186	\$0	\$0	\$0	\$0
CITY CLERK	\$206,529	\$0	\$15,799	\$28,939	\$620	\$0	\$13,270	\$4,136	\$0
CITY MANAGER	\$483,942	\$0	\$37,022	\$43,339	\$1,452	\$2,216	\$60,253	\$0	\$500
FINANCE DEPART	\$461,654	\$0	\$35,317	\$48,231	\$1,385	\$4,428	\$38,130	\$2,659	\$1,542
PROCUREMENT DIV	\$153,551	\$0	\$11,747	\$19,292	\$461	\$0	\$13,820	\$0	\$0
PERSONNEL DIV	\$70,964	\$0	\$5,429	\$9,646	\$213	\$0	\$6,387	\$0	\$0
BUILDING DEPART	\$225,014	\$187,204	\$30,931	\$28,939	\$6,270	\$2,216	\$15,567	\$3,644	\$767
PLANNING DEPART	\$323,893	\$0	\$24,778	\$38,585	\$972	\$2,216	\$29,150	\$0	\$477
CODE ENFORCE	\$211,324	\$0	\$16,166	\$28,939	\$8,733	\$6,640	\$18,938	\$0	\$3,500
PW OFFICE OF DIR	\$34,521	\$36,349	\$3,892	\$9,646	\$151	\$0	\$0	\$2,416	\$0
PW BLDG. MAINT.	\$114,699	\$0	\$9,157	\$19,292	\$5,912	\$0	\$10,719	\$0	\$0
PW SOLID WASTE	\$364,382	\$0	\$29,871	\$77,170	\$31,720	\$0	\$32,551	\$0	\$0
PW STREETS MAINT.	\$303,011	\$0	\$23,945	\$67,523	\$30,934	\$0	\$17,683	\$7,310	\$0
PW MOTOR POOL	\$150,190	\$0	\$11,796	\$28,939	\$5,330	\$184,400	\$13,796	\$0	\$50,000
PW ENG. & CONSTR	\$173,002	\$0	\$13,235	\$19,292	\$517	\$0	\$10,053	\$4,249	\$0
POLICE	\$4,544,429	\$0	\$380,669	\$559,468	\$131,400	\$161,532	\$301,717	\$25,870	\$74,557
PARKS & REC	\$450,939	\$0	\$34,497	\$57,877	\$20,292	\$13,280	\$40,584	\$0	\$8,357
PARKS - TENNIS	\$171,538	\$32,698	\$15,519	\$28,939	\$9,129	\$0	\$0	\$12,008	\$0
COMM CENTER	\$261,220	\$261,102	\$39,958	\$57,877	\$23,504	\$0	\$11,380	\$9,434	\$0
PARKS LAND MAINT	\$153,615	\$0	\$12,058	\$28,939	\$6,872	\$15,492	\$14,104	\$0	\$1,233
COMM POOL	\$0	\$54,960	\$4,204	\$0	\$813	\$0	\$0	\$0	\$0
TOTAL FY 2023	\$8,920,417	\$572,313	\$760,733	\$1,249,103	\$286,866	\$392,420	\$648,102	\$71,726	\$140,933
BUDGETED FY 2022	\$8,174,803	\$587,321	\$703,954	\$1,062,409	\$264,650	\$306,195	\$723,608	\$59,183	\$142,475



PROPERTY TAX INFORMATION

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$2,362,980,956. This valuation represents a 12.07% increase from the FY 2021-22 level of \$2,108,476,491. This is due primarily to the increase in value of properties. Below please find a detailed breakdown of the City's new taxable values by use type.

PROPERTY TYPE	2022 COUNT	2022 TAXABLE VALUE	2021 COUNT	2021 TAXABLE VALUE
SINGLE FAMILY	2,871	1,182,141,429	2,868	1,036,054,012
CONDOMINIUM	781	141,228,303	781	129,003,504
MULTI FAMILY	92	198,799,730	92	187,714,803
COMMERCIAL	627	644,913,221	631	600,838,108
INDUSTRIAL	27	16,080,507	27	15,651,238
AGRICULTURE	2	1,916,879	2	1,858,307
VACANT LAND	202	58,188,131	214	56,435,043
INSTITUTIONAL	35	8,691,257	35	8,615,039
GOVERNMENTAL	46	0	55	43,470
OTHER PROPERTIES	13	28,257,471	13	940,966
REAL ESTATE PARCELS	4,696	2,280,216,928	4,718	2,037,154,490
PERS PROP & CENT ASSD		82,764,028		71,322,001
ALL ASSESSED PROPERTY		<u>\$ 2,362,980,956</u>		<u>\$ 2,108,476,491</u>

Assuming a property owner has homestead exemption, the assessed value is limited from increasing to no more than the 3% legislatively created cap or the amount of increase in the consumer price index (CPI), whichever is lower. If a property owner does not have homestead exemption, the assessed value is limited from increasing to no more than 10% (the limitation does not apply to the value applicable for school taxes). The **Taxable Value** is the assessed value less any exemptions and/or classification.

The City experienced an overall assessed real property value increase of \$243,062,438 or 11.93%. This total is the actual assessed taxable value for 2022.

Tangible Personal Property (TPP) consists of all property that is not real estate (land, buildings and improvements). It includes furniture, fixtures, tools, computer equipment, machinery, office equipment, supplies, leasehold improvements, leased equipment, signage, and any other equipment used in a business. Furniture and fixtures used in a rental unit (condo, apt, house) are also taxable in this category. Tangible personal property assessed values increased by



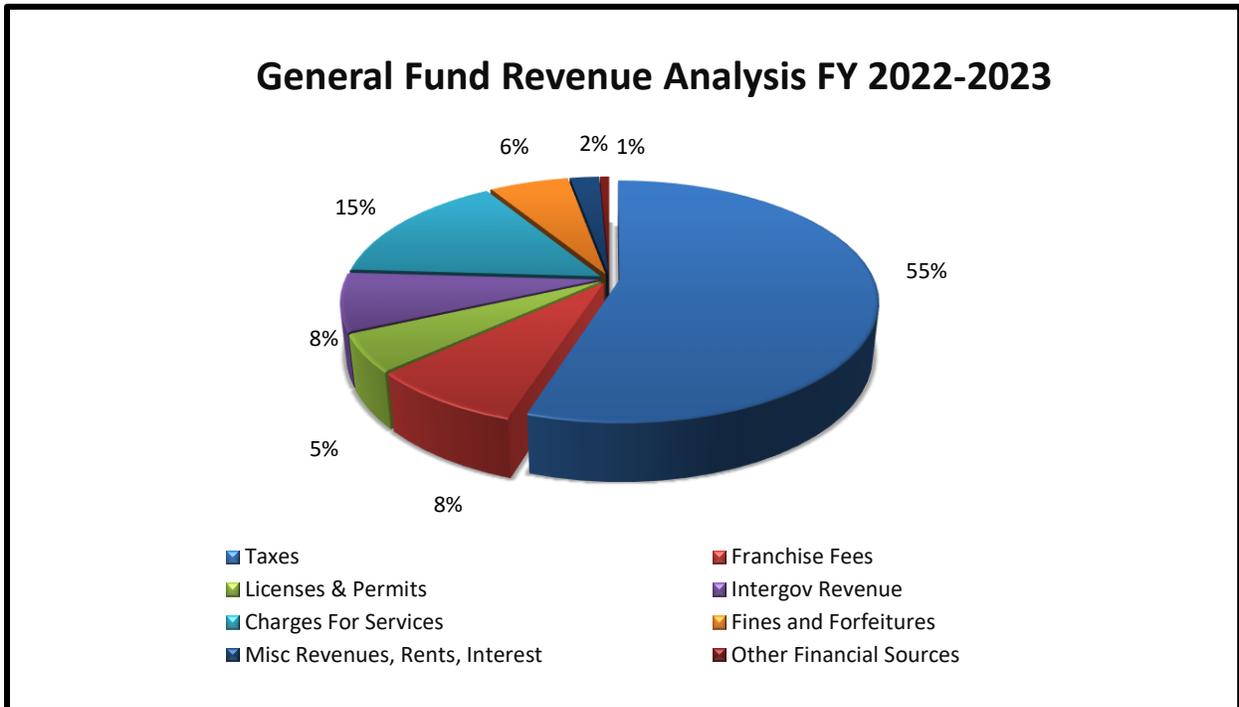
\$11,442,027 or 16.04% when comparing the asset value of fiscal year 2022-2023 and fiscal year 2021-2022.

The increase in property valuations specifically from construction within the current 2022 year is \$38,827,540 which represents an increase from the previous year of \$17,767,669 or 118.53%.

The proposed millage rate is set at 3.9999 mills. This millage rate will allow the City to continue with regular necessary services, operations and on-going projects with a decrease in tax rate.

CITY OF SOUTH MIAMI GENERAL FUND REVENUES

The City of South Miami’s estimated General Fund Revenues for FY 2022-2023, as provided in the proposed budget is \$21,228,636 In addition, the City’s General Fund has \$150,000 in transfer-in from other funds, in aggregate Fiscal Year 2022-2023 total revenue amount is \$21,378,636. A breakdown of the general makeup of the City’s General Fund Revenues is presented below.



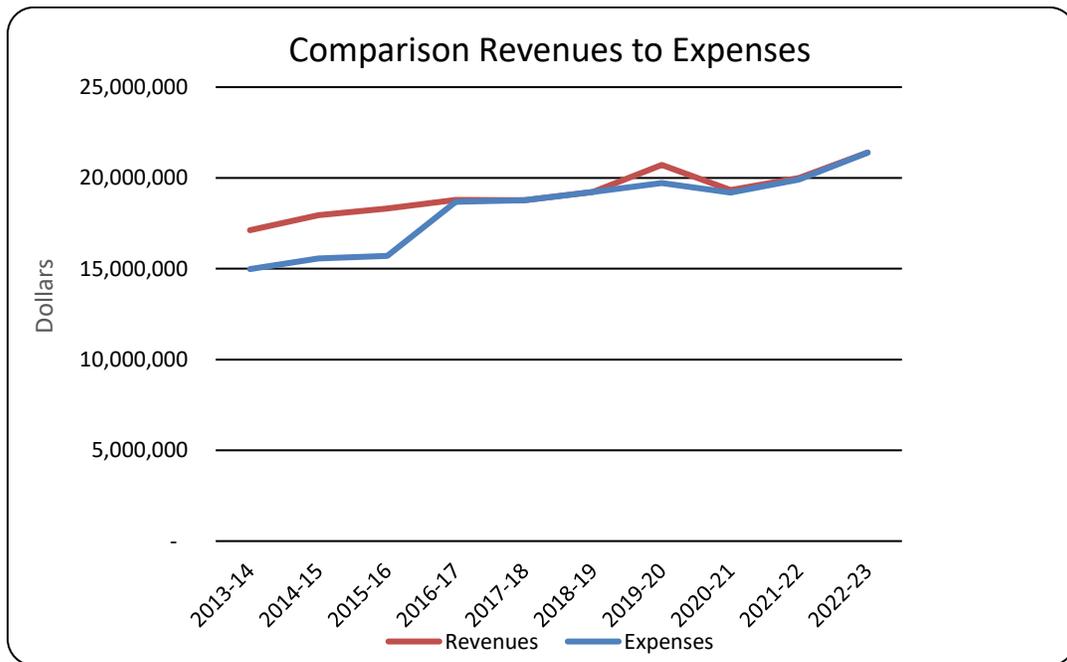


**GENERAL FUND SUMMARY
FY 2022-2023**

DEPT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
BEGINNING FUND BALANCE		6,849,154	8,241,308	10,193,106	10,193,106	7,538,266
TAXES						
	PROPERTY TAXES	7,439,135	8,389,343	8,648,126	8,548,126	9,014,103
	UTILITY TAXES	2,088,871	2,109,860	2,059,000	2,095,000	2,073,000
	BUSINESS TAXES	678,033	647,785	658,700	680,410	661,800
	FRANCHISE TAXES	1,688,572	1,746,605	1,737,424	1,760,731	1,764,650
	LICENSES & PERMITS	1,249,585	933,368	1,058,500	1,072,500	1,062,500
	INTERGOVERNMENTAL	3,048,128	2,376,476	1,528,805	1,724,132	1,648,215
	CHARGES FOR SERVICES	2,008,039	2,609,521	2,351,098	2,812,600	3,259,165
	FINES AND FORFEITURES	1,083,626	1,278,808	1,231,000	1,357,000	1,268,000
	RENTS & ROYALTIES	230,040	210,045	246,802	238,010	205,863
	GRANTS, CONTRIBUTIONS, & DONATIONS	9,050	253,228	0	26,215	0
	INTEREST INCOME	188,363	196,229	195,000	125,000	150,000
	MISCELLANEOUS	461,118	178,279	127,339	236,719	141,675
	TOTAL	20,172,560	20,929,546	19,841,794	20,676,443	21,248,972
OTHER FINANCIAL SOURCES		2,262,442	150,000	151,008	151,008	150,000
DEPARTMENTS						
1100	CITY COMMISSION	115,152	120,942	140,368	141,735	146,285
1200	CITY CLERK	423,326	393,660	464,726	437,239	504,614
1500	CITY ATTORNEY	338,452	320,117	384,851	384,851	397,385
1310	CITY MANAGER	892,241	799,258	960,241	920,747	1,031,854
1410	FINANCE DEPARTMENT	1,115,429	1,193,747	1,292,463	1,290,556	1,353,294
1340	INFORM. TECH. DIVISION	522,982	524,097	566,043	554,228	566,135
1320	PROCUREMENT DIVISION	242,834	247,016	270,908	263,612	295,868
1330	PERSONNEL DIVISION	508,727	485,980	666,285	659,040	722,979
1610	BUILDING DEPARTMENT	531,202	440,188	474,619	472,713	522,412
1620	PLANNING DEPARTMENT	472,028	411,398	610,241	606,613	586,961
1640	CODE ENFORCEMENT	353,782	359,181	397,204	353,929	333,790
1770	PW-OFFICE OF DIRECTOR	84,749	59,800	91,609	61,777	96,225
1710	PW-BLDG. MAINT.	391,919	438,361	473,373	465,887	568,609
1720	PW-SOLID WASTE	1,260,134	1,286,065	1,475,979	1,461,476	1,539,194
1730	PW-STREETS MAINT.	602,846	530,054	702,177	658,316	945,736
1760	PW-MOTOR POOL	432,975	505,851	592,636	586,201	667,981
1790	PW-ENG. & CONSTR.	190,902	201,958	225,775	219,929	236,803
1910	POLICE	6,562,701	6,504,811	7,354,831	7,064,047	7,812,612
2000	PARKS & RECREATION	612,895	726,026	878,380	770,725	939,770
2010	TENNIS	317,062	349,827	498,274	437,726	546,527
2020	COMMUNITY CENTER	502,404	511,914	652,228	558,170	763,827
1750	LANDSCAPE MAINT.	479,933	431,754	496,838	497,933	568,840
2030	COMMUNITY POOL	58,997	85,783	131,470	123,165	130,837
2100	NON-DEPARTMENTAL	1,646,135	106,852	115,000	109,815	117,000
	TOTAL	18,659,807	17,034,640	19,916,519	19,100,430	21,395,538
OPERATING NET DIFFERENCE		3,775,195	4,044,907	76,283	1,727,021	3,434
2100	NON-DEPARTMENT TRANSFER	2,383,041	2,093,109	4,139,861	4,381,861	3,876,168
ENDING FUND BALANCE		8,241,308	10,193,106	6,129,527	7,538,266	3,665,532



The Government Finance Office Association (GFOA) recommends that governments adopt a budget document for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in the adopted budget. The chart above compares the City's revenues and expenses by fiscal year and meets the structural balance recommended by the GFOA.





ANNUAL BUDGET PROCEDURES

In accordance with the City of South Miami Charter, Article IV, Section 2, Budget, the City Manager shall prepare and submit to the Commission a proposed annual budget. This specific Charter Section further details the annual budget adoption procedure as follows:

- A. *The City Manager shall submit to the Commission, an annual budget together with an explanatory message 60 days prior to the beginning of the fiscal year. The budget, budget message, and all supporting schedules shall be a public record open to public inspection by anyone.*
- B. *At the meeting of the Commission where the budget and budget message are submitted, the Commission shall determine the time and place for public hearings on the budget, where, interested persons shall be given an opportunity to be heard. The City Clerk shall post a notice of the place and time not less than five days after the date of posting at which time the Commission will hold a public hearing.*
- C. *After the conclusion of said public hearings, the Commission may insert new items or may increase, decrease or delete the items of the budget. If the total of proposed expenditures are increased thereby, then and in that event, the City Clerk shall post a notice setting forth the nature of the proposed increase and listing a place and time not less than five days after the date of posting of the public hearing thereon.*
- D. *The budget shall be adopted by three or more affirmative votes of the City Commission before the first day of the new fiscal year. Should the Commission take no final action on or prior to the date, the budget, as submitted, shall be deemed to be finally adopted by the Commission, provided that if the provision for funds in any Department or Departments exceeds (10%) of the previous year's budget, then as to that Department or Departments the Commission shall be deemed to have approved the previous year's budget.*
- E. *A copy of the budget as finally adopted shall be certified by the City Manager and the budget so certified shall be filed for the use of all Offices and Departments.*

According to the Charter Article IV, Section 2 (F) (Modifications) (1) **Transfer of Appropriation** - At the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may transfer by Resolution any unencumbered appropriation balance or portion thereof from one Office or Department to another.



BUDGETING AND ACCOUNTING BASIS

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, fund equity, revenues and expenditures.

In Florida, it is a requirement that the budget passed by the City Commission is balanced. A balanced budget occurs when actual expenditures do not exceed received revenues.

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each Department. Additionally, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its accomplishments, its objectives, activity reports, authorized positions, the budgetary appropriation and budget highlights.

BASIS OF BUDGETING

The basis of budgeting determines the timing for reporting measurements made on a cash or accrual basis in the City's financial statements. As defined in the National Council on Governmental Accounting (NCGA) Statement 1, the basis of accounting refers to when revenues, expenditures, expenses, transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. The accounting basis determines when the economic consequences of transactions and events are reflected in financial statements.

MEASUREMENT FOCUS

Unlike the selection of an accounting basis, which is concerned with the timing of transactions and events, a measurement focus identifies what transactions and events should be recorded. The measurement focus is concerned with the inflow and outflow of resources that affect a fund's operating statement.

The operating statement of a proprietary fund focuses on changes in economic resources, much like that of a private-sector business. Net assets are used as a practical measure of economic resources for this purpose. A proprietary fund's operating statement includes all transactions and events that increase or decrease net assets, such as revenues, expenses, gains and losses.

The operating statement of a governmental fund, unlike that of a proprietary fund, focuses on changes in current financial resources. The governmental fund operating statement measures those transactions and events of the period that have increased or decreased the resources available for spending in the near future.



A fund's basis of accounting is inseparably tied to its measurement focus. Funds that focus on total economic resources (proprietary funds) employ the accrual basis of accounting, which recognizes increases and decreases in economic resources as soon as the event or transaction occurs. Thus, revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

On the other hand, funds that focus on current financial resources (governmental funds) use the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Under the modified accrual basis of accounting amounts are recognized as revenue when they are both measurable and available. The accrual basis, modified accrual basis and cash basis of accounting are discussed below.

ACCRUAL BASIS ACCOUNTING

Under the accrual basis of accounting, revenues are recognized when they are earned regardless of when cash is received, and expenses are recognized when a liability is incurred regardless of when paid. However, these accruals should be recognized only if measured objectively. Since accrual accounting results in accounting measurements based on the substance of transactions and events, rather than when cash is received or disbursed, it enhances the relevance, neutrality, timeliness, completeness, and comparability of the information reported. Under GAAP, the accrual basis shall be used for the government-wide financial statements, proprietary funds and fiduciary funds.

MODIFIED ACCRUAL BASIS ACCOUNTING

Under this basis, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become measurable and available to finance expenditures of the fiscal period. The requirement that revenues be "available" distinguishes modified accrual revenue recognition from that of the accrual basis. Available is defined as expected to be collected within twelve months after the fiscal period ended.

Under the modified accrual basis, expenditures are recognized in the accounting period in which the fund liability is incurred, measurable and expected to be paid within twelve months of the fiscal period ended. However, there are certain exceptions such as the recording of the unmatured principal and interest on general obligation long-term debt which are recorded only when due. Other exceptions are discussed in the appropriate sections of this manual.

Modified accrual basis accounting is used for all governmental funds (general, special revenue, debt service and capital projects).



CASH BASIS ACCOUNTING

Under the cash basis, transactions are recognized only when cash changes hands. Cash basis financial statements omit recognition of assets and liabilities not arising from cash transactions, therefore they rarely present financial position or results of operations in conformity with GAAP. Cash basis accounting and reporting are not desirable practices because they permit distortions in financial statement representations due to shifts in the timing of cash receipts and disbursements relative to underlying economic events near the end of a fiscal period. The cash basis of accounting, which is used for budgetary purposes, is not an acceptable basis of accounting for the purpose of preparing the City's GAAP financial statements.



BUDGET SCHEDULE

The Office of the City Manager and the Finance Department are responsible for the development of the annual budget. As the schedule below details, the budget process begins in April with the distribution of budget request forms to all Departments. All Departments are responsible for compiling budget figures, which are then reviewed and adjusted by the City Manager during a series of inter-departmental meetings. The goal is that the proposed budget document is presented to the City Commission at its first meeting.

A key component of the budget process is our dependence upon the State, grants, and entitlements. Estimates for these revenue sources are provided by the State of Florida in late June and early July. The City incorporates the latest projections available into the budget.

The City Commission must adopt a preliminary millage rate in July for use on the Notice of Proposed Taxes to be mailed to all property owners by August 24, 2022 by the Miami-Dade County Property Appraiser. In accordance with Florida Statutes, the tentative millage rate is adopted at the first public budget hearing in September and this rate cannot be increased at the second budget hearing. Additionally, the tentative millage rate cannot exceed the preliminary rate adopted by the City Commission except by re-notifying all affected property owners by mail.



FY 2022-2023 BUDGET SCHEDULE

Friday, MARCH 4	Distributions of Budget Worksheets to Departments
MAY - JULY	Department budget meetings with the City Manager and Budget and Finance Committee Meetings.
Thursday, JUNE 30	Capital Improvements Projects Workshop with the City Commission
JULY 1	Receipt of DR 420 (Property Appraiser Certification of Taxable Value) from the County (FS Section 200.065).
Tuesday, July 19	Adopt a Resolution advising the Property Appraiser's Office of the City's proposed millage rate and announcing the date, time and place of the first and second budget hearing.
Friday, JULY 29	Submission of proposed budget to the Mayor and City Commission (Article IV, Section 2a, City Charter provides for deadline of August 1).
Thursday, AUGUST 4	Budget Workshop with the Mayor and City Commission. Budget and Finance Committee will present their report.
AUGUST 5	Last day to advise the Property Appraiser's office of the proposed millage rate, current year rollback rate and date, time and place of the first budget hearing (FS Section 200.065)
Friday, AUGUST 26	Last day to post a notice for first public hearing (Article II, Section 6B(2), publication by at least ten (10) days prior to the public hearing)
Tuesday, SEPTEMBER 6	First Budget Hearing must be between September 3rd and 18th. Required to announce the percentage by which recomputed proposed millage exceeds the rolled-back millage rate.
Sunday, SEPTEMBER 11	Last day to post a notice for final public hearing (Article II, Section 6B(2), publication by at least ten (10) days prior to the public hearing)
Sunday, SEPTEMBER 18	Must advertise the final hearing within 15 days of adopting a tentative millage and budget and must hold the final hearing 2 to 5 days after the advertisement (FS Section 200.065)
Wednesday, SEPTEMBER 21	Final public hearing and adoption of millage & budget. Final hearing two to five days after the advertisement appears in the newspaper.



FINANCIAL AND BUDGETARY POLICY

PURPOSE:

The Comprehensive Financial and Budgetary Policies is a one-source document for all City financial and budget policies. The intention of the policies is to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

BUDGET MODIFICATIONS:

As per the City's charter, at the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office or department to another.

In case of disaster or any other circumstance creating an emergency, the Commission may at any time in any budget year, make an emergency appropriation for the purpose of repairing damages caused by such disaster or meeting such public emergency to the end that public health, safety or welfare will be protected.

OBJECTIVES:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- To guide City Commission and management policy decisions with significant fiscal impact.
- To set forth operating principles to minimize the cost of government and financial risk.
- To employ balanced and equitable revenue policies that provides adequate funding for desired programs.
- To promote sound financial management by providing accurate and timely information on the City's financial condition.
- To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- To ensure the legal use of financial resources through an effective system of internal controls.



OPERATING POLICIES

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate the fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

Expenditures shall be within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected reoccurring annual expenditure requirements. One-time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

Continual Improvement of Service Delivery:

The City has established a goal to seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

Year End Budget Considerations:

In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Commission may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.



ACCOUNTING, AUDITING AND REPORTING

REPORTING POLICIES:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

AUDITING:

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report. Results of the annual audit shall be provided to the Commission in a timely manner. The independent auditing firm will be competitively selected in accordance with City of South Miami Charter Article IV, Section 4(E), Florida Statutes and standards of the Governmental Finance Officers Association.

ACCOUNTING SYSTEM:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

EXCELLENCE IN FINANCIAL REPORTING:

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The Annual Report will be presented as a method of communicating with citizens about the financial affairs of the City.

REVENUE POLICIES:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

REVENUE DIVERSIFICATION:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.



CHARGES FOR SERVICES:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).

INVESTMENT POLICY

The City of South Miami will invest its funds in accordance with Florida Statute 218.415. The funds will be invested based upon the following priorities:

Safety of principal

To meet the liquidity needs of the City and optimize investment returns after first addressing safety and liquidity concerns.

The City of South Miami will make cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability. The City will pool cash from several different funds for investment purposes when permitted by law.

The City will invest 100% of its idle cash on a continuous basis. Reserve Fund balances may from time-to-time be established by resolution of the City Commission.

CAPITAL BUDGET POLICY

The City will update its multi-year plan for capital improvements.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan.

The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement Plan and City priorities, and whose operating and maintenance costs are included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital interest and to minimize future maintenance and replacement costs.



The City will identify the estimated costs and potential funding sources for each capital project proposal before submission to the City Commission for approval.

CAPITAL ASSETS POLICY

Threshold: The City will capitalize all individual assets and infrastructures which meet a respective threshold amount or more and a life of three years or more.

Asset categorization: The City shall account for assets and infrastructure meeting the minimum dollar and life thresholds in the following categories:

- Land (\$1 or Greater)
- Land Improvements (\$25,000 or more)
- Buildings (\$50,000 or more)
- Building Improvements (\$50,000 or more)
- Machinery and Equipment; including vehicles (\$5,000 or more)
- Infrastructure; i.e. roads, stormwater system, sidewalks (\$250,000 or more)
- Construction in progress (\$1 or more)
- Intangible Assets (\$25,000 or more)

Capital Outlay Budget vs. GAAP (Generally Accepted Accounting Principles). Only assets or infrastructure with a value over \$25,000 will be budgeted as a capital item in the budget. Short-lived assets not meeting the capital asset threshold will be budgeted as operational materials and supplies.

Depreciation method: GASB (Governmental Accounting Standards Board) Statement 34 requires governments to depreciate capital assets with a defined estimated life. The City will use the straight-line depreciation method. There will be no depreciation on land or other assets with an indefinite life. Construction in progress projects are not subject to depreciation until the project is completed. Depreciation expense is not calculated on the salvage value (value which the asset will not fall below).

Capital Assets-Assets vs. Repair and Maintenance: GASB 34 requires that repair and maintenance items are expenses rather than capitalized assets. The criteria determining whether an item is capitalized or expensed is whether the service life of the assets will be extended. The City will adapt this definition and capital expenditures that extend the life of the asset will be classified as capital assets.

Estimated useful assets life: The estimated useful lives of the assets are based on City experience and established projections reflected in the 5-year capital plan. The useful life will be used when determining depreciation expense. The useful lives are:



- Land – indefinite
- Buildings – 50 years
- Improvements – 20 years
- Equipment:
 - Cars – 8 years
 - Trucks – 10 years
 - Equipment – 10-15 years
 - Computer Equipment – 5 years
- Infrastructure:
 - Roads – 40 years
 - Stormwater System – 50 years
 - Sidewalks – 40 years
- Intangible Assets – 20 years

Five Year Capital Plan: The City prepares a 5 Year Capital Plan which reports the capital asset budget needs for the City.

Fixed Asset Accounting: The City will comply with the standards established by GASB 34 (Governmental Accounting Standards Board) and all subsequent pronouncements put forth by GASB or its successor organization.

As per Florida Statute 274.02(2) the Chief Financial Officer shall establish by rule the requirements for the recording of property and for the periodic review of property for inventory purposes. The Chief Financial Officer will establish policies and appropriate procedures to manage fixed assets, including establishing the State of Florida required threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken. Currently the State of Florida requires that assets equal to or greater than \$1,000 be inventoried. The threshold amount will be updated as the State of Florida rules are updated.

DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the City of South Miami, and to provide for the preparation and implementation necessary to assure compliance and conformity with this policy.



FLORIDA STATUTE CITATIONS

The Internal Revenue Code, Florida Statutes, local charter and/or ordinances outline legal borrowing authority, restrictions and compliance requirements while the Florida Constitution and Statutes authorize the issuance of bonds by counties, municipalities and certain special districts.

- Section 125.013 – General Obligation and Revenue Bonds
- Chapters 130 and 132 – County Bonds and General Refunding Law
- Section 154.219 – Public Health Facilities Revenue Bonds
- Chapter 159 – Bond Financing
- Section 163.01(7) – Bonds Issued by Entities Created by Interlocal Agreement
- Chapter 166, Part II – Municipal Borrowing
- Section 215.43 – Financial Matters: General Provisions
- Chapter 218, Part III – Local Financial Management and Reporting

DEBT POLICY STATEMENT

Under the governance and guidance of Federal and State laws and the City’s Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City’s desire and direction to assure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City’s bond ratings and reputation in the investment community.

The City may also desire to issue debt obligations on behalf of external agencies or authorities for the purpose of constructing facilities or assets, which further the goals and objectives of City government. In such case, the City shall take reasonable steps to confirm the financial feasibility of the project and the financial solvency of the borrower; and, take all reasonable precautions to ensure the public purpose and financial viability of such transactions.

GENERAL DEBT GOVERNING POLICY

The City hereby established the following policies concerning the issuance and management of debt:

- A. The City will not issue debt obligations or use debt proceeds to finance current operations.
- B. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in



such cases wherein it is more equitable to the users of the project to finance the project over its useful life.

- C. The City will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten and twenty year periods. This analysis will consider debt service maturities and payment patterns as well as the City's commitment to a pay as you go budgetary capital allocation.

SPECIFIC DEBT POLICIES, RATIOS AND MEASUREMENT

This section of the Debt Management Policy establishes the target debt policies, ratios and measurements for the City in the following categories:

- A. Measurements of Future Flexibility
- B. Constraints, Ratios and Measurements

Measures of Future Flexibility

As the City periodically addresses its ongoing needs, the City Manager and the City Commission must ensure that the future elected officials will have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt, which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum); this policy establishes the following constraints, ratios, and measures.

Constraints, Ratios and Measures

The following constraints, ratios and measures shall govern the issuance and administration of debt obligations:

Purposes of Issuance – The City will issue debt obligations for acquiring, constructing or renovating Capital Improvements or for refinancing existing debt obligations. Projects must be designed as public purpose projects by the City Commission prior to funding.

Maximum Maturity – All debt obligations shall have a maximum maturity of the earlier of: (i) the estimated useful life of the Capital Improvements being financed; or, (ii) thirty years; or, (iii), in the event they are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced, unless a longer term is recommended by the Finance Department.

Net Debt to Taxable Assess Value – The City shall strive to maintain a ratio of Net Debt to Taxable Assessed Value of properties within the City shall not exceed 15%. The ratio of Net Debt to Taxable Assessed Value shall be calculated by dividing the Net Debt by the taxable assessed value of all taxable properties within the City.



Based on the Miami-Dade County Property Appraiser Roll Values, the assessed valuation for the City of South Miami in 2022 is \$2,362,980,956 and the outstanding debt of \$7,527,000, the City currently has a Net Debt to Taxable Assess value ratio of .32%.

Debt Margin Calculation for Fiscal Year 2022

Assessed valuation of taxable real and personal property	\$ <u>2,362,980,859</u>
Bonded debt limit - 15% of assessed value	\$ 354,447,129
Total ad valorem debt - Revenue Bonds	\$ <u>7,527,000</u>
Amount of debt applicable	<u>7,527,000</u>
Debt margin	\$ 346,920,129

Capitalized Interest (Funded Interest) – Subject to Federal and State law, interest may be capitalized from date of issuance of debt obligations through the completion of construction for revenue producing projects. Interest may also be capitalized for projects in which the revenue designated to pay the debt service on the bonds will be collected at a future date, not to exceed six months from the estimated completion of construction and offset by earnings in the construction fund.

Bond Covenants and Laws – The City shall comply with all covenants and requirements of the bond resolutions, and State and Federal laws authorizing and governing the issuance and administration of debt obligations.

PURCHASING POLICY

The purchasing policy is in accordance with City of South Miami Charter Article III, Section 5. H. (competitive process for purchases in excess of \$5,000), Article IV, Section 4. D. multi-year contracts) and Florida Statute Chapter 287.

Multi-year contracts: All purchases that require the payment out of more than one year’s appropriation require approval by the City Commission at a public hearing by written resolution.

Purchases less than \$5,000. Purchases of, or contracts for, materials, supplies, equipment, improvements, or services for which funds are provided in the budget, where the total amount to be expended is not in excess of \$5,000, may be made or entered into by the City Manager without submittal to the City Commission and without competitive bidding and without securing 3 written quotes from 3 different sources of supply. Single purchases or contracts in excess of \$5,000 shall not be broken down to amounts less than \$5,000 to avoid the requirements of this paragraph. Purchases of less than \$2,500 do not require Purchase Orders.



Purchases greater than \$2,500 but less than \$5,000. Require an approved purchase order may be made or entered into by the City Manager without submittal to the City Commission and without competitive bidding and without securing 3 written quotes from 3 different sources of supply.

Purchases greater than \$5,000 but less than \$25,000. Purchases of or contracts for materials, supplies, equipment, improvements, or services for which funds are provided in the budget, where the total amount to be expended is greater than \$5,000 but which does not exceed \$25,000, may be made or entered into by the City Manager without competitive sealed bidding, but the City Manager must obtain, at a minimum, quotes from three different sources of supply (or the manager may piggybacking off of another governmental agency's contract that used the same or greater competitive process for selection of the contractor/vendor), and the purchase or contract must be approved by written resolution of the City Commission. Single purchases or contracts in excess of \$25,000 must not be broken down to amounts less than \$25,000 to avoid the requirements of this paragraph.

Purchases greater than \$5,000 but less than \$25,000 require:

- A Purchase Order.
- Approval by the City Manager before the expenditure is made or funds are committed.
- Appropriation in the City Commission approved budget.
- A minimum of 3 written quotes from 3 different sources of supply unless piggybacking off of another governmental agency's contract that used the same or greater competitive process for selection of the contractor/vendor.
- City Commission approval.

Purchases in excess of \$25,000. Purchases in excess of \$25,000 must be in compliance with the competitive sealed bidding requirements. Purchases in excess of \$25,000 require:

- Appropriation in the City Commission approved budget; and
- Sealed competitive bids, or piggybacking off of another governmental agency's contract that used the same or greater competitive process for selection of the contractor/vendor; and
- A Purchase Order; and
- Approval by the City Manager before the expenditure is made or funds committed; and
- City Commission approval.

If the Manager deems the goods and services an emergency affecting life, health, property or safety, strict compliance with the above policy is waived, but must remain in accordance with City of South Miami Charter, Article III, Section 5. H. (competitive process for purchases in



excess of \$5,000), Article IV, Section 4. D. (multi-year contracts) and Florida Statute Chapter 287.

Article II, Section 6. D. 2. Emergency Ordinances. To meet a public emergency affecting life, safety, health, property or the public peace, the Commission may adopt one or more emergency ordinances, but an emergency ordinance may not grant, renew or extend a franchise or authorize the borrowing of money except as provided in this Charter. An emergency ordinance will be introduced in the form and manner prescribed for ordinances generally, except that it shall be plainly designated as an emergency ordinance and shall contain, after the enacting clause, a declaration stating that an emergency exists and describing it in clear and specific terms. An emergency ordinance may be adopted with or without amendment or rejected at the meeting at which it is introduced. The affirmative vote of four members present shall be required for the adoption of an emergency ordinance. After its adoption, the ordinance shall be published as prescribed for other adopted ordinances. It shall become effective upon adoption or at such later date as it may Charter of The City of South Miami Amended 2/11/14 Page 14 of 39 specify. Every emergency ordinance shall automatically stand repealed as of the 31st day following the date on which it was adopted but this shall not prevent re-enactment of the ordinances in the manner specified in this section, if the emergency still exists. An emergency ordinance may also be repealed by adoption of a repealing ordinance in the same manner specified in this section for adoption of emergency ordinances.



FUND STRUCTURE

In governmental accounting, all financial transactions are organized within several funds. According to the National Council on Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The City of South Miami's budget consists of 19 Funds: General Fund, Stormwater Drain Trust Fund, Local Option Gas Tax Trust Fund, Hometown District Improvement Trust Fund, Bob Welsh Tree Trust Fund, People's Transportation Tax Fund, Debt Service Fund, Capital Improvement Program Fund, Emergency Reserve Fund, State Forfeiture Fund, Federal Forfeiture Fund, Revenue Stabilization Fund, Grant Match Reserve Fund, Insurance Reserve Fund, Tax Equalization Reserve Fund, Building Fund, City Parks Acquisition Development Operations and Maintenance Fund, Parks Facility Impact Fund and Pedestrian Crossing Acquisition, Development, Operation and Maintenance Trust Fund. "Fund" is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities.

All funds utilize the modified accrual basis of accounting. For more detailed information regarding the funds, please refer to the fund sections in this document.



FUND OVERVIEW

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the major operating fund of the City of South Miami.

STORMWATER DRAIN TRUST FUND

The Stormwater Drain Trust Fund accounts for the financial resources received and allocated on behalf of the Stormwater Utility maintained by the City of South Miami. The fund is used to maintain the drainage pipes and canals located within the City. This is a proprietary fund which focuses on the determination of operating income, changes in net assets, financial position and cash flows.

LOCAL OPTION GAS TAX TRUST FUND

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Parking. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the district.

BOB WELSH TREE TRUST FUND

Creation of the Bob Welsh Tree Trust Fund is for the purpose of which is to acquire, protect, and to plant trees on public property. The Bob Welsh Tree Trust Fund shall consist of contributions in lieu of, or in conjunction with, required replacement plantings.

SOLAR COLLECTOR TRUST FUND

The Fund has been created for the purposes of acquiring and developing Solar Collector Systems. Any monies deposited into the Fund and their interest or investment earnings must be applied toward the acquiring and developing of Solar Collectors on City property

ART IN PUBLIC PLACES FUND

The Art in Public Places Fund is intended to enhance the character and identity of the City and contribute to economic development and tourism. The Art in Public Places will revitalize urban



space with cultural meaning, aesthetic quality, and uniqueness and will add beauty and interest in those spaces visible to the public. Art in Public Places will increase opportunities for the public to experience and participate in the arts through the acquisition and installation of world-class art in publicly accessible areas.

PEOPLE'S TRANSPORTATION TAX FUND

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses.

REVENUE STABILIZATION FUND

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request. These funds are restricted to uses related to impacts caused by reduced tax revenues and other revenues in general.

GRANT MATCH RESERVE FUND

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities. These funds would be set aside as a cash match for grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

INSURANCE RESERVE FUND

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles. This reserve would be used in circumstances that would require the contribution of insurance deductibles such as a major hurricane.

TAX EQUALIZATION FUND

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues. These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3-month gap) in the event of significant state budget reduction.



BUILDING CAPITAL RESERVE FUND

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties. These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

The South Miami residents have demonstrated a desire for parks. Funds shall be set aside and used for acquisition; at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. More specifically the fund shall be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas.

PEDESTRIAN CROSSING ACQUISITION DEVELOPMENT, OPERATION AND MAINTENANCE TRUST FUND

The Pedestrian Crossing Acquisition Development, Operation and Maintenance Trust Fund has been established for the purposes of acquiring, developing, operating and maintaining pedestrian crossings.

POLICE HEADQUARTERS & EMERGENCY OPERATIONS CENTER FUND

The Police Headquarters and Emergency Operations Fund is intended for funds designated for the design and construction of the new police station to be located at the City's Old Inspection Site, 5890 SW 69th Street.

DEBT SERVICE FUND

The Debt Service Fund has been established in an effort to clearly identify the City's current Long-Term Liability. The City currently has two long term debts outstanding.

CAPITAL IMPROVEMENT PROGRAM FUND

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted capital improvement projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

EMERGENCY RESERVE FUND

The City Commission adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2, 2001 the City Commission changed



the policy via resolution No. 145-01-11293 to provide for an Emergency Reserves Fund of no less than 10% of the budget. The Government Finance Officers Association (GFOA) issued a Case Study on May 2013 providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

PARKS FACILITY IMPACT FUND

As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fee as set forth in the provisions of Ordinance No. 14-14-2192. Funds shall be set aside and used for land acquisition for parks; for maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities; for construction of new parks facilities; for any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and for any administrative costs not incurred by the fee collection process.

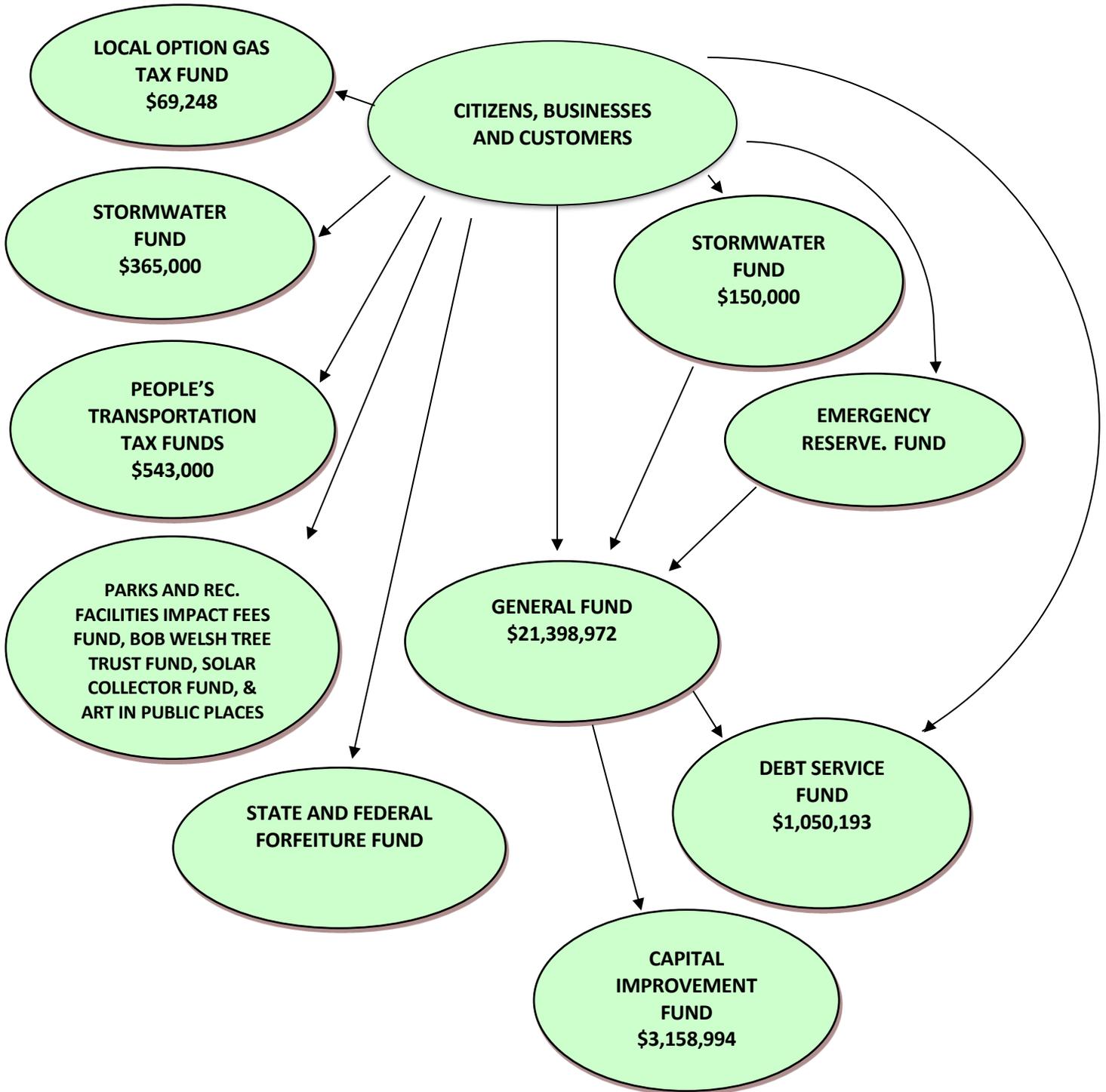
STATE FORFEITURE FUND

The Police Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act.

FEDERAL FORFEITURE FUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime.

FUNDING FLOW CHART
FY 2022 - 2023





FUND EXPENDITURES

The table below is a summary of the expenditures, by fund, and the difference from the previous year. Please refer to the individual fund sections for an explanation of the change in expenditures for each fund.

ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
General Fund - 001					
Beginning Fund Balance	6,849,154	8,241,308	10,193,106	10,193,106	7,538,266
Revenues	20,172,560	20,929,546	19,841,794	20,676,443	21,248,972
Expenditures	18,659,807	17,034,640	19,916,519	19,100,430	21,395,538
Interfund Transfers In	2,262,442	150,000	151,008	151,008	150,000
Interfund Transfers Out	2,383,041	2,093,109	4,139,861	4,381,861	3,876,168
Ending Fund Balance	8,241,308	10,193,106	6,129,527	7,538,266	3,665,532
Stormwater Drain Trust Fund - 111					
Beginning Fund Balance	229,455	318,121	382,165	382,165	402,000
Revenues	372,424	372,784	372,000	368,386	365,000
Expenditures	133,758	158,740	279,440	198,551	203,513
Interfund Transfers Out	150,000	150,000	150,000	150,000	150,000
Ending Fund Balance	318,121	382,165	324,725	402,000	413,487
Local Option Gas Tax Trust Fund - 112					
Beginning Fund Balance	209,970	263,913	332,787	332,787	406,987
Revenues	67,976	68,874	68,500	74,200	69,248
Expenditures	14,033	0	100,000	0	100,000
Ending Fund Balance	263,913	332,787	301,287	406,987	376,235
Hometown District Improvement Trust Fund - 116					
Beginning Fund Balance	15,563	1,008	1,008	1,008	0
Revenues	0	0	0	0	0
Interfund Transfers Out	14,555	0	1,008	1,008	0
Ending Fund Balance	1,008	1,008	0	0	0
Parks Facilities Impact Fund - 117					
Beginning Fund Balance	43,867	69,740	264,913	264,913	295,223
Revenues	25,873	195,172	1,200	30,310	0
Expenditures	0	0	60,000	0	0
Ending Fund Balance	69,740	264,913	206,113	295,223	295,223



ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
Bob Welsh Tree Trust Fund - 118					
Beginning Fund Balance	35,631	58,827	77,546	77,546	89,296
Revenues	26,534	18,719	0	11,750	0
Expenditures	3,338	0	25,000	0	25,000
Ending Fund Balance	58,827	77,546	52,546	89,296	64,296
Solar Collector Trust Fund - 119					
Beginning Fund Balance	0	0	0	0	0
Revenues	0	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0
Art in Public Places Fund - 122					
Beginning Fund Balance	0	0	0	0	0
Revenues	0	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0
People's Transportation Tax Fund - Transportation - 124					
Beginning Fund Balance	970,963	1,051,191	1,251,736	1,251,736	1,068,916
Revenues	390,875	469,265	440,000	443,200	435,000
Expenditures	310,647	268,720	1,141,000	626,020	1,195,500
Ending Fund Balance	1,051,191	1,251,736	550,736	1,068,916	308,416
People's Transportation Tax Fund- Direct Transit - 125					
Beginning Fund Balance	266,464	272,228	236,680	236,680	161,754
Revenues	95,057	114,452	107,500	108,000	108,000
Expenditures	89,293	150,000	182,926	182,926	182,926
Ending Fund Balance	272,228	236,680	161,254	161,754	86,828
Revenue Stabilization Fund - 150					
Beginning Fund Balance	60,000	60,000	0	0	0
Interfund Transfers In	0	0	0	0	0
Expenditures	0	0	0	0	0
Interfund Transfers Out	0	60,000	0	0	0
Ending Fund Balance	60,000	0	0	0	0



ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
Grant Match Reserve Fund - 151					
Beginning Fund Balance	60,000	60,000	0	0	0
Interfund Transfers In	0	0	0	0	0
Expenditures	0	0	0	0	0
Interfund Transfers Out	0	60,000	0	0	0
Ending Fund Balance	60,000	0	0	0	0
Insurance Reserve Fund - 152					
Beginning Fund Balance	60,000	60,000	0	0	0
Interfund Transfers In	0	0	0	0	0
Expenditures	0	0	0	0	0
Interfund Transfers Out	0	60,000	0	0	0
Ending Fund Balance	60,000	0	0	0	0
Tax Equalization Reserve Fund - 153					
Beginning Fund Balance	60,000	60,000	0	0	0
Interfund Transfers In	0	0	0	0	0
Expenditures	0	0	0	0	0
Interfund Transfers Out	0	60,000	0	0	0
Ending Fund Balance	60,000	0	0	0	0
Building Capital Reserve Fund - 154					
Beginning Fund Balance	60,000	60,000	0	0	0
Interfund Transfers In	0	0	0	0	0
Expenditures	0	0	0	0	0
Interfund Transfers Out	0	60,000	0	0	0
Ending Fund Balance	60,000	0	0	0	0
Pedestrian Crossing Acquisition, Development, Operation and Maintenance Trust Fund - 156					
Beginning Fund Balance	0	0	284,352	284,352	0
Revenues	0	0	0	0	0
Interfund Transfers In	0	433,000	0	0	0
Expenditures	0	148,648	0	284,352	0
Ending Fund Balance	0	284,352	284,352	0	0



ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
Police Headquarters & Emergency Operations Center Fund - 157					
Beginning Fund Balance	0	0	0	0	1,400,072
Revenues	0	0	0	0	0
Interfund Transfers In	0	0	1,910,146	1,910,146	0
Expenditures	0	0	650,000	510,074	0
Ending Fund Balance	0	0	1,260,146	1,400,072	1,400,072
Debt Service Fund - 201					
Beginning Fund Balance	11,316	21,612	196,409	196,409	401
Revenues	783,956	785,540	788,255	538,134	333,019
Expenditures	6,093,572	1,000,032	1,051,956	1,050,456	1,050,594
Interfund Transfers In	391,070	389,289	74,314	316,314	717,174
Proceeds from Refunding Debt	4,988,000	0	0	0	0
Payment to Bond Escrow Agent	59,158	0	0	0	0
Ending Fund Balance	21,612	196,409	7,022	401	0
Capital Improvement Program Fund - 301					
Beginning Fund Balance	1,043,597	1,451,601	790,570	790,570	1,311,514
Expenditures	1,583,967	2,231,851	3,633,000	2,044,603	4,470,508
Interfund Transfers In	1,991,971	1,570,820	2,565,547	2,565,547	3,158,994
Ending Fund Balance	1,451,601	790,570	-276,883	1,311,514	0
Emergency Reserve Fund - 051					
Beginning Fund Balance	4,090,283	6,146,536	6,246,780	6,246,780	6,292,780
Revenues	2,150,131	275,322	60,000	46,000	0
Expenditures	93,878	175,078	0	0	0
Interfund Transfers In	0	0	0	0	0
Interfund Transfers Out	0	0	0	0	0
Ending Fund Balance	6,146,536	6,246,780	6,306,780	6,292,780	6,292,780
State Forfeiture Fund - 608					
Beginning Fund Balance	69,636	40,221	40,700	40,700	41,000
Revenues	585	479	700	300	0
Expenditures	30,000	0	30,000	0	30,000
Ending Fund Balance	40,221	40,700	11,400	41,000	11,000



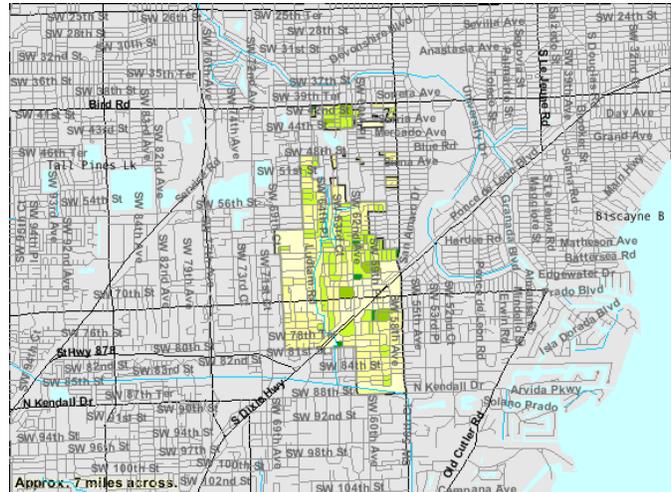
ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
Federal Forfeiture Fund - 615					
Beginning Fund Balance	1,483,505	1,279,666	1,192,308	1,192,308	439,734
Revenues	21,028	19,423	15,000	5,850	0
Expenditures	224,867	106,781	353,278	348,278	438,278
Transfers Out	0	0	410,146	410,146	0
Ending Fund Balance	1,279,666	1,192,308	443,884	439,734	1,456



GOVERNMENT

Government Structure

South Miami uses a City Manager form of government. The Commission sets the policies and the City Manager acts as the chief executive. According to surveys by the International City and County Management Association (ICMA), this form of government has grown from 48% usage in 1996 to 55% usage in 2006. It is most popular in cities with populations over 10,000, mainly in the Southeast and Pacific coast areas. Commissioners are elected to four-year terms and the Mayor is elected to a two-year term. Elections are held on the first Tuesday after the first Monday of the month of November in even numbered years for the Mayor and half of the Commissioners. The Commissioner receiving the most votes is also given the title of Vice Mayor for the first two years of the term. The next election will take place in November 2022.



The Current South Miami City Government:

- * Mayor: Sally B. Philips, EdD (Election 2022)
- * Commissioner Group I: Luis Gil (Election 2022)
- * Commissioner Group II: Josh Liebman (Election 2024)
- * Commissioner Group III: Brian Corey (Election 2024)
- * Commissioner Group IV: Walter Harris (Election 2022)

South Miami is a city in Miami-Dade County, Florida, United States. The population was 11,657 at the 2010 census and according to the U.S. Census Bureau, in the most recent census in 2020, the population was 12,026. State of Florida uses Bureau of Economic and Business Research (BEBR) numbers for calculations for budget and this number is 12,071.

South Miami is served by the Miami Metrorail at the South Miami Station. The station is in the section U.S. 1 and Sunset Dr., and services the surrounding South Miami neighborhood, including South Miami Hospital, Larkin Hospital, and the South Miami city government offices.



Tax Authorities

Taxing Authorities Set Tax Rates

The Office of the Property Appraiser is not a taxing authority, but a governmental function that is mandated by State Law to assess the value of all properties within Miami-Dade County using criteria set forth by Chapter 193 of the Florida Statutes. As property owners and taxpayers consider the tax rates set by the taxing authorities, they should give close attention to tax rates or "millage" changes of those taxing authorities. The millage or tax rates are set by the various taxing authorities within whose jurisdiction the property is located.

The Tax Collector publishes annually all active millage (tax rates) levied by all taxing authorities. The tax rate (millage) is set by the various authorities within whose jurisdiction the property is located.

The taxing authorities are authorized by State Statute to levy taxes on real estate and tangible personal property to fund their operations and services as provided by their annual budgets. The tax rate is determined by dividing the taxing authority's proposed budget using property taxes by the total taxable value of all non-exempt property within their taxing district; reference the following formula:

$$\text{Tax Rate (Millage)} = \frac{\text{Taxing Authority's Proposed Budget}}{\text{Total Taxable Value of ALL Property (After Exemptions)}}$$

Tax Limitations on County Commission and Cities

By Special Act of the Florida Legislature (Laws of Florida Chapter 74-430 House Bill No. 4173), municipal taxing authorities are limited to a maximum 10% increase in the amount of revenues that can be raised in comparison to the prior year.

The Millage Rates of the Taxing Authorities

When the total taxable value (the total assessed value of all individual properties in the City added together after exemptions) of the tax roll increases from one year to the next year, the Taxing Authorities (County Commission, Municipalities, School Board, etc.) are required by State Law to consider their budget with a roll-back of the millage rate to a rate which will generate the same revenue as in the previous year; reference hypothetical example of annual roll-back procedure below.

The Property Appraiser is responsible for certifying to each taxing authority the annual taxable value. Each taxing authority then must compute a roll-up or a roll-back millage rate and a proposed millage. The "roll-back millage" rate is the millage rate, or tax rate that the Taxing



Authorities must use as a basis for computing any increase in their annual budgets. Usually, this millage rate is lower than the preceding year's tax rate. The value increase in the tax base is due to re-assessments and new construction in the prior year. However, new construction is not permitted by Florida Law to be used to calculate the roll-back millage. If the total taxable value (as defined) decreases, the Taxing Authorities are entitled to an upward change of the "roll-back" in the tax millage rate in order to maintain the same level of revenue as the preceding year as the starting point for any budget increases.

The term "roll-back" is used to describe the economic conditions of total taxable value in the prior year and the amount of monies raised by ad-valorem taxes. It does not relate to the rate of change in the millage.

With the millage roll-back rate, the taxing authorities will realize exactly the same amount of revenue as the preceding year. If they decide to raise the millage rate above the rolled-back rate, it usually means that the cost of government operations has increased, usually as a corollary to inflation or the cost of living, or that new public service programs have been added to their budgets. The effect of the millage rolled-back on your property taxes will appear on your "Truth in Millage Notice" (TRIM) each year in Column 3. By referring to your Notice, you will also note that Column 1 indicates the previous year's taxes and Column 2 indicates the proposed increase or decrease in tax dollars if the proposed budget is adopted.

CITY HISTORY

Known as “The City of Pleasant of Living,” this proud community has a diverse population and a history of accomplishments stretching back to its earlier pioneer days. It has overcome adversity and shown a resilience and determination that make it one of South Florida’s more remarkable cities.



WILSON ALEXANDER LARKIN
1860-1946
Founder of South Miami
Formerly Larkins

It began as a settlement named Larkins, after Wilson A. Larkin, who established a post office and trading post with that name in 1898 at the east end of Sunset Drive at Ingraham Highway. The settlement already had a school building erected two years earlier by A. H. Ramsey and John Burtshaw, and in the next few years more families began moving into the area.

Much of the business in the earlier settlement was geared toward farming supplies and services, and when Henry Flagler’s railroad grew south from Miami in 1903, it passed to the west of Larkins. The people of the settlement began relocating the center of their business district toward the train depot at today’s intersection of US1 and Sunset Drive. Real estate developers were already beginning to profile for plats of subdivisions in 1914 and by 1917 phone service came to Larkins.

After the fantastic real estate boom of 1925 and with a population of 3000 residents, area leaders decided to incorporate as the Town of South Miami on March 2nd, 1926. W. A. Foster was elected Mayor and a storeroom was rented for \$10 a month as Town Hall.

The year 1926 saw the first incoming class of freshmen at the newly chartered University of Miami campus, which abuts the City of South Miami eastern boundary along Red Road (SW 57th Avenue). Also founded with a university theme that same year was the Cambridge Lawns neighborhood of South Miami, situated just 0.7 miles from the university campus. The neighborhood's Cambridge Lawns Historic District, some 30 homes in the Tudor Revival and Mediterranean revival style completed in 1928, were granted historic recognition by the City of South Miami in 2005.



First City Hall - The Second Store From the Right (1927)

In June of 1926 the Florida Power and Light Company was granted a 30-year franchise to operate there, the task of paving streets and other projects began in earnest, and the volunteer fire department was established. A few months later in September, the terrible 1926 hurricane struck the community, inflicting severe damage to the homes and businesses in the fledgling Town of South Miami. It took great determination and strength of character to rebuild.



On June 24th, 1927, the Town of South Miami officially became the City of South Miami and a new Charter was approved.

In 1933, the original six square miles of South Miami were reduced to just over three square miles due to an effort to reduce municipal responsibilities. The City's size was reduced again in 1937, and many of the northern City residents sued to get out of the City. This is why the City of South Miami has the most irregular boundaries of any City in Miami-Dade County today.

In 1935, the first bus franchise for the City streets was granted and the Sylva Martin Building, later named in honor of the City Clerk for 30 years, was constructed. In 1937 the tax roll for the entire City was \$614,282 (less \$106,492 in Homestead exemptions). In the 1940's the population of South Miami was 2600 and African Americans represented 50 percent of the population.



In 1946, Consumers Water Company was given the right-of-way to lay pipes so that water would be available for the Fuchs Bakery, later to become Holsum Bakery. Fuchs Park, located at US1 and 80th St, was named after the founder of the bakery, Charles Fuchs, a German immigrant.

On February 22nd, 1960 South Miami Hospital officially opened its doors just off US1 and 62nd Ave. The 100-bed building included a pharmacy, emergency room, cafeteria, private offices, an X-ray department and laboratory. Today South Miami Hospital has over 440 beds and over 17,000 admissions each year.

Growing urbanization was booming in the 70's and 80's. After 48 years, the Holsum Bakery outgrew their home on Red Road and US1 and moved to Medley. The Bakery Centre was developed in its place and Metrorail was being built. In 1983 South Miami was the only station on the route that had a viable downtown area in the proximity to the station.



In 2001 the City of South Miami was awarded the All-America City Award, which is given by the National Civic League annually to ten cities in the United States. This award is the oldest community recognition program in the nation and recognizes communities whose citizens' work together to identify and tackle community-wide challenges and achieve uncommon results.

Through all these years, the City of South Miami preserved its hometown feel and the residents are proud to call it - The City of Pleasant Living.



COMPREHENSIVE PLANNING

Comprehensive planning is a term that describes the process for determining community goals and aspirations for growth and development. The outcome is called the Comprehensive Plan, which provides the principles, guidelines, standards and strategies for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the community. In Florida, comprehensive planning is directed by Chapter 163, Part II of the Florida Statute (F.S.), which provides that each local government has the power and responsibility to plan for their future development and growth. Comprehensive Plans provide goals, objectives and policies that guide future decisions in a consistent manner, and describe how the local government's programs, activities and land development regulations will be initiated, modified, or continued to implement the Plan in a consistent manner. Plans are typically based on at least a ten-year planning period and are reviewed at least every seven years to ensure consistency with the current state legislation.

Comprehensive Plan Elements

The City's adopted Comprehensive Plan consists of the following eight elements, in accordance with Chapter 163, F.S.

Future Land Use Element

The Future Land Use Element provides a strategic framework for the spatial growth and development within the City by determining the physical use of space. Included in the Element is the official Future Land Use Map (FLUM) which graphically depicts the assignment of different land uses (e.g., single-family residential or commercial) to the individual properties.

The Difference Between Land Use and Zoning

Future Land Use designations indicate the intended use category and development density for a particular area. Zoning Districts more specifically define allowable uses and contain the design and development guidelines for these intended uses. Although there are various Zoning Districts which may be allowed within a particular Future Land Use designation, no Zoning District can be allowed for an area if it conflicts with the Future Land Use designation for that area.

Transportation Element

The Transportation Element is designed to address mobility issues in relationship to the size and character of the city. The intent is to provide for a safe, convenient multi-modal transportation system that is coordinated with the Future Land Use Map.



Housing Element

The Housing Element provides guidance to the City in developing appropriate plans and regulations to meet existing and projected demand in the housing inventory for all current and future residents; eliminating substandard conditions; and supporting energy efficiency for new and existing housing.

Infrastructure Element

The Infrastructure Element addresses the current and future public infrastructure (sanitary sewer, solid waste, drainage, and potable water) needs of the City to ensure public health, safety and quality of life.

Conservation Element

Policies and activities aimed at reducing water pollution, retaining natural areas and features, supporting water conservation efforts, accommodating the use of Low Impact Development, and supporting the expansion of the use of solar energy systems are set forth in the Conservation Element.

Recreation and Open Space Element

The Recreation and Open Space Element provides for a comprehensive system of public and private sites for recreation including, but not limited to, parks and playgrounds, community centers, greenways and trails.

Intergovernmental Coordination Element

Coordination and communication procedures for resolving issues of mutual interest with other local governmental entities, which may arise from the implementation of the Comprehensive Plan, is the purpose of the Intergovernmental Coordination Element.

Capital Improvement Element

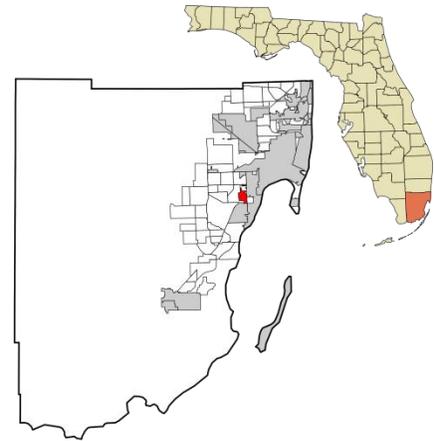
The Capital Improvement Element reinforces the linkage between the City's Capital Improvement Program and the facilities needed to implement the goals of the Comprehensive Plan.

The City Commission adopted an updated Comprehensive Plan in compliance with the State statute in 2018. Periodically, amendments to the goals or the Future Land Use Map are adopted to support changing conditions or specific development projects within the city.



**CITY OVERVIEW
BASED ON THE 2020 CENSUS**

Quick Facts 2020 Census	
Population:	12,026
Pop. Change:	3.17%
State:	Florida
Metro Area:	Miami-Fort Lauderdale- Miami Beach Metro Area
County:	Miami-Dade County
City:	South Miami



*As per Bureau of Economic & Business Research at UF, the City Population for FY 2021 is 12,071.
This is the number which will be used for State Revenue Sharing calculations.

Category	2020 Census	% of Total	2010 Census	% of Total	% Change from 2010-2020
Total Population	12,026	100.00%	11,657	100.00%	3.17%
Male	5,809	48.30%	5,721	49.08%	1.53%
Female	6,217	51.70%	5,936	50.92%	4.74%
Median Age	37.00		36.7		
Total Housing Units	5,297	100.00%	5,174	100.00%	2.38%
Total: Occupied Housing Units	4,879	92.11%	4,699	90.82%	3.83%
Total: Vacant Housing Units	418	7.89%	475	9.18%	-12.00%
Population in occupied housing units: Owner-occupied	7,468		7,052		5.90%
Population in occupied housing units: Renter-occupied	4,341		4,507		-3.68%
Total Households	4,329		4,127		4.89%
Average Household Size	2.73		2.46		10.98%
Average Family Size	3.52		3.16		11.39%
Median Household Income	\$ 66,769		\$ 57,180		16.77%
Mean Household Income	\$ 131,312		\$ 77,761		68.87%

Information provided above was obtained at <https://www.census.gov/quickfacts/southmiamicityflorida>



MAJOR INDUSTRIES AND/OR SERVICE CENTERS

The City’s economy is greatly influenced by the economic condition of the entire Miami-Dade County. The major businesses in the City are service-oriented, with the health care industry professional services, restaurant and retail shops, and education and administrative services being the main employers.

Below is the breakdown of businesses within the City by category:

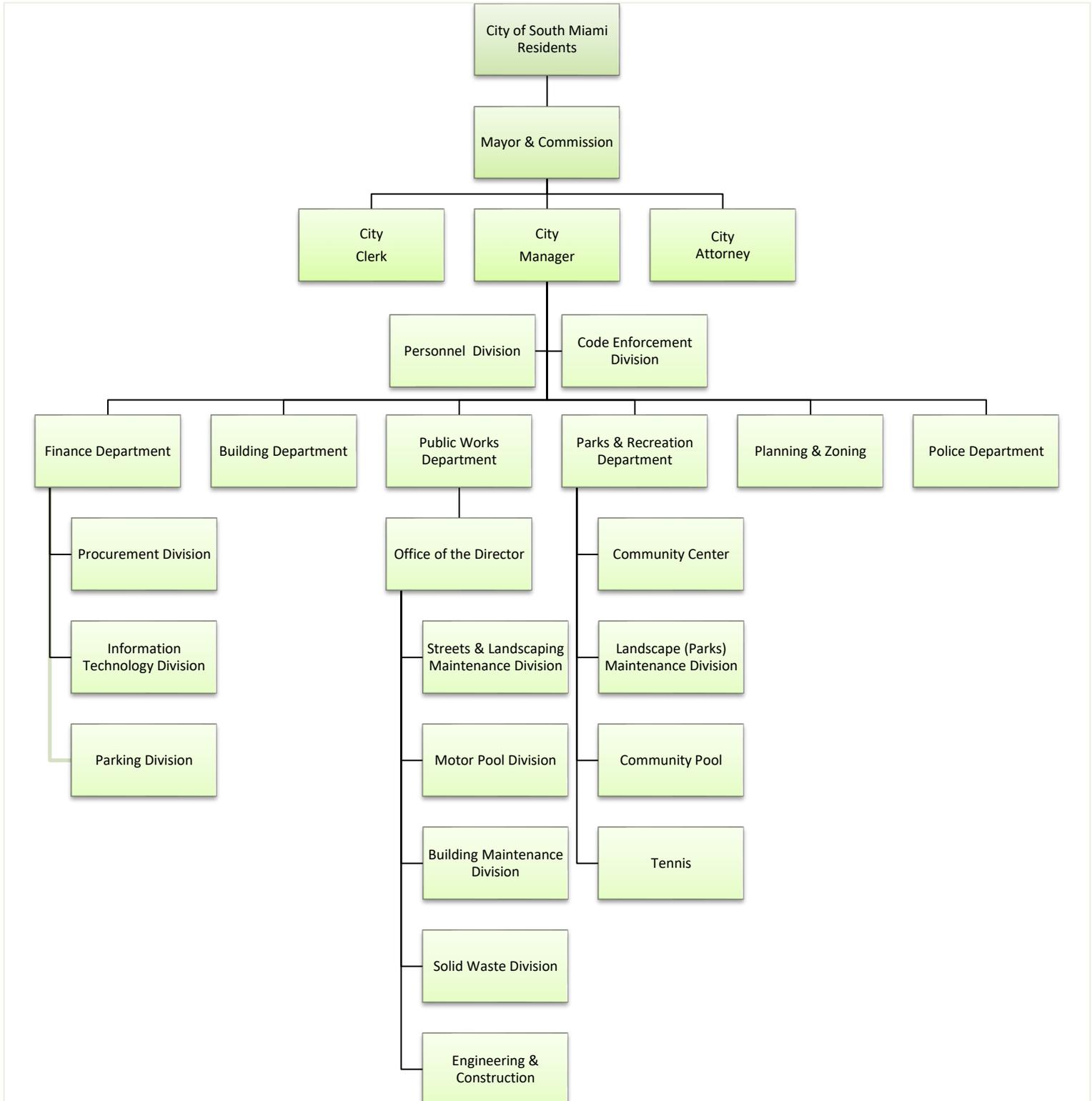
*INDUSTRY BY CLASS OF WORKER	SECTOR ESTIMATE
Construction	294
Manufacturing	308
Wholesale trade	256
Retail trade	310
Transportation and Warehousing, and Utilities	357
Information	186
Finance and Insurance, and Real Estate, and Rental and Leasing	363
Professional, Scientific, Management & Admin, and Waste Management Services	896
Educational Services, and Health Care and Social Assistance	1,418
Arts, Entertainment, and Recreation, and Accommodation and Food Services	602
Other Services, Except Public Administration	285
Public Administration	335
TOTAL FOR ALL SECTORS	5,610

Source: U.S. Census Bureau 2010 Form S2407 - Industry by Class of Work for the Civilian Employed Population 16-Years and Over

* Information is based on data from year 2010. The Census data for year 2020 is not available as of the date of this report.



CITY OF SOUTH MIAMI ORGANIZATIONAL CHART





POSITIONS BY DEPARTMENT/DIVISION

POSITIONS BY DEPARTMENT		BUDGETED FY 2019	BUDGETED FY 2020	BUDGETED FY 2021	BUDGETED FY 2022	ADOPTED FY 2023
CITY CLERK						
Full Time	City Clerk	1	1	1	1	1
	Deputy Clerk II	1	1	1	1	1
	Deputy Clerk	1	1	1	1	1
City Clerk Total		3	3	3	3	3
CITY MANAGER						
Full Time	City Manager	1	1	1	1	1
	Deputy City Manager	1	1	0	0	1
	Assistant City Manager	0	0	1	1	0
	Executive Administrative Asst.	1	1	1	1	1
City Manager's Office Total		3	3	3	3	3
PROCUREMENT DIVISION						
Full Time	Chief Procurement Officer	1	1	1	1	1
	Procurement Specialist	1	1	1	0	0
	Procurement and Media Specialist	0	0	0	1	1
Procurement Total		2	2	2	2	2
PERSONNEL DIVISION						
Full Time	Personnel Manager	1	1	0	0	0
	Payroll & Benefits Administrator	1	1	1	1	1
Personnel Total		2	2	1	1	1
FINANCE DEPARTMENT						
Full Time	Chief Financial Officer	1	1	1	1	1
	Chief Administrative Officer	1	1	1	1	1
	Senior Accountant	1	1	1	1	1
	Junior Accountant	2	2	0	0	0
	Accounts Payable Technician	0	0	1	1	1
	Accounts Receivable Technician	0	0	1	1	1
<i>Full Time Total</i>		5	5	5	5	5
Part Time	Office Support	1	1	0	0	0
<i>Part Time Total</i>		1	1	0	0	0
Finance Total		6	6	5	5	5
BUILDING DEPARTMENT						
Full Time	Building Official/Director	1	1	1	1	1
	Chief Building Inspector	1	1	0	0	0
	Permits Coordinator	2	2	2	2	1
	Permits Coordinator & IT Liason	0	0	0	0	1
<i>Full Time Total</i>		4	4	3	3	3
Part Time	Chief Mechanical Inspector	1	1	1	1	1
	Chief Electrical Inspector	1	1	1	1	1
	Chief Plumbing Inspector	1	1	1	1	1
	Chief Structural Inspector	1	1	1	1	1
	Chief Building Inspector	0	0	1	1	1
<i>Part Time Total</i>		4	4	5	5	5
Building Total		8	8	8	8	8



POSITIONS BY DEPARTMENT		BUDGETED FY 2019	BUDGETED FY 2020	BUDGETED FY 2021	BUDGETED FY 2022	ADOPTED FY 2023
PLANNING DEPARTMENT						
Full						
Time	Planning Director	1	1	1	1	1
	Sr. Planner/Zoning Admin	2	2	2	2	2
	Grants Coordinator	1	1	0	0	0
	Office Support	1	1	1	1	1
Planning Total		5	5	4	4	4
CODE ENFORCEMENT						
Full						
Time	Senior Code Enforcement Officer	1	1	1	1	1
	Code Enforcement Officers II	1	1	1	1	0
	Code Enforcement Officers I	1	1	1	1	1
	Local Business Tax Compl Officer	1	1	1	1	1
Code Enforcement Total		4	4	4	4	3
PW - BUILDING MAINTENANCE						
Full						
Time	Lead Worker II	1	1	1	1	1
	Maintenance Worker II	1	1	1	1	1
PW - Bldg Maint Total		2	2	2	2	2
PW - SOLID WASTE						
Full						
Time	Garbage Collection					
	Heavy Equip Operator (1 Funded by SW)	7	7	4	4	4
	Lead Worker II	1	1	1	1	1
	Sanitation Crane Operator	0	0	2	2	2
	Trash Collection					
	Waste Collection Driver	2	2	2	2	2
PW- Solid Waste Total		10	10	9	9	9
PW - STREETS						
Full						
Time	Asst Director of PW/Superintendent of Maint.	0	0	0	0	1
	Superintendent of Maint II	1	1	1	1	0
	Lead Worker	0	0	1	1	1
	Maintenance Worker I (1 Parking)	2	2	1	2	4
	Maintenance Worker II	4	4	2	2	1
PW-Streets Total		7	7	5	6	7
PW - MOTOR POOL						
Full						
Time	Motor Pool Supervisor	1	1	1	1	1
	Auto Mechanic	2	2	2	2	2
PW - Motor Pool Total		3	3	3	3	3
PW - OFFICE OF DIRECTOR						
Full						
Time	Public Works Director	1	1	0	0	0
	Office Support	2	2	2	1	1
Full Time Total		3	3	2	1	1



POSITIONS BY DEPARTMENT		BUDGETED FY 2019	BUDGETED FY 2020	BUDGETED FY 2021	BUDGETED FY 2022	ADOPTED FY 2023
PW - OFFICE OF DIRECTOR (continued)						
Part Time	Office Support	0	0	0	2	2
	<i>Part Time Total</i>	0	0	0	2	2
	PW-Office of Director Total	3	3	2	3	3
PW - ENG & CONST						
Full Time	Project Manager	1	1	1	1	1
	Associate Project Engineer	1	1	1	1	1
	PW - Enginnering & Const. Total	2	2	2	2	2
POLICE DEPARTMENT						
Full Time	SWORN					
	Chief of Police	1	1	1	1	1
	Assistant Chief of Police	1	1	1	1	1
	Captains	2	2	2	2	2
	Lieutenants	3	3	4	4	4
	Sergeants	7	7	6	6	6
	Officers/Detectives	37	37	37	36	35
	Training Officer	1	1	1	1	1
	CIVILIAN EMPLOYEES					
	Department Head Secretary	1	1	0	0	0
	Administrative Assistant	1	1	1	1	1
	Communications Manager	1	1	1	1	1
	Communications Officers	6	6	5	6	6
	<i>Full Time Total</i>	61	61	59	59	58
Part Time	Officers/Detectives	0	0	0	1	0
	<i>Part Time Total</i>	0	0	0	1	0
	Police Department Total	61	61	59	60	58
	Police Total	61	61	59	60	58
PARKS & REC DEPARTMENT						
Full Time	Parks & Recreation Director	1	1	1	1	1
	Asst. Parks & Rec Director	1	1	1	1	1
	Administrative Assistant	1	1	1	1	1
	Recreation Leader	0	0	0	1	1
	Events & Senior Site Manager	0	0	0	1	1
	Special Events Coordinator	1	1	1	0	0
	Senior Site Manager	1	1	1	0	0
	Community Outreach Coordinator	0	0	1	1	1
	Parks & Recreation Total	5	5	6	6	6
LANDSCAPE MAINTENANCE						
Full Time	Parks Superintendent	1	1	1	1	1
	Lead Worker	1	1	0	0	0
	Maintenance Worker I	0	1	1	1	1
	Maintenance Worker II	1	1	1	1	1
	Maintenance Worker III	0	0	0	0	0
	Landscape Maint Total	3	4	3	3	3



POSITIONS BY DEPARTMENT		BUDGETED FY 2019	BUDGETED FY 2020	BUDGETED FY 2021	BUDGETED FY 2022	ADOPTED FY 2023
COMMUNITY CENTER						
Full Time	Recreation Supervisor II	2	2	2	2	2
	Recreation Leader	3	3	3	3	4
<i>Full Time Total</i>		5	5	5	5	6
Part Time	Recreation Leader (PT)	3	3	3	3	3
	Recreation Aide (PT)	11	11	10	10	10
	Instructors	3	3	2	2	1
	Summer Recreation Aide Seasonal (PT)	8	8	7	7	7
<i>Part Time Total</i>		25	25	22	22	21
Community Center Total		30	30	27	27	27
COMMUNITY POOL						
Part Time	Lifeguard II	1	1	1	1	1
	Life Guard	4	4	4	4	4
Community Pool Total		5	5	5	5	5
TENNIS						
Full Time	Tennis Operations Supervisor	1	1	1	1	1
	Maintenance Worker 1	1	0	0	1	1
	Recreation Leader	0	0	0	0	1
<i>Full Time Total</i>		2	1	1	2	3
Part Time	Recreation Aide (PT)	3	3	3	3	2
	Maintenance Worker 1	0	1	1	0	0
<i>Part Time Total</i>		3	4	4	3	2
Tennis Total		5	5	5	5	5
TOTAL						
Full Time Total		131	131	122	123	124
Part Time Total		38	39	36	38	35
Grand Total		169	170	158	161	159

Additional Information Regarding Staffing Changes

There were several changes of roles & position titles for current employees - the City's Assistant City Manager is now the Deputy City Manager, the Personnel Manager is now the Payroll & Benefits Administrator, and the Superintendent of Maintenance II is now the Assistant Director of Public Works/Superintendent of Maintenance. A Code Enforcement Officer II retired in FY 22 and that position shall not be re-filled. An additional maintenance worker was added for the Public Works Streets Division to account for the additional work due to the City's acquirement of the Municipal Parking Garage.



**CAPITAL IMPROVEMENT PROGRAM
5-YEAR PLAN**

In an effort to comply with Florida Statute 163.3177 required and optional elements of Comprehensive Plan, the Capital Improvements Element must be reviewed on an annual basis and modified as necessary in accordance with s. 163.3187 or s. 163.3189 in order to maintain a financially feasible 5-year schedule of capital improvements. The City of South Miami Capital Budget is updated annually as part of the budgeting process. Capital improvement projects are defined as projects that are self-contained and that will usually be constructed or purchased as a unit.

The City of South Miami uses Government Accounting Standards Board (GASB) 34 Guidance in defining capital assets and depreciation.

Governmental Entities with Revenues between \$10 and \$100 million

Item	Tracking and Inventory	Capitalize and Depreciate
Land	\$1	Capitalize only
Land Improvements	\$1	\$25,000
Building	\$1	\$50,000
Building Improvements	\$1	\$50,000
Construction in Progress	\$1	Capitalize only
Machinery and Equipment	\$5,000	\$5,000
Vehicle	\$5,000	\$5,000
Infrastructure	\$50,000	\$250,000
Intangibles	N/A	\$25,000

A Capital Improvement generally includes only those items constructed or purchased that have a useful life extending beyond a five (5) year period following their acquisition or purchase. Normally, Capital Improvements involve a cost in excess of \$5,000 or involve the acquisition or disposal of land regardless of cost. Minor recurring annual expense items, including routine maintenance and repairs, excluded. All projects that are financed from bond funds are included. Similarly, preliminary engineering studies for such infrastructure improvements as the design of improvements are generally itemized as capital expenditure items due to their significant cost and impact of the Capital Improvement Program.

During the budgeting process, a Capital Improvements Projects Workshop is held with the City Commission to determine what projects will be part of the 5-year plan.



ALL REQUESTS FOR CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

PROJECT DESCRIPTION	SOURCE	FY 22	Estimated Expenses FY22	FY 23	FY 24	FY 25	FY 26	FY 27
TRAFFIC CALMING								
Miscellaneous Traffic Calming	PTP	250,000	3,200					
Traffic Calming Speed Humps Construction at 5 Locations	PTP		12,350	37,500				
Traffic Circle Construction at SW 76 ST & 61 AVE	PTP		29,497	125,000				
Traffic Circle Construction at SW 77 TER & 58 AVE	PTP		29,497	125,000				
Traffic Circle Construction at SW 58 AVE & 82 ST	PTP		29,497	125,000				
Traffic Circle Design at SW 62 PL / 58 ST/ 63 AVE / 57 DR Intersection	PTP		30,000	150,000				
ROADWAY & DRAINAGE IMPROVEMENTS								
Citywide Drainage Improvements 62 PL at 58 ST	ARPA		279,705					
Drainage Improvements SW 61 AVE from SW 74 to 76 ST	SWDTF		4,970					
	ARPA		103,770					
Drainage Improvements SW 81 ST East of SW 62 AVE (Design FY22/Const FY23)	SWDTF	75,000	30,334					
	ARPA			150,000				
Drainage Improvements SW 59 AVE from SW 64 ST to SW 66 ST (Design FY22/Const FY23)	SWDTF	30,000						
	ARPA		27,360	150,000				
Drainage re-grading at 5961 SW 88th ST	SWDTF		3,200					
Drainage Improvements SW 63 AVE from SW 69 ST to 70 ST (Design FY22/Const FY23)	ARPA		20,000	100,000				
Drainage Improvement Sunset DR & SW 61 CT (Const FY23)	ARPA			30,000				
ROAD INFRASTRUCTURE								
South Miami Intermodal Transportation Plan - Mobility	PTP	100,000		110,000	110,000	110,000	110,000	110,000
	FDOT			106,220				
Citywide Sidewalk Repairs	PTP	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Citywide Street Improvements / Resurfacing	PTP	50,000	38,985	50,000	55,000	60,000	65,000	70,000
	LOGT	100,000		100,000	100,000	100,000	100,000	100,000
Road Resurfacing - SW 65 AVE from SW 61 TER to 61 ST	PTP	12,500	15,711					
Road Resurfacing - SW 70 ST from SW 63 AVE to 64 CT	PTP	15,000	0					
Road Resurfacing - SW 60 ST from SW 67 AVE to 65 AVE	PTP	20,000	22,319					
Road Resurfacing - SW 58 TER from SW 65 AVE to 64 AVE	PTP	15,000	16,005					
Road Resurfacing - SW 55 ST from SW 64 AVE to End of Cul-de-Sac	PTP	12,500	0					
Road Resurfacing - SW 51 TER from SW 65 AVE to 67 AVE	PTP	10,000	9,298					
Road Resurfacing - SW 65 AVE from SW 53 TER Top 52 TER	PTP	12,500	11,733					
Road Resurfacing - SW 64 AVE from SW 44 ST to 42 TER	PTP	15,000	17,602					
Road Resurfacing - SW 59 CT from SW 76 ST to 78 ST	PTP	15,000	18,458					
Road Resurfacing - SW 77 TER from SW 67 AVE to 69 AVE	PTP	15,000	39,319					
Road Resurfacing - SW 68 AVE from SW 77 TER to 78 TER	PTP	10,000	9,687					
Road Resurfacing - SW 69 AVE from SW 64 ST to End of Cul-de-Sac	PTP	45,000	19,864					
Road Resurfacing- SW 67 CT from SW 62 TER to 64 ST	PTP	25,000	15,870					
Road Resurfacing - SW 57 DR from SW 58 ST to SW 62 AVE	PTP	47,500	25,000	75,000				
Road Resurfacing - SW 68 CT from 62 TER to 64 ST	PTP			15,000				
Road Resurfacing - SW 63 ST from 68 CR to 67 CT	PTP			15,000				
Road Resurfacing - SW 85 ST from 58 AVE to 59 AVE	PTP			13,000				
Road Resurfacing - SW 77 TER from 58 AVE to 59 AVE	PTP			20,000				
Road Resurfacing - SW 74 ST from 65 AVE to 64 CT	PTP			15,000				
Road Resurfacing - SW 64 CT from 64 ST to 62 TER	PTP			17,500				
Road Resurfacing - SW 63 CT from 64 ST to 62 TER	PTP			17,500				
Road Resurfacing - SW 66 ST from 62 CT to 63 CT	PTP			25,000				
Road Resurfacing - SW 62 CT from 69 ST to 68 ST	PTP			10,000				



ROAD INFRASTRUCTURE (continued)									
Road Resurfacing - SW 49 ST from SW 57 to 58 AVE	PTP			20,000					
Road Resurfacing - SW 50 ST from SW 57 to 58 AVE	PTP			20,000					
Road Resurfacing - SW 59 PL from SW 56 TER to Cul-de-sac	PTP			25,000					
Road Resurfacing - SW 59 CT from SW 56 TER to Cul-de-sac	PTP			25,000					
Road Resurfacing - SW 56 TER from SW 59 CT and 59 PL	PTP			15,000					
PARKS									
Citywide Parks Improvement - Miscellaneous	CIP	50,000	50,000	150,000	50,000	50,000	50,000	50,000	50,000
Citywide Parks Master Plan - Improvements	CIP	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Citywide ADA Transition Plan - Improvements	CIP	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
All America - Natural Play Elements	CIP	25,000							
Brewer Park - New Restroom Study & Design	CIP	75,000							
Dante Fascell Park - Tennis Court Resurfacing	ARPA			100,000					
Dante Fascell Building - FY21 Design / Construction FY23	CIP		9,800	1,500,000	500,000				
Dog Park - K9 Artificial Turf	CIP	85,000	105,375						
Fuchs Park- New Pathway Lighting Design FY23 / Const FY23	CIP	100,000	58,543						
	ARPA			220,000					
Fuchs Park - Tree Mitigation Project	CIP	35,000							
Murray Park - Replace Ball Field Fencing	ARPA			65,000					
Palmer Park - Laser-Grade Fields	CIP	35,000			45,000	45,000	45,000	45,000	
South Miami Park - Restroom w/ Concession Stand Building (construction)	CIP	750,000	30,000						
	ARPA			750,000					
South Miami Park Playground and Fitness Outdoor Equipment	CIP	278,000	338,000						
	PFIF	60,000							
	FRDAP	50,000	50,000						
South Miami Park - New Natural Turf for Field(s) and Sport Field Lighting (Study & Design FY22 / Const FY23)	CIP	80,000	162,170	500,000	2,000,000				
Robert C. Welsh Jr. Park Improvements Design FY21 / Construction FY22 to FY25	CIP	250,000	400,000						
	FRDAP	200,000							
Miscellaneous Park Furniture	CIP	5,000	4,258	5,000	5,000	5,000	5,000	5,000	
New Pocket Park (Paseo Park) at SW 50 ST & 63 AV	CIP	75,000	75,000						
Fully Inclusive Playground Components	ARPA			50,000					
Retrofit existing field lights to LED at Palmer Park & Murray Park (A/E Design & Construction)	CIP				500,000				
South Miami Park - Picnic Facilities -Design & Const FY23	ARPA			150,000					
Hard Sports Court Resurfacing, Repair, & Painting (citywide-tennis, basketball, etc.)	CIP				75,000				
Dante Fascell Park - Pickleball Court	CIP			50,000					
FLEET REPLACEMENT									
Police Vehicles and Equipment	CIP	310,000	310,000	330,000	330,000	330,000	330,000	330,000	330,000
Trash Truck	CIP			120,000					
Pick-up Truck	CIP			40,000					
Passenger Van for Parks & Recreation Dept & Vehicle Wrap (Qty 1 for FY 23 and Qty 2 for FY 24)	CIP	35,000		40,000	80,000				
Tractor Vehicle for Parks & Recreation	CIP	20,000	20,000						
Parks Pick-up Truck (Rec. Division)	CIP		27,867						
Public Works Replacement Bucket Truck	CIP			170,000					
CITY FACILITIES									
Sylva Martin - New Roof	CIP			70,000					
Head Start School -New Roof	CIP			75,000					
Police Department Garage - New Roof	CIP			45,000					
Sylva Martin - Air Conditioner Replacement	CIP			18,000					
SM Parking Garage - Pressure Cleaning	CIP			20,000					
SM Parking Garage - Striping	CIP			10,000					
SM Parking Garage-Security Cameras	CIP			150,000					
SM Parking Garage-5 Emergency Blue Buttons	CIP			40,000					



CITY FACILITIES (continued)								
SM Parking Garage-Structure & Joints Repairs	CIP			50,000				
SM Parking Garage-2 Double Electric Charging Stations	CIP			84,383				
Public Works Tank Replacement	CIP			500,000				
MISCELLANEOUS								
Citywide Water & Sewer Upgrades - Design & Construction	GOB		16,556					
Citywide Directional Street Signs Replacement	PTP	10,000	9,500	10,000	10,000	10,000	10,000	10,000
Pedestrian Bridge Study Over US-1 between SW 57 AVE & SW 72 ST Feasibility Study	FDOT						1,000,000	400,000
	CIP	175,000	116,250					
Citywide Landscaping Program	TTF	25,000		25,000	50,000	50,000	50,000	50,000
84 ST Median Improvement between SW 57 AVE to 58 AVE	PTP	25,000	55,050					
84 ST Median Improvement between SW 58 AVE to 59 AVE	PTP			65,000				
Dante Fascell Art in the Park - Sculpture Installations	CIP	100,000	122,375	100,000				
Manor Lane Roadway & Sidewalk	PTP	116,000	110,526					
Citywide Striping	PTP	20,000	7,054	20,000	20,000	20,000	20,000	20,000
Signage for Community Rating System	CIP			28,125	15,000	10,000	10,000	5,000
Manor Lane Culvert Replacement - Design	ARPA			50,000	750,000			
Sunset DR between US-1 and SW 57 - Pedestrian Lighting Design	CIP	500,000		100,000	0			
	PTP	250,000			0			
	FDOT				787,500			
Holiday Lighting	CIP	50,000	1,880	25,000				
Girl Scout Fence, Invasive Removal, & Parking Lot	CIP	100,000						
New Police Headquarter & EOC Conceptual	FLEG							
	PHEOC	650,000	510,074					
Downtown Furniture (Benches, Trash Cans, etc.)	CIP	100,000	100,000					
Underline Beautification	CIP	100,000		50,000				
Alleyway Paving Behind SW 62 AVE from SW 64 to SW 68 ST	CIP	200,000	13,085					
Downtown Rebranding	CIP			50,000				
Marshall Williams Sculpture	CIP			30,000				
Multi-Sensory Room	CIP			20,000				
Final Design & Permit for New Police Station	ARPA			650,000				
TOTAL CAPITAL IMPROVEMENTS BY YEAR		5,964,000	3,716,593	8,362,228	5,632,500	940,000	1,945,000	1,345,000



CAPITAL IMPROVEMENT PLAN FUND SUMMARY

CODE	SOURCE OF FUNDS	FY 22	Estimated Expenses FY 22	FY 23	FY 24	FY 25	FY 26	FY 27
CIP	Capital Improvement Fund	3,633,000	2,044,603	4,470,508	3,700,000	540,000	540,000	535,000
CDBG	Comm. Development Block Grant	0	0	0	0	0	0	0
FRDAP	FL Recreation Dev. Assistance Program	250,000	50,000	0	0	0	0	0
GOB	MDC General Obligation Bond	0	16,556	0	0	0	0	0
LEFTF	Law Enforcement Forfeiture Trust Fund	0	0	0	0	0	0	0
LOGT	Local Option Gas Tax	100,000	0	100,000	100,000	100,000	100,000	100,000
PTP	People Transportation Plan	1,141,000	626,020	1,195,500	245,000	250,000	255,000	260,000
SWDTF	Stormwater Drain Trust Fund	105,000	38,504	0	0	0	0	0
TAP	Transportation Alternatives Program (FDOT grant)	0	0	0	0	0	0	0
FDOT	Florida Department of Transportation	0	0	106,220	787,500	0	1,000,000	400,000
TMDL	Total Max. Daily Load - FDEP Water Quality Grant	0	0	0	0	0	0	0
TTF	Tree Trust Fund	25,000	0	25,000	50,000	50,000	50,000	50,000
DEV	Developer Contributions	0	0	0	0	0	0	0
PED	Pedestrian Cross. Acq. Dev. Ops. & Maint. Fund	0	0	0	0	0	0	0
PFIF	Park Impact fund	60,000	0	0	0	0	0	0
FEDF	Federal Forfeiture Fund	0	0	0	0	0	0	0
FLEG	Florida Legislature	0	0	0	0	0	0	0
PHEOC	Police Headquarters and EOC Fund	650,000	510,074	0	0	0	0	0
ARPA	American Rescue Plan Act	0	430,835	2,465,000	750,000	0	0	0
TOTAL CIP BY YEAR		5,964,000	3,716,593	8,362,228	5,632,500	940,000	1,945,000	1,345,000

CAPITAL IMPROVEMENT PROGRAM DESCRIPTIONS

Fiscal Year 2022-2023

TRAFFIC CALMING

Traffic Studies & Traffic Calming Devices

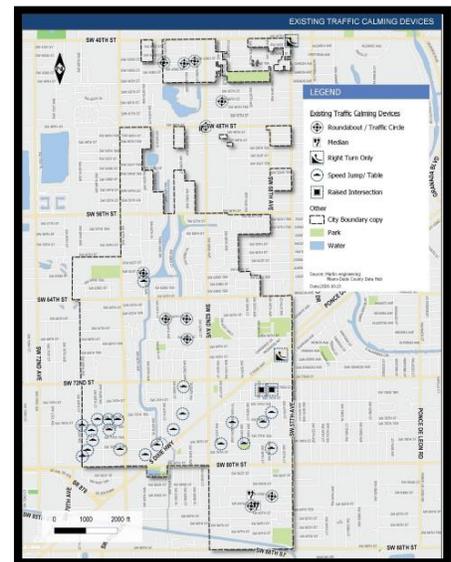
A Citywide Traffic Calming Master Plan was completed to evaluate the local speed, volume, crash occurrence and overall traffic patterns to determine locations within the City where traffic calming measures can be implemented to improve the City’s resident quality of life and negative impacts of motor vehicles. Due to the impact of COVID-19 the study was delayed until school resumed as the process also enable public involvement. The Citywide Traffic Calming Master Plan incorporating traffic calming measures for roadway segments that met the threshold values established for the City of South Miami in agreement with Miami-Dade County’s Department of Transportation and Public Works (DTPW).

As a result of this analysis, five (5) locations were proposed with traffic calming devices as follows:

- SW 59th Avenue, North of SW 76th Street
- SW 59th Avenue, South of SW 76th Street
- SW 60th Place, South of SW 42nd Street
- SW 64th Place, North of SW 58th Terrace
- SW 78th Street, West of SW 62nd Avenue

And three traffic circles as follows:

- SW 76th Street and SW 61st Avenue
- SW 77th Terrace and SW 58th Avenue
- SW 58th Avenue and SW 82nd Street



ROADWAY & DRAINAGE IMPROVEMENTS

Drainage Improvements at SW 81st Street East of SW 62nd Avenue, SW 59th Avenue between SW 64th Street and SW 66th Street, SW 63rd Avenue from SW 69th Street to 70th Street, and Sunset Drive & SW 61st Court

Potential flooding areas were identified and prioritized in the Stormwater Master Plan (SMP) as well as reported by residents. The study and reporting of areas have identified locations in the City to design and construct drainage improvements. These areas will be addressed in phases, by level of priority, as reported in the SMP and other reported areas will be evaluated and prioritize for improvements.



Citywide Drainage Cleaning

A Citywide drainage system cleaning will be established to include the inlets, manholes, slab covered trenches and drainage lines.

ROAD INFRASTRUCTURE

South Miami Intermodal Transportation Plan-Mobility

The City is operating an On-Demand Transportation Service that provided residents, visitors, and business employees with convenient, efficient and free-of-charge transportation options. The service for South Miami will operate on a demand response system throughout the boundaries of the City. The goal is to help get cars off the road, make transportation more easily available, decrease time residents spend in their vehicles looking for parking, and reduce Downtown traffic and vehicle emissions



Citywide Sidewalk Repairs

An extensive inspection of sidewalks was conducted to identify cracks or broken sidewalks. Repairs will be scheduled along most of the sidewalks throughout the City.

Citywide Street Improvements / Resurfacing Program

The purpose of this program is to maintain all City-owned, paved streets at a serviceable level. The scope includes resurfacing, restoration, and rehabilitation of existing streets on an as-need basis, as a result extending the life of the existing pavements.

Road resurfacing was performed at the following locations:

- Road Resurfacing - SW 65 AVE from SW 61 TER to 61 ST
- Road Resurfacing - SW 60 ST from SW 67 AVE to 65 AVE
- Road Resurfacing - SW 58 TER from SW 65 AVE to 64 AVE
- Road Resurfacing - SW 51 TER from SW 65 AVE to 67 AVE
- Road Resurfacing - SW 65 AVE from SW 53 TER Top 52 TER
- Road Resurfacing - SW 64 AVE from SW 44 ST to 42 TER
- Road Resurfacing - SW 59 CT from SW 76 ST to 78 ST
- Road Resurfacing - SW 77 TER from SW 67 AVE to 69 AVE
- Road Resurfacing - SW 68 AVE from SW 77 TER to 78 TER
- Road Resurfacing - SW 69 AVE from SW 64 ST to End Cul-de-Sac
- Road Resurfacing - SW 67 CT from SW 62 TER to 64 ST



PARKS

Citywide Parks Improvements – Miscellaneous

Miscellaneous improvements include unforeseen projects that occur within the fiscal year, such as park amenity and furniture replacement, tree removal or replacement, facility repairs and upgrades, emergency improvements, and new capital improvement initiatives.

Citywide Parks Master Plan – Improvements

The Master Plan was prepared in response to the desire of the City’s inspired leadership and the residents of South Miami to have an outstanding program of recreation and park facilities for themselves and future generations as the City continues to mature over the next ten years. This account is intended to address improvements needed immediately at existing parks as outlined in the City’s Parks and Recreation Master Plan and Appendix, improve the park service area coverage throughout the City, and increase the park land acreage surplus in anticipation of future park land requirements.

Citywide ADA Transition Plan Improvements

Title II of the Americans with Disabilities Act (ADA) covers programs, activities, services and facilities of public entities such as the City of South Miami’s park system. By way of the ADA transition plan, the purpose of this fund account is to address barrier removal solutions that will facilitate access opportunities for all individuals. This account focuses on the built infrastructure of the city’s park system and its outdoor recreation facilities to address physical accessibility improvements.

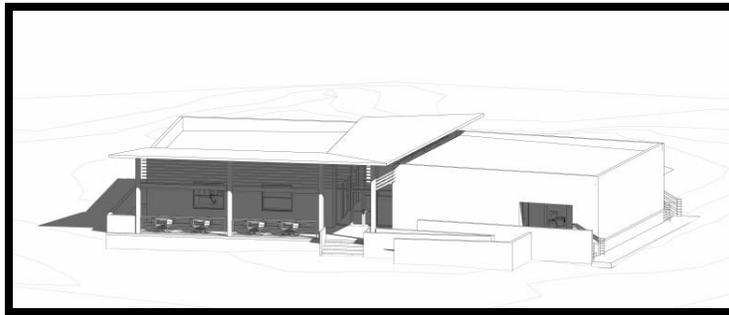
Dante Fascell Park: Tennis Court Resurfacing

This project consists of cleaning the courts of all excess dead material, surface algae, mold, etc.; mechanically scarify the entire court surface; remove excess material from low end of court; add the required amount of new court surface material to each court (minimum 60-70 tons of clay material); laser grade the entire court surface; water and compact the entire tennis court surface; remove existing line tape and install new line tape on each of the courts; groom the courts and leave in ready to play condition; apply long-term algaecide to each court to inhibit future organic growth; and repaint existing net post.



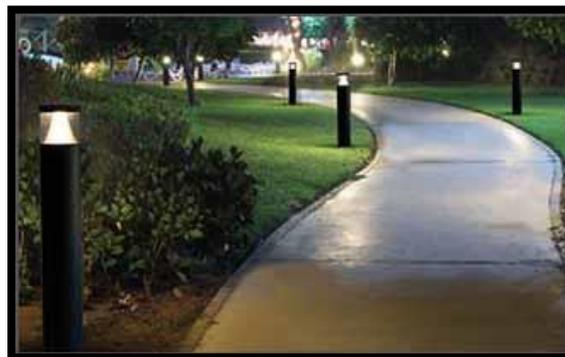
Dante Fascell Park: New Multipurpose Facility Construction

The existing building has operational shortcomings and arguably no longer meets the community's needs. There is no indoor program space for youth tennis participants; very minimum shelter available for participants during inclement weather; and, there are no showers available for tennis guests. The proposed community building is one-story, approximately 3,525 square feet. The proposed facility features a multipurpose room, concession service area, public restroom facilities, and shower and locker room facilities for tennis guests, storage facilities, and an office space.



Fuchs Park – New Pathway Lighting & Improvements

This project involves the construction of bollard LED lighting along the newly constructed pathway, a commercial aerating fountain system (pond), reroofing of the limerock picnic shelter, a safety perimeter fence system along the playground area, and new native tree planting at Fuchs Park. The existing shelter structure is showing early warning signs of damage and structural improvements are required. The plan is to replace the current roof system with a new metal roof system, replace the deteriorated wood beams with concrete beam support, and to raise the height of the roof system for a better view of the pond. Furthermore, LED bollard lighting along the trail will help to further enhance beautification efforts at the park, improve visibility, and to provide a sense of security in the evenings.





Murray Park – Fence Replacement

Project consist of replacing the existing run-down perimeter fence system along the ball fields.

Palmer Park – Softball/Baseball Field Maintenance & Renovation

Project includes but is not limited to complete renovation of baseball fields, including baseball lip removal, reconditioning the infield clay, infield skin repair and laser grading; pitcher’s mound, new plates and circle repairs; turf and misc. fence repairs, and repair drainage issues.

South Miami Park – New Combo Restroom-Concession Facility

The City is finalizing A/E design plans for a new combo restroom-concession facility. This project entails the construction of a new restroom facility to support general public attendance and programming initiatives. The new facility will feature an office space, concession room with a covered terrace, exterior drinking fountain, restrooms, and storage areas.

South Miami Park – Picnic Facilities

This project entails professional design and construction of two (2) shelters across from the newly installed playground structures. The shelters would provide covered seating opportunities upon reservation and unobstructed visibility to the playground area. Trash receptacles and BBQ grills will be available near the facilities.



South Miami Park – Fully Inclusive Splash Pad A/E Design

City staff is interested in planning for a fully inclusive splash pad, featuring multiple water spray devices and a wet deck to keep families and children cool during south Florida’s hot weather. The proposed splash pad would be located across from the children’s playground and between two proposed shelter structures. This project involves A/E design services for future construction of a splash pad at South Miami Park.



Dante Fascell Park – Pickleball Court

This capital project entails modifying two (2) racquetball courts to pickleball courts. Benefits include the introduction of a new, in-demand recreation element in the city’s park system, repurpose an underutilized park element, new revenue opportunities, and attract a new group of active adults who may be older/mature and desire a less physically demanding alternative to tennis.

FLEET REPLACEMENT

Police Vehicles and Equipment

The program consists of the replacement of older Police vehicles. Older vehicles will be decommissioned and placed for public auction. The Police Department proposes to replace eight vehicles.



Parks Vehicle Fleet Replacement

The Parks Department will be purchasing a passenger van.

Public Works Vehicle Fleet Replacement

The Public Works Department will be purchasing a new trash truck and a pick-up truck.

CITY FACILITIES

South Miami Parking Garage

Improvements to the newly acquired South Miami Municipal Parking Garage include additional striping and pressure cleaning, structure and joint repairs, adding new security cameras and emergency buttons, as well as adding charging stations for electric vehicles.



Other Facility Improvements

Other Facility Improvements include new roofs for the Sylva Martin Building, Head Start School, and the Police Department Garage. Also, a new fuel tank in Public Works will be replaced.

MISCELLANEOUS

Citywide Replacement of Directional Street Signs & Posts

This is the ongoing effort throughout the City to maintain and replace the City of South Miami new blue street name signs, post and City Logo.



Citywide Landscaping Program

The Citywide Landscape Program is established to enhance the tree planting program working with the Street Tree Matching Grant to improve the aesthetics throughout the City and to provide tree coverage adjacent to sidewalks while providing increase walkability.

SW 84th Street Median Improvement between SW 58th to SW 59th Avenue

The median along SW 84th Street between SW 57th Avenue and SW 59th Avenue contains invasive bottle brush trees that are not consistent with existing Poinciana trees. To provide a landscape theme the bottle brush will be replaced with Poinciana trees and / or other shade trees and groundcover will be added under the existing Poinciana trees.

Dante Fascell Park – New Art Sculptures

Improvements entail additional art sculptures for the Colombian Sculpture Garden, featuring new landscape and up-lighting.



Citywide Striping

Striping of faded and/or worn away areas will be performed throughout the City as required.

Signage for Community Rating System

The City is working on the CRS recertification and will be implementing “NO DUMPING” signs displayed over any of the drainage inlets and/or around the City.

Manor Lane Culvert Replacement

The City of South Miami is working to replace the structurally deficient corrugated metal pipe (CMP) culvert located at SW 64th Court within the Twin Lakes Canal in South Miami, Florida with a new bridge which will provide safety, greater connectivity and promote pedestrian safety between the Manor Lane neighborhood and the existing metrorail station and adjacent businesses as well as right-of-way availability and environmental mitigation to the area.

Pedestrian Lighting Design on Sunset Drive between US-1 and SW 57th Avenue

The project will consist of the beautification of Sunset Dr (72nd Street) between US 1 and 57th Avenue. The proposed project will provide improvements to the pedestrian lighting, the landscaping, and enhance the sidewalk. The project is a Local Agency Program (LAP) project in collaboration with the Florida Department of Transportation (FDOT) and will follow the NEPA process and requires an environmental assessment. The sidewalk improvements shall be in accordance with the American with Disabilities Act (ADA).



Underline Bicycle Path Beautification

The City will coordinate with Miami-Dade County Department of Transportation & Public Works to provide City furniture such as water fountains within the City limits in order to provide a walkable and bikeable corridor that will improve connectivity between surrounding areas. Phase 3 of The Underline is a 7-mile segment that connects SW 19th Avenue to Dadeland South Metrorail Station. Currently, Phase 3 is in the Miami-Dade County procurement process.

Downtown Rebranding

The Downtown area will be receiving several improvements to modernize and rebrand the City's image.

Decorative Lighting SW 73rd Street from SW 58th Avenue to SW 58th Court

The proposed project will provide improvements to the pedestrian lighting along SW 73rd Street between SW 58th Avenue to SW 58th Court.

Marshall Williams Sculpture

The proposed sculpture of Marshall Williamson is to respectfully pay homage to the first Black landowner in Larkins. Marshall Williamson purchased land spanning from today's SW 64th to SW 66th Streets and from SW 62nd to SW 65th Avenues on which he built houses. Williamson, standing at 5'4", was known affectionately as the "Little Mayor" of the African American community. The sculpture is to be placed at Marshall Williamson Park.





GENERAL FUND BUDGET



FY 2022-2023 GENERAL FUND REVENUES

ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23	
TAXES							
PROPERTY TAXES							
0010000	3111000	AD VALOREM TAXES	7,227,094	8,267,282	8,613,126	8,413,126	8,979,103
0010000	3112000	AD VALOREM DELINQUENT	212,041	122,061	35,000	135,000	35,000
			7,439,135	8,389,343	8,648,126	8,548,126	9,014,103
UTILITY TAXES							
0010000	3141000	UTILITY TAX-ELECTRIC	1,392,478	1,405,514	1,400,000	1,415,000	1,405,000
0010000	3144000	UTILITY TAX - GAS	36,403	51,315	35,000	40,000	40,000
0010000	3149000	UTILITY TAX - MDC WATER	243,447	257,665	240,000	250,000	245,000
0010000	3150000	UNIFIED COMM SERVICES TAX	416,543	395,366	384,000	390,000	383,000
			2,088,871	2,109,860	2,059,000	2,095,000	2,073,000
BUSINESS TAXES							
0010000	3161000	LOCAL BUSINESS TAX-RENEWALS	586,122	568,090	567,000	588,610	570,000
0010000	3162000	LOCAL BUSINESS TAX NEW	90,399	77,453	90,000	90,000	90,000
0010000	3162100	BUSINESS TAX TRANSFER FEES	1,512	2,243	1,700	1,800	1,800
			678,033	647,785	658,700	680,410	661,800
FRANCHISE TAXES							
0010000	3231000	ELECTRICITY	1,003,418	1,057,423	1,005,000	1,060,000	1,060,000
0010000	3234000	GAS	53,211	20,175	50,000	18,481	18,000
0010000	3421021	TOWING ADMIN FEE	2,860	1,950	3,000	3,000	3,000
0010000	3434200	PRIVATE HAULERS PERMIT FEE	615,259	653,617	665,600	665,600	670,000
0010000	3623000	BUS BENCH ADS	13,824	13,440	13,824	13,650	13,650
			1,688,572	1,746,605	1,737,424	1,760,731	1,764,650
		TOTAL TAXES	11,894,611	12,893,593	13,103,250	13,084,267	13,513,553
LICENSES & PERMITS							
0010000	3163000	LOBBYIST REGISTRATION FEE	24,600	15,500	15,000	15,000	15,000
0010000	3221000	BUILDING PERMITS	1,181,033	878,662	1,000,000	1,018,000	1,005,000
0010000	3221500	PUBLIC WORKS PERMITS	28,751	22,421	28,000	22,000	25,000
0010000	3293000	GARAGE SALES	500	560	500	500	500
0010000	3419010	BLDG & ZON REINSPECT FEES	50	0	0	0	0
0010000	3419030	CERT OF USE/OCCUPANCY	14,651	16,225	15,000	17,000	17,000
		TOTAL LICENSES & PERMITS	1,249,585	933,368	1,058,500	1,072,500	1,062,500



ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23	
INTERGOVERNMENTAL REVENUE							
0010000	3121000	LOCAL OPTION TAXES	174,268	174,306	173,600	185,000	179,364
0010000	3301000	OTHER FIN ASSIST FED-CARES ACT	1,567,091	697,250	0	0	0
0010000	3351012	STATE REVENUE SHARING	396,044	438,953	396,093	408,132	439,268
0010000	3351015	ALCOHOLIC BEVERAGE LICENS	17,924	12,032	16,000	16,000	16,000
0010000	3351018	LOCAL GOVT 1/2 C SALES TX	877,299	1,036,380	928,112	1,100,000	998,584
0010000	3382000	COUNTY LOCAL BUSINESS TAX	15,502	17,555	15,000	15,000	15,000
TOTAL INTERGOVERNMENTAL REVENUE			3,048,128	2,376,476	1,528,805	1,724,132	1,648,215
CHARGES FOR SERVICES							
0010000	3412000	ZONING HEARING FEES	51,651	104,450	50,000	50,000	50,000
0010000	3413000	ENVIRON REVW & PRESVT BRD	31,761	41,363	40,000	40,000	40,000
0010000	3413001	LIEN SEARCH FEES	17,515	18,960	17,000	17,000	17,000
0010000	3413002	SPECIAL EVENTS	4,420	7,660	4,000	5,000	4,000
0010000	3414000	MICROFILM SALES	602	0	500	0	0
0010000	3419051	BACKGROUND NOTARY&COPIES	18,146	31,376	20,000	25,000	23,000
0010000	3421010	POLICE SERVICES	42,826	43,821	30,000	35,000	35,000
0010000	3421025	SCHL CRSNG GRDS- CTY REIM	20,427	18,639	20,000	20,000	20,000
0010000	3434100	SOLID WASTE CHARGES	35,995	28,668	30,000	16,000	28,500
0010000	3445100	PARKING PERMITS	73,281	72,500	64,000	110,000	139,000
0010000	3445200	PARKING METERS FRANCHISE	1,186,940	1,524,597	1,400,000	1,800,000	2,200,000
0010000	3445210	VALET PARKING	11,745	2,070	0	0	0
0010000	3445220	PARKING FUND REVENUE	18,171	43,037	22,598	21,000	24,065
0010000	3472620	TENNIS COURT FEES	427,307	562,332	555,000	575,000	580,000
0010000	3472630	RECREATION PROGRAM FEES	35,752	82,965	65,000	65,000	65,000
0010000	3472660	CONCESSION STANDS	0	0	3,000	3,600	3,600
0010000	3541050	ALARM REGISTRATION CHG	31,500	27,082	30,000	30,000	30,000
TOTAL CHARGES FOR SERVICES			2,008,039	2,609,521	2,351,098	2,812,600	3,259,165
FINES & FORFEITURES							
0010000	3419040	CODE ENFORCEMENT FINES	42,191	62,349	50,000	50,000	50,000
0010000	3445300	PARKING VIOLATIONS	634,264	659,910	700,000	625,000	660,000
0010000	3511200	METRO COURT FINES	52,599	24,280	70,000	59,000	60,000
0010000	3511210	RED LIGHT CAMERAS	312,615	484,207	360,000	580,000	450,000
0010000	3540000	VIOLATIONS LOCAL ORDINANCES	19,025	18,886	20,000	16,000	18,000
0010000	3541000	BURGLAR ALARM FINES	22,932	29,176	31,000	27,000	30,000
TOTAL FINES AND FORFEITURES			1,083,626	1,278,808	1,231,000	1,357,000	1,268,000



ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23	
RENTS & ROYALTIES							
0010000	3472631	MULTIPURPOSE CNTR-RENTAL	13,652	14,929	15,000	20,000	20,000
0010000	3472632	MULTIPRPOSE CNTR-MEMBERSHIP	8,582	22,693	16,000	16,000	16,000
0010000	3472635	REC FEES/MURRAY PARK POOL	7,526	10,052	12,000	10,000	12,000
0010000	3472650	S MIAMI PARK SOCCER	43,000	43,320	47,462	47,462	49,835
0010000	3621100	PARKING GARAGE RENT	75,996	29,719	55,000	39,053	0
0010000	3622000	FASCELL PARK	12,541	17,406	25,000	30,000	35,000
0010000	3625000	RENT C.A.A.	28,653	29,226	30,000	29,810	30,400
0010000	3625010	RENT- MOBLEY BLDG	2,806	6,658	0	3,540	0
0010000	3627500	SOUTH MIAMI MIDDLE SCHOOL	22,655	22,995	23,340	24,145	24,628
0010000	3629000	PALMER PARK RENTALS	14,629	13,047	23,000	18,000	18,000
			230,040	210,045	246,802	238,010	205,863
GRANTS, CONTRIBUTIONS, & DONATIONS							
0010000	3669100	DONATION	9,050	253,228	0	26,215	0
		TOTAL GRANTS, CONTRIBUTIONS, & DONTATIONS	9,050	253,228	0	26,215	0
INTEREST INCOME							
0010000	3112100	AD VALOREM INTEREST	82	465	0	0	0
0010000	3612000	INTEREST INCOME	188,281	195,764	195,000	125,000	150,000
		INTEREST INCOME	188,363	196,229	195,000	125,000	150,000
MISCELLANEOUS REVENUES							
0010000	3669000	HOSPITAL LANDSCAPE REVENU	8,579	7,337	6,339	6,339	5,695
0010000	3695000	REIMB WORKERS COMP.	0	11,560	0	0	0
0010000	3695400	REIMBT-PUB WORKS LABOR	9,405	0	0	3,000	0
0010000	3697000	GAIN/LOSS ON ASSET SALE	89,933	1,500	0	32,400	0
0010000	3699201	MISC. OTHERS	174,526	22,094	15,000	15,000	15,000
0010000	3699225	SUNSET DR MTCE-FDOT REIMB	3,980	3,980	0	3,980	3,980
0010000	3699250	INSURANCE CLAIMS RECOVERY	67,843	21,993	0	70,000	0
0010000	3699501	SECTION 185 STATE CONTRIB	106,852	109,815	106,000	106,000	117,000
		TOTAL MISCELLANEOUS REVENUES	461,118	178,279	127,339	236,719	141,675
		TOTAL GENERAL FUND	20,172,560	20,929,546	19,841,794	20,676,443	21,248,972



ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23	
OTHER SOURCES							
0010000	3811000	CONTRIB FROM OTHER FUNDS	14,555	0	1,008	1,008	0
0010000	3811500	TRANSFER WATER/SEWER FUND	150,000	150,000	150,000	150,000	150,000
0010000	3811700	TRANSFER FROM CRA	2,097,887	0	0	0	0
TOTAL OTHER FINANCIAL SOURCES			2,262,442	150,000	151,008	151,008	150,000

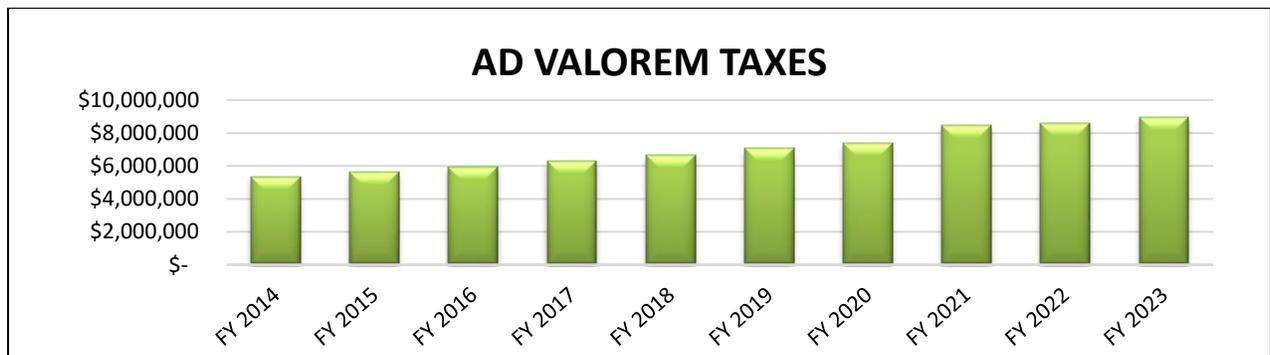


REVENUE PROJECTION RATIONALE

AD VALOREM TAXES

311.1000 Ad Valorem Taxes Current - Ad Valorem or property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City, which is provided by the County Property Appraisal Department. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes.

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$2,362,980,956. This valuation represents a 12.07% increase from the FY 2021-2022 level of \$2,108,476,491. The estimated revenue amount is calculated using the adopted City tax rate of 3.9999, which is reduced from the rate of 4.3000 from previous years.



311.2000 Ad Valorem Delinquent - This revenue source is derived by those taxpayers who do not pay their taxes by March 31 of any given year. On average the total revenue received in this category is minimal when compared to the total Ad Valorem taxes collected.

Below is a provided schedule related to when property taxes are due by the property owners:

- Taxpayers receive a 4% discount for Ad Valorem payments received by November 30
- December 31st is 3%
- January 31st is 2%
- February 28th 1%
- Taxes become delinquent if not paid by March 31st
- The tax sale commences on or before June 1st

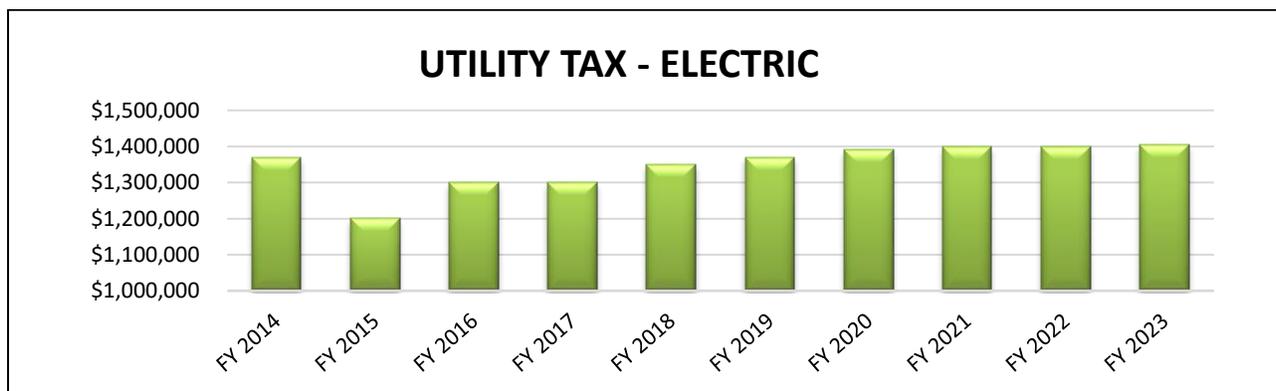
The City normally receives two distributions of Ad Valorem Tax Revenues in November and two distributions in December and then after monthly. After the tax certificate sale is completed in June and that distribution is made in approximately July, very little Ad Valorem revenue is



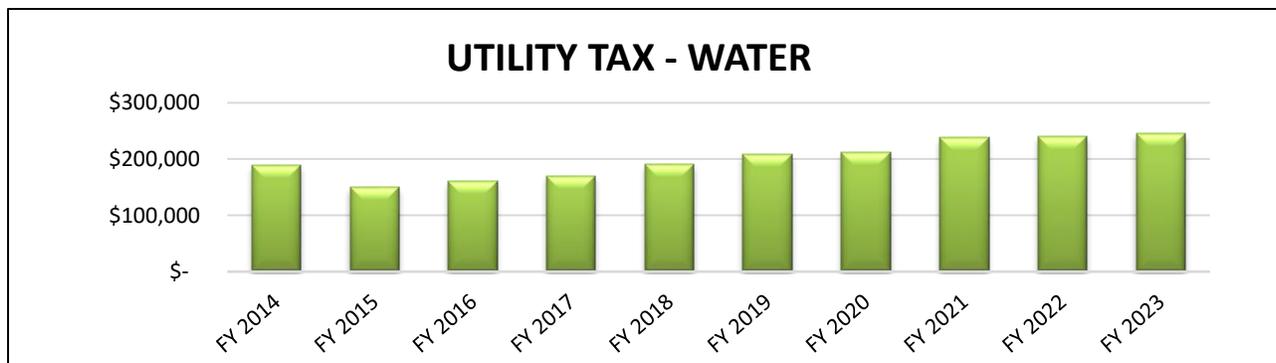
collected until main tax season commences again in November.

UTILITY TAXES

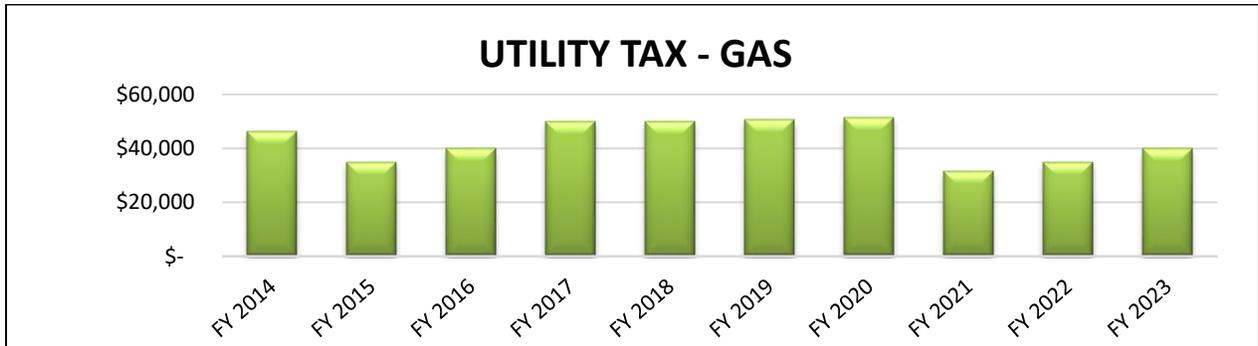
314.1000 Utility Tax-Electric - Section 166.231(1) (A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City previously established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of electricity. The City enacted an Ordinance, which mirrored the County’s utility tax levies of 10%.



314.9000 Utility Tax-Water - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of water.

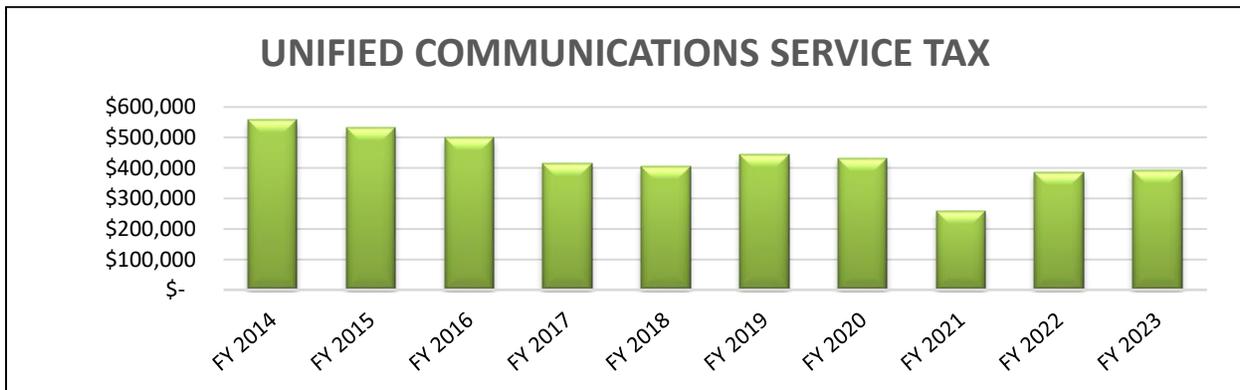


314.4000 Utility Tax-Gas - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of gas.



COMMUNICATION TAXES

315.0000 Communication Services Tax - Utility taxes and franchise fees on communication services, including telephone service and cable television. It is important to note, the tax is applied only to land based telephone lines and as people continue eliminating these landlines and using portable phones as their primary form of communication, revenues from this tax will continue to diminish. These taxes are collected and distributed by the State of Florida.



LICENSES AND PERMITS

316.1000 Local Business Tax Receipts - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called an occupational license tax, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. Revenues in this category are generated by the annual renewal of local business tax receipts.

316.2000 Local Business Tax Receipts-New - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax. The fee paid by new businesses to obtain a local business tax receipt generates revenues in this category.

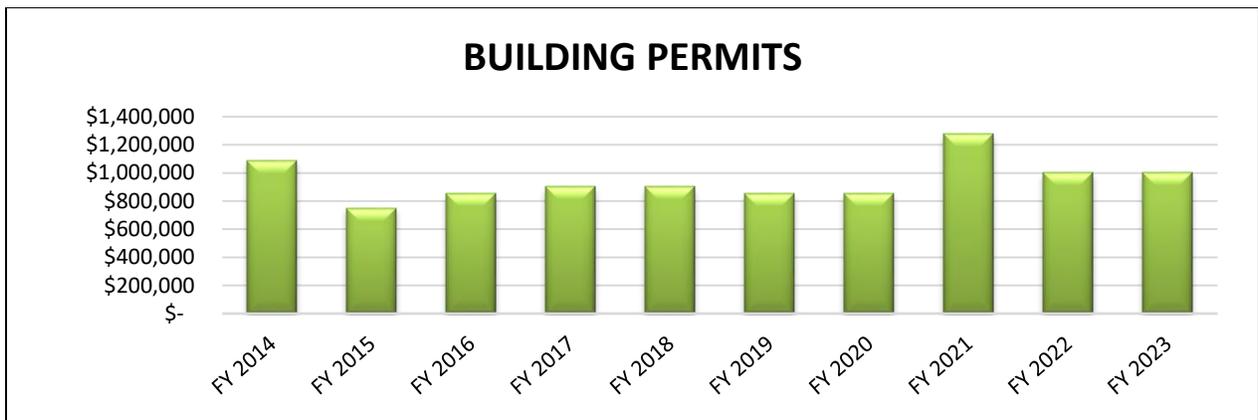


316.2100 Business Tax Transfer – Revenues generated from businesses moving from location to another within the City boundaries.

316.3000 Lobbyist Registration Fee - Revenues in this category are generated by the registration fees that must be paid by lobbyists.

PERMIT, FEES AND SPECIAL ASSESSMENTS

322.1000 Building Permits - Permits must be issued to any individual or business who performs construction work within the corporate limits of the City. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. City Ordinance sets the fees.



As per Florida Statute 553.80, the City may provide a schedule of reasonable fees, for enforcing the Florida Building Code. These fees, and any fines or investment earnings related to the fees, shall be used solely for carrying out the local government’s responsibilities in enforcing the Florida Building Code. When providing a schedule of reasonable fees, the total estimated annual revenue derived from fees, and the fines and investment earnings related to the fees, may not exceed the total estimated annual costs of allowable activities, taking into account direct and reasonable indirect costs. Any unexpended balances shall be carried forward to future years for allowable activities or shall be refunded at the discretion of the local government.



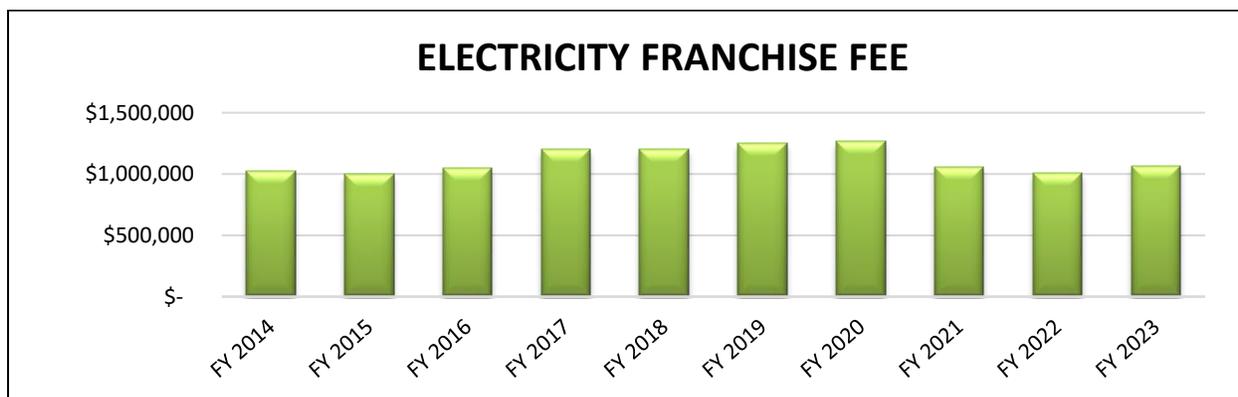
The City uses two different methods to calculate direct and reasonable indirect expenses for carrying out the City’s responsibilities in enforcing the Florida Building Code. First method is to apply 2.4%, which is the City’s Building Department’s full-time personnel percentage, to the overall FY budget, excluding the Building Department’s estimated expenses, which are considered a direct expense, and adding those two amounts to determine the actual amount to enforce the Florida Building Code for that particular fiscal year.

The second method is taking into account the departments which are involved in helping the Building Department in enforcing the Florida Building Code (City Clerk, City Manager, Finance, Human Resources, etc.), eleven departments and divisions and applying 1/12 (8.3%) to the overall expenses of the eleven Department/Divisions in addition to the Building Department, which is considered a direct expense.

Under both methods, the City expects revenues to be less than the estimated direct and indirect expenses for FY 2023; this, combined with previous years balances, there is no surplus amount is available to refund.

Lastly, the Building Department represents 2.4% of the City’s overall proposed budgeted expenses for FY 2022-2023, which is in-line with the reasonable indirect expenses being calculated to enforce the Florida Building Code as provided in FS. 553.80.

323.1000 Franchise Fee-Electric - A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. The City of South Miami currently has a franchise agreement with FPL.



323.4000 Franchise Fee-Gas - A city may charge gas companies for the use of its rights-of -way per Florida Statutes 166.021 and 337.401. It is standard practice to enact a 6% fee on gross revenues. The amount projected is based on historical collections.

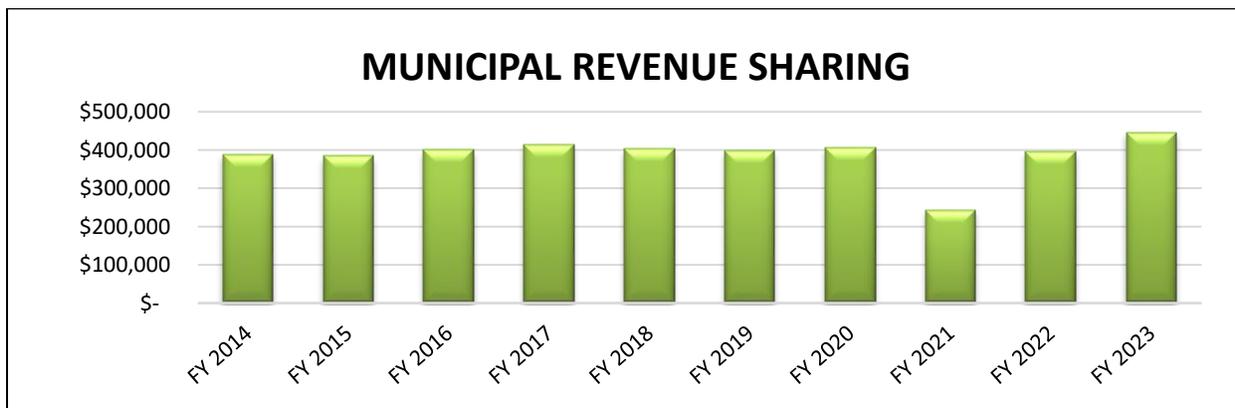


329.1000 Penalties on Local Business Tax Receipts - Revenues in this category are generated by the collection of late fees on Local Business Tax Receipts.

329.3000 Garage Sales Permit - Revenues in this item are generated when a resident of the City pays the required fee for a garage sale permit.

INTERGOVERNMENTAL REVENUE

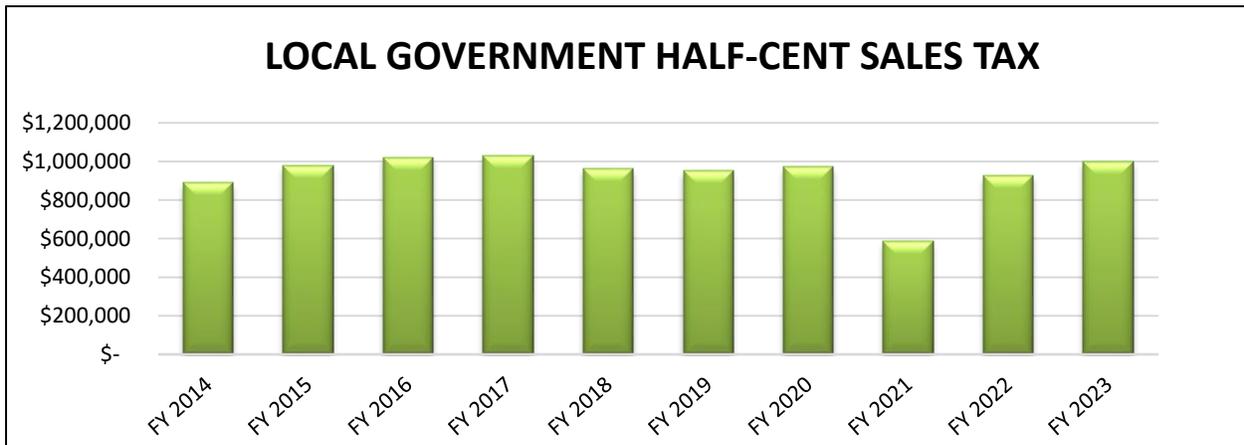
335.1012 Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties. The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: 1.3409 percent of net sales and use tax collections, the state-levied one-cent municipal gas tax collections, and 12.5 percent of the state alternative fuel user decal fee collections. The amount budgeted is based on actual collections in the current fiscal year and the current state of the economy.



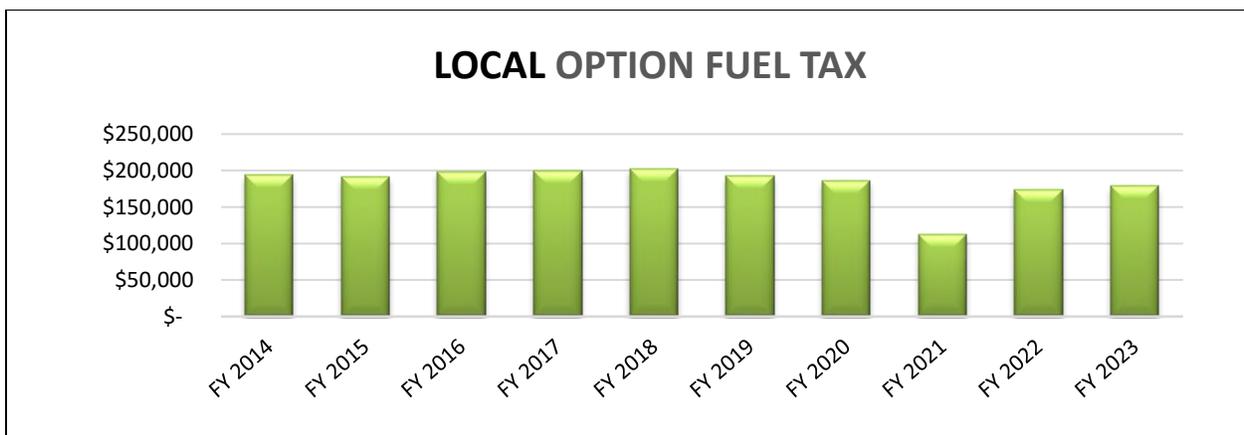
335.1015 Beverage License - Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3-percent general revenue service charge. From the alcoholic beverage license tax proceeds collected within an incorporated municipality, 38 percent is returned to the appropriate municipality.



335.1018 Half-Cent Sales Tax - Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. This revenue source represents one-half of the revenue generated by the additional 1% sales tax, which is distributed to counties, and cities based on a per capita formula. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.



312.1000 Local Option Gas Tax - This tax is levied at the rate of 6 cents per gallon on motor fuel. It is collected by the Florida Department of Revenue and remitted monthly to counties and cities throughout the state. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.





COUNTY REVENUE

338.2000 Share of Local Business Tax - All businesses in the City must pay a County Business Tax in addition to the City's Business Tax to operate a business within the County's corporate limits. A portion of the County's similarly levied tax revenues are remitted to the City.

GENERAL CHARGES

341.2000 Zoning Hearing Fees - Revenues for this item are generated by administrative fees for Variances, Special Use/Special Exceptions, LDC Text amendments, Comprehensive Plan amendments, PUD/Minor changes, Waiver of Plat and Plat applications.

341.3000 Environmental Review and Preservation Board Fee - Revenue generated by Planning and Zoning Department's ERPB Hearing fees, banners over public streets, outdoor dining/seating permits, signs, tree removal permits. Also including in this category are closing of public rights-of-way, waiver of right-of-way improvements, zoning/land use verification letter, site plan review and inspections, appeal of ERPB decision, temporary storage units (POD) and pole banners.

341.3001 Lien Search Fees – Fees collected for lien search requests to the City.

341.3002 Special Events – Revenue for special events application fees.

341.4000 Microfilm Sales - Request for microfilm research and microfilm copies from the Planning Department.

341.9010 Building and Zoning Re-inspection Fees – A fee is charged for re-inspections in every area where permits are required. Re-inspection is defined as any trip made in addition to those specifically named on the Building Permit job card or any trip made as the result of condemned or disapproved work, calling for inspections prior to the work being ready for inspection and additional trips made because access to structure isn't provided.

341.9030 Certificate of Occupancy - Revenues generated by approval of new construction.

341.9040 Code Enforcement Fines - Revenues in this category are generated when the owner of a property within the corporate limits of the City violates a City code.

341.9051 Background Notary and Copies – Fees collected for Background checks, notary services and copies.



PUBLIC SAFETY

342.1010 Police Services Agreement - This amount represents the amount to be paid by residents and business for off-duty police. The amount represents the cost of the City providing officers pursuant to off-duty arrangements.

342.1021 Towing Admin. Fee – The City receives a surcharge from the designated Tow provider for services rendered on behalf of the City for scofflaw violations, or Police determined derelict vehicles.

342.1025 School Crossing Guards – The City collects from the county shared revenues based on the traffic and parking citation revenues using a per capita formula. The School Crossing Guard program is required by the State.

PHYSICAL CHARGES

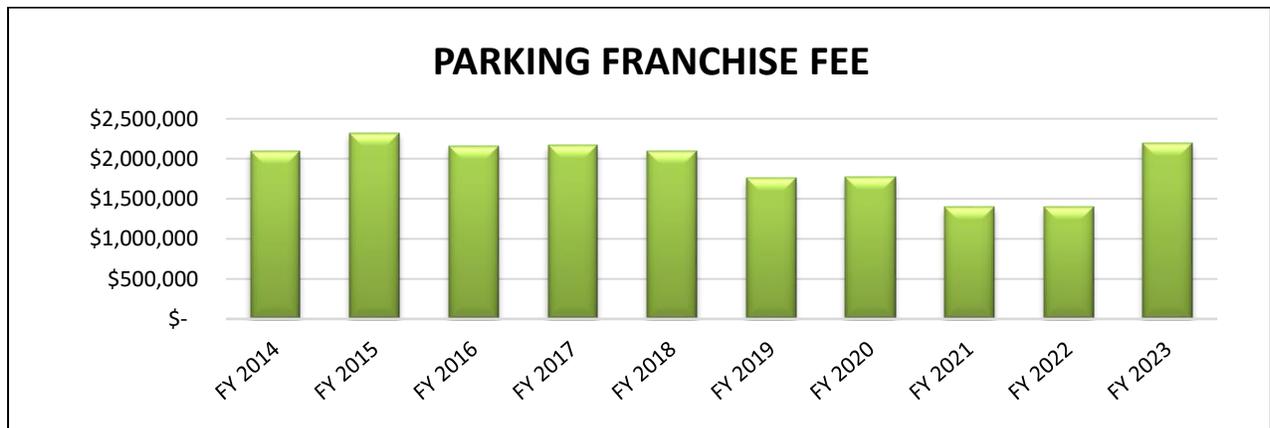
343.4100 Solid Waste Charges – Revenues generated from residents which have trash in excess of the allowable amount per cubic yard and the annual charge for having an extra garbage container.

343.4200 Haulers Permit Fees - Revenue generated by franchise fees from private haulers (garbage collection) operating within the City limits.

PARKING REVENUE

344.5100 Permits - Revenue generated by the sales of monthly parking permits.

344.5200 Meter Franchise Fees - Revenue generated from the rental of metered parking spaces. The expected increase is due to increase in rate and the acquisition of the Parking Garage in FY22.





344.5210 Valet Parking – Companies which operate a valet parking with the City are required to pay a fee and the cost of any meter parking spaces which are needed to conduct their activities.

344.5220 Parking Fund Revenue – The Commission in FY 2020 eliminated the annual fee of one thousand dollars (\$1,000.00), per space, which increased by five (5) percent annually and would be paid into the Parking Fund. The Commission now requires that businesses purchase monthly parking decals for the number of spaces that are required to meet the minimum number of off-street spaces for their business. This line item excludes the businesses in the Hometown District, which are no longer required to meet any parking minimums.

344.5300 Parking Violations – The City of South Miami Parking Division enforces parking violations, including handicap violations, safety violations and customers that are parked and not paid. The slight decrease in expected revenue is a result of additional monies retained by the County for citation maintenance, increased parking compliance, as well as result of delays in Court hearings due to the COVID-19 pandemic.



RECREATION FEES

347.2620 Tennis Court Fees – The City operates that Dante Fascell Tennis program in-house and the fees collected from the program are accounted for in this line-item. Increases in revenue for tennis in recent years are a result of new courts added as well as additional lighting allowing for extended hours.

347.2630 Recreation Fees - Registration fees for after school programs, summer, and spring and one day camps. Also, included in this category is revenue from sports such as basketball, t-ball, and track and travel baseball.

347.2631 Multipurpose Center-Rental – Rental fees from the Community Center

347.2632 Multipurpose Center-Membership - Fitness Center membership and Boot Camp fees.



347.2650 S. Miami Park-Rental – Revenues generated from rental fees associated with the South Miami Park, including the soccer program franchise fee.

347.2660 Concession Sales - Vending machine revenue and the flat fee amount collected for the lease of the Palmer Park Concession stand.

FINES AND FORFEITURES

351.1200 Metro Court Fines - The City receives a portion of the revenues resulting from traffic enforcement activities located within the City's boundaries. The revenue projection is based on current actual revenues received for traffic enforcement for the period. Reductions in revenue in recent years are a result of delays in court hearings due to the COVID-19 pandemic.

351.1210 Red Light Cameras – The City receives a portion of the revenues resulting from the Red-Light Cameras located within the City's boundaries.

354.1000 Burglar Alarm Fines - Revenues generated when the Police Department responds to false alarm calls. While there is no charge for the first false alarm, there is a charge of \$50 for the second false alarm, \$100 for the third, \$150 for the fourth, \$200 for the fifth, and sixth or more false alarms the fee is \$200 per occurrence. Furthermore, this line item accounts for penalties for non-registered alarms.

354.1050 Alarm Registration Fees - Revenues are generated by the one-time residential alarm registration and annual alarm registration amount for businesses.

INTEREST INCOME

361.2000 Interest Income - Investment practices are maintained to allow for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

RENTAL

362.1100 RENT-Parking Garage – As part of the Municipal Parking Garage Operators Agreement, MRP Properties, as the operator of the Municipal Garage, was required to pay the City a monthly payment of \$6,333 and 12.5% of certain revenue sources which combined exceed \$150,000 on a yearly basis. However, the City acquired the operations of the Parking Garage in FY22 and therefore, the City will no longer receive rent payments in FY23.

362.2000 RENT-Dante Fascell Park - Revenue generated by park rentals at this park.

362.3000 Bus Bench Ads – The City has certain bus benches throughout the City, which allow for advertising. The City issues exclusive rights to a vendor, which pays for the use to advertise.



362.5000 RENT- CAA - Revenue generated by an agreement with Miami-Dade County Community Action Agency during the fiscal year to operate the head-start program from a City building.

362.7500 RENT-South Miami Middle School - Revenue generated by an agreement with South Miami Middle School for the usage of fields during the school year.

362.9000 RENT-Palmer Park - Revenues in this category are generated by field rentals as well as all sports revenues from Palmer Park.

CONTRIBUTIONS, REIMBURSEMENT and MISCELLANEOUS REVENUE

366.9000 Hospital Landscape - As per agreement entered June 13, 1985 between the City of South Miami and the South Miami Hospital Foundation, Inc., where the Hospital Foundation shall contribute to the City \$150,000.00 per year. This revenue has been reclassified to the Debt Service Fund as per Ordinance 11-01-1742, which provides that the \$150,000 annual revenue to be used to pay for the Multipurpose Center or Community Center bond. This amount represents the remainder of the \$150,000 applied to Debt Service.

366.9100 Donations – Parks – Throughout the year, the City of South Miami Parks Department obtains donations to help fund or subsidize certain programs.

369.9201 Miscellaneous Revenues - Any other revenues not otherwise classified.

OTHER FINANCING SOURCES

381.1500 Transfer from Stormwater Fund – The City General Fund pays for many indirect expenses, which are related to the City's Stormwater Fund. The transfer from Stormwater Fund to General Fund is required to help offset some of those costs.



DEPARTMENTAL EXPENSE RATIONALE

The Departmental budgets project expenses in various accounts, which are displayed in three sections. Please find below some policy direction and the definitions for the three sections and the expense accounts for better understanding of the Departmental budgets.

PERSONNEL SERVICES

The personnel services section of the budget projects expenses and establishes applicable policies for salaries, wages, and related employee benefits, whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Other Post-Employment Benefits (OPEB) expense accrual, Worker's Compensation and Unemployment Compensation Insurance.

WAGE AND SALARY PLAN ADJUSTMENTS POLICY

Wages and salaries of all positions authorized in the Charter including its Officers, and all administrative employees will be funded within the adopted budget, provided however, that should any Charter Officer or employee not be eligible to receive such adjustment in the current year, the adjustment shall accrue from year-to-year until such time as the Charter Officer or employee becomes eligible. The City will provide all such individuals an appropriate and competitive salary, healthcare, and a retirement program. To ensure that our Charter Officers and employees do not experience a reduction in buying power caused by increases in the cost of living each year, on October 1 of each Fiscal Year, the new budget shall include a Cost of Living Adjustment (COLA) based on the annual average Consumer Price Index (CPI) for the Miami-Ft. Lauderdale area of the preceding year which shall be reflected as a salary adjustment. Where applicable, all adjustments will be within the pay range and at time intervals commensurate with the City's wage and salary plan as approved or revised by the City Manager.

Employees covered by a Collective Bargaining Unit will only receive the COLA if their Collective Bargaining Agreement includes this benefit.

Charter Officers shall receive the full range of benefits, adjustments, and programs as described in this policy, except for Charter Officers who receive compensation through approved invoices as required by agreement with the City.

Cost of Living

Upon budget, and each year thereafter, applicable employees shall receive cost of living salary adjustments based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI), which shall have the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.



Effective October 1, 2016, and each year thereafter, applicable individuals shall receive a cost of living increase, based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay.

The projected index for the current year is:

(Annual Average CPI 2021) October 1, 2022– September 30, 2023 = 4.4%

OPERATING EXPENDITURE/EXPENSES

Includes expenditures for goods and services, which primarily benefit the current year, and are not defined as personal services or capital outlays.

CAPITAL OUTLAY

Outlays for the acquisition of or addition to fixed assets.

CAPITAL IMPROVEMENT PROGRAM (CIP) FUND

For CIP projects specifically authorized for funding by the City Commission, the City Manager, in their discretion, is hereby specifically authorized to pay from the contingency line item within the Capital Improvement Program Fund for labor, materials and other goods and/or services of any kind or nature, that are critical to the completion of any authorized capital improvement project, which, in the opinion of the City Manager, are necessary for the proper and complete execution of the project and could not have been reasonably foreseen by the contractor.



DEFINITIONS FOR EXPENSES

11 EXECUTIVE SALARIES - Salaries for Elected Officials. This does not include the City Manager, City Attorney, and City Clerk.

12 REGULAR SALARIES AND WAGES - Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time employees who make up the regular work force.

13 OTHER SALARIES AND WAGES - Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all seasonal and part-time employees who are not part of the regular work force, due to the temporary nature of their employment.

14 OVERTIME - Payments in addition to regular salaries and wages for services performed in excess of the regular work hours as stated by the Federal Government.

15 SPECIAL PAY - Incentive pay, hazard pay, and extra duty pay for law enforcement officers.

21 F.I.C.A TAX - Social Security matching/Medicare matching.

22 RETIREMENT CONTRIBUTIONS - Amounts contributed to a retirement fund.

23 LIFE AND HEALTH INSURANCE - Includes life and health insurance premiums and benefits paid for employees.

24 WORKERS' COMPENSATION - Premiums and benefits paid for Workers' Compensation insurance.

25 UNEMPLOYMENT COMPENSATION - Amounts contributed to the unemployment compensation fund.

31 PROFESSIONAL SERVICES - Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing.

32 ACCOUNTING AND AUDITING - Generally, includes all services received from independent certified public accountants.

34 OTHER CONTRACTUAL - Custodial, janitorial, Crossing Guard and other services procured independently by contract or agreement with persons, firms, corporations or other governmental units.



35 INVESTIGATIONS - Cost incurred for confidential matters handled pursuant to criminal investigations.

36 PENSION BENEFITS - Benefits paid to participants in the pension program.

40 TRAVEL AND PER DIEM - This includes the costs of public transportation, motor pool charges, meals, reimbursements for use of private vehicles, per diem, and incidental travel expenses.

41 COMMUNICATIONS AND FREIGHT SERVICES - Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.

43 UTILITY SERVICES - Electricity, gas, water, waste disposal, and other public utility services.

44 RENTALS AND LEASES - Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

45 INSURANCE - Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.

46 REPAIR AND MAINTENANCE - The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services, which are recorded under sub-object 34.

47 PRINTING AND BINDING - Cost of printing, binding, and other reproduction services, which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.

48 PROMOTIONAL ACTIVITIES - Includes any type of promotional advertising for the City.

49 OTHER CHARGES AND OBLIGATIONS - Includes current charges and obligations not otherwise classified.

51 OFFICE SUPPLIES - This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.

52 OPERATING SUPPLIES - All types of supplies consumed in the conduct of operations. This category may include fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.



53 ROAD MATERIALS - SUPPLIES - Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges.

54 SUBSCRIPTIONS AND MEMBERSHIPS - Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.

61 LAND - Land acquisition cost, easements and right-of-way.

62 BUILDINGS - Office buildings, firehouses, garages, jails, zoos, and parks and recreational buildings.

63 INFRASTRUCTURE - Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.

64 MACHINERY AND EQUIPMENT - Includes motor vehicles, heavy equipment transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment.

65 CONSTRUCTION IN PROGRESS - Used to account for undistributed work in progress on construction projects.

66 BOOKS AND PUBLICATIONS - Includes all books, publications, and other media, regardless of value, when purchased.

for use by libraries, educational institutions, and other institutions or facilities.

71 PRINCIPAL - Principal payments made to new or existing debt which the City is obligated to pay.

72 INTEREST - Interest payments made to new or existing debt which the City is obligated to pay.

73 OTHER DEBT SERVICE COSTS - Other debt costs on new or existing debt which the City is obligated to pay.



GENERAL FUND 5 YEAR PROJECTIONS



GENERAL FUND 5-YEAR PROJECTIONS

PURPOSE

The Five-Year Forecast was designed as a management tool to provide an enhanced level of financial planning for the City's General Fund.

Financial planning expands a government's awareness of options, potential problems, and opportunities. The long-term revenue, expenditure, and service implications of continuing or ending existing programs or adding new programs, services, and debt can be identified. The financial planning process helps shape decisions and allows necessary and corrective action to be taken before problems become more severe.

A financial plan is not a forecast of what is certain to happen, but rather a device to highlight significant issues or problems that must be addressed if goals are to be achieved.

The City of South Miami's General Fund projections are based upon current projected levels of service and staffing in the 2022-23 adopted budget.

General Fund

The General Fund is the general operating fund of the City. This fund was established to account for revenues and expenditures involved in operating general functions of a non-proprietary nature. Major revenue sources include property, utility and other taxes, franchise fees, licenses and permits, intergovernmental revenues, fees for services, and charges to special revenue funds for administrative or specific services. The major operating activities supported by the General Fund include most traditional tax-supported municipal services such as public safety, parks and recreation, solid waste, administrative offices, planning services and engineering operations.

REVENUE PROJECTIONS

Projection of revenues and other resources is critical in order to understand the level of funding available for services and capital acquisitions. Projections for future budget periods help determine the likelihood that services can be sustained and highlight future financial issues to be addressed. Preparing revenue projections also enhances a government's understanding of revenue sensitivity to changes in assumptions and to controllable factors such as changes to tax rates or fees.

Revenue forecasts for the City of South Miami are based upon trend analysis, reviewing the previous five-year's history of actual receipts.



Property Tax Revenue

Property tax revenues are the largest source of revenue for the General Fund representing 42.5% of the total anticipated General Fund revenues in the 2022-23 adopted budget. The City of South Miami is basically “built out.” Therefore, the City will not see much increase in taxable values from major new residential development.

The City’s 2022 taxable values increased by approximately 12.07% which is reflected in the 2022-23 adopted budget. Because we anticipate the continued upward trend of property valuations, our ad valorem revenues increase by 5.7% each year over the five-year projection period.

Building Permits

The City, at this very moment, anticipates a couple of major Development projects in the future. However, to-date, the City has not received any plans for review. The past couple of years the City has not seen much development and the city projects that the anticipated development projects will help in meeting the budgeted building permit revenue amount.

Utility Taxes & Franchise Fees

Franchise fees in the City of South Miami are levied on companies in exchange for the right to operate franchises for the purpose of maintaining and operating an electrical or gas distribution system in the City. Utility taxes, or public service taxes, are fees levied on the purchase of electric, gas, water, oil, or propane within the City. These combined revenue sources account for 13% of total General Fund revenue in fiscal year 2022-23.

Overall, receipts from utility and franchise fees represent the majority of this revenue category. Due to recent inflation and increasing fuel prices, revenues from these two sources are forecasted to have a 5% increase throughout the forecast period.

Zoning Hearing Fees and Environmental Review Preservation Board (ERP) Fee

Zoning Hearing and ERP fees are all part of the normal process related to development projects. Over the past five-years there has been a great amount of variation related to the actual amounts received. Finance anticipates no increase of over the five-year projection period.



Local Option, Communication Services, and Other Taxes

The revenues in this category include communications taxes and local business taxes which account for 5.9% of total General Fund revenue. The revenue from the communication services tax is estimated to provide \$390,000 in fiscal year 2022-23, a slight increase from the prior year of \$384,000. This tax is not expected to continue increasing significantly as people move away from using landlines. Other taxes are also expected to slowly increase by approximately 2% for each of the next five-years.

Intergovernmental Revenues

Intergovernmental revenues are budgeted at \$1,654,880 for fiscal year 2022-23 which accounts for approximately 7.8% of total General Fund revenues. Some of the major revenues included in this category are half-cent sales tax and state revenue sharing. Half-cent sales tax and state revenue sharing projections decreased in FY 2020-21 due to the COVID-19 outbreak but are now on their way to a full recovery. An expected increase in taxes collected from out of state online retailers is also contributing to the forecasted increase throughout the next five years.

Parking Meters Franchise

The City anticipates an increase of 57% for FY23 when compared to the budgeted revenue for FY22. The expected increase is due to an increase in hourly parking rates as well as the acquisition of the Municipal Parking Garage in FY22 which will account significant additional revenue going forward. There is an anticipated 2% yearly increase for the remainder of the forecasted period.

Tennis Court Fees

The City operates that Dante Fascell Tennis program in-house and the fees collected from the program are accounted for in this line-item. Increases in revenue for tennis in recent years are a result of new courts added as well as additional lighting allowing for extended hours.

Red Light Cameras

The City began its red-light camera program in FY 2015-16. There are currently four red light cameras operating in the City. There are no cameras anticipated to be added at this time, therefore, revenue is expected to remain constant over the rest of the 5-year projection.

Other Revenue Sources

All other significant revenue sources, excluded from the above, are forecasted individually on a line-item basis based upon 5-year historical revenue trends.



Other Financial Sources

Finance has maintained each of funds that are transferred from a fund to the General Fund maintain the same amount; Finance does not anticipate any new increases or decreases within the next five-years related to interfund transfers.

EXPENDITURE PROJECTIONS

Assumptions for expenditure projections should be consistent with related revenue and program performance assumptions. A review of expenditure projections for individual programs, particularly those with significant unexpected increases or decreases, is critical.

The expenditure projections are presented for each Department, and projections assume all current programs continue into future fiscal years.

Salary and Benefits

Salary and benefit costs approximate 61% of all General Fund expenditures, at \$13.07 million. All projected increases reflect contractual obligations under the current union contracts.

Medical insurance costs for General Fund employees are approximately \$1.25 million of the City's total adopted 2022-23 General Fund operating budget. Medical insurance costs for the City are projected to increase approximately 2% per year through the forecast period.

Pension costs for General Fund employees are approximately \$647,865 of the City's total General Fund expenditures in FY 2022-23. Pension costs are estimated at approximately 9% of covered payroll in fiscal year 2022-23. Forecast estimates include an increase of 2% to incorporate the growth in wages.

Operating Expenditures

Operating expenditures include numerous costs including basic operating supplies, travel, training, etc. Significant expenditures in the operating category include utility costs for public facilities such as City Hall, the Municipal Services Building, and recreational facilities, and street lighting; and property and liability insurance for General Fund operations. Operating expenditures are modestly forecasted to increase by 2% annually in each of the next five-years.

Transfer to Debt Service Costs

Transfers to Debt service costs are based on the long-term debt amortization schedules that are adopted at the time that the debt is acquired, and the amount of monies received based on past agreements. Debt service costs are forecasted to remain relatively stable throughout the five-year period, and do not reflect any major new bond commitments during this period.



Transfers to the Capital Improvement Fund

Transfers to the Capital Improvement Fund are forecasted as budgeted in the adopted 5-year Capital Improvement Plan.

Forecast Summary Analysis

This forecast does not factor in the impacts of any extraordinary issues during the forecasted period. In summary, the projection of revenues and current service level expenditures presents a deficit for future fiscal years. This illustrates that the increasing costs of services will be hard to maintain with slow revenue growth as projected.



**GENERAL FUND 5 YEAR FORECAST
FY 2022-2023**

DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 22/23	PROJECTED FY 23/24	PROJECTED FY 24/25	PROJECTED FY 25/26	PROJECTED FY 26/27
BEGINNING FUND BALANCE		7,538,266	3,665,532	-219,523	-367,999	111,652
TAXES						
	PROPERTY TAXES	9,014,103	9,527,907	10,070,998	10,645,044	11,251,812
	UTILITY TAXES	2,073,000	2,176,650	2,285,483	2,399,757	2,519,744
	BUSINESS TAXES	661,800	675,036	688,537	702,307	716,354
	FRANCHISE TAXES	1,764,650	1,800,483	1,837,060	1,874,396	1,912,509
	LICENSES & PERMITS	1,062,500	1,164,150	1,275,873	1,398,674	1,533,660
	INTERGOVERNMENTAL	1,648,215	1,680,880	1,714,197	1,748,181	1,782,845
	CHARGES FOR SERVICES	3,259,165	3,324,349	3,390,836	3,458,652	3,527,825
	FINES AND FORFEITURES	1,268,000	1,350,960	1,441,339	1,539,862	1,647,325
	RENTS & ROYALTIES	205,863	209,980	214,180	218,463	222,833
	GRANTS, CONTRIB., & DONATIONS	0	0	0	0	0
	INTEREST INCOME	150,000	153,000	156,060	159,181	162,365
	MISCELLANEOUS REVENUES	141,675	144,505	147,598	150,764	154,006
	TOTAL	21,248,972	22,207,900	23,222,159	24,295,283	25,431,278
OTHER FINANCIAL SOURCES		150,000	150,000	150,000	150,000	150,000
DEPARTMENTS						
1100	CITY COMMISSION	146,285	149,211	152,195	155,239	158,344
1200	CITY CLERK	504,614	514,706	525,000	535,500	546,210
1500	CITY ATTORNEY	397,385	405,333	413,439	421,708	430,142
1310	CITY MANAGER	1,031,854	1,052,491	1,073,541	1,095,012	1,116,912
1410	FINANCE DEPARTMENT	1,353,294	1,380,360	1,407,967	1,436,126	1,464,849
1340	INFORM. TECH. DIVISION	566,135	577,458	589,007	600,787	612,803
1320	PROCUREMENT DIVISION	295,868	301,785	307,821	313,977	320,257
1330	PERSONNEL DIVISION	722,979	737,439	752,187	767,231	782,576
1610	BUILDING DEPARTMENT	522,412	532,860	543,517	554,388	565,476
1620	PLANNING DEPARTMENT	586,961	598,700	610,674	622,888	635,345
1640	CODE ENFORCEMENT	333,790	340,466	347,275	354,221	361,305
1770	PW-OFFICE OF DIRECTOR	96,225	98,150	100,112	102,115	104,157
1710	PW-BLDG. MAINT.	568,609	579,981	591,581	603,412	615,481
1720	PW-SOLID WASTE	1,539,194	1,569,978	1,601,377	1,633,405	1,666,073
1730	PW-STREETS MAINT.	945,736	964,651	983,944	1,003,623	1,023,695
1760	PW-MOTOR POOL	667,981	681,341	694,967	708,867	723,044
1790	PW-ENG. & CONSTR.	236,803	241,539	246,370	251,297	256,323
1910	POLICE	7,812,612	7,968,864	8,128,242	8,290,806	8,456,622
2000	PARKS & RECREATION	939,770	958,565	977,737	997,291	1,017,237
2010	TENNIS	546,527	557,458	568,607	579,979	591,578
2020	COMMUNITY CENTER	763,827	779,104	794,686	810,579	826,791
1750	LANDSCAPE MAINT.	568,840	580,217	591,821	603,658	615,731
2030	COMMUNITY POOL	130,837	133,454	136,123	138,845	141,622
2100	NON-DEPARTMENTAL	117,000	119,340	121,727	124,161	126,645
	TOTAL	21,395,538	21,823,449	22,259,918	22,705,116	23,159,218
OPERATING NET DIFFERENCE		3,434	534,451	1,112,241	1,740,167	2,422,060
2100	NON-DEPARTMENT TRANSFER	3,876,168	4,419,506	1,260,717	1,260,516	1,259,410
ENDING FUND BALANCE		\$3,665,532	-\$219,523	-\$367,999	\$111,652	\$1,274,302



**GENERAL FUND 5 YEAR PROJECTED REVENUES
FY 2022-2023**

ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 22/23	PROJECTED FY 23/24	PROJECTED FY 24/25	PROJECTED FY 25/26	PROJECTED FY 26/27
TAXES						
PROPERTY TAXES						
0010000 3111000	AD VALOREM TAXES	8,979,103	9,490,912	10,031,894	10,603,712	11,208,123
0010000 3112000	AD VALOREM DELINQUENT	35,000	36,995	39,104	41,333	43,689
		9,014,103	9,527,907	10,070,998	10,645,044	11,251,812
UTILITY TAXES						
0010000 3141000	UTILITY TAX-ELECTRIC	1,405,000	1,475,250	1,549,013	1,626,463	1,707,786
0010000 3144000	UTILITY TAX - GAS	40,000	42,000	44,100	46,305	48,620
0010000 3149000	UTILITY TAX - MDC WATER	245,000	257,250	270,113	283,618	297,799
0010000 3150000	UNIFIED COMM SERVICES TAX	383,000	402,150	422,258	443,370	465,539
		2,073,000	2,176,650	2,285,483	2,399,757	2,519,744
BUSINESS TAXES						
0010000 3161000	LOCAL BUSINESS TAX-RENEWALS	570,000	581,400	593,028	604,889	616,986
0010000 3162000	LOCAL BUSINESS TAX NEW	90,000	91,800	93,636	95,509	97,419
0010000 3162100	BUSINESS TAX TRANSFER FEES	1,800	1,836	1,873	1,910	1,948
		661,800	675,036	688,537	702,307	716,354
FRANCHISE TAXES						
0010000 3231000	ELECTRICITY	1,060,000	1,081,200	1,102,824	1,124,880	1,147,378
0010000 3234000	GAS	18,000	18,900	19,845	20,837	21,879
0010000 3421021	TOWING ADMIN FEE	3,000	3,060	3,121	3,184	3,247
0010000 3434200	PRIVATE HAULERS PERMIT FEE	670,000	683,400	697,068	711,009	725,230
0010000 3623000	BUS BENCH ADS	13,650	13,923	14,201	14,485	14,775
		1,764,650	1,800,483	1,837,060	1,874,396	1,912,509
	TOTAL TAXES	13,513,553	14,180,076	14,882,076	15,621,505	16,404,419
LICENSES & PERMITS						
0010000 3163000	LOBBYIST REGISTRATION FEE	15,000	15,300	15,606	15,918	16,236
0010000 3221000	BUILDING PERMITS	1,005,000	1,105,500	1,216,050	1,337,655	1,471,421
0010000 3221500	PUBLIC WORKS PERMITS	25,000	25,500	26,010	26,530	27,061
0010000 3293000	GARAGE SALES	500	510	520	531	541
0010000 3419010	BLDG & ZON REINSPECT FEES	0	0	0	0	0
0010000 3419030	CERT OF USE/OCCUPANCY	17,000	17,340	17,687	18,041	18,401
	TOTAL LICENSES & PERMITS	1,062,500	1,164,150	1,275,873	1,398,674	1,533,660



ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 22/23	PROJECTED FY 23/24	PROJECTED FY 24/25	PROJECTED FY 25/26	PROJECTED FY 26/27	
INTERGOVERNMENTAL REVENUE							
0010000	3121000	LOCAL OPTION FUEL TAX	179,364	182,951	186,610	190,342	194,149
0010000	3320000	OTHER FIN ASSIST FED-CARES ACT	0		0	0	0
0010000	3351012	STATE REVENUE SHARING	439,268	448,053	457,014	466,154	475,477
0010000	3351015	ALCOHOLIC BEVERAGE LICENS	16,000	16,320	16,646	16,979	17,319
0010000	3351018	LOCAL GOVT 1/2 C SALES TX	998,584	1,018,556	1,038,927	1,059,705	1,080,899
0010000	3382000	COUNTY LOCAL BUSINESS TAX	15,000	15,000	15,000	15,000	15,000
TOTAL INTERGOVERNMENTAL REVENUE			1,648,215	1,680,880	1,714,197	1,748,181	1,782,845
CHARGES FOR SERVICES							
0010000	3412000	ZONING HEARING FEES	50,000	51,000	52,020	53,060	54,122
0010000	3413000	ENVIRON REVW & PRESVT BRD	40,000	40,800	41,616	42,448	43,297
0010000	3413001	LIEN SEARCH FEES	17,000	17,340	17,687	18,041	18,401
0010000	3413002	SPECIAL EVENTS	4,000	4,080	4,162	4,245	4,330
0010000	3414000	MICROFILM SALES	0	0	0	0	0
0010000	3419051	BACKGROUND NOTARY&COPIES	23,000	23,460	23,929	24,408	24,896
0010000	3421010	POLICE SERVICES	35,000	35,700	36,414	37,142	37,885
0010000	3421025	SCHL CRSNG GRDS- CTY REIM	20,000	20,400	20,808	21,224	21,649
0010000	3434100	SOLID WASTE CHARGES	28,500	29,070	29,651	30,244	30,849
0010000	3445100	PARKING PERMITS	139,000	141,780	144,616	147,508	150,458
0010000	3445200	PARKING METERS FRANCHISE	2,200,000	2,244,000	2,288,880	2,334,658	2,381,351
0010000	3445210	VALET PARKING	0	0	0	0	0
0010000	3445220	PARKING FUND REVENUE	24,065	24,547	25,038	25,538	26,049
0010000	3472620	TENNIS COURT FEES	580,000	591,600	603,432	615,501	627,811
0010000	3472630	RECREATION PROGRAM FEES	65,000	66,300	67,626	68,979	70,358
0010000	3472660	CONCESSION STANDS	3,600	3,672	3,745	3,820	3,897
0010000	3541050	ALARM REGISTRATION CHG	30,000	30,600	31,212	31,836	32,473
TOTAL CHARGES FOR SERVICES			3,259,165	3,324,349	3,390,836	3,458,652	3,527,825
FINES AND FORFEITURES							
0010000	3419040	CODE ENFORCEMENT FINES	50,000	51,000	52,020	53,060	54,122
0010000	3445300	PARKING VIOLATIONS	660,000	726,000	798,600	878,460	966,306
0010000	3511200	METRO COURT FINES	60,000	66,000	72,600	79,860	87,846
0010000	3511210	RED LIGHT CAMERAS	450,000	459,000	468,180	477,544	487,094
0010000	3540000	VIOLATIONS LOCAL ORDINANCES	18,000	18,360	18,727	19,102	19,484
0010000	3541000	BURGLAR ALARM FINES	30,000	30,600	31,212	31,836	32,473
TOTAL FINES AND FORFEITS			1,268,000	1,350,960	1,441,339	1,539,862	1,647,325



ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 22/23	PROJECTED FY 23/24	PROJECTED FY 24/25	PROJECTED FY 25/26	PROJECTED FY 26/27	
RENTS & ROYALTIES							
0010000	3472631	MULTIPURPOSE CNTR-RENTAL	20,000	20,400	20,808	21,224	21,649
0010000	3472632	MULTIPURPOSE CNTR-MEMBERSHIP	16,000	16,320	16,646	16,979	17,319
0010000	3472635	REC FEES/MURRAY PARK POOL	12,000	12,240	12,485	12,734	12,989
0010000	3472650	S MIAMI PARK SOCCER	49,835	50,832	51,848	52,885	53,943
0010000	3621100	PARKING GARAGE RENT	0	0	0	0	0
0010000	3622000	FASCELL PARK	35,000	35,700	36,414	37,142	37,885
0010000	3625000	RENT C.A.A.	30,400	31,008	31,628	32,261	32,906
0010000	3625010	RENT - MOBLEY BLDG	0	0	0	0	0
0010000	3627500	SOUTH MIAMI MIDDLE SCHOOL	24,628	25,120	25,623	26,135	26,658
0010000	3629000	PALMER PARK RENTALS	18,000	18,360	18,727	19,102	19,484
TOTAL RENTS & ROYALTIES			205,863	209,980	214,180	218,463	222,833
GRANTS, CONTRIBUTIONS, & DONTATIONS							
0010000	3669100	DONATION	0	0	0	0	0
TOTAL GRANTS, CONTRIBUTIONS, & DONTATIONS			0	0	0	0	0
INTEREST INCOME							
0010000	3112100	AD VALOREM INTEREST	0	0	0	0	0
0010000	3612000	INTEREST INCOME	150,000	153,000	156,060	159,181	162,365
TOTAL INTEREST INCOME			150,000	153,000	156,060	159,181	162,365
MISCELLANEOUS REVENUES							
0010000	3669000	HOSPITAL LANDSCAPE REVENU	5,695	5,695	5,809	5,925	6,044
0010000	3695000	REIMB WORKERS COMP.	0	0	0	0	0
0010000	3695400	REIMBT-PUB WORKS LABOR	0	0	0	0	0
0010000	3697000	GAIN/LOSS ON ASSET SALE	0	0	0	0	0
0010000	3699201	MISC. OTHERS	15,000	15,000	15,000	15,000	15,000
0010000	3699225	SUNSET DR MTCE-FDOT REIMB	3,980	3,980	4,060	4,141	4,224
0010000	3699250	INSURANCE CLAIMS RECOVERY	0	0	0	0	0
0010000	3699501	SECTION 185 STATE CONTRIB	117,000	119,830	122,729	125,698	128,739
TOTAL MISCELLANEOUS REVENUES			141,675	144,505	147,598	150,764	154,006
TOTAL GENERAL FUND			21,248,972	22,207,900	23,222,159	24,295,283	25,431,278



ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 22/23	PROJECTED FY 23/24	PROJECTED FY 24/25	PROJECTED FY 25/26	PROJECTED FY 26/27
0010000 3811000	CONTRIB FROM OTHER FUNDS	0	0	0	0	0
0010000 3811500	TRANSFER WATER/SEWER FUND	150,000	150,000	150,000	150,000	150,000
0010000 3811700	TRANSFER FROM CRA	0	0	0	0	0
TOTAL OTHER FINANCIAL SOURCES		150,000	150,000	150,000	150,000	150,000



**GENERAL FUND 5 YEAR PROJECTED EXPENDITURES
FY 2022-2023**

DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 22/23	PROJECTED FY 23/24	PROJECTED FY 24/25	PROJECTED FY 25/26	PROJECTED FY 26/27
Personnel Services						
1100	CITY COMMISSION	115,160	117,463	119,812	122,209	124,653
1200	CITY CLERK	269,293	274,679	280,172	285,776	291,491
1500	CITY ATTORNEY	0	0	0	0	0
1310	CITY MANAGER	626,008	638,528	651,299	664,325	677,611
1410	FINANCE DEPARTMENT	587,376	599,124	611,106	623,328	635,795
1340	INFORM. TECH. DIVISION	0	0	0	0	0
1320	PROCUREMENT DIVISION	198,871	202,848	206,905	211,043	215,264
1330	PERSONNEL DIVISION	92,639	94,492	96,382	98,309	100,275
1610	BUILDING DEPARTMENT	497,569	507,520	517,671	528,024	538,585
1620	PLANNING DEPARTMENT	417,378	425,726	434,240	442,925	451,783
1640	CODE ENFORCEMENT	284,100	289,782	295,578	301,489	307,519
1770	PW-OFFICE OF DIRECTOR	86,975	88,715	90,489	92,299	94,145
1710	PW-BLDG. MAINT.	164,779	168,075	171,436	174,865	178,362
1720	PW-SOLID WASTE	543,694	554,568	565,659	576,972	588,512
1730	PW-STREETS MAINT.	460,406	469,614	479,006	488,587	498,358
1760	PW-MOTOR POOL	214,051	218,332	222,699	227,153	231,696
1790	PW-ENG. & CONSTR.	220,348	224,755	229,250	233,835	238,512
1910	POLICE	6,375,194	6,502,698	6,632,752	6,765,407	6,900,715
2000	PARKS & RECREATION	604,189	616,273	628,598	641,170	653,994
2010	TENNIS	269,831	275,228	280,732	286,347	292,074
2020	COMMUNITY CENTER	664,475	677,765	691,320	705,146	719,249
1750	LANDSCAPE MAINT.	219,588	223,980	228,459	233,029	237,689
2030	COMMUNITY POOL	59,977	61,177	62,400	63,648	64,921
2100	NON-DEPARTMENTAL	117,000	119,340	121,727	124,161	126,645
	TOTAL	13,088,901	13,350,679	13,617,693	13,890,046	14,167,847
Operating Expenses						
1100	CITY COMMISSION	31,125	31,748	32,382	33,030	33,691
1200	CITY CLERK	235,321	240,027	244,828	249,725	254,719
1500	CITY ATTORNEY	397,385	405,333	413,439	421,708	430,142
1310	CITY MANAGER	405,846	413,963	422,242	430,687	439,301
1410	FINANCE DEPARTMENT	765,918	781,236	796,861	812,798	829,054
1340	INFORM. TECH. DIVISION	566,135	577,458	589,007	600,787	612,803
1320	PROCUREMENT DIVISION	96,997	98,937	100,916	102,934	104,993
1330	PERSONNEL DIVISION	630,340	642,947	655,806	668,922	682,300
1610	BUILDING DEPARTMENT	24,843	25,340	25,847	26,364	26,891
1620	PLANNING DEPARTMENT	169,583	172,975	176,434	179,963	183,562
1640	CODE ENFORCEMENT	49,690	50,684	51,697	52,731	53,786



DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 22/23	PROJECTED FY 23/24	PROJECTED FY 24/25	PROJECTED FY 25/26	PROJECTED FY 26/27
1770	PW-OFFICE OF DIRECTOR	9,250	9,435	9,624	9,816	10,012
1710	PW-BLDG. MAINT.	403,830	411,907	420,145	428,548	437,119
1720	PW-SOLID WASTE	995,500	1,015,410	1,035,718	1,056,433	1,077,561
1730	PW-STREETS MAINT.	485,330	495,037	504,937	515,036	525,337
1760	PW-MOTOR POOL	453,930	463,009	472,269	481,714	491,348
1790	PW-ENG. & CONSTR.	16,455	16,784	17,120	17,462	17,811
1910	POLICE	1,437,418	1,466,166	1,495,490	1,525,399	1,555,907
2000	PARKS & RECREATION	335,581	342,293	349,138	356,121	363,244
2010	TENNIS	276,696	282,230	287,875	293,632	299,505
2020	COMMUNITY CENTER	99,352	101,339	103,366	105,433	107,542
1750	LANDSCAPE MAINT.	349,252	356,237	363,362	370,629	378,042
2030	COMMUNITY POOL	70,860	72,277	73,723	75,197	76,701
2100	NON-DEPARTMENTAL	0	0	0	0	0
	TOTAL	8,306,637	8,472,770	8,642,225	8,815,070	8,991,371
		21,395,538	21,823,449	22,259,918	22,705,116	23,159,218



CITY OF SOUTH MIAMI
DEPARTMENTS AND DIVISIONS



MAYOR AND CITY COMMISSION

001-1100-511

MISSION

The Mayor and Commission will adhere to the City Charter, the City and County’s Code of Ethics, and the community they serve. The Mayor and Commission are committed to provide the citizens of South Miami exceptional constituent services. It is the goal to ensure that every encounter with Mayor and Commission office reflects the dedication to the interest and well-being of the City and its citizens.

MAYOR AND CITY COMMISSION FUNCTION

The Mayor and City Commission is the five (5) member elected legislative and governing body of the City responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting stormwater utility rates, and other fees and charges for City services, adopting local laws and ordinances and hiring and overseeing the City Manager, City Attorney and City Clerk.

All Elected Officials are elected “at large” and must reside within the City to be an elected representative. All City Commission members serve for a term of four (4) years. The Mayor, who presides over Commission meetings, serves a term of two (2) years.

As per City of South Miami Charter Article II, Section 3; the annual salaries and expense accounts of the Commission shall be prescribed by ordinance adopted prior to approval of the annual budget.

MAYOR AND CITY COMMISSION OBJECTIVES

- Ensure that the natural and built environment of South Miami is healthy and sustainable.
- A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.
- City of South Miami will be one of Florida’s safest cities.
- South Miami offers a wide range of quality recreation, arts and cultural activities, which satisfy the expectations of residents while also serving to attract new residents and business.
- Foster and maintain a strong sense of community identity and of place.



- Continue to represent a high level of community confidence and trust in city government.

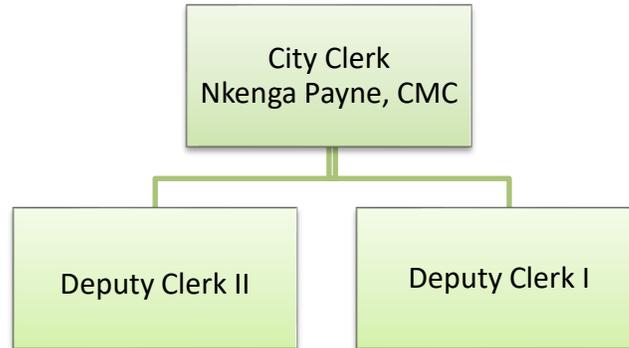
MAYOR AND CITY COMMISSION BUDGET FY 2022-2023
001-1100-511

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011100	5111110 SALARIES - EXECUTIVE	62,290	60,300	62,000	62,000	62,000
0011100	5112110 F. I. C. A.	5,852	6,364	4,743	4,743	4,743
0011100	5112310 GROUP HEALTH INSURANCE	27,447	33,401	42,314	43,791	48,231
0011100	5112410 WORKER'S COMPENSATION	102	137	186	76	186
	TOTAL PERSONNEL SERVICES	95,691	100,202	109,243	110,610	115,160
0011100	5114010 MAYOR'S EXPENSE	1,390	1,990	2,000	2,000	2,000
0011100	5114020 COMMISSIONER'S EXPENSE-ONE	1,378	1,501	1,500	1,500	1,500
0011100	5114030 COMMISSIONER'S EXPENSE-FOUR	1,475	1,480	1,500	1,500	1,500
0011100	5114040 COMMISSIONER'S EXPENSE-THREE	1,382	1,083	1,500	1,500	1,500
0011100	5114050 COMMISSIONER'S EXPENSE-TWO	1,000	1,500	1,500	1,500	1,500
0011100	5114060 MAYOR'S AUTO ALLOWANCE	500	500	500	500	500
0011100	5114071 TRAVEL & CONFERENCE-MAYOR	75	0	1,200	1,200	1,200
0011100	5114072 TRAVEL & CONFERENCE-ONE	938	0	1,200	1,200	1,200
0011100	5114073 TRAVEL & CONFERENCE-TWO	0	1,200	1,200	1,200	1,200
0011100	5114074 TRAVEL & CONFERENCE-THREE	0	0	1,200	1,200	1,200
0011100	5114075 TRAVEL & CONFERENCE-FOUR	79	0	1,200	1,200	1,200
0011100	5114120 COMMUNICATION	4,766	4,421	5,000	5,000	5,000
0011100	5114830 KEYS & FLOWERS	683	681	750	750	750
0011100	5115210 SUPPLIES	2,405	1,371	4,750	4,750	4,750
0011100	5115410 MEMBERSHIPS & SUBSCRIPTIONS	3,390	5,013	6,125	6,125	6,125
	TOTAL OPERATING EXPENSES	19,461	20,740	31,125	31,125	31,125
	TOTAL COMMISSION	115,152	120,942	140,368	141,735	146,285



CITY CLERK'S OFFICE

001-1200-512



MISSION

The City Clerk is appointed by the City Mayor and Commission. The City Clerk's Office strives to present a courteous, service-oriented team of professionals who, in partnership with the South Miami City Commission, City Departments, and the community, serve the citizens of South Miami at an optimum level.

FUNCTION

Committed to maintaining the integrity of City government in the City of South Miami and ensuring an informed citizenry by providing access to City government through open and accessible meetings and accurate recordings of the City Commission proceedings; by protecting and preserving City documents and records; and by providing excellent service to the public.

CITY CLERK'S OFFICE ACCOMPLISHMENTS FOR FY 2022

- Administered the publication of the City Charter and Code.
- Published public notices as required by law.
- Implemented and maintained a records management system.
- Acted as the records custodian for the City and disseminated information to the public as necessary.
- Continued with our microfilm digitizing project.
- Continued transferring all ordinances, resolutions, agendas, and other records into Laserfiche.



- Completed in-house scanning of documents.
- Continued responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.
- Continued to provide records retention and disposition information to departments.
- Continued to publish, receive and maintain record of bids and proposals as needed.
- Continued the process for converting City records to electronic storage.
- Continued organizing and preserving old records.

CITY CLERK'S OFFICE OBJECTIVES FOR FY 2023

- Continue the administration of the publication of the City Charter and Code.
- Publish public notices as required by law.
- Implement and maintain a records management system.
- Act as the records custodian for the City and disseminate information to the public as necessary.
- Continue with our microfilm digitizing project.
- Continue transferring all ordinances, resolutions, agendas, and other records into Laserfiche.
- Complete in-house scanning of documents.
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.
- Continue to provide records retention and disposition information to departments.
- Continue to publish, receive and maintain record of bids and proposals as needed.
- Continue the process for converting City records to electronic storage.
- Continue to organize and preserve old records.
- Election November 2022



CITY CLERK'S OFFICE ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Number of agenda packets prepared	55	55	55	60	60
Number of minutes prepared (CSM)	55	55	55	60	60
Agenda packets prepared (SMCRA)	25	25	0	0	0
No. of minutes prepared (SMCRA)	25	25	0	0	0
Resolutions / Ordinances prepared	300	300	300	300	300
Lobbyists registration	75	75	75	75	75
Public records requests	300	300	400	400	400
Notarizations	25	25	25	25	25
Requests for Microfilm Records	700	300	400	400	400
Microfilm copies	700	1200	1500	1500	1500



CITY CLERK BUDGET FY 2022-2023
001-1200-512

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011200	5121210 SALARIES - EXECUTIVE	191,143	190,264	193,404	177,005	206,529
0011200	5122110 F.I.C.A.	14,455	14,294	14,795	13,354	15,799
0011200	5122210 PENSION PLAN CONTRIBUTION	13,653	10,568	12,148	10,986	13,270
0011200	5122220 DEFERRED COMPENSATION (ICMA)	3,998	4,056	4,089	2,700	4,136
0011200	5122310 GROUP HEALTH INSURANCE	21,917	22,413	25,389	23,635	28,939
0011200	5122410 WORKER'S COMPENSATION	308	179	580	238	620
	TOTAL PERSONNEL SERVICES	245,474	241,774	250,405	227,918	269,293
0011200	5123450 CONTRACTUAL	48,850	51,293	53,862	53,862	53,862
0011200	5123480 DIGITIZING	0	0	45,000	45,000	45,000
0011200	5124070 TRAVEL & CONFERENCE	725	4,010	7,500	7,500	7,500
0011200	5124110 POSTAGE	285	190	500	500	500
0011200	5124120 COMMUNICATION	1,098	1,089	1,080	1,080	1,080
0011200	5124710 PRINTING MATERIAL	1,230	1,132	1,230	1,230	1,230
0011200	5124910 LEGAL ADS	89,367	56,353	90,000	90,000	100,000
0011200	5124920 ELECTIONS	30,599	29,026	0	0	11,000
0011200	5124950 CODIFICATIONS	3,186	1,300	7,000	7,000	7,000
0011200	5125210 SUPPLIES	1,897	1,688	2,379	2,379	2,379
0011200	5125410 MEMBERSHIPS & SUBSCRIPTIONS	615	805	770	770	770
	TOTAL OPERATING EXPENSES	177,852	146,886	209,321	209,321	230,321
0011200	5129920 CONTINGENCY	0	5,000	5,000	0	5,000
	OTHER FUNDING SOURCE	0	5,000	5,000	0	5,000
	TOTAL CITY CLERK	423,326	393,660	464,726	437,239	504,614



CITY ATTORNEY'S OFFICE

001-1500-514

MISSION

The City Attorney is appointed by the City Commission to serve as the chief legal advisor to the Commission, the City Manager and City Clerk in matters relating to their official powers and duties.

The City Attorney's Office is committed to providing the highest quality legal representation possible to meet the present and future needs of the City of South Miami in an efficient and effective manner. The Office maintains an open-door policy to encourage continuous communication with City Departments.

CITY ATTORNEY'S OFFICE FUNCTION

The current City Attorney is certified by the Florida Bar's Department of Legal Specialization and Education, which operates under the authority of the Florida Supreme Court, as a specialist dealing with legal issues in city, county and local government law. To be certified in this area of the law, a lawyer must be a member in good standing of The Florida Bar, have had substantial involvement in the practice of city, county and local government law during the three years preceding application, have completed 60 hours of continuing legal education within the three years immediately preceding application, and have passed both peer review and a comprehensive written examination, as well as meeting other requirements.

The City Attorney is an independent contractor who is appointed by and who has a contract with the City Commission to fulfill the office of City Attorney as required by the City Charter. The City Attorney attends all regular and special City Commission meetings, and meetings of the Environmental Review and Preservation Board and the Planning Board. He attends other meetings as required by the City Commission.

The City Attorney may hire outside counsel as a consultant within certain monetary limits without the consent of the City Commission. Outside counsel is utilized on a limited basis for specialized legal issues. The City Attorney supervises litigation and other legal matters that may be referred to outside counsel.

The City Attorney's Office prepares or reviews all ordinances, resolutions, contracts, bonds and other written instruments and all documents must be approved by the City Attorney before they are executed by the City Manager or Mayor. When required by the City Commission, the attorneys prosecute and defend, for and on behalf of the City, complaints, suits, and controversies in which the City is a party, before any Court or other legally constituted tribunal; the City Attorney renders such opinions on legal matters affecting the City as the Commission



may direct; and the City Attorney performs such other professional duties as may be required of him by Ordinance or Resolution of the City Commission or by the City Charter.

CITY ATTORNEY'S OFFICE OBJECTIVES

- To provide the highest-quality legal services to City officials in a timely manner and zealously represent the City's interests and positions in negotiations and litigation.
- To hire outside counsel and experts as advisable and necessary.
- To protect the City from liability by practicing preventive law.
- To continuously be aware of the legal issues confronting the City, and to confer with department heads as needed to discuss, review and resolve legal matters related to the governance of the City of South Miami.
- To recommend and conduct training sessions from time to time if needed to reduce potential liability of the City and prepare memoranda as needed for same purpose.
- To engage in continuing legal education and professional development.
- To handle legal matters concerning the City in accordance with the Charter, his contract, and the law in a timely and efficient manner.
- To represent the City in civil cases initiated by or brought against the City and to supervise outside legal representation obtained by the City Attorney for specialized legal needs.
- To research and draft opinions on legal matters in response to requests of the City Commission and City Manager.
- To courteously handle all inquiries from the public either via phone or in person relative to the City's ordinances, policies or procedures.



CITY ATTORNEY BUDGET FY 2022-2023

001-1500-514

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23	
0011500	5143120	LEGAL SERVICES - RETAINER	276,580	282,310	284,851	284,851	297,385
0011500	5143410	OUTSIDE PROFESS. LEGAL SRVCS	49,664	16,543	35,000	35,000	60,000
0011500	5144065	NON-PROFESSIONAL LEGAL EXPENSES	12,208	21,264	65,000	65,000	40,000
	TOTAL OPERATING EXPENSES		338,452	320,117	384,851	384,851	397,385
	TOTAL LEGAL SERVICES		338,452	320,117	384,851	384,851	397,385

CITY ATTORNEY’S OFFICE BUDGET HIGHLIGHTS

3120 Legal Services – Retainer – This expense line item is used to fund for the services of the City Attorney’s Firm. The amount is set as a flat fee, which was approved by the Commission. The amount represents 100% of the total fee due for the fiscal year.

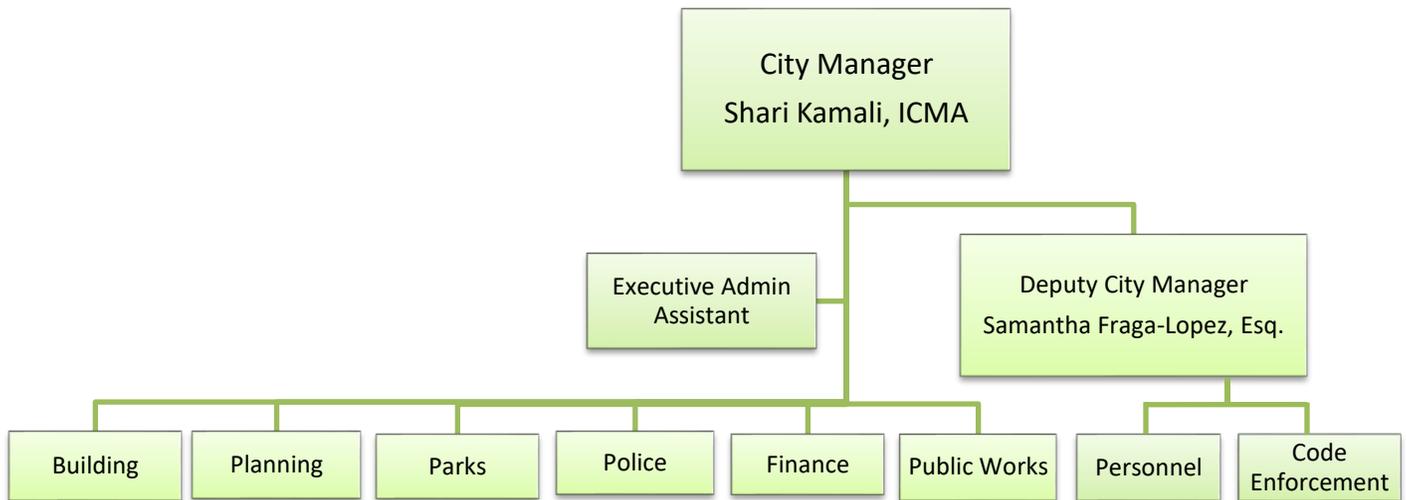
3410 Outside Professional Legal Services – Specialized legal counsel required throughout the fiscal year is paid from this line item for issues that include land use, zoning, employment, labor, and pension matters. Due to some current outstanding and future potential lawsuits requiring specialized legal services, outside council has been retained and the amount is estimated to cover the legal expense related to those issues.

4065 Non-Professional Legal Expenses – This line item encompasses other legal expenses incurred on behalf of, or for the benefit of, the City such as, court filing fees, court reporter fees, paralegal fees, witness fees, research by others, subscriptions, and continuing legal education.



CITY MANAGER'S OFFICE

001-1310-513



MISSION

The City Manager is appointed by the City Mayor and Commission. The City Manager's Office provides overall direction and coordination of City operations to ensure that the City Commission's adopted policy goals are exceeded based on budget restrictions. This office continually evaluates the City's organizational structure as it relates to requirements for effective, efficient and economical public service.

CITY MANAGER'S OFFICE FUNCTION

The City Manager's Office implements official policies of the Mayor and City Commission by coordinating City services in an efficient, effective and responsive manner, providing support, guidance, communications and leadership to assure that quality municipal services are provided to our community.

As the City's Chief Executive Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager's Office provides organizational and fiscal management as well as program development and evaluation.



In addition to overseeing daily administrative operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs, in anticipation of future needs and challenges. The Manager's Office coordinates with the City Commission to propose and implement public policy and to manage the City's mission, goals and objectives.

Providing support to the Mayor and City Commission is another important aspect of this office. This involves effective communication and being available to the City Commission. The Manager's Office is at the vanguard of the organization, projecting vitality, professionalism and quality service to residents, private agencies, organizations and its own employees.

CITY MANAGER'S OFFICE ACCOMPLISHMENTS FOR FY 2022

- Delivered a fiscally responsible budget.
- Continued providing support and making recommendations for the betterment of the City to the City Commission.
- Continued to obtain grant funding that allows the City to move forward with projects that are a priority for the residents, Mayor and Commission.
- Worked with the Mayor and Commission as well as City staff to maintain and continue to build a community residents can be proud of with stable finances, safe streets, excellent recreational facilities, green spaces, valuable cultural assets.
- Moved forward with the demolition of the old inspection station that will be the future site of the Police Headquarters.
- Successfully negotiated the purchase of the South Miami Municipal parking garage inclusive of operations and parking revenues.
- Coordinated a team of City employees who participated and won a kickball tournament to raise funds for Cure Cystic Fibrosis
- Hosted the City's second large scale recycling event.
- Received \$3.5 million from the State of Florida for the new Police Station.

CITY MANAGER'S OFFICE OBJECTIVES FOR FY 2023

- Deliver a fiscally responsible budget.
- Continue to obtain grant funding that allows the City to move forward with projects that are a priority for the residents, Mayor and Commission.



- Continue to take steps to Sustain a vibrant City that builds a sense of community spirit and pride with fiscally responsible government, high-quality municipal services and infrastructure, a responsive and efficient staff, and innovative leaders who engage our residents.

CITY MANAGER'S OFFICE BUDGET FY 2022-2023
001-1310-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011310	5131210 SALARIES-REGULAR	596,975	470,463	429,471	454,530	483,942
0011310	5132110 F.I.C.A.	34,475	29,348	32,855	33,483	37,022
0011310	5132210 PENSION PLAN CONTRIBUTION	43,754	48,194	53,938	49,436	60,253
0011310	5132220 ICMA	0	0	0	0	0
0011310	5132310 GROUP HEALTH INSURANCE	34,281	34,803	39,789	34,870	43,339
0011310	5132410 WORKER'S COMPENSATION	723	522	1,288	528	1,452
	TOTAL PERSONNEL SERVICES	710,208	583,330	557,341	572,847	626,008
0011310	5133450 CONTRACTUAL SERVICES	141,990	176,777	245,000	245,000	245,000
0011310	5134060 AUTO ALLOWANCE	12,997	11,111	11,100	11,100	11,850
0011310	5134065 CITY MANAGER EXPENSE	3,157	4,497	9,000	9,000	9,000
0011310	5134070 TRAVEL & CONFERENCE	751	147	10,000	10,000	10,000
0011310	5134110 POSTAGE	854	569	1,000	1,000	1,000
0011310	5134120 COMMUNICATION	2,496	1,812	1,800	1,800	2,280
0011310	5134515 AUTO INSURANCE	440	385	500	500	500
0011310	5134710 PRINTING- INFRASTRUCTURE	1,459	1,537	2,000	2,000	2,000
0011310	5135210 SUPPLIES	9,118	6,978	10,000	10,000	10,000
0011310	5135230 FUEL	315	380	500	500	2,216
0011310	5135410 MEMBERSHIPS & SUBSCRIPTIONS	3,159	6,896	12,000	12,000	12,000
	TOTAL OPERATING EXPENSES	176,736	211,089	302,900	302,900	320,846
0011310	5139920 GENERAL CONTINGENCY	5,297	4,840	100,000	45,000	100,000
	OTHER FUNDING SOURCE	5,297	4,840	100,000	45,000	100,000
	TOTAL CITY MANAGER	892,241	799,258	960,241	920,747	1,031,854



CITY MANAGER’S OFFICE BUDGET HIGHLIGHTS

3450 Contractual Services –The City currently has agreements with one (1) lobbying firm, which focuses on obtaining appropriations and grants from the County and State.

State Lobbyist	50,000
Federal Lobbyist	30,000
Internal Auditor	50,000
Newsletter, Facebook, & Instagram Contract	25,000
Other Projects - Miscellaneous	40,000
Grant Management Contract	25,000
Sustainability Administrator Contract	25,000
TOTAL	245,000



PERSONNEL DIVISION

001-1330-513



MISSION

As a strategic partner with City Departments, the Personnel Division seeks to provide our employees and applicants with a full range of professional quality services in a timely and cost-efficient manner. The Personnel Division actively attracts, retains, develops and ensures that each employee has an equal opportunity to succeed in the organization.

PERSONNEL DIVISION FUNCTION

The Personnel Division provides service to the City and the employees in numerous Personnel Division services. The major areas covered by the Office are benefits, organizational and employee development, diversity, compensation, employee relations, labor relations, staffing management, and risk management. Other major functions of the Office include: training and development, employee recruitment and selection, creation and evaluation of job descriptions, employee classifications, policy development, assessment, performance evaluation, disciplinary actions, wage and benefit surveys; group insurance benefits selection and monitoring, employee incentive programs, accident/incident investigation, reporting and monitoring for Workers Compensation, review of property values, insurance coverage and premiums, and general liability issues, and other related duties and responsibilities.



PERSONNEL DIVISION ACCOMPLISHMENTS FOR FY 2022

- Standardized several Human Resource forms to be included in an easy to access online location for employees.
- Updated the Employee Policies and Procedures Manual.
- Provided training and safety seminars to employees regarding the prevention of work-related injuries.
- Provided several incentivized wellness activities geared toward employee physical wellness after negotiation for \$10,000 in “wellness dollars” from the City’s health insurance carrier.
- Hosted the City’s first Mental Wellness fair for employees.
- Updated payroll and benefits information based on negotiated Collective Bargaining Agreements.
- Personnel Manager successfully completed several ADA and Title VI training programs in her capacity as Title VI and ADA Coordinator.

PERSONNEL DIVISION OBJECTIVES FOR FY 2023

- Provide professional development programs designed to improve job skills, leadership capabilities, employee productivity, and employee morale.
- Continue to offer wellness activities to improve employee physical and mental well-being resulting in lowered insurance costs.
- Continue to provide educational materials to employees regarding FMLA and Workman’s Compensation so both staff and Directors/Supervisors are versed in the intricacies of each.
- Stay abreast of changes in state and federal laws and maintain all employee manuals and forms up to date.
- Digitize older files so they are easier to access.



PERSONNEL DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
National Background Screenings	60	55	40	45	40
Employment Advertisements	15	15	10	10	10
Wellness Fairs	2	2	0	1	1
Safety Meetings	4	4	4	4	4
Workers Compensation Claims	25	20	25	15	20
Pre-employment Physicals	20	30	20	20	20
Post Accident Drug Screenings	50	50	50	40	35
Drivers License Checks	170	150	150	100	75



PERSONNEL DIVISION BUDGET FY 2022-2023
001-1330-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011330	5131210 SALARIES - REGULAR	117,599	63,484	64,970	67,580	70,964
0011330	5132110 F.I.C.A.	8,884	4,357	4,970	4,619	5,429
0011330	5132210 PENSION PLAN CONTRIBUTION	5,999	0	5,847	5,288	6,387
0011330	5132220 ICMA CONTRIBUTION	0	0	0	0	0
0011330	5132310 GROUP HEALTH INSURANCE	12,334	7,454	8,463	7,633	9,646
0011330	5132410 WORKER'S COMPENSATION	287	77	195	80	213
	TOTAL PERSONNEL SERVICES	145,103	75,372	84,445	85,200	92,639
0011330	5132510 UNEMPLOYMENT COMPENSATION	0	15,400	20,000	20,000	20,000
0011330	5132610 EMPLOYEE ASSISTANCE PROGRAM	4,657	3,822	10,000	10,000	10,000
0011330	5133160 RANDOM & PRE-EMPLOY TESTING	6,560	6,405	10,000	8,500	10,000
0011330	5133450 CONTRACTUAL SERVICES	54,650	54,739	65,000	65,000	65,000
0011330	5134060 AUTO ALLOWANCE	406	0	0	0	0
0011330	5134080 EMPLOYEE EDUCATION	3,860	890	10,000	8,500	8,500
0011330	5134110 POSTAGE	171	114	300	300	300
0011330	5134120 COMMUNICATION	901	417	1,080	1,080	1,080
0011330	5134510 LIABILITY INSURANCE	284,389	321,387	450,000	450,000	500,000
0011330	5134710 PRINTING- INFRASTRUCTURE	1,139	1,042	2,460	2,460	2,460
0011330	5134850 ADVERTISING-NON LEGAL	4,315	4,530	5,000	5,000	5,000
0011330	5135210 SUPPLIES	2,576	1,437	2,000	2,000	2,000
0011330	5135410 MEMBERSHIPS & SUBSCRIPTIONS	0	425	1,000	1,000	1,000
	TOTAL OPERATING EXPENSES	363,624	410,608	576,840	573,840	625,340
0011330	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PERSONNEL DIVISION	508,727	485,980	666,285	659,040	722,979

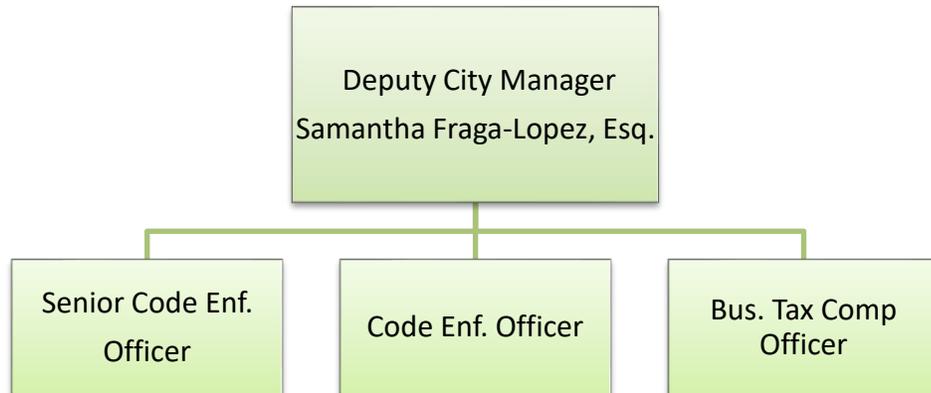
PERSONNEL DIVISION BUDGET HIGHLIGHTS

2510 Unemployment Compensation – The City, like most other governmental agencies, have opted out of the State Insurance Compensation Insurance program. The City only pays unemployment compensation benefits to eligible individuals, which have separated from the City without cause.



CODE ENFORCEMENT DIVISION

001-1640-524



MISSION

The City of South Miami Code Enforcement Division is committed to the community it serves. As dedicated providers of municipal services and steward of the public trust we promote the well-being of a community where people desire pleasant living.

Code Enforcement’s mission is to achieve code compliance by using consistent, fair and effective means to promote, maintain and ensure a high quality of life for the community.

CODE ENFORCEMENT DIVISION FUNCTIONS

The Code Enforcement Office functions are to enforce zoning and building codes, business tax license Registrations, codes and regulations.

To prepare, schedule and present Code Enforcement Hearings and provide administrative support to Special Magistrate.



CODE ENFORCEMENT DIVISION ACCOMPLISHMENTS FOR FY 2022

- Continued to utilize Trakit to in order to facilitate with collecting data and tracking statistics.
- Worked cooperatively and successfully with Miami-Dade County to ensure all required businesses were complying with the County's DERM requirements.
- Updated forms for use by residents on the City's website.
- Familiarized property owners and residents with newly adopted boat ordinances.
- Implemented mobile printing for issuance of citations.
- Proactively addressed outstanding pending 40-year recertifications.

CODE ENFORCEMENT DIVISION OBJECTIVES FOR FY 2023

- Perform more community outreach in order to familiarize property owners and tenants with newly adopted ordinances.
- Continue working with local businesses to ensure they have the proper licenses to open and operate.
- Optimize the use of Trakit to make field operations more efficient.
- Sustain a clean, habitable city environment through an all-inclusive commitment to inspect and maintain a healthy community.



CODE ENFORCEMENT BUDGET FY 2022-2023
001-1640-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011640	5241210 SALARIES - REGULAR	256,257	260,669	262,843	242,924	211,324
0011640	5241410 SALARIES - OVERTIME	1,449	0	0	0	0
0011640	5242110 F.I.C.A.	19,396	19,897	20,107	19,075	16,166
0011640	5242210 PENSION PLAN CONTRIBUTION	18,499	20,517	23,584	21,328	18,938
0011640	5242220 ICMA RETIREMENT	0	0	0	0	0
0011640	5242310 GROUP HEALTH INSURANCE	29,311	30,317	33,852	25,203	28,939
0011640	5242410 WORKER'S COMPENSATION	5,788	3,361	10,875	4,456	8,733
	TOTAL PERSONNEL SERVICES	330,700	334,761	351,261	312,986	284,100
0011640	5243111 CONTRACTUAL - SPECIAL MASTER	3,110	9,278	10,000	10,000	10,000
0011640	5243450 CONTRACTUAL	3,650	776	5,000	5,000	5,000
0011640	5244070 TRAVEL & CONFERENCE	4	0	900	900	600
0011640	5244080 EMPLOYEE EDUCATION	3,985	0	2,500	2,500	2,500
0011640	5244110 POSTAGE	2,938	2,671	5,000	5,000	5,000
0011640	5244120 COMMUNICATION	2,034	3,035	2,685	2,685	2,200
0011640	5244515 LIABILITY INSURANCE-AUTO	1,121	2,705	3,500	3,500	3,500
0011640	5244710 PRINTING-INFRASTRUCTURE	844	1,028	1,650	1,650	1,650
0011640	5244920 OTHER CHARGES-LIENS	0	867	1,650	1,650	1,650
0011640	5245205 COMPUTER EQUIPMENT	0	0	1,000	1,000	1,000
0011640	5245210 SUPPLIES	3,491	1,879	3,500	3,500	3,500
0011640	5245220 UNIFORMS	455	117	1,000	1,000	1,000
0011640	5245230 FUEL	1,300	1,569	2,058	2,058	6,640
0011640	5245410 MEMBERSHIPS & SUBSCRIPTIONS	150	495	500	500	450
	TOTAL OPERATING EXPENSES	23,082	24,420	40,943	40,943	44,690
0011640	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL CODE ENFORCEMENT	353,782	359,181	397,204	353,929	333,790

CODE ENFORCEMENT DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –This line item is used to cover the cost of lot clearing, overgrown properties, debris removal and board-ups.



FINANCE DEPARTMENT

001-1410-513



MISSION

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete financial information and support to other City Departments, citizens, and the community at large.

FINANCE DEPARTMENT FUNCTION

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and laws. Routine duties include processing accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, and periodic financial reports to management, administering debt service, and investment of City funds. The Department is also responsible for the implementation and control of the approved budget and the preparation, and disclosure of the financial statements, including responses to the external auditors. It also provides other Departments with financial analysis and assists with banking transactions that arise during the year.

The Division of Parking, Procurement Division, as well as the Information Technology Division report under the Finance Department.



FINANCE DEPARTMENT ACCOMPLISHMENTS FOR FY 2022

- Assisted the City Manager in the preparation of a balanced FY 2022 Annual Operating and Capital Budget.
- Produced the Annual Comprehensive Financial Report without auditor findings.
- Obtained all three Government Finance Officers Association (GFOA) prestigious awards for Budget, Annual Comprehensive Financial Report, and Popular Annual Financial Report; certifying that the City's finance reports are being produced at the highest standard possible.
- Continued to produce and post online the City's monthly finance report before every second regular Commission meeting.
- Helped support all City Departments and Divisions with financial advice and guidance.
- Ran a smooth alarm registration & occupational license renewal season utilizing the newly implemented online systems.
- Added the option to use PaybyPhone for the purchase of City monthly municipal parking passes, including for the City's Parking Garage.

FINANCE DEPARTMENT OBJECTIVES FOR FY 2023

- Continue to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Obtaining all three Government Finance Officers Association (GFOA) prestigious awards for Budget, Annual Comprehensive Financial Report, and Popular Annual Financial Report; certifying that the City's finance reports are being produced at the highest standard possible.
- Upgrade to the latest version of our Finance proprietary software system to improve efficiency and security.
- Continue to improve the City's Parking Garage through additional cleaning, lighting, security cameras, and adding charging stations.



FINANCE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Number of Parking Decals Sold	2,071	1,335	1,280	2,400	3,700
Comprehensive Annual Fin. Rep. (CAFR)	1	1	1	1	1
Popular Annual Financial Report (PFAR)	1	1	1	1	1
Number of Annual Balanced Budget	1	1	1	1	1
Number of A/P Checks/EFT's Processed	3,344	2,919	2,776	2,700	2,700



FINANCE DEPARTMENT BUDGET FY 2022-2023
001-1410-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011410	5131210 SALARIES - REGULAR	443,804	417,380	413,427	433,713	461,654
0011410	5131310 SALARIES - PART TIME	6,798	0	0	0	0
0011410	5132110 F.I.C.A.	32,698	29,986	31,627	31,860	35,317
0011410	5132210 PENSION PLAN CONTRIBUTION	27,460	26,989	37,208	33,650	38,130
0011410	5132220 DEFERRED COMPENSATION (ICMA)	0	468	0	2,411	2,659
0011410	5132310 GROUP HEALTH INSURANCE	37,156	37,627	42,314	38,231	48,231
0011410	5132410 WORKER'S COMPENSATION	735	526	1,240	508	1,385
	TOTAL PERSONNEL SERVICES	548,651	512,976	525,816	540,373	587,376
0011410	5133100 PROFESSIONAL SERVICES	9,586	9,060	10,000	10,000	10,000
0011410	5133210 AUDITOR'S FEE	54,000	64,000	79,000	70,000	79,000
0011410	5133450 CONTRACTUAL SERVICES	15,057	14,953	16,000	11,900	16,900
0011410	5133459 CONTRACTUAL SERVICES- PARKING	414,701	522,443	569,594	566,974	556,838
0011410	5134060 AUTO ALLOWANCE	0	0	0	3,300	3,600
0011410	5134070 TRAVEL & CONFERENCE	100	0	3,710	3,710	3,710
0011410	5134110 POSTAGE	4,002	4,658	7,030	7,030	7,030
0011410	5134120 COMMUNICATION	1,315	1,506	1,560	1,560	1,560
0011410	5134515 AUTO INSURANCE	1,793	2,375	3,084	2,400	1,542
0011410	5134634 MAINTENANCE COMP PROGRAMS	51,168	50,846	57,869	59,309	62,430
0011410	5134710 PRINTING- INFRASTRUCTURE	1,230	1,132	1,230	1,230	1,230
0011410	5135205 COMPUTER EQUIPMENT	131	9	1,500	1,500	1,500
0011410	5135210 SUPPLIES	10,422	7,117	7,900	8,100	9,300
0011410	5135230 FUEL	944	1,140	1,500	1,500	4,428
0011410	5135410 MEMBERSHIPS & SUBSCRIPTIONS	2,329	1,532	1,670	1,670	1,850
	TOTAL OPERATING EXPENSES	566,778	680,771	761,647	750,183	760,918
0011410	5139920 CONTINGENCY	0	0	5,000	-	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL FINANCE	1,115,429	1,193,747	1,292,463	1,290,556	1,353,294



INFORMATION TECHNOLOGY DIVISION (ITD)

001-1340-513

MISSION

The mission of the Information Technology Division (ITD) of the City of South Miami is to provide quality design, implementation, and support of all computer based and related technologies necessary for the staff to perform their duties as efficiently and expediently as possible.

INFORMATION TECHNOLOGY DIVISION FUNCTION

The City's Information Technology Division Office is recognized among municipalities as a premier provider of technology infrastructure and services. Our ultimate function is to make information available anytime and anywhere.

In partnership with City Departments, the Information Technology Division provides strategic vision for effective information systems. Accomplishment of this mission will facilitate knowledge sharing and will result in satisfied customers.

The Information Technology Division is responsible for three main initiatives: The City's Information Technology and Network, Cable Television Services and the City's website.

INFORMATION TECHNOLOGY DIVISION ACCOMPLISHMENTS FY 2022

- Replaced over 10 personal computers (PCs) for City personnel.
- Improved the City's SharePoint site, minimizing the amount of data stored on the City servers and to better help the City's staff connect remotely.
- Completed the deployment of the new Fortinet Firewall for the Police site.
- Updated the TRAKit System to the latest version available.
- Installed a new firewall at the City of South Miami Parking Garage and connected the City Parking Garage to the City's Network.
- Provided Wi-Fi to the Mobley Building for Police
- Obtained internet connection at Marsha Williamson Park for the connection of the security cameras and panic button.
- Installed and Implemented the Velo box, which provides the City with internet redundancy.



INFORMATION TECHNOLOGY DIVISION OBJECTIVES FOR FY 2023

- Continue to deploy laptops as part of the City’s personal computer program.
- Continue improving the Microsoft SharePoint site to enhance the City’s staff ability to work remotely.
- Update the City’s Finance Software to the newest version.
- Continue to provide 100% customer satisfaction.
- Implement a mandatory yearly cyber-security training to all employees of the City.
- Reduce the amount of data stored on City servers.

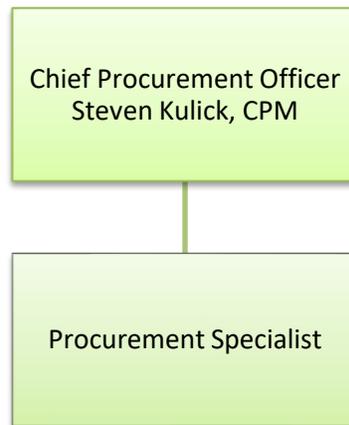
**INFORMATION TECHNOLOGY DIVISION BUDGET FY 2022-2023
001-1340-513**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011340 5133450	CONTRACTUAL SERV - INFRASTRUCT	318,836	307,976	317,543	326,414	317,497
0011340 5134632	INTERNET SERVICE	67,316	50,609	50,640	50,640	50,520
0011340 5134634	MAINTENANCE - INTERNET SERVICE	111,199	155,772	165,700	155,454	171,438
0011340 5135205	COMPUTER EQUIPMENT	23,619	7,967	28,720	18,720	23,240
0011340 5135210	SUPPLIES	2,012	1,773	3,440	3,000	3,440
	TOTAL OPERATING EXPENSES	522,982	524,097	566,043	554,228	566,135
	TOTAL ITD	522,982	524,097	566,043	554,228	566,135



PROCUREMENT DIVISION

001-1320-513



MISSION

The mission of Procurement Division is to provide and ensure a high quality of service to City Departments for the taxpayers of South Miami. This is accomplished by properly vetting proposals leading to the awarding of contracts to highly qualified vendors who meet bid and proposal specifications and a thorough background investigation. The Procurement Division promises to obtain the best quality goods and services by maximizing its purchasing power through integrity, equality, efficiency and effectiveness.

PROCUREMENT DIVISION FUNCTION

The mission statement for the Procurement Division of the City of South Miami is to maximize the investment of our citizens by utilizing City values including the highest level of integrity and the best business practices, to provide goods and services to City Departments, to insure integrity, and to maintain the highest ethical standards following the Florida Statutes, Code of Ordinance, City Charter and Purchasing Policies.

PROCUREMENT DIVISION ACCOMPLISHMENTS IN FY 2022

- Assisted Police the with the solicitation and selection of a contractor for a new Police Headquarters Design.
- All formal solicitations were transitioned to on-line bidding using a third-party provider, Demand Star.
- All Pre-bids, Selection Committee meetings, and Bid Openings were transitioned to virtual meetings in accordance with Florida Statues and Sunshine Laws.



- Continued to promote the use of the “Notify Me” feature on the City’s website to increase the visibility and traction of formal solicitations that are posted on Demand Star.
- Assisted Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintained and monitored citywide fixed assets and inventory control.
- Prepared Request for Proposals, Request for Qualifications and Bids for citywide requirements.
- Ensured the City maintains a fair, open, transparent and competitive procurement process.
- Procurement received re-accreditation to the National Institute for Government Purchasing, NIGP through 2025. The accreditation process enables the agency to demonstrate excellence in public procurement through the accomplishment of rigorous standards and best practices. While there are over 3000 NIGP members, the division is one of 149 agencies that have received accreditation.

PROCUREMENT DIVISION OBJECTIVES FOR FY 2023

The main goal of the Procurement Division is to improve the quality of service that we provide to our Citizens and to the City’s Departments. We are eager to accomplish our goal in order to operate more efficiently, by implementing the following procedures:

- Continue expanding E-Bidding and virtual solicitation related meetings for all City procurements.
- Conduct virtual supplier outreach at least twice per year on “How To Do Business With the City.”



PROCUREMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	ACTUAL FY 2022	ESTIMATED FY 2023
Purchase Orders Issued	262	210	200	150	260
No. of RFP's & RFQ's Issued	31	24	28	28	30

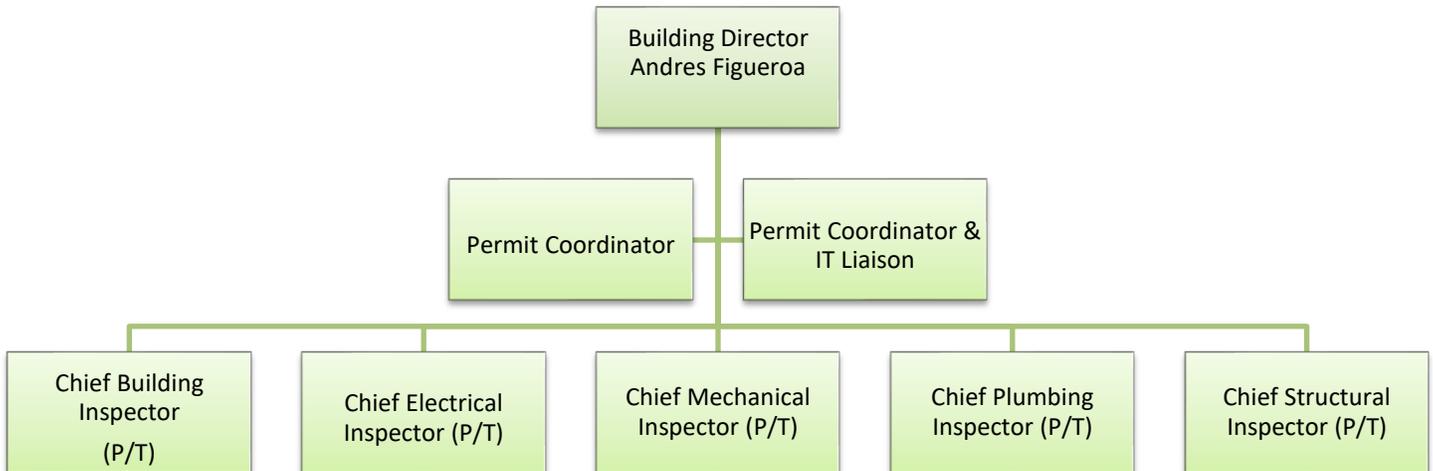
PROCUREMENT DIVISION BUDGET FY 2022-2023 001-1320-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011320	5131210 SALARIES - REGULAR	126,965	131,622	134,161	141,026	153,551
0011320	5131410 OVERTIME	4,180	0	0	0	0
0011320	5132110 F.I.C.A.	10,631	11,054	10,263	11,839	11,747
0011320	5132210 PENSION PLAN CONTRIBUTION	9,657	10,658	12,074	10,920	13,820
0011320	5132310 GROUP HEALTH INSURANCE	14,520	15,541	16,926	15,306	19,292
0011320	5132410 WORKER'S COMPENSATION	186	159	402	164	461
	TOTAL PERSONNEL SERVICES	166,139	169,034	173,826	179,255	198,871
0011320	5133450 CONTRACTUAL SERVICES	6,200	6,300	9,950	9,950	10,550
0011320	5134110 POSTAGE	1,100	2,981	3,000	3,000	3,000
0011320	5134120 COMMUNICATION	1,051	1,120	1,200	1,200	1,200
0011320	5134125 TELEPHONE	46,005	44,346	43,913	38,188	36,213
0011320	5134420 LEASE POSTAGE MACH	2,904	3,358	3,833	3,833	3,833
0011320	5134615 MAINT - OFFICE EQUIPMENT	1,020	1,045	1,295	1,295	1,350
0011320	5134710 PRINT/BIND/COPYING	1,585	1,454	2,461	2,461	2,461
0011320	5134720 PRINTING-CONTRACTUAL	1,665	1,677	2,000	0	2,000
0011320	5135210 SUPPLIES	14,885	15,421	24,150	24,150	31,110
0011320	5135410 MEMBERSHIPS & SUBSCRIPTIONS	280	280	280	280	280
	TOTAL OPERATING EXPENSES	76,695	77,982	92,082	84,357	91,997
0011320	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PROCUREMENT DIVISION	242,834	247,016	270,908	263,612	295,868



BUILDING DEPARTMENT

001-1610-524



MISSION

The Mission is to protect the Community from dangerous construction. The Building Department enforces the State of Florida Building Code within the boundaries of the City of South Miami and collaborates with other City Departments in the enforcement of local codes.

FUNCTION

To enforce the State of Florida Building Code within the boundaries of the City of South Miami and collaborate with other City Departments in the enforcement of local codes. It provides fair, consistent and equitable interpretation of codes during the review of construction documents submitted for building permits and during the field inspection conducted for compliance. The Department also certifies buildings upon completion and at pre-stated periods afterwards.

BUILDING DEPARTMENT ACCOMPLISHMENTS FY 2022

- Maintained high level of customer service during the performance of its operational duties and responsibilities.
- Completed 100% of all building inspections requested before 4:00 pm and document them by the end of the next working day.
- Continued to keep accurate records of financial and workload parameters for the Department.
- Made sure the inspectors had all the necessary training to complete all the inspections in a professional manner.



- Processed 100% of building permit applications within ten working days after approvals by other departments.
- Kept track and review all departmental performance parameters and submit monthly reports.
- Created a system to keep a digital track of any new 40-year recertification moving forward.
- Performed onsite visit of all building in the City that were over three stories.
- Performed onsite visit of building that were of concern to patrons.

BUILDING DEPARTMENT OBJECTIVES FY 2023

- Maintain high level of customer service during the performance of its operational duties and responsibilities.
- Complete 100% of all building inspections requested before 3:45 pm and document them by the end of the next working day.
- Continue to keep accurate records of financial and workload parameters for the department.
- Make sure all inspectors have all the necessary training to complete all the inspections in a professional manner.
- Process 100% of the building permit applications within ten working days after approval by other departments.
- Track and review all departmental performance parameters.
- Continue enforcing 40-year re-certification compliance.
- Perform onsite visits of buildings that are of concern to patrons.
- Digitize building plans for archives.



BUILDING DEPARTMENT ACTIVITY REPORT

ACTIVITY		ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
PERMITS:						
	Building	620	620	615	600	600
	Roofing	225	225	220	200	200
	Electrical	320	320	315	300	300
	Mechanical	145	145	140	135	135
	Plumbing	190	190	185	180	185
TOTAL PERMITS		1,500	1,500	1,475	1,415	1,420
INSPECTIONS:						
	Building	1,460	1,460	1,450	1,400	1,400
	Roofing	740	740	730	720	720
	Electrical	760	760	750	740	740
	Mechanical	340	340	330	320	320
	Plumbing	500	500	490	480	490
TOTAL INSPECTIONS		3,800	3,800	3,750	3,660	3,670



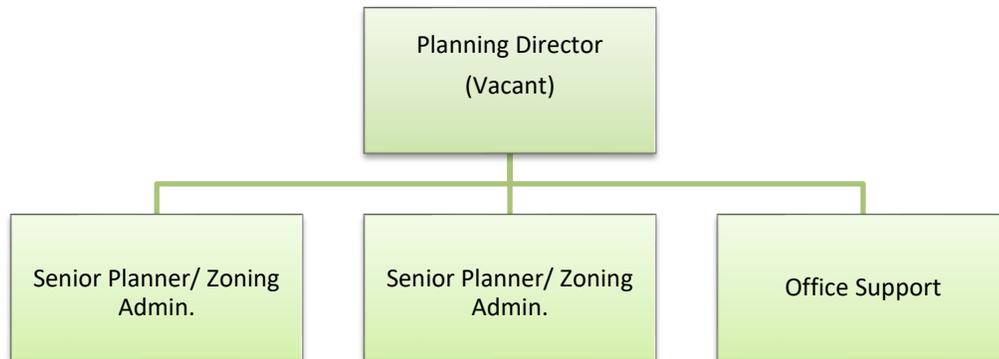
BUILDING DEPARTMENT BUDGET FY 2022-2023
001-1610-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011610	5241210 SALARIES - REGULAR	283,356	193,862	193,425	204,831	225,014
0011610	5241310 SALARIES - PART TIME - INSPECTORS	152,702	179,349	180,657	179,378	187,204
0011610	5241410 OVERTIME	1,387	0	0	0	0
0011610	5242110 F.I.C.A.	33,146	28,032	28,617	28,816	30,931
0011610	5242210 PENSION PLAN CONTRIBUTION	5,667	0	13,244	11,978	15,567
0011610	5242220 ICMA RETIREMENT	9,989	3,213	3,239	3,433	3,644
0011610	5242310 GROUP HEALTH INSURANCE	28,109	22,369	25,389	22,898	28,939
0011610	5242410 WORKER'S COMPENSATION	4,971	3,777	6,217	2,548	6,270
	TOTAL PERSONNEL SERVICES	519,327	430,602	450,788	453,882	497,569
0011610	5243150 CONTRACT INSPECTORS	2,950	1,100	3,000	3,000	3,000
0011610	5243450 CONTRACTUAL SERVICES	500	0	1,000	1,000	1,000
0011610	5244110 POSTAGE	114	76	200	200	200
0011610	5244120 COMMUNICATION	2,955	3,447	4,020	4,020	4,020
0011610	5244515 LIABILITY INSURANCE- AUTO	448	594	767	767	767
0011610	5244710 PRINTING - INFRASTRUCTURE	1,121	1,028	1,640	1,640	1,640
0011610	5245210 SUPPLIES	2,456	1,585	5,000	5,000	5,000
0011610	5245220 UNIFORMS	444	841	1,840	1,840	1,840
0011610	5245230 FUEL	758	915	1,204	1,204	2,216
0011610	5245410 MEMBERSHIPS & SUBSCRIPTIONS	129	0	160	160	160
	TOTAL OPERATING EXPENSES	11,875	9,586	18,831	18,831	19,843
0011610	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL BUILDING DEPARTMENT	531,202	440,188	474,619	472,713	522,412



PLANNING AND ZONING DEPARTMENT

001-1620-524



MISSION

The Planning and Zoning Department is committed to providing the community with high-quality services and programs to enhance the quality of life of the City of South Miami residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community. The Planning and Zoning Department provides technical support to the City Manager, City Commission, other Departments, appointed boards, residents, the business community and the general public on current land use and development issues.

PLANNING AND ZONING FUNCTION

The Department is charged with the oversight of all inquiries pertaining to the City's adopted land use and zoning provisions, including but not limited to, property plat and zoning information, Comprehensive Plan amendments, variance requests, site plan reviews, issuance of sign permits, tree removal permits, land development regulations and code compliance activity. The review responsibility for this division is regulated by Florida Statutes Chapters 162, 163 and 380 and Florida Administrative Code Section 9-J5 and 9-J11 along with the City Charter and Code. These regulations control the development and implementation of City Comprehensive Plan, including development regulations, concurrency regulations, and other issues relating to the overall planning and land use function.



PLANNING & ZONING ACCOMPLISHMENTS FY 2022

- Provided professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of planning, zoning, land use management, economic development and strategic decision making.
- Responded to all inquiries pertaining to the City's land use and zoning provisions, including but not limited to property plat information, the Land Development Code regulations, the Comprehensive Plan and the Future Land Use Map, and code compliance activity.
- Evaluated and processed applications for amendments to the Future Land Use Map and Zoning Map for the redevelopment of the Kimco Shopping Center at the southeast corner of U.S. 1 and SW 62nd Avenue.
- Evaluated and processed applications related to the development of a Skilled Nursing Facility on SW 61st Avenue to gain approval of a Large-Scale Development and a variance to reduce the required amount of parking.
- Evaluated and processed redevelopment plans for South Miami Gardens (SoMi Parc), the rental housing owned by Miami-Dade County to obtain Commission approval of the Large-Scale Development.
- Assisted Related Urban Group in gaining approval of the SoMi Parc project from the Environmental Review and Preservation Board.
- Prepared several significant amendments to the Land Development Code (LDC), including:
 - Created provisions addressing conflicts between the LDC and Miami Dade County Rapid Transit Zone
 - Created provisions regarding Adult entertainment uses
 - Drafted provisions regarding sound emanating from within a building
 - Updated provisions related to residential care facilities to bring them into compliance with state regulations and industry practice.
 - Revised the requirements for membership on the Historic Preservation Board, in accordance with Miami-Dade County regulations
 - Created provisions that allow the Historic Preservation Board to consider an economic hardship when evaluating applications for Certificates of Appropriateness
 - Revised the regulation of home occupations in accordance with a recently adopted state statute



- Revised the Non-conforming use regulations
- Revised the Sign ordinance
- Revised the regulations for impervious coverage

- Completed and distributed Planning Board, Environmental Review and Preservation Board and Historic Preservation Board meeting agenda packets and maintained accurate minutes of all proceedings.

- Prepared and presented all Planning Board items to the City Commission.

- Continued work related to improving the City's score in the Community Rating System program, including the preparation, and mailing of flyers, letters to repetitive loss properties and collecting elevation certificates for new construction.

- Continued responding to inquiries for the audit of the City's participation in the Community Rating System.

- Revised the City's flood regulations to comply with new State requirements.

- Coordinated the work of the arborist, issued tree removal permits, and conducted follow-up inspections to close the permits.

- Issued outdoor dining permits and temporary banner permits.

- Conducted all zoning inspections for new construction.

- Prepared an update to the Comprehensive Plan to create a Property Rights Element in accordance with a new state law.

- Initiated studies of the Hometown District Overlay and the commercial zoning districts to propose changes that will make them compatible with the community's vision and the economy.

PLANNING & ZONING OBJECTIVES FY 2023

- Continue to provide professional assistance and expertise to elected officials, appointed boards, city management and citizens in the areas of planning, zoning, land use management, economic development and strategic decision making.

- Respond to all inquiries pertaining to the City's adopted land use and zoning provisions, including but not limited to property plat information, the Land Development Code regulations, the Comprehensive Plan and the Future Land Use Map, and code compliance activity.



- Review and process all land use-related applications, including but not limited to: property subdivision; Comprehensive Plan amendments; Future Land Use Map amendments; special use approvals; variance requests; site plan reviews; development regulation changes; zoning map changes; and issue sign permits, tree removal permits, outdoor dining permits, banner permits, and Certificates of Use.
- Conduct zoning inspections and inspections for tree removal permits.
- Continue to stay abreast of developing trends in the area of planning and zoning and make recommendations to the city management for appropriate changes to the land development regulations.
- Research and draft code changes needed to achieve the goals and objectives of the Mayor and Commission.
- Monitor state legislative actions for changes that affect the Land Development Code and prepare code amendments as needed.
- Provide training and guidance to new board members so they have the knowledge and expertise needed to serve on their respective boards.
- Explore options for incentivizing the use of green building standards in new development and redevelopment.
- Prepare amendments to the landscaping regulation and tree protection regulations of the Land Development Code.
- Research code options for standards for residential “tear downs” and design guidelines for new development.
- Complete studies of the Hometown District Overlay and the commercial zoning districts and propose changes that will make them compatible with the community’s vision and the economy.
- Revise the annexation application completed in FY2022 to reflect an adjustment in the boundary of the area.



PLANNING & ZONING DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Building Permits Reviewed	950	712	850	800	900
Items Processed for:					
Planning Board	25	25	30	25	30
Environm. Review & Preserv. Board	72	80	70	70	70
Historic Preservation Board	8	5	5	5	6



PLANNING AND ZONING DEPARTMENT BUDGET FY 2022-2023
001-1620-524

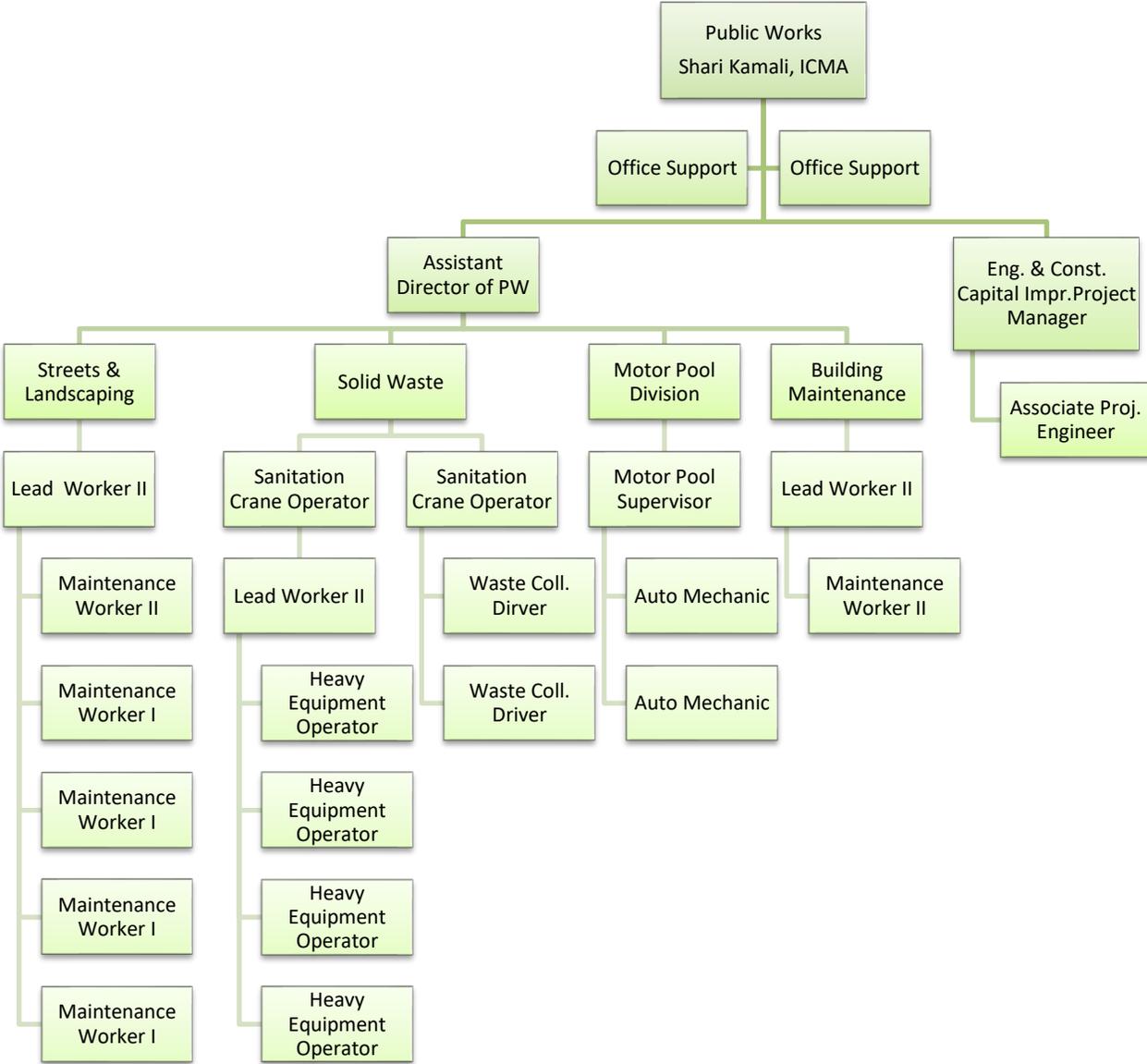
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011620	5241210 SALARIES - REGULAR	307,807	291,398	293,708	301,281	323,893
0011620	5241310 SALARIES - PART-TIME	72	0	0	0	0
0011620	5242110 F.I.C.A.	24,754	23,004	22,469	22,683	24,778
0011620	5242210 PENSION PLAN CONTRIBUTION	20,773	22,995	26,434	23,906	29,150
0011620	5242220 ICMA RETIREMENT	2,093	0	0	1,037	0
0011620	5242310 GROUP HEALTH INSURANCE	31,313	31,286	33,852	29,447	38,585
0011620	5242410 WORKER'S COMPENSATION	552	272	881	362	972
	TOTAL PERSONNEL SERVICES	387,364	368,955	377,344	378,716	417,378
0011620	5243100 PROFESSIONAL SERVICES	0	0	1,070	1,070	1,070
0011620	5243450 CONTRACTUAL SERVICES	70,312	28,680	200,000	200,000	135,000
0011620	5244070 TRAVEL & CONFERENCE	203	50	1,400	1,400	1,400
0011620	5244110 POSTAGE	1,423	949	2,500	2,500	2,500
0011620	5244120 COMMUNICATION	1,277	1,367	1,620	1,620	1,620
0011620	5244515 LIABILITY INSURANCE - AUTO	274	362	477	477	477
0011620	5244620 MAINTENANCE-OPER EQPT.	5,037	4,405	5,500	5,500	5,000
0011620	5244634 MAINTENANCE-INTERNET SOFTWARE	0	0	4,000	4,000	4,000
0011620	5244710 PRINTING-INFRASTRUCTURE	1,121	1,028	1,640	1,640	1,640
0011620	5244910 LEGAL ADS	2,952	2,545	4,000	4,000	4,000
0011620	5245205 COMPUTER-EQUIPMENT	13	731	1,000	1,000	1,000
0011620	5245210 SUPPLIES	737	777	2,750	2,750	2,750
0011620	5245230 FUEL	68	82	125	125	2,216
0011620	5245410 MEMBERSHIPS & SUBSCRIPTIONS	1,247	1,467	1,815	1,815	1,910
	TOTAL OPERATING EXPENSES	84,664	42,443	227,897	227,897	164,583
0011620	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PLANNING & ZONING	472,028	411,398	610,241	606,613	586,961



PUBLIC WORKS DEPARTMENT



PUBLIC WORKS ORGANIZATIONAL CHART





PUBLIC WORKS OFFICE OF THE DIRECTOR

001-1770-519

The Public Works Department is organized into administration staff, management personnel and five divisions: (1) Solid Waste; (2) Streets and Landscaping; (3) Building Maintenance; (4) MotPool; and (5) Engineering and Construction. Each Division plays a critical role in providing comprehensive services to maintain and improve the needs of the City, as well as providing support to all City Departments and Divisions.

MISSION

To support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective, infrastructure and services to promote public safety, transportation and economic growth; to respond and aid in recovery from emergencies by providing and managing public works service; to foster effective oversight of the Department of Public Works including Engineering and Construction, Street Services, Street Lighting and Solid Waste.

PUBLIC WORKS OFFICE OF THE DIRECTOR FUNCTION

The Department's administration is the key line of communication for all inquiries on Department's services and resources. The Department's administration staff tends to a wide range of residents' inquiries, such as solid waste collection, road hazards, all construction activities, Miami Dade County recycling program, and others. The administration and management staff handles Department events and administers the budget for all Divisions, documents payroll, and processes requisitions for vendors' purchase orders. The Department's management personnel oversee all Department functions and manpower and obtain bids, negotiate and administer contracts for outsourcing services.

PUBLIC WORKS OFFICE OF THE DIRECTOR ACCOMPLISHMENTS FOR FY 2022

- Reduced operation costs through competitive bidding and negotiation on purchases and services.
- Implemented Florida Green Local Government Standards at Public Works and all other Departments in accordance with the suggested criteria of the Florida Green Building Coalition and recommendation of the City's Green Task Force.
- Promoted seasonal events such as Public Works Weeks, Water Day, Earth Day and Arbor Day as well as any other City organized events.



- Enhanced Department's performance by using team building and promoting departmental values, goals and direction Continue to improve internal communications.
- Improved cooperation with other Departments by adhering to established departmental schedule in providing timely responses.
- Increased public safety – Public Works can be significant in addressing many general safety and quality of life issues affecting our neighborhoods through new signage replacing old and outdated signage.

PUBLIC WORKS OFFICE OF THE DIRECTOR OBJECTIVES FOR FY 2023

- Manage the department's operations.
- Focus on the elimination of unused and inoperable equipment and provided the surplus for auction.
- Maintain the City's storage facility in the Public Works Compound for better access and display of storage contents.
- Reduce operation costs through competitive bidding and negotiation on purchases and services.
- Promote seasonal events such as Public Works Weeks, Water Day, Earth Day and Arbor Day as well as any other City organized events.
- Enhance Department's performance by using team building and promoting departmental values, goals and direction. Continue to improve internal communications.
- Improve cooperation with other Departments by adhering to established departmental schedule in providing timely responses.
- Increase public safety – Public Works can be significant in addressing many general safety and quality of life issues affecting our neighborhoods through new signage replacing old, outdated signage.



PUBLIC WORKS OFFICE OF THE DIRECTOR BUDGET FY 2022-2023
001-1770-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011770	5191210 SALARIES - REGULAR	56,786	34,773	31,602	32,878	34,521
0011770	5191310 SALARIES - PART-TIME	0	7,069	36,275	6,782	36,349
0011770	5191410 SALARIES - OVERTIME	0	0	0	0	0
0011770	5192110 F.I.C.A.	4,144	3,193	3,663	3,030	3,892
0011770	5192210 PENSION PLAN CONTRIBUTION	3,626	0	0	0	0
0011770	5192220 ICMA	1,815	2,138	2,212	2,276	2,416
0011770	5192310 GROUP HEALTH INSURANCE	14,349	8,099	8,463	7,502	9,646
0011770	5192410 WORKER'S COMPENSATION	223	72	144	59	151
	TOTAL PERSONNEL SERVICES	80,943	55,344	82,359	52,527	86,975
0011770	5194070 TRAVEL & CONFERENCES	0	0	250	250	250
0011770	5194080 EMPLOYEE EDUCATION	0	175	250	250	250
0011770	5194540 BOILER & MACHINERY INSURANCE	0	0	1,000	1,000	1,000
0011770	5194710 PRINTING- INFRASTRUCTURE	2,238	3,393	5,000	5,000	5,000
0011770	5195205 COMPUTER EQUIPMENT	0	134	500	500	500
0011770	5195210 SUPPLIES	577	664	1,000	1,000	1,000
0011770	5195270 PERMITS	991	90	1,000	1,000	1,000
0011770	5195410 MEMBERSHIPS & SUBSCRIPTIONS	0	0	250	250	250
	TOTAL OPERATING EXPENSES	3,806	4,456	9,250	9,250	9,250
	TOTAL OFFICE OF THE DIRECTOR	84,749	59,800	91,609	61,777	96,225



PUBLIC WORKS BUILDING MAINTENANCE DIVISION

001-1710-519

MISSION

The Division's mission is to maintain and enhance the quality of life in our City through resourceful maintenance and operation of a safe civic infrastructure, providing City residents, visitors, neighborhoods and businesses with efficient, quality service necessary to support the growing demands of the community.

BUILDING MAINTENANCE DIVISION FUNCTION

Building Maintenance Division is responsible for: performing maintenance and improvements to all public buildings and facilities; management and maintenance of burglar and fire alarm protection systems; performing carpentry, electrical, plumbing, painting, roofing, and masonry work; maintenance of mechanical equipment (elevators, A/C units; etc.), hard floors, windows and doors; inspecting and implementing ADA; performing fire and building corrective measures.

BUILDING MAINTENANCE DIVISION ACCOMPLISHMENTS FOR FY 2022

- Installed new exterior lighting at the Gibson-Bethel Community Center.
- Installed flagpole at Veterans Park.
- Conducted motor improvements to bathroom at the Police Department.
- Assisted in installation of new tiles for the Finance office.
- Installed two 20-foot light poles for additional lighting in City Hall's parking lot.
- Restored the City clock by sanding and painting.
- Installed new lighting for the parking garage.
- Installed parking signs throughout downtown (paybyphone).



BUILDING MAINTENANCE DIVISION OBJECTIVES FOR FY 2023

- Partner with other City departments for maintenance recommendations and outside vendors to provide maintenance safely and efficiently for City facilities.
- Coordinate annual fire extinguisher inspections for all City facilities.
- Coordinate additional inspections of all City facilities.

BUILDING MAINTENANCE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Changing AC Filters	950	950	950	950	950
Unscheduled Repairs and Work Requests	1,100	1,000	1,000	1,000	1,100
Cleaning of Fish Pond	16	12	12	12	12
Re-Certification of all City facilities fire extinguishers	60	60	60	60	60
Changing of water filters	10	10	10	10	10



PUBLIC WORKS BUILDING AND MAINTENANCE BUDGET FY 2022-2023
001-1710-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011710 5191210	SALARIES - REGULAR	97,274	106,184	105,740	108,045	114,699
0011710 5191410	OVERTIME	15,386	5,955	5,000	5,000	5,000
0011710 5192110	F.I.C.A.	9,621	9,666	8,472	9,687	9,157
0011710 5192210	PENSION PLAN CONTRIBUTION	7,152	8,643	9,931	8,982	10,719
0011710 5192310	GROUP HEALTH INSURANCE	14,406	15,331	16,926	15,099	19,292
0011710 5192410	WORKER'S COMPENSATION	2,673	2,257	5,474	2,244	5,912
	TOTAL PERSONNEL SERVICES	146,512	148,036	151,543	149,057	164,779
0011710 5193450	CONTRACTUAL SERVICES	67,129	59,919	94,800	94,800	106,800
0011710 5194080	EMPLOYEE EDUCATION	0	0	250	250	250
0011710 5194120	COMMUNICATION	565	560	780	780	780
0011710 5194310	UTILITES-ELECTRIC	66,193	68,367	80,000	80,000	110,000
0011710 5194320	UTILITIES-WATER	47,266	74,493	50,000	50,000	60,000
0011710 5194620	MAINT & REPAIR OPER EQUIP	2,643	1,725	5,000	5,000	10,000
0011710 5194670	MAINT & REPAIR-GDS & STRUCT	48,436	70,081	70,000	70,000	90,000
0011710 5195210	SUPPLIES	12,192	13,350	15,000	15,000	20,000
0011710 5195220	UNIFORMS	983	932	1,000	1,000	1,000
	TOTAL OPERATING EXPENSES	245,407	289,427	316,830	316,830	398,830
0011710 5199920	CONTINGENCY	0	898	5,000	0	5,000
	OTHER FUNDING SOURCE	0	898	5,000	0	5,000
	TOTAL BUILDING MAINTENANCE	391,919	438,361	473,373	465,887	568,609



PUBLIC WORKS SOLID WASTE DIVISION

001-1720-534

MISSION

Solid Waste Division is committed to providing cost effective management of solid waste materials generated within the City for the protection of health, safety and welfare of the public and the environment.

SOLID WASTE DIVISION FUNCTION

Solid Waste Division is responsible for: providing garbage and trash removal services for residents; issuing excess trash notices; assisting City residents with the Miami Dade County recycling program; filling of trash holes; installation of “no dumping” signs, as required; installation and/or removal of event banners; and solid waste collection after special City events.

SOLID WASTE DIVISION ACCOMPLISHMENTS FOR FY 2022

- Since the implementation of the Automated Garbage Truck System, the bins have had a lot of wear and tear. The Solid Waste Division has replaced an estimate of 200 residential garbage bins this fiscal year.
- Assisted Code Enforcement with reducing illegal dumping throughout the City.
- To maintain great service to residents, our staff have been cross trained in the use of a garbage truck, crane, and sweeper to serve as back up and assist during an emergency or natural disaster.
- Filled in trash holes using recycled asphalt pavement (RAP), which prolongs the fill in frequency and has a better appearance in front of properties.
- Continued to upgrade fleet to establish dependable and efficient trucks and heavy equipment.

SOLID WASTE DIVISION OBJECTIVES FOR FY 2023

- Continue to upgrade fleet to establish dependable and efficient trucks and heavy equipment
- Continue to work with Code Enforcement to reduce illegal dumping sites.
- Reduce cost of operation and dumping fees with alternative methods and recycling.



- Promote recycling to save tipping fees and benefit the environment.
- Reduce amount of overtime by providing proper staffing levels.
- Continue to provide staff with the necessary training to provide a high level of services to City residents.
- Continue to fill trash holes with the recycled asphalt pavement (RAP) material

SOLID WASTE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Garbage [tons]	2,610	3,180	3,300	3,500	4,000
Trash [tons]	8,200	10,000	10,000	11,500	12,000
Excess Trash Pickups	90	90	100	100	75
Filling of Trash Holes	250	170	150	100	100



PUBLIC WORKS SOLID WASTE DIVISION BUDGET FY 2022-2023
001-1720-534

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011720	5341210 SALARIES - REGULAR	280,967	335,499	333,451	346,593	364,382
0011720	5341410 OVERTIME	38,788	1,956	8,000	8,000	8,000
0011720	5342110 F.I.C.A.	24,231	26,588	27,390	27,153	29,871
0011720	5342210 PENSION PLAN CONTRIBUTION	27,124	25,865	29,849	26,994	32,551
0011720	5342220 ICMA	0	0	0	0	0
0011720	5342310 GROUP HEALTH INSURANCE	52,344	59,230	67,703	60,316	77,170
0011720	5342410 WORKER'S COMPENSATION	17,424	11,939	29,086	11,920	31,720
	TOTAL PERSONNEL SERVICES	440,878	461,077	495,479	480,976	543,694
0011720	5343470 INTERLOCAL AGREEMENT-RECYCLING	86,455	86,763	135,000	135,000	140,000
0011720	5344080 EMPLOYEE EDUCATION	0	369	500	500	500
0011720	5344340 REFUSE DISPOSAL FEE	705,775	716,729	790,000	790,000	800,000
0011720	5345210 SUPPLIES	22,340	16,595	50,000	50,000	50,000
0011720	5345220 UNIFORMS	4,686	4,532	5,000	5,000	5,000
	TOTAL OPERATING EXPENSES	819,256	824,988	980,500	980,500	995,500
	TOTAL SOLID WASTE	1,260,134	1,286,065	1,475,979	1,461,476	1,539,194



PUBLIC WORKS STREETS AND LANDSCAPING DIVISION

001-1730-541

MISSION

In the spirit of cooperation with other City Departments and agencies, the Street Maintenance and Landscaping Division's mission is to provide a safe and clean environment for the community and to promote a culture of beauty.

STREETS AND LANDSCAPING DIVISION FUNCTION

Streets and Landscaping Division is responsible for maintaining of City streets and street landscaping; mowing and fertilization of City's public right-of-way and public facility grounds; litter pick-up; citywide tree trimmings; installation and repair of street signs; repairs of potholes; citywide street sweeping; graffiti removal; curb painting; parking and pavement marking; sidewalk pressure cleaning; street light inspections; citywide storm drain inspections; storm drain pipe cleaning, inspection of canal debris cleaning, as needed; sidewalk and curb repairs; management of irrigation systems citywide; and seasonal City decorations in the Downtown area.

STREETS AND LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2022

- Completed landscaping project on Twin Lake Drive which included new landscaping and bench.
- Removed and installed new landscaping in front of City Hall.
- Completed debris removal throughout the City's canals.
- Assisted with maintenance for the Parking Garage.
- Monitored lighting and electrical easements to facilitate FPL's repairs and upgrades of areas with lighting.
- Installation of new landscaping in downtown 73rd St.
- Continued with our established program that includes pressure cleaning and gum removal to maintain downtown South Miami and other areas free from graffiti.
- Completed inspection of the City's Storm Water System as required by the NPDES Storm Water Permit and coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as result of inspections.



- Completed tree pruning and trimming as needed throughout the City.

STREETS AND LANDSCAPING DIVISION OBJECTIVES FOR FY 2023

- Coordinate the yearly maintenance agreement with outside vendor on the annual contract for median landscape maintenance agreement conjunction with FDOT reimbursement program.
- Continue to trim trees as needed throughout the City.
- Continue to upgrade and beautify the Downtown Area.
- Increase overall roadway safety with the timely repair of potholes and removal of debris and other dangerous objects from the right of way.
- Continue to beautify areas throughout the City.
- Monitor yearly maintenance of easement and high trees under power lines.
- Continue re-striping of faded parking spaces throughout the area.
- Continue to assist with the City’s tree planting initiatives.
- Repair damaged sidewalks to eliminate liability to the City.

STREETS & LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Mowing of City Facilities & Locations	78	78	78	78	78
Sweeping of Streets [miles]	2645	2645	2645	2645	2645
Pressure-Cleaning of Sidewalks	52	52	52	52	52
Inspection of Storm Drains	800	800	800	800	800
Cleaning of Drainage Pipes [feet]	1280	1300	1200	1200	1400
Cleaning of Storm Drains	102	110	100	100	120
Citywide Insp. of Street Lights & Downtown Lighting	52	40	40	40	40
Removal of Graffiti	200	170	120	100	150
Trimming of Street Trees	400	460	400	400	300
Installation & Repair of Street Signs	100	80	80	80	100
Citywide Repair of Potholes	80	60	40	40	30
Installation & Removal of Banners	100	100	100	60	40



PUBLIC WORKS STREETS & LANDSCAPING DIVISION BUDGET FY 2022-2023
001-1730-541

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011730	5411210 SALARIES - REGULAR	265,278	239,646	244,914	229,982	303,011
0011730	5411410 OVERTIME	25,273	3,773	5,000	5,000	10,000
0011730	5412110 F.I.C.A.	22,745	19,365	20,649	17,909	23,945
0011730	5412210 PENSION PLAN CONTRIBUTION	18,717	15,194	20,119	18,194	17,683
0011730	5412220 ICMA	3,148	4,176	2,798	6,235	7,310
0011730	5412310 GROUP HEALTH INSURANCE	45,691	37,733	50,777	39,064	67,523
0011730	5412410 WORKER'S COMPENSATION	10,976	9,914	27,090	11,102	30,934
	TOTAL PERSONNEL SERVICES	391,828	329,801	371,347	327,486	460,406
0011730	5413450 CONTRACTUAL SERVICES	0	13,650	65,000	65,000	100,000
0011730	5414070 TRAVEL AND CONFERENCE	0	0	250	250	250
0011730	5414080 EMPLOYEE EDUCATION	0	235	500	500	500
0011730	5414120 COMMUNICATION	424	417	1,080	1,080	1,080
0011730	5414625 LANDSCAPE MAINTENANCE	46,613	28,028	70,000	70,000	100,000
0011730	5414640 MAINT & REP.STREETS & PARKWYS	19,922	18,842	25,000	25,000	25,000
0011730	5414650 ELECTRICITY-STREET LIGHTS	134,100	130,581	150,000	150,000	160,000
0011730	5414670 MAINT & REP-GDS & STRUCT	3,529	3,942	10,000	10,000	10,000
0011730	5415210 SUPPLIES	2,763	2,133	5,000	5,000	5,000
0011730	5415220 UNIFORMS	3,341	2,351	3,500	3,500	3,500
0011730	5415245 TOOLS	326	74	500	500	80,000
	TOTAL OPERATING EXPENSES	211,018	200,253	330,830	330,830	485,330
	TOTAL STREET MAINTENANCE	602,846	530,054	702,177	658,316	945,736



PUBLIC WORKS MOTOR POOL DIVISION

001-1760-519

MISSION

The Division provides preventive maintenance and repair of public works automotive and mechanical equipment that will protect the public's investment in these resources as well as to provide safe and dependable units for City personnel to perform their duties effectively with minimum downtime to vehicles.

MOTOR POOL DIVISION FUNCTION

Equipment Maintenance (Motor Pool) Division is responsible for: maintaining and servicing the City's entire vehicular fleet and equipment; performing preventative vehicle maintenance; managing and maintaining vehicle inventory as well as fuel inventory; arranging for underground fuel storage tank inspections; purchasing and managing our heavy equipment City fleet; responsible for Landscape maintenance of mower, saws, tools and other lawn equipment; monitor fuel system and conducts fuel level checks.

EQUIPMENT MAINTENANCE (MOTOR POOL) DIVISION ACCOMPLISHMENTS FOR FY 2022

- Motor Pool staff attended repair and maintenance trainings concerning the City's fleet.
- Evaluated fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.
- Performed additional repairs on heavy duty trucks not previously repaired by Motor Pool (such as A/C, transmissions, brakes, engine removals and front-end repairs.
- Continued preventive maintenance program to prevent oil and hydro leaks in the streets throughout the City.
- Scheduled preventative maintenance for Parks and Recreation vans.
- Continued preventive maintenance for police oil changes.
- Upgraded the Motor Pool with the purchase of new tools and equipment to enable staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment



EQUIPMENT MAINTENANCE (MOTOR POOL) DIVISION OBJECTIVES FOR FY 2023

- Reduce fuel consumption as well as emission by replacing older vehicles through replacement. Research for better fuel distribution system to facilitate control of gasoline and diesel with fleet management.
- Update fleet work order software.
- Increase scheduled maintenance performance.
- Continue to attend repair and maintenance trainings concerning the City’s fleet.
- Research technologies for vehicles with alternative propulsions, such as electric, natural gas, and hybrids.

MOTOR POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Motor Pool Scheduled & Unsched. Services	1740	1700	1600	1600	1700
Motor Pool Road Call/Emerg. Serv.	50	58	50	50	50
Motor Pool Warranty Service	12	15	15	10	20
Generator Inspections	208	208	208	208	208
Fuel Level Checks	150	150	150	150	150
Police Oil Change	35	35	35	35	50



PUBLIC WORKS MOTOR POOL DIVISION BUDGET FY 2022-2023
001-1760-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011760	5191210	141,505	152,938	153,574	166,261	150,190
0011760	5191410	13,625	209	4,000	4,000	4,000
0011760	5192110	11,171	11,030	12,054	11,818	11,796
0011760	5192210	10,971	12,163	14,128	12,776	13,796
0011760	5192310	21,816	22,312	25,389	22,086	28,939
0011760	5192410	2,875	2,226	5,461	2,238	5,330
	TOTAL PERSONNEL SERVICES	201,963	200,878	214,606	219,179	214,051
0011760	5194080	0	0	250	250	250
0011760	5194120	565	560	780	780	780
0011760	5194515	29,085	38,582	50,000	38,992	50,000
0011760	5194620	814	775	1,000	1,000	1,000
0011760	5194680	62,839	74,990	75,000	75,000	100,000
0011760	5195220	2,970	2,922	3,000	3,000	3,500
0011760	5195230	54,367	92,016	150,000	150,000	184,400
0011760	5195240	61,370	67,810	70,000	70,000	80,000
0011760	5195245	15	812	1,000	1,000	2,000
0011760	5195250	17,977	24,696	25,000	25,000	30,000
0011760	5195260	1,010	1,810	2,000	2,000	2,000
	TOTAL OPERATING EXPENSES	231,012	304,973	378,030	367,022	453,930
	TOTAL MOTOR POOL	432,975	505,851	592,636	586,201	667,981



PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION

001-1790-519

MISSION

To provide citizens with professional engineering services in support of information collection and archiving, planning, permitting, design and administration of all public infrastructure construction programs; provide engineering and technical services, construction administration, inspection and quality assurance for all infrastructure construction projects.

ENGINEERING AND CONSTRUCTION DIVISION FUNCTION

Engineering and Construction Division is responsible for managing the City's Capital Improvement Plan, which mainly includes projects involving traffic calming; drainage; roadways; sidewalks; and street lighting; performing stormwater utility activities; assisting Planning Department in the City's flood/community rating system; assisting the public with inquiries related to design and construction activities; administering public workshops for City projects; reviewing engineering plans from consultants and contractors per City standards; directing City engineering consultants and contractors; issuing RFP's for design and bids for construction; coordinating efforts with other governmental agencies; issuing permits for construction within public right of way; reporting traffic concerns from residents to Miami Dade County and FDOT; managing State annual National Pollutant Discharge Elimination System (NPDES) permit for City stormwater systems; maintaining and updating City master plans for stormwater, maintaining as-built records; establishing traffic studies to implement traffic calming projects; monitoring and managing emergency hurricane debris clearance and removal; manage canal routine maintenance contracts with Miami-Dade County and grant funds project reporting.

ENGINEERING & CONSTRUCTION ACCOMPLISHMENTS FOR FY 2022

- Completed a Citywide Traffic Calming Study and implemented traffic calming recommendations.
- Implemented traffic calming devices throughout the City.
- Managed transit and mobility programs throughout the City.
- Performed drainage improvements throughout the City based on resident requests.
- Implemented recommendations from the South Miami Intermodal Transportation Plan.
- Completed road resurfacing and reconstruction projects.



- Completed sidewalk improvements and repairs.
- Completed the cleaning of the inlets and catch basins throughout the City.
- Completed the water project, as per the Sanitary Sewer Master Plan.
- Provided maintenance and repairs to City street signs.
- Provided plans review and inspections for new home construction.
- Provided the Annual National Pollutant Discharge Elimination System report to the Florida Department of Environmental Protection.
- Completed the installation of a new City Entry Gateway Sign at Dante Fascell Park.
- Completed the Citywide installations of City Entry Welcome signs.
- Completed the installation of various sculptures at Dante Fascell Park.
- Completed the Solar Installation at Bethel-Gibson Community Center and Mobley Building.
- Managed the design of a propose Pedestrian bridge overpass at US-1 and SW 71st Street.
- Managed the design of a propose new Police Department Headquarters
- Coordinated projects with Miami-Dade County and Florida Department of Transportation.

ENGINEERING & CONSTRUCTION OBJECTIVES FOR FY 2023

- Continue to implement traffic calming recommendations based on the Citywide Traffic Calming Study.
- Continued to manage transit and mobility programs throughout the City.
- Continued to provide drainage improvements throughout the City based on resident requests.
- Continue to implement recommendations from the South Miami Intermodal Transportation Plan.
- Continued the road resurfacing and reconstruction projects.



- Continued to provide sidewalk improvements and repairs.
- Continued the cleaning of the inlets and catch basins throughout the City.
- Continued design for citywide sewer upgrades, as per the Sanitary Sewer Master Plan.
- Continue to provide maintenance and repairs to City street signs.
- Continue to provide plans review and inspections to new homes construction.
- Continue to provide the Annual National Pollutant Discharge Elimination System report to the Florida Department of Environmental Protection.
- Continue to manage the design of the propose Pedestrian Bridge overpass at US-1 and SW 71st Street.
- Continue to manage design of a propose new Police Department Headquarters.
- Continued to coordinate projects with Miami-Dade County and Florida Department of Transportation.

ENGINEERING AND CONSTRUCTION DIVISION

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Mgmt. of Construction Projects	21	24	23	21	24
Permits Issued	88	113	114	93	90
Permits Handled	98	125	96	90	116



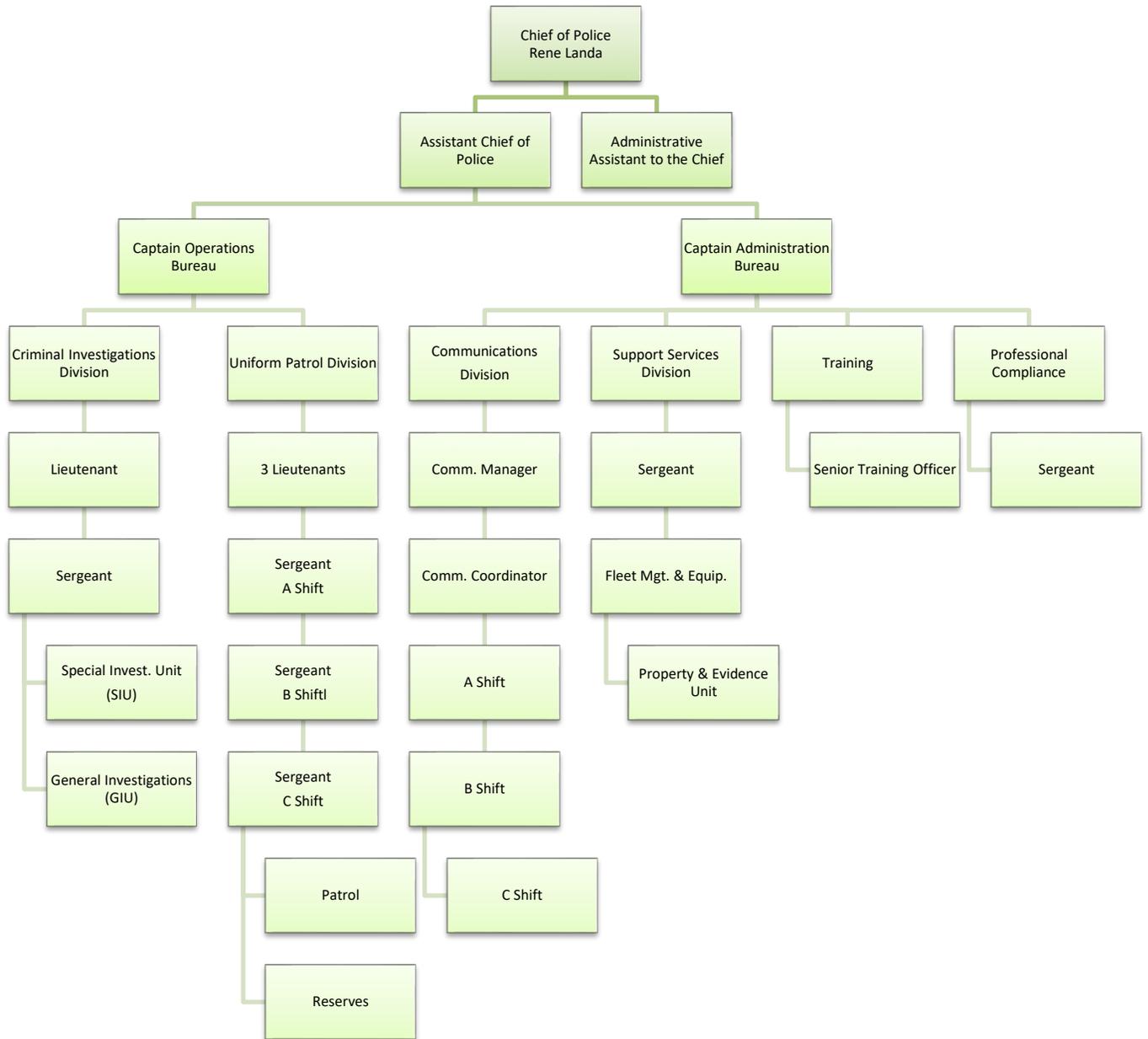
PUBLIC WORKS ENGINEERING & CONSTRUCTION DIVISION BUDGET 2022-2023
001-1790-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011790	5191210 SALARIES & WAGES - REGULAR	157,268	159,575	165,201	162,198	173,002
0011790	5192110 F.I.C.A.	12,723	12,843	12,638	12,946	13,235
0011790	5192210 PENSION PLAN CONTRIBUTION	0	7,178	9,202	8,322	10,053
0011790	5192220 ICMA	3,804	3,859	4,379	3,969	4,249
0011790	5192310 GROUP HEALTH INSURANCE	14,557	15,578	16,926	15,357	19,292
0011790	5192410 WORKER'S COMPENSATION	268	207	494	202	517
	TOTAL PERSONNEL SERVICES	188,620	199,241	208,840	202,994	220,348
0011790	5193450 CONTRACTUAL SERVICES	0	1,000	10,000	10,000	10,000
0011790	5194070 TRAVEL & CONFERENCE	0	0	500	500	500
0011790	5194080 EMPLOYEE - EDUCATION	99	99	875	875	875
0011790	5194120 COMMUNICATION	728	834	1,560	1,560	1,080
0011790	5195205 COMPUTER EQUIPMENT	0	0	500	500	500
0011790	5195210 SUPPLIES	1,165	0	2,500	2,500	2,500
0011790	5195410 MEMBERSHIPS & SUBSCRIPTIONS	290	784	1,000	1,000	1,000
	TOTAL OPERATING EXPENSES	2,282	2,717	16,935	16,935	16,455
	TOTAL ENGINEERING & CONSTRUCTION	190,902	201,958	225,775	219,929	236,803



POLICE DEPARTMENT

POLICE ORGANIZATIONAL CHART





POLICE DEPARTMENT

001-1910-521

MISSION

To deliver professional police services in partnership with the people we serve, in order to provide a safe and secure environment for all.

POLICE DEPARTMENT FUNCTION

To be a world class law enforcement agency, one that exhibits traits for other agencies to emulate, one that is constantly endeavoring to improve and stay on the cutting edge of the policing profession; an agency that impresses its citizens the first and every time, always striving to improve upon its successes and one that empowers and encourages its employees to serve the public and protect life and property with dignity, honor and pride.

POLICE DEPARTMENT ACCOMPLISHMENTS FOR FY 2022

- Decreased fleet cost by reducing its size and finding alternative vehicle options.
- Refreshed patrol computers utilizing forfeiture monies.
- Continued inter-agency relationships to assist in long term initiatives.
- Enhanced community outreach utilizing programs such as Coffee with a Cop, Cops and Students Talking (C.A.S.T.) and Police Athletic League (PAL).
- Continued developing active shooter training for private institutions and local area schools.
- Enhanced technology to provide more efficient response to the community's needs.

POLICE DEPARTMENT OBJECTIVES FOR FY 2023

- Improve officer wellness through a multi-faceted approach.
- Refurbish all patrol rifles.
- Enhance our social media profile.
- Successfully complete the re-accreditation process.
- Increase hands-on training post pandemic.



- Purchase and install dash cams on all marked patrol units to increase transparency.

POLICE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Administrative:					
Employment Applicants processed	15	20	12	12	20
Internal Investigations Conducted	12	5	5	6	6
Employee Training Hours	3,800	3,800	3,800	4,000	3,800
Vehicles Purchased	9	8	6	8	8
Property & Evidence Handled	515	510	505	505	510
Communications:					
Total Calls for Service	14,120	14,500	14,250	14,000	14,290
Patrol:					
Total Arrests	636	600	500	500	450
Citations - Moving Violations	5,784	6,000	5,500	7,000	7,000
Non-Moving & Parking	2,390	2,000	2,000	2,500	2,000
Written Reports	3,472	3,500	3,250	3,500	3,500
Assigned Calls	13,146	13,400	13,250	13,500	13,250
Criminal Invest. Division:					
Total Cases Assigned	897	900	850	875	850
Total Cases Cleared	290	290	290	300	290
Total Arrests	45	40	45	50	45
Crime Scenes Processed	49	45	40	45	40
Total Reports Written	995	1,000	950	950	950



POLICE BUDGET FY 2022-2023
001-1910-521

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011910	5211210 SALARIES - REGULAR	3,978,400	4,092,828	4,205,650	4,117,677	4,544,429
0011910	5211310 SALARIES - PART-TIME	0	12,346	30,000	26,884	0
0011910	5211410 OVERTIME	147,010	104,844	200,000	243,908	200,000
0011910	5211411 OVERTIME-HOLIDAY PAY	50,075	66,948	87,000	44,927	87,000
0011910	5211413 OVERTIME-RED LIGHT CAMERAS	6,405	6,797	10,000	13,687	10,000
0011910	5211510 SPECIAL PAY-EDUCATION INCEN.	31,465	33,409	30,366	36,128	36,741
0011910	5211530 HAZARD PAY	61,480	64,125	67,860	82,620	97,900
0011910	5212110 F.I.C.A.	336,893	354,324	354,421	362,211	380,669
0011910	5212210 PENSION CITY CONTRIBUTION	571,681	289,655	400,178	332,848	301,717
0011910	5212220 DEFERRED COMP. CONTR (ICMA)	21,707	17,937	24,862	15,834	25,870
0011910	5212310 GROUP HEALTH INSURANCE	413,703	422,617	472,531	391,998	559,468
0011910	5212410 WORKER'S COMPENSATION	60,811	49,921	121,384	49,746	131,400
	TOTAL PERSONNEL SERVICES	5,679,630	5,515,751	6,004,252	5,718,468	6,375,194
0011910	5213116 ANNUAL PHYSICALS	6,525	8,260	17,160	17,160	16,500
0011910	5213120 LEGAL SERVICES	0	98,075	40,000	40,000	40,000
0011910	5213450 CONTRACTUAL SERVICES	139,804	156,404	233,420	233,420	256,960
0011910	5213452 RED LIGHT CAMERAS	176,717	212,220	205,000	205,000	205,000
0011910	5213456 CONTRACTUAL SCHOOL CROSSING	37,742	56,012	130,511	130,511	130,511
0011910	5213490 CRIME PREVENTION PROGRAMS	361	0	9,000	9,000	9,000
0011910	5214070 TRAVEL & CONFERENCE	9,096	9,178	10,990	10,990	14,800
0011910	5214080 TRAINING & EDUCATION	28,639	12,092	34,300	34,300	36,400
0011910	5214110 POSTAGE	1,025	683	1,800	1,800	1,800
0011910	5214120 COMMUNICATION	37,655	36,279	51,880	51,880	51,880
0011910	5214510 LIABILITY INSURANCE	109,215	114,350	120,000	120,000	150,000
0011910	5214515 AUTO INSURANCE	43,370	57,538	74,557	74,557	74,557
0011910	5214620 MAINT & REPAIR EQUIPMENT	1,232	7,216	15,800	15,800	17,200
0011910	5214630 MAINT & REPAIR COMM EQMT	6,525	3,880	7,200	7,200	7,200
0011910	5214710 PRINTING- INFRASTRUCTURE	3,618	3,322	7,380	7,380	7,380
0011910	5214960 SPECIAL INVESTIGATIONS	0	0	5,000	5,000	5,000
0011910	5214970 EMPLOYEE TESTING	7,066	1,117	14,510	14,510	14,510
0011910	5215205 COMPUTER EQUIPMENT	1,220	366	2,700	2,700	4,700
0011910	5215210 SUPPLIES	109,883	43,328	134,048	134,048	130,548
0011910	5215220 UNIFORMS	75,010	52,260	87,550	87,550	87,550



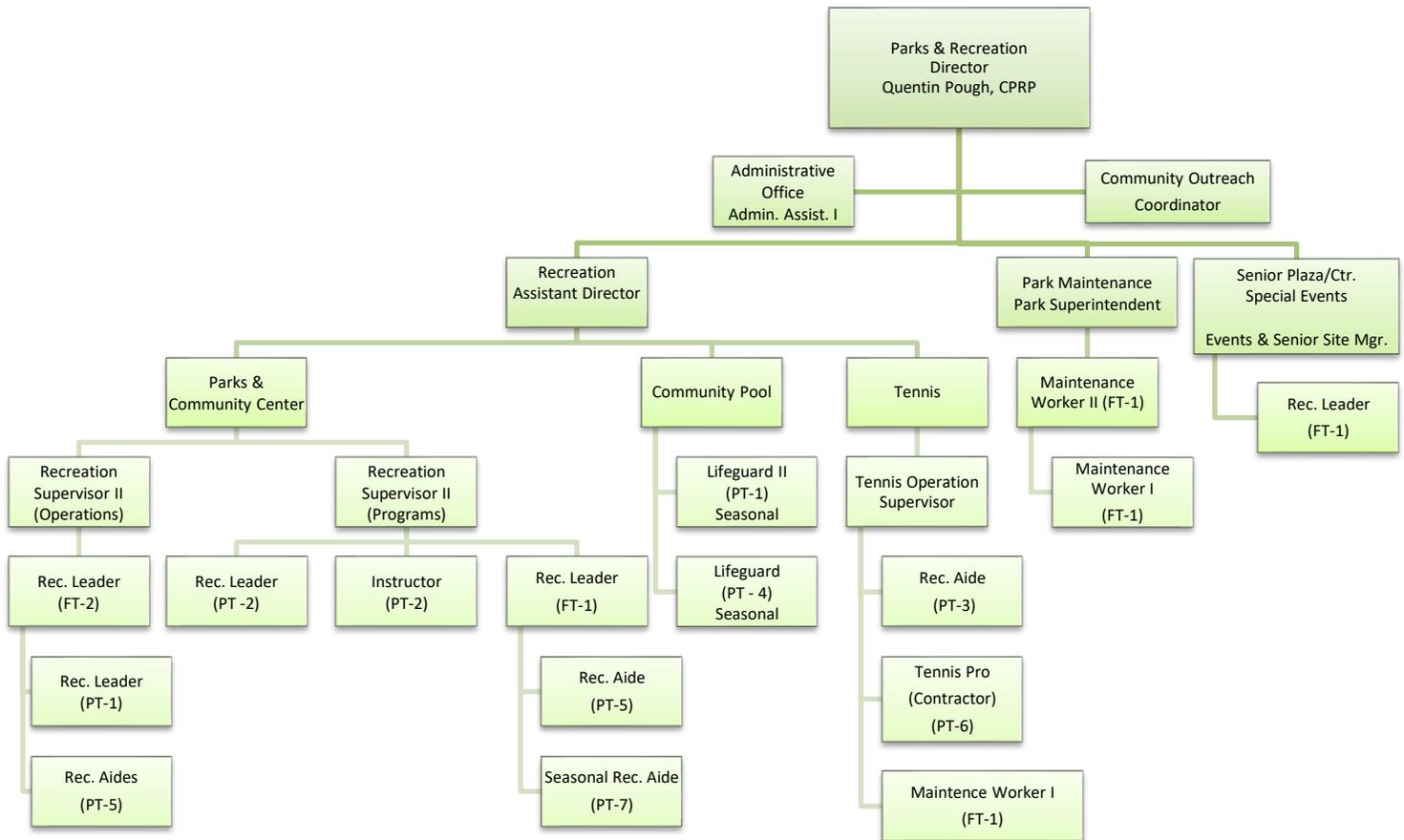
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0011910 5215230	FUEL	84,533	102,515	133,383	133,383	161,532
0011910 5215410	MEMBERSHIPS & SUBSCRIPTIONS	3,835	2,965	9,390	9,390	9,390
0011910 5216430	EQUIPMENT OPERATING	0	11,000	0	0	0
	TOTAL OPERATING EXPENSES	883,071	989,060	1,345,579	1,345,579	1,432,418
0011910 5219920	CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL POLICE DEPARTMENT	6,562,701	6,504,811	7,354,831	7,064,047	7,812,612



PARKS AND RECREATION DEPARTMENT



PARKS AND RECREATION ORGANIZATIONAL CHART





PARKS AND RECREATION DEPARTMENT

001-2000-572

MISSION

Our mission is to provide a comprehensive system of parks and facilities, and quality recreational programs and services that will enrich the lives of our residents and visitors.

PARKS AND RECREATION DEPARTMENT FUNCTION

The Parks and Recreation Department is responsible for the management of public parks and coordination of recreation and leisure service programs and activities in the City. The Department is comprised of six (6) major service areas that include Administration, Capital Improvement Project Management, Park Maintenance and Landscaping, Recreation (*including Athletics & Aquatics*), Special Events, and Senior Programs.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS FOR FY 2022

- Hired a new Assistant Director of Parks and Recreation – Mr. John Tyson.
- Successfully met or exceeded revenue targets for 10 of 11 park-related classification accounts.
- Activated Paseo Park, a linear pocket park located at SW 50th Street and 63rd Avenue.
- Coordinated and hosted a new special event: Feria De Las Flores at Dante Fascell Park.
- Safe Streets Halloween was back in full swing along Sunset Drive on October 31, 2021 with its highest record number of participants estimated at about 4,000 participants.
- Completed multiple capital park improvement projects: new playgrounds at South Miami Park; artificial turf at the city's Dog Park; safety and security upgrades at Marshall Williamson Park; perimeter asphalt trail at Fuchs Park.
- Commenced construction services at Paseo Park and Vice Mayor Robert C. Welsh Jr. Park.
- Executed new recreation service contracts for Youth Baseball Management and Concessionaire Services.
- Successfully completed multiple grant awarded projects and received full reimbursements to the City.



PARKS AND RECREATION DEPARTMENT OBJECTIVES FOR FY 2023

- Continue to strive towards excellence and fulfill the mission of the department
- Complete 80% of parks capital improvement projects.
- Seek and apply for grants related to swim lessons, afterschool snack program, capital improvement projects.
- Offer more recreational clinic-style opportunities such as youth basketball, soccer, and volleyball.
- Provide ongoing trainings for staff members working afterschool and camp programs.
- Explore and increase recreation and leisure service partnerships that are mutually beneficial for the City and the Community.
- Expand the level of public information and involvement from the community in Parks and Recreation.
 - Participate in National Kids to Parks Day
 - Host free community events during Parks & Recreation Month
 - Offer open house/fun days to introduce families to a variety program offerings

PARKS AND RECREATION DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Youth Football Players	210	160	115	125	125
Youth Cheerleaders	75	50	25	25	25
Youth Basketball Players	45	70	80	418	418
Senior Weekday Meals Served	19,500	43,600	19,500	17,554	17,554
Senior Home Delivery Meals	7,100	7,100	6,760	6,760	6,760
Fuchs Pavilion Rental (pavillion)	40	40	10	40	40
Dante Fascell Park Rental (pavillion)	270	180	200	205	205
Dison Park Rental (gazebo)	5	2	2	5	5



PARKS AND RECREATION BUDGET FY 2022-2023
001-2000-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0012000	5721210 SALARIES - REGULAR	361,519	434,476	423,488	394,485	450,939
0012000	5722110 F.I.C.A.	27,772	32,809	32,397	28,777	34,497
0012000	5722210 PENSION PLAN CONTRIBUTION	18,862	32,433	36,295	32,824	40,584
0012000	5722220 ICMA	0	0	0	0	0
0012000	5722310 GROUP HEALTH INSURANCE	36,535	40,742	50,777	38,963	57,877
0012000	5722410 WORKER'S COMPENSATION	8,512	7,868	19,057	7,810	20,292
	TOTAL PERSONNEL SERVICES	453,200	548,328	562,014	502,859	604,189
0012000	5723450 CONTRACTUAL SERVICES	24,027	19,962	37,420	32,670	38,250
0012000	5724060 AUTO ALLOWANCE	0	0	0	0	3,600
0012000	5724070 TRAVEL & CONFERENCE	75	75	338	0	388
0012000	5724080 EMPLOYEE EDUCATION	660	2,125	2,570	1,305	2,755
0012000	5724110 POSTAGE	1,005	346	2,150	50	150
0012000	5724120 COMMUNICATION	3,797	4,780	3,892	3,892	3,892
0012000	5724310 UTILITIES - ELECTRICITY	0	4,025	8,400	8,400	8,400
0012000	5724320 UTILITIES - WATER	0	458	1,000	0	1,000
0012000	5724515 LIABILITY INSURANCE- AUTO	4,866	6,454	8,357	8,357	8,357
0012000	5724710 COPY MACHINE	2,119	2,419	7,000	7,000	7,000
0012000	5724820 SPECIAL EVENTS	23,212	49,025	86,500	70,600	91,000
0012000	5724901 PROPERTY TAXES	873	13,811	0	0	0
0012000	5725205 COMPUTER EQUIPMENT	481	6,690	7,600	7,100	7,600
0012000	5725210 SUPPLIES	1,827	3,560	4,000	3,500	4,000
0012000	5725220 UNIFORMS	2,609	1,436	2,850	1,575	2,850
0012000	5725230 FUEL	5,902	7,127	9,378	9,378	13,280
0012000	5725410 MEMBERSHIP & SUBSCRIPTION	2	730	1,180	945	1,180
0012000	5725630 FOOTBALL	36,078	13,903	58,625	55,620	60,125
0012000	5725631 CHEERLEADERS	3,818	1,812	10,500	10,500	17,750
0012000	5725670 SPECIAL RECREATION PROGRAMS	9,026	9,377	18,800	11,770	16,800
0012000	5725680 SENIOR CITIZENS PROGRAMS	39,318	29,583	40,806	35,204	42,204
	TOTAL OPERATING EXPENSES	159,695	177,698	311,366	267,866	330,581
0012000	5729920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL RECREATION	612,895	726,026	878,380	770,725	939,770



GIBSON-BETHEL COMMUNITY CENTER

001-2020-572

MISSION

The mission statement of the Gibson-Bethel Community Center is to promote and provide quality activities and services that will contribute to the physical, mental, emotional, and social well-being of the community.

GIBSON-BETHEL COMMUNITY CENTER FUNCTION

The Gibson-Bethel Community Center is approximately 30,000 square foot facility with a fitness room, a basketball gymnasium, multipurpose room, arts and craft room, classroom space for programs and activities and a computer lab. The Community Center offers a variety of activities and classes for people of all ages. A strong emphasis is placed on youth-oriented programs such as afterschool programs, tutorial sessions, summer camps, youth sports, cultural arts, fitness and enrichment programs such as music production and arts. In addition, the community center is utilized for meetings, conferences, educational seminars and special events.

GIBSON-BETHEL COMMUNITY CENTER ACCOMPLISHMENTS FOR FY 2022

- Operated two successful seasons of youth basketball during the fall and winter seasons.
- Offered a new volleyball clinic program during the spring and a new e-sports program during the summer for youth.
- Implemented a digital communication platform to keep parents abreast on daily updates about their child(ren) in the afterschool and camp programs.
- Established an affordable all-access membership pass.
- Reestablished popular programs post COVID-19 such as Silver Sneakers, Kickboxing, and Jazzercise.

GIBSON-BETHEL COMMUNITY CENTER OBJECTIVES FOR FY 2023

- Increase center memberships by 15%, from 135 to 155 members.
- Offer in-demand programs during non-peak hours.



GIBSON-BETHEL COMMUNITY CENTER ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
One Day Camp Participants	125	75	20	43	50
Spring Camp Participants	40	0	25	10	15
Winter Camp Participants	35	15	33	10	15
Summer Camp Participants	100	45	75	110	110
After School Program Participants	85	100	40	77	75
Fitness Center Total Memberships/Passes	165	165	146	150	150
Facility Rentals	200	120	13	75	75



GIBSON-BETHEL COMMUNITY CENTER FY 2022-2023
001-2020-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0012020	5721210 SALARIES - REGULAR	203,712	192,443	193,572	229,996	261,220
0012020	5721310 SALARIES - PART TIME	134,395	160,103	246,837	152,912	261,102
0012020	5721410 SALARIES - OVERTIME	6,304	23	0	0	0
0012020	5722110 F.I.C.A.	25,176	25,344	33,691	25,721	39,958
0012020	5722210 PENSION PLAN CONTRIBUTION	4,447	4,885	6,737	6,092	11,380
0012020	5722220 ICMA	6,713	8,257	8,310	8,161	9,434
0012020	5722310 GROUP HEALTH INSURANCE	35,504	36,912	42,314	41,875	57,877
0012020	5722410 WORKER'S COMPENSATION	10,683	7,918	19,818	8,122	23,504
	TOTAL PERSONNEL SERVICES	426,934	435,885	551,279	472,879	664,475
0012020	5723450 CONTRACTUAL	7,386	5,095	6,665	6,295	6,680
0012020	5724310 UTILITIES-ELECTRICITY	38,009	37,249	45,000	38,000	45,000
0012020	5724670 MAINT & REP-GRDS & STRCTR	13,272	15,785	15,724	15,212	15,512
0012020	5724710 COPY MACHINE	1,080	992	2,460	2,460	2,460
0012020	5725205 COMPUTER EQUIPMENT	2,072	0	0	0	0
0012020	5725210 SUPPLIES	4,080	2,084	2,750	2,500	2,750
0012020	5725550 SCHOOL PROGRAM	4,460	4,648	12,900	10,424	11,500
0012020	5725640 BASKETBALL	1,636	4,491	4,550	0	4,550
0012020	5725660 SUMMER CAMP	3,475	5,535	10,900	10,400	10,900
0012020	5725670 SPECIAL REC PROGRAM	0	150	0	0	0
	TOTAL OPERATING EXPENSES	75,470	76,029	100,949	85,291	99,352
	TOTAL COMMUNITY CENTER	502,404	511,914	652,228	558,170	763,827



PARKS LANDSCAPING DIVISION

001-1750-519

MISSION

The Parks Landscape and Maintenance Division is committed to providing City residents with safe, clean, and beautiful parks and facilities.

PARKS LANDSCAPING DIVISION FUNCTION

The Parks Division maintains the City's fifteen (15) parks, including turfed areas, playgrounds, restrooms, and ball fields. Tasks include litter pickup, emptying garbage, restroom cleaning, irrigation, mowing, turf maintenance, ball field maintenance, pruning, fertilization, pest control, repairs due to vandalism and heavy use, cleaning and repairing structures, tree maintenance, and public contact. The Parks Division also ensures that new park construction and renovation projects meet City standards. Park staff works with contractors to review plans, as well as supervise, inspect, and assist in new park construction and renovation projects.

PARKS LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2022

- Maintained all parks and open spaces in an efficient, cost effective, responsive and responsible manner.
- Completed plan review, supervised, and inspected the completion of multiple new construction and renovation projects, including Fuchs Park trail, South Miami Park playgrounds, Dog Park artificial turf, and Dante Fascell Park monument signage, and Paseo Park improvements
- Planted over 20 native trees throughout the city's park system.

PARKS LANDSCAPING DIVISION OBJECTIVES FOR FY 2023

- Continue to maintain all parks in an efficient, cost effective, responsive and responsible manner.
- Complete construction improvements at Vice Mayor Robert C. Welsh Park.
- Maintain new natural turf at South Miami Park.



PARKS LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Cleaning of Parks' Bathrooms	2/day	2/day	2/day	2/day	2/day
Litter Pick-up in City Parks	Daily	Daily	Daily	Daily	Daily
Mowing of 14 City Parks	30/yr.	30/yr.	30/yr.	30/yr.	30/yr.
Clean Pond (Fuchs Park)	2/yr.	2/yr.	2/yr.	2/yr.	2/yr.
Playground Inspections	1/month	1/month	1/month	1/month	1/month
# of Trees Planted	30	23	25	27	20
# of Soccer Fields Painted	132	100	120	120	120
# of Football Fields Painted	29	30	15	30	30
# of Baseball Fields Lined/Painted	235	235	200	200	200



PARKS LANDSCAPE BUDGET FY 2022-2023
001-1750-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23	
0011750	5191210	SALARIES - REGULAR	135,234	138,311	137,426	143,940	153,615
0011750	5191410	SALARIES - OVERTIME	1,037	345	4,000	4,000	4,000
0011750	5192110	F.I.C.A.	10,915	11,123	10,819	11,680	12,058
0011750	5192210	PENSION PLAN CONTRIBUTION	12,352	11,043	12,692	11,478	14,104
0011750	5192220	ICMA	0	0	0	0	0
0011750	5192310	GROUP HEALTH INSURANCE	15,024	22,540	25,389	22,763	28,939
0011750	5192410	WORKER'S COMPENSATION	4,287	2,541	6,166	2,527	6,872
	TOTAL PERSONNEL SERVICES		178,849	185,903	196,492	196,388	219,588
0011750	5193450	CONTRACTUAL SERVICES	165,786	135,966	158,060	159,524	186,600
0011750	5194070	TRAVEL AND CONFERENCE	0	0	200	200	200
0011750	5194120	COMMUNICATION	565	560	556	556	1,668
0011750	5194350	ELECTRICITY-CITY PARKS	37,180	26,981	50,000	50,000	55,000
0011750	5194420	OUTSIDE SERV RENTAL	0	0	1,000	1,000	1,000
0011750	5194515	AUTO INSURANCE	714	957	1,233	968	1,233
0011750	5194620	MAINTENANCE & REPAIRS	81,285	65,989	71,000	71,000	76,000
0011750	5195210	SUPPLIES	9,111	8,614	8,500	8,500	8,500
0011750	5195220	UNIFORMS	1,378	668	1,750	1,750	3,559
0011750	5195230	FUEL	5,065	6,116	8,047	8,047	15,492
	TOTAL OPERATING EXPENSES		301,084	245,851	300,346	301,545	349,252
	TOTAL LANDSCAPE MAINT.		479,933	431,754	496,838	497,933	568,840



PARKS LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –

Professional Landscape Services at 16 Parks	130,000
City Park Light Repairs	20,000
Miscellaneous Tree Maintenance Work at City Parks & Stump Removal	10,000
Dog Park Synthetic Turf Preventative Maintenance	8,000
Opinion of Title & Surveys	5,000
Atlantic Broadband Wi-Fi at Marshall Williamson Park	3,100
AGT Solar Preventative Maintenance	3,000
Palmer Park Office Internet & Phone Service	1,560
Toro Pest Management for Palmer & Dante Park	1,500
EV ChargePoint at Community Center	1,500
Monthly Monitoring of Burgular Alarm System	1,440
Fuchs Park Pond Preventative Maintenance	1,000
Plumbing Back Flow Maintenance at Fuchs Park and Murray Park Aquatic Center	500
TOTAL	<u>186,600</u>



COMMUNITY POOL

001-2030-572

MISSION

The mission statement of the Community Pool is to promote and provide an excellent variety of leisure opportunities to enhance the individual's quality of life through exceptional aquatic programs in an attractive, safe, and well-maintained pool facility.

COMMUNITY POOL FUNCTION

Murray Park Aquatic Center serves as an encouragement to community health and increases the social cohesiveness of residents of South Miami. The Aquatic Center offers water-based programs for participants of all ages and abilities six (6) months throughout the year. Aquatic programs and courses are represented in four (4) categories of function: public recreational swim, learn-to-swim, water fitness, and special events.

COMMUNITY POOL ACCOMPLISHMENTS FOR FY 2022

- Successfully operated the pool six (6) months of the year with no emergency closure.
- Trained five (5) number lifeguards.
- More than fifty (50) participants completed a learn to swim classes.
- Hosted three (3) birthday parties.

COMMUNITY POOL OBJECTIVES FOR FY 2023

- Partner with UM Swim Team to host water safety trainings.
- Cross-train Recreation Aides as Lifeguards.
- Obtain learn-to-swim grant funding.



COMMUNITY POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Lifeguard Certifications	8	5	15	10	10
Learn to Swim Participants (paid)	300	150	200	200	250
Water Aerobics (paid)	35	9	22	45	45
Facility Rentals	8	0	1	8	8

COMMUNITY POOL BUDGET FY 2022-2023

001-2030-572

SIX MONTHS OPERATIONS

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0012030	5721210 SALARIES - REGULAR	186	0	0	0	0
0012030	5721310 SALARIES - PART TIME	21,144	37,152	52,075	49,000	54,960
0012030	5722110 F.I.C.A.	1,632	2,842	3,984	3,749	4,204
0012030	5722310 GROUP HEALTH INSURANCE	0	0	0	0	0
0012030	5722410 WORKER'S COMPENSATION	430	323	771	316	813
	TOTAL PERSONNEL SERVICES	23,392	40,317	56,830	53,065	59,977
0012030	5723450 CONTRACTUAL SERVICES	4,158	3,024	16,320	13,620	13,620
0012030	5724080 EMPLOYEE EDUCATION	0	835	1,520	1,000	1,340
0012030	5724320 UTILITIES WATER & SEWER	9,574	16,014	25,000	25,000	25,000
0012030	5724350 ELECTRICITY	8,701	9,250	9,000	9,000	9,000
0012030	5724670 MAINTENANCE & REPAIR	6,654	8,570	12,700	12,000	12,000
0012030	5724820 SPECIAL EVENTS	1,166	0	2,000	1,565	1,800
0012030	5725210 SUPPLIES	4,513	6,761	7,000	7,000	7,000
0012030	5725220 UNIFORMS	839	1,012	1,100	915	1,100
	TOTAL OPERATING EXPENSES	35,605	45,466	74,640	70,100	70,860
	TOTAL COMMUNITY CENTER	58,997	85,783	131,470	123,165	130,837



COMMUNITY POOL BUDGET HIGHLIGHTS

6-Months of Operation

3450 Contractual Services –

Pool Chemicals (Approx. \$700 per Month)	8,500
Community Lifeguard Training Class	500
Water Aerobics Instructor (3 Classes Weekly March through October)	4,320
Florida Health Department Operating Permits (For Main Pool and Splash Pad)	300
TOTAL 6 Month Operations	13,620



TENNIS

001-2010-572

MISSION

The City's Parks and Recreation Department is committed to offering quality tennis facilities to its residents and helping people enjoy life through the physical, mental, and social benefits of fitness and tennis.

TENNIS FUNCTION

Dante Fascell Park's Tennis Facility operates year-round and provides a safe, fun and effective program schedule that offers many physical and social benefits for youth and adults. The tennis facility offers women's clinics, professional instructional training, afterschool program, summer camp and youth activities, recreational play and more.

TENNIS ACCOMPLISHMENTS FOR FY 2022

- Generated more than \$80,000 in net profit.
- Transitioned roughly 75% of sales to an online registration system.
- More than 250 participants registered for tennis afterschool programming.
- Successfully operated multiple tennis programs in a safe and fun atmosphere.

TENNIS OBJECTIVES FOR FY 2023

- Generate a minimum of \$50,000 in net project.
- Promote health and well-being through tennis by starting a fit-tennis program that combines tennis instruction with specific exercises in a high energy atmosphere.



TENNIS ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2019	ACTUAL FY 2020	ACTUAL FY 2021	PROJECTED FY 2022	ESTIMATED FY 2023
Drop-In Court Rentals	1,000	1,000	3,059	3,632	3,500
Winter Camp	40	48	26	33	30
Spring Camp	40	0	21	20	40
Summer Camp	175	90	71	216	215
After School Program	125	160	190	488	450
Adult Women's Clinic	80	54	69	476	450
Private Lesson (hours)	1,928	2,000	4,000	2,220	2,200



TENNIS BUDGET FY 2022-2023
001-2010-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0012010	5721210 SALARIES - REGULAR	96,614	97,782	132,776	139,770	171,538
0012010	5721310 SALARIES - PART TIME	12,734	32,059	41,477	39,105	32,698
0012010	5721410 SALARIES - OVERTIME	911	0	0	0	0
0012010	5722110 F.I.C.A.	8,394	9,608	13,330	12,528	15,519
0012010	5722210 PENSION PLAN CONTRIB	0	2,299	0	0	0
0012010	5722220 ICMA	6,631	6,690	9,294	10,643	12,008
0012010	5722310 GROUP HEALTH INSURANCE	14,064	8,151	16,926	15,950	28,939
0012010	5722410 WORKER'S COMPENSATION	3,885	3,101	7,841	3,214	9,129
	TOTAL PERSONNEL SERVICES	143,233	159,690	221,644	221,210	269,831
0012010	5723450 CONTRACTUAL SERVICES	161,218	173,988	253,124	200,000	253,124
0012010	5724120 COMMUNICATION	367	417	566	566	1,132
0012010	5724125 TELEPHONE	512	0	0	0	0
0012010	5724620 MAINT & REP-OPERAT EQUIP	3,130	2,882	6,500	5,000	6,000
0012010	5724670 MAINTENANCE & REPAIR	2,276	7,337	8,740	7,200	8,740
0012010	5725205 COMPUTER EQUIPMENT	0	0	1,450	650	1,350
0012010	5725210 SUPPLIES	5,617	4,755	4,750	2,100	5,350
0012010	5725220 UNIFORMS	709	758	1,500	1,000	1,000
	TOTAL OPERATING EXPENSES	173,829	190,137	276,630	216,516	276,696
	TOTAL TENNIS	317,062	349,827	498,274	437,726	546,527



NON-DEPARTMENTAL

001-2100-519

The Non-Departmental budget was historically used in the past to allocate expenditures, which would be incurred by the City, but was not provided specifically by a particular Department. Certain expenditures, which includes debt, contingency, pension, contractual, etc are included in this category.

The expenditures within the Non-Departmental budget have now been allocated within relevant Departments. We believe this new process more appropriately allocates the expenditure thus giving more clarity to the budget document and process. For example, pension expenses have been allocated by Department based on the salary amounts within each Department multiplied by the percentage of contribution, which the City contributes on behalf of that employee based on salary.

General Contingency has been allocated under the City Manager's Office. Audit expenditure has been allocated to the Finance Department.

The Debt expense has been allocated to the City's Debt Service Fund, which provides a more transparent picture of the City's debt expense and contribution.

The Non-Departmental Section of the budget will continue to be used within the budget document to indicate the transfers from General Fund to any other City Funds.



NON-DEPARTMENTAL BUDGET FY 2022-2023
001-2100-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
0012100	5192250 SECTION 185 CONTRIBUTION	107,843	106,852	115,000	109,815	117,000
0012100	5199924 SETTLEMENTS	1,538,292	0			
	TOTAL PERSONNEL SERVICES	1,646,135	106,852	115,000	109,815	117,000
0012100	5819120 INTRA-GOV TRANSFER-DEBT SERVICE	391,070	389,289	74,314	316,314	717,174
0012100	5819140 INTRA-GOV CAPITAL IMPROV PRO FUND	1,991,971	1,570,820	2,565,547	2,565,547	3,158,994
0012100	5819166 INTRA-GOV PEDEST. CROSSING ADQ FUND	0	133,000	0	0	0
0012100	5819167 INTRA-GOV PD HEADQTR. & EOC FUND	0	0	1,500,000	1,500,000	0
	TOTAL TRANSFERS	2,383,041	2,093,109	4,139,861	4,381,861	3,876,168
	TOTAL NON -DEPARTMENTAL	4,029,176	2,199,961	4,254,861	4,491,676	3,993,168

NON-DEPARTMENTAL BUDGET HIGHLIGHTS

9140 INTRA-GOVERNMENTAL CAPITAL IMPROVEMENT PROGRAM FUND - The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments, as determined by the Commission.



SPECIAL REVENUE FUNDS

STORMWATER DRAIN TRUST FUND

LOCAL OPTION GAS TAX TRUST FUND

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

PARKS AND RECREATION FACILITIES IMPACT FEE FUND

BOB WELSH TREE TRUST FUND

SOLAR COLLECTOR TRUST FUND

ART IN PUBLIC PLACES FUND

PEOPLE TRANSPORTATION TAX FUND

REVENUE STABILIZATION ACCOUNT

GRANT MATCH RESERVE FUND

INSURANCE RESERVE FUND

TAX EQUALIZATION FUND

BUILDING CAPITAL RESERVE FUND

CITY PARKS ACQUISITION DEVELOPMENT OPS AND MAINT FUND

PEDESTRIAN CROSSING ACQUISITION, DEVELOPMENT, OPS AND MAINT TRUST FUND

POLICE HEADQUARTERS AND EMERGENCY OPERATION CENTER FUND



STORMWATER DRAIN TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 111

STORMWATER DRAIN TRUST FUND BACKGROUND

On September 19, 2000, the City of South Miami Commission adopted Ordinance 21-00-1723 providing for the creation of a City of South Miami Stormwater Utility. In 1987, the United States Congress amended the Clean Water Act to require the Environmental Protection Agency to develop regulations for the permitting of stormwater discharges into the waters of the United States of America. In addition, under the provisions of the “Florida Air and Water Pollution Control Act,” (Chapter 403, Florida Statutes, at section 403.0891), local governments are required to develop stormwater management programs.

As provided in the City of South Miami Ordinance and in accordance with a transfer approved by the County, the City took operational control over the stormwater utility function within the City’s boundaries. As such, the stormwater related revenues paid by the City of South Miami residents on their County water bill will flow through to the City, after deduction of County administrative costs, and be used to pay the expenses to carry out the stormwater related activities.

STORMWATER FEES

The stormwater user fees were previously assessed through the water billing system managed by the Miami-Dade County Water and Sewer Department (WASD). Customers with private water wells and septic tanks were billed directly by the City of South Miami Finance Department. Now stormwater user fees are collected as part of the property tax bill for all residents.

To determine the amount of runoff that will be generated (as measured by impervious surfaces) an “ERU” (Equivalent Runoff Unit) is calculated. The ERU (Equivalent Residential Usage Unit) is the estimated average of impervious area of developed residential properties for each dwelling unit within the City of South Miami. The estimated average is calculated by dividing the total estimated impervious area of developed residential properties by the estimated total number of dwelling units. The square foot estimated average of impervious area of developed residential properties shall be one (1) ERU for the purposes of fee calculation. In the City of South Miami, an ERU was calculated to equal 1,865 square feet. Each single-family homeowner will pay the cost for one (1) ERU. All other types of properties will pay for multiple ERUs based upon the amount of their actual impervious area. Undeveloped property will pay no stormwater utility fee until the land is developed. Ordinance 10-02-1778 set the ERU at \$4.50 per month.



The money collected by South Miami from the Stormwater Utility Fee goes into a separate Stormwater Drain Trust Fund for maintenance of existing catch basins, stormwater drains and canal system and future construction of new facilities as may be recommended upon the development of the Stormwater Master Plan.



**STORMWATER DRAIN TRUST
CITY OF SOUTH MIAMI FUND 111**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	229,455	318,121	382,165	382,165	402,000
	REVENUES					
1110000	3143000 UTILITY TAX-STORMWATER	247	427	0	0	0
1110000	3301000 INTERGOV. REVENUE	365,164	364,481	365,000	365,000	365,000
1110000	3612000 INTEREST INCOME	6,761	7,876	7,000	3,386	0
1110000	3699201 MISC OTHERS	252	0	0	0	0
	TOTAL REVENUE	372,424	372,784	372,000	368,386	365,000
	EXPENDITURES					
1111730	5411210 REGULAR SALARY	42,294	41,069	41,346	41,998	44,048
1111730	5411410 OVERTIME	317	29	0	0	0
1111730	5412110 FICA	3,135	3,137	3,163	3,212	3,370
1111730	5412210 PENSION PLAN CONTRIB.	1,986	3,221	4,115	1,478	3,946
1111730	5412310 GROUP HEALTH INSURANCE	7,163	7,674	8,463	8,136	9,059
1111730	5412410 WORKER'S COMPENSATION	2,899	1,486	3,608	1,478	3,845
	TOTAL PERSONNEL SERVICES	57,794	56,617	60,695	56,302	64,268
1111730	5413450 CONTRACTUAL SERVICES	70,976	56,551	113,745	103,745	139,245
	TOTAL OPERATING EXPENSES	70,976	56,551	113,745	103,745	139,245
1111730	5416490 CONSTRUCTION PROJECTS	4,989	45,573	105,000	38,504	0
	TOTAL CAPITAL OUTLAY	4,989	45,573	105,000	38,504	0
	TOTAL EXPENDITURES	133,758	158,740	279,440	198,551	203,513
1111730	5819120 TRANSFER-GEN FUND	150,000	150,000	150,000	150,000	150,000
	TOTAL OTHER FINANCING SOURCES	150,000	150,000	150,000	150,000	150,000
	TOTAL FUND EXPENSES	283,758	308,740	429,440	348,551	353,513
	ENDING FUND BALANCE	318,121	382,165	324,725	402,000	413,487



STORMWATER DRAIN TRUST FUND BUDGET HIGHLIGHTS

3450 Contractual Services –

3450 Contractual Services –

Interlocal Agreement for Canal Maintenance/Miami-Dade County	95,300
DERM Annual Operating Permit Renewal Fee	900
FDEP Annual Regulatory Program & Surveillance Fee	345
NPDES Interlocal Agreement payment permit	2,700
Citywide Drainage Improvement for EPA NPDES MS4 permit	8,000
Citywide Storm drain Cleanout	32,000
TOTAL	<u>139,245</u>



LOCAL OPTION GAS TAX TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 112

LOCAL OPTION GAS TRUST FUND BACKGROUND

In accordance with the requirements of Chapter 336.025 Florida Statutes, Miami-Dade County's Six Cent Local Option Gas Tax (LOGT) and the Five-Cent (three cents currently levied) Capital Improvements LOGT (CILOGT) for the upcoming fiscal year.

Pursuant to the Interlocal agreements governing the distribution of these gas taxes, the proceeds for the six-cent LOGT will be shared between the County (70.40%) and all eligible municipalities (29.60%); and the five cent (three-cents currently levied) CILOGT will continue to be shared between the County (74 percent) and all eligible municipalities (26 percent).

Distribution of the proceeds among eligible municipalities for both taxes is determined based on the ratio of municipal population and centerline roadway mileage maintained by all eligible incorporated municipalities in Miami-Dade County. Population figures are weighted at 75 percent while the centerline mileage figures are weighted at 25 percent for calculating each municipality's share of total estimated gas tax proceeds.

Population figures used are from the Florida Estimates of Population prepared by the Bureau of Economic and Business Research (BEBR), College of Business Administration at the University of Florida and certified by the Governor of Florida. The centerline mileage figures are the most recent on record with the Florida Department of Transportation (FDOT), as posted on the FDOT website.

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

Section 336.025(1), Florida Statutes, authorizes a Local Option Gas Tax of one to six cents upon every gallon of motor fuel and special fuel sold in a county and taxed under the provisions of Part I or Part II of Chapter 206, Florida Statutes. The statute limits the use of such tax revenues by county and municipal governments "only for transportation expenditures."

Section 336.025(7) "For the purposes of this section, "transportation expenditures" means expenditures by the local government from local or state shared revenue sources, excluding expenditures of bond proceeds, for the following programs:

- a) Public transportation operations and maintenance.
- b) Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.



- c) Roadway and right-of-way drainage.
- d) Street lighting.
- e) Traffic signs, traffic engineering, signalization, and pavement markings.
- f) Bridge maintenance and operation.
- g) Debt service and current expenditures for transportation capital projects in the foregoing program areas, including construction or reconstruction of roads and sidewalks.”

**LOCAL OPTION GAS TRUST FUND
CITY OF SOUTH MIAMI FUND 112**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	209,970	263,913	332,787	332,787	406,987
	REVENUES					
1120000	3121000 LOCAL OPTIONS TAXES	65,731	65,942	66,300	72,000	69,248
1120000	3612000 INTEREST INCOME	2,245	2,932	2,200	2,200	0
	TOTAL REVENUE	67,976	68,874	68,500	74,200	69,248
	EXPENSES					
1121730	5416210 INFRASTRUCTURE PROJECTS	14,033	0	100,000	0	100,000
	TOTAL CAPITAL OUTLAY	14,033	0	100,000	0	100,000
	TOTAL FUND EXPENSES	14,033	0	100,000	0	100,000
	ENDING FUND BALANCE	263,913	332,787	301,287	406,987	376,235

LOCAL OPTION GAS TRUST FUND BUDGET HIGHLIGHTS

541-6210 Infrastructural Projects – Citywide Street Improvements / Resurfacing



HOMETOWN DISTRICT IMPROVEMENT
TRUST FUND

CITY OF SOUTH MIAMI FUND 116

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Improvement Trust Fund. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the District. Hometown District parking shall be subject to the review of the Parking Board as established by Section 2 of the Code of the City of South Miami. The Board shall report to the City Commission no less than annually on the state of parking in the Hometown District and shall from time to time make recommendations to the City Commission for changes in the parking system for the fees paid into the Hometown District Improvement Trust Fund, and for the allocation of trust fund monies.

Monies paid into the Hometown District Improvement Parking Trust Fund shall be placed in a trust account separate from General Funds and may be used for improvements to parking facilities, infrastructure to increase parking capacity, and the installation of metering devices. Monies collected in this fund should also be used for items including but not limited to items that improve the pedestrian environment such as: tree planting and maintenance, bike parking and racks, sidewalk improvements and maintenance, bench installation, water fountains, outdoor recycle bins, and signage for parking and bike racks.

If there are fewer spaces provided than required for a building, applicants must apply for and receive a special exception as per Section 20-7.51 of the Ordinance and pay into the Hometown District Improvement Trust Fund. The fee payment into the Hometown District Improvement Fund for each space required but not provided shall be \$1,000 per parking space per year payable at the time of renewal of the local business tax.



**HOMETOWN DISTRICT IMPROVEMENT TRUST FUND
CITY OF SOUTH MIAMI FUND 116**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	15,563	1,008	1,008	1,008	0
	EXPENSES					
1161410	5819120 TRANSFER TO GEN FUND	14,555	0	1,008	1,008	0
	OTHER FINANCING SOURCES	14,555	0	1,008	1,008	0
	TOTAL FUND EXPENSES	14,555	0	1,008	1,008	0
	ENDING FUND BALANCE	1,008	1,008	0	0	0



PARKS AND RECREATIONS FACILITIES
IMPACT FEE FUND

CITY OF SOUTH MIAMI FUND 117

The Parks and Recreation Facilities Impact Fee Fund was established with the adoption of Ordinance 14-14-2192. As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fees as set forth in the provisions of the Ordinance.

There is assessed, charged, imposed, and enacted parks impact fees on all new residential development occurring within the municipal boundaries of the City of South Miami. These fees are assessed, charged, or imposed in accordance with the fee schedule provided below and may be amended from time to time by the City's Fee Schedule ordinance based upon the most recent and localized data.

The impact fees are paid to the City at the time of the issuance of the building permit.

All such fees collected, and any interest earned on them, shall be deposited into a special and separate trust account to be designated, "*parks and recreation facilities impact fees account*" other than the allowable administrative cost for collection. Funds from this account may be expended for:

- land acquisition for parks;
- maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities;
- construction of new parks facilities;
- any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and
- any administrative costs not incurred by the fee collection process
- retirement of loans and/or bonds that may be, or have been, issued to finance the capital improvements contemplated in the Ordinance.

The City of South Miami's Finance Director shall keep an accurate accounting and reporting of impact fee collections and expenditures within the City. The City shall retain up to 5% of the impact fees collected to offset the administrative costs of collecting the impact fees (which shall be limited to the actual collection costs incurred) and the cost of administering the provisions of this Ordinance.



**PARKS FACILITIES IMPACT FEE FUND
CITY OF SOUTH MIAMI FUND 117**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	43,867	69,740	264,913	264,913	295,223
	REVENUES					
1170000	3246100 PARKS IMPACT FEES-RESIDENTIAL	25,058	193,448	0	29,110	0
1170000	3612000 INTEREST INCOME	815	1,725	1,200	1,200	0
	TOTAL REVENUE	25,873	195,172	1,200	30,310	0
	EXPENSES					
1172000	5726440 CAPITAL IMPROVEMENTS	0	0	60,000	0	0
	OTHER FINANCING SOURCES	0	0	60,000	0	0
	TOTAL FUND EXPENSES	0	0	60,000	0	0
	ENDING FUND BALANCE	69,740	264,913	206,113	295,223	295,223



BOB WELSH TREE TRUST FUND

CITY OF SOUTH MIAMI FUND 118

20-4.5 - Landscaping and Tree Protection Requirements for All Zoning Districts

(M) *City of South Miami Bob Welsh Tree Trust Fund.*

- (1) Creation of the Bob Welsh Tree Trust Fund. The Bob Welsh Tree Trust Fund was created under Account No. 01-02-19.335, the purpose of which is to acquire, protect, and to plant trees on public property.
- (2) Disbursement and maintenance of the Bob Welsh Tree Trust Fund. Monies obtained for the Bob Welsh Tree Trust Fund shall be disbursed for the acquisition, maintenance, management, protection, or planting of trees on public property.
- (3) Source of monies for the Bob Welsh Tree Trust Fund. The Bob Welsh Tree Trust Fund consists of contributions in lieu of, or in conjunction with, required replacement plantings under Section 20-4.5. The Planning Department shall collect funds designated for the Tree Trust Fund when the replacement planting requirements of § 20-4.5(J) (2) and (3) cannot be met.
- (4) Decisions to grant or deny tree removal permits shall be made without consideration of the existence of this fund or offers of donations of monies thereto.



BOB WELSH TREE TRUST FUND
CITY OF SOUTH MIAMI FUND 118

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	35,631	58,827	77,546	77,546	89,296
	REVENUES					
1180000	3430000 PHYSICAL ENVIRON CHARGE	26,534	18,719	0	11,750	0
	TOTAL REVENUE	26,534	18,719	0	11,750	0
	EXPENSES					
1181750	5193450 CONTRACTUAL SERVICES	3,338	0	25,000	0	25,000
	OTHER FINANCING SOURCES	3,338	0	25,000	0	25,000
	TOTAL FUND EXPENSES	3,338	0	25,000	0	25,000
	ENDING FUND BALANCE	58,827	77,546	52,546	89,296	64,296



SOLAR COLLECTOR TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 119

SOLAR COLLECTOR TRUST FUND BACKGROUND

The South Miami Land Development Code requires the installation of solar photovoltaic systems on certain residential construction project to help achieve the goals of the City related to the elimination of carbon dioxide and greenhouse gasses. On July 6, 2021, the Mayor and Commission adopted Ordinance 11-21-2401 which amends the Land Development Code 20-3.6(W) concerning Solar Requirements.

The new ordinance now offers an alternative to the installation of solar photovoltaic systems, which allows for payment-in-lieu. If solar panels are not installed then the property owner/applicant must pay a "Solar Collector Fee", in the amount set forth in the City's current Schedule of Fees and Fines. Said fee must be set at (50%) percent of the cost, at market rate, to obtain the minimum amount of solar collectors that would otherwise be required.

The Fund has been created for the purposes of acquiring and developing Solar Collector Systems. Any monies deposited into the Fund and their interest or investment earnings must be applied toward the acquiring and developing of Solar Collectors on City property.

There is no budget prepared for FY 2022-2023 period as no fees have been collected for this fund as of the present date.



ART IN PUBLIC PLACES FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 122

ART IN PUBLIC PLACES FUND BACKGROUND

On March 23, 2022, the Mayor and Commission adopted Ordinance 06-21-2396 which created the South Miami Art in Public Places Program. The Art in Public Places will enhance the character and identity of the City and contribute to economic development and tourism. The Art in Public Places will revitalize urban space with cultural meaning, aesthetic quality, and uniqueness and will add beauty and interest in those spaces visible to the public. Art in Public Places will increase opportunities for the public to experience and participate in the arts through the acquisition and installation of world-class art in publicly accessible areas.

The Art in Public Places Program applies to Municipal and Non-Municipal Construction Projects. The Art in Public Places Program is funded through Art in Public Places Fees (Fee) for non-municipal projects, as well as a contribution from the City for municipal construction projects (Contribution} whether the project is implemented directly by the City or through a public-private partnership where the City retains ownership of the land.

The Fee and the Contribution are both based on the Construction cost and in each case, it is equal to one and one-half percent (1.5%) of the Construction cost of the Project. Furthermore, persons or entities other than those required to make payments to the Art Trust Fund pursuant to the Ordinance may make a voluntary donation to the Fund by specifying the use of such donation.

The Developer of any Non-Municipal Commercial Construction Project of one million dollars (\$1,000,000.00) or more and not exempted must contribute one-and-one-half percent (1.5%) of the Construction Cost to the Art Trust Fund.

The City Manager must submit an annual report providing a detailed accounting of monies spent or earmarked for future expenditures from the Art Trust Fund to the City Commission during budget process.

There is no budget prepared for FY 2022-2023 period as no fees have been collected for this fund as of the present date.



PEOPLE'S TRANSPORTATION TAX FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 124

PEOPLE'S TRANSPORTATION TAX FUND BACKGROUND

On November 5, 2002, the citizens of Miami-Dade County voted to implement the People's Transportation Plan (PTP) funded by a one half (1/2) percent sales tax increase to provide traffic relief in Miami-Dade County. As a result, the Citizen's Independent Transportation Trust (CITT) was created to advise elected officials in the spending of the surtax.

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses and with the following stipulations:

Each municipality shall apply 20% of its share of surtax proceeds towards transit, such as bus service, bus pullout bays, shelters, and any other transit-related infrastructure. Any municipality that cannot apply the 20% portion of surtax proceeds it receives may contract with the County via the Citizen's Independent Transportation Trust (CITT) for the County to apply such proceeds on a County project that enhances traffic mobility within the city and immediately adjacent areas. Any funds not expended on allowable projects may be considered for recapture by Miami-Dade County. If the City cannot expend such proceeds in accordance with the established criteria, proceeds shall be carried over and added to the overall portion of the surtax proceeds to be distributed to the cities in the ensuring year and shall be utilized solely for the transit uses enumerated herein.

Per the Interlocal Agreement with Miami-Dade County, all expenses that are financed through this fund must be allocated in one fund. This is the amount that was budgeted by the City at the time the PTP was passed. Therefore, the expenses related to the PTP Funds must equal or exceed \$116,000 MOE for FY 2003.

Municipalities shall not expend more than 5% of their share of surtax proceeds on administrative costs, exclusive of project management and oversight for projects funded by the surtax.



**PEOPLE'S TRANSPORTATION TAX FUND
TRANSPORTATION
CITY OF SOUTH MIAMI FUND 124**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	970,963	1,051,191	1,251,736	1,251,736	1,068,916
	REVENUES					
1240000	3126000 INTERGOV. REVENUE	380,226	457,809	430,000	435,000	435,000
1240000	3612000 INTEREST INCOME	10,648	11,456	10,000	8,200	0
	TOTAL REVENUE	390,875	469,265	440,000	443,200	435,000
	EXPENDITURES					
1241730	5416490 CONSTRUCTION PROJECTS	310,647	268,720	1,141,000	626,020	1,195,500
	TOTAL CAPITAL OUTLAY	310,647	268,720	1,141,000	626,020	1,195,500
	TOTAL FUND EXPENSES	310,647	268,720	1,141,000	626,020	1,195,500
	ENDING FUND BALANCE	1,051,191	1,251,736	550,736	1,068,916	308,416



PEOPLE’S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects –

Citywide Directional Street Signs Replacement	10,000
Citywide Striping	20,000
Citywide Sidewalk Repairs	50,000
Citywide Street Improvements/ Resurfacing	50,000
84 ST Median Improvement between SW 58 AVE to 59 AVE	65,000
South Miami Intermodal Transportation Plan - Mobility	110,000
Road Resurfacing - SW 62 CT from 69 ST to 68 ST	10,000
Road Resurfacing - SW 85 ST from 58 AVE to 59 AVE	13,000
Road Resurfacing - SW 68 CT from 62 TER to 64 ST	15,000
Road Resurfacing - SW 63 ST from 68 CR to 67 CT	15,000
Road Resurfacing - SW 74 ST from 65 AVE to 64 CT	15,000
Road Resurfacing - SW 56 TER from SW 59 CT and 59 PL	15,000
Road Resurfacing - SW 64 CT from 64 ST to 62 TER	17,500
Road Resurfacing - SW 63 CT from 64 ST to 62 TER	17,500
Road Resurfacing - SW 77 TER from 58 AVE to 59 AVE	20,000
Road Resurfacing - SW 49 ST from SW 57 to 58 AVE	20,000
Road Resurfacing - SW 50 ST from SW 57 to 58 AVE	20,000
Road Resurfacing - SW 66 ST from 62 CT to 63 CT	25,000
Road Resurfacing - SW 59 PL from SW 56 TER to Cul-de-sac	25,000
Road Resurfacing - SW 59 CT from SW 56 TER to Cul-de-sac	25,000
Road Resurfacing - SW 57 DR from SW 58 ST to SW 62 AVE	75,000
Traffic Calming Speed Humps Construction at 5 Locations	37,500
Traffic Circle Construction at SW 76 ST & 61 Ave	125,000
Traffic Circle Construction at SW 77 TR & 58 Ave	125,000
Traffic Circle Construction at SW 58 Ave & 82 ST	125,000
Traffic Circle Design at SW 62 PL / 58 ST/ 63 AVE / 57 DR Intersection	150,000

TOTAL

\$ 1,195,500



**PEOPLE'S TRANSPORTATION TAX FUND
DIRECT TRANSIT
CITY OF SOUTH MIAMI FUND 125**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	266,464	272,228	236,680	236,680	161,754
	REVENUES					
1250000	3126000 INTERGOV REVENUE	95,057	114,452	107,500	108,000	108,000
	TOTAL REVENUE	95,057	114,452	107,500	108,000	108,000
	EXPENDITURES					
1251730	5413450 CONTRACTUAL SERVICES	89,293	150,000	182,926	182,926	182,926
	TOTAL FUND EXPENSES	89,293	150,000	182,926	182,926	182,926
	ENDING FUND BALANCE	272,228	236,680	161,254	161,754	86,828

PEOPLE'S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

In November 2020, the City began offering free point-to-point on demand transportation through Freebee. There are currently 3 fully electric Freebee vehicles providing service to residents, visitors, and business employees for transportation within city boundaries. The goal is to help get cars off the road, make transportation more easily available, decrease time residents spend in their vehicles looking for parking, and reduce Downtown traffic and vehicle emissions. Prior to Freebee, the City of South Miami stopped operation of its two circulators in January 2020. The circulators had been operating since 2017.



REVENUE STABILIZATION FUND

CITY OF SOUTH MIAMI FUND 150

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request.

These funds are restricted to uses related to impacts caused by extraordinary or unanticipated reduced tax revenues and other revenues in general.

**REVENUE STABILIZATION FUND
CITY OF SOUTH MIAMI FUND 150**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	60,000	60,000	0	0	0
	EXPENSES					
1501410	5819900 TRANSFER TO OTHER FUND	0	60,000	0	0	0
	TOTAL FUND EXPENSES	0	60,000	0	0	0
	ENDING FUND BALANCE	60,000	0	0	0	0



GRANT MATCH RESERVE FUND

CITY OF SOUTH MIAMI FUND 151

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities.

These funds would be set aside as a cash match for extraordinary or unanticipated grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

**GRANT MATCH RESERVE FUND
CITY OF SOUTH MIAMI FUND 151**

ACCT	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	60,000	60,000	0	0	0
	EXPENSES					
1511410	5819900 TRANSFER TO OTHER FUND	0	60,000	0	0	0
	TOTAL FUND EXPENSES	0	60,000	0	0	0
	ENDING FUND BALANCE	60,000	0	0	0	0



INSURANCE RESERVE FUND

CITY OF SOUTH MIAMI FUND 152

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles.

This reserve would be used in extraordinary or unanticipated circumstances that would require the contribution of insurance deductibles such as a major hurricane.

**INSURANCE RESERVE FUND
CITY OF SOUTH MIAMI FUND 152**

ACCT	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOTPED FY 22/23
	BEGINNING FUND BALANCE	60,000	60,000	0	0	0
	EXPENSES					
1521410	5819900 TRANSFER TO OTHER FUND	0	60,000	0	0	0
	TOTAL FUND EXPENSES	0	60,000	0	0	0
	ENDING FUND BALANCE	60,000	0	0	0	0



TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

Non-property tax revenue is a major portion of the City’s revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues.

These funds can bridge the gap between the state’s fiscal year end and the City’s fiscal year end (3-month gap) in the event of significant state budget reduction.

**TAX EQUALIZATION RESERVE FUND
CITY OF SOUTH MIAMI FUND 153**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	60,000	60,000	0	0	0
	EXPENSES					
1531410	5819900 TRANSFER TO OTHER FUND	0	60,000	0	0	0
	TOTAL FUND EXPENSES	0	60,000	0	0	0
	ENDING FUND BALANCE	60,000	0	0	0	0



BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City’s properties.

These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City’s properties.

**BUILDING CAPITAL RESERVE FUND
CITY OF SOUTH MIAMI FUND 154**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	60,000	60,000	0	0	0
	EXPENSES					
1541410	5819900 TRANSFER TO OTHER FUND	0	60,000	0	0	0
	TOTAL FUND EXPENSES	<u>0</u>	<u>60,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
	ENDING FUND BALANCE	60,000	0	0	0	0



PEDESTRIAN CROSSING ACQUISITION DEVELOPMENT AND MAINTENANCE TRUST FUND

CITY OF SOUTH MIAMI FUND 156

As adopted via Ordinance 13-18-2302, any monies deposited into the fund and their interest or investment earnings shall be applied as follows:

- a) Categories, subcategories and projects: The Fund has three (3) major categories:
 - 1) Acquisition;
 - 2) Development; and
 - 3) Improvement.

Each year as part of the City's annual budget process, the City Manager shall submit a proposed spending plan for the Fund, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year. Over the term of the program, funding and expenditures will be consistent with this section, unless the City Commission by supermajority (4/5) vote determines otherwise.

- b) Each proposed project of this Fund will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the applicable City Departments.
- c) The acquisition category will be used to pay for acquisition projects. In making recommendations regarding the funding of the acquisition fund projects, the City Manager will consider the following criteria:
 - i) Has the project been subject to a public review process or is it consistent with approved plans, such as a neighborhood plan or a sea level rise or watershed plan?
 - ii) Does the project address deficiency or underserved communities?
 - iii) Is the project in an area experiencing growth?
 - iv) Does the project address an immediate health or safety problem, or take advantage of an opportunity that will be lost unless action is taken?
 - v) Does the project contribute to solving major challenges facing our community?



- vi) Does the project have the potential to leverage other resources through the actions of other public agencies, funding from public, private or philanthropic partners, and/or in-kind contributions of time and energy from citizen volunteers?
 - vii) Does the project result in significantly lower operating costs for the City?
 - viii) Does the project demonstrate new and creative methods to meet the community's needs?
 - ix) Does the project demonstrate a high degree of neighborhood involvement and support?
- d) Funds unexpended at the end of any budget year and any unallocated funding shall automatically be carried over within the Fund to the next budget year.

**PEDESTRIAN CROSSING ACQUISITION, DEVELOPMENT, OPERATION, & MAINT TRUST FUND
CITY OF SOUTH MIAMI FUND 156**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	0	0	284,352	284,352	0
	REVENUES					
1560000	3811000 INTERFUND TRANSFERS IN	0	433,000	0	0	0
	TOTAL REVENUE	0	433,000	0	0	0
	EXPENSES					
1561790	5193450 CONTRACTUAL SERVICES	0	148,648	0	284,352	0
	TOTAL FUND EXPENSES	0	148,648	0	284,352	0
	ENDING FUND BALANCE	0	284,352	284,352	0	0



POLICE HEADQUARTERS AND EMERGENCY OPERATIONS CENTER FUND

CITY OF SOUTH MIAMI FUND 157

The Police Headquarters and Emergency Operations Fund is intended for funds designated for the design and construction of the new police station to be located at the City's Old Inspection Site, 5890 SW 69th Street.

POLICE HEADQUARTERS AND EMERGENCY OPERATIONS CENTER FUND

CITY OF SOUTH MIAMI FUND 157

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	0	0	0	0	1,400,072
	REVENUES					
1570000	3811000 INTERFUND TRANSFER IN	0	0	1,910,146	1,910,146	0
	TOTAL REVENUE	0	0	1,910,146	1,910,146	0
	EXPENSES					
1571790	5193450 CONTRACTUAL SERVICES	0	0	650,000	510,074	0
	OTHER FINANCING SOURCES	0	0	650,000	510,074	0
	TOTAL FUND EXPENSES	0	0	650,000	510,074	0
	ENDING FUND BALANCE	0	0	1,260,146	1,400,072	1,400,072



OTHER FUNDS

DEBT SERVICE FUND

CAPITAL IMPROVEMENT PROGRAM FUND

EMERGENCY RESERVE FUND

STATE FORFEITURE FUND

FEDERAL FORFEITURE FUND



DEBT SERVICE FUND

CITY OF SOUTH MIAMI FUND 201

The Debt Service Fund has been established in an effort to make more transparent the City's current Long-Term Liability. Currently the City has two long-term bank debts.

2020 Refinancing – Chase Bank: In September 2020, the City issued a \$ 4,988,000 Capital Improvement Revenue Refunding Note, Series 2020, to refund \$ 1,145,000 and \$ 3,714,000 of the then remaining balance of Florida Municipal Loan Program Bonds, a subsidiary of Florida League of Cities, Series 2006 and Refunding Revenue Note, Series 2015 with Branch Banking & Trust Company (BB&T), respectively. Annual principal and interest payments are due through April 2032 at a fixed rate of 1.327%; secured by a pledge of all non-ad valorem revenues of the City. The refunding provided a present value savings of approximately \$550,000 of the principal amounts refunded. The 2020 Series Note is scheduled to mature in 2032.

2011 Refinancing - Truist Bank: On August 16, 2011, the City of South Miami agreed to issue a loan with Truist Bank which in furtherance of the Settlement Agreement with the IRS, the City issued a Taxable Revenue Note, Series 2011. This note was made to provide funds to finance, on a taxable basis, (i) the prepayment of the FMLC 2002A and 2006 revenue bonds, (ii) the payment of the settlement amount owed to the IRS pursuant to the Settlement Agreement relating to the Municipal Parking Garage, and costs related thereto, and (iii) the payment of costs of issuance of the Series 2011 Note for a total \$ 7.575 million. The new 2011 SunTrust Loan was issued at a fixed interest rate of 4.55% and matures on October 1, 2026.



TRUIST LOAN 2011
Capital Improvement Refunding Revenue Bonds, Series 2011
Partial Refunding of Series 2002A & 2006
Refunding of all Series 2009
15-Year Term Loan
\$7,575,000

TRUIST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2012	10/1/2011	0	43,083	43,083	7,575,000
	4/1/2012	0	175,203	175,203	7,575,000
2013	10/1/2012	365,000	175,203	540,203	7,210,000
	4/1/2013	0	165,850	165,850	7,210,000
2014	10/1/2013	385,000	166,761	551,761	6,825,000
	4/1/2014	0	156,994	156,994	6,825,000
2015	10/1/2014	400,000	157,857	557,857	6,425,000
	4/1/2015	0	147,793	147,793	6,425,000
2016	10/1/2015	410,000	148,605	558,605	6,015,000
	4/1/2016	0	139,122	139,122	6,015,000
2017	10/1/2016	435,000	139,122	574,122	5,580,000
	4/1/2017	0	128,356	128,356	5,580,000
2018	10/1/2017	450,000	129,061	579,061	5,130,000
	4/1/2018	0	118,004	118,004	5,130,000
2019	10/1/2018	480,000	118,653	598,653	4,650,000
	4/1/2019	0	106,963	106,963	4,650,000
2020	10/1/2019	495,000	107,551	602,551	4,155,000
	4/1/2020	0	96,102	96,102	4,155,000
2021	10/1/2020	520,000	96,102	616,102	3,635,000
	4/1/2021	0	83,615	83,615	3,635,000
2022	10/1/2021	540,000	84,075	624,075	3,095,000
	4/1/2022	0	71,194	71,194	3,095,000
2023	10/1/2022	565,000	71,585	636,585	2,530,000
	4/1/2023	0	58,197	58,197	2,530,000
2024	10/1/2023	590,000	58,517	648,517	1,940,000
	4/1/2024	0	44,871	44,871	1,940,000
2025	10/1/2024	620,000	44,871	664,871	1,320,000
	4/1/2025	0	30,364	30,364	1,320,000
2026	10/1/2025	645,000	30,531	675,531	675,000
	4/1/2026	0	15,527	15,527	675,000
2027	10/1/2026	675,000	15,612	690,612	0
	TOTAL	7,575,000	3,125,339	10,700,339	



CHASE LOAN 2020
Capital Improvement Revenue Refunding Note, Series 2020
Partial Refunding of Series 2006
Refunding of all Series 2015
12-Year Term Loan
\$4,988,000

CHASE LOAN 2020					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2021	10/1/2020				4,988,000
	4/1/2021	264,000	35,853	299,853	4,724,000
2022	10/1/2021	-	31,344	31,344	4,724,000
	4/1/2022	292,000	31,344	323,344	4,432,000
2023	10/1/2022	-	29,406	29,406	4,432,000
	4/1/2023	296,000	29,406	325,406	4,136,000
2024	10/1/2023	-	27,442	27,442	4,136,000
	4/1/2024	301,000	27,442	328,442	3,835,000
2025	10/1/2024	-	25,445	25,445	3,835,000
	4/1/2025	303,000	25,445	328,445	3,532,000
2026	10/1/2025	-	23,435	23,435	3,532,000
	4/1/2026	312,000	23,435	335,435	3,220,000
2027	10/1/2026	-	21,365	21,365	3,220,000
	4/1/2027	316,000	21,365	337,365	2,904,000
2028	10/1/2027	-	19,268	19,268	2,904,000
	4/1/2028	566,000	19,268	585,268	2,338,000
2029	10/1/2028	-	15,513	15,513	2,338,000
	4/1/2029	573,000	15,513	588,513	1,765,000
2030	10/1/2029	-	11,711	11,711	1,765,000
	4/1/2030	581,000	11,711	592,711	1,184,000
2031	10/1/2030	-	7,856	7,856	1,184,000
	4/1/2031	588,000	7,856	595,856	596,000
2032	10/1/2031	-	3,954	3,954	596,000
	4/1/2032	596,000	3,954	599,954	-
TOTAL		4,988,000	469,331	5,457,331	



DEBT FUND SCHEDULE FISCAL YEAR 2023						
	BALANCE	PRINCIPAL	INTEREST	FEES	PAYMENT	BALANCE
SunTrust 2011 Loan Refinance South Miami Parking Garage	\$3,095,000	\$565,000	\$129,782	\$0	\$694,782	\$2,530,000
Chase Loan Series 2020	\$4,432,000	\$296,000	\$58,812	\$0	\$354,812	\$4,136,000
TOTAL	\$7,527,000	\$861,000	\$188,594	\$0	\$1,049,594	\$6,666,000

**DEBT SERVICE FUND
CITY OF SOUTH MIAMI FUND 201**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	11,316	21,612	196,409	196,409	401
	REVENUES					
2010000 3612000	INTEREST INCOME	2,828	5,475	2,000	242	0
2010000 3669000	S. HOSP FOUNDATION	141,421	142,663	143,661	143,661	144,305
2010000 3699201	MISC OTHERS	-65	8	0	0	0
2010000 3669300	RICHMAN PROP LN PMT	639,772	637,394	642,594	394,231	188,714
2010000 3811100	TRANSFER IN FROM GF	391,070	389,289	74,314	316,314	717,174
2010000 3841100	DEBT REV	4,988,000	0	0	0	0
	TOTAL REVENUE	6,163,026	1,174,829	862,569	854,448	1,050,193
	EXPENDITURES					
2011410 5197110	DEBT PRINCIPLE	5,658,000	784,000	832,000	832,000	861,000
2011410 5197210	DEBT INTEREST	430,639	216,031	217,956	217,956	188,594
2011410 5197310	DEBT OTHER COST	64,091	0	2,000	500	1,000
	TOTAL DEBT SERVICE	6,152,730	1,000,031	1,051,956	1,050,456	1,050,594
	ENDING FUND BALANCE	21,612	196,409	7,022	401	0



CAPITAL IMPROVEMENT PROGRAM FUND

CITY OF SOUTH MIAMI FUND 30I

Mission and Responsibilities:

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted Capital Improvement Projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

The Capital Improvement Fund finances the General Government's Capital Improvement Projects (CIP) as outlined and listed in the City's Five-Year Financial Forecast for the years 2015-2019 as listed in the Capital Improvement Program of this document. The City generally defines a Capital Improvement Project (CIP) to be any project, which possesses the following characteristics:

1. Exceeds an estimated cost of \$5,000
2. Has an estimated useful life of 5 years or more

The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments and the Recreation programs. Revenues may also include transfers from other financial sources and investment interest. For years prior to FY 2012, the City would incorporate into the Departmental budget expenses related to Capital Improvements for various General Government Programs. For years 2012 and forward, general fund CIP expenditures are made directly from the CIP fund, providing more clarity to the budgeting process.



**CAPITAL IMPROVEMENT PROGRAM FUND
CITY OF SOUTH MIAMI FUND 301**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	1,043,597	1,451,601	790,570	790,570	1,311,514
	REVENUES					
3010000	3811000 TRANSFER FROM GEN. FUND	1,991,971	1,570,820	2,565,547	2,565,547	3,158,994
	TOTAL REVENUE	1,991,971	1,570,820	2,565,547	2,565,547	3,158,994
	EXPENSES					
3011340	5136430 OPERATING EQUIPMENT	80,186		0	0	0
3011410	5136430 FINANCE EQUIPMENT	41,446		0	0	354,383
3011720	5346440 SOLID WASTE VEHICLES	181,715	309,984	0	0	330,000
3011730	5416450 CAPITAL IMPROVEMENT	23,077	49,981	50,000	1,880	25,000
3011790	5196450 CAPITAL IMPROVEMENT	211,233	755,003	1,275,000	351,710	1,086,125
3011910	5216440 POLICE VEHICLES	440,074	429,569	310,000	310,000	330,000
3012000	5726440 PARKS VEHICLES	0	0	55,000	47,867	40,000
3012000	5726450 PARKS & REC IMPROVEMENT	474,308	687,314	1,943,000	1,333,146	2,305,000
3012020	5726450 CAPITAL IMPROVEMENT	130,683	0	0	0	0
	TOTAL CAPITAL EXPENSES	1,582,722	2,231,851	3,633,000	2,044,603	4,470,508
3011310	5139920 GENERAL CONTINGENCY	1,245	0	0	0	0
	OTHER FUNDING SOURCES	1,245	0	0	0	0
	TOTAL FUND EXPENSES	1,583,967	2,231,851	3,633,000	2,044,603	4,470,508
	ENDING FUND BALANCE	1,451,601	790,570	-276,883	1,311,514	0



CIP PROJECT SUMMARY:

301-1410-513-6430	SM Parking Garage - Pressure Cleaning	20,000
	SM Parking Garage - Striping	10,000
	SM Parking Garage-Security Cameras	150,000
	SM Parking Garage-5 Emergency Blue Buttons	40,000
	SM Parking Garage-Structure & Joints Repairs	50,000
	SM Parking Garage-2 Double Electric Charging Stations	84,383
		354,383
301-1720-534-6440	Pick-up Truck	40,000
	Trash Truck	120,000
	Bucket Truck Replacement	170,000
	330,000	
301-1730-541-6450	Holiday Lighting	25,000
		25,000
301-1790-519-6450	Sylva Martin - New Roof	70,000
	Head Start Center-Roof Repairs	75,000
	Police Department Garage - New Roof	45,000
	Sylva Martin - Air Conditioning Replacement	18,000
	Public Works Tank Replacement	500,000
	Dante Fascell Art in the Park – Sculpture Installations	100,000
	Signage for Community Rating System	28,125
	Downtown Improvements - Sunset Dr between US-1 and SW 57th	100,000
	Underline Bicycle Path Beautification	50,000
	Downtown Rebranding	50,000
	Marshall Williams Sculpture	30,000
Multi-Sensory Room	20,000	
	1,086,125	
301-1910-521-6400	8 Police Vehicles and Equipment	330,000
		330,000
301-2000-572-6440	Passenger Van for Parks & Recreation Dept. & Vehicle wrap	40,000
		40,000



301-2000-572-6450

Citywide Parks Improvement - Miscellaneous	150,000
Citywide Parks Master Plan - Improvements	50,000
Citywide ADA Transition Plan - Improvements	50,000
Dante Fascell Building - FY21 Design / Construction FY23	1,500,000
South Miami Park - New Natural Turf Field(s)	500,000
Misc. Park Furniture	5,000
Dante Fascell Park - Pickelball Court	50,000
	<hr/>
	2,305,000
 GRAND TOTAL	 <hr/>
	4,470,508



EMERGENCY RESERVE FUND
CITY OF SOUTH MIAMI FUND 051

When the City's Comprehensive Financial Report was issued for FY 1994/95, the Auditors, Sharpton, Brunson and Company recommended the creation of a Contingency Reserves Fund to be funded from the cash carryover balance in the General Fund. 72nd

The City Administration reviewed the Auditor's recommendation and considered it to be feasible and beneficial to the City's financial stability; and the Contingency Reserves Fund was created by Resolution No. 7796-9831 with a balance of \$1,000,000 to be maintained at all times.

The City Administration adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2nd, 2001 the City Commission changed the policy via Resolution No. 145-01-11293 to provide for a Contingency Reserves Fund of no less than 10% of the budget.

On July 29, 2008 the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the budget. Since then, City Manager strongly recommended, and the 2014 Commission funded, the full amount recommended by Government Financial Officers Association (GFOA) of 25%; 12.5% for budget uncertainties and 12.5% for emergency response.



**EMERGENCY RESERVE FUND
CITY OF SOUTH MIAMI FUND 051**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23	
BEGINNING FUND BALANCE		4,090,283	6,146,536	6,246,780	6,246,780	6,292,780	
REVENUES							
0510000	3320000	OTHER FED ASSIST-CARES ACT	31,686	150,247	0	0	0
0510000	3694605	FEMA HURICANE IRMA REIMB	2,069,022	58,650	0	0	0
0510000	3612000	INTEREST INCOME	49,423	66,424	60,000	46,000	0
0510000	3699201	MISCELLANEOUS OTHERS	0	0	0	0	0
TOTAL REVENUE		2,150,131	275,322	60,000	46,000	0	
EXPENSES							
0511310	5133450	CONTRACTUAL SERVICES	14,267	109,285	0	0	0
0511310	5135210	SUPPLIES	2,047	38,335	0	0	0
0511320	5135210	SUPPLIES	703	0	0	0	0
0511340	5133450	CONTRACTUAL SERVICES	162	0	0	0	0
0511340	5134632	INTERNET SERVICE	2,103	0	0	0	0
0511340	5135205	COMPUTER EQUIPMENT	600	8,209	0	0	0
0511340	5135210	SUPPLIES	443	0	0	0	0
0511410	5135210	SUPPLIES	5,970	0	0	0	0
0511750	5193450	CONTRACTUAL SERVICES	1,383	0	0	0	0
0511750	5195210	SUPPLIES	889	0	0	0	0
0511910	5211210	REGULAR	0	19,505	0	0	0
0511910	5215210	SUPPLIES	42,853	-257	0	0	0
0512000	5723450	CONTRACTUAL SERVICES	1,297	0	0	0	0
0512000	5725210	SUPPLIES	3,756	0	0	0	0
0512000	5725550	SCHOOL PROGRAM	332	0	0	0	0
0512000	5725680	SENIOR CITIZENS PROGRAM	15,567	0	0	0	0
0512020	5725210	SUPPLIES	1,506	0	0	0	0
OTHER FINANCING SOURCES		93,878	175,078	0	0	0	
TOTAL FUND EXPENSES		93,878	175,078	0	0	0	
ENDING FUND BALANCE		6,146,536	6,246,780	6,306,780	6,292,780	6,292,780	



STATE FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 608

The State Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act. The funds may be used for educational purposes, Drug Abuse Resistance Education (DARE) programs or the purchase of equipment used in police operations. This fund was established to account for proceeds collected under the provisions of the Florida Contraband Forfeiture Act.

STATE FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 608

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	69,636	40,221	40,700	40,700	41,000
	REVENUES					
6080000	3612000 INTEREST INCOME	585	479	700	300	0
	TOTAL REVENUE	585	479	700	300	0
	EXPENSES					
6081910	5215210 INVESTIGATIVE INITIATIVES	30,000	0	30,000	0	30,000
	TOTAL EXPENSES	30,000	0	30,000	0	30,000
	ENDING FUND BALANCE	40,221	40,700	11,400	41,000	11,000



FEDERAL FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 615

BACKGROUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime. The most important objective of the Program is law enforcement. Equitable sharing further enhances this law enforcement objective by fostering cooperation among federal, state, and local law enforcement agencies. The Attorney General shall assure that any property transferred to a State or local law enforcement agency:

- A. has a value that bears a reasonable relationship to the degree of direct participation of the State or local agency in the law enforcement effort resulting in the forfeiture, taking into account the total value of all property forfeited and the total law enforcement effort as a whole; and with respect to the violation of law on which the forfeiture is based; and
- B. will serve to encourage further cooperation between the recipient State or local agency and Federal law enforcement agencies

The Forfeiture funds obtained from the Federal Government are limited in its use. Sharing must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agency. Shared resources shall not be used to replace or supplant the appropriated resources of the recipient but may include these permissible uses:

- Law enforcement investigation
- Law enforcement training and transfers to other law enforcement agencies
- Law enforcement and detention facilities
- Law enforcement equipment
- Law enforcement travel and transportation
- Law enforcement awards and memorials
- Drug and gang education and awareness programs
- Pro rata funding and Language assistance services
- Asset accounting and tracking and Support of community-based programs



**FEDERAL FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 615**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 19/20	ACTUAL FY 20/21	BUDGET FY 21/22	ESTIMATE FY 21/22	ADOPTED FY 22/23
	BEGINNING FUND BALANCE	1,483,505	1,279,666	1,192,308	1,192,308	439,734
	REVENUES					
6150000	3511000 INTERGOV. REVENUES	0	3,941	0	0	0
6150000	3612000 INTEREST INCOME	16,427	14,704	15,000	5,850	0
6150000	3699200 OTHER MISC REVENUES	4,601	779	0	0	0
	TOTAL REVENUE	21,028	19,423	15,000	5,850	0
	EXPENSES					
6151910	5213450 CONTRACTUAL SERVICES	104,877	84,485	157,278	152,278	242,278
6151910	5214070 TRAVEL & PER DIEM	11,956	1,724	30,000	30,000	30,000
6151910	5214450 LEASE PURCHASE-POL VEHICLE	19,899	20,572	50,000	50,000	50,000
6151910	5215205 COMPUTER EQUIPMENT	11,681	0	84,000	84,000	84,000
6151910	5215210 SUPPLIES	19,262	0	0	0	0
6151910	5215220 UNIFORMS	0		32,000	32,000	32,000
	TOTAL OPERATING EXPENSES	167,675	106,781	353,278	348,278	438,278
6151910	5216440 INFRASTRUCTURE	57,192		0	0	0
	TOTAL CAPITAL OUTLAY	57,192	0	0	0	0
6151910	5819900 TRANSFER TO OTHER FUND	0	0	410,146	410,146	0
	TOTAL TRANSFERS OUT	0	0	410,146	410,146	0
	TOTAL EXPENSE	224,867	106,781	763,424	758,424	438,278
	ENDING FUND BALANCE	1,279,666	1,192,308	443,884	439,734	1,456



GLOSSARY

- A** Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mils (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by Miami-Dade County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B** Balanced Budget. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that the budget submitted to the City Commission be balanced.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and



related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (operating). A plan of financial operation embodying an estimate of proposed expenditures for a given fiscal year and the proposed means of financing them (revenue estimates). The term is also used for the officially authorized expenditure ceilings under which a government and its departments operate.

Budget Document (Program and Financial Plan). The official written statement prepared by the City staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Ordinance. The schedule of revenues and expenditures for the upcoming fiscal year by fund, which is adopted by the City Commission each year.

Budgetary Basis. This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Message. A general discussion of the proposed budget written by the City Manager to the City Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

C CALEA. Commission Accreditation of Law Enforcement Agencies.

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

Capital Outlay. Fixed assets, which have a value of \$5,000 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.



Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

Capital Projects Budget. A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

CIT. Crisis Intervention Training.

CITT. Citizen's Independent Transportation Trust.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses. The amount needed is transferred by City Commission action to supplement the appropriate expenditure account.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

County Wide Service Area. As the area wide government, Miami-Dade County has the responsibility to provide certain services to all residents. The countywide services include: public health care, sheriff, jails, courts, mass transportation, environmental protection, certain parks and public works activities, elections, tax collection, property appraisal and social service programs. The revenue to pay for countywide services comes from property and gas taxes, licenses, charges for services, intergovernmental aid, fines and forfeitures, transfers and interest earnings.

CP. Capital Projects.

- D** Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative division of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A Department usually has more than one program and may have



more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

E EAR. Evaluation and Appraisal Report.

Employee (or Fringe) Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

F Final Budget. Term used to describe revenues and expenditures for the upcoming year beginning October 1st and ending September 30th.

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The City's fiscal year begins October 1st and ends on September 30th.



Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the Refuse Collection and Recycling Fund and the Stormwater Utility Fund.

Fund Balance. The excess of assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G GAAP.** Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit. The entity receives revenue from a specific source and spends it on specific activities.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of South Miami pledges to levy whatever property tax is needed to repay the bonds for any particular year. General Obligation Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

GF. General Fund.



GFOA. Government Finance Officers Association.

Goal. An attainable target for an organization. An organization's vision of the future.

Goals and Objectives. A narrative in each department which establishes a program of non-routine, or especially emphasized, intentions and tasks for each City Department or sub-department during a one-year period. It is not necessarily a fiscal period.

GOB. General Obligation Bond.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

- I Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Equity transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of grants and shared revenues.

- L Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

LTG. Long Term Goals.

- M Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. So if your house has a taxable value of \$50,000 and the millage rate is 1, then you would pay \$50 in taxes, and if the millage rate is 10, then you would pay \$500 in taxes.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mils of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to



pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

N Non-Departmental Appropriations (Expenditures). The costs of government services or operations which are not directly attributable to City Departments.

O Objective. A specific measurable and observable activity, which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget. The City's financial plan which outlines proposed expenditures for the coming fiscal year and estimates the revenues which will be used to finance them.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by the City Commission of South Miami. A law.

OSHA. Occupation Safety and Health Administration.

P Personal Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of City programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The



period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate. So if your house has a taxable value of \$300,000 and the millage rate is 1, then you would pay \$300 in taxes, and if the millage rate is 10, then you would pay \$3,000 in taxes.

- R Reserve.** An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the City of South Miami receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and license fees that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S Special Assessment.** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt property in the affected area will also have to pay the special assessment.

STG. Short Term Goals.

Surplus. The use of the term “surplus” in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of “net worth” in commercial accounting is comparable to “fund balance” in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true “surplus”.

SW. Stormwater.



T Tax Base. Total assessed valuation of real property within the City.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.

TF. Transportation Fund.

TRIM. Truth in millage (section 200.065, Florida Statute).

U Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets. The term is preferable over the commonly used and ill-defined “surplus.”

User Fee. Charges for specific services provided only to those paying such charges. Examples would be stormwater utility and refuse collection, disposal and recycling.

Utility Taxes. Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telephone service.

W Workload Indicators. An indication of the output of a department. It may consist of transactions, products, events, services or persons served.



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