

**Capital and Operating Budget
Fiscal Year 2019-2020
ORDINANCE 30-19-2343**

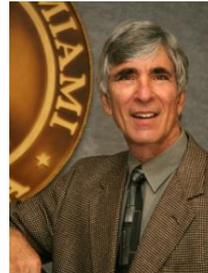


**COMMISSION – MANAGER FORM OF GOVERNMENT
LIST OF PRINCIPAL OFFICIALS**

ELECTED OFFICIALS



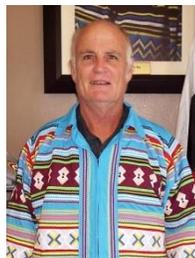
Mayor
Philip K. Stoddard, Ph.D.



Vice Mayor
Walter A. Harris



Commissioner
Luis Gil



Commissioner
Bob Welsh



Commissioner
Josh Liebman

CHARTERED OFFICIALS



City Clerk
Nkenga Payne, CMC



City Manager
Steven Alexander



City Attorney
Thomas Pepe, Esq.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of South Miami
Florida**

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of South Miami, Florida** for its annual budget for the fiscal year beginning **October 1, 2018**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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ACKNOWLEDGMENT

This document was prepared by a team of City staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of South Miami organization.

The following individuals are recognized for their significant contribution in the budget process:

Budget and Finance Committee Members

Maximo Monterrey, Chairman
Jennifer M. Connolly
James Dundorf
Daniel Montana

The following individuals are recognized for their significant contribution in the preparation of this document:

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DEPUTY CITY MANAGER Shari Kamali (2014)	CHIEF FINANCIAL OFFICER Alfredo Riverol, CPA CGFM, CGMA, CRFAC (2010)
PLANNING AND ZONING DIRECTOR Jane K Tompkins (2016)	CHIEF ADMINISTRATIVE OFFICER Maria Virquez (2000)
PERSONNEL MANAGER Samantha Fraga-Lopez (2018)	CHIEF PROCUREMENT OFFICER Steven Kulick, C.P.M. (2011)
POLICE CHIEF Rene Landa (2013)	PARKS AND RECREATION DIRECTOR Quentin Pough (2014)
BUILDING DIRECTOR Victor Citarella, PE (2008)	PUBLIC WORKS DIRECTOR Vacant



CITY MANAGER'S BUDGET MESSAGE

September 12, 2019

Honorable Mayor Philip Stoddard
Honorable Vice Mayor Walter Harris
Commissioners Gil, Liebman and Welsh
Citizens of the City of South Miami

ADOPTED Capital and Operating Budget for Fiscal Year 2019/2020

Dear Mayor, Vice Mayor, Commissioners, and Citizens:



In accordance with Article IV, Section 2 of the City Charter, I respectfully submit to you the Proposed FY 2019/20 Operating and Capital Budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020. The Proposed FY 2019-20 Budget was prepared with no tax rate increase, using the millage rate of 4.3000. The purpose of this letter is to provide the Commission with an overview of the budget for Fiscal Year 2019-20.

BUDGET PREPARATION

The adopted budget provides a continuation of the core FY 2018-19 budget as the base for the budget for FY 2019-20 and the following budget indicates existing and new funding levels and priorities.

The FY 2019-20 Budget as presented here is based on the adopted millage rate of 4.3000.

The value of the certified tax roll for FY 2019-20 was released by the County on July 1st and was approximately 3.59% higher than the prior year before the effects of inflation are factored into the calculation. When the increase in ad valorem revenues is considered in conjunction with the increase in inflation or CPI, the net increase in revenues to the City as projected at the current and proposed millage rate is \$29,147. Although it represents a slight increase in revenues, it is more importantly an indication that the real estate market and values and, therefore, potentially our entire economy may be continuing a rebound. Continued redevelopment of our commercial and residential properties is necessary to maintain this balance between revenues and necessary expenses.



As we are witnessing, the country, and more specifically Miami-Dade County, continues to slowly extract itself from a very difficult and damaging economic period. Property values, foreclosure rates, and unemployment rates have begun to improve. Accordingly, this budget process was a difficult one, as people are once again demanding more from their governments, but the revenues have not yet reached a level to give us the ability to provide the level of services they deserve, however we are making progress.

SIGNIFICANT EVENTS THIS FISCAL YEAR

Perhaps the two most significant events this year were the change to the City Charter reducing the number of votes necessary to amend zoning within the Commercial Core and the approval of the approximate \$300 Million renovation of the Shops at Sunset Place. The new iteration of the Shops at Sunset Place should generate some **one hundred million dollars** of new assessed value for the City on a yearly basis once it is brought on line. Immediately following those two major far reaching changes is the final approval of the Madison Square affordable housing and commercial space project which has been in progress for some thirty years according to those who have been its proponents for that time.

This year, the South Miami Community Redevelopment Agency (SMCRA) has 41 housing units and 13,000 sq. ft. under construction, in addition to pursuing the removal of all barriers to create more affordable housing. The Agency is prioritizing the disposition of SMCRA owned assets and the activation of empty space throughout the Redevelopment Area as it approaches the end of its existence, which comes to an end in 2020 due to the termination of its authorities as granted by the County Commission.

The Police Department has continued to develop and participate in community outreach efforts as part of our very successful community policing program. This program has been developed to foster trust and form a personal bond with our community, citizens and business owners and attempt to prevent crimes from even occurring. Developing a direct relationship with the community has helped in creating a reduction in crime rates and has created a foundation and bond with the community that is seldom seen in other communities as diverse as ours. Since 2013 crime has shown a downward trend in the City of South Miami and that trend continues with a **reduction of 14%** so far, this year when compared to last year.

The Police Department has continued staffing of the SoMi **Business District Walking Beat Detail**. We implemented this program a few years ago to help project a sense of security and community to our downtown shopping area. This program has proven to be very popular with business and community visitors alike. Closer ties to members of the business community have been made resulting in more connectivity between businesses. Outreach to the homeless in the community has been spearheaded by the SoMi Beat Officer which has resulted in fewer homeless individuals within the shopping area. New pedestrian crossing safety signs have been put in place for the prevention of traffic accidents specifically involving pedestrians. It is Florida law that drivers must yield to pedestrians in the crosswalks and we are enforcing that law. The



Police Department has again started staffing its **Special Investigations Unit**. The investigators in this Unit are responsible for addressing on-going crime hot spots and the interdiction of dangerous drugs. This unit has already had a significant impact on the crime that it is dedicated to prevent.

The Personnel Division provided seminars and trainings for employees and Commissioners including Sexual Harassment, Anti-Discrimination, Anti-Bullying, and Diversity and Inclusion training. The Personnel Division began creating and distributing a monthly employee newsletter containing upcoming events, employee spotlights, Departmental accomplishments, employee birthdays, and important announcements aimed at maintaining employee morale at its very high level. The Personnel Division hosted several wellness events and competitions aimed at engaging employees and motivating them to monitor and improve their health, and also implemented a safety committee that meets quarterly in order to minimize the number of preventable accidents and reduce the cost of the City's liability insurance.

The Information Technology Division has designed and installed a new complete digital Media System within the City's Commission Chambers and in order to enhance security measures, the Information Technology Division completed a migration of the Police servers to virtual servers.

The Public Works Building Division completed the construction of drainage improvements along SW 59th Avenue between SW 74th Street and SW 80th Street. This project provided drainage improvement along SW 59th Avenue between SW 74th Street and SW 80th Street as a continuation of the drainage improvements construction completed along SW 74th Terrace between SW 58th and SW 59th Avenue. The new drainage system improvements included the construction of new drainage structures, manholes, exfiltration trenches, and pipe replacement.

The Public Works Building Division completed the construction for drainage improvements and parking lots for Palmer Park and Dante Fascell Park. The improvements alleviate drainage flooding conditions in parking lots and parks, control and prevent storm-water pollutant loads before it enters to the Canal. Additionally, the new parking lay out provides more efficient traffic flow and increases parking spaces.

The Building Maintenance Division removed old light fixtures from Community Center and upgraded them with new L.E.D light fixtures within interior and exterior of the building, and painted the Aquatic Center Building.

The Street and Landscaping Division removed existing landscaping and replaced it with new landscaping at City Hall. Additionally, they removed existing landscaping and replaced it with new landscaping on Manor Lane, and in the southeast part of the City. Additionally they installed pedestrian cross walk signs in Downtown also on 72nd St in front of the City Hall to try to educate drivers that it is State Law that vehicles must yield to pedestrians when in the



crosswalk. Additionally they installed new concrete garbage containers in the area of 73rd Street to help keep our downtown area beautiful.

In Fuchs Park the construction of the new welcome to South Miami sign has begun and is being managed by the Public Works Building Division.

We have achieved 90% Completion of the Florida Green Building Coalition community certification process. This involved performing a thorough audit of the City's environmental initiatives and practices, developing new practices and initiatives in order to achieve additional points towards certification, and communicating with FGBC staff to have our programs/practices recognized. We have already secured sufficient points to achieve Bronze designation, and we hope to use feedback received from our original application to achieve Silver Designation in August 2019.

On May 7th, 2019 the City of South Miami became the first municipality in South-East Florida to take on the Sierra Club's "Ready for 100" Initiative. Under "Ready for 100" the city has set a community-wide target of powering the community with 100% reliance on clean and renewable energy sources throughout the city by the year 2040. These efforts will be incorporated into the targets set in the City's existing carbon neutral initiative efforts and planning processes. The grants and sustainability administrator is further directed to work with community stakeholders to devise strategies for achieving carbon reduction and clean energy goals. The grants and sustainability administrator is further directed to report progress towards the goals listed every two years beginning in 2020. The City has pledged to do all it can to begin transitioning the South Miami community to a predominately clean and renewable energy grid in an equitable and inclusive manner geared towards generating economic opportunities, minimizing adverse impacts and providing regional leadership.

Our Planning and Zoning Department working with Calvin Giordano & Associates, Inc. for the *Comprehensive Plan and Land Development Code Rewrite*. A complete review of the Comprehensive Plan has been completed, which resulted in the Data, Inventory and Analysis section being rewritten in draft form and dozens of changes proposed to the Goals, Objectives and Policies. These changes were reviewed at several Planning Board and City Commission meetings and presented to the State Department of Economic Opportunity and other reviewing agencies. Now that it is adopted, the Plan will save the City, property owners and developers a great deal of time and resources due to the current outdated Plan and Code.

Additionally, the Planning and Zoning Department has been extremely busy with evaluating and making recommendations to the Commission regarding the Shops at Sunset Place \$300 million renovation, the establishment of the Commercial Core and the design and implementation of the MU-6 zoning district which will provide additional encouragement to developers to build new affordable housing opportunities within the City. They have also created legislation pursuant to



Commission requests toward the elimination of minimum parking standards in Hometown, and new land use and zoning categories for moderate-density townhouse development.

The Parks and Recreation Department replaced the aging wood signs that have fronted City parks for over fifteen (15) years with new, aluminum identification and marker signage at all City parks. Each identification sign features the City logo, the South Miami logotype and tagline, and park name. The new signs are larger, more structurally sound, and provide both a formal and uniform identity for the parks.

At Brewer Park a new fabric shade structure was installed over the existing pre-school playground structure. Furthermore, the Department replaced the existing wood fiber mulch with a new poured-in-place rubber mulch surfacing, under and around the playground structure and swing equipment. The rubber surface is not only attractive and functional, but also features eco-friendly attributes and long-term, economical savings for the City. The playground structure is fully accessible year-round and includes an accessible pathway from the parking lot to the play equipment, water fountain, and gazebo.

In addition, a new commercial aluminum 3-rail flat top fence system and concrete observation platform/deck on grade were installed at the park. The new fence system replaced the antiquated wooden fence and platform. The new aluminum fence is affordable, durable, attractive, and will withstand reasonable weather conditions.

Free tax preparation was provided at the Gibson-Bethel Community through the Volunteer Income Tax Assistance (VITA) program. This program offers free tax help to people who make \$54,000 or less, persons with disabilities and limited English-speaking taxpayers who need assistance. IRS certified volunteers assisted in tax preparation and filing for qualified individuals.

The City has many wonderful SPECIAL EVENTS throughout the year; to name a few; Dunkin' for Pumpkins, Safe Streets Halloween, Turkey Drive, State of the City, Santa's Parade of the Elves, Toy Giveaway, Senior Games, Egg Hunt, Bikes, Books, BBQ Event, Arbor Day, Bark in the 4th of July Fireworks and Back to School Giveaway. Each of these programs is growing in participation and excellence each year.

The Procurement Division was awarded the Outstanding Agency Re-Accreditation from the Institute for Public Procurement as a recognition of excellence in Public Procurement and identified a cost saving and time saving opportunity for the purchase and installation of a vehicle charging station for City Hall. Installation is projected to be completed by the summer of 2019.

RESPONDING TO THE GOVERNING BODY GOALS

The budget as presented provides the same level of excellent services to all residents, businesses, and visitors of the City of South Miami, while maintaining the same millage rate, set at 4.3000.



The City’s proposed budget was prepared with the intent to meet the governing body’s goals.

The City Commission has established six strategic goals that guide the City’s activities, including preparation of the annual operating budget. The financial decisions included in the annual budget and Capital Improvement Program (CIP) for the services provided by the City are intended to address the goals established by the City Commission.

Goal #1: City Services – Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work, and play.

Goal #2: Fiscal Responsibility – Provide exceptional value for community-provided resources and strive for long-term financial balance in the city’s operational and capital activities.

Goal #3: Economic Development – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies, and residential) to enhance the city’s diverse economic base.

Goal #4: Reinvestment – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city’s reputation as a safe and friendly community.

Goal #5: South Miami Downtown Improvement– Partner in the continued development of a premier destination point – “South Miami Downtown” – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).

Goal #6: Sense of Community – Celebrate South Miami’s heritage and history to enhance the sense of community, pride and quality of life for residents.

The adopted budget continues the City’s commitment to these strategic goals by allocating available resources to the activities necessary to address the goals.

GENERAL FUND REVENUES

Revenues in all municipalities typically increase and, at times, decrease, depending, upon their respective sources and the impact of various sectors of the economy and the Legislature’s changing philosophies on those sources. The City’s most significant revenue, ad valorem or property taxes, is also typically the revenue with the most significant change from year-to-year. The Legislature’s adoption of the “property tax relief” legislation and the approval of the property tax constitutional amendments in recent years, in addition to the end of the real estate “bubble,” and general decline in our nation’s current economy, has resulted in a reduction in our ad valorem revenues, as well as other revenue streams. The City’s ad valorem revenues account for approximately one-third of the City’s yearly operating revenue stream, or 34% of the City’s yearly, non-fee based, recurring operating revenues. Therefore, as the ad valorem revenues change



significantly, so do the City's revenues. Recently these revenues have been increasing slightly and already, some are beginning to predict a future new downturn.

THE SAVE OUR HOMES EFFECT

As stated earlier, the FY 2019-20 certified property tax roll for the City of South Miami reflects an approximate 3.59% increase in city-wide taxable values from the previous fiscal year. By default, that percentage is an "average" and, individual properties may experience more or less change in value than this average. In the case of long-time homesteaded properties, they actually may have a greater amount of increase due to the effects of Save Our Homes.

In 1992, Florida voters approved Constitutional Amendment 10, meant to shield homeowners from runaway increases in their property taxes as a result of the booming real estate prices. Save Our Homes (SOH) limits annual increases in the assessed value of a home to 3% or the Consumer Price Index, whichever is lower. This limitation is known as the Save our Homes cap. As a result, long-time homesteaded property owners benefited from years of increasing home values by paying less property tax than a similar non-homesteaded property owner due to the SOH limits on increases in assessed values. Thus, many homesteaded property owners have had the benefit of artificially low tax levies.

The FY 2008-09 property tax valuation performed by the Property Appraiser was the first year in which property values dropped for the City of South Miami and virtually every other municipality in South Florida. This drop in property values now reveals the "other side" of SOH in which long-time homesteaded properties can now actually see their assessed values **increase** by virtue of State Law, even as property market values decrease, if the valuation of that individual property is still below market value. Conversely, recent homesteaded purchasers who have not had the benefit of long-term accumulation of SOH benefits, and non-homesteaded properties, will most likely see the least amount of increase in taxable assessed values.

DOUBLE HOMESTEAD EXEMPTION

On January 29, 2008, electors in Florida voted for a new property tax reform amendment. Previously, homeowners could receive a \$25,000 exemption on their primary residence, which meant the homeowner doesn't pay property taxes on the first \$25,000 of the just appraised value of the property. The new amendment increased the exemption as follows: Homeowners can receive an additional \$25,000 homestead exemption for the value of homesteads above \$50,000. The new exemption has had a devastating impact on ad valorem revenues statewide, as it essentially doubles the previous amount of non-taxable property value; therefore, those revenues are no longer available.

MILLAGE CAP ESTABLISHED

The millage rate (South Miami's share) is typically approximately 22 percent of the total yearly tax bill. In other words, of every dollar spent on taxes in South Miami, typically 22 cents goes to its



City Government.

The Property Appraiser will mail required tax notices to all property owners in August, using proposed tax rates adopted by all taxing authorities in Miami-Dade County. Therefore, the millage rate of 4.3000 set at the July 16th City Commission meeting will be used in the notice and will be the millage rate used to calculate South Miami property taxes unless changed by the City Commission prior to its final budget meeting in September.

OTHER REVENUES

Due to the evolution of retail and commercial businesses within the City, we are temporarily experiencing decreased projected revenues from Local Business Tax Renewals. Judgments and Fines, and other licenses and registrations (local business tax receipts, burglar alarms, and solid waste franchises) are projected to slightly increase or remain relatively unchanged this coming fiscal year.

SPECIAL REVENUE FUNDS

The Special Revenue Fund budget reflects the restricted monies collected by the City for certain fees and various local option gas taxes received from the State of Florida that must be used for prescribed purposes.

CAPITAL PROJECTS FUND

This fund reflects the major Capital Improvement Projects. Funds from various sources are aligned with the specific projects found in the Capital budget (CIP). The CIP is for projects involving expenditures expected to endure longer than one year, and over a specified cost threshold to filter out normal operating expenses.

CARRYOVER and RESERVES

Carryover is the balance of estimated unreserved fund balance remaining at year-end that is carried forward into the new fiscal year and available for appropriation by the Commission. From an accounting point of view, carryover is a balance sheet item and is not included in a typical profit and loss statement. In governmental budgets, carryover is included as part of the budget. Having sufficient cash carryover is critical to a municipality because it provides the necessary cash flow before property taxes are collected and received beginning in November.

EMERGENCY RESERVE FUNDS

The Government Finance Officers Association (GFOA) issued a Case Study, providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.



When the City's Comprehensive Financial Report was issued for FY 1994-95, the Auditors recommended the creation of a Contingency Reserves Fund to be initially funded from the cash carryover balance in the General Fund. On July 29, 2008, the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the operating budget. However, prior to FY 2012, when approximately \$1.75 million was set aside, the City did not have an actual fund established or funded. In 2014, the City Commission responded to my request and created and funded the first true Emergency Fund of 10% of the operating budget and therefore the Emergency Reserve Fund went from \$1.7 million to \$4.4 million in FY 2014 -2015.

Subsequently I recommended and the City Commission again responded to my request, bringing the fund to 25% of the City's annual budget amount in this critical fund. This year, the City will continue maintaining the GFOA's recommended 25% of the City's annual budget amount in this critical fund, for a total of \$4,929,269.

The Emergency Reserve Funds along with the City's unreserved, unassigned fund balance represents a low, but healthy, reserve level for a City our size, but due to the potential or damaging storms and unexpected economic situations, as we have witnessed in the past few years, it would be wise to continue to increase these balances.

CHANGES IN THE CITY WORKFORCE AND TOTAL PAYROLL

In the proposed fiscal year budget, the City provides a "Position by Department" schedule as part of the budget document. The section provides a detailed breakdown of the positions by Department and the number of full-time and part-time positions within the City.

Effective October 1, 2016, and each year thereafter, eligible officers, all administrative individuals, and Police Captains and Lieutenants shall receive a cost of living adjustment (COLA), based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. This year the Police Officers and Sergeants under the FOP also gained the right to this benefit. The COLA increase salary adjustments shall not exceed 3 percent in any year. The Consumer Price Index- All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area, applicable to this current year is:

(Annual CPI 2018) October 1, 2019 – September 30, 2020 = 3.3%.

Nevertheless, the adjustments shall be limited to a maximum of three percent (3%).

Furthermore, in this fiscal year's proposed budget, the City will continue assuming the expense of multiple employees, which had previously been funded through the City of South Miami's Community Redevelopment Agency (SMCRA). This results in some \$273,257 that the City



continues funding for in its budget, which was previously funded in the CRA budget. The SMCRA is no longer able to continue to fund these necessary positions on a recurring basis due to its financial situation. The department/divisions that are immediately affected are:

- The Grants and Sustainability Administrator was previously funded by the SMCRA in the amount of 50% of the position’s salary.
- Code Enforcement has absorbed the expense of the Senior Code Enforcement Officer and Special Events Coordinator, which has now been transferred to the Parks Department, which were both previously funded at 100% by the SMCRA.
- The Police Department rather than the SMCRA, for the second year will be funding 100% of one police officer. The SMCRA previously funded three full-time police officers; however, this year two full-time police officers will continue to be funded by the SMCRA.
- It is important to note the positions mentioned above are not new positions but exist currently as part of the City Administration, and amount to an estimated \$273,257, which is reflected in this budget due to the SMCRA’s inability to continue to responsibly fund them on a recurring basis.

SUMMARY OF MAJOR BUDGET HIGHLIGHTS

The proposed FY 2019-20 budget is primarily a continuation of last year’s budget plan, as the City remains committed to the current level of services with a high-quality level of delivery. There are many priorities that need to be addressed, including a study of the City’s affordable housing needs, the proper maintenance of our parks system, and the further consolidation and maximizing of efficiencies from the organization of our government structure that need to be addressed in the near future. Should revenues grow, we will be able to evaluate new priorities for the City and with the authorization of the Commission we will begin to increase the effectiveness and offered services of the City.

Police Officers Lower-Unit Union Agreement

The City has executed an agreement with the Fraternal Order of Police (FOP). The benefits proposed and accepted by the City and Union through negotiations and ultimately adopted by the Mayor and Commission, has an effect to the current budget. The FY 2019-20 budget includes those benefits.

To continue maintaining a safe and efficient fleet, this coming fiscal year, the City is proposing to purchase eight new police vehicles. The upgrades of the City’s fleet are required to continue providing expected levels of service to the residents of the City. The older police vehicles that are being replaced will take the place of those vehicles in the City fleet that are determined to have exceeded their useful life and may have safety or operational problems; the vehicles will be



auctioned for sale. Currently and in the future, the City will purchase extended warranties for our vehicles and surplus the vehicles at the end of the warranty program in order to reduce maintenance costs to the City.



SUMMARY OF FINANCIAL ISSUES AHEAD

Fuel expenses

Presently, the City is estimating \$3.00 per gallon for the 2018-19 budget, an estimated 14% less than the previous FY. The City is requiring that the usage of City vehicles be limited only to the essential activities. All take home Police cars should be used strictly pursuant to policy that stipulates that the vehicles will not be used for personal use.

CONCLUSION

Despite the challenges, we encountered in balancing the needs for services against the desire of property owners the same rate of tax, we continued to maintain basic levels of reserves for our various critical financial responsibilities.

These are volatile times that require careful and clear leadership and extraordinary courage. We thank the Mayor and City Commission for having those qualities, as we believe they have been reflected in this proposed budget. It is essential to continue building our reserve accounts for a multitude of reasons. As always, your staff will endeavor to continue to provide the levels of services our community is entitled to, despite even more limited resources available for this purpose. We are grateful for your continued contributions to the budget development process. The confidence you hold in your staff makes it possible for us to provide the results our community deserves and expects. By working together, we have once again been able to craft a budget that addresses the priorities you have created for our community.

CLOSING

I wish to thank the entire City staff for their professionalism and dedication. I also wish to thank the Mayor, Vice Mayor, and Commissioners for providing direction on a preferred future for the City of South Miami. Finally, I would like to thank the excellent Budget and Finance Committee for the time, which they have volunteered to help evaluate FY 2019-20 proposed budget, and their valuable input, which has been reflected in this budget.

Sincerely,

Steven Alexander
City Manager

FY 2018-19 CITYWIDE ACCOMPLISHMENTS

This year we offer a list of accomplishments by the City Administration and the Commission as follows:

POLICE DEPARTMENT. BETTER CONNECTION MEANS BETTER CONNECTIVITY AND MORE RELIABILITY.

The Police Department has continued to develop and participate in community outreach programs. These programs are developed to foster trust and form a personal bond with our community, citizens and business owners. We believe that direct relationship has helped in creating a reduction in crime rates and has created a foundation and bond with the community that is seldom seen in other communities as diverse as ours.



Since 2013 crime has shown a downward trend in the City of South Miami and that trend continues with current estimated numbers and forecasts.

Cops and Students Talking (CAST) program will resume this summer. This program is led by Police Officers to provide interaction between Officers and students in the summer program.



The PAL unit track & field team had several athletes qualify for national level competition. The PAL program began its football program within the South Miami Grey Ghost football system. The program is also initiating a baseball and softball program. All funding for this program was provided by the Federal Forfeiture fund, which gains assets from criminals in which our Officers participate in the apprehension and securing of illegal goods & cash. Therefore, the PAL program directly benefits the South Miami community without direct expenditure of the taxpayers' funds.

The Department purchased three license plate reader systems utilizing Federal Forfeiture. Two units will be attached on police vehicles and one will be mounted on our current traffic trailer. The license plates readers should lead to more criminal apprehensions and provide an investigative tool for the Department.

The Red-light traffic signal enforcement program added an additional enforcement camera along the South Dixie Highway corridor with the plan of adding another 2 new enforcement camera locations during the FY 2020 budget year. The introduction of new enforcement cameras has been delayed due to construction limitations.

The transition towards an improved fleet for Patrol personnel continues to move forward. The Department is anticipating having a 20% hybrid fleet by the end of 2020 Fiscal Year. These vehicles should lead to a reduction in the City's fuel costs.



Police Department leadership members have attended several advanced executive trainings like Command Officer Development Course, Senior Officer Course and Police Executive training. This training provides education in current Police management skills. We believe our Police can always benefit from training and refresher courses.

FINANCE DEPARTMENT ACCOMPLISHMENTS

Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month. The Monthly financial reports are critical to keeping control and analyzing on a continuous basis the City's financial position.

Assisted the City Manager in the preparation of a balanced FY 2019 Annual Operating and Capital Budget, a massive work effort on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 8 years.



Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 8 years.

Produced and posted online the Popular Annual Financial Report (PAFR). The PAFR's main purpose is to provide non-financial readers the opportunity to understand and be a part of the City's finances, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 8 years.

INFORMATION TECHNOLOGY DIVISION (ITD) ACCOMPLISHMENTS

The Information Technology Division has redesigned and installed an entire new Wi-Fi system within downtown for the Public to access, with an estimated completion date of September 30, 2019. The TRAKit software has been updated to the new available version.

Designed and installed a new complete digital Media System within the City's Commission Chambers. Migration of Police servers to virtual servers was completed to enhance security measures.

PROCUREMENT DIVISION ACCOMPLISHMENTS

Sourced and purchased one (1) hybrid police pursuit vehicle, (sedan) and six (6) hybrid police pursuit SUV's for the South Miami Police Department's fleet. The hybrid SUV offering by Ford is new for model year 2020. Delivery is expected in the fall of 2019. These additions of these vehicles will increase the number of hybrid vehicles in the Police Department's fleet to eight (8). The City's non-Police fleet currently has three (3) hybrids and, four (4) fully electric vehicles.



Procurement, in collaboration with the City's IT provider, Miami-Dade County, implemented the newest telephony technology, Session Initiation Protocol (SIP) which is a way to deliver voice via the Internet. SIP is a telephony networking protocol (much like other network protocols such as HTTP and SMTP). By the City moving to this new technology, Procurement was able to eliminate paying for specific State of Florida telephone lines for an annual savings of approximately \$2,700.

Successfully issued and completed 25 (*12 as of 4/15*) competitive Bids for goods and services, Requests for Proposals (RFP's) and Quotes without incurring a single bid protest. In addition, issued 320 (*160 THRU MARCH*) Purchase Orders in support of required goods and/or services for City operations.

Procurement continues to promote the "Notify Me" feature appearing on the City's website. This feature sends email alerts to subscribers when formal solicitations are posted on the City's website. In addition to the City's website, formal solicitations are posted on Demand Star, a subscriber service that connects business and government. The intention is to provide high quality services to City Departments and maximum benefits to the taxpayers of the City by ensuring maximum participation to the City's formal solicitations.

PERSONNEL DIVISON

The Personnel Division continues to update and improve the City's employment portal, which has significantly reduced the time to post and fill open positions, including volunteer positions, by allowing supervisors and hiring managers to review candidates, make notes on candidate profiles, and schedule interviews on a uniform platform. The City's employment portal also ensures compliance with the Florida Department of Revenue new hire reporting requirements.

The Personnel Division has implemented several wellness events and competitions aimed at engaging employees and motivating them to monitor and improve their health. Wellness Wednesdays and Fruit Fridays promote a healthier workforce and encourage employee involvement and participation. Overall employee health ultimately leads to lowered health insurance premiums. Additionally, the Personnel Division held a wellness fair, which was huge success with excellent employee and vendor turnout. City employees received free biometric screenings, eye exams, participated in several interactive stations including an obstacle course, and received health and wellness information from over 20 local in-network providers. The City of South Miami, through the Personnel Division, will continue to create Wellness initiatives to instill a healthier lifestyle for employees and their families.

The Personnel Division continues to ensure the City participates and properly complies with the Florida Drug Free Workplace Program, including administering quarterly random drug testing, which ultimately aides in the reduction of worker's compensation premium costs.

The Personnel Division provided seminars and trainings for employees including Sexual Harassment, Anti-Discrimination, Anti-Bullying, Diversity and Inclusion training, which also covered updated Family Medical Leave Act and Americans with Disabilities Act information for



directors, supervisors, and upper level management.

The Personnel Division creates and distributes a monthly employee newsletter containing upcoming events, employee spotlights, departmental accomplishments, and important announcements. The employee newsletter aids in widespread communication and boosting employee morale.

The Personnel Division continues to review and update the Employee Policies and Procedures Manual as needed by state and federal mandates. All employees are provided ongoing communications regarding updates and changes to policies, processes and/or procedures.

PUBLIC WORKS AND ENGINEERING DEPARTMENT ACCOMPLISHMENTS

BUILDING MAINTENANCE

Installed posts for parking meters throughout the City.

Removed old light fixtures from Community Center and upgraded with 21 new L.E.D light fixtures with in interior and exterior of the building.

Installed new numbering and signs for Parking System.

Parks Facilities Improvements included:

Painted gazebo at Dison Park.

Installed electrical panel and added power to the gazebo at Dison Park.

Replaced 40-ton A/C unit at the Community Center.

Painted the Aquatic Center Building.

City Hall and Police Department Improvements included:

Painted the exterior walls of the City Hall.

Installed new LED lights upgrade in the Police Department Garage.

Installed 400 feet of pipe for fiber optic through the Police Station into the computer room.

Assisted with new magnetic keypad located on bathroom and lunchroom doors.

Downtown Improvements included:

Completed electrical repairs of all the GFI outlets in the Downtown Area for the Downtown tree aesthetic lighting project. Staff continues to monitor the outlets due to weather, vandalism and other electrical issues which may trigger them to shut off and need to be reset.



Completed electrical project to provide lighting on 73st between 57ct to 58ave.

Completed the installation of the holiday tree lighting and decorations around Downtown South Miami and City Hall.

SOLID WASTE

To maintain great service to residents, two new heavy equipment operators have been trained in the use of a Garbage Trucks and Cranes to serve as back up and assist during an emergency or natural disaster.

Completed several tree pruning projects throughout the City. This was done as a response to residents' concerns, to address safety issues and preparation for the storm season.

The Solid Waste Division has replaced an estimate of 200 residential garbage bins this Fiscal Year.



Filled in trash holes using recycled asphalt pavement (RAP), which prolongs the fill in frequency and has a better appearance in front of properties.

STREETS AND LANDSCAPING



Street Accomplishments:

Completed inspection of the City's Storm Water System as required by the NPDES Storm Water Permit.

Coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as result of inspections.

Completed tree pruning throughout the City.

Remove existing landscaping and replaced with new landscaping and trees throughout the City.

Manor Lane project: Remove existing landscaping and replaced with new landscaping and trees.

Maintained sidewalks throughout the City to remove trip hazards, reducing sidewalk repairs and harmonizing sidewalks with existing swale elevations.

Downtown Beautification Project – In an effort to beautify the City's Downtown area the following tasks were completed:

Trimmed all trees in the Downtown Area for visibility of Downtown lighting system.

Re-stripping of faded parking spaces throughout the area.



Removed existing damaged hedges and planted new hedges along SW 72nd Street between SW 57th Avenue to Dorn Avenue.

Installed new concrete garbage and recycling container 73st.

Assisted with the installation of the Downtown lighting system and perform monthly inspections.

Continue with our established program to maintain downtown South Miami and other areas free from graffiti, pressure cleaning and gum removal.

Installed pedestrian cross walk signs on 72nd ST and throughout our Downtown crosswalk area.

Installed Holiday banners and Holiday sound system to play Holiday music throughout the Downtown area.



Installed new Holiday decorations in CRA area.

Citywide Beautification Project – In an effort to beautify the City of South Miami the following tasks were completed:

1. Installed various plants and new tree at the traffic circle located at 84st and 59ave.
2. Installed various plants and new tree at the traffic circle located at 84st and 58ave.
3. Installed various plants and new tree at the traffic circle located at 82st and 59ave middle median.

Beautification of City Parks - Assisted on beautification of Fuchs Park, Dante Fascell Park, and Jean Willis Park. The following tasks were completed:

Stump and root removal of trees at Dante Fascell.

Installed new sod and dirt on Dante Fascell Park where new where a new Park sign was installed.

Installed new plant material surrounding new Park sign.

Trimmed trees and removed debris from Dante Fascell Park.

Major tree trimming and debris removal at Brewer Park on the South side.

Removed Debris and installed soil and sod on Dison Park.

MOTOR POOL DIVISION

Motor Pool staff attended several repair and maintenance trainings concerning the City's fleet.

Evaluate fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.

Removing inter-coolers from Heavy Duty trucks.

Continues with removal of truck tire cylinders as opposed to contracting it out.

Upgraded the Motor Pool with the purchase of new tools and equipment. This enabled staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment.

Continues to perform the repairs of Heavy-Duty Truck brakes.

Perform additional repairs on Heavy Duty trucks not previously repaired by the Motor Pool (such as: A/C, transmissions, brakes, engine removals and front-end repairs.)

Implemented new procedure/schedule for police oil changes as well as new scheduled maintenance for Park vans.

Implemented Preventative Maintenance Program to prevent oil and hydro leaks in the streets throughout the City.

ENGINEERING AND CONSTRUCTION DIVISION

NPDES Permit: To ensure proper protection of our surface waters from inappropriate storm water discharge staff compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection.



Storm water Drain Cleaning: Continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout

the City with truck mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents flooding by maintaining the catch basin or drain cover free of debris, thus able to absorb the maximum capacity of stormwater from a storm event.



Grants: Coordinated with the Grants Administrator and provided technical support for the application of several grants important for the efficient management of the Engineering Department by seeking revenues other than from citizens for these essential projects.

Traffic Calming Studies: Completed several traffic calming studies for Twin Lake, Cocoplumb, Manor Lane and Pinecrest neighborhoods. Reviews will continue with Miami-Dade County Department of Transportation and Public Works (DTPW) for implementation on recommended traffic calming criteria.

Drainage Improvements at SW 60th Avenue and SW 83rd Street: Completed the installation of new a new drainage system including catch basins and exfiltration trench as well as swale re-grading to provide for proper storm water runoff collection to alleviate flooding at the intersection of SW 60th Avenue and SW 83rd Street.





Drainage improvements SW 59th Avenue between SW 74th Street and SW 80th Street: Completed the installation of new catch basins and an exfiltration trench system to collect storm runoff. Regraded swale areas and reconstructed the roadway. Roadway was milled and resurfaced. Damage sidewalk was re-placed and new pavement markings were installed.

Dante Fascell Parking Lot and Drainage Improvements: The project was completed, and it provides additional parking and a new drainage system consisting of new inlets and exfiltration trench as well as re-grading to provide for proper storm water runoff.



Palmer Park Parking Lot and Drainage Improvements: The project was completed, and it provides new pavement and a new drainage system that will control and prevent storm-water pollutant loads before it enters the Twin Lakes Canal and eliminate water flooding in the entire park.

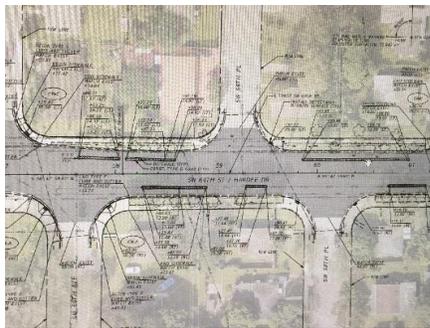


SW 62nd Avenue Pedestrian & Bicyclist Mobility Enhancement Project (LAP): This project consists of design and construction of on-road and off-road trail facilities for pedestrian, bicyclists and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, neighborhood traffic circle, curb and gutter, drainage system and roadway reconstruction along SW 62nd Avenue between SW 70th Street and SW 85th Street. This project received Transportation Alternative Program (TAP) Grant thru the FDOT / Miami-Dade Metropolitan Planning Organization.

Road Pavement Reduction at SW 69 St & 63 Ct and SW 69 St & 63 Ave: the City provided professional services to develop design drawings and construction oversight to install a new roundabout at the intersection of SW 69th Street and 63rd Avenue and reduce the amount of pavement at the radii of SW 63rd St and SW 63rd Ct to reduce the speed of vehicles making high speed turns.



Road Grading and Improvements to the Intersection at SW 59th Ave & 87th St: City staff and Consultant provided professional services to develop design drawings and construction oversight to mill and resurface the existing roadway to alleviate drainage spot flooding due to substandard grading in the area. The scope will consist of obtaining topographic and boundary survey and re-grading the intersection to alleviate the spot flooding conditions by providing proper rainwater flow to the existing catch basin.



SW 64th Street and Bike Lane Improvements: City staff and Consultant implemented the project scope and design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/ PHCD grant funded project. An Environmental Phase 2 Study was completed. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was completed in early 2015, with a focus on pedestrian safety and mobility. The project includes buffered bike lanes, landscaping, signage, pavement marking and resurfacing along SW 64th Street between SW 57th and 62nd Avenue and dedicated lanes, signage and pavement marking and roadway improvements along SW 64th Street between SW 62nd Avenue and SW 69th Avenue. A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents through infrastructure improvements.

Citywide Greenway Sharrows: A design and construction drawings for the project, scope was prepared to install pavement marking symbols to alert motorists to the expected lateral placement of bicyclist within the shared lane and encourage safer passing behaviors. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was completed in early 2015, with a focus on pedestrian safety and mobility.





Sunset Drive Landscape Improvements from US#1 to SW 57th Avenue: Public Works staff is working on developing a design and prepare necessary construction drawings to provide shade trees and improve the landscape within the limits of the project as well as provide minor traffic operational improvements.

Sunset Drive Road Modifications west of 61Ct & Landscape from US#1 to 69th Ave: Public Works staff is working on developing a design and prepare necessary construction drawings to provide roadway improvements in the alignment west of SW 61st Court and improve the landscape within the limits of the project.



Citywide Directional Street signs replacement: The installation of the new street signs is completed where a City of South Miami street intersect another City of South Miami Street and where a City of South Miami Street intersect a Miami-Dade County or State roadways. As a result of this project there is a much clearer indication of street names and identification or branding effect for the City, as the signs include the new City logo. Work is on-going to upkeep and replace damage signs throughout the City.



Welcome signs: The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include gateway monument signs to be placed at Fuchs Park on US-1 and Dante Fascell Park, located on Red Road and a smaller entry sign to be implemented at various other City entry sites. Construction on on-going for the gateway entry monument sign at Fuch’s Park.

Sidewalk Repairs: An extensive inspection of sidewalks was conducted to identify cracks or broken sidewalks. Repairs are on-going to remove tripping hazards along most of the sidewalks throughout the City.



Road Resurfacing and Reconstruction: Pursuant to the Citywide Road Resurfacing Master plan completed in 2011, this project is based on an annual analysis performed by the City.



Road resurfacing was performed at the following locations:

SW 49th St west of SW 63rd Ave
 SW 49th TR west of SW 63rd Ave
 SW 78TH TR (67 AVE to 68 AVE)
 SW 66TH AVE (72 ST to ST END)
 SW 64TH CT (68 ST to 70 ST)
 SW 64TH AVE (64 ST to 66 ST)
 SW 65TH ST (66 AVE To 67 AVE)
 SW 74th St (67 AVE to 75 TERR) – School
 SW 67th CT North of SW 74th ST
 SW 63rd Ave / 72nd ST – Shelton Property
 Fuchs Park Driveway Entrance
 SW 51st TR between 66-67 Ave
 SW 62nd TR between 67 AVE to Street End
 SW 63rd TR between 67 AVE to Street End

Sanitary Sewer Master Plan: The City completed the Sanitary Sewer Master Plan for sanitary sewer upgrades throughout the City in 2016. The Sanitary Sewer Master Plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed improved systems. The Sanitary Sewer Master Plan also establishes a priority for projects by location, the cost of recommended projects, and estimated costs. The priority project for sub-area K (Between SW 57th Ave and SW 62nd Ave and SW 87th St. and SW 82nd Street) was awarded and is currently under design. Construction is dependent on budget allocation.



Pedestrian Bridge Study Over US#1 between SW 57th Avenue and SW 72nd Street: There are two site alternatives based on a site alternative study for a Pedestrian Bridge at the South



Miami Metrorail Station developed in May 2008. A dimensioned concept plan was developed based on the previous sites to fit the bridge within the existing swale areas. The selection of the best location will be evaluated, and funding will be requested for implementation.

SW 62nd Lane Striping of existing parking spaces: The contractor completed the thermoplastic re-striping of the existing faded parking spaces along SW 62nd Lane between Sunset Drive and South Street.



Parking Lot Re-Striping at SW 58th Avenue and SW 71st Street: The contractor completed the surface lot thermoplastic re-striping of the existing faded parking spaces as well as the stenciling of all the turning arrows and symbols in the pavement



Brick Repairs at SW 59th Avenue (Dorn Avenue) between SW 72nd Street and SW 73rd Street: The City hired a contractor to repair loose brick pavers on the east walkway along SW 59th Avenue (Dorn Avenue) between SW 72nd Street and SW 73rd Street on an approximately damaged area of 19ft by 14ft. Loose pavers were removed, and



some roots were cut as directed by City arborist to rework and compact the base as necessary to re-install the loose pavers.



Downtown Striping of Crossings at Various Intersections: The City completed the paint striping of the intersection crossings in the downtown district. The additional striping will further delineate pedestrian crossing areas within the downtown district.

Vehicle Charging Station: The City completed the installation of a ChargePoint Station behind the Police Station and City Hall at 6130 Sunset Drive. The scope of work included electrical work at the existing panel, running conduit to feed the lines, trenching and directional boring across the existing parking and installing a new pad, by deploying EV charging, the city will be able to develop deep marketing partnerships with EV drivers, retailers and other local business.



Manor Lane New Sidewalk Installation Project: the City is working on a survey for the right-of-way and develop a feasibility study for implementing sidewalks along Manor Lane between 6330 Manor Lane to SW 66th Avenue and SW 80th Street. The Consultant will prepare a final feasibility study documenting the project and will require Commission approval.

PLANNING AND ZONING DEPARTMENT ACCOMPLISHMENTS

Continued with the effort to update the Land Development Code, including reorganizing the contents to remove duplicate concepts and structure the document in a more logical manner that's easier to use. Other efforts include researching concepts and potential new regulations for inclusion in the Code.

Completed the approval process for the redevelopment of the Shops of Sunset Place. The mixed-use project will contain a hotel, 414 residential units, a large public plaza, office space and new retail areas. To effectuate the redevelopment, several zoning applications were needed, including the creation of new land use and zoning categories, and Future Land Use and Zoning Map changes.

Amended the Comprehensive Plan "Parks and Open Space" land use category and the Future Land Use Map to recognize The Underline as parks and open space.

Finalized a market study of the industrial area to determine the demand for more intensive development in that area. The study then served as the framework for creating a new zoning category that allows greater height and density and requires lower minimum parking standards. The Zoning Map designation for the industrial area was then changed to this new district, the Transit Oriented Development District Mixed-Use 6 (TODD (MU-6)).

Completed Future Land Use and Zoning map amendments for the area between SW 70th and 71st



Streets and SW 59th Place and SW 61st Court to the Transit Oriented Development District from Medium Intensity Office. Doing so creates consistency with the surrounding area in terms of height, permitted uses and densities.

Initiated an Affordable Housing Study, in conjunction with the Community Redevelopment Agency. The Study was identified as one of the goals of the newly updated Comprehensive Plan.

Completed a study of the Community Rating System and tactics the City can implement to improve its score in the program. By lowering the score, owners of properties in Special Flood Hazard Areas should see lower property insurance premiums.

Prepared an amendment to the Floodplain Ordinance to bring it into compliance with the new regulations of the Florida Building Code.

Studied trends in minimum parking standards and prepared an ordinance eliminating standards for properties in the Hometown District overlay. Doing so will make it easier for new businesses to open, reduce development costs, improve the architecture of new buildings, and create a more vibrant pedestrian experience.

Provided additional assistance in the development of plans for Madison Square, which will provide forty (40) affordable/workforce housing units and over 12,000 square feet of commercial space. Ground-breaking for the project is expected in the Summer of Fall of 2019.

Facilitated the review process for the redevelopment of the Winn-Dixie property. The applications included Future Land Use and Zoning map amendments, Land Development Code text amendments, and a request for a Special Exception for a large-scale development. As proposed, the project consists of over 47,000 square feet of commercial space including a grocery store, a public plaza and 301 residential units.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS

PARKS CAPITAL IMPROVEMENT PROJECTS

New Identification & Marker Signage at City Parks

The Parks and Recreation Department replaced the aging wood signs that have fronted city parks for over fifteen (15) years with new, upgraded identification and marker signage at all city parks. Each identification sign features the city logo, the South Miami logotype and tagline, and park name; each marker consists of the sun and bird logo elements and park name.



New Thor Guard Warning Systems

The Department repaired existing Thor Guard Lightning Prediction and Warning Systems at Murray Park and Dante Fascell Park. Two new systems were installed at Palmer Park and South Miami Park. Thor Guard is the technology currently deployed by the City for lightning prediction. Thor Guard is the only system that uses predictive technology to alert the public to possible lightning strikes. The systems will warn park visitors that conditions are favorable for a lightning strike, and a horn will sound alerting people to clear the area. Thor Guard software analyzes current conditions including changes and shifts of earth's electrostatic atmosphere to determine the possibility of a lightning strike in the area even when none have actually occurred.

Brewer Park

2018-2019 was an exciting fiscal year at Brewer Park. A new 40'X40'X10' ft., 4-post fabric shade structure was installed over the existing pre-school playground structure. Furthermore, the department replaced the existing engineer wood fiber mulch with new poured-in-place rubber mulch surfacing under and around the playground structure and swing equipment. The rubber surface is not only attractive and functional, but also features eco-friendly attributes and long-term, economical savings for the City. The playground structure is fully accessible year-round and includes an accessible pathway from the parking lot to the play equipment, water fountain, and gazebo.

In addition, a new commercial aluminum 3-rail flat top fence system and concrete observation platform/deck on grade were installed at the park. The new fence system replaced the antiquated wooden fence and platform. The new aluminum fence is affordable, durable, attractive, and will withstand reasonable weather conditions.

Dante Fascell Park

Miscellaneous Improvements: replaced flowers and installed new irrigation sprayers within the memorial rock zone; installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment; and, adding new landscape materials within the right-of-way island located at Dante Fascell Park on the northeast main entrance between the park's parking lot and SW 57th avenue.



Through the Public Works Department, the city conducted necessary drainage improvements to the parking lot.

Dison Park

The Department organized a ribbon cutting for the opening of a new, dynamic playground that incorporates multiple types of play equipment and features a wide range of fun and developmental opportunities for children. The play zone encompasses a swing area for toddlers and grade school children, challenging play equipment, a shade awning, and poured-in-place rubber surface. The gazebo was painted and a new irrigation system and bike rack were installed at the park.

Dog Park

The Parks Division conducted annual maintenance in April this year by pruning trees and installing new top soil, sod, and mulch throughout the park.

Fuchs Park

As per Resolution 238-18-15271, Department staff has engaged Marlin Engineering, Inc. to provide construction documents for a perimeter asphalt trail around the pond and park. All improvements within this project shall be in accordance with ADA, including access to the existing pavilion, restroom facilities, and lakeside benches.

Gibson-Bethel Community Center

Completed construction layout plans and conducted interior renovations for four (4) restrooms, one (1) kitchen service area, installed two (2) new bleachers, and four (4) new water fountains throughout the community center.

Marshall Williamson Park

The Department replaced the existing engineer wood fiber mulch with new poured-in-place rubber mulch surfacing under and around the preschool and grade school playground structures. The rubber surface is not only attractive and functional, but also features eco-friendly attributes and long-term, economical savings for the City. A rubber curbing is installed along the grade school playground's perimeter and a bridging concrete path to the playground is now available.

Murray Park Aquatic Center

Installed new pop-up anchors for 3 lane lines; repainted the exterior of the facility; and, installed a new air conditioning unit in the pump room in order reduce humidity, prevent rust build-up and deterioration of pool equipment computer systems.

Palmer Park

Through the Public Works Department, the city conducted necessary drainage improvements to the parking lot.

RECREATION PROGRAMS & ACTIVITIES

For its 5th operating season the Dept. offered group learn to swim classes, private swim lessons, and a beginner and advanced recreation swim team. Classes were offered at various times throughout the spring, summer and fall seasons. Twice weekly Adult Swim Training classes were added to this year’s class roster. In addition to swim lessons, certified and experienced fitness instructors taught Aqua Fitness class three (3) days a week.



Since 2017, the department has been a partner with the USA Swimming Foundation Make a Splash Program. The USA Swimming Foundation’s Make a Splash initiative is saving children's lives through swim lessons. Through Make a Splash, the USA Swimming Foundation partners with learn-to-swim providers, community-based water safety advocates, and national organizations to provide swimming lessons and educate children and their families on the importance of learning how to swim. This year the department was awarded \$4,800 to offer eighty (80) free swim lessons to low income residents.

In addition to USA Swimming Foundation funds, the Dept., in partnership with the Rotary Foundation of South Miami, distributed fifty (50) swim lesson scholarships to low income residents. Scholarship recipients received ten (10), thirty-minute lessons at the Murray Park Aquatic Center.

On Monday, April 8th, 2019, the South Miami Parks and Recreation Department, in partnership with the Miami Heat, Florida Blue and the American Red Cross, gathered approximately seventy (70) community youth to celebrate April Pool’s Day and the kick-off this year’s swim season. Certified lifeguards taught lifesaving skills and techniques, then kids enjoyed the afternoon at the pool with HEAT legends Shane Battier, the Hoop Troop and Heat dancers.



On Saturday, May 18, 2019, the Parks and Recreation Department celebrated National Kids to Parks Day by offering free admission to the Murray Park Aquatic Center. As part of this event, families were encouraged to participate in a digital Bingo game and everyone received a South Miami Kids to Parks Day t-shirt and water bottle.

The Afterschool Program maintained its Department of Children and Families (‘DCF’) Childcare License. Program staff completed forty (40) hours of DCF required training while the program complied with all DCF rules and regulations for quality of care.

The Afterschool Program also became an approved program, by the Florida Department of Health Afterschool Meals Program (AMP), to offer daily healthy snacks to participants at no cost. Funding for this program came from the U.S. Department of Agriculture, Food and Nutrition Service.

In partnerships with the Rotary Foundation of South Miami, the Dept. offered monthly Nutrition Classes by JuliENERGY Nutrition. Each class focused on creating healthy and fun recipes. Some class favorites include pancakes made from scratch with healthy toppings and fruit & vegetable smoothies.

Thanks to a generous donation by Volksblast, LLC., the Dept. offered an eight (8) week software coding class for teens, as well as weekly STEM classes/activities for youth enrolled in summer camp. Participants learned about various areas of engineering, marine biology and other related disciplines.



The Home Team, a multidimensional youth-support program, visits the Afterschool Program every Monday. Program volunteers lead participants through activities focusing on science, technology, engineering and mathematics (STEM). Volunteers strive to maintain an inclusive and affirming environment that is fun for all.

As part of the Summer Camp program, the South Miami Police Department conducted a five (5) week program called Cops and Students Talking (“CAST”). The goal is to create positive relationships between community youth, law enforcement and the Parks and Recreation Department.

Recreation Department.

Continued offering Silver Sneaker fitness center memberships, complimenting the already existing fitness classes at the Gibson-Bethel Community Center. Chair aerobics and strength and balance classes are offered two (2) days a week at 11 AM. Silver Sneakers classes promote health and wellness and are free for Silver Sneakers members.

Offered free STEM (Science, Technology, Engineering and Mathematics) Wonder Workshops once a month at the Gibson-Bethel Community Center. These workshops were open to children ages five to fourteen and focused on different disciplines of engineering.

Produced six (6) ‘Movie in the Park’ events at Dante Fascell Park which allowed hundreds of families to enjoy free popcorn and spend time with family and friends in our beautiful parks.



Partnered with South Miami United Football Club (SMUFC) for “Kick-



It” clinics for After school program and Summer Camp participants. Campers participated in sport specific drills to enhance their soccer skills, physical fitness and ability to work as part of a team.

In addition to youth soccer, football and cheerleading, the Dept. added a winter and summer youth basketball program it its offerings. Youth participated in twice weekly practices, weekly games and an end of season tournament and banquet.

Approximately twenty (20) children participated in Bozo Brothers Book Club, a weekly book club for 2nd through 4th graders. Participants read one book per month together, in the months of January through June, and focus on improving comprehension and fluency skills.

ARTSOUTH, a South Miami based non-profit dedicated to providing arts education and outreach in under-served communities, provided instructors to teach visual art and dance classes as part of the Summer Camp and Afterschool Program. These activities offer participants an opportunity for creative expression and to participate in an end of season performance and/or exhibit.

Successfully managed tennis court reservations, private lessons, league play, adult clinics and youth programs and camps at Dante Fascell Park, Marshall Williamson Park and Brewer Park. Tennis operations and payments were managed through a cloud-based software, PlaybyCourt, LLC., meant to simplify the customer experience.



July 2019 Parks and Recreation Month “Game On” was celebrated by offering a calendar full of complimentary programs and activities (aqua fitness, tennis clinic, and more). The complimentary calendar of events was designed to highlight all the exciting programs offered in the City.

To market and promote facilities, programs and events, the Dept. mailed two (2) seasonal Department Program Guides to over 3,200 South Miami Residents. Each Program Guide contained information on out-of-school time programs, camps, youth athletics, fitness classes and all other annual programs and events. The guide is also available on the City’s website, at various City facilities, and can be accessed through the monthly e-newsletter which is sent to over 1,500 recipients.

SPECIAL EVENTS

Dunkin' for Pumpkins – October 19, 2018

The fourth annual Dunkin for Pumpkins event was a huge success. This was the highest attended aquatics event since the pool's inception. The pool was set up and ready to go with 200 pumpkins, three decorating stations, and spooky music. UM student athletes helped kids and families at the decorating tables and staff was on hand to answer questions and converse with guests. Our partners iSwim Academy and FIU Health came out and passed out information, swim safety items, and provided face painting (FIU).

Safe Streets Halloween – October 31, 2018

Thousands of young witches, superheroes, ghouls and goblins of all ages, shapes and sizes descended on Sunset Drive for a safe night of trick n' treating with family and friend. The City had partnered with Miami Kids Magazine ("MKM"). MKM assisted with advertisement, entertainment, and provided giveaways. Event vendors included but not limited to the city's PW, Parks and Police Dept, Team Footworks, CVS, South Miami First National Bank, SM Baptist Hospital, Miami Kids Magazine, Splitsville, PBS Kids and more. The event was filled with happy little monsters, inflatables, rock climbing, pumpkin decorating stations, face painting, candy, music!



State of the City – November 13, 2018

Mayor Philip Stoddard, Ph.D., delivered his 2018 State of the City Address at the South Miami Hospital, Victor E. Clark Center. Food, refreshments and giveaway items were provided at the event and all attendees got to enjoy music from the South Miami Middle School Jazz Band. Many generous businesses including the South Miami Hospital, First National Bank of South Miami, SRS Engineering, LAZ Parking, South Miami Garden Club and Dover Kohl & Partners helped make this a successful event.

Turkey Drive – November 16, 2018

In collaboration with Interval International, Somerset Academy, Girl Scout Troop #252 and South Miami Hospital, the Parks and Recreation Department held its annual Turkey Giveaway. Together

over three-hundred (300) families received all the items needed to enjoy a full Thanksgiving meal.

Santa’s Parade of the Elves – December 2, 2018

Over 80 groups/organizations and dozens of Santa’s helpers marched down Sunset Drive as we welcomed Santa to South Miami. Thousands of families lined the streets to enjoy this South Miami tradition. After the parade a large pile of “snow” was provided for all participants to delight in a cool down from the hot Miami sun.



Toy Giveaway – December 19, 2018

In partnership with Interval International, the City of South Miami distributed approximately 300 toys to local South Miami youth. Those who came out to the event enjoyed face-painting, arts and crafts, free food and a special visit from Santa Claus.

Senior Games – February 21, 2019

The 4th annual Senior Games event was held at Dante Fascell Park and brought out approximately 200 Seniors to enjoy activities that included a 1-mile walk/run, domino tournament, horseshoes, bean bag toss and tables tennis. Participants received a complimentary lunch while vendors provided health related information.



Bikes, Books, BBQ Event – March 9, 2019

Parks and Recreation held its 4th annual Bikes, Books, & BBQ event to celebrate Florida Bike Month. This year’s event included free BBQ, bike rodeo, helmet give-a-way and fittings, bike safety information, book giveaway and information on Miami-Dade County Public Library System.

Egg Hunt – April 17, 2019

The annual East Egg Hunt was held at Marshall Williamson Park. Over 200 local children and families got to enjoy a searching for Easter Eggs and take pictures with the Easter Bunny. The children also got to participate in games, inflatables, enjoy music and face painting.



Arbor Day – April 26, 2019

The Parks and Recreation Department partnered with South Miami Garden Club and South Miami Rotary Club to host the City’s Annual Arbor Day Celebration event at Fuchs Park. Commissioners Welsh and Gil, City staff, and volunteers planted a 45g Wild Tamarind tree and a 45g Barbados cherry tree. In addition, volunteers learned how to properly install and care for new trees. The trees planted will not only beautify the area, but also extend the tree canopy in the city as well as provide benefits such as cleaner air and water.



Cinco de Barko – May 4, 2019

The Parks and Recreation Department, and approximately thirty (37) furry friends and their owners, celebrated the second annual Cinco de Barko event at the City’s Dog Park. The event featured music, food, pet obstacle courses, themed treats (‘pupperitas’), and pet care information from local pet vendors. Owners and pets participated in games such as corn hole and frisbee. Pups played in pet-friendly ball pits and took photos with fiesta-themed back drops and props. Reflective collars and Doggie waste bags/dispensers were given away to all participants.



4th of July Fireworks – July 4, 2019

The Parks and Recreation hosted its annual 4th of July Celebration at Palmer Park which by all accounts was the biggest and best 4th of July Celebration in memory. The event featured live bands, concessions, kid's zone, and a spectacular firework display show enjoyed by hundreds of families.



Back to School Giveaway – July 25, 2019

The Back-2-School Giveaway hosted by the Parks and Recreation along with local businesses ensured that South Miami students started of the year on the right foot. Backpacks filled with supplies were distributed to over 300 Kindergarten – 12th grade students to help ensure another successful school year.



ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2019

Many of the City's efforts and changes are embodied in actions by the City Commission. The City Commission is the policy setting board of the City. Below are the Ordinances and Resolutions passed during fiscal year 2019.

18-18-2307

An Ordinance amending the City of South Miami Land Development Code, Chapter 20, Article 6, Section 20-6.1(A)(3)(a)(iii) to conform to the Charter amendment approved by referendum at the August 28, 2018 special election.

19-18-2308

An Ordinance amending Section 20-3.1(A) and (B) relating to the zoning use districts of the City's Land Development Code including changes to make it compatible with the proposed changes to the Comprehensive Plan and include an existing zoning district in the table of districts.

20-18-2309

An Ordinance establishing a moratorium on the execution of new parking space fee agreements and the payment of fees pursuant to such existing agreements by businesses until the earlier of a date certain or the date that the relevant parking provisions in the Land Development Code have been addressed by the City Commission.

21-18-2310

An Ordinance amending the City of South Miami Land Development Code, Chapter 20 Article IV, Section. 20-4.5.1 subsection A paragraph (3) concerning tree mitigation fee.

22-18-2311

An Ordinance adopting an amendment to the City of South Miami Comprehensive Plan to amend the future land use category "Parks And Open Space" and to amend the Future Land Use Map of the Comprehensive Plan, to identify the area located under the Metrorail, including The Underline and Urban Trail ~~the Underline Linear Park~~, as part of the City's Parks and Open Space, and authorizing transmittal to the Florida Department of Economic Opportunity and other review agencies.

23-18-2312

An Ordinance amending the City of South Miami Land Development Code, Chapter 20, Article VI, Section 20-6.1(C)(4)(c) to amend the powers of the ERPB and to make other revisions concerning appeals.

24-18-2313

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 15, to create a new Article, Article IV titled "Chronic Nuisance" to regulate Chronic Nuisance Properties including provisions concerning enforcement, remedies and penalties.



01-19-2314

An Ordinance amending the City of South Miami Code of Ordinances, Chapter IV Alcoholic Beverages, Article I, Sections 4-6, titled “Definitions of establishments; hours of operation; definition of alcoholic beverages” to revise the definitions and hours of operation

02-19-2315

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 17, adding Article V Sections 17-51 through 17-53 to provide for the regulation of shared mobility devices

03-19-2316

An Ordinance amending Chapter 13A, Section 13A-2 and adding Section 13A-23 concerning the regulation of single-use carryout bags, plastic straws and single-use polystyrene containers, and providing for legislative intent, definitions, and establishing prohibition of and penalties for the use of these items

04-19-2317

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 15 Article III, Section 15-97 relating to noise exemption for Special events.

05-19-2318

An Ordinance providing for a Small-Scale Map Amendment to the City of South Miami Comprehensive Plan Future Land Use Map (FLUM); expanding the boundary of the Transit Oriented Development District (TODD) future land use district by re-designating certain parcels, from Mixed-Use Commercial/Residential to Transit Oriented Development District

06-19-2319

An Ordinance amending the City of South Miami Official Zoning Map to advance Goals of the Comprehensive Plan Future Land Use Element and the purpose of the Transit-Oriented Development District by rezoning certain parcels from Medium-Intensity Office (MO)to Transit-Oriented Development DistrictMixedUse5(TODD MU-5

07-19-2320

An Ordinance modifying the following sections of the Land Development Code: Section 20-3.1 Zoning use districts and purposes (A) and (B); Section 20-3.3 Permitted Use Schedule; Section 20-3.4 Special Use Conditions; and Article VIII, Transit-Oriented Development District, Sections 20-8.1 through 20-8.17



08-19-2321

An Ordinance amending the City of South Miami Official Zoning Map to advance Goals of the Comprehensive Plan Future Land Use Element and the purpose of the Transit-Oriented Development District including the following rezonings: (1) certain parcels from Transit-Oriented Development District Mixed Use 4 (TODD MU-4) to Transit-Oriented Development District Mixed Use 5 (TODD MU-5); and (2) certain parcels from Transit-Oriented Development District Light Industrial 4 (TODD LI-4), to Transit-Oriented Development District Mixed Use 6 (TODD MU-6).

09-19-2322

An Ordinance establishing an electric franchise with Florida Power & Light Company for installation and powering of new LED street lighting fixtures within the City of South Miami.

10-19-2323

An Ordinance related to the fee schedule; amending Ordinance 12-18-2301 related to the tennis fee schedule at Dante Fascell Park, community pool schedule at Murray Park Aquatic Center, and football and cheerleading program fee schedule to revise descriptive language and fees, to add new fees, and to delete some fees.

11-19-2324

An Ordinance amending the City of South Miami's Land Development Code, Section 20-4.4 Off-street parking requirements; Section 20-7.6 Parking; and Section 20-7.12 Permitted and special uses and parking requirements.

12-19-2325

An Ordinance extending the moratorium on the execution of new parking space fee agreements and the payment of fees pursuant to such existing agreements by businesses in the commercially zoned districts in the City.

13-19-2326

An Ordinance amending the City of South Miami Comprehensive Plan approving the creating of the Downtown SoMi(DS) land use category in the Future Land Use Element for a Mixed-Use Project on The Shops at Sunset Place property and as legally described herein.

14-19-2327

An Ordinance providing for a Small-Scale Map Amendment amending the City of South Miami Comprehensive Plan Future Land Use Plan Map from Mixed Use Commercial Residential (Four-Story) to Downtown SoMi (DS) (195 feet) on a 9.68-acre property known as The Shops at Sunset Place and legally described herein.



15-19-23278

An Ordinance pursuant to Section 20-5.7 and other applicable provisions of the City of South Miami Land Development Code creating ARTICLE XII. – Downtown SoMi (DS) District Regulations; modifying Section 20-3.1 Zoning use districts and purposes (A) and (B); modifying Section 20-3.3(D) Permitted Use Schedule; creating Section 20-3.3(F) Outdoor Seating/Dining Within the Downtown SoMi (DS) Zoning District; modifying Section 20-3.5(B) and (C) Dimensional requirements; creating Section 20-3.5(I) Dimensional Requirements Downtown SoMi District; modifying Section 20-3.6 Supplemental regulations; modifying Section 20-4.3 Sign regulations; modifying Section 20-4.5 Landscaping and tree protection requirements for all zoning districts; modifying Section 20-4.5.1 Tree protection; modifying Section 20-5.11 Site plan review approvals; modifying Section 20-6.1 Administrative entities in order to effectuate a Mixed-Use Project on the Shops at Sunset Place property as legally described herein.

16-19-2329

An Ordinance pursuant to Section 20-5.7 and other applicable provisions of the City of South Miami Land Development Code providing for a Map Amendment to the City of South Miami Official Zoning Map from Specialty Retail (SR) to Downtown SoMi (DS) on a 9.68-acre property known as The Shops at Sunset Place and as legally described herein.

17-19-2330

An Ordinance pursuant to Section 20-5.7 and other applicable provisions of the City of South Miami Land Development Code, providing for a Map Amendment to the City of South Miami Official Zoning Map to remove the Hometown District Overlay designation on a 9.638-acre property known as The Shops at Sunset Place.

18-19-2331

An Ordinance amending Chapter 2, Article I Section 2-2.1(K) titled “DECORUM” of the City of South Miami’s Code or Ordinances.

19-19-2332

An Ordinance amending the City of South Miami Land Development Code, Chapter 20, Article VI, 20-6.2 to make revisions.

20-19-2333

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 2 Titled “ADMINISTRATION AND CITY GOVERNMENT”, Article III titled “BOARDS AND COMMITTEES”, to establish an Audit Committee.

21-19-2334

An Ordinance amending Section 8A-5 of Chapter 8A of the City of South Miami’s Code of Ordinances concerning lobbyist registration.



22-19-2335

An Ordinance amending the South Miami Pension Plan to implement the Collective Bargaining Agreements between the City of South Miami and the American Federation of State, County and Municipal Employees, AFL-CIO, City Employees Local 3294, the Florida State Lodge, Fraternal Order of Police, Inc., and the Dade County Police Benevolent Association, Inc. by creating Section 16-28 - Deferred Retirement Option Plan (“DROP”) and amending Section 16-12 to define DROP members.

23-19-2336

An Ordinance amending the South Miami Pension Plan to implement the Collective Bargaining Agreements between the City of South Miami and the American Federation of State, County and Municipal Employees, AFL-CIO, City Employees Local 3294, the Florida State Lodge, Fraternal Order of Police, Inc., and the Dade County Police Benevolent Association, Inc. as well as Implement Changes for Members who are not covered under a Collective Bargaining Agreement; by amending Section 16-12, “Definitions”; by amending Section 16-13, “Eligibility”; by amending Section 16-14, “Pension benefits and retirement dates”; by amending Section 16-17, “Termination”; and by amending Section 16-19, Contributions”.

24-19-2337

An Ordinance relating to the year 2020 General Election of the Mayor and City Commissioners for Groups, II and III; scheduling the day, place and time of the election; scheduling the day; providing for qualification of candidates; providing for close of election books; approving the sample ballot; providing for notification.

25-19-2338

An Ordinance amending section 20-4.4 of the Land Development Code of South Miami, Florida establishing electric vehicle off-street parking improvements, requirements and regulations; amending Chapter 15A of the Code of Ordinances of South Miami establishing regulations for use and penalties for misuse of electric vehicle charging spaces.

26-19-2339

An Ordinance amending the City of South Miami Code of Ordinances, Chapter IV Alcoholic Beverages, Article I, Sections 4-6, including a revision to the hours of operation.

27-19-2344

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 2, Article II, Section 2.8 to clarify the check signing authority of City officers and the Finance Director.

28-19-2340

An Ordinance amending the City of South Miami Comprehensive Plan Future Land Use Element, to add a land use category, Mixed Residential-Moderate Density (MRMD), under FLU Policy 1.1.1.



29-19-2341

An Ordinance amending the Future Land Use Map (FLUM) of the City's Comprehensive Plan; redesignating the future land use of certain parcels of land within the City of South Miami to Mixed Residential-Moderate Density (MRMD).

30-19-2343

An Ordinance of the City of South Miami ("City"), located in Miami-Dade County, Florida approving a proposed budget for the City for the fiscal year commencing October 1, 2019, through September 30, 2020, including the salaries and expenses of the City's officers, and which budgeted amount may be amended at the first or second reading of this Ordinance, and approving and enacting the final budget on second reading.

31-19-2342

An Ordinance of the City of South Miami, located in Miami-Dade County, Florida, approving a final millage rate for the fiscal year commencing October 1, 2019, through September 30, 2020 ("fiscal year 2019/2020") which amount may be amended at the first or second reading, and approving and enacting the final millage rate of the City on second reading.

185-18-15218

A Resolution authorizing the City Manager to procure football referee services from South Florida Football Officiating Association during fiscal year 2018-2019.

186-18-15219

A Resolution authorizing the City Manager to waive rental and security deposit fees for the use of the Education Room at the Gibson-Bethel Community Center by the Girl Scout Council of Tropical Florida, Troop #1835 of South Miami.

187-18-15220

Resolution confirming the reappointment of Officer Robert Bukens to serve on the Board of Trustees/Police Officers Retirement Trust Fund for a two-year term ending July 5, 2019.

188-18-15221

Resolution confirming the re-appointment of Officer Jose Lopez to serve on the Board of Trustees/Police Officers Retirement Trust Fund for a two-year term ending July 5, 2019

189-18-15222

A Resolution authorizing the City Manager to enter into a multi-year contract with AT&T for the installation and supply of an internet circuit that provides connectivity for the City's public Wi-Fi in the downtown area.

190-18-15223

A Resolution authorizing ROK:BRGR to host its 5th Annual Fall Festival on 73rd Street from 58th Avenue to 58th Court.



191-18-15224

A Resolution of the Mayor and City Commission of the City of South Miami declaring South Miami a cancer-conscious community and designating a non-profit cancer research organization as the recipient of the City's available funds for charitable donations

192-18-15225

A Resolution amending Resolution No. 186-17-14987 to extend the expiration of the Special Use approval for a General Restaurant at 4000 SW 57th Avenue

193-18-15226

A Resolution deferring the second reading of the Fellowship Church proposed amendments to the Future LandUse Map of the City of South Miami's Comprehensive Plan and the zoning map concerning the Fellowship Church property generally located northwest of the intersection of SW 72nd Street and SW 67th Avenue

194-18-15227

A Resolution authorizing City Manager to enter into a multi-year agreement with Becker & Poliakoff for Lobbying and Consulting Services.

195-18-15228

A Resolution authorizing the City Manager to enter into a multi-year agreement with Compuquip Technologies, LLC an authorized reseller of Check Point LTD, for maintenance and subscription service for the Police firewall appliance

196-18-15229

A Resolution approving Commissioner Liebman's (Group Seat II) request to extend the term limits for Bradley Cassel, and to re-appoint him to serve on the Pension Board for the South Miami Pension Plan for an additional two-year term ending October 31, 2020.

197-18-15230

A Resolution of the Mayor and City Commission for the City of South Miami thanking Fausto Gomez & Manny Reyes for their many years of service

198-18-15231

A Resolution authorizing the City Manager to expend an amount not to exceed \$45,000 for Miami-Dade Water and Sewer Department to cover the water and waste water payments for City facilities

199-18-15232

A Resolution authorizing the City Manager to expend an amount not to exceed \$115,000 for Florida Power and Light to cover the electrical invoicing for City Facilities.



200-18-15233

A Resolution authorizing the City Manager to expend an amount not to exceed \$140,000 for Florida Power and Light to cover the electrical invoicing for street lighting.

201-18-15234

A Resolution authorizing the City Manager to expend an amount not to exceed \$769,000, for Miami Dade County to cover solid waste disposal payments for disposal of solid waste.

202-18-15235

A Resolution authorizing the City Manager to expend an amount to exceed \$93,000 for Miami Dade Curbside Recycling services to cover the recycling invoices for curbside recycling.

203-18-15236

A Resolution authorizing the City Manager to purchase a Street Sweeper from Environmental Products of Florida and to piggyback on the Florida Sheriffs Association Contract.

204-18-15237

A Resolution waiving certain special event fees and authorizing the City Manager to permit Chamber South to hold its 47th annual South Miami Art Festival on November 17TH and 18TH, 2018 in downtown South Miami, 72nd Street (Sunset Drive) from South Dixie Highway to 57th Avenue (Red Road

205-18-15238

A Resolution authorizing the City Manager to purchase a video encoder from Niagara Video Corporation that will enable the City's to broadcast public meetings to the AT&T U-verse channel.

206-18-15239

A Resolution approving Commissioner Welsh's (Group Seat III) request to extend the term limits for Helene Valentine, as the representative of Group Seat III, to serve on the Green Task Force for an additional two-year term ending November 6, 2020.

207-18-15240

A Resolution authorizing the City Manager to execute a professional services agreement with TischlerBise, Inc. for professional services related to the "Impact Fee Study for Parks and Recreation Land Acquisition

208-18-15241

A Resolution authorizing the City Manager to purchase goods and services from Florida State Refrigeration, Inc. for the supply, delivery, and install of a new A/C unit at the Gibson-Bethel Community Center.



209-18-15242

A Resolution authorizing the City Manager to negotiate a multi-year lease agreement with Canon Financial Services, Inc., for multifunctional copier equipment onto a piggyback agreement with a State of Florida Contract No. 600-000-11-1.

210-18-15243

A Resolution authorizing the City Manager to execute the FY2018 Community Development Block Grant (CDBG) Agreement with Miami-Dade County for the South Miami Senior Meals Program.

211-18-15244

A Resolution authorizing the City Manager to execute Amendment One to the agreement for the Gibson-Bethel Community Center Renovation project with Miami-Dade County.

212-18-15245

A Resolution authorizing the City Manager to purchase and install a vehicle charging station for City Hall from LilyPad EV onto a piggyback agreement from Sourcewell, a governmental service purchasing cooperative.

213-18-15246

A Resolution authorizing the City Manager to purchase goods and services from Florida State Refrigeration Inc. for the supply, delivery, and installation of a new Trane 5 Ton A/C unit at the Police Station.

214-18-15247

A Resolution authorizing the City Manager to permit Das Renn Treffen to hold its 5th annual DRT Porsche Car Show on February 9th and 10th, 2019 in downtown South Miami and for a waiver of certain special event fees.

215-18-15248

A Resolution authorizing the City Manager to permit VolksBlast, Inc. to hold its annual Car Show event on Sunday, January 27, 2019, on 72nd Street (Sunset Drive) from South Dixie Highway to 57th Avenue (Red Road) and to waive certain City fees.

216-18-15249

A Resolution authorizing the City Manager to purchase a 2019 Ford F-150 Extended Cab 4WD truck from Duval Ford, LLC through the Sheriffs Contract FSA18-VEL26.0.

217-18-15250

A Resolution authorizing the City Manager to execute a fiscal-year agreement with Sunshine Gasoline Distributors, Inc. for the purchase and delivery of bulk fuel gasoline and diesel for the City's vehicle fleet and equipment.



218-18-15251

A Resolution authorizing the City Manager to negotiate and enter into a contract with Bacallao Construction & Engineering Development LLC for parking area and drainage construction improvements to Palmer Park.

219-18-15252

A Resolution authorizing the City Manager to expend an amount not to exceed \$9,986 with Gabriel Roeder Smith & Company to perform an Actuarial Projection Study of adding additional positions to the Administration Management Service Class (AMSC) and provide for an annual open enrollment period for members who previously elected to participate in the City's defined contribution plan to join as second tier members as well as to prepare an Actuarial Impact Statement including a Deferred Retirement Option Program (DROP) in the City of South Miami Pension Plan.

220-18-15253

A Resolution authorizing the City Manager to enter into multi-year a Marketing Licensing Agreement with Utility Services Partners d/b/a Service Line Warranties of America, onto a piggyback agreement from the City of Miramar, who administers the National League of Cities Service Line Program offered to City residents on a voluntary basis to assist residents with sewer and water line repairs or replacements.

221-18-15254

A Resolution rescheduling the City Commission meeting of Tuesday, December 18, 2018.

222-18-15255

A Resolution rescheduling the City Commission meeting of Tuesday, January 1, 2019.

223-18-15256

A Resolution re-appointing Alfredo Riverol, to serve on the Pension Board for a two-year term ending December 30, 2020.

224-18-15257

A Resolution related to a request pursuant to Section 20-4.5.1(A)(3) of the Land Development Code, to waive the tree mitigation fee for a property located at 7410 SW 63 Court.

225-18-15258

A Resolution related to a request pursuant to Section 20-4.5.1(A)(3) of the Land Development Code, to waive the tree mitigation fee for a property located at 6471 Sunset Drive.

226-18-15259

A Resolution deferring the second reading of the Fellowship Church proposed amendments to the Future Land Use Map of the City of South Miami's Comprehensive Plan and the zoning map concerning the Fellowship Church property generally located northwest of the intersection of SW 72nd Street and SW 67th Avenue.



227-18-15260

A Resolution authorizing the City Manager to enter into multi-year agreement with Florida Sidewalk Solutions, LLC., by piggybacking onto its agreement with the Town of Miami Lakes for Repairs of Sidewalk Trip Hazards within the City.

228-18-15261

A Resolution appointing Gray Read to serve on the Green Task Force for a two-year term ending December 13, 2020.

229-18-15262

A Resolution authorizing the City Manager to enter into a consulting services agreement with ADAAG Consulting Services for a compliance evaluation of City park facilities with Title II of the 2010 American Disabilities Act Accessibility Guidelines for Building and Facilities.

230-18-15263

A Resolution authorizing the City Manager to execute a professional service work order to EAC Consulting Inc., for a Traffic Study in the area bounded by SW 64th Street to SW 65th Terrace and SW 65th Avenue to SW 67th Avenue.

231-18-15264

A Resolution authorizing the City Manager to execute a professional service work order to SRS Engineering, Inc., for a Traffic Study along SW 65th Avenue from SW 49th Street to SW 53rd Terrace.

232-18-15265

A Resolution authorizing the City Manager to execute a professional service work order to Marlin Engineering Inc., for a Traffic Study along SW 65 PL between Manor Lane and SW 75 TR and along SW 75th TR between SW 67 AV to SW 65 PL

233-18-15266

A Resolution authorizing the City Manager to execute a professional service work order to Stantec Consulting Services Inc., for a Traffic Study along SW 74th Street between SW 63rd Avenue and SW 65th Avenue.

234-18-15267

A Resolution authorizing the City Manager to execute and issue a professional service work order to Stantec Consulting Services Inc., for a new roundabout at the intersection of SW 69th Street and SW 63rd Avenue and to narrow the roadway width at the intersection of SW 69th Street and SW 63rd Court.

235-18-15268

A Resolution authorizing the City Manager to execute a professional service work order to Marlin Engineering Inc., for a Traffic Study along SW 84th Street from SW 57th Avenue to SW 62nd Avenue.



236-18-15269

A Resolution authorizing the City Manager to execute a professional service work order to Stantec Consulting Services Inc., for roadway and grading Improvements at the intersection of SW 59th Avenue and SW 87th Street.

237-18-15270

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Neon Sign Solutions, Inc. for fabrication and installation of new identification and marker signage at multiple city parks.

238-18-15271

A Resolution authorizing the City Manager to negotiate and enter into a contract with Marlin Engineering, Inc. to complete construction documents for a perimeter asphalt trail at Fuchs Park.

239-18-15272

A Resolution relating to a Waiver of Plat application to allow for the subdivision of property located at 7250 SW 68 Court so as to allow 50 feet to be added to the adjacent property at 7300 SW 68 Ct.

001-19-15273

A Resolution authorizing the City Manager to renew the City's Microsoft 365 license software for one-year from SHI International Corp., an authorized contractor for Microsoft, through a piggyback agreement with the State of Florida Contract No. 43230000-15-02.

002-19-15274

A Resolution authorizing the City Manager to purchase from Parker Systems, Extended Hardware and Software Warranty/ Tier 2 Support and maintenance for the thirty-nine (39) pay stations, in an amount not to exceed \$27,627.20.

003-19-15275

A Resolution authorizing the City Manager to purchase one vehicle from Prestige Ford and to install of emergency equipment purchased from Dana Safety Supply.

004-19-15276

A Resolution authorizing the City Manager to purchase defense products utilizing State Contract 46000000-15-1 for the Police Department.

005-19-15277

A Resolution authorizing the City Manager to purchase seven vehicles from Duval Ford and install of emergency equipment with Dana Safety Supply.

006-19-15278

A Resolution authorizing the City Manager to purchase one vehicle from Prestige Ford and install of emergency equipment with Dana Safety Supply for the Police Athletic League Unit.



007-19-15279

A Resolution authorizing the City Manager to enter into a multi-year inter-local agreement with Miami Dade County to participate in the Civil Citation Program.

008-19-15280

A Resolution authorizing the City Manager to enter into a multi-year agreement for the purchase of Clear Investigative Database Resources from Thomson Reuters and License Plate Reader Technology from Vetted Security Solutions for the Police Department.

009-19-15281

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Leadex Corporation to supply and install new poured-in-place rubber mulch surfacing at multiple City parks

010-19-15282

A Resolution rescheduling the City Commission meeting of Tuesday, February 19, 2019.

011-19-15283

A Resolution authorizing the City Manager to negotiate and to enter into a multi-year contract with South Miami United F.C., Inc. for the management of youth soccer program services at South Miami Park.

012-19-15284

A Resolution authorizing the City Manager to adopt the City of South Miami Program for Public Information document.

013-19-15285

A Resolution authorizing the City Manager to adopt the Repetitive Loss Area Analysis document.

014-19-15286

A Resolution directing the City Clerk to notify property owners of City initiated ordinances changing the actual zoning map designation of their parcels under certain conditions.

015-19-15287

A Resolution authorizing the City Manager to expend an amount not to exceed \$10,000 to Miami Dade College-School of Justice Assessment Center for the Sergeants promotional exam.

016-19-15288

A Resolution authorizing the City Manager to execute a professional service work order to SRS Engineering Inc., for a Traffic Calming Study along SW 78th Street from SW 62nd Avenue to US #1.



017-19-15289

A Resolution authorizing the City Manager to negotiate and enter into a contract with Calvin, Giordano & Associates, Inc. to prepare a Monitoring Assessment Plan as part of the Florida Department of Environmental Services (FDEP) National Pollutant Discharge Elimination (NPDES) Program requirements.

018-19-15290

A Resolution authorizing the City Manager to permit South Miami Black Cultural Affairs Foundation to hold its annual Unity Parade and Festival on Saturday, February 16, 2019, and to waive applicable special event fees and insurance requirements.

019-19-15291

A Resolution ROK:BRGR to host its 1st St. Patrick's Day Festival on Sunday, March 17, 2019 along 73rd Street to 74th Street and 58th Avenue to 58th Terrace and authoring issuance of special exception sound permit.

020-19-15292

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Cunano Builders Corporation for a new fence system and observation platform at Brewer Park.

021-19-15293

A Resolution relating to a Variance application to reduce the minimum front setback area requirement and to increase the maximum impervious coverage requirement for a residential townhouse building located at 6606 SW 56th Street.

022-19-15294

A Resolution authorizing the City Manager to enter into a four-year contract for the continuation of Miami Dade County's Department of Community Action and Human Services ongoing Meals for the Elderly Program at the South Miami Plaza, 6701 SW 62nd Ave, South Miami, Florida 33143.

023-19-15295

A Resolution relating to a Waiver of Plat request to allow a subdivision of property located at 6701 SW 58 Place and as legally described herein.

024-19-15296

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, urging our U.S. Senators and Representatives to pass the Energy Innovation and Carbon Dividend Act (H.R. 763) to levy an annually increasing revenue-neutral fee on the carbon in fossil fuels at the point of production or importation and return a dividend to all Americans.



025-19-15297

A Resolution relating to the review and approval of a Unity of Title request, unifying property located at 6330 Sunset Drive (Lots 1,2 and 3, less the North 15 feet, Block 1, Sunset Villas, Plat Book, 15, Page 42) AND Lots 4 and 5, less the North 15 feet, Block 1, Sunset Villas, Plat Book15, Page 42 and 7223 SW 63 Court (Lot 6, Block 1, Sunset Villas, Plat Book 15, Page 42) all as recorded in the Public Records of Miami-Dade County.

026-19-15298

A Resolution deferring ~~indefinitely~~ for nine months the second reading of the Fellowship Church proposed amendments to the Future Land Use Map of the City of South Miami's Comprehensive Plan and the zoning map concerning the Fellowship Church property generally located northwest of the intersection of SW 72nd Street and SW 67th Avenue.

027-19-15299

A Resolution authorizing the City Manager to purchase a Ford F-150 Truck from Coggin Automotive Corp.

028-19-15300

A Resolution authorizing and instructing the City Manager to settle the case of Gonzalez.

029-19-15301

A Resolution of the Mayor and City Commission for the City of South Miami, Florida, supporting changes in the statewide calculation of the District Cost Differential (DCD) formula, and urging the Florida Senate and Florida House of Representatives to pass SB 1284 and HB 103.1.

030-19-15302

A Resolution of the Mayor and City Commission requesting the Governor and Legislature to protect the lives of police officers by changing the law to increase the transparency of driver side windows and make it mandatory for drivers at traffic stops to fully lower their windows.

031-19-15303

A Resolution authorizing the City Manager to purchase property located at 7435 SW 66 Avenue, South Miami, Florida for the purpose of establishing an additional City park.

032-19-15304

A Resolution authorizing the City Manager to issue a purchase order to Riddell, Inc. for the reconditioning of two-hundred (200) Victor-I youth football helmets.

033-19-15305

A Resolution relating to budget; authorizing a transfer of \$5,000 from account No. 001-1310-513-9920 City Manager General Contingency to account No. 001-1310-513-4070, City Manager Travel and Conference account.



034-19-15306

A Resolution authorizing the City Manager to enter into a contract and expend an amount not to exceed \$35,000 to Partners for Economic Solutions for the completion of a housing study.

035-19-15307

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Canyon Construction, Inc., for the installation of a new gateway monument sign to be placed at Fuchs Park.

036-19-15308

A Resolution of the Mayor and City Commissioners of the City of South Miami, calling upon Eduardo F. Cora, president of the Miami-Dade County Fair & Exposition, Inc., and its Board of Directors ~~Miami-Dade County Mayor and Board of County Commissioners~~ to prohibit gun shows on public property and specifically at the Miami-Dade-County Fairgrounds.

037-19-15309

A Resolution authorizing the City Manager to execute a professional service agreement with the Corradino Group for the development of a 20-year Water Supply Facilities Work Plan Update consistent with the Florida Statutes and associated amendments to the Comprehensive Plan.

038-19-15310

A Resolution of the Mayor and City Commissioners of the City of South Miami, creating a Sister Cities Committee and a Liaison Officer.

039-19-15311

A Resolution of the Mayor and City Commissioners of the City of South Miami opposing the rezoning application for the properties located at 6790 through 6880 S.W. 80th Street, Miami, Florida

040-19-15312

A Resolution concerning an appeal of the Planning and Zoning Director's intent to issue a tree removal permit for the property located at 6471 Sunset Drive.

041-19-15313

A Resolution authorizing the City Manager to permit Taco Craft Miami, LLC. to hold its annual Cinco in SoMi Block Party on Sunday, May 5, 2019.

042-19-15314

A Resolution authorizing the City Manager to permit a Plant in Every Classroom Inc. to host a fundraiser to be held at Dante Fascell Park on Saturday, May 4th, 2019 and to waive all special event fees.



043-19-15315

A Resolution authorizing the City Manager to enter into an agreement with Envirowaste Services Group, Inc. by piggybacking onto its agreement with the City of Doral for storm drain system cleaning and maintenance services within the City.

044-19-15316

A Resolution authorizing the City Manager to execute a professional service work order to Marlin Engineering Inc., to prepare a “No Large Truck Zone” and “Parking Elimination” study of SW 72nd Street from US#1 (SR-5) to SW 57th Avenue (Red Road).

045-19-15317

A Resolution authorizing the City Manager to issue a professional service work order to Stantec Consulting Services, Inc., to perform a survey and develop feasibility study for the propose construction of a new sidewalk along the side of Manor Lane between 6330 Manor Lane and SW 80th Street and SW 66th Avenue.

046-19-15318

A Resolution of the City of South Miami, Florida, establishing a “Mission Statement.

047-19-15319

A Resolution retaining Thomas F. Pepe, Esquire, as the City Attorney for the City of South Miami and instructing the City Manager to sign the City Attorney’s multi-year contract.

048-19-15320

A Resolution relating to the review and approval of a Unity of Title request, unifying property located at 6001 SW 64 (Lots 66 and 67, Block 11, Franklin Subdivision, Plat Book 5, Page 34) as recorded in the Public Records of Miami-Dade County.

049-19-15321

A Resolution of the Mayor and City Commissioners of the City of South Miami calling upon Congress to promote reforestation of cleared land as a means of lowering existing atmospheric carbon and increasing natural carbon sequestration and suggestions to supporters of the Green New Deal regarding the sequestration and suggestions to supporters of the Green New Deal regarding the sequestering of existing atmospheric carbon.

050-19-15322

A Resolution authorizing the City Manager to negotiate and enter into a multi-year contract with Becker & Poliakoff, P.A. for Federal Lobbying Services and related consulting services.

051-19-15323

A Resolution of the Mayor and City Commissioners of the City of South Miami instructing the City Attorney to draft an amendment to the Land Development Code that defines impermeable surface as including 4 or more inches of crushed and compacted rock.



052-19-15324

A Resolution pursuant to new ARTICLE XII Downtown SoMi District Regulations and ARTICLE V Procedures and Applications and other applicable provisions of the City of South Miami Land Development Code approving a request by FRIT Shops at Sunset Place Fee Owner, LLC for Site Plan approval for a Mixed-Use Project consisting of Retail, Office, Residential and Hotel components on The Shops at Sunset Place property as legally described herein.

053-19-15325

A Resolution of the Mayor and City Commissioners of the City of South Miami opposing the Small-Scale Amendment to the Miami Dade County Comprehensive Development Master Plan application for the properties located at 6790 through 6880 S.W. 80th Street.

054-19-15326

A Resolution appointing Matthew Childers to serve on the City of South Miami Audit Committee for a term not to exceed twelve months.

055-19-15327

A Resolution appointing Bradley Cassel to serve on the City of South Miami Audit Committee for a term not to exceed twelve months.

056-19-15328

A Resolution authorizing the City Manager to permit Team FootWorks Educational and Fitness Corporation to hold its 31st annual Twilight 5K Run/Walk event and to waive the cost of parking meters.

057-19-15329

A Resolution authorizing the City Manager to permit Rotary Foundation of South Miami, Inc. to hold its 36th annual South Miami Rotary Art Festival on February 22nd and 23rd, 2020 and to waive certain special event fees and the necessary Notification/Petition Form.

058-19-15330

A Resolution authorizing the City Manager waive entrance fees at Murray Park Aquatic Center on Saturday, May 18, 2019 in observation of National Kids to Parks Day.

059-19-15331

A Resolution of the Mayor and City Commission of the City of South Miami committing to promote the goal of the Sierra Club's "Ready for 100" campaign to transition the entire City to 100% clean and renewable energy within the City of South Miami by the year 2040.

060-19-15332

A Resolution of the Mayor and City Commissioners of the City of South Miami authorizing the payment of attorney fees related to the City of South Miami, et al. vs. Carlos Rodriguez case.



061-19-15333

A Resolution of the Mayor and City Commissioners of the City of South Miami retaining conflict counsel to provide legal services concerning the City Attorney’s contract.

062-19-15334

A Resolution authorizing the City Manager to negotiate and to enter into a multi-year contract with AGC Electric Inc. (primary) and Zone Electric Corp. (secondary) for electrical services—as needed—at city-owned facilities and parks.

063-19-15335

A Resolution authorizing the City Manager to negotiate and to enter into a multi-year contract with Air B School Bus Transportation Inc. for transportation services on an as-needed basis.

064-19-15336

A Resolution authorizing the City Manager to execute the FY2018 Community Development Block Grant (CDBG) Agreement with Miami-Dade County for the Marshall Williamson Park Crime Prevention Through Environmental Design Project.

065-19-15337

A Resolution of the City of South Miami authorizing the City Manager to execute the fiscal year 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement for the purchase of three tablet computers for South Miami Police Officers in the amount of \$4,037.

066-19-15338

A Resolution authorizing the City Manager to permit and to waive special event fees associated OrchidMania of South Florida’s 21st annual “Orchids in the Park” fundraiser to be held at Dante Fascell Park on Saturday, May 25th and Sunday, May 26th, 2019.

067-19-15339

A Resolution authorizing the City Manager to permit and to waive special event fees associated OrchidMania of South Florida’s 21st annual “Orchids in the Park” fundraiser to be held at Dante Fascell Park on Saturday, May 25th and Sunday, May 26th, 2019.

068-19-15340

A Resolution of the Mayor and City Commission for the City of South Miami authorizing the Mayor to sign a pledge to support and collaborate with municipalities, nonprofits, and institutions in the implementation of Resilient305.

069-19-15341

A Resolution of the Mayor and City Commission for the City of South Miami authorizing the Mayor to sign a pledge to support and collaborate with municipalities, nonprofits, and institutions in the implementation of Resilient305.



070-19-15342

A Resolution authorizing the City Manager to negotiate a multi-year contract with Republic Parking Systems, LLC/Lanier Parking Holdings, LLC for Parking Enforcement Management Services.

071-19-15343

A Resolution authorizing the City Manager to execute a professional service work order to EAC Consulting, Inc. for the completion of construction documents for a proposed restroom-concession facility at South Miami Park.

072-19-15344

A Resolution authorizing the City Manager to permit ArtSouth of South Miami to host a South Miami Arts Cooperative event to be held at the Gibson-Bethel Community Center on Saturday, June 22, 2019 and to waive all special event fees associated with it.

073-19-15345

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Tadeos Engineering, LLC for construction renovation services at the Gibson-Bethel Community Center.

074-19-15346

A Resolution authorizing the City Manager to purchase from Parker Systems, a sole source distributor for T2 Systems Canada, Inc., f/k/a/ Digital Payment Technologies, Corp., a Canadian federal corporation authorized to transact business in the State of Florida, five(5) new model, Luke II, Multi-Space Pay Stations.

075-19-15347

A Resolution authorizing the City Manager to procure services from ARBE, LLC d/b/a Engineering for Kids for summer STEM classes at the Gibson-Bethel Community Center.

076-19-15348

A Resolution of the City of South Miami authorizing the City Manager to execute all future Edward Byrne Memorial Justice Assistance Grant (JAG) Agreements wherein the grant amount is for \$5,000 or less.

077-19-15349

A Resolution authorizing the City Manager to execute a grant agreement with Miami-Dade County for the City of South Miami SoMi Tree Planting Project in an amount not to exceed \$9,400.

078-19-15350

A Resolution authorizing the City Manager to expend \$10,564 with Rehrig Pacific Company for the purchase of new residential garbage containers.



079-19-15351

A Resolution authorizing the City Manager to execute a professional service work order to SRS Engineering, Inc., for a Pedestrian Bridget Feasibility and Preliminary Design for crossing at US#1 at 70th Street and US#1 and 71st

080-19-15352

A Resolution authorizing the City Manager to procure a new water trailer from Multiquip Inc., by piggybacking onto its contract with a Minnesota governmental agency known as Sourcewell.

081-19-15353

A Resolution directing the City Clerk to notify certain property owners of proposed changes to the Comprehensive Plan, Future Land Use Map, Land Development Code and Zoning Map.

082-19-15354

A Resolution amending Resolution No. 125-17-14926 to extend the expiration of the Special Use approval for an increase in height from two stories to three stories for a Mixed-Use Project on the West Madison Square property as legally described herein.

083-19-15355

A Resolution amending Resolution No. 126-17-14927 to extend the expiration of the Variance approval for a reduction in the number of parking spaces provided for a Mixed-Use Project on the East Madison Square property as legally described herein.

084-19-15356

A Resolution amending Resolution No. 203-17-15004 to extend the expiration of the Special Use approval for an increase in height from two stories to three stories for a Mixed-Use Project on the West Madison Square property as legally described herein.

085-19-15357

A Resolution amending Resolution No. 123-17-14924 to extend the expiration of the Variance approval for a reduction in the number of parking spaces provided for a Mixed-Use Project on the West Madison Square property as legally described herein.

86-19-15358

A Resolution authorizing the City Manager to purchase new landscape materials from SFM Services, Inc. to be installed within the right-of-way at Dante Fascell Park.

87-19-15359

A Resolution authorizing the City Manager to procure a new outdoor stage system from Stage Drop, LLC.



88-19-15360

A Resolution authorizing the City Manager to negotiate and enter into a contract with Metro Express, Inc., for roadway grading and improvements at the intersection of SW 59th Avenue and SW 87th Street.

89-19-15361

A Resolution reappointing Sally Philips to serve on the Board of Trustees/Police Officers Retirement Trust Fund for a two year term ending July 11, 2021, and waiving term limits.

90-19-15362

A Resolution of the Mayor and City Commissioners of the City of South Miami authorizing the City Attorney to retain outside counsel to challenge Senate Bill 168 that forces cities and counties to expend their limited resources without reimbursement to perform the work of the United States Department of Homeland Security's Immigration and Customs Enforcement.

91-19-15363

A Resolution of the City of South Miami, Florida, relating to the City's 2019/2020 fiscal year budget; advising the Miami-Dade County Property Appraiser of its proposed millage rate of 4.3000 mills; its rolled-back rate of 4.0947 mills, and announcing the date, time and place of public hearing to consider the proposed millage rate and tentative budget.

92-19-15364

A Resolution appointing Matt Childers, to serve on the Pension Board for a two-year term ending July 15, 2021.

93-19-15365

A Resolution retaining Thomas F. Pepe, Esquire, as the City Attorney for the City of South Miami, approving his written contract and instructing the City Manager to execute the contract on behalf of the City.

94-19-15366

A Resolution of the Mayor and City Commission of the City of South Miami relating to Dr. Santiago Medina's offer to donate and install a sculpture on City property.

95-19-15367

A Resolution authorizing the City Manager to purchase Property Insurance including Boiler and Machinery, General Liability Insurance, Automobile Liability and Damage Insurance, Inland Marine Insurance, Crime/Fidelity Insurance, Law Enforcement Liability Insurance, and Worker's Compensation Insurance from Preferred Governmental Insurance Trust (PGIT) for Fiscal Year 2019-2020.

96-19-15368

A Resolution authorizing the City Manager to purchase Public Officials and Employment Practices Liability Insurance from Chubb for Fiscal Year 2019-2020.



97-19-15369

A Resolution of the Mayor and City Commission of the City of South Miami instructing all banking institutions used by the City of South Miami to replace the signature authority of Maria M. Menendez for that of Nkenga A. Payne, as City Clerk, on all City of South Miami bank accounts.

98-19-15370

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc., for sidewalk replacement at the perimeter of Marshall Williamson Park.

99-19-15371

A Resolution authorizing the City Manager to negotiate and enter into a multi-year contract for two-years, including a one-year option to renew for a total of three-years with Caballero, Fierman, Llerena, Garcia LLP as an external financial auditor.

100-19-15372

A Resolution approving and authorizing the City Manager to execute a three-year collective bargaining agreement (Lieutenants and Captains) between the Miami Dade County Police Benevolent Association and the City of South Miami.

101-19-15373

A Resolution of the Mayor and City Commission of the City of South Miami requesting that Governor Ron DeSantis amend the northern boundary of the federal Opportunity Zone for South Miami, as provided for in the Tax Cuts and Jobs Act, so that it matches the boundaries of the South Miami Community Redevelopment Area.

102-19-15374

A Resolution authorizing the City Manager to permit and waive special event fees associated with the Labor Day Picnic hosted by Senator Jose Javier Rodriguez to be held at Dante Fascell Park on Monday, September 2, 2019.

103-19-15375

A Resolution authorizing the City Manager to purchase life, accidental death & dismemberment insurance (AD&D), and long-term disability insurance benefits from Mutual of Omaha for full-time employees and participating retirees for Fiscal Year 2019-2020.

104-19-15376

A Resolution authorizing the City Manager to purchase dental and vision insurance benefits from Humana for full-time employees and participating retirees.

105-19-15377

A Resolution authorizing the City Manager to purchase group health insurance benefits from Humana for full-time employees and participating retirees.



106-19-15378

A Resolution authorizing the City Manager to negotiate and enter into a contract with Coda Roofing for an amount not to exceed \$11,850 to remove the current roof and install a new roof at the Police Department.

107-19-15379

A Resolution instructing the City Attorney to draft a ballot question for the Tuesday, February 11, 2020, City General Elections, to amend the City Charter, Article IV, SECTION 4, Subsection E relating to Audits, to increase the maximum term of the contract between the City and the City Auditor.

108-19-15380

A Resolution authorizing the City Manager to negotiate and execute a contract with Tropic Landscaping for the planting of 40 trees at a total cost not to exceed \$11,450.

109-19-15381

A Resolution of the Mayor and City Commission for the City of South Miami approving the annual budget of the South Miami Community Redevelopment Agency (SMCRA) for the Fiscal Year beginning October 1, 2019 and ending on September 30, 2020.

110-19-15382

A Resolution of the Mayor and City Commission of the City of South Miami, relating to Dr. Santiago Medina's offer to donate and install a sculpture on City property.

111-19-15383

A Resolution of the Mayor and City Commission of the City of South Miami approving transmittal of the Mayor's letter to Miami-Dade County Community Council 12 and the Board of County Commissioners regarding the neighborhood impact of rezoning to accommodate the Uncommon Miami development proposal as proposed.

112-19-15384

A Resolution appointing Mariano Corral to serve on the Environmental Review and Preservation Board as landscape architect and extending his term limits for an additional two-year term ending September 3, 2021.

113-19-15385

A Resolution authorizing the City Manager to negotiate and enter into a multi-year agreement with AT& T for a City Hall internet circuit.

114-19-15386

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, authorizing and directing the City Attorney to join in the filing of a brief at the Florida Supreme Court supporting the placement on the ballot of the initiative petition entitled "prohibits possession of defined assault weapons" and to retain the firm of Weiss Serota Helfman Cole & Bierman.



115-19-15387

A Resolution of the Mayor and City Commission of the City of South Miami confirming the City Manager's Declaration of a State of Emergency due to Hurricane Dorian.

116-19-15388

A Resolution relating to budget; authorizing a transfer of \$5000 from Procurement Division Contingency account, to Procurement Division Telephone account.

117-19-15389

A Resolution authorizing the City Manager to execute Amendment No.1 to the Intergovernmental Agency Agreement with Miami-Dade County executed on September 25, 2014 pursuant to Resolution No. 155-14-14249.

118-19-15390

A Resolution authorizing the City Manager to amend the City's piggyback agreement with Compuquip Technologies, LLC dated November 16, 2016 to purchase annual maintenance and support renewal agreements for the Check Point firewall software appliances for the City and South Miami Police Department.

119-19-15391

A Resolution authorizing the City Manager to enter into a month-to-month contract with Laz Florida Parking LLC for Parking Enforcement Management Services.

120-19-15392

A Resolution of the Mayor and City Commission of the City of South Miami confirming the City Manager's Termination of the Hurricane Dorian State of Emergency.

121-19-15393

A Resolution of the Mayor and City Commissioners of the City of South Miami approving the American Legion Auxiliary Day Proclamation.

122-19-15394

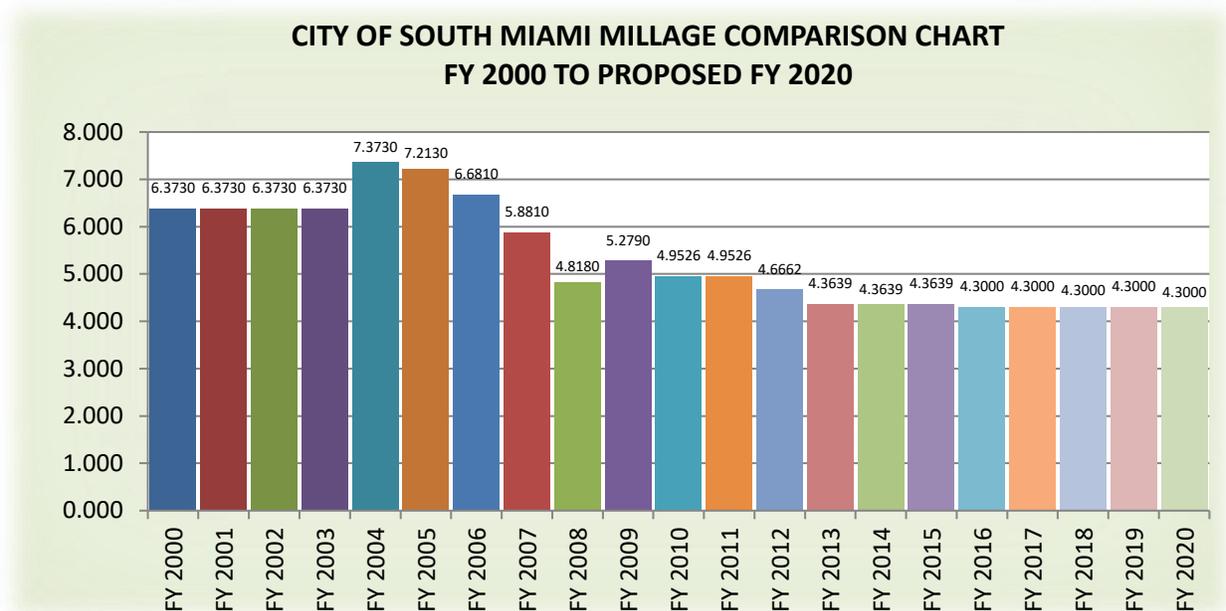
A Resolution of the Mayor and City Commissioners of the City of South Miami instructing the City Attorney to challenge the zoning application of Uncommon Miami regarding the property bounded by Red Road, S.W. 58 Terrace, S.W. 60 Street and SW 58 Avenue.



GENERAL FUND BUDGET SUMMARY

GENERAL FUND EXPENDITURES

At the July 16, 2019, City Commission Meeting, the Commission adopted the ceiling rate of 4.3000 mills per \$1,000 of the taxable value, however at the Final Budget Hearing an official rate will be adopted. Below please find the historical data of the City’s millage for the past 10-years.



The **average taxable homestead residential value** in South Miami as of July 1, 2018, was \$250,927. At the adopted millage rate set of 4.3000 mills, this property would be responsible for \$3,621 in County, School and other taxes, and South Miami property taxes of \$1,079 for a total of \$4,700. As you can see, **the City portion of an average tax bill for a South Miami residential property is only 22%, a very small percentage of the total bill which equates to \$2.96 a day for that average property.**

The average taxable homestead residential value in South Miami as of July 1, 2019, was \$251,456, the average property owner will pay approximately \$3,629 in County, School, and other taxes and \$1,081 in property taxes to South Miami for a total of \$4,710. This is only an increase of \$2 or approximately one cent per day, for the City of South Miami portion over last year, which is excellent, considering the rise in the cost of services and products based on the average taxable homestead residential value.

During the budget development process, the City focused on Commission-established priorities, departmental goals, and citizen needs to determine which services should be funded and to what level. The goals and objectives for each Department are highlighted at the beginning of each respective section of the budget.



The information contained in this budget provides a level of financial detail for the Commission and the public in order to provide a clear vision and openness to the budgetary process. Please find a list of the specific expense items by Department and Division, taken together for FY 2019-20.

CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 2019-20

DEPARTMENT	F/T 1210	P/T 1310	FICA 2110	HEALTH 2310	W/C 2410	FUEL 5230	PEN 2210	ICMA 2220	AUTO 4515
CITY COMMISSION	62,000	0	4,743	38,192	186	0	0	0	0
CITY CLERK	188,278	0	14,403	22,915	565	0	14,874	0	0
CITY MANAGER	477,062	0	36,495	40,480	1,390	500	36,601	0	750
FINANCE DEPART	431,827	16,076	34,265	38,192	1,344	1,500	29,916	3,720	3,084
PROCUREMENT DIV	125,525	0	10,188	15,277	377	0	10,521	0	0
PERSONNEL DIV	140,067	0	10,715	15,277	420	0	6,535	4,015	0
BUILDING DEPART	281,768	146,580	32,769	30,554	9,092	1,204	6,174	14,253	767
PLANNING DEPART	336,657	0	25,754	38,192	1,010	108	22,631	3,513	477
CODE ENFORCE	255,901	0	19,576	30,554	10,587	2,065	20,153	0	3,500
PW OFFICE OF DIR	106,820	0	8,172	22,915	408	0	3,950	3,977	0
PW BLDG. MAINT.	94,027	0	7,576	15,277	4,889	0	7,792	0	0
PW SOLID WASTE	375,853	0	30,795	68,746	31,869	0	29,550	0	0
PW STREETS MAINT.	288,182	0	22,428	53,469	20,075	0	20,391	2,007	0
PW MOTOR POOL	147,895	0	11,620	22,915	5,258	150,000	11,952	0	50,000
PW ENG. & CONSTR	163,808	0	12,531	15,277	490	0	0	11,439	0
POLICE	3,994,288	0	329,990	450,642	111,225	133,383	411,913	26,820	74,557
PARKS & REC	345,977	0	26,467	38,192	15,569	9,378	20,549	6,011	8,357
PARKS - TENNIS	104,127	53,766	12,079	7,638	7,105	0	0	7,289	0
COMM CENTER	181,305	252,889	33,216	38,192	19,539	0	4,845	8,398	0
PARKS LAND MAINT	175,047	0	13,697	30,554	7,841	8,047	13,457	0	1,233
COMM POOL	0	53,159	4,067	0	787	0	0	0	0
TOTAL FY 2020	8,276,414	522,470	701,546	1,033,450	250,026	306,185	671,804	91,442	142,725
BUDGETED FY 2019	7,961,875	514,465	675,652	1,033,450	217,787	306,440	707,656	85,974	132,255



PROPERTY TAX INFORMATION

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$1,987,072,238. This valuation represents a 3.59% increase from the FY 2018-19 level of \$1,918,166,785. This is due primarily to the increase in value of properties. Below please find a detailed breakdown of the City's new taxable values by use type.

PROPERTY TYPE	2019 COUNT	2019 TAXABLE VALUE	2018 COUNT	2018 TAXABLE VALUE
SINGLE FAMILY	2,853	920,015,960	2,855	869,649,486
CONDOMINIUM	781	122,601,682	781	119,166,685
MULTI FAMILY	92	169,268,099	92	163,371,127
COMMERCIAL	641	624,969,158	640	613,482,777
INDUSTRIAL	27	12,460,049	27	11,771,665
AGRICULTURE	2	1,788,063	1	628,229
VACANT LAND	225	56,524,884	224	54,981,660
INSTITUTIONAL	35	9,340,645	35	9,183,745
GOVERNMENTAL	49	0	51	0
OTHER PROPERTIES	11	835,339	11	797,376
REAL ESTATE PARCELS PERS PROP & CENT ASSD	4,716	1,917,803,879	4,717	1,843,032,750
ALL ASSESSED PROPERTY		<u>69,268,359</u>		<u>75,134,035</u>
		<u>1,987,072,238</u>		<u>1,918,166,785</u>

Assuming a property owner has homestead exemption, the assessed value is limited from increasing to no more than the 3% legislatively-created cap or the amount of increase in the consumer price index (CPI), whichever is lower. If a property owner does not have homestead exemption, the assessed value is limited from increasing to no more than 10% (the limitation does not apply to the value applicable for school taxes). The **Taxable Value** is the assessed value less any exemptions and/or classification.

This increase is attributable to continued signs of the economy stabilizing. The City experienced an overall assessed real property value increase of \$74,771,129 or 4.06%. This total is the actual assessed taxable value for 2019.

Tangible Personal Property (TPP) consists of all property that is not real estate (land, buildings and improvements). It includes furniture, fixtures, tools, computer equipment, machinery,

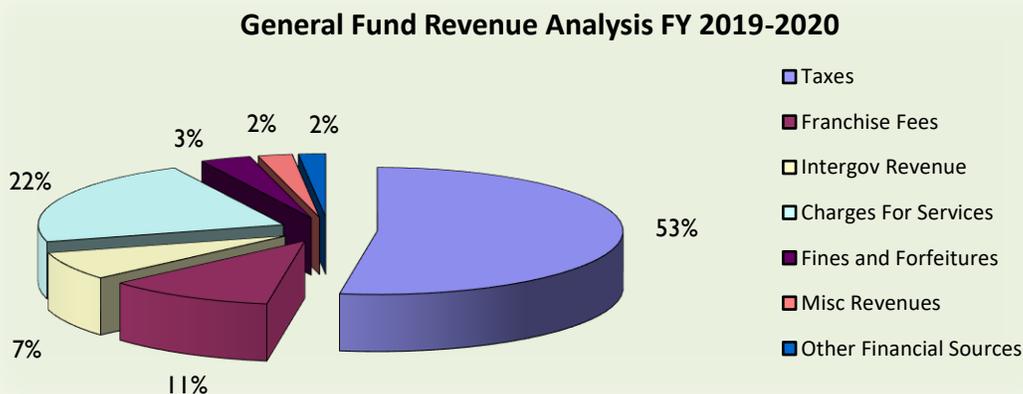
office equipment, supplies, leasehold improvements, leased equipment, signage, and any other equipment used in a business. Furniture and fixtures used in a rental unit (condo, apt, house) are also taxable in this category. Tangible personal property assessed values decreased by \$5,865,676 or -7.81% when comparing the asset value of fiscal year 2019-2020 and fiscal year 2018-2019.

The increase in property valuations specifically from construction within the current 2019 year is \$10,997,785 which represents a decrease from the previous year of \$12,938,151 or -54.05%.

The proposed millage rate of at least 4.3000 mills. This millage rate will allow the City to continue with regular necessary services, operations and on-going projects without an increase in tax rate.

CITY OF SOUTH MIAMI GENERAL FUND REVENUES

The City of South Miami’s estimated General Fund Revenues for FY 2019-2020, as provided in the proposed budget is \$19,374,708. In addition, the City’s General Fund has \$1,349,641 in transfer-in from other funds, in aggregate Fiscal Year 2019-2020 total revenue amount is \$20,724,349. A breakdown of the general makeup of the City’s General Fund Revenues is presented below.

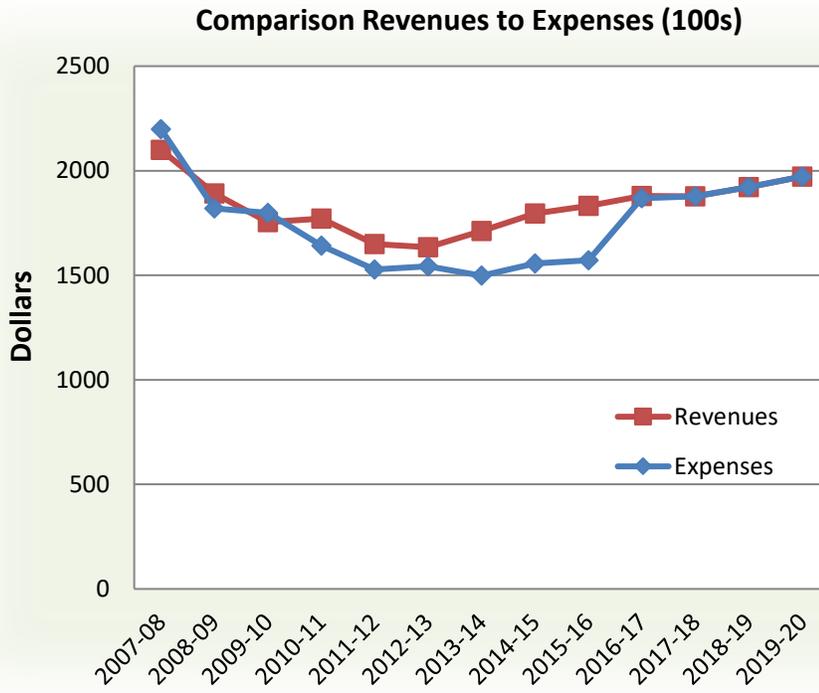




GENERAL FUND SUMMARY

FY 2019-2020

DEPT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
BEGINNING FUND BALANCE		8,231,683	8,161,651	6,678,375	6,678,375	5,430,696
	TAXES	9,346,975	9,733,355	10,090,597	10,085,597	10,372,297
	FRANCHISE FEES	1,949,486	1,903,357	2,163,003	2,027,366	2,175,883
	INTERGOV REVENUE	1,514,817	1,484,591	1,380,338	1,380,338	1,410,693
	CHARGES FOR SERVICES	4,163,258	4,197,731	4,232,305	4,223,141	4,316,706
	FINES AND FORFEITURES	474,870	567,338	651,404	521,404	657,381
	MISCELLANEOUS REVENUES	587,219	784,000	413,995	423,484	441,749
	TOTAL	18,036,625	18,670,372	18,931,642	18,661,330	19,374,708
OTHER FINANCIAL SOURCES		384,465	284,465	285,965	265,215	1,349,641
DEPARTMENTS						
1100	CITY COMMISSION	93,813	91,295	136,338	122,851	136,338
1200	CITY CLERK	350,286	455,619	446,155	431,328	488,314
1500	CITY ATTORNEY	415,080	312,353	507,552	381,195	471,639
1310	CITY MANAGER	626,151	659,017	882,959	776,477	923,790
1410	FINANCE DEPARTMENT	1,070,824	1,120,440	1,246,084	1,230,357	1,292,190
1340	INFORM. TECH. DIVISION	357,970	372,738	453,122	453,122	521,910
1320	PROCUREMENT DIVISION	223,989	233,058	244,069	242,757	256,700
1330	PERSONNEL DIVISION	692,372	594,486	807,395	799,118	744,869
1610	BUILDING DEPARTMENT	473,131	528,294	531,996	523,442	552,021
1620	PLANNING DEPARTMENT	561,005	548,499	593,784	582,592	573,977
1640	CODE ENFORCEMENT	322,587	337,663	371,668	361,209	383,336
1770	PW-OFFICE OF DIRECTOR	147,463	134,546	113,451	98,906	155,242
1710	PW-BLDG. MAINT.	376,957	411,496	471,801	463,774	499,391
1720	PW-SOLID WASTE	1,295,317	1,352,737	1,458,202	1,444,956	1,468,313
1730	PW-STREETS MAINT.	578,729	593,954	689,162	680,693	727,382
1760	PW-MOTOR POOL	500,293	499,136	583,288	569,373	595,670
1790	PW-ENG. & CONSTR.	139,958	184,958	206,680	203,703	220,105
1910	POLICE	5,828,094	5,885,584	6,884,888	6,602,181	7,069,174
2000	PARKS & RECREATION	623,363	640,821	721,770	706,658	738,864
2010	TENNIS	274,595	341,636	399,406	397,149	392,263
2020	COMMUNITY CENTER	584,215	581,397	695,843	680,706	674,398
1750	LANDSCAPE MAINT.	392,420	428,762	522,593	519,391	579,371
2030	COMMUNITY POOL	98,092	114,850	143,130	143,130	140,158
2100	NON-DEPARTMENTAL	103,295	1,127,030	106,000	110,419	115,000
	TOTAL	16,129,999	17,550,369	19,217,336	18,525,487	19,720,415
OPERATING NET DIFFERENCE		2,291,091	1,404,468	271	401,058	1,003,934
2100	NON-DEPARTMENT TRANSFER	2,361,123	2,887,744	1,871,537	1,648,737	2,383,041
ENDING FUND BALANCE		8,161,651	6,678,375	4,807,109	5,430,696	4,051,589



The Government Finance Office Association (GFOA) recommends that governments adopt a budget document for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in the adopted budget. The chart above compares the City's revenues and expenses by fiscal year and meets the structural balance recommended by the GFOA.



GUIDE FOR READERS

The Fiscal Year 2018-2019 Annual Operating and Capital Budget for the City of South Miami, Florida is intended to serve four purposes:

THE BUDGET AS A POLICY GUIDE

As a policy document, the budget serves to inform the reader about the organization and its policies. The budget includes organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as its short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the City will provide during the twelve-month period from October 1, 2018 through September 30, 2019. The Departmental budget sections provide goals, objectives and activity reports for each Department.

THE BUDGET AS A FINANCIAL PLAN

As a financial plan, the budget details the costs associated with providing municipal services and how the services are anticipated to be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is discussion of the City's accounting structure and budgetary policies. Please remember that the City of South Miami as virtually every other government has provisions for amending the budget during the budget year. This is essential as priorities change and emergencies are encountered requiring the revision of the yearly budget. This is a normal and wise practice as it is essential for the City to be able to reflect the changing priorities of its community.

THE BUDGET AS AN OPERATIONS GUIDE

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each department. In addition, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its goals and objectives, activity reports, authorized positions, budget highlights and the budgetary appropriation.

THE BUDGET AS A COMMUNICATION DEVICE

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included in every section to



consolidate the information.

The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the budget includes the Budget Message Section, which provides readers with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

HOW TO USE THIS DOCUMENT

This document is divided into 4 sections. The breakdown is listed below:

Introduction: This section is designed to give the reader a general look at South Miami and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the public and media.

Capital Improvement Program: A general description of the FY 2019 through 2023 Capital Improvement Plan along with the funding sources is found in this section.

Fund Budgets: A description of the Departments and funds can be found in this section. A summary of all Department expenditures is listed, along with a mission statement, accomplishments, objectives, key activity reports, staffing requirements and budget highlights.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.



ANNUAL BUDGET PROCEDURES

In accordance with the City of South Miami Charter, Article IV, Section 2, Budget, the City Manager shall prepare and submit to the Commission a proposed annual budget. This specific Charter Section further details the annual budget adoption procedure as follows:

- A. *The City Manager shall submit to the Commission, an annual budget together with an explanatory message 60 days prior to the beginning of the fiscal year. The budget, budget message, and all supporting schedules shall be a public record open to public inspection by anyone.*
- B. *At the meeting of the Commission where the budget and budget message are submitted, the Commission shall determine the time and place for public hearings on the budget, where, interested persons shall be given an opportunity to be heard. The City Clerk shall post a notice of the place and time not less than five days after the date of posting at which time the Commission will hold a public hearing.*
- C. *After the conclusion of said public hearings, the Commission may insert new items or may increase, decrease or delete the items of the budget. If the total of proposed expenditures are increased thereby, then and in that event, the City Clerk shall post a notice setting forth the nature of the proposed increase and listing a place and time not less than five days after the date of posting of the public hearing thereon.*
- D. *The budget shall be adopted by three or more affirmative votes of the City Commission before the first day of the new fiscal year. Should the Commission take no final action on or prior to the date, the budget, as submitted, shall be deemed to be finally adopted by the Commission, provided that if the provision for funds in any Department or Departments exceeds (10%) of the previous year's budget, then as to that Department or Departments the Commission shall be deemed to have approved the previous year's budget.*
- E. *A copy of the budget as finally adopted shall be certified by the City Manager and the budget so certified shall be filed for the use of all Offices and Departments.*

According to the Charter Article IV, Section 2 (F) (Modifications) (1) **Transfer of Appropriation** - At the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may transfer by Resolution any unencumbered appropriation balance or portion thereof from one Office or Department to another.



BUDGETING AND ACCOUNTING BASIS

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, fund equity, revenues and expenditures.

In Florida, it is a requirement that the budget passed by the City Commission is balanced. A balanced budget occurs when actual expenditures do not exceed received revenues.

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each Department. Additionally, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its accomplishments, its objectives, activity reports, authorized positions, the budgetary appropriation and budget highlights.

BASIS OF BUDGETING

The basis of budgeting determines the timing for reporting measurements made on a cash or accrual basis in the City's financial statements. As defined in the National Council on Governmental Accounting (NCGA) Statement 1, the basis of accounting refers to when revenues, expenditures, expenses, transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. The accounting basis determines when the economic consequences of transactions and events are reflected in financial statements.

MEASUREMENT FOCUS

Unlike the selection of an accounting basis, which is concerned with the timing of transactions and events, a measurement focus identifies what transactions and events should be recorded. The measurement focus is concerned with the inflow and outflow of resources that affect a fund's operating statement.

The operating statement of a proprietary fund focuses on changes in economic resources, much like that of a private-sector business. Net assets are used as a practical measure of economic resources for this purpose. A proprietary fund's operating statement includes all transactions and events that increase or decrease net assets, such as revenues, expenses, gains and losses.

The operating statement of a governmental fund, unlike that of a proprietary fund, focuses on changes in current financial resources. The governmental fund operating statement measures those transactions and events of the period that have increased or decreased the resources available for spending in the near future.

A fund's basis of accounting is inseparably tied to its measurement focus. Funds that focus on total economic resources (proprietary funds) employ the accrual basis of accounting, which recognizes increases and decreases in economic resources as soon as the event or transaction occurs. Thus, revenues are recognized as soon as they are earned, and expenses are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

On the other hand, funds that focus on current financial resources (governmental funds) use the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Under the modified accrual basis of accounting amounts are recognized as revenue when they are both measurable and available. The accrual basis, modified accrual basis and cash basis of accounting are discussed below.

ACCRUAL BASIS ACCOUNTING

Under the accrual basis of accounting, revenues are recognized when they are earned regardless of when cash is received, and expenses are recognized when a liability is incurred regardless of when paid. However, these accruals should be recognized only if measured objectively. Since accrual accounting results in accounting measurements based on the substance of transactions and events, rather than when cash is received or disbursed, it enhances the relevance, neutrality, timeliness, completeness, and comparability of the information reported. Under GAAP, the accrual basis shall be used for the government-wide financial statements, proprietary funds and fiduciary funds.

MODIFIED ACCRUAL BASIS ACCOUNTING

Under this basis, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become measurable and available to finance expenditures of the fiscal period. The requirement that revenues be "available" distinguishes modified accrual revenue recognition from that of the accrual basis. Available is defined as expected to be collected within twelve months after the fiscal period ended.

Under the modified accrual basis, expenditures are recognized in the accounting period in which the fund liability is incurred, measurable and expected to be paid within twelve months of the fiscal period ended. However, there are certain exceptions such as the recording of the unmatured principal and interest on general obligation long-term debt which are recorded only when due. Other exceptions are discussed in the appropriate sections of this manual.

Modified accrual basis accounting is used for all governmental funds (general, special revenue, debt service and capital projects).



CASH BASIS ACCOUNTING

Under the cash basis, transactions are recognized only when cash changes hands. Cash basis financial statements omit recognition of assets and liabilities not arising from cash transactions, therefore they rarely present financial position or results of operations in conformity with GAAP. Cash basis accounting and reporting are not desirable practices because they permit distortions in financial statement representations due to shifts in the timing of cash receipts and disbursements relative to underlying economic events near the end of a fiscal period. The cash basis of accounting, which is used for budgetary purposes, is not an acceptable basis of accounting for the purpose of preparing the City's GAAP financial statements.



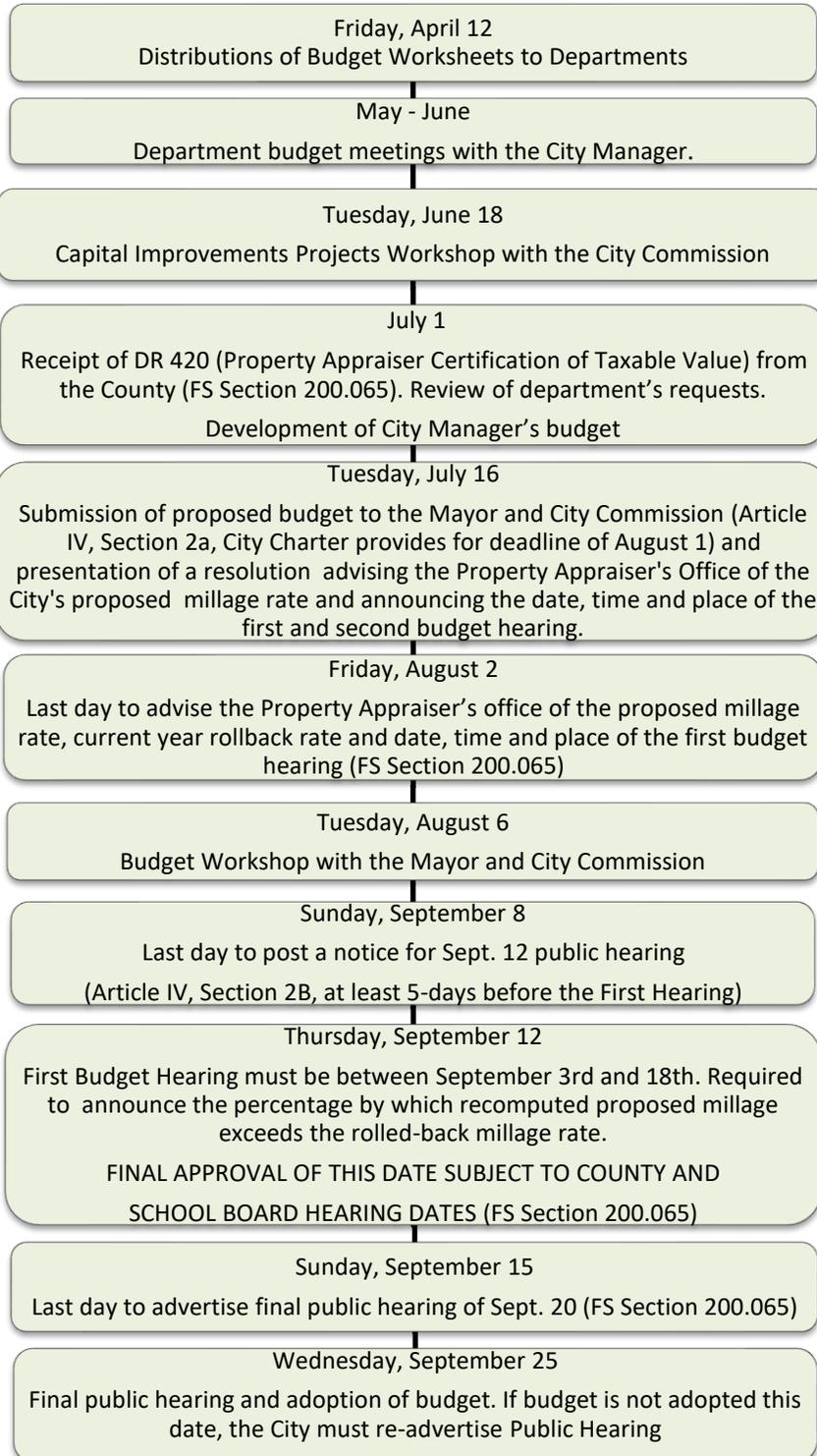
BUDGET SCHEDULE

The Office of the City Manager and the Finance Department are responsible for the development of the annual budget. As the schedule below details, the budget process begins in April with the distribution of budget request forms to all Departments. All Departments are responsible for compiling budget figures, which are then reviewed and adjusted by the City Manager during a series of inter-departmental meetings. The goal is that the proposed budget document is presented to the City Commission at its first meeting.

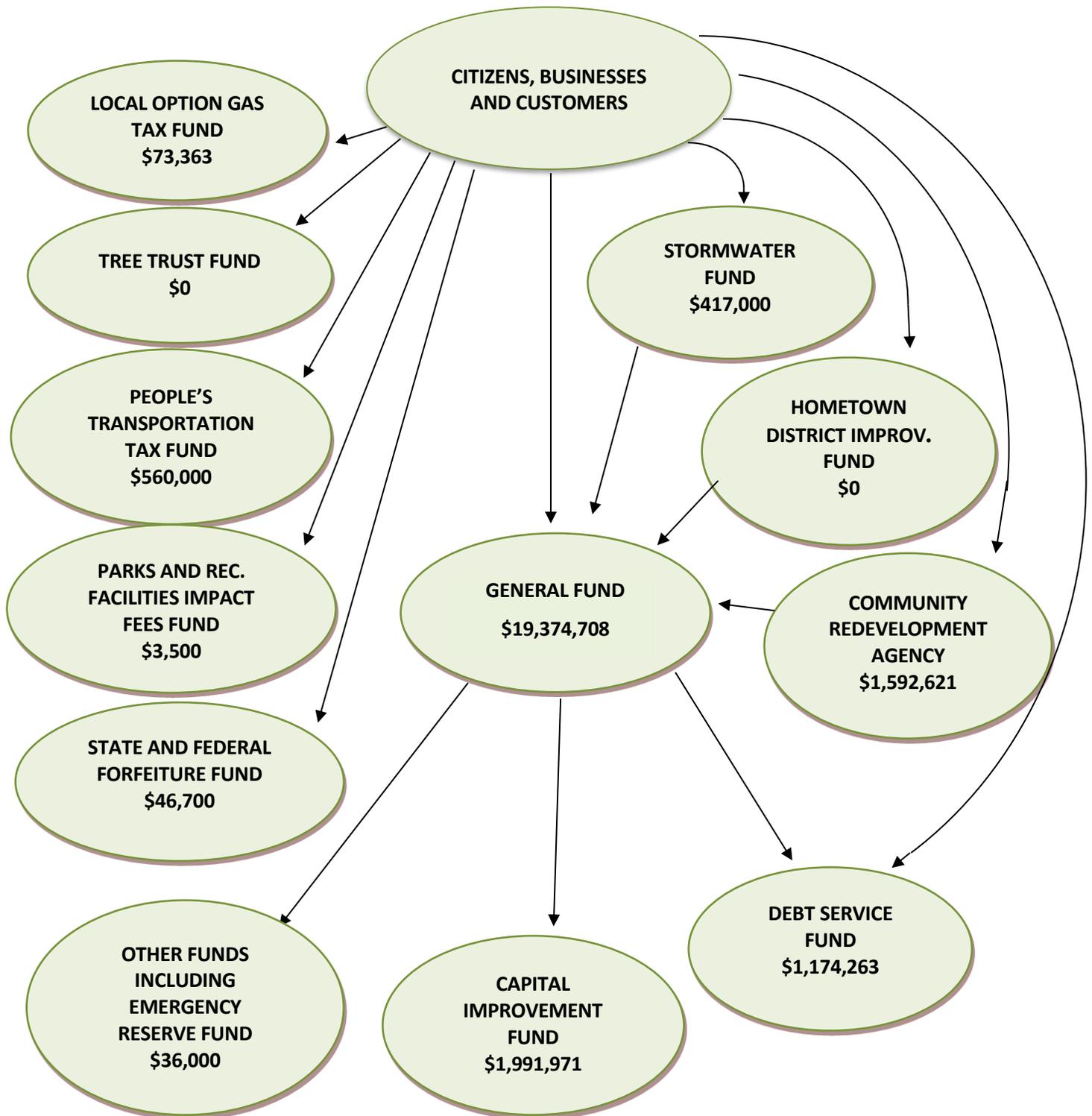
A key component of the budget process is our dependence upon the State, grants, and entitlements. Estimates for these revenue sources are provided by the State of Florida in late June and early July. The City incorporates the latest projections available into the budget.

The City Commission must adopt a preliminary millage rate in July for use on the Notice of Proposed Taxes to be mailed to all property owners by August 31, 2018 by the Miami-Dade County Property Appraiser. In accordance with Florida Statutes, the tentative millage rate is adopted at the first public budget hearing in September and this rate cannot be increased at the second budget hearing. Additionally, the tentative millage rate cannot exceed the preliminary rate adopted by the City Commission except by re-notifying all affected property owners by mail.

FY 2019-2020 BUDGET SCHEDULE



FUNDING FLOW CHART FY 2019 - 2020



FINANCIAL AND BUDGETARY POLICIES

PURPOSE:

The Comprehensive Financial and Budgetary Policies is a one-source document for all City financial and budget policies. The intention of the policies is to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

BUDGET MODIFICATIONS:

As per the City's charter, at the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office or department to another.

In case of disaster or any other circumstance creating an emergency, the Commission may at any time in any budget year, make an emergency appropriation for the purpose of repairing damages caused by such disaster or meeting such public emergency to the end that public health, safety or welfare will be protected.

OBJECTIVES:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- To guide City Commission and management policy decisions with significant fiscal impact.
- To set forth operating principles to minimize the cost of government and financial risk.
- To employ balanced and equitable revenue policies that provides adequate funding for desired programs.
- To promote sound financial management by providing accurate and timely information on the City's financial condition.
- To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- To ensure the legal use of financial resources through an effective system of internal controls.



OPERATING POLICIES

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate the fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

Expenditures shall be within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected reoccurring annual expenditure requirements. One time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

Continual Improvement of Service Delivery:

The City has established a goal to seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

Year End Budget Considerations:

In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Commission may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.



ACCOUNTING, AUDITING AND REPORTING

REPORTING POLICIES:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

AUDITING:

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the Commission in a timely manner. The independent auditing firm will be competitively selected in accordance with City of South Miami Charter Article IV, Section 4(E), Florida Statutes and standards of the Governmental Finance Officers Association.

ACCOUNTING SYSTEM:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

EXCELLENCE IN FINANCIAL REPORTING:

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented as a method of communicating with citizens about the financial affairs of the City.

REVENUE POLICIES:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

REVENUE DIVERSIFICATION:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.



CHARGES FOR SERVICES:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).

INVESTMENT POLICY

The City of South Miami will invest its funds in accordance with Florida Statute 218.415. The funds will be invested based upon the following priorities:

Safety of principal

To meet the liquidity needs of the City and optimize investment returns after first addressing safety and liquidity concerns.

The City of South Miami will make cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability. The City will pool cash from several different funds for investment purposes when permitted by law.

The City will invest 100% of its idle cash on a continuous basis. Reserve Fund balances may from time-to-time be established by resolution of the City Commission.



CAPITAL BUDGET POLICY

The City will update its multi-year plan for capital improvements.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan.

The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement Plan and City priorities, and whose operating and maintenance costs are included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital interest and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before submission to the City Commission for approval.

CAPITAL ASSETS POLICY

Threshold: The City will capitalize all individual assets and infrastructures which meet a respective threshold amount or more and a life of three years or more.

Asset categorization: The City shall account for assets and infrastructure meeting the minimum dollar and life thresholds in the following categories:

- Land (\$1 or Greater)
- Land Improvements (\$25,000 or more)
- Buildings (\$50,000 or more)
- Building Improvements (\$50,000 or more)
- Machinery and Equipment; including vehicles (\$5,000 or more)
- Infrastructure; i.e. roads, stormwater system, sidewalks (\$250,000 or more)
- Construction in progress (\$1 or more)
- Intangible Assets (\$25,000 or more)

Capital Outlay Budget vs. GAAP (Generally Accepted Accounting Principles). Only assets or infrastructure with a value over \$25,000 will be budgeted as a capital item in the budget. Short-lived assets not meeting the capital asset threshold will be budgeted as operational materials and supplies.

Deprecation method: GASB (Governmental Accounting Standards Board) Statement 34 requires governments to depreciate capital assets with a defined estimated life. The City will use the straight-line depreciation method. There will be no depreciation on land or

other assets with an indefinite life. Construction in progress projects are not subject to depreciation until the project is completed. Depreciation expense is not calculated on the salvage value (value which the asset will not fall below).

Capital Assets-Assets vs. Repair and Maintenance: GASB 34 requires that repair and maintenance items are expenses rather than capitalized assets. The criteria determining whether an item is capitalized or expensed is whether the service life of the assets will be extended. The City will adapt this definition and capital expenditures that extend the life of the asset will be classified as capital assets.

Estimated useful assets life: The estimated useful lives of the assets are based on City experience and established projections reflected in the 5 year capital plan. The useful life will be used when determining depreciation expense. The useful lives are:

- Land – indefinite
- Buildings – 50 years
- Improvements – 20 years
- Equipment:
 - Cars – 8 years
 - Trucks – 10 years
 - Equipment – 10-15 years
 - Computer Equipment – 5 years
- Infrastructure:
 - Roads – 40 years
 - Stormwater System – 50 years
 - Sidewalks – 40 years
- Intangible Assets – 20 years

Five Year Capital Plan: The City prepares a 5 Year Capital Plan which reports the capital asset budget needs for the City.

Fixed Asset Accounting: The City will comply with the standards established by GASB 34 (Governmental Accounting Standards Board) and all subsequent pronouncements put forth by GASB or its successor organization.

As per Florida Statute 274.02(2) the Chief Financial Officer shall establish by rule the requirements for the recording of property and for the periodic review of property for inventory purposes. The Chief Financial Officer will establish policies and appropriate procedures to manage fixed assets, including establishing the State of Florida required threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken. Currently the State of Florida requires that assets equal to or greater than \$1,000 be inventoried. The threshold amount will be updated as the State of Florida rules are updated.



DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the City of South Miami, and to provide for the preparation and implementation necessary to assure compliance and conformity with this policy.

FLORIDA STATUTE CITATIONS

The Internal Revenue Code, Florida Statutes, local charter and/or ordinances outline legal borrowing authority, restrictions and compliance requirements while the Florida Constitution and Statutes authorize the issuance of bonds by counties, municipalities and certain special districts.

- Section 125.013 – General Obligation and Revenue Bonds
- Chapters 130 and 132 – County Bonds and General Refunding Law
- Section 154.219 – Public Health Facilities Revenue Bonds
- Chapter 159 – Bond Financing
- Section 163.01(7) – Bonds Issued by Entities Created by Interlocal Agreement
- Chapter 166, Part II – Municipal Borrowing
- Section 215.43 – Financial Matters: General Provisions
- Chapter 218, Part III – Local Financial Management and Reporting

DEBT POLICY STATEMENT

Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to assure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings and reputation in the investment community.

The City may also desire to issue debt obligations on behalf of external agencies or authorities for the purpose of constructing facilities or assets, which further the goals and objectives of City government. In such case, the City shall take reasonable steps to confirm the financial feasibility of the project and the financial solvency of the borrower; and, take all reasonable precautions to ensure the public purpose and financial viability of such transactions.



GENERAL DEBT GOVERNING POLICIES

The City hereby established the following policies concerning the issuance and management of debt:

- A. The City will not issue debt obligations or use debt proceeds to finance current operations.
- B. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.
- C. The City will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten and twenty year periods. This analysis will consider debt service maturities and payment patterns as well as the City's commitment to a pay as you go budgetary capital allocation.

SPECIFIC DEBT POLICIES, RATIOS AND MEASUREMENT

This section of the Debt Management Policy establishes the target debt policies, ratios and measurements for the City in the following categories:

- A. Measurements of Future Flexibility
- B. Constraints, Ratios and Measurements

Measures of Future Flexibility

As the City periodically addresses its ongoing needs, the City Manager and the City Commission must ensure that the future elected officials will have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt, which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum); this policy establishes the following constraints, ratios, and measures.

Constraints, Ratios and Measures

The following constraints, ratios and measures shall govern the issuance and administration of debt obligations:

Purposes of Issuance – The City will issue debt obligations for acquiring, constructing or renovating Capital Improvements or for refinancing existing debt obligations. Projects must be designed as public purpose projects by the City Commission prior to funding.



Maximum Maturity – All debt obligations shall have a maximum maturity of the earlier of: (i) the estimated useful life of the Capital Improvements being financed; or, (ii) thirty years; or, (iii), in the event they are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced, unless a longer term is recommended by the Finance Department.

Net Debt to Taxable Assess Value – The City shall strive to maintain a ratio of Net Debt to Taxable Assessed Value of properties within the City shall not exceed 15%. The ratio of Net Debt to Taxable Assessed Value shall be calculated by dividing the Net Debt by the taxable assessed value of all taxable properties within the City.

Capitalized Interest (Funded Interest) – Subject to Federal and State law, interest may be capitalized from date of issuance of debt obligations through the completion of construction for revenue producing projects. Interest may also be capitalized for projects in which the revenue designated to pay the debt service on the bonds will be collected at a future date, not to exceed six months from the estimated completion of construction and offset by earnings in the construction fund.

Bond Covenants and Laws – The City shall comply with all covenants and requirements of the bond resolutions, and State and Federal laws authorizing and governing the issuance and administration of debt obligations.



PURCHASING POLICY

The purchasing policy is in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.

Purchases less than \$5,000.00. Purchases of, or contracts for, materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is not in excess of \$5,000.00, may be made or entered into by the City Manager without submittal to the City Commission and without competitive bidding. Single purchases or contracts in excess of \$5,000.00 shall not be broken down to amounts less than \$5,000.00 to avoid the requirements of this subsection. Purchases of less than \$1,000.00 **do not require**:

- Purchase orders
- Sealed Competitive bids

Purchases of less than \$5,000.00 but greater than \$1,000 do require:

- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract, which was part of an acceptable competitive bid process.
- An approved purchase order
- Must have been included in the original budget or received approval from the City Manager.

Purchases more than \$5,000.00 but less than \$25,000.00. Purchases of or contracts for materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is in excess of \$5,000.00 but which does not exceed \$25,000.00, may be made or entered into by the City Manager with submittal to the City Commission and without competitive bidding, but shall require that the City Manager obtain quotes from at least three different vendors. Single purchases or contracts in excess of \$25,000.00 shall not be broken down to amounts less than \$25,000.00 to avoid the requirements of this subsection. Purchases more than \$5,000.00 but less than \$25,000.00 require:

- Approval by the City Manager before the expenditure is made or funds committed.
- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- City Commission approval

Purchases in excess of \$25,000.00. Purchases in excess of \$25,000.00 shall be in compliance with the competitive bidding requirements. Purchases in excess of \$25,000.00 require:

- Competitive bid process unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- Purchase orders must be obtained before an expenditure is made or funds committed and approved by the City Manager,
- City Commission approval

If the Manager deems the goods and services an emergency affecting life, health, property or safety, the above policy is waived, but must remain in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.



FUND STRUCTURE

In governmental accounting, all financial transactions are organized within several funds. According to the National Council on Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The City of South Miami's budget consists of 19 Funds: General Fund, Stormwater Drain Trust Fund, Local Option Gas Tax Trust Fund, Hometown District Improvement Trust Fund, Tree Trust Fund, People's Transportation Tax Fund, Debt Service Fund, Capital Improvement Program Fund, Emergency Reserve Fund, State Forfeiture Fund, Federal Forfeiture Fund, Revenue Stabilization Fund, Grant Match Reserve Fund, Insurance Reserve Fund, Tax Equalization Reserve Fund, Building Fund, City Parks Acquisition Development Operations and Maintenance Fund, Parks Facility Impact Fund and Pedestrian Crossing Acquisition, Development, Operation and Maintenance Trust Fund. "Fund" is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities.

All funds, except the Stormwater Drain Trust Fund which uses the accrual basis of accounting, utilize the modified accrual basis of accounting. For more detailed information regarding the funds, please refer to the fund sections in this document.



FUND OVERVIEW

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the major operating fund of the City of South Miami.

STORMWATER DRAIN TRUST FUND

The Stormwater Drain Trust Fund accounts for the financial resources received and allocated on behalf of the Stormwater Utility maintained by the City of South Miami. The fund is used to maintain the drainage pipes and canals located within the City. This is a proprietary fund which focuses on the determination of operating income, changes in net assets, financial position and cash flows.

LOCAL OPTION GAS TAX TRUST FUND

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Parking. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the district.

TREE TRUST FUND

Creation of the Tree Trust Fund is for the purpose of which is to acquire, protect, and to plant trees on public property. The Tree Trust Fund shall consist of contributions in lieu of, or in conjunction with, required replacement plantings.

PEOPLE'S TRANSPORTATION TAX FUND

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses.



REVENUE STABILIZATION FUND

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request. These funds are restricted to uses related to impacts caused by reduced tax revenues and other revenues in general.

GRANT MATCH RESERVE FUND

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities. These funds would be set aside as a cash match for grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

INSURANCE RESERVE FUND

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles. This reserve would be used in circumstances that would require the contribution of insurance deductibles such as a major hurricane.

TAX EQUALIZATION FUND

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues. These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3-month gap) in the event of significant state budget reduction.

BUILDING CAPITAL RESERVE FUND

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties. These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

The South Miami residents have demonstrated a desire for parks. Funds shall be set aside and used for acquisition; at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. More specifically the fund shall be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas.



PEDESTRIAN CROSSING ACQUISITION DEVELOPMENT, OPERATION AND MAINTENANCE TRUST FUND

The Pedestrian Crossing Acquisition Development, Operation and Maintenance Trust Fund has been established for the purposes of acquiring, developing, operating and maintaining pedestrian crossings.

DEBT SERVICE FUND

The Debt Service Fund has been established in an effort to clearly identify the City's current Long-Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program.

CAPITAL IMPROVEMENT PROGRAM FUND

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted capital improvement projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

EMERGENCY RESERVE FUND

The City Commission adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2, 2001 the City Commission changed the policy via resolution No. 145-01-11293 to provide for an Emergency Reserves Fund of no less than 10% of the budget. The Government Finance Officers Association (GFOA) issued a Case Study on May 2013 providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

PARKS FACILITY IMPACT FUND

As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fee as set forth in the provisions of ordinance No. 14-14-2192. Funds shall be set aside and used for land acquisition for parks; for maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities; for construction of new parks facilities; for any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and for any administrative costs not incurred by the fee collection process.



STATE FORFEITURE FUND

The Police Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act.

FEDERAL FORFEITURE FUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime.



FUND EXPENDITURES

The table below is a summary of the expenditures, by fund, and the difference from the previous year. Please refer to the individual fund sections for an explanation of the change in expenditures for each fund.

ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
General Fund - 001					
Beginning Fund Balance	8,231,683	8,161,651	6,678,375	6,678,375	5,430,696
Revenues	18,036,625	18,670,372	18,931,642	18,661,330	19,374,708
Expenditures	16,129,999	17,550,369	19,217,336	18,525,487	19,720,415
Interfund Transfers In	384,465	284,465	285,965	265,215	1,349,641
Interfund Transfers Out	2,361,123	2,887,744	1,871,537	1,648,737	2,383,041
Ending Fund Balance	8,161,651	6,678,375	4,807,109	5,430,696	4,051,589
Stormwater Drain Trust Fund - 111					
Beginning Fund Balance	180,319	161,976	242,583	242,583	182,326
Revenues	402,381	388,539	389,000	389,000	417,000
Expenditures	170,724	157,932	284,563	299,257	427,485
Interfund Transfers Out	250,000	150,000	150,000	150,000	150,000
Ending Fund Balance	161,976	242,583	197,020	182,326	21,841
Local Option Gas Tax Trust Fund - 112					
Beginning Fund Balance	191,938	229,241	265,021	265,021	259,348
Revenues	82,303	79,327	75,186	79,327	73,363
Expenditures	45,000	43,547	85,000	85,000	250,000
Ending Fund Balance	229,241	265,021	255,207	259,348	82,711
Hometown District Improvement Trust Fund - 116					
Beginning Fund Balance	27,250	32,250	35,305	35,305	14,555
Revenues	30,000	28,055	28,100	4,250	0
Interfund Transfers Out	25,000	25,000	25,000	25,000	14,555
Ending Fund Balance	32,250	35,305	38,405	14,555	0
Parks Facilities Impact Fund - 117					
Beginning Fund Balance	129,449	170,929	213,152	213,152	222,394
Revenues	41,480	42,223	0	34,242	3,500
Expenditures	0	0	206,093	25,000	0
Ending Fund Balance	170,929	213,152	7,059	222,394	225,894



ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
Tree Trust Fund - 118					
Beginning Fund Balance	20,528	28,043	40,685	40,685	43,080
Revenues	17,835	19,842	0	2,395	0
Expenditures	10,320	7,200	20,000	0	20,000
Ending Fund Balance	28,043	40,685	20,685	43,080	23,080
People's Transportation Tax Fund - Transportation - 124					
Beginning Fund Balance	995,030	820,342	510,761	510,761	690,714
Revenues	438,939	146,118	450,000	450,000	450,000
Expenditures	613,627	455,699	606,500	270,047	1,067,500
Ending Fund Balance	820,342	510,761	354,261	690,714	73,214
People's Transportation Tax Fund- Direct Transit - 125					
Beginning Fund Balance	735,237	652,141	509,886	509,886	342,138
Revenues	108,766	108,796	110,000	110,000	110,000
Expenditures	191,862	251,051	277,748	277,748	277,748
Ending Fund Balance	652,141	509,886	342,138	342,138	174,390
Revenue Stabilization Fund - 150					
Beginning Fund Balance	50,000	60,000	60,000	60,000	60,000
Interfund Transfers In	10,000	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	60,000	60,000	60,000	60,000	60,000
Grant Match Reserve Fund - 151					
Beginning Fund Balance	50,000	60,000	60,000	60,000	60,000
Interfund Transfers In	10,000	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	60,000	60,000	60,000	60,000	60,000
Insurance Reserve Fund - 152					
Beginning Fund Balance	50,000	60,000	60,000	60,000	60,000
Interfund Transfers In	10,000	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	60,000	60,000	60,000	60,000	60,000
Tax Equalization Reserve Fund - 153					
Beginning Fund Balance	50,000	60,000	60,000	60,000	60,000
Interfund Transfers In	10,000	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	60,000	60,000	60,000	60,000	60,000



ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
Building Capital Reserve Fund - 154					
Beginning Fund Balance	50,000	60,000	60,000	60,000	60,000
Interfund Transfers In	10,000	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	60,000	60,000	60,000	60,000	60,000
Parks Acquisition Development Operations & Maintenance Fund - 155					
Beginning Fund Balance	50,000	310,000	310,000	310,000	310,000
Revenues	250,000	0	0	0	0
Interfund Transfers In	10,000	0	0	0	0
Expenditures	0	0	310,000	0	310,000
Ending Fund Balance	310,000	310,000	0	310,000	0
Pedestrian Crossing Acquisition, Development, Operation and Maintenance Trust Fund - 156					
Beginning Fund Balance	0	0	0	0	0
Revenues	0	0	0	0	0
Interfund Transfers In	0	0	0	0	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	0	0	0
Debt Service Fund - 201					
Beginning Fund Balance	-62,985	-61,784	2,053	2,053	5,553
Revenues	866,365	871,345	850,655	852,655	783,193
Expenditures	1,180,164	1,197,535	1,180,000	1,178,500	1,174,263
Interfund Transfers In	315,000	390,027	329,345	329,345	391,070
Proceeds from Refunding Debt	0	0	0	0	0
Payment to Bond Escrow Agent	0	0	0	0	0
Ending Fund Balance	-61,784	2,053	2,053	5,553	5,553
Capital Improvement Program Fund - 301					
Beginning Fund Balance	816,531	1,586,887	2,290,777	2,290,777	758,029
Expenditures	1,158,842	1,793,827	3,790,000	2,852,140	2,750,000
Interfund Transfers In	1,929,198	2,497,717	1,319,392	1,319,392	1,991,971
Ending Fund Balance	1,586,887	2,290,777	-179,831	758,029	0



ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
Emergency Reserve Fund - 051					
Beginning Fund Balance	4,592,865	4,198,746	3,461,905	3,461,905	5,794,216
Revenues	35,047	38,213	36,000	231,224	36,000
Expenditures	486,091	775,054	0	0	0
FEMA Hurricane Irma Reimb.	0	0	1,065,810	2,101,087	0
Interfund Transfers In	56,925	0	222,800	0	0
Interfund Transfers Out	0	0	0	0	0
Ending Fund Balance	4,198,746	3,461,905	4,786,515	5,794,216	5,830,216
State Forfeiture Fund - 608					
Beginning Fund Balance	79,015	68,072	68,806	68,806	69,506
Revenues	557	734	0	700	700
Expenditures	11,500	0	30,000	0	30,000
Ending Fund Balance	68,072	68,806	38,806	69,506	40,206
Federal Forfeiture Fund - 615					
Beginning Fund Balance	1,753,559	1,528,703	1,552,444	1,552,444	1,405,220
Revenues	87,911	160,288	46,000	46,000	46,000
Expenditures	312,767	136,547	434,224	193,224	371,500
Ending Fund Balance	1,528,703	1,552,444	1,164,220	1,405,220	1,079,720



Tax Authorities

Taxing Authorities Set Tax Rates

The Office of the Property Appraiser is not a taxing authority, but a governmental function that is mandated by State Law to assess the value of all properties within Miami-Dade County using criteria set forth by Chapter 193 of the Florida Statutes. As property owners and taxpayers consider the tax rates set by the taxing authorities, they should give close attention to tax rates or "millage" changes of those taxing authorities. The millage or tax rates are set by the various taxing authorities within whose jurisdiction the property is located.

The Tax Collector publishes annually all active millage (tax rates) levied by all taxing authorities. The tax rate (millage) is set by the various authorities within whose jurisdiction the property is located.

The taxing authorities are authorized by State Statute to levy taxes on real estate and tangible personal property to fund their operations and services as provided by their annual budgets. The tax rate is determined by dividing the taxing authority's proposed budget using property taxes by the total taxable value of all non-exempt property within their taxing district; reference the following formula:

$$\text{Tax Rate (Millage)} = \frac{\text{Taxing Authority's Proposed Budget}}{\text{Total Taxable Value of ALL Property (After Exemptions)}}$$

Tax Limitations on County Commission and Cities

By Special Act of the Florida Legislature (Laws of Florida Chapter 74-430 House Bill No. 4173), municipal taxing authorities are limited to a maximum 10% increase in the amount of revenues that can be raised in comparison to the prior year.

The Millage Rates of the Taxing Authorities

When the total taxable value (the total assessed value of all individual properties in the City added together after exemptions) of the tax roll increases from one year to the next year, the Taxing Authorities (County Commission, Municipalities, School Board, etc.) are required by State Law to consider their budget with a roll-back of the millage rate to a rate which will generate the same revenue as in the previous year; reference hypothetical example of annual roll-back procedure below.

The Property Appraiser is responsible for certifying to each taxing authority the annual taxable value. Each taxing authority then must compute a roll-up or a roll-back millage rate and a proposed millage. The "roll-back millage" rate is the millage rate, or tax rate that the Taxing Authorities must use as a basis for computing any increase in their annual budgets.



Usually, this millage rate is lower than the preceding year's tax rate. The value increase in the tax base is due to re-assessments and new construction in the prior year. However, new construction is not permitted by Florida Law to be used to calculate the roll-back millage. If the total taxable value (as defined) decreases, the Taxing Authorities are entitled to an upward change of the "roll-back" in the tax millage rate in order to maintain the same level of revenue as the preceding year as the starting point for any budget increases.

The term "roll-back" is used to describe the economic conditions of total taxable value in the prior year and the amount of monies raised by ad-valorem taxes. It does not relate to the rate of change in the millage.

With the millage roll-back rate, the taxing authorities will realize exactly the same amount of revenue as the preceding year. If they decide to raise the millage rate above the rolled-back rate, it usually means that the cost of government operations has increased, usually as a corollary to inflation or the cost of living, or that new public service programs have been added to their budgets. The effect of the millage rolled-back on your property taxes will appear on your "Truth in Millage Notice" (TRIM) each year in Column 3. By referring to your Notice, you will also note that Column 1 indicates the previous year's taxes and Column 2 indicates the proposed increase or decrease in tax dollars if the proposed budget is adopted.

CITY HISTORY

Known as “The City of Pleasant of Living,” this proud community has a diverse population and a history of accomplishments stretching back to its earlier pioneer days. It has overcome adversity and shown a resilience and determination that make it one of South Florida’s more remarkable cities.



WILSON ALEXANDER LARKIN
1860-1946
Founder of South Miami
Formerly Larkins

It began as a settlement named Larkins, after Wilson A. Larkin, who established a post office and trading post with that name in 1898 at the east end of Sunset Drive at Ingraham Highway. The settlement already had a school building erected two years earlier by A. H. Ramsey and John Burtshaw, and in the next few years more families began moving into the area.

Much of the business in the earlier settlement was geared toward farming supplies and services, and when Henry Flagler’s railroad grew south from Miami in 1903, it passed to the west of Larkins. The people of the settlement began relocating the center of their business district toward the train depot at today’s intersection of US1 and Sunset Drive. Real estate developers were already beginning to profile for plats of subdivisions in 1914 and by 1917 phone service came to Larkins.

After the fantastic real estate boom of 1925 and with a population of 3000 residents, area leaders decided to incorporate as the Town of South Miami on March 2nd, 1926. W. A. Foster was elected Mayor and a storeroom was rented for \$10 a month as Town Hall.



First City Hall - The Second Store From the Right (1927)

The year 1926 saw the first incoming class of freshmen at the newly chartered University of Miami campus, which abuts the City of South Miami eastern boundary along Red Road (SW 57th Avenue). Also founded with a university theme that same year was the Cambridge Lawns neighborhood of South Miami, situated just 0.7 miles from the university campus. The neighborhood's Cambridge Lawns Historic District, some 30 homes in the Tudor Revival and Mediterranean revival style completed in 1928, were granted historic recognition by the City of South Miami in 2005.

In June of 1926 the Florida Power and Light Company was granted a 30 year franchise to operate there, the task of paving streets and other projects began in earnest, and the volunteer fire department was established. A few months later in September, the terrible 1926 hurricane struck the community, inflicting severe damage to the homes and businesses in the fledgling Town of South Miami. It took great determination and strength of character to rebuild.

On June 24th, 1927, the Town of South Miami officially became the City of South Miami and a new Charter was approved.

In 1933, the original six square miles of South Miami were reduced to just over three square miles due to an effort to reduce municipal responsibilities. The City's size was reduced again in 1937, and many of the northern City residents sued to get out of the City. This is why the City of South Miami has the most irregular boundaries of any City in Miami-Dade County today.

In 1935, the first bus franchise for the City streets was granted and the Sylva Martin Building, later named in honor of the City Clerk for 30 years, was constructed. In 1937 the tax roll for the entire City was \$614,282 (less \$106,492 in Homestead exemptions). In the 1940's the population of South Miami was 2600 and African Americans represented 50 percent of the population.



In 1946, Consumers Water Company was given the right-of-way to lay pipes so that water would be available for the Fuchs Bakery, later to become Holsum Bakery. Fuchs Park, located at US1 and 80th St, was named after the founder of the bakery, Charles Fuchs, a German immigrant.

On February 22nd, 1960 South Miami Hospital officially opened its doors just off US1 and 62nd Ave. The 100-bed building included a pharmacy, emergency room, cafeteria, private offices, an X-ray department and laboratory. Today South Miami Hospital has over 440 beds and over 17,000 admissions each year.

Growing urbanization was booming in the 70's and 80's. After 48 years, the Holsum Bakery outgrew their home on Red Road and US1 and moved to Medley. The Bakery Centre was developed in its place and Metrorail was being built. In 1983 South Miami was the only station on the route that had a viable downtown area in the proximity to the station.



The City Commission established the South Miami Community Redevelopment Agency in September 1997. The goals of the Agency are to achieve meaningful physical improvement while providing economic development tools and other means of achieving long-term community sustainability.

In 2001 the City of South Miami was awarded the All-America City Award, which is given by the National Civic League annually to ten cities in the United States. This award is the oldest community recognition program in the nation and recognizes communities whose citizens' work together to identify and tackle community-wide challenges and achieve uncommon results.

Through all these years, the City of South Miami preserved its hometown feel and the residents are proud to call it - The City of Pleasant Living.



COMPREHENSIVE PLANNING

Comprehensive planning is a term used to describe a process that determines community goals and aspirations in terms of community development. The outcome of comprehensive planning is the Comprehensive Plan, which dictates public policy in terms of land use, transportation, utilities, recreation, and housing. Comprehensive plans encompass large geographical areas, a broad range of topics, and cover a long-term time horizon.

Chapter 163, Part II of the Florida Statute (F.S.), provides that each local government shall have the power and responsibility to plan for their future development and growth; to adopt and amend comprehensive plans, or elements to guide their future development and growth; to implement adopted or amended comprehensive plans by the adoption of appropriate land development regulations; and to establish, support, and maintain administrative instruments and procedures to carry out the provisions and purposes of this act.

Comprehensive Planning Process

Comprehensive Planning follows a typical planning process which consists of eight different steps. By following this process, we are able to determine a wide range of interconnecting issues that affect the City and surrounding urban area.

Identifying issues; Stating goals; Collecting data; Evaluating alternatives; Preparing the plan; Creating implementation policies; Adopting a plan; and Implementing and monitoring the plan.

The City's adopted Comprehensive Plan consists of eight elements that constitute the major objective of the planning process. As required by Chapter 163, F.S., the elements of the comprehensive plan shall be consistent, and the Comprehensive Plan shall be financially feasible. Financial feasibility is determined using professionally accepted methodologies and applies to the 5-year planning period, except in the case of a long-term transportation or school concurrency management system, in which case a 10-year or 15-year planning period would be applied. It is also required that the Comprehensive Plan contain a capital improvements element designed to consider the need for and the location of public facilities in order to encourage the efficient use of such facilities.

Chapter 1, Future Land Use Element

The Future Land Use Plan is part of a policy developed to guide the future social and economic growth of the City of South Miami. The City Commission in compliance with the State of Florida Local Government Comprehensive Planning Act adopted the Plan. The official Future Land Use Plan indicates the appropriate land uses in the City of South Miami. The City of South Miami Comprehensive Plan is the supporting document, which explains the planning policies used in producing the patterns shown on the Future Land Use Plan and Map.

The Difference Between Land Use and Zoning

Future Land Use designations indicate the intended use category and development density for a particular area. Zoning Districts more specifically define allowable uses and contain the design and development guidelines for these intended uses. Although there are various Zoning Districts which may be allowed within a particular Future Land Use designation, no Zoning District can be allowed for an area if it conflicts with the Future Land Use designation for that area

The Future Land Use Element was revised to address development and redevelopment pressures including: compatibility between buildings; concerns about the massing and structures (density/intensity standards, lot coverage and height); development impacts on neighborhoods; the need for revised or additional land use and zoning districts; the need to redevelop in certain areas and neighborhoods; and better coordination between transportation and land use.

Chapter 2, Transportation Element

The Transportation Element is designed to address traffic congestion issues which include the need to reduce excessive through traffic in certain areas; the need for updated bicycle and pedestrian plans; the provision of adequate parking; and the need to determine the ultimate capacity of the transit/rail system.

Chapter 3, Housing Element

The Housing Element includes goals established by the City's Affordable Housing Advisory Committee and redevelopment issues related to housing are addressed through amendments that recognize the City's role in expanding housing choices and options for existing and future residents. Additionally, amendments were included that reflect the affordable housing and other programs being implemented through the City's Community Redevelopment Agency.

Chapter 4, Infrastructure Element

The Infrastructure Element addresses the current and future public infrastructure needs of the City to ensure public health, safety and quality of life. As with each element, amendments to the policies to correct inefficiencies are periodically made.

Chapter 5, Conservation Element

The Conservation Element was recently revised to implement the latest Best Management Practices to protect, restore and enhance the natural features of the City.

Chapter 6, Recreation and Open Space Element

The Recreation and Open Space Element addresses parks and recreation issues, such as the City's desire to conduct a comprehensive Recreation and Open Space Master Plan to be used as a mechanism to assist the City in its efforts to meet the recreational needs of existing and future residents. Other amendments address the need to evaluate the feasibility of instituting an impact fee and to revise the Level of Service Standard for recreation and open space.

Chapter 7, Intergovernmental Coordination Element

The Intergovernmental Coordination Element is designed to further the City's coordination and communication procedures for resolving issues of mutual interest with other local governmental entities, which may arise from the implementation of the Comprehensive Plan. The City continues to work with Miami-Dade County in support of the 2003 Inter-local Agreement for Public School Facility Planning.

Chapter 8, Capital Improvement Element

The Capital Improvement Element reinforces the relationship and linkage between the Comprehensive Plan. The Capital Improvements Program recognizes that South Miami is a diverse, full service community with both residential and non-residential land uses and neighborhoods. Additionally, an amendment was included to address impact fees as a potential mechanism for ensuring the City's ability to provide key infrastructure and services at adopted Levels of Service through the planning period.

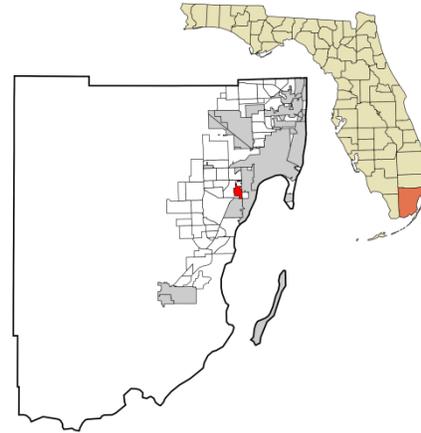
Legislative Changes

On June 2, 2011, changes to The Community Planning Act by the State Legislature and Governor, known as HB 7202, removed several of the provisions previously required by Chapter 163, F.S.

Concurrency is a system in which the public facilities and services necessary to maintain the adopted level of service standards are also available, concurrently, with new development. Written reports issued by concurrency review agencies (City of South Miami) summarize existing and anticipated levels of service for those public services and facilities which may be potentially affected by a proposed development, subject to a request for development order. The concurrency report analyzes whether public facilities and services meet or exceed the standards established in the Capital Improvements Element of the Comprehensive Plan, and whether the requested development order, if approved, would result in a reduction in the level of the service for affected public services and facilities, below the level of service standards provided in the Comprehensive Plan.

CITY OVERVIEW BASED ON THE 2010 CENSUS

Quick Facts 2010 Census	
Population:	11,657
State:	Florida
Metro Area:	Miami-Fort Lauderdale- Miami Beach Metro Area
County:	Miami-Dade County
City:	South Miami



As per Bureau of Economic and Business Research (BEER) at UF, the City Population for FY 2020 is 12,664. This is the number which will be used for State Revenue Sharing calculations.

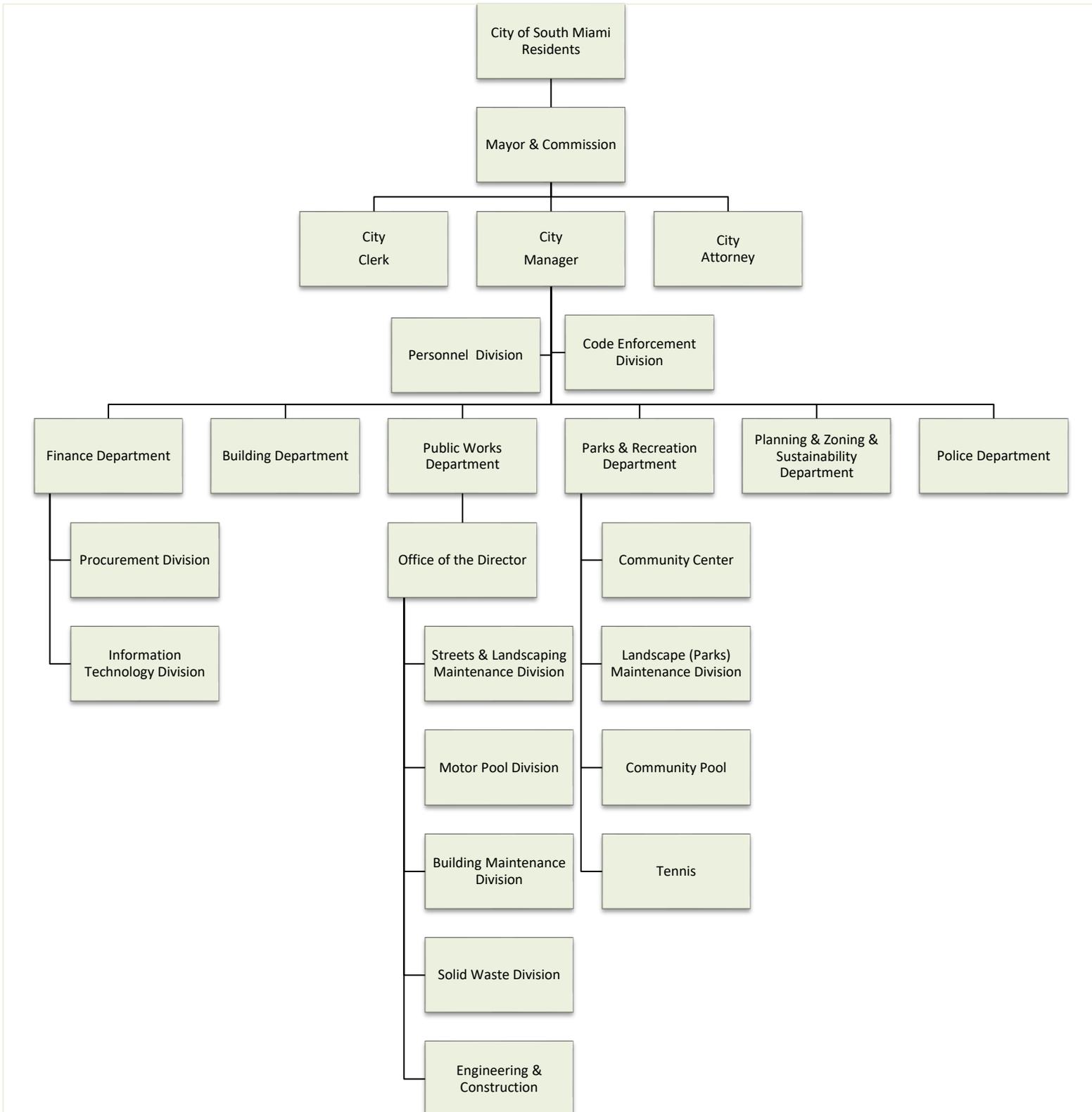
Category	Number			% in Total Population			% Change 2000-2010		
	Total	Male	Female	Total	Male	Female	Total	Male	Female
Total	11,657	5,721	5,936	100	49.08	50.92	8.53	10.68	6.53
Median Age	36.7	34.8	38.7	N/A	N/A	N/A	N/A	N/A	N/A
• 16 and Over	9,579	4,643	4,936	82.17	39.83	42.34	N/A	N/A	N/A
• 18 and Over	9,303	4,499	4,804	79.81	38.59	41.21	12.07	14.13	10.21
• 21 and Over	8,622	4,167	4,455	73.96	35.75	38.22	8.15	N/A	N/A
• 62 and Over	1,851	780	1,071	15.88	6.69	9.19	7.18	N/A	N/A
• 65 and Over	1,520	621	899	13.04	5.33	7.71	3.83	9.91	0

Category	Number	% in Total	
		Housing Units	% Change 2000-2010
Total housing units	5,174	100	16.09
Total: Occupied housing units	4,699	90.82	9.25
Owner-occupied housing units	2,573	49.73	-3.74
Renter-occupied housing units	2,126	41.09	30.59
Population in occupied housing units: Owner-occupied housing units	7,052		
Population in occupied housing units: Renter-occupied housing units	4,507		
Occupied housing units Average household size: Owner-occupied	2.7		
Occupied housing units Average household size: Renter-occupied	2.1		

Average household size 2.46
Average family size 3.16

Information provided above was obtained at <http://www.ledgerdata.com/census/florida/south-miami-city/67550>

CITY OF SOUTH MIAMI ORGANIZATIONAL CHART





POSITIONS BY DEPARTMENT/DIVISION

POSITIONS BY DEPARTMENT		BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	BUDGETED FY 2019	ADOPTED FY 2020
CITY CLERK						
Full Time	City Clerk	1	1	1	1	1
	Deputy Clerk II	1	1	1	1	1
	Deputy Clerk	1	1	1	1	1
	City Clerk Total	3	3	3	3	3
CITY MANAGER						
Full Time	City Manager	1	1	1	1	1
	Deputy City Manager	0	0	1	1	1
	Assistant City Manager	1	1	0	0	0
	Executive Administrative Asst.	1	1	1	1	1
	City Manager Department Total	3	3	3	3	3
PROCUREMENT DIVISION						
Full Time	Purchasing Manager	1	1	0	0	0
	Chief Procurement Officer	0	0	1	1	1
	Procurement Specialist	0	1	1	1	1
	Central Services Specialist II	1	0	0	0	0
	Procurement Division Total	2	2	2	2	2
PERSONNEL DIVISION						
Full Time	Personnel Manager	1	1	1	1	1
	Human Resources Director	0	0	0	0	0
	Payroll and Benefits Administrator	1	1	1	1	1
	Human Resource Generalist	0	0	0	0	0
	Office Support	1	0	0	0	0
	Full Time Total	3	2	2	2	2
Part time	Office Support	0	1	0	0	0
	Part Time Total	0	1	0	0	0
	Personnel Division Total	3	3	2	2	2
FINANCE DEPARTMENT						
Full Time	Chief Financial Officer	1	1	1	1	1
	Office Manager	1	0	0	0	0
	Chief Administrative Officer	0	1	1	1	1
	Senior Accountant	1	1	1	1	1
	Junior Accountant	1	2	2	2	2
	Grants Coordinator	0	0	0	0	0
	Full Time Total	4	5	5	5	5
Part Time	Office Support	2	1	1	1	1
	Junior Accountant	0	0	0	0	0
	Part Time Total	2	1	1	1	1
	Finance Department Total	6	6	6	6	6



POSITIONS BY DEPARTMENT		BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	BUDGETED FY 2019	ADOPTED FY 2020
BUILDING DEPARTMENT						
Full Time	Building Official/Director	1	1	1	1	1
	Chief Building Inspector	1	1	1	1	1
	Permits Coordinator	2	2	2	2	2
<i>Full Time Total</i>		<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Part Time	Chief Mechanical Inspector	1	1	1	1	1
	Chief Electrical Inspector	1	1	1	1	1
	Chief Plumbing Inspector	1	1	1	1	1
	Chief Structural Inspector	1	1	1	1	1
<i>Part Time Total</i>		<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Building Department Total		8	8	8	8	8
PLANNING DEPARTMENT						
Full Time	Planning Director	1	1	1	1	1
	Sr. Planner/Zoning Admin	1	2	2	2	2
	Zoning Review Coordinator	1	0	0	0	0
	Grants Coordinator	0	1	1	0	0
	Planning & Sustainability Administrator	0	0	0	1	1
	Planning Assistant	1	0	0	0	0
	Office Support	1	1	1	1	1
Planning Department Total		<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>
CODE ENFORCEMENT						
Full Time	Senior Code Enforcement Officer	1	1	1	1	1
	Code Enforcement Officers I/II	1	1	1	1	1
	Code Enforcement Officers I	1	1	1	1	1
	Local Business Tax Comp Officer	1	1	1	1	1
	Special Events Coordinator	0	0	0	0	0
<i>Full Time Total</i>		<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
Part Time	Office Support	1	1	0	0	0
<i>Part Time Total</i>		<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
Code Enforcement Division Total		5	5	4	4	4
PW - BUILDING MAINTENANCE						
Full Time	Lead Worker II	1	1	1	1	1
	Maintenance Worker II	1	1	1	1	1
PW - Bldg Maint Total		<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
PW - SOLID WASTE						
Full Time	Superintendent	0	0	0	0	0
	Garbage Collection					
	Sanitation Crane Operator	0	0	0	0	2
	Heavy Equipment Operator (1 Funded by SW)	6	6	7	7	5
	Lead Worker II	1	1	1	1	1
	Trash Collection					
	Waste Collection Driver	3	3	2	2	2
PW- Solid Waste Total		<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>



POSITIONS BY DEPARTMENT		BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	BUDGETED FY 2019	ADOPTED FY 2020
PW - STREETS						
Full Time	Superintendent of Maintenance	1	1	1	1	1
	Lead Worker II	0	0	1	0	0
	Lead Worker	0	0	0	0	1
	Maintenance Worker I	3	3	2	2	1
	Maintenance Worker II	3	3	3	4	4
	Waste Collection Driver	0	0	0	0	0
	PW - Streets Maint Total	7	7	7	7	7
PW - MOTOR POOL						
Full Time	Motor Pool Supervisor	1	1	1	1	1
	Auto Mechanic	2	2	2	2	2
	PW - Motor Pool Total	3	3	3	3	3
PW - OFFICE OF DIRECTOR						
Full Time	Public Works Director	1	1	1	1	1
	Administrative Assistant	1	1	0	0	0
	Administrative Secretary	0	0	0	0	0
	Office Support	1	1	2	2	2
	PW - Office of Director Total	3	3	3	3	3
PW - ENG and CONST						
Full Time	Project Manager	1	1	1	1	1
	Associate Project Engineer	1	1	1	1	1
	PW - Eng. and Const. Total	2	2	2	2	2
POLICE DEPARTMENT						
Full Time	SWORN					
	Chief of Police	1	1	1	1	1
	Assistant Chief of Police	1	1	1	1	1
	Majors	0	0	0	0	0
	Captains	2	2	2	2	2
	Lieutenants	3	3	3	3	4
	Sergeants	7	7	7	7	6
	Officers/Detectives	37	37	37	37	37
	Training Officer	1	1	1	1	1
	CIVILIAN EMPLOYEES					
	Department Head Secretary	1	1	1	1	1
	Administrative Assistant	1	1	1	1	1
	Communications Manager	1	1	1	1	1
	Communications Officers	6	6	6	6	6
	Police Department Total	61	61	61	61	61



POSITIONS BY DEPARTMENT		BUDGETED FY 2016	BUDGETED FY 2017	BUDGETED FY 2018	BUDGETED FY 2019	ADOPTED FY 2020
PARKS and RECREATION DEPARTMENT						
Full Time	Parks and Recreation Director	1	1	1	1	1
	Asst. Parks and Rec Director	1	1	1	1	1
	Administrative Assistant	1	1	1	1	1
	Special Events Coordinator	1	1	1	1	1
	Administrative Assistant II	0	0	0	0	0
	Senior Site Manager	1	1	1	1	1
	Administrative Secretary	0	0	0	0	0
	Recreation Leader	0	0	0	0	0
	Parks and Rec Department Total	5	5	5	5	5
LANDSCAPE MAINTENANCE						
Full Time	Parks Superintendent	0	1	1	1	1
	Landscape Supervisor	1	0	0	0	0
	Lead Worker	1	1	1	1	1
	Maintenance Worker I	2	2	0	0	1
	Maintenance Worker II	1	1	1	1	1
	Maintenance Worker III	1	1	0	0	0
	Landscape Maint Division Total	6	6	3	3	4
COMMUNITY CENTER						
Full Time	Recreation Supervisor II	2	2	2	2	2
	Recreation Leader	3	3	3	3	3
	<i>Full Time Total</i>	5	5	5	5	5
Part Time	Recreation Leader (PT)	3	3	3	3	4
	Recreation Aide (PT)	11	11	11	11	10
	Instructors	4	4	3	3	2
	Summer Recreation Aide Seasonal (PT)	8	8	8	8	7
	<i>Part Time Total</i>	26	26	25	25	23
	Community Center Division Total	31	31	30	30	28
COMMUNITY POOL						
Part Time	Lifeguard II	0	0	0	1	1
	Lifeguard	5	5	5	4	4
	Community Pool Division Total	5	5	5	5	5
TENNIS						
Full Time	Tennis Operations Supervisor	1	1	1	1	1
	Maintenance Worker 1	1	1	1	1	0
	<i>Full Time Total</i>	2	2	2	2	1
Part Time	Recreation Aide (PT)	3	3	3	3	3
	Maintenance Worker (PT)	0	0	0	0	1
	<i>Part Time Total</i>	3	3	3	3	4
	Tennis Division Total	5	5	5	5	5
TOTAL	Full Time Total	134	134	131	131	131
	Part Time Total	41	41	38	38	37
	Grand Total	175	175	169	169	168



CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

In an effort to comply with Florida Statute 163.3177 required and optional elements of Comprehensive Plan, the Capital Improvements Element must be reviewed on an annual basis and modified as necessary in accordance with s. 163.3187 or s. 163.3189 in order to maintain a financially feasible 5-year schedule of capital improvements. The City of South Miami Capital Budget is updated annually as part of the budgeting process. Capital improvement projects are defined as projects that are self-contained and that will usually be constructed or purchased as a unit.

The City of South Miami uses Government Accounting Standards Board (GASB) 34 Guidance in defining capital assets and depreciation.

Governmental Entities with Revenues between \$10 and \$100 million

Item	Tracking and Inventory	Capitalize and Depreciate
Land	\$1	Capitalize only
Land Improvements	\$1	\$25,000
Building	\$1	\$50,000
Building Improvements	\$1	\$50,000
Construction in Progress	\$1	Capitalize only
Machinery and Equipment	\$1,000	\$5,000
Vehicle	\$1,000	\$5,000
Infrastructure	\$50,000	\$250,000
Intangibles	N/A	\$25,000

A Capital Improvement generally includes only those items constructed or purchased that have a useful life extending beyond a five (5) year period following their acquisition or purchase. Normally, Capital Improvements involve a cost in excess of \$5,000 or involve the acquisition or disposal of land regardless of cost. Minor recurring annual expense items, including routine maintenance and repairs, excluded. All projects that are financed from bond funds are included. Similarly, preliminary engineering studies for such infrastructure improvements as the design of improvements are generally itemized as capital expenditure items due to their significant cost and impact of the Capital Improvement Program.



ALL REQUESTS FOR CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

PROJECT DESCRIPTION	SOURCE	FY 19	Estimated Expenses FY19	FY 20	FY 21	FY 22	FY 23	FY 24
TRAFFIC CALMING								
Traffic calming Devices for area bounded by SW 64 St / SW 65 TR / SW 65 Ave / SW 67 Ave (Design / Construction)	CIP	25,000						
	PTP		27,636	40,000				
Traffic Study for SW 65th Avenue between SW 49th St and SW 53rd Terrace	CIP	25,000	12,240					
Traffic Study for SW 65 PL between Manor Lane & SW 75 TR; 75th TR from SW 67 AV to SW 65 PL	CIP	25,000	7,327					
Traffic Study for SW 74th Street between SW 63rd Ave & SW 65th Ave	CIP	25,000	8,535					
Traffic Study for Intersection Analysis at SW 63rd Ave and 69th ST	CIP	25,000						
Traffic Study for SW 78th St west of SW 62nd Ave	CIP	25,000						
Traffic calming Road reduction at SW 69th St and SW 63 CT and Roundabout at SW 69 St and SW 63rd Ave (Construction)	PTP	0	19,625	130,000				
Traffic Study for SW 59 PL and SW 69 ST (completed by County)	CIP	25,000						
Traffic calming Devices for SW 78th St west of SW 62 Ave	PTP	0	9,500	40,000				
Traffic Study for SW 84th St between SW 57 Ave and SW 62 Ave	CIP	25,000	6,976					
Miscellaneous Traffic Calming	CIP		30,000	25,000				
ROADWAY & DRAINAGE IMPROVEMENTS								
Citywide Drainage Improvements	SWDTF	50,000	20,000	100,000	50,000	50,000	50,000	50,000
SW 60th Ave and SW 83rd Street Intersection Improvements	CIP	70,000	75,378					
Drainage & Grading Improvements at SW 59th Ave and SW 87th Street	CIP	70,000	70,000					
ROAD INFRASTRUCTURE								
South Miami Intermodal Transportation Plan - Contingency	PTP	50,000		50,000	50,000	50,000	50,000	50,000
SW 64 ST Bike Lane and Road Improvements (SW 57 AVE to SW 62 AVE)	CDBG	354,916		354,916				
	CIP				200,000			
	PTP	84,000		50,000				
SW 64 ST Bike Lane and Roadway Improvements (SW 62 AVE to SW 69 AVE)	PTP	50,000						
62 AVE Design and Roadway Reconstruction (US#1 to SW 85 ST), including Sidewalk improvement between SW 78 ST to SW 80 ST	TAP			480,000				
	SWDTF		45,135	20,000				
	PTP	120,000		40,000				
Citywide Sidewalk Repairs	PTP	30,000	30,000	40,000	45,000	50,000	55,000	60,000
Citywide Street Improvements / Resurfacing - COMPLETED Fuchs Park Driveway approaches, Asphalt Reconstruction at 6802 SW 64 Ave, Parking Lane at SW 63rd Ave / 72nd ST, SW 67th CT North of SW 74th ST, SW 51 TR (65 AVE to 66 AVE), SW 62 TR (67 AVE to Street End), SW 63 TR (67 AVE to Street End)	PTP	25,000	25,000	50,000	55,000	60,000	65,000	70,000
	LOGT	85,000	85,000	100,000	105,000	110,000	115,000	120,000
Road Resurfacing - SW 49th St west of SW 63rd Ave	CIP	20,000	20,000					
Road Resurfacing - SW 49th Tr west of SW 63rd Ave	CIP	20,000	20,000					
Road Resurfacing - SW 73rd St (57 CT to 58 Ave)	PTP			20,000				
Road Resurfacing - SW 61 Ave (59ST to 60 TR)	PTP			20,000				
Road Resurfacing - SW 58th AVE (84ST to 87ST)	PTP			25,000				
Road Resurfacing - SW 87th ST (59 AVE to 60 AVE)	PTP			15,000				
Road Resurfacing - SW 84th ST (60 AVE to 62 AVE)	PTP			20,000				
Road Resurfacing - SW 84th ST (57 AVE to 59 AVE)	PTP			15,000				
Road Resurfacing - SW 59TH AVE (83 ST to 84 ST)	PTP			12,500				
Road Resurfacing - SW 59TH AVE (80 ST to 81 ST)	PTP			15,000				

PROJECT DESCRIPTION	SOURCE	FY 19	Estimated Expenses FY19	FY 20	FY 21	FY 22	FY 23	FY 24
Road Resurfacing - SW 60TH AVE (81 ST to 82 ST)	PTP			20,000				
Road Resurfacing - SW 58TH CT (78 ST to 80 ST)	PTP			15,000				
Road Resurfacing - SW 77TH TR (57 AVE to 59 AVE)	PTP				20,000			
Road Resurfacing - SW 78TH ST (58 AVE to 62 AVE)	PTP				25,000			
Road Resurfacing - SW 67TH CT (79 ST to 80 ST)	PTP				12,500			
Road Resurfacing - SW 78TH TR (67 AVE to 68 AVE)	PTP	12,500	12,500					
Road Resurfacing - SW 75TH TR (67 AVE to 68 AVE)	PTP				12,500			
Road Resurfacing - SW 74 ST (67 AVE to 68 AVE)	PTP				12,500			
Road Resurfacing - SW 67th CT North of SW 74th ST	PTP				12,500			
Road Resurfacing - SW 66TH AVE (72 ST to ST END)	PTP	22,500	22,500					
Road Resurfacing - SW 64TH CT (68 ST to 70 ST)	PTP	12,500	12,500					
Road Resurfacing - SW 64TH AVE (64 ST to 66 ST)	PTP	12,500	12,500					
Road Resurfacing - SW 65TH ST (66 AVE To 67 AVE)	PTP	12,500	12,500					
Road Resurfacing - SW 62ND CT (64 ST to 68 ST)	PTP				20,000			
Road Resurfacing - SW 61 TR (65 AVE to 67 AVE)	PTP				15,000			
Road Resurfacing - SW 61 ST (65 AVE to 67 AVE)	PTP				15,000			
Road Resurfacing - SW 69 AVE NORTH OF SW 62ND TR	PTP				10,000			
Road Resurfacing SW 62nd TERR East of SW 67th AVE	PTP				15,000			
Road Resurfacing SW 74th St (67 AVE to 75 TERR) - School	PTP	25,000	25,000					
Road Resurfacing SW 62 St (59 CT to 62 AVE)	PTP				20,000			
Road Resurfacing SW 58 St (60 AVE to 62 AVE)	PTP				12,500			
Road Resurfacing SW 52 TR (65 AVE to 67 AVE)	PTP				12,500			
Citywide Neighborhood Greenways Sharrows and signs	PTP	100,000		100,000	100,000	100,000		
PARKS								
Citywide Parks Improvement - Miscellaneous	CIP	100,000	80,000	50,000	50,000	50,000	50,000	50,000
Citywide Parks Master Plan - Improvements	CIP	100,000	69,853	50,000	50,000	50,000	50,000	50,000
Citywide Parks entryway signage	CIP	200,000	148,000					
Citywide ADA Transition Plan - Improvements	CIP		28,750	50,000	50,000			
Citywide Park Playground PIP Rubber Surface [Dante Fascell (3), Fuchs (1), Murray (1), & Palmer (1)]	CIP			200,000				
All America: Adventure Playground	CIP	20,000	20,000					
All America: Survey ROW North Border	CIP		4,548					
Brewer Park: Playground PIP Rubber Surface	CIP	70,000	69,853					
Brewer Park: Fence Replacement (canal)	CIP	50,000	32,850					
Dante & Brewer Park: Non-Motorized Boat Launch	FRDAP				200,000			
	CIP				50,000			
Dante Fascell Park: Tennis Court Lights	CIP			250,000				
Dante Facell Park: 2 additional Tennis Courts	CIP			50,000	400,000			
Dante Fascell Park: Resurface Clay Courts	CIP					80,000		
Dante Fascell Park: Tennis Expansion (2 courts)	CIP					150,000		
Dante Fascell Park - Tennis Court Resurfacing	CIP				75,000			
Dog Park: K9 Artificial Turf	CIP				75,000			
Fuchs Park: Lake Perimeter Asphalt Trail Design (Phase I - FY 2020)	CIP	20,000	71,085	200,000	250,000			
Fuchs Park: New Picnic Pavilion	CIP					50,000		
GB Community Center: Restroom Renovations	CDBG	70,846	220,846					
	CIP	65,000	75,000					
GB Community Center - Insulation Study	CIP			25,000				
GB Community Center - Basketball Gymnasium Bleacher	CIP	50,000	75,000					
Murray Park: Replace Ball Field Fencing	CIP					65,000		

PROJECT DESCRIPTION	SOURCE	FY 19	Estimated Expenses FY19	FY 20	FY 21	FY 22	FY 23	FY 24
Marshall Williamson Park - Playground PIP Rubber Surface	CDBG	70,000						
Marshall Williamson Park - Sidewalks & Park Infrastructure & Landscape Improvements	CIP	100,000	4,980					
	CRA			50,000				
	CDBG		50,000	100,000				
Palmer Park: Laser-Grade Fields	CIP			35,000				
Palmer Park - Drainage Improvements	CIP	500,000	450,000					
South Miami Park: Restroom w/ Concession Stand Building (design)	CIP	85,000	100,000					
South Miami Park: Restroom w/ Concession Stand Building (construction)	CIP				750,000			
South Miami Park Playground & Fitness Outdoor Equipment	CIP	75,000			150,000			
Portable Event Stage for Parks	CIP	12,000	12,000					
New Park Improvements 7435 SW 66 Ave (Phase I Design FY-20 / Phase II Construction FY-21)	CIP				25,000	100,000		
Misc. Park Furniture	CIP	15,000	10,000	5,000	15,000	15,000	15,000	15,000
FLEET REPLACEMENT								
8 Police Vehicles and Equipment	CIP	332,000	332,000	350,000	380,000	380,000	380,000	380,000
Police PAL Vehicle	LEFTF	40,000	40,958					
Police Rescue Vehicle	LEFTF	50,000		50,000				
F150 4 door Work Truck with Power Lift for Public Works Dept.	CIP	38,000	33,819					
Trash Truck	CIP				120,000			
Garbage Truck (Replace 2004 Vehicle)	CIP			295,000				
Trash Crane (Replace 2006 Vehicle)	CIP			180,000				
F150 Vehicle for Public Works Operations	CIP			30,000				
F150 Vehicle for Public Works Construction & Engineering	CIP			30,000				
Street Sweeper	CIP	250,000	234,524					
F150 Vehicle for Parks & Recreation Dept.	CIP	38,000	36,319					
Cushman Vehicles for Parks & Recreation	CIP	25,000	25,000					
Water Trailer for Parks & Recreation	CIP	10,000	9,500					
Courtpac Roller 24" Model (tennis) for Parks & Recreation	CIP			5,000				
Tractor vehicle for Parks & Recreation	CIP				15,000			
Commercial Rider Mower for Parks & Recreation	CIP				10,000			
Enforcement Vehicle for the Parking Division	CIP				10,000	10,000	10,000	10,000
CITY FACILITIES								
Gibson Bethel CC - Air Conditioning	CIP	40,000	39,188					
Gibson Bethel CC - New Roof	CIP				150,000			
City Hall - New Roof	CIP				100,000			
Police Department Air Conditioning	CIP	20,000	6,736					
City Hall Air Conditioning	CIP			15,000				
Police Station Front Foyer / Parking Lot Lighting Improvements	CIP	10,000						
MISCELLANEOUS								
Citywide Sewer Upgrades - Design	GOB	59,000	39,285	250,000				
Citywide Directional Street Signs Replacement	PTP	50,000	23,980	30,000	50,000			
Pedestrian Bridge Study Over US#1 between SW 57th Ave & SW 72nd St Feasibility Study	PED				500,000			
	FDOT				5,000,000			
	DEV				1,500,000			
	CRA	100,000	92,209		250,000			
Citywide Landscaping Program	TTF	20,000		20,000	50,000	50,000	50,000	50,000

PROJECT DESCRIPTION	SOURCE	FY 19	Estimated Expenses FY19	FY 20	FY 21	FY 22	FY 23	FY 24
City Welcome Signs	CIP	250,000	249,592	250,000				
Manor Lane Roadway & Sidewalk	PTP	0	25,745					
	CIP	100,000		175,000				
New Pay Stations	CIP	50,000	49,148	50,000				
Citywide Striping (Downtown, SW 72nd St Road Stenciling by City Hall, Parking striping SW 59 Ave & 73 St)	PTP	0	11,061	20,000				
	CIP	20,000						
Orchids	CIP	5,000	5,000					
Rubber Mulch for Tree Grates - Downtown Area	CIP	5,000						
Chamber Digital Audio and Rebuild Project	CIP	100,000	99,916					
Landscape Sunset Dr (US 1 to SW 69th Ave)	LOGT			150,000				
	CIP	200,000	43,220	200,000				
2 Power Outlets for Electrical Vehicles City Hall	CIP		18,449					
Solar for Public Works Building	CIP			55,000				
Solar for Community center	CIP							
Solar for Pool	CIP			25,000				
Solar for City Hall	CIP				50,000			
Downtown Improvements - Sunset Dr between US#1 and SW 57th	SWDTF			100,000				
	CIP	445,000	82,354					
	CIP				300,000			
	PTP			300,000				
Holiday Lighting	CIP	10,000	10,000	50,000				
Downtown LED parking signs	CIP			100,000				
Proposed Park	CIP							
TOTAL CAPITAL IMPROVEMENTS BY YEAR		5,296,262	3,640,620	5,592,416	11,445,000	1,420,000	890,000	905,000



CAPITAL IMPROVEMENT PLAN FUND SUMMARY

CODE	SOURCE OF FUNDS	FY 19	Estimated Expenses FY19	FY 20	FY 21	FY 22	FY 23	FY 24
CIP	Capital Improvement Fund	3,790,000	2,777,141	2,750,000	3,275,000	950,000	505,000	505,000
CDBG	Comm. Development Block Grant	495,762	270,846	454,916	0	0	0	0
FRDAP	FL Recreation Dev. Assistance Program	0	0	0	200,000	0	0	0
GOB	MDC General Obligation Bond	59,000	39,285	250,000	0	0	0	0
LEFTF	Law Enforcement Forfeiture Trust Fund	90,000	40,958	50,000	0	0	0	0
LOGT	Local Option Gas Tax	85,000	85,000	250,000	105,000	110,000	115,000	120,000
PTP	People Transportation Plan	606,500	270,047	1,067,500	515,000	260,000	170,000	180,000
CRA	Community Redevelopment Agency	100,000	92,209	50,000	250,000	0	0	0
SWDTF	Stormwater Drain Trust Fund	50,000	65,135	220,000	50,000	50,000	50,000	50,000
TAP	Transportation Alternatives Program (FDOT grant)	0	0	480,000	0	0	0	0
FDOT	Pedestrian Bridge	0	0	0	5,000,000	0	0	0
TMDL	Total Maximum Daily Load - FDEP Water Quality Grant	0	0	0	0	0	0	0
TTF	Tree Trust Fund	20,000	0	20,000	50,000	50,000	50,000	50,000
DEV	Developer Contributions	0	0	0	1,500,000	0	0	0
PED	Pedestrian Crossing Acq. Dev. Ops. & Maint. Trust Fund	0	0	0	500,000	0	0	0
PADOM	Parks Acquisition Development Operation & Maint. Fund	0	0	0	0	0	0	0
TOTAL CIP BY YEAR		5,296,262	3,640,620	5,592,416	11,445,000	1,420,000	890,000	905,000

CAPITAL IMPROVEMENT PROGRAM DESCRIPTIONS

Fiscal Year 2019/2020

TRAFFIC CALMING

Traffic Studies & traffic Calming Devices

Several traffic studies were completed and findings will be presented to Miami-Dade County for review and implementation. The projects will comprise the cocoplum and Pinecrest Villa neighborhood. These two projects will provide traffic calming measures to encourage slower traffic speeds, thereby reducing the timesaving benefit of cutting through on the neighborhood streets, enhancing safety for pedestrians and bicyclists and quality of life.



DRAINAGE IMPROVEMENTS

Citywide Drainage Improvements:

The Stormwater Master Plan (SMP), completed in 2012, is a citywide study evaluated the current flood protection level of service (LOS) of the existing stormwater infrastructure. The study also identified existing and future operation and maintenance needs.



Potential flooding areas were identified and prioritized in the SMP. The study identifies locations in the City to design and construct drainage improvements. These areas will be addressed in phases, by level of priority, as reported in the SMP.

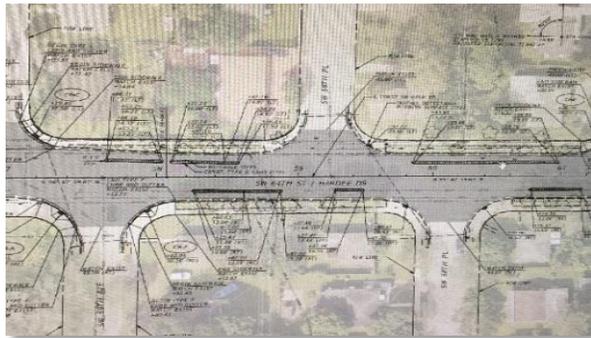
Citywide Drainage Cleaning:

A citywide drainage cleaning will be established to include the inlets, manholes, slab covered trenches and drainage lines.

ROAD INFRASTRUCTURE

SW 64 Street Bike Lane and Road Improvements

By implementing the SMITP recommendations, this project will provide dedicated bike lanes, street resurfacing and striping along SW 64th Street between SW 57th Avenue and SW 62nd Avenue. This project is a part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami.



SW 62nd Avenue Pedestrian & Bicyclist Mobility Enhancement Project (LAP): This project consists of design and construction of on-road and off-road trail facilities for pedestrian, bicyclists and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, curb and gutter, drainage system and roadway reconstruction along SW 62nd Avenue between SW 70th Street and SW 85th Street. This project received Transportation Alternative Program (TAP) Grant thru the FDOT / Miami-Dade Metropolitan Planning Organization.



Citywide Sidewalk Repairs:

An extensive inspection of sidewalks was conducted to identify cracks or broken sidewalks. Repairs will be scheduled to remove tripping hazards along most of the sidewalks throughout the City.



Citywide Street Improvements / Resurfacing Program:

The purpose of this program is to maintain all City-owned paved streets at a serviceable level. The scope includes resurfacing, restoration and rehabilitation of existing streets on an as-need basis, as a result extending the life of the existing pavements.



Citywide Neighborhood Greenways Sharrows

By implementing the SMITP recommendations, this project will provide neighborhood sharrows citywide. The scope will consist of installation of pavement marking symbols to alert motorists to the expected lateral placement of bicyclist within the shared lane and encourage safer passing behaviors. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan.



PARKS

Citywide Parks Improvements – Miscellaneous

Miscellaneous improvements include unforeseen projects that occur within the fiscal year, such as park amenity and furniture replacement, tree removal or replacement, facility repairs and upgrades, emergency improvements, and new capital improvement initiatives.

Citywide Parks Master Plan – Improvements

The Master Plan was prepared in response to the desire of the City’s inspired leadership and the residents of South Miami to have an outstanding program of recreation and park facilities for themselves and future generations as the City continues to mature over the next ten years. This account is intended to address improvements needed immediately at existing parks as outlined in



the City's Parks and Recreation Master Plan and Appendix, improve the park service area coverage throughout the City, and increase the park land acreage surplus in anticipation of future park land requirements.

Citywide ADA Transition Plan Improvements

Title II of the Americans with Disabilities Act (ADA) covers programs, activities, services and facilities of public entities such as the City of South Miami's park system. By way of the ADA transition plan, the purpose of this fund account is to address barrier removal solutions that will facilitate access opportunities for all individuals. This account focuses on the built infrastructure of the city's park system and its outdoor recreation facilities to address physical accessibility improvements.

Citywide Park Playground Poured-in-Place Rubber Surfacing

Playground poured-in-place (PIP) rubber surface has many advantages over other popular loose-fill material surfaces such as sand, wood chips, and recycle rubber mulch. PIP rubber surface is aesthetically attractive, ADA-compliant, slip resistant, stain resistant and repels dirt well. It is easily maintained with little routine care compared to certified playground mulch and its durability makes it a smart financial choice. This project entails removal of existing mulch and installation of new stone sub-base and 50/50 color poured-in-place ("PIP") rubber playground surfaces at Dante Fascell Park (3), Fuchs Park (1), Murray Park (1), and Palmer Park (1).

Dante Fascell Park – Tennis Court Sports Lighting

Staff desires to add a new LED lighting system to the existing clay tennis courts at Dante Fascell Park. New lighting will extend tennis recreation play hours, improve physical and mental health, allow adjacent schools the opportunity to utilize the facilities after-school hours, increase tourism, increase/improve economic activity, and create immediate job opportunities. The City has completed a 10-year Parks Master Plan which supports the need for new outdoor tennis lighting. Furthermore, the City has received multiple written correspondences from residents and tennis participants who have requested the need for tennis court lighting.

Dante Fascell Park – Additional Tennis Court(s) Feasibility Study Plan

The purpose of this project is to conduct a feasibility study to determine the need for 2, 3, or 4 new outdoor clay tennis courts at Dante Fascell Park. The plan will include but is not limited to site analysis of existing conditions, operational cost analysis, conceptual designs, cost of planning including direct construction costs and project soft costs.

Fuchs Park – Lake Perimeter Asphalt

Phase I consists of removal of Australian pine trees and construction of the east end asphalt trail near and around playground, volleyball and pavilion.

This project entails construction of a new asphalt trail around the park, existing pond and removal of Australian pine trees along pond perimeter. Improvements within this project shall be in accordance with the American with Disabilities Act (ADA) including providing access to the existing pavilion, restroom facilities, and lakeside benches. This engagement will help bring the city's park system one step closer to making our community more livable and accessible for

everyone, as well as provide opportunities for physical activity to improve fitness and mental health.

Gibson-Bethel Community Center – Insulation Study

The purpose of the insulation study is to understand the current heat flow within the community center and determine whether any improvements can be made as it pertains to the rate of heat transfer, specifically inside the indoor basketball gymnasium area.

Marshall Williamson Park – Park Infrastructure & Landscape Improvements

The CSM has applied for and received a block grant to assist in funding a slate of park infrastructure and landscape improvements to Marshall Williamson Park aimed at enhancing park services and increasing safety through the incorporation of *Crime Prevention Through Environmental Design* principles. The scope of work for the project includes the installation of a gunshot detection system blue-light call box, installation of security cameras, sidewalk improvements, and other park infrastructure improvements.

Funding for this program is provided through a combination of \$150,000 from Community Development Block and a \$50,000 match from City of South Miami funds.

FLEET REPLACEMENT

Police Vehicles and Equipment

The program consists of the replacement of older Police vehicles. Older vehicles will be decommissioned and placed for public auction. The Police Department proposes to replace eight vehicles and purchase a police rescue vehicle.



Public Works Vehicle Fleet Replacement

The Public Works Department will be purchasing two F-150 pick up trucks, one garbage truck and one trash crane

Parks Department Vehicle Fleet Replacement

The 5' Tow Roller is easy to use and will help keep the city's Har-Tru clay courts compact and firm. It can be pulled by a golf cart, lawn tractor or utility vehicle and still offer the same rolling speed and convenience as the power roller. This unit can be upgraded to a motorized roller at any time by attaching the Honda Power Head. The 5' Tow Roller comes with a weight tray, towing tongue, scraper-brush, and front and rear court brushes and includes a 1 year warranty.

MISCELLANEOUS

Citywide Sewer Upgrades

One of the areas identified for upgrades is bounded by S.W. 64th Avenue on the West, S.W. 62nd Avenue on the East, S.W. 68th Street to the North, and S.W. 72nd Street (Sunset Drive) to the South. Area “I” is comprised of approximately 312 property owners and is mainly zoned residential. Area “I” is comprised of 77% Multi-Family Homes and 23% Single Family Homes (the average single family home size is between 3,000 and 5,000 Square Feet) which would establish the total average daily flow to be 66,240 GPD (sub area I). This area is currently on septic tank system; however, it has the potential to connect to the public sanitary sewer system that is bounding the project area. The improvements are based on the Sanitary Sewer Master Plan. The master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed systems, organized by priority.

Citywide Replacement of Directional Street Signs & Posts

This is an ongoing project being implemented throughout the City and consisting of the replacement and maintenance of old street name signs, with a new design, which includes the City Logo.

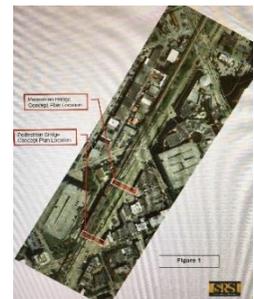


City Welcome Signs

South Miami will deploy welcome signs which will be placed throughout the City. The signs are to be installed at the entryways for the City and will include a gateway monument sign to be placed at Fuchs Park and entry signs to be implemented at various City entry sites.

Pedestrian Bridge Study Over US#1 between SW 57 Ave & SW 72 ST (Feasibility Study):

A feasibility study was completed on three alternatives along US#1 on May 2008 and City will confirm if this study and the alternative will suffice or if the City would want to update the current conditions and prices or conduct a new feasibility study for another location. The initial overlay of the landing was completed, and sites will be evaluated for implementation.



Miscellaneous Infrastructure Improvements

Miscellaneous emergency infrastructure repairs and improvements such as guardrails, pothole repairs, sign installation and repairs, sidewalk repairs and replacement and inlet cleaning citywide.

Sidewalk Feasibility Study for Manor Lane from 6330 Manor Lane to SW 80 St & SW 66 Ave:

A feasibility/planning study will provide options to construct a new sidewalk along the east and/or west side of Manor Lane between 6330 Manor Lane to SW 80th Street and SW 66th Avenue. The feasibility study will help determined exactly where the ROW is located on both side of the street, and summarized existing conditions, propose improvement options, preliminary cost estimates and recommendations.

Pay Stations

The City’s Finance Department is looking to install five new Digital Multi-Space Parking Pay Stations. Currently, additional parking spaces have been created due to development and new construction. Of these new parking spaces, certain locations areas lack the needed number of pay stations.

Sunset Drive Road Modifications west of 61Ct & Landscape from US#1 to 69th Ave:

The project consists of modification to the roadway alignment to achieve a smoother transition in the east bound travels lanes as well as to improve the landscaping in the medians from SW 69th Avenue to US1.

Downtown Improvement on Sunset Drive between US#1 and SW 57th Ave:

The project will primarily consist of the beautification of Sunset Drive (72nd Street) between US1 and 57th Avenue, maximize the width of the sidewalks without compromising existing on-street parking, enhance the existing irrigation system, and provide minor traffic operational improvements.

Road Pavement Reduction at SW 69 St & 63 Ct and SW 69 St & 63 Ave: This project will entail the installation a new roundabout at the intersection of SW 69th Street and 63rd Avenue and the reduction in the amount of pavement at the radii of SW 63rd St and SW 63rd Ct to reduce the speed of vehicles making high speed turns.





GENERAL FUND BUDGET



FY 2019-2020 GENERAL FUND REVENUES

ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
TAXES						
0010000 3111000	AD VALOREM TAXES	6,273,137	6,642,566	7,096,822	7,096,822	7,369,151
0010000 3112000	AD VALOREM DELINQUENT	52,723	22,335	32,040	32,040	33,826
0010000 3112100	INTEREST	918	4,074	544	544	544
0010000 3121000	LOCAL OPTION TAXES	210,155	201,423	192,243	192,243	186,357
0010000 3141000	UTILITY TAX-ELECTRIC	1,411,169	1,403,971	1,370,250	1,370,250	1,390,804
0010000 3144000	UTILITY TAX - GAS	30,061	73,581	50,750	50,750	51,511
0010000 3149000	UTILITY TAX - OTHER	238,466	225,572	208,075	208,075	211,196
0010000 3150000	UNIFIED COMM SERVICES TAX	425,733	473,001	442,373	442,373	431,408
	LOCAL BUSINESS TAX-					
0010000 3161000	RENEWALS	596,464	568,359	575,000	570,000	575,000
0010000 3162000	LOCAL BUSINESS TAX NEW	82,207	98,448	105,000	105,000	105,000
0010000 3162100	BUSINESS TAX TRANSFER FEES	2,942	2,525	2,500	2,500	2,500
0010000 3163000	LOBBYIST REGISTRATION FEE	23,000	17,500	15,000	15,000	15,000
TOTAL TAXES		9,346,975	9,733,355	10,090,597	10,085,597	10,372,297
FRANCHISE FEES						
0010000 3221000	BUILDING PERMITS	804,449	838,043	850,000	715,000	850,000
0010000 3221500	PUBLIC WORKS PERMITS	37,715	19,892	25,000	20,000	25,000
0010000 3231000	ELECTRICITY	1,069,314	1,044,842	1,252,400	1,252,400	1,264,924
0010000 3234000	GAS	37,388	0	35,350	39,713	35,704
0010000 3293000	GARAGE SALES	620	580	253	253	256
TOTAL FRANCHISE FEES		1,949,486	1,903,357	2,163,003	2,027,366	2,175,883
INTERGOVERNMENTAL REVENUE						
	INTERGOVERNMENTAL					
0010000 3301000	REVENUE	0	18,068	0	0	0
0010000 3351012	STATE REVENUE SHARING	433,677	423,207	399,217	399,217	405,479
0010000 3351015	ALCOHOLIC BEVERAGE LICENS	14,215	13,774	14,547	14,547	15,553
0010000 3351018	LOCAL GOVT 1/2 C SALES TX	1,046,813	1,014,974	950,946	950,946	974,201
0010000 3382000	COUNTY LOCAL BUSINESS TAX	20,112	14,568	15,628	15,628	15,460
TOTAL INTERGOVERNMENTAL REVENUE		1,514,817	1,484,591	1,380,338	1,380,338	1,410,693
CHARGES FOR SERVICES						
0010000 3412000	ZONING HEARING FEES	49,225	51,550	32,960	32,960	41,252
0010000 3413000	ENVIRON REVW & PRESVT BRD	38,420	45,085	41,200	42,000	41,200
0010000 3413001	LIEN SEARCH FEES	14,190	11,915	14,412	14,412	15,000
0010000 3413002	SPECIAL EVENTS	2,850	3,720	3,390	3,390	3,390
0010000 3414000	MICROFILM SALES	1,701	1,254	1,315	1,500	1,335
0010000 3419010	BLDG & ZON REINSPECT FEES	700	0	300	170	300
0010000 3419030	CERT OF USE/OCCUPANCY	38,325	18,450	22,000	21,000	23,000
0010000 3419040	CODE ENFORCEMENT FINES	106,149	69,765	109,844	65,000	95,481
0010000 3419051	BACKGROUND NOTARY&COPIES	19,949	19,880	21,124	18,900	21,335
0010000 3421010	POLICE SERVICES	27,565	60,766	38,360	38,360	38,360
0010000 3421021	TOWING ADMIN FEE	3,595	3,720	5,558	5,558	5,558
0010000 3421025	SCHL CRSNG GRDS- CTY REIM	16,630	28,953	25,000	25,000	25,000
0010000 3434100	SOLID WASTE CHARGES	22,052	26,941	21,512	35,000	35,000



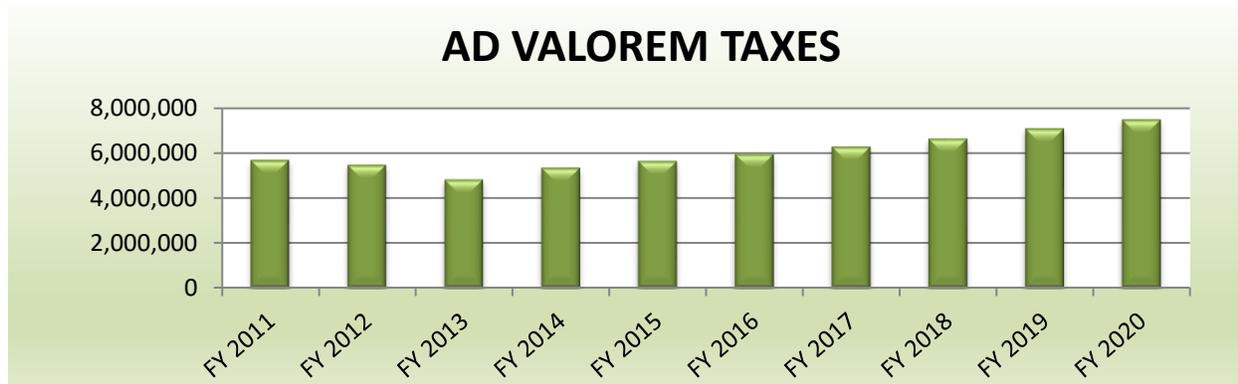
ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0010000 3434200	PRIVATE HAULERS PERMIT FEE	681,942	663,397	607,289	620,000	641,215
0010000 3445100	PARKING PERMITS	103,122	115,333	113,506	113,506	115,776
0010000 3445200	PARKING METERS FRANCHISE	1,763,899	1,780,717	1,778,925	1,778,925	1,778,925
0010000 3445210	VALET PARKING	55,850	18,268	20,000	19,000	19,000
0010000 3445220	PARKING FUND REVENUE	52,307	17,013	36,750	36,750	15,000
0010000 3445300	PARKING VIOLATIONS	620,075	660,792	762,020	762,020	784,881
0010000 3472620	TENNIS COURT FEES	367,102	428,662	450,000	450,000	475,000
0010000 3472630	RECREATION PROGRAM FEES	112,678	73,296	46,658	50,000	47,591
0010000 3472631	MULTIPURPOSE CNTR-RENTAL MULTIPRPOSE CNTR-	16,567	20,796	18,682	15,000	18,682
0010000 3472632	MEMBERSHIP	12,614	19,843	12,500	16,500	15,625
0010000 3472635	REC FEES/MURRAY PARK POOL	-5,839	14,535	6,000	15,000	15,600
0010000 3472650	S MIAMI PARK SOCCER	40,000	40,000	40,000	40,000	40,000
0010000 3472660	CONCESSION STANDS	1,590	3,080	3,000	3,190	3,200
TOTAL CHARGES FOR SERVICES		4,163,258	4,197,731	4,232,305	4,223,141	4,316,706
FINES AND FORFEITS						
0010000 3511200	METRO COURT FINES	59,727	86,008	58,421	58,421	65,012
0010000 3511210	RED LIGHT CAMERAS VIOLATIONS LOCAL	307,974	376,427	480,000	350,000	480,000
0010000 3540000	ORDINANCES	38,983	36,094	49,616	49,616	48,778
0010000 3541000	BURGLAR ALARM FINES	32,386	31,909	33,685	33,685	32,101
0010000 3541050	ALARM REGISTRATION CHG	35,800	36,900	29,682	29,682	31,490
TOTAL FINES AND FORFEITS		474,870	567,338	651,404	521,404	657,381
MISCELLANEOUS REVENUES						
0010000 3612000	INTEREST INCOME	113,508	178,362	95,790	100,000	102,495
0010000 3621100	PARKING GARAGE RENT	83,213	71,152	72,625	50,000	65,907
0010000 3622000	FASCELL PARK	26,833	27,820	25,000	27,000	25,890
0010000 3623000	BUS BENCH ADS	14,685	15,252	16,939	16,939	17,378
0010000 3625000	RENT C.A.A.	22,000	15,540	26,227	28,091	28,653
0010000 3627500	SOUTH MIAMI MIDDLE SCHOOL	21,328	21,818	21,168	22,320	22,571
0010000 3629000	PALMER PARK RENTALS	22,539	21,908	26,212	24,000	26,443
0010000 3669000	HOSPITAL LANDSCAPE REVENU	7,264	5,875	4,754	4,754	10,285
0010000 3669100	DONATION	42,860	29,349	0	0	0
0010000 3695000	REIMB WORKERS COMP.	24,832	4,238	0	0	0
0010000 3695400	REIMBT-PUB WORKS LABOR	7,985	11,780	0	0	0
0010000 3697000	GAIN/LOSS ON ASSET SALE	9,144	26,453	0	0	0
0010000 3699201	MISC. OTHERS	55,681	108,262	15,300	40,400	23,064
0010000 3699225	SUNSET DR MTCE-FDOT REIMB	3,980	3,980	3,980	3,980	4,063
0010000 3699250	INSURANCE CLAIMS RECOVERY	29,337	131,792	0	0	0
0010000 3699501	SECTION 185 STATE CONTRIB	102,030	110,419	106,000	106,000	115,000
TOTAL MISCELLANEOUS REVENUES		587,219	784,000	413,995	423,484	441,749
TOTAL GENERAL FUND		18,036,625	18,670,372	18,931,642	18,661,330	19,374,708
0010000 3811000	CONTRIB FROM OTHER FUNDS	25,000	25,000	25,000	4,250	14,555
0010000 3811500	TRANSFER WATER/SEWER FUND	250,000	150,000	150,000	150,000	150,000
0010000 3811700	TRANSFER FROM CRA	109,465	109,465	110,965	110,965	1,185,086
TOTAL OTHER FINANCIAL SOURCES		384,465	284,465	285,965	265,215	1,349,641

REVENUE PROJECTION RATIONALE

AD VALOREM TAXES

311.1000 Ad Valorem Taxes Current - Ad Valorem or property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City, which is provided by the County Property Appraisal Department. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes.

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$ 1,987,072,238. This valuation represents a 3.59% increase from the FY 2018-19 level of \$1,918,166,785. The estimated revenue amount is calculated using the adopted City tax rate of 4.3000.



311.2000 Ad Valorem Delinquent - This revenue source is derived by those taxpayers who do not pay their taxes by March 31 of any given year. On average the total revenue received in this category is minimal when compared to the total Ad Valorem taxes collected.

Below is a provided schedule related to when property taxes are due by the property owners:

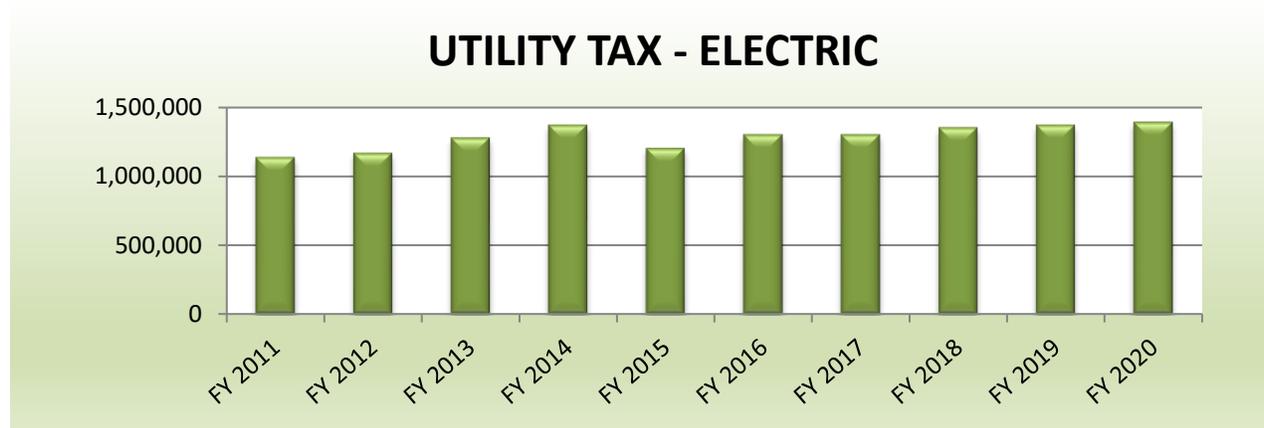
- Tax payers receive a 4% discount for Ad Valorem payments received by November 30
- December 31st is 3%
- January 31st is 2%
- February 28th 1%
- Taxes become delinquent if not paid by March 31st
- The tax sale commences on or before June 1st

The City normally receives two distributions of Ad Valorem Tax Revenues in November and two distributions in December and then after monthly. After the tax certificate sale is completed in

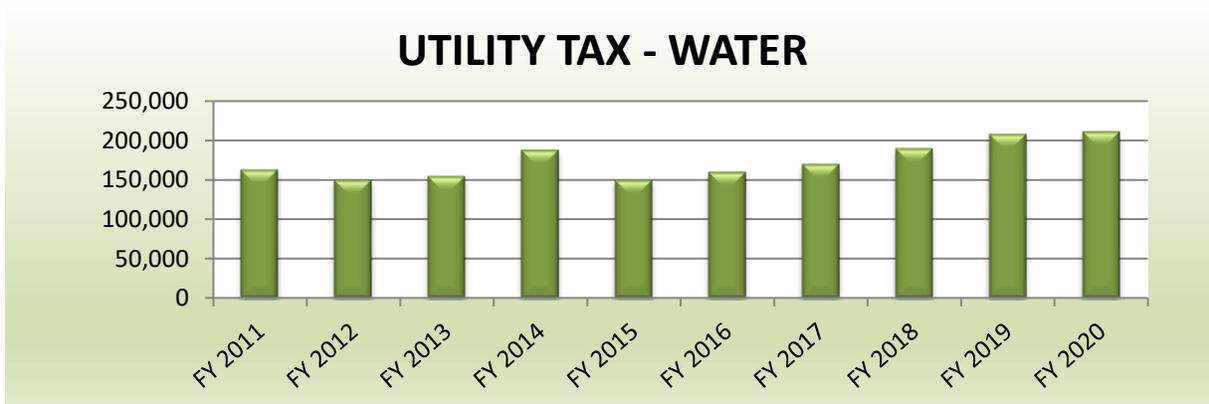
June and that distribution is made in approximately July, very little Ad Valorem revenue is collected until main tax season commences again in November.

UTILITY TAXES

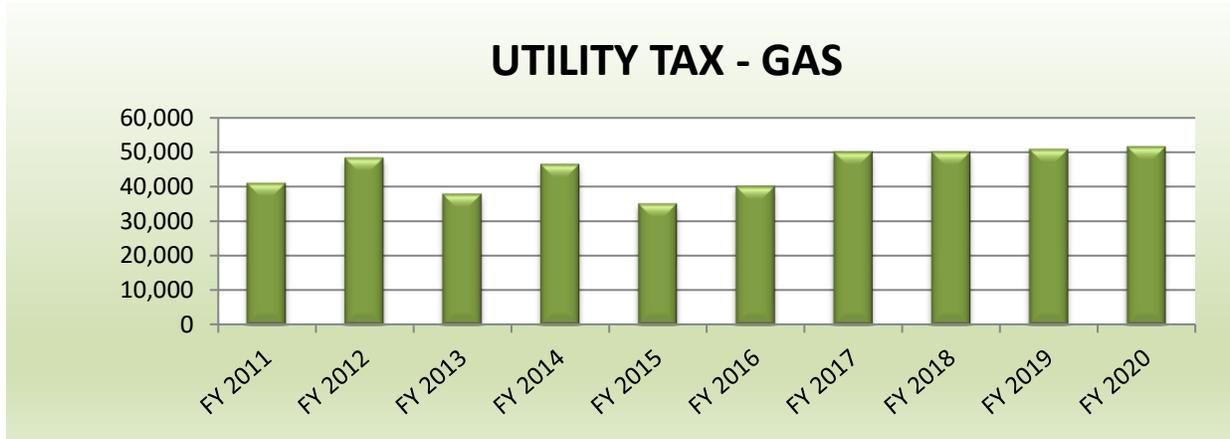
314.1000 Utility Tax-Electric - Section 166.231(1) (A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City previously established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of electricity. The City enacted an Ordinance, which mirrored the County’s utility tax levies of 10%.



314.9000 Utility Tax-Water - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of water.

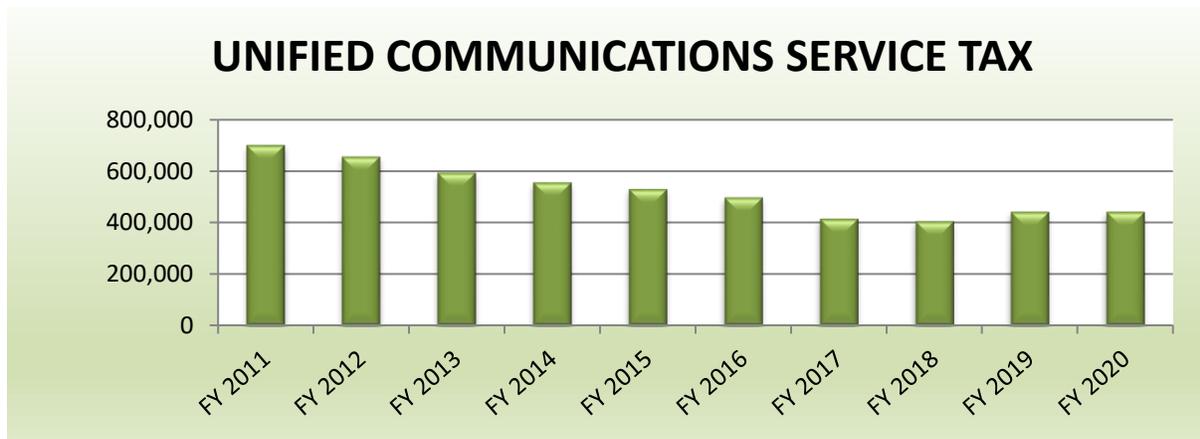


314.4000 Utility Tax-Gas - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of gas.



COMMUNICATION TAXES

315.0000 Communication Services Tax - Utility taxes and franchise fees on communication services, including telephone service and cable television. It is important to note, the tax is applied only to land based telephone lines and as people continue eliminating these landlines and using portable phones as their primary form of communication, revenues from this tax will continue to diminish. These taxes are collected and distributed by the State of Florida.



LICENSES AND PERMITS

316.1000 Local Business Tax Receipts - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called an occupational license tax, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. Revenues in this category are generated by the annual renewal of local business tax receipts.

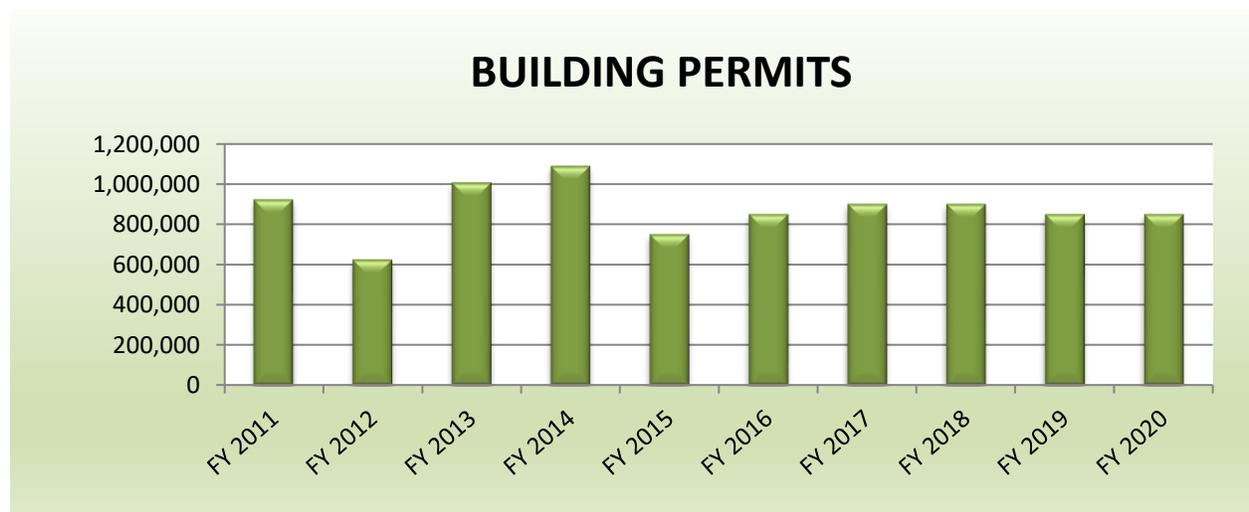
316.2000 Local Business Tax Receipts-New - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called occupational license taxes, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. The fee paid by new businesses in order to obtain a local business tax receipt generates revenues in this category.

316.2100 Business Tax Transfer – Revenues generated from businesses moving from location to another within the City boundaries.

316.3000 Lobbyist Registration Fee - Revenues in this category are generated by the registration fees that must be paid by lobbyists. The current cost per registration fee is \$500

FRANCHISE FEES

322.1000 Building Permits - Permits must be issued to any individual or business who performs construction work within the corporate limits of the City. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. City Ordinance sets the fees.



As per Florida Statute 553.80, the City may provide a schedule of reasonable fees, for enforcing the Florida Building Code. These fees, and any fines or investment earnings related to the fees, shall be used solely for carrying out the local government’s responsibilities in enforcing the Florida Building Code. When providing a schedule of reasonable fees, the total estimated annual revenue derived from fees, and the fines and investment earnings related to the fees, may not exceed the total estimated annual costs of allowable activities, taking into account direct and reasonable indirect costs. Any unexpended balances shall be carried forward to future years for allowable activities or shall be refunded at the discretion of the local government.

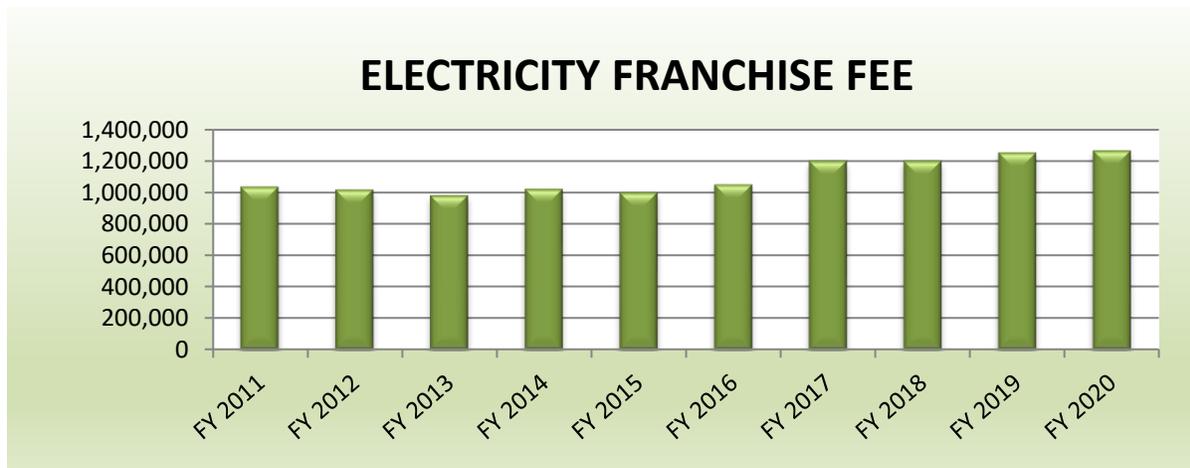
The City uses two different methods to calculate direct and reasonable indirect expenses for carrying out the City’s responsibilities in enforcing the Florida Building Code. First method is to apply 3%, which is the City’s Building Department’s full-time personnel percentage, to the overall FY budget, excluding the Building Department’s estimated expenses, which are considered a direct expense, and adding those two amounts to determine the actual amount to enforce the Florida Building Code for that particular fiscal year.

The second method is taking into account the departments which are involved in helping the Building Department in enforcing the Florida Building Code (City Clerk, City Manager, Finance, Human Resources, etc.), eleven departments and divisions and applying 1/12 (8.3%) to the overall expenses of the eleven Department/Divisions in addition to the Building Department, which is considered a direct expense.

Under both methods, the City expects expenses to exceed the estimated revenues for FY 2020; hence no surplus amount is available to carry-forward or refund.

Lastly, the Building Department represents 3% of the City’s overall proposed budgeted expenses for FY 2019-2020, which is in-line with the reasonable indirect expenses being calculated to enforce the Florida Building Code as provided in FS. 553.80.

323.1000 Franchise Fee-Electric - A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. The City of South Miami currently has a franchise agreement with FPL.



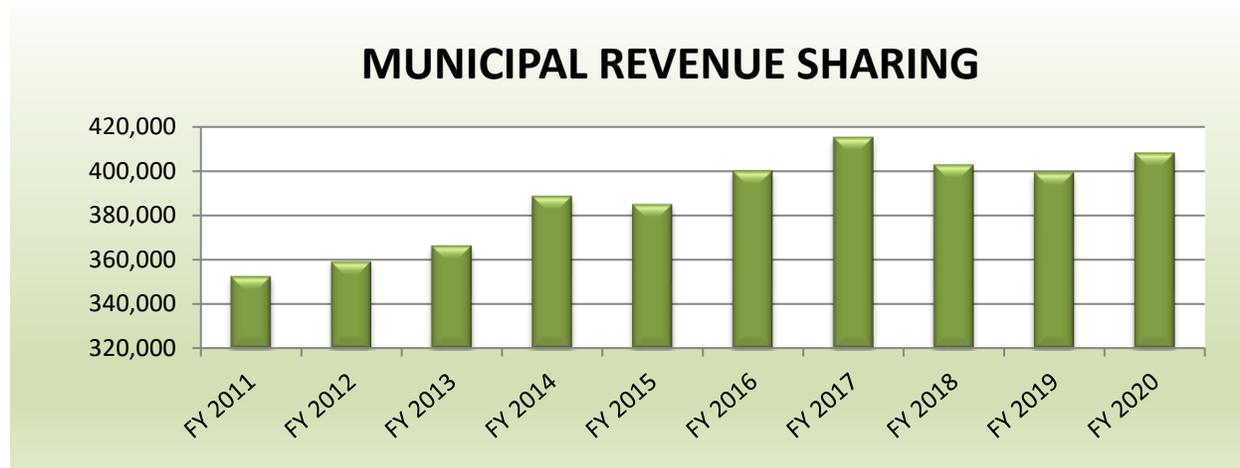
323.4000 Franchise Fee-Gas - A city may charge gas companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. It is standard practice to enact a 6% fee on gross revenues. The amount projected is based on historical collections.

329.1000 Penalties on Local Business Tax Receipts - Revenues in this category are generated by the collection of late fees on Local Business Tax Receipts.

329.3000 Garage Sales Permit - Revenues in this item are generated when a resident of the City pays the required fee for a garage sale permit.

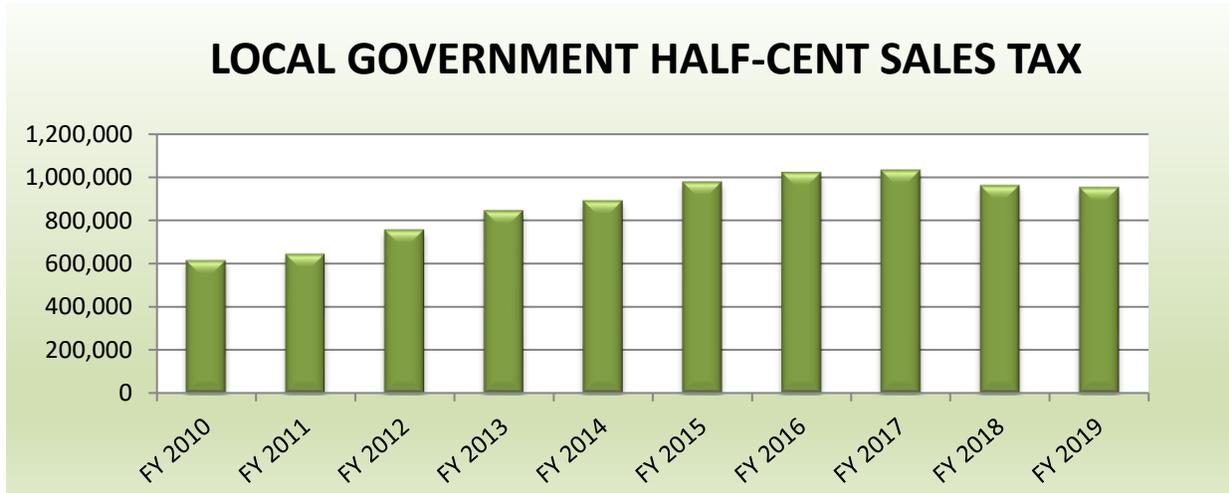
INTERGOVERNMENTAL REVENUE

335.1012 Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties. The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: 1.3409 percent of net sales and use tax collections, the state-levied one-cent municipal gas tax collections, and 12.5 percent of the state alternative fuel user decal fee collections. The amount budgeted is based on actual collections in the current fiscal year and the current state of the economy.

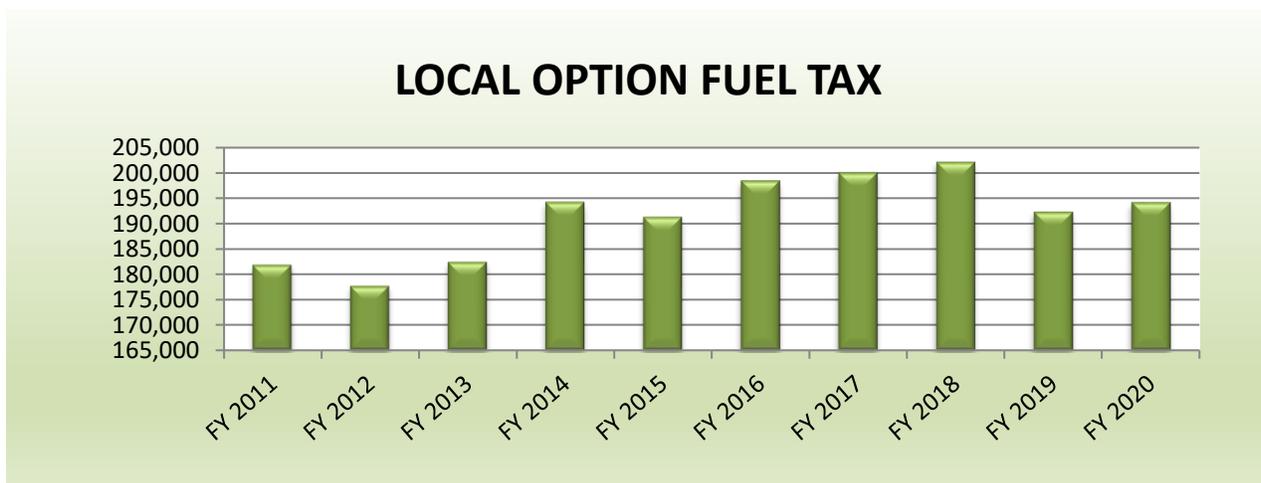


335.1015 Beverage License - Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3-percent general revenue service charge. From the alcoholic beverage license tax proceeds collected within an incorporated municipality, 38 percent is returned to the appropriate municipality.

335.1018 Half-Cent Sales Tax - Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. This revenue source represents one-half of the revenue generated by the additional 1% sales tax, which is distributed to counties, and cities based on a per capita formula. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.



312.1000 Local Option Gas Tax - This tax is levied at the rate of 6 cents per gallon on motor fuel. It is collected by the Florida Department of Revenue and remitted monthly to counties and cities throughout the state. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.





COUNTY REVENUE

338.2000 Share of Local Business Tax - All businesses in the City must pay a County Business Tax in addition to the City's Business Tax to operate a business within the County's corporate limits. A portion of the County's similarly levied tax revenues are remitted to the City.

GENERAL CHARGES

341.2000 Zoning Hearing Fees - Revenues for this item are generated by administrative fees for Variances, Special Use/Special Exceptions, LDC Text amendments, Comprehensive Plan amendments, PUD/Minor changes, Waiver of Plat and Plat applications.

341.3000 Environmental Review and Preservation Board Fee - Revenue generated by Planning and Zoning Department's ERPB Hearing fees, banners over public streets, outdoor dining/seating permits, signs, tree removal permits. Also including in this category are closing of public rights-of-way, waiver of right-of-way improvements, zoning/land use verification letter, site plan review and inspections, appeal of ERPB decision, temporary storage units (POD) and pole banners.

341.3001 Lien Search Fees – Fees collected for lien search requests to the City.

341.3002 Special Events – Revenue for special events application fees.

341.4000 Microfilm Sales - Request for microfilm research and microfilm copies from the Planning Department.

341.9010 Building and Zoning Re-inspection Fees – A fee is charged for re-inspections in every area where permits are required. Re-inspection is defined as any trip made in addition to those specifically named on the Building Permit job card or any trip made as the result of condemned or disapproved work, calling for inspections prior to the work being ready for inspection and additional trips made because access to structure isn't provided.

341.9030 Certificate of Occupancy - Revenues generated by approval of new construction.

341.9040 Code Enforcement Fines - Revenues in this category are generated when the owner of a property within the corporate limits of the City violates a City code.

341.9051 Background Notary and Copies – Fees collected for Background checks, notary services and copies.

PUBLIC SAFETY

342.1010 Police Services Agreement - This amount represents the amount to be paid by residents and business for off-duty police. The amount represents the cost of the City providing officers pursuant to off-duty arrangements.

342.1021 Towing Admin. Fee - The person or towing firm shall pay a fine of \$500 after the second documented police response.

342.1025 School Crossing Guards – The City collects from the county shared revenues based on the traffic and parking citation revenues using a per capita formula. The School Crossing Guard program is required by the State.

PHYSICAL CHARGES

343.4100 Solid Waste Charges – Revenues provided by the County for Solid Waste charges.

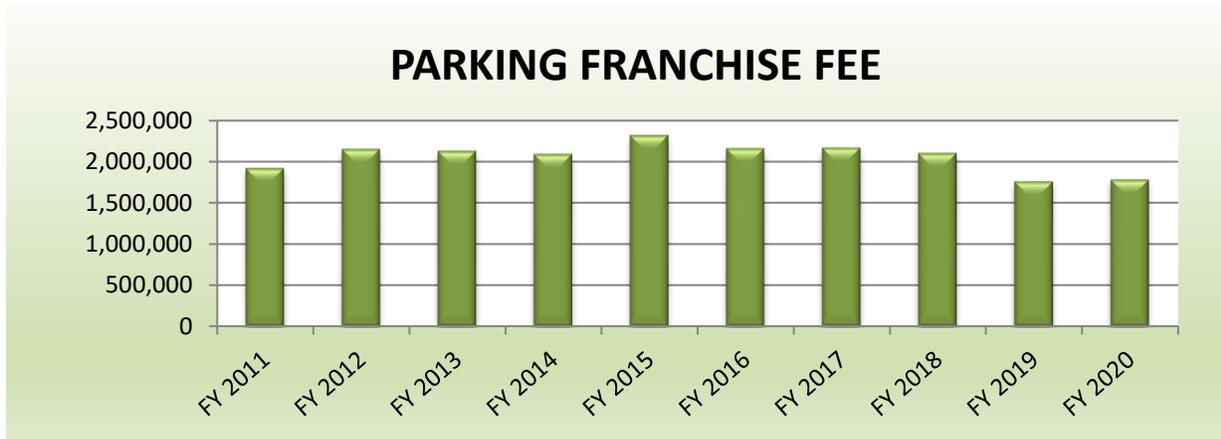
343.4150 County Solid Waste Surcharge - Revenues provided by the County for Solid Waste charges.

343.4200 Haulers Permit Fees - Revenue generated by franchise fees from private haulers (garbage collection) operating within the City limits.

PARKING REVENUE

344.5100 Permits - Revenue generated by the sales of monthly parking permits.

344.5200 Meter Franchise Fees - Revenue generated from the rental of metered parking spaces.



344.5210 Valet Parking – Companies which operate a valet parking with the City are required to pay a fee and the cost of any meter parking spaces which are needed to conduct their activities. The cost is \$25.00 per space per day.

344.5220 Parking Fund Revenue - An annual fee of one thousand dollars (\$1,000.00), per space, which shall increase five (5) percent annually, shall be paid into the Parking Fund for all on-street parking spaces which are credited or counted toward required parking for new structures, or a change in use that increases the minimum number of off-street spaces required after the date of January 2, 2008. This line item excludes the businesses in the Hometown District, which are accounted for in the Hometown District Improvement Trust Fund.

344.5300 Parking Violations – The City of South Miami Parking Division enforces parking violations, especially when customers are parked at a City parking space which is not paid.



344.5400 Parking Meter Cash Key – Within the City, individuals are able to purchase a parking key which allows them to park in a metered space, pay for time without using any coins. With the installation of the new Centralized Parking System, the City eliminated the need for the Parking Meter Cash Keys, hence no longer provides revenue to the City.

RECREATION FEES

347.2620 Tennis Court Fees – The City brought the tennis program in-house in an effort to provide better tennis programs on better maintained courts. The anticipated net revenue for operating the program in-house is approximately \$50,000, an increase of over 100% when compared to the amount of revenue generated when the Tennis program was outsourced.

347.2630 Recreation Fees - Registration fees for after school programs, summer, and spring and one day camps. Also, included in this category is revenue from sports such as basketball, t-ball, and track and travel baseball.



347.2631 Multipurpose Center-Rental – Rental fees from the Community Center

347.2632 Multipurpose Center-Membership - Fitness Center membership and Boot Camp fees.

347.2650 S. Miami Park-Rental – Revenues generated from rental fees associated with the South Miami Park, including the soccer program franchise fee.

347.2660 Concession Sales - Vending machine revenue. Percentage of collection from vendors at concession stands.

FINES AND FORFEITURES

351.1200 Metro Court Fines - The City receives a portion of the revenues resulting from traffic enforcement activities located within the City's boundaries. The revenue projection is based on current actual revenues received for traffic enforcement for the period.

351.1210 Red Light Cameras – The City receives a portion of the revenues resulting from the Red-Light Cameras located within the City's boundaries.

354.1000 Burglar Alarm Fines - Revenues generated when the Police Department responds to false alarm calls. While there is no charge for the first false alarm, there is a charge of \$50 for the second false alarm, \$100 for the third, \$150 for the fourth, \$200 for the fifth, and sixth or more false alarms the fee is \$200 per occurrence.

354.1050 Alarm Registration Fees - Revenues are generated by permits paid by residential (\$50 one-time) and business (\$100 annually) users for registering alarm systems.

INTEREST INCOME

361.2000 Interest Income - Investment practices are maintained to allow for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

361.4000 Dividends Income – The City's Investment Policy allows for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

RENTAL

362.1100 RENT-Parking Garage – As part of the Municipal Parking Garage Operators Agreement, MRP Properties the operator of the Municipal Garage, is required to pay the City a monthly payment of \$6,333 and 12.5% of certain revenue sources which combined exceed \$150,000 on a yearly basis.

362.2000 RENT-Dante Fascell Park - Revenue generated by park rentals at this park.

362.3000 Bus Bench Ads – The City has certain bus benches throughout the City, which allow for advertising. Revenues for the space are collected within this account.



362.5000 RENT- CAA - Revenue generated by an agreement with Miami-Dade County Community Action Agency during the fiscal year

362.7500 RENT-South Miami Middle School - Revenue generated by an agreement with South Miami Middle School for the usage of fields during the school year.

362.9000 RENT-Palmer Park - Revenues in this category are generated by field rentals as well as all sports revenues from this park.

CONTRIBUTIONS, REIMBURSEMENT and MISCELLANEOUS REVENUE

366.9000 Hospital Landscape - As per agreement entered June 13, 1985 between the City of South Miami and the South Miami Hospital Foundation, Inc., where the Hospital Foundation shall contribute to the City \$150,000.00 per year. This revenue has been reclassified to the Debt Service Fund as per Ordinance 11-01-1742, which provides that the \$150,000 annual revenue to be used to pay for the Multipurpose Center or Community Center bond. This amount represents the remainder of the \$150,000 applied to Debt Service.

366.9100 Donations – Parks – Throughout the year, the City of South Miami Parks Department obtains donations to help fund or subsidize certain programs.

366.9300 MRP Payments – As part of the Municipal Operation Agreement with MRP Properties, MRP is responsible to pay for their respective share of the cost involved in the construction of the City's Public Parking Garage. The City receives payments from MRP, as per the agreement, a period of days before the City is responsible for the payment of the bond debt. The payments related to this revenue account have been reallocated to the Debt Service Fund.

369.9201 Miscellaneous Revenues - Any other revenues not otherwise classified.



OTHER FINANCING SOURCES

381.1000 Contribution from Other Funds –Below is a breakdown of the estimated transfer amount.

The Hometown District Improvement Fund will continue contribute to the City’s General Fund to help fund a portion of the City’s Debt and maintenance for the new multi-space parking meters.

SPECIAL REVENUE FUND	AMOUNT
HOMETOWN DISTRICT IMPROVEMENT FUND	14,555
TOTAL TRANSFER TO GENERAL FUND	<u>14,555</u>

381.1500 Transfer from Stormwater Fund – The City General Fund pays for many indirect expenses, which are related to the City’s Stormwater Fund. The transfer from Stormwater Fund to General Fund is required to help offset some of those costs.

381.1700 Transfer from CRA Trust Fund – The Transfer from the CRA to the General Fund help cover the following costs:

Postage and Printing for CRA mail-outs	2,101
CRA Vehicle Fuel Expense	880
CRA Vehicle Insurance Expense	650
Procurement Division	2,500
PD Clothing Allowance	800
Community Policing Vehicle Fuel Expense	1,467
CRA Deputy (Secretary) for Agenda & Contracts Processing	9,800
Finance for Budget, Accounting and Collection Services	7,000
Planning Department Land-Use & Zoning Amendment Processing	11,000
GIS (CRA Maps & Demographic Analysis)	8,740
Human Resources Services	4,355
City Community Pool Annual Maintenance Contribution	50,000
Special Event Support – Elves Parade	1,500
Public Works Project Management	19,294
Marshall Williams Park Sidewalk Replacement	50,000
City Trolley Contribution	15,000
TOTAL	<u>185,086</u>

In addition, the Community Redevelopment Agency will be providing \$1,000,000 to the City to complete certain projects on the CRA’s behalf.



DEPARTMENTAL EXPENSE RATIONALE

The Departmental budgets project expenses in various accounts, which are displayed in three sections. Please find below some policy direction and the definitions for the three sections and the expense accounts for better understanding of the Departmental budgets.

PERSONNEL SERVICES

The personnel services section of the budget projects expenses and establishes applicable policies for salaries, wages, and related employee benefits, whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Other Post-Employment Benefits (OPEB) expense accrual, Worker's Compensation and Unemployment Compensation Insurance.

WAGE AND SALARY PLAN ADJUSTMENTS POLICY

Wages and salaries of all positions authorized in the Charter including its Officers, and all administrative employees will be funded within the adopted budget, provided however, that should any Charter Officer or employee not eligible to receive such adjustment in the current year, the adjustment shall accrue from year to year until such time as it the Charter Officer or employee becomes eligible. The City will provide all such individuals an appropriate and competitive salary, healthcare, and a retirement program. To ensure that our Charter Officers and employees do not experience a reduction in buying power caused by increases in the cost of living each year, on October 1 of each Fiscal Year, the new budget shall provide include a Cost of Living Adjustment (COLA) based on the annual average Consumer Price Index (CPI) for the Miami-Ft. Lauderdale area of the preceding year which shall be reflected as a salary adjustment. Where applicable, all adjustments will be within the pay range and at time intervals commensurate with the City's wage and salary plan as approved or revised by the City Manager.

Employees covered by a Collective Bargaining Unit will only receive the COLA if their Collective Bargaining Agreement includes this benefit.

Charter Officers shall receive the full range of benefits, adjustments, and programs as described in this policy, except for Charter Officers who receive compensation through approved invoices as required by agreement with the City; provided, pursuant to applicable provisions in the City Charter, a separate ordinance must first be enacted for elected Charter Officers.

Cost of Living

Upon budget, and each year thereafter, applicable Officers, and all administrative employees shall receive cost of living salary adjustments based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI), (computed as the aggregate or prorated amount depending on the individuals date of employment, of the last 4-years of COLA, 12-month average change percentage) which shall have the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.



Effective October 1, 2016, and each year thereafter, applicable individuals shall receive a cost of living increase, based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. The COLA increase salary adjustments shall not exceed 3 percent in any year.

The projected index for the current year is:

(Annual Average CPI 2018) October 1, 2019 – September 30, 2020 = 3.3%

OPERATING EXPENDITURE/EXPENSES

Includes expenditures for goods and services, which primarily benefit the current year, and are not defined as personal services or capital outlays.

CAPITAL OUTLAY

Outlays for the acquisition of or addition to fixed assets.

CAPITAL IMPROVEMENT PROGRAM (CIP) FUND

For CIP projects specifically authorized for funding by the City Commission, the City Manager, in his discretion, is hereby specifically authorized to pay from the contingency line item within the Capital Improvement Program Fund for labor, materials and other goods and/or services of any kind or nature, that are critical to the completion of any authorized capital improvement project, which, in the opinion of the City Manager, are necessary for the proper and complete execution of the project and could not have been reasonably foreseen by the contractor.

DEFINITIONS FOR EXPENSES

11 EXECUTIVE SALARIES

Salaries for Elected Officials. This does not include the City Manager, City Attorney, and City Clerk.

12 REGULAR SALARIES AND WAGES

Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force.

13 OTHER SALARIES AND WAGES

Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who are not part of the regular work force, due to the temporary nature of their employment.

14 OVERTIME

Payments in addition to regular salaries and wages for services performed in excess of the regular work hours as stated by the Federal Government.

15 SPECIAL PAY

Incentive pay, hazard pay, and extra duty pay for law enforcement officers.

21 F.I.C.A TAX

Social Security matching/Medicare matching.

22 RETIREMENT CONTRIBUTIONS

Amounts contributed to a retirement fund.

23 LIFE AND HEALTH INSURANCE

Includes life and health insurance premiums and benefits paid for employees.

24 WORKERS' COMPENSATION

Premiums and benefits paid for Workers' Compensation insurance.

25 UNEMPLOYMENT COMPENSATION

Amounts contributed to the unemployment

compensation fund.

31 PROFESSIONAL SERVICES

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.

32 ACCOUNTING AND AUDITING

Generally, includes all services received from independent certified public accountants.

34 OTHER CONTRACTUAL

Custodial, janitorial, Crossing Guard and other services procured independently by contract or agreement with persons, firms, corporations or other governmental units.

35 INVESTIGATIONS

Cost incurred for confidential matters handled pursuant to criminal investigations.

36 PENSION BENEFITS

Benefits paid to participants in the pension program.

40 TRAVEL AND PER DIEM

This includes the costs of public transportation, motor pool charges, meals, reimbursements for use of private vehicles, per diem, and incidental travel expenses.

41 COMM. AND FREIGHT SERVICES

Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.

43 UTILITY SERVICES

Electricity, gas, water, waste disposal, and other public utility services.

44 RENTALS AND LEASES

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

45 INSURANCE

Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.

46 REPAIR AND MAINTENANCE

The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services, which are recorded under sub-object 34.

47 PRINTING AND BINDING

Cost of printing, binding, and other reproduction services, which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.

48 PROMOTIONAL ACTIVITIES

Includes any type of promotional advertising for the City.

49 OTHER CHARGES AND OBLIGATIONS

Includes current charges and obligations not otherwise classified.

51 OFFICE SUPPLIES

This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.

52 OPERATING SUPPLIES

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes

recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.

53 ROAD MATERIALS - SUPPLIES

Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges.

54 SUBSCRIPTIONS AND MEMBERSHIPS

Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.

61 LAND

Land acquisition cost, easements and right-of-way.

62 BUILDINGS

Office buildings, firehouses, garages, jails, zoos, and parks and recreational buildings.

63 INFRASTRUCTURE

Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.

64 MACHINERY AND EQUIPMENT

Includes motor vehicles, heavy equipment transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment.

65 CONSTRUCTION IN PROGRESS

Used to account for undistributed work in progress on construction projects.

66 BOOKS AND PUBLICATIONS

Includes all books, publications, and other media, regardless of value, when purchased for use by libraries, educational institutions, and other institutions or facilities.

71 PRINCIPAL

Principal payments made to new or existing

debt which the City is obligated to pay.

72 INTEREST

Interest payments made to new or existing debt which the City is obligated to pay.

73 OTHER DEBT SERVICE COSTS

Other debt costs on new or existing debt which the City is obligated to pay.



GENERAL FUND 5 YEAR PROJECTIONS



GENERAL FUND 5 YEAR PROJECTIONS

PURPOSE

The Five-Year Forecast was designed as a management tool to provide an enhanced level of financial planning for the City's General Fund.

Financial planning expands a government's awareness of options, potential problems, and opportunities. The long-term revenue, expenditure, and service implications of continuing or ending existing programs or adding new programs, services, and debt can be identified. The financial planning process helps shape decisions and allows necessary and corrective action to be taken before problems become more severe.

A financial plan is not a forecast of what is certain to happen, but rather a device to highlight significant issues or problems that must be addressed if goals are to be achieved.

The City of South Miami's General Fund projections are based upon current projected levels of service and staffing in the 2018/19 adopted budget.

General Fund

The General Fund is the general operating fund of the City. This fund was established to account for revenues and expenditures involved in operating general functions of a non-proprietary nature. Major revenue sources include property, utility and other taxes, franchise fees, licenses and permits, intergovernmental revenues, fees for services, and charges to special revenue funds for administrative or specific services. The major operating activities supported by the General Fund include most traditional tax-supported municipal services such as public safety, parks and recreation, solid waste, administrative offices, planning services and engineering operations.

REVENUE PROJECTIONS

Projection of revenues and other resources is critical in order to understand the level of funding available for services and capital acquisitions. Projections for future budget periods help determine the likelihood that services can be sustained and highlight future financial issues to be addressed. Preparing revenue projections also enhances a government's understanding of revenue sensitivity to changes in assumptions and to controllable factors such as changes to tax rates or fees.

Revenue forecasts for the City of South Miami are based upon trend analysis, reviewing the previous five-year's history of actual receipts.



Property Tax Revenue

Property tax revenues are the largest source of revenue for the General Fund representing 37% of the total anticipated General Fund revenues in the 2018/19 adopted budget. The City of South Miami is basically “built out.” Therefore, the City will not see much increase in taxable values from major new residential development.

The City’s 2019 taxable values increased by approximately 3.6% which is reflected in the 2018/19 adopted budget. Due to strong property value growth in each of the past two years, for the purposes of this forecast analysis, property tax revenue is estimated to increase by approximately 5.6% in 2020/21 and continuing a steady 5.6% increase over the five-year projection period.

Building Permits

The City, at this very moment, anticipates a couple of major Development projects in the future. However, to-date, the City has not received any plans for review. The past couple of years the City has not seen much development and the city projects that the anticipated development projects will help in meeting the budgeted building permit revenue amount. Finance has projected 0% increase for building permits over the course of the next 5-years.

Utility Taxes & Franchise Fees

Franchise fees in the City of South Miami are levied on companies in exchange for the right to operate franchises for the purpose of maintaining and operating an electrical or gas distribution system in the City. Utility taxes, or public service taxes, are fees levied on the purchase of electric, gas, water, oil, or propane within the City. These combined revenue sources account for 16% of total General Fund revenue in fiscal year 2019/20.

Overall, receipts from utility and franchise fees represent the majority of this revenue category. Unlike sales tax revenue, which has shown some recent growth, these revenues have remained fairly flat for the last five-years. Revenues from these two sources are forecasted to increase at rates approximating 1.5% annually for Utility Taxes, and 1% for Franchise Fees throughout the forecast period.

Zoning Hearing Fees and Environmental Review Preservation Board (ERP) Fee

Zoning Hearing and ERP fees are all part of the normal process related to development projects. Over the past five-years there has been a great amount of variation related to the actual amounts received. Finance anticipates a modest increase of 3% over the five-year projection period.



Local Option, Fuel and Other Taxes

The revenues in this category include communications taxes and local business taxes which account for 6.1% of total General Fund revenue. The revenue from the communication services tax is estimated to provide almost \$442,373 in fiscal year 2018/19, a decrease from the prior year of \$473,001. This revenue source has been declining for several years and FY 2017/2018 was the first increase in years. Communication tax is forecasted to stay flat for FY 2019/20 and the remainder of the forecast period. Local business tax revenue is estimated to remain constant at approximately \$700,000 for each of the next five-years.

Intergovernmental Revenues

Intergovernmental revenues are budgeted at \$1.41 million for fiscal year 2019/20 which accounts for approximately 17.4% of total General Fund revenues. Some of the major revenues included in this category are half-cent sales tax and state revenue sharing. Half-cent sales tax and state revenue sharing projections have shown improvement from the period of the economic downturn, the growth factor for future years is estimated annually at 2.5% and 2% respectively. All other revenues in this category are projected to remain fairly flat throughout the forecast period.

Parking Fund Revenue

This revenue line item relates to the Off-Street annual supplemental parking that is required to be paid by businesses which do not have the required number of parking spaces on premise. In FY 2018/19 the total amount required to be collect is \$15,000.

Tennis Court Fees

The City in the middle of the 2015/16 Fiscal Year decided to begin operating the tennis program in-house. Fiscal Year 2016/17 was the first full year of the program. The five-year actual results are tainted because of this recent change. Finance does not expect any major changes to the program, as it was implemented in the first year. Finance has determined a 0% change over the course of the 5-year projection.

Red Light Cameras

The City began its red-light camera program in FY 2015/16. In fiscal year 2016/17 the City operated a total of three red light cameras. Beginning in fiscal year 2017/18, the City of South Miami installed an additional red-light camera. The City has submitted a request to Miami-Dade County for the installation of an additional two red-light cameras. Since there are two new cameras expected, the City expects \$480,000 in fiscal year 2019/20 and has 0% increase over the rest of the 5-year projection.



Other Revenue Sources

All other significant revenue sources, excluded from the above, are forecasted individually on a line item basis based upon 5-year historical revenue trends.

Other Financial Sources

Finance has maintained each of funds that are transferred from a fund to the General Fund maintain the same amount; Finance does not anticipate any new increases or decreases within the next five-years related to interfund transfers.

EXPENDITURE PROJECTIONS

Assumptions for expenditure projections should be consistent with related revenue and program performance assumptions. A review of expenditure projections for individual programs, particularly those with significant unexpected increases or decreases, is critical.

The expenditure projections are presented for each Department, and projections assume all current programs continue into future fiscal years.

Salary and Benefits

Salary and benefit costs approximate 57% of all General Fund expenditures, at \$11.2 million. Salary projections are forecasted for budget recommended 2019/20 full-time equivalent positions only. All projected increases reflect contractual obligations under the current union contracts.

Medical insurance costs for General Fund employees are approximately \$1 million of the City's total adopted 2018/19 General Fund operating budget. Medical insurance costs for the City are projected to increase approximately 5% per year through the forecast period.

Pension costs for General Fund employees are approximately \$671,804 of the City's total General Fund expenditures in FY 2019/20. Pension costs are estimated at approximately 15% of covered payroll in fiscal year 2018/19. Forecast estimates include an increase of 2.5% to incorporate the growth in wages.

Operating Expenditures

Operating expenditures include numerous costs including basic operating supplies, travel, training, etc. Significant expenditures in the operating category include utility costs for public facilities such as City Hall, the Municipal Services Building, and recreational facilities, and street lighting; and property and liability insurance for General Fund operations. These costs as a whole represent approximately **16%** of the total General Fund expenditures. **Operating expenditures are modestly forecasted to increase by 2.5% annually** in each of the next five-years.



Transfer to Debt Service Costs

Transfers to Debt service costs are based on the long-term debt amortization schedules that are adopted at the time that the debt is acquired and the amount of monies received based on past agreements. Debt service costs are forecasted to remain relatively stable throughout the five-year period, and do not reflect any major new bond commitments during this period.

Transfers to the Capital Improvement Fund

Transfers to the Capital Improvement Fund are forecasted as budgeted in the adopted 5-year Capital Improvement Plan.

Forecast Summary Analysis

This forecast does not factor in the impacts of any extraordinary issues during the forecast period. In summary, the projection of revenues and current service level expenditures presents a deficit. This, as well as future deficits, illustrates that the increasing costs of services will be hard to maintain with slow revenue growth as projected.



GENERAL FUND 5 YEAR FORECAST

FY 2019-2020

DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23	PROJECTED FY 23/24
BEGINNING FUND BALANCE		5,430,696	3,051,589	699,524	-1,223,494	-2,556,073
	TAXES	10,372,297	10,816,353	11,283,831	11,776,001	12,294,206
	FRANCHISE FEES	2,175,883	2,188,892	2,202,031	2,215,301	2,228,704
	INTERGOV REVENUE	1,410,693	1,443,336	1,476,791	1,511,078	1,546,217
	CHARGES FOR SERVICES	4,316,706	4,298,890	4,292,383	4,298,308	4,318,096
	FINES AND FORFEITURES	657,381	664,283	672,231	681,336	691,722
	MISCELLANEOUS REVENUES	441,749	445,806	450,418	455,480	460,995
	TOTAL	19,374,708	19,857,559	20,377,684	20,937,504	21,539,939
OTHER FINANCIAL SOURCES		1,349,641	349,641	349,641	349,641	349,641
DEPARTMENTS						
1100	CITY COMMISSION	136,338	139,746	143,240	146,821	150,492
1200	CITY CLERK	488,314	500,522	513,035	525,861	539,007
1500	CITY ATTORNEY	471,639	483,430	495,516	507,904	520,601
1310	CITY MANAGER	923,790	946,885	970,557	994,821	1,019,691
1410	FINANCE DEPARTMENT	1,292,190	1,324,495	1,357,607	1,391,547	1,426,336
1340	INFORM. TECH. DIVISION	521,910	534,958	548,332	562,040	576,091
1320	PROCUREMENT DIVISION	256,700	263,118	269,695	276,438	283,349
1330	PERSONNEL DIVISION	744,869	763,491	782,578	802,142	822,196
1610	BUILDING DEPARTMENT	552,021	565,822	579,967	594,466	609,328
1620	PLANNING DEPARTMENT	573,977	588,326	603,035	618,110	633,563
1640	CODE ENFORCEMENT	383,336	392,919	402,742	412,811	423,131
1770	PW-OFFICE OF DIRECTOR	155,242	159,123	163,101	167,179	171,358
1710	PW-BLDG. MAINT.	499,391	511,876	524,673	537,789	551,234
1720	PW-SOLID WASTE	1,468,313	1,505,021	1,542,646	1,581,213	1,620,743
1730	PW-STREETS MAINT.	727,382	745,567	764,206	783,311	802,894
1760	PW-MOTOR POOL	595,670	610,562	625,826	641,471	657,508
1790	PW-ENG. & CONSTR.	220,105	225,608	231,248	237,029	242,955
1910	POLICE	7,069,174	7,245,903	7,427,051	7,612,727	7,803,045
2000	PARKS & RECREATION	738,864	757,336	776,269	795,676	815,568
2010	TENNIS	392,263	402,070	412,121	422,424	432,985
2020	COMMUNITY CENTER	674,398	691,258	708,539	726,253	744,409
1750	LANDSCAPE MAINT.	579,371	593,855	608,702	623,919	639,517
2030	COMMUNITY POOL	140,158	143,662	147,253	150,935	154,708
2100	NON-DEPARTMENTAL	115,000	118,289	121,672	125,151	128,731
	TOTAL	19,720,415	20,213,839	20,719,611	21,238,039	21,769,440
OPERATING NET DIFFERENCE		1,003,934	-6,639	7,714	49,106	120,139
2100	NON-DEPARTMENT TRANSFER	2,383,041	2,345,426	1,930,732	1,318,009	978,604
ENDING FUND BALANCE		\$4,051,589	1,699,524	-223,494	-1,492,397	-2,350,862



GENERAL FUND 5 YEAR PROJECTED REVENUES

FY 2019-2020

ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23	PROJECTED FY 23/24	
TAXES							
0010000	3111000	AD VALOREM TAXES	7,369,151	7,779,859	8,213,457	8,671,220	9,154,497
0010000	3112000	AD VALOREM DELINQUENT	33,826	35,542	37,167	38,681	40,063
0010000	3112100	INTEREST	544	592	644	700	762
0010000	3121000	LOCAL OPTION FUEL TAX	186,357	193,138	200,166	207,450	214,999
0010000	3141000	UTILITY TAX-ELECTRIC	1,390,804	1,411,666	1,432,841	1,454,333	1,476,148
0010000	3144000	UTILITY TAX - GAS	51,511	52,284	53,068	53,864	54,672
0010000	3149000	UTILITY TAX - OTHER	211,196	214,364	217,580	220,843	224,156
0010000	3150000	UNIFIED COMM SERVICES TAX	431,408	431,408	431,408	431,408	431,408
0010000	3161000	LOCAL BUSINESS TAX-RENEWALS	575,000	575,000	575,000	575,000	575,000
0010000	3162000	LOCAL BUSINESS TAX NEW	105,000	105,000	105,000	105,000	105,000
0010000	3162100	BUSINESS TAX TRANSFER FEES	2,500	2,500	2,500	2,500	2,500
0010000	3163000	LOBBYIST REGISTRATION FEE	15,000	15,000	15,000	15,000	15,000
TOTAL TAXES			10,372,297	10,816,353	11,283,831	11,776,001	12,294,206
FRANCHISE FEES							
0010000	3221000	BUILDING PERMITS	850,000	850,000	850,000	850,000	850,000
0010000	3221500	PUBLIC WORKS PERMITS	25,000	25,000	25,000	25,000	25,000
0010000	3231000	ELECTRICITY	1,264,924	1,277,573	1,290,349	1,303,252	1,316,285
0010000	3234000	GAS	35,704	36,061	36,421	36,785	37,153
0010000	3293000	GARAGE SALES	256	258	261	263	266
TOTAL FRANCHISE FEES			2,175,883	2,188,892	2,202,031	2,215,301	2,228,704
INTERGOVERNMENTAL REVENUE							
0010000	3301000	INTERGOVERNMENTAL REVENUE	0	0	0	0	0
0010000	3351012	STATE REVENUE SHARING	405,479	413,589	421,860	430,298	438,904
0010000	3351015	ALCOHOLIC BEVERAGE LICENS	15,553	15,083	14,628	14,187	13,759
0010000	3351018	LOCAL GOVT 1/2 C SALES TX	974,201	998,556	1,023,520	1,049,108	1,075,336
0010000	3382000	COUNTY LOCAL BUSINESS TAX	15,460	16,107	16,782	17,485	18,218
TOTAL INTERGOVERNMENTAL REVENUE			1,410,693	1,443,336	1,476,791	1,511,078	1,546,217
CHARGES FOR SERVICES							
0010000	3412000	ZONING HEARING FEES	41,252	42,490	43,765	45,078	46,430
0010000	3413000	ENVIRON REVW & PRESVT BRD	41,200	42,436	43,709	45,020	46,371
0010000	3413001	LIEN SEARCH FEES	15,000	15,225	15,453	15,685	15,920
0010000	3413002	SPECIAL EVENTS	3,390	3,462	3,535	3,609	3,686
0010000	3414000	MICROFILM SALES	1,335	1,355	1,375	1,396	1,417
0010000	3419010	BLDG & ZON REINSPECT FEES	300	343	392	449	513
0010000	3419030	CERT OF USE/OCCUPANCY	23,000	27,361	32,550	38,722	46,064
0010000	3419040	CODE ENFORCEMENT FINES	95,481	91,200	87,111	83,206	79,476
0010000	3419051	BACKGROUND NOTARY&COPIES	21,335	28,168	37,190	49,101	64,826
0010000	3421010	POLICE SERVICES	38,360	38,360	38,360	38,360	38,360
0010000	3421021	TOWING ADMIN FEE	5,558	6,178	6,867	7,632	8,483



ACCT NO.	ACCOUNT CLASSIFICATION	ADOPTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23	PROJECTED FY 23/24	
0010000	3421025	SCHL CRSNG GRDS- CTY REIM	25,000	25,000	25,000	25,000	25,000
0010000	3434100	SOLID WASTE CHARGES	35,000	37,646	40,492	43,553	46,845
0010000	3434200	PRIVATE HAULERS PERMIT FEE	641,215	677,223	715,253	755,418	797,838
0010000	3445100	PARKING PERMITS	115,776	131,413	149,162	169,307	192,174
0010000	3445200	PARKING METERS FRANCHISE	1,778,925	1,700,541	1,625,610	1,553,982	1,485,509
0010000	3445210	VALET PARKING	19,000	18,098	17,238	16,420	15,640
0010000	3445220	PARKING FUND REVENUE	15,000	15,000	15,000	15,000	15,000
0010000	3445300	PARKING VIOLATIONS	784,881	779,784	774,721	769,691	764,693
0010000	3472620	TENNIS COURT FEES	475,000	475,000	475,000	475,000	475,000
0010000	3472630	RECREATION PROGRAM FEES	47,591	49,345	51,163	53,048	55,003
0010000	3472631	MULTIPURPOSE CNTR-RENTAL	18,682	18,369	18,061	17,759	17,461
0010000	3472632	MULTIPURPOSE CNTR-MEMBERSHIP	15,625	16,094	16,577	17,074	17,586
0010000	3472635	REC FEES/MURRAY PARK POOL	15,600	15,600	15,600	15,600	15,600
0010000	3472650	S MIAMI PARK SOCCER	40,000	40,000	40,000	40,000	40,000
0010000	3472660	CONCESSION STANDS	3,200	3,200	3,200	3,200	3,200
TOTAL CHARGES FOR SERVICES			4,316,706	4,298,890	4,292,383	4,298,308	4,318,096
FINES AND FORFEITS							
0010000	3511200	METRO COURT FINES	65,012	63,301	61,635	60,013	58,433
0010000	3511210	RED LIGHT CAMERAS	480,000	480,000	480,000	480,000	480,000
0010000	3540000	VIOLATIONS LOCAL ORDINANCES	48,778	53,782	59,298	65,381	72,088
0010000	3541000	BURGLAR ALARM FINES	32,101	36,044	40,471	45,442	51,024
0010000	3541050	ALARM REGISTRATION CHG	31,490	31,156	30,826	30,500	30,177
TOTAL FINES AND FORFEITS			657,381	664,283	672,231	681,336	691,722
MISCELLANEOUS REVENUES							
0010000	3612000	INTEREST INCOME	102,495	105,570	108,737	111,999	115,359
0010000	3621100	PARKING GARAGE RENT	65,907	62,983	60,189	57,519	54,968
0010000	3622000	FASCELL PARK	25,890	25,890	25,890	25,891	25,891
0010000	3623000	BUS BENCH ADS	17,378	17,398	17,418	17,438	17,458
0010000	3625000	RENT C.A.A.	28,653	27,326	26,061	24,855	23,704
0010000	3627500	SOUTH MIAMI MIDDLE SCHOOL	22,571	22,752	22,934	23,117	23,302
0010000	3629000	PALMER PARK RENTALS	26,443	27,725	29,070	30,479	31,957
0010000	3669000	HOSPITAL LANDSCAPE REVENUE	10,285	10,285	10,388	10,492	10,597
0010000	3669100	DONATION	0	0	0	0	0
0010000	3695000	REIMB WORKERS COMP.	0	0	0	0	0
0010000	3695400	REIMBT-PUB WORKS LABOR	0	0	0	0	0
0010000	3697000	GAIN/LOSS ON ASSET SALE	0	0	0	0	0
0010000	3699201	MISC. OTHERS	23,064	23,525	23,996	24,476	24,965
0010000	3699225	SUNSET DR MTCE-FDOT REIMB	4,063	4,063	4,063	4,063	4,063
0010000	3699250	INSURANCE CLAIMS RECOVERY	0	0	0	0	0
0010000	3699501	SECTION 185 STATE CONTRIB	115,000	118,289	121,672	125,151	128,731
TOTAL MISCELLANEOUS REVENUES			441,749	445,806	450,418	455,480	460,995
TOTAL GENERAL FUND			19,374,708	19,857,559	20,377,684	20,937,504	21,539,939
0010000	3811000	CONTRIB FROM OTHER FUNDS	14,555	14,555	14,555	14,555	14,555
0010000	3811500	TRANSFER WATER/SEWER FUND	150,000	150,000	150,000	150,000	150,000
0010000	3811700	TRANSFER FROM CRA	1,185,086	185,086	185,086	185,086	185,086
TOTAL OTHER FINANCIAL SOURCES			1,349,641	349,641	349,641	349,641	349,641



GENERAL FUND 5 YEAR PROJECTED EXPENDITURES FY 2019-2020

DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23	PROJECTED FY 23/24
Personnel Services						
1100	CITY COMMISSION	105,121	107,749	110,443	113,204	116,034
1200	CITY CLERK	241,035	247,061	253,237	259,568	266,058
1500	CITY ATTORNEY	0	0	0	0	0
1310	CITY MANAGER	592,028	606,829	621,999	637,549	653,488
1410	FINANCE DEPARTMENT	555,340	569,224	583,454	598,040	612,991
1340	INFORM. TECH. DIVISION	0	0	0	0	0
1320	PROCUREMENT DIVISION	169,542	173,781	178,125	182,578	187,143
1330	PERSONNEL DIVISION	177,029	181,455	185,991	190,641	195,407
1610	BUILDING DEPARTMENT	521,190	534,220	547,575	561,265	575,296
1620	PLANNING DEPARTMENT	427,757	438,451	449,412	460,648	472,164
1640	CODE ENFORCEMENT	336,771	345,190	353,820	362,666	371,732
1770	PW-OFFICE OF DIRECTOR	146,242	149,898	153,646	157,487	161,424
1710	PW-BLDG. MAINT.	134,561	137,925	141,373	144,907	148,530
1720	PW-SOLID WASTE	544,813	558,433	572,394	586,704	601,372
1730	PW-STREETS MAINT.	411,552	421,841	432,387	443,196	454,276
1760	PW-MOTOR POOL	203,640	208,731	213,949	219,298	224,780
1790	PW-ENG. & CONSTR.	203,545	208,634	213,849	219,196	224,676
1910	POLICE	5,644,181	5,785,286	5,929,918	6,078,166	6,230,120
2000	PARKS & RECREATION	452,765	464,084	475,686	487,578	499,768
2010	TENNIS	192,004	196,804	201,724	206,767	211,936
2020	COMMUNITY CENTER	538,384	551,844	565,640	579,781	594,275
1750	LANDSCAPE MAINT.	244,596	250,711	256,979	263,403	269,988
2030	COMMUNITY POOL	58,013	59,463	60,950	62,474	64,035
2100	NON-DEPARTMENTAL	0	0	0	0	0
	TOTAL	11,900,109	12,197,612	12,502,552	12,815,116	13,135,494
Operating Expenses						
1100	CITY COMMISSION	31,217	31,997	32,797	33,617	34,458
1200	CITY CLERK	247,279	253,461	259,797	266,292	272,950
1500	CITY ATTORNEY	471,639	483,430	495,516	507,904	520,601
1310	CITY MANAGER	331,762	340,056	348,557	357,271	366,203
1410	FINANCE DEPARTMENT	736,850	755,271	774,153	793,507	813,345
1340	INFORM. TECH. DIVISION	521,910	534,958	548,332	562,040	576,091



DEPT NO	ACCOUNT CLASSIFICATION	ADOPTED FY 19/20	PROJECTED FY 20/21	PROJECTED FY 21/22	PROJECTED FY 22/23	PROJECTED FY 23/24
1330	PERSONNEL DIVISION	567,840	582,036	596,587	611,502	626,789
1610	BUILDING DEPARTMENT	30,831	31,602	32,392	33,202	34,032
1620	PLANNING DEPARTMENT	146,220	149,876	153,622	157,463	161,400
1640	CODE ENFORCEMENT	46,565	47,729	48,922	50,145	51,399
1770	PW-OFFICE OF DIRECTOR	9,000	9,225	9,456	9,692	9,934
1710	PW-BLDG. MAINT.	364,830	373,951	383,300	392,882	402,704
1720	PW-SOLID WASTE	923,500	946,588	970,252	994,508	1,019,371
1730	PW-STREETS MAINT.	315,830	323,726	331,819	340,114	348,617
1760	PW-MOTOR POOL	392,030	401,831	411,877	422,173	432,728
1790	PW-ENG. & CONSTR.	16,560	16,974	17,398	17,833	18,279
1910	POLICE	1,424,993	1,460,618	1,497,133	1,534,562	1,572,926
2000	PARKS & RECREATION	286,099	293,251	300,583	308,097	315,800
2010	TENNIS	200,259	205,265	210,397	215,657	221,048
2020	COMMUNITY CENTER	136,014	139,414	142,900	146,472	150,134
1750	LANDSCAPE MAINT.	334,775	343,144	351,723	360,516	369,529
2030	COMMUNITY POOL	82,145	84,199	86,304	88,461	90,673
2100	NON-DEPARTMENTAL	115,000	118,289	121,672	125,151	128,731
	TOTAL	7,820,306	8,016,228	8,217,059	8,422,923	8,633,947
		19,720,415	20,213,839	20,719,611	21,238,039	21,769,440



CITY OF SOUTH MIAMI DEPARTMENTS AND DIVISIONS



MAYOR AND CITY COMMISSION

001-1100-511

MISSION

The Mayor and Commission will adhere to the City Charter, the City and County’s Code of Ethics, the community we serve. The Mayor and Commission are committed to provide the citizens of South Miami exceptional constituent service. It is the goal to ensure that every encounter with Mayor and Commission office reflects the dedication to the interest and well-being of the City and its citizens.

MAYOR AND CITY COMMISSION FUNCTION

The Mayor and City Commission is the five (5) member elected legislative and governing body of the City responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting stormwater utility rates, and other fees and charges for City services, adopting local laws and ordinances and hiring and overseeing the City Manager, City Attorney and City Clerk.

All Elected Officials are elected “at large” and must reside within the City to be an elected representative. All City Commission members serve for a term of four (4) years. The Mayor, who presides over Commission meetings, serves a term of two (2) years.

As per City of South Miami Charter Article II, Section 3; the annual salaries and expense accounts of the Commission shall be prescribed by ordinance adopted prior to approval of the annual budget.

MAYOR AND CITY COMMISSION OBJECTIVES

- Ensure that the natural and built environment of South Miami is healthy and sustainable.
- A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.
- City of South Miami will be one of Florida’s safest cities.
- South Miami offers a wide range of quality recreation, arts and cultural activities, which satisfy the expectations of residents while also serving to attract new residents and business.
- Foster and maintain a strong sense of community identity and of place.
- Continue to represent a high level of community confidence and trust in city government.

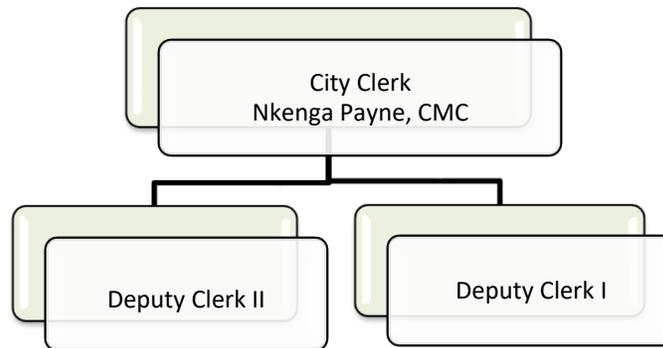


MAYOR AND CITY COMMISSION BUDGET FY 2019-2020
001-1100-511

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY18/19	ESTIMATE FY18/19	ADOPTED FY19/20
0011100	5111110 SALARIES - EXECUTIVE	62,000	62,000	62,000	62,000	62,000
0011100	5112110 F. I. C. A.	5,093	4,781	4,743	4,743	4,743
0011100	5112310 GROUP HEALTH INSURANCE	11,351	8,058	38,192	27,000	38,192
0011100	5112410 WORKER'S COMPENSATION	115	108	186	186	186
	TOTAL PERSONNEL SERVICES	78,559	74,947	105,121	93,929	105,121
0011100	5114010 MAYOR'S EXPENSE	1,705	560	2,000	2,000	2,000
0011100	5114020 COMMISSIONER'S EXPENSE-ONE	157	1,078	1,500	1,500	1,500
0011100	5114030 COMMISSIONER'S EXPENSE-FOUR	1,425	1,500	1,500	1,500	1,500
0011100	5114040 COMMISSIONER'S EXPENSE-THREE	60	6	1,500	1,500	1,500
0011100	5114050 COMMISSIONER'S EXPENSE-TWO	49	0	1,500	1,500	1,500
0011100	5114060 MAYOR'S AUTO ALLOWANCE	500	500	500	500	500
0011100	5114071 TRAVEL & CONFERENCE-MAYOR	190	485	1,200	1,200	1,200
0011100	5114072 TRAVEL & CONFERENCE-ONE	210	345	1,200	1,200	1,200
0011100	5114073 TRAVEL & CONFERENCE-TWO	0	0	1,200	1,200	1,200
0011100	5114074 TRAVEL & CONFERENCE-THREE	0	79	1,200	1,200	1,200
0011100	5114075 TRAVEL & CONFERENCE-FOUR	170	360	1,200	1,200	1,200
0011100	5114120 COMMUNICATION	4,999	5,341	5,000	5,000	5,000
0011100	5114830 KEYS & FLOWERS	600	541	750	750	750
0011100	5115210 SUPPLIES	1,287	1,232	4,750	2,500	4,750
0011100	5115410 MEMBERSHIPS & SUBSCRIPTIONS	3,902	4,321	6,217	6,172	6,217
	TOTAL OPERATING EXPENSES	15,254	16,348	31,217	28,922	31,217
	TOTAL COMMISSION	93,813	91,295	136,338	122,851	136,338

CITY CLERK'S OFFICE

001-1200-512



MISSION

The City Clerk is appointed by the City Mayor and Commission. The City Clerk's Office strives to present a courteous, service-oriented team of professionals who, in partnership with the South Miami City Commission, City Departments, and the community, serve the citizens of South Miami at an optimum level.

FUNCTION

Committed to maintaining the integrity of City government in the City of South Miami and ensuring an informed citizenry by providing access to City government through open and accessible meetings and accurate recordings of the City Commission proceedings; by protecting and preserving City documents and records; and by providing excellent service to the public.

CITY CLERK'S OFFICE ACCOMPLISHMENTS FOR FY 2019

- Continue transferring all ordinances, resolutions, agendas, and other records into Laserfiche
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records
- Continue gathering information for the Tree City USA December 31st re-certification application
- Receive and process petitions filed by citizens in a timely manner.
- Start with the preparation of the February 13, 2018 municipal election that will entail the preparation of candidate's packages, election ads, ordinances, qualifying candidates



CITY CLERK’S OFFICE OBJECTIVES FY 2020

- Supervise the General Election on February 11, 2020.
- Continue with the microfilm digitizing project.
- Complete and distribute City Commission and South Miami Redevelopment Agency Board meeting agenda packets and maintain accurate minutes of all proceedings.
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.
- Continue the process for converting city records to electronic storage.

CITY CLERK'S OFFICE ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Number of agenda packets prepared	46	50	55	55	55
Number of minutes prepared (CSM)	46	50	55	55	55
Agenda packets prepared (SMCRA)	13	20	25	25	25
No. of minutes prepared (SMCRA)	13	20	25	25	25
Resolutions / Ordinances prepared	375	220	220	300	300
Lobbyists registration	45	70	70	75	75
Public records requests	275	300	300	300	300
Notarizations**	25	25	25	25	25
Requests for Microfilm Records*	294	350	673	700	300
Microfilm copies*	499	450	614	700	1200



CITY CLERK BUDGET FY 2019-2020
001-1200-512

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011200	5121210 SALARIES - EXECUTIVE	201,534	207,506	189,501	189,501	188,278
0011200	5122110 F.I.C.A.	15,803	16,164	14,497	14,497	14,403
0011200	5122210 PENSION PLAN CONTRIBUTION	23,781	10,952	12,318	12,318	14,874
0011200	5122310 GROUP HEALTH INSURANCE	21,882	19,859	22,915	20,000	22,915
0011200	5122410 WORKER'S COMPENSATION	372	354	569	569	565
	TOTAL PERSONNEL SERVICES	263,372	254,835	239,800	236,885	241,035
0011200	5123450 CONTRACTUAL	13,470	42,065	48,850	48,850	48,850
0011200	5123480 DIGITIZING	0	44,709	45,000	45,000	45,000
0011200	5124070 TRAVEL & CONFERENCE	6,149	2,251	7,400	2,400	7,500
0011200	5124110 POSTAGE	353	384	500	500	500
0011200	5124120 COMMUNICATION	360	510	360	1,080	1,080
0011200	5124710 PRINTING MATERIAL	1,146	1,230	1,230	1,230	1,230
0011200	5124910 LEGAL ADS	53,728	72,855	90,000	80,000	90,000
0011200	5124920 ELECTIONS	6,614	31,848	0	6,784	40,000
0011200	5124950 CODIFICATIONS	2,262	2,292	5,000	5,000	5,000
0011200	5125210 SUPPLIES	2,272	2,030	2,180	1,799	2,279
0011200	5125410 MEMBERSHIPS & SUBSCRIPTIONS	560	610	835	800	840
	TOTAL OPERATING EXPENSES	86,914	200,784	201,355	193,443	242,279
0011200	5129920 CONTINGENCY	0	0	5,000	1,000	5,000
	OTHER FUNDING SOURCE	0	0	5,000	1,000	5,000
	TOTAL CITY CLERK	350,286	455,619	446,155	431,328	488,314

CITY CLERK'S OFFICE BUDGET HIGHLIGHTS

4920 Elections – The City is allocating an additional \$40,000 for the cost of the February 2020 election.



CITY ATTORNEY'S OFFICE

001-1500-514

MISSION

The City Attorney is appointed by the City Commission to serve as the chief legal advisor to the Commission, the City Manager and City Clerk in matters relating to their official powers and duties.

The City Attorney's Office is committed to providing the highest quality legal representation possible to meet the present and future needs of the City of South Miami in an efficient and effective manner. The Office maintains an open-door policy to encourage continuous communication with City Departments.

CITY ATTORNEY'S OFFICE FUNCTION

The current City Attorney is certified by the Florida Bar's Department of Legal Specialization and Education, which operates under the authority of the Florida Supreme Court, as a specialist dealing with legal issues in city, county and local government law. To be certified in this area of the law, a lawyer must be a member in good standing of The Florida Bar, have had substantial involvement in the practice of city, county and local government law during the three years preceding application, have completed 60 hours of continuing legal education within the three years immediately preceding application, and have passed both peer review and a comprehensive written examination, as well as meeting other requirements.

The City Attorney is an independent contractor who is appointed by and who has a contract with the City Commission to fulfill the office of City Attorney as required by the City Charter. The City Attorney attends all regular and special City Commission meetings, and meetings of the Environmental Review and Preservation Board and the Planning Board. He attends other meetings as required by the City Commission.

The City Attorney may hire outside counsel as a consultant with the consent of the City Commission. Outside counsel is utilized on a limited basis for specialized legal issues. The City Attorney supervises litigation and other legal matters that may be referred to outside counsel.

The City's attorneys prepare or review all ordinances, resolutions, contracts, bonds and other written instruments in which the municipality is concerned. When required by the City Commission, the attorneys prosecute and defend, for and in behalf of the City, complaints, suits, and controversies in which the City is a party, before any Court or other legally constituted tribunal; the City Attorney renders such opinions on legal matters affecting the City as the Commission may direct; and the City Attorney performs such other professional duties as may be required of him by Ordinance or Resolution of the City Commission or by the City Charter.

CITY ATTORNEY'S OFFICE OBJECTIVES

- To provide the highest-quality legal services to City officials in a timely manner and zealously represent the City's interests and positions in negotiations and litigation.
- To hire outside counsel and experts as advisable and necessary.
- To protect the City from liability by practicing preventive law.
- To continuously be aware of the legal issues confronting the City, and to confer with department heads as needed to discuss, review and resolve legal matters related to the governance of the City of South Miami.
- To recommend and conduct training sessions from time to time if needed to reduce potential liability of the City, and prepare memoranda as needed for same purpose.
- To engage in continuing legal education and professional development.
- To handle legal matters concerning the City in accordance with the charter, his contract, and the law and in a timely and efficient manner.
- To represent the City in civil cases initiated by or brought against the City and to supervise outside legal representation obtained by the City Attorney for specialized legal needs.
- To research and draft opinions on legal matters in response to requests of the City Commission and City Manager.
- To courteously handle all inquiries from the public either via phone or in person relative to the City's ordinances, policies or procedures.



**CITY ATTORNEY BUDGET 2019-2020
001-1500-514**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011500	5143120 LEGAL SERVICES - RETAINER	210,420	210,420	243,597	210,420	268,459
0011500	5143410 OUTSIDE PROFESSIONAL LEGAL SERVICES	65,261	7,244	100,000	50,000	100,000
0011500	5143440 EMPLOYMENT LAW	50,583	50,510	60,775	60,775	0
0011500	5144065 NON-PROFESSIONAL LEGAL EXPENSES	88,816	44,179	103,180	60,000	103,180
	TOTAL OPERATING EXPENSES	415,080	312,353	507,552	381,195	471,639
	TOTAL LEGAL SERVICES	415,080	312,353	507,552	381,195	471,639

CITY ATTORNEY'S OFFICE BUDGET HIGHLIGHTS

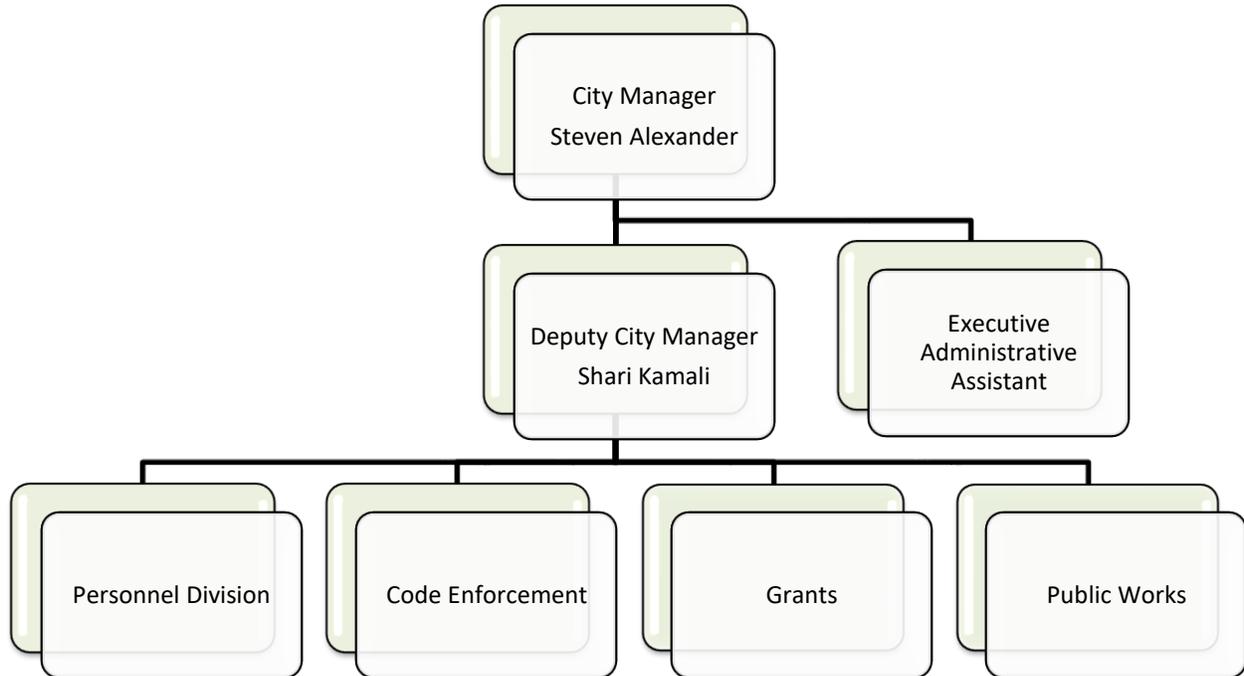
3120 Legal Services – Retainer – This expense line item is used to fund for the services of the City Attorney’s Firm. The amount is set as a flat fee, which was approved by the Commission. The amount represents 100% of the total fee due for the fiscal year.

3410 Outside Professional Legal Services – Specialized legal counsel required throughout the fiscal year is paid from this line item for issues concerning land use, zoning and related planning matters. Due to some current outstanding and future potential lawsuits related to general items, specialized outside council has been obtained and the amount is estimated to cover the legal expense related to those issues. Furthermore, other specialized legal counsel required throughout the fiscal year is paid from this line item.

4065 Non-Professional Legal Expenses – This line item encompasses other legal expenses related to goods and services required such as, court filing fees, court reporter fees, paralegal fees, witness fees, research by others, subscriptions, continuing legal education and other expenses that are incurred for or on behalf of the City.

CITY MANAGER’S OFFICE

001-1310-513



MISSION

The City Manager is appointed by the City Mayor and Commission. The City Manager's Office provides overall direction and coordination of City operations to ensure that the City Commission's adopted policy goals are met or exceeded based on budget restrictions. This office continually evaluates the City's organizational structure as it relates to requirements for effective, efficient and economical public service.

CITY MANAGER’S OFFICE FUNCTION

The City Manager’s Office implements official policies of the Mayor and City Commission by coordinating City services in an efficient, effective and responsive manner, providing support, guidance, communications and leadership to assure that quality municipal services are provided to our community.

As the City’s Chief Executive Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager’s Office provides organizational and fiscal management as well as program development and evaluation.



In addition to overseeing daily administrative operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs, in anticipation of future needs and challenges. The Manager's Office coordinates with the City Commission to propose and implement public policy and to manage the City's mission, goals and objectives.

Providing support to the Mayor and City Commission is another important aspect of this office. This involves effective communication and being available to the City Commission. The Manager's Office is at the vanguard of the organization, projecting vitality, professionalism and quality service to residents, private agencies, organizations and its own employees.

CITY MANAGER'S OFFICE ACCOMPLISHMENTS FOR FY 2019

- Delivered a fiscally responsible budget while maintaining the City's millage rate.
- Provided support and made recommendations to the City Commission.
- Continued to provide organizational and fiscal management that holds Departments accountable.
- See additional accomplishments on the Manager's Letter at the beginning of this budget document.

CITY MANAGER'S OFFICE OBJECTIVES FOR FY 2020

- Provide for an ethical and professional organizational culture, environment for all Department heads and managers.
- Continue providing support and making recommendations to the City Commission.
- Continue to execute current and new policies including those developed by the governing body and monitor adherence to City policies.
- Engage the Commission and Staff in long term planning.
- Deliver a fiscally responsible budget.



CITY MANAGER'S OFFICE BUDGET FY 2019-2020
001-1310-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011310	5131210 SALARIES-REGULAR	414,828	448,476	463,568	463,568	477,062
0011310	5132110 F.I.C.A.	26,491	25,652	34,411	34,411	36,495
0011310	5132210 PENSION PLAN CONTRIBUTION	8,317	23,941	29,237	29,237	36,601
0011310	5132220 ICMA	4,761	0	0	0	0
0011310	5132310 GROUP HEALTH INSURANCE	38,623	43,177	40,480	32,000	40,480
0011310	5132410 WORKER'S COMPENSATION	741	755	1,349	1,349	1,390
	TOTAL PERSONNEL SERVICES	493,761	542,001	569,045	560,565	592,028
0011310	5133450 CONTRACTUAL SERVICES	89,940	64,200	150,000	150,000	170,000
0011310	5134060 AUTO ALLOWANCE	8,439	7,803	11,002	11,002	11,100
0011310	5134065 CITY MANAGER EXPENSE	6,002	6,415	7,000	7,000	9,000
0011310	5134070 TRAVEL & CONFERENCE	925	3,897	10,000	10,000	10,000
0011310	5134080 EMPLOYEE EDUCATION	6,911	339	5,000	5,000	1,000
0011310	5134110 POSTAGE	1,058	1,139	1,500	1,000	1,500
0011310	5134120 COMMUNICATION	2,320	2,240	3,912	3,912	3,912
0011310	5134515 AUTO INSURANCE	750	715	750	750	750
0011310	5134710 PRINTING- INFRASTRUCTURE	1,342	1,844	2,000	2,000	2,000
0011310	5135210 SUPPLIES	2,915	2,963	10,000	10,000	10,000
0011310	5135230 FUEL	452	478	750	500	500
0011310	5135410 MEMBERSHIPS & SUBSCRIPTIONS	7,386	9,584	12,000	12,000	12,000
	TOTAL OPERATING EXPENSES	128,440	101,617	213,914	213,164	231,762
0011310	5139920 GENERAL CONTINGENCY	3,950	15,399	100,000	2,748	100,000
	OTHER FUNDING SOURCE	3,950	15,399	100,000	2,748	100,000
	TOTAL CITY MANAGER	626,151	659,017	882,959	776,477	923,790



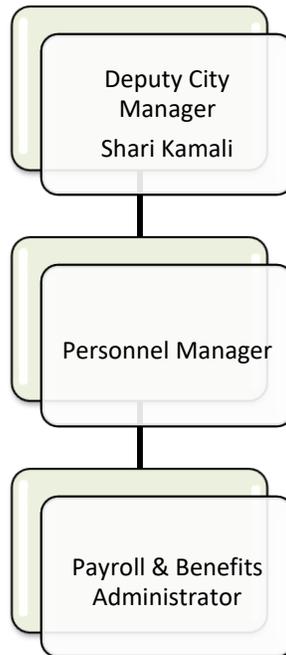
CITY MANAGER'S OFFICE BUDGET HIGHLIGHTS

3450 Contractual Services –The City currently has agreements with one (1) lobbying firm, which focuses on obtaining appropriations and grants from the County and State.

State Lobbyist	50,000
Federal Lobbyist	30,000
Internal Auditor	50,000
Other Projects - Miscellaneous	40,000
TOTAL	170,000

PERSONNEL DIVISION

001-1330-513



MISSION

As a strategic partner with City Departments, the Personnel Division seeks to provide our employees and applicants with a full range of professional quality services in a timely and cost-efficient manner. The Personnel Division actively attracts, retains, develops and ensures that each employee has an equal opportunity to succeed in the organization.

PERSONNEL DIVISION FUNCTION

The Personnel Division provides service to the City and the employees in numerous Personnel Division services. The major areas covered by the Office are benefits, organizational and employee development, diversity, compensation, employee relations, labor relations, staffing management, and risk management. Other major functions of the Office include: training and development, employee recruitment and selection, creation and evaluation of job descriptions, employee classifications, policy development, assessment, performance evaluation, disciplinary actions, wage and benefit surveys; group insurance benefits selection and monitoring, employee incentive programs, accident/incident investigation, reporting and monitoring for Workers Compensation, review of property values, insurance coverage and premiums, and general liability issues, and other related duties and responsibilities.

PERSONNEL DIVISION ACCOMPLISHMENTS FOR FY 2019

- Continued to assist departments in obtaining monthly information on their teams and departments in a clear and timely manner.
- Continued to assist Supervisors in providing a positive working environment through workshops and incentive programs.
- Continued to focus on professional development programs designed to improve job skills, leadership capabilities, and employee productivity.
- Provided training and safety seminars to employees regarding the prevention of work-related injuries.
- Continued to review and update the Employee Manual as needed by state or federal mandates and provide ongoing communications to employees regarding updates and changes in policies and procedures.
- Digitized employee records in order to provide easier access to information.
- Expanded the presence of Wellness Programs to include additional events throughout the year.

PERSONNEL DIVISION OBJECTIVES FOR FY 2020

- Continue to provide up-to-date information to employees through the monthly Employee Newsletter.
- Provide trainings and workshops for employees and supervisors geared toward safety in the workplace as well as updates on employment laws for supervisors.
- Continue to monitor and review City Policies, contained in the Employee Manual, and update as necessary as per State and Federal mandates.
- Continue to organize and digitize employee files to ensure ease of access and compliance with recordkeeping requirements.
- Ensure the continuation of Wellness Programs promoting employee participation in various health initiatives.
- Create a safety committee to monitor the effectiveness and performance of the City's safety programs.



PERSONNEL DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
National Background Screenings	55	60	60	60	55
Employment Advertisements	20	20	15	15	15
Wellness Fairs	6	4	4	2	2
Safety Meetings	7	6	4	4	4
Workers Compensation Claims	22	25	30	25	20
Pre-employment Physicals	40	35	40	20	30
Post Accident Drug Screenings	25	100	50	50	50
Drivers License Checks	300	300	300	170	150



PERSONNEL DIVISION BUDGET FY 2019-2020
001-1330-513

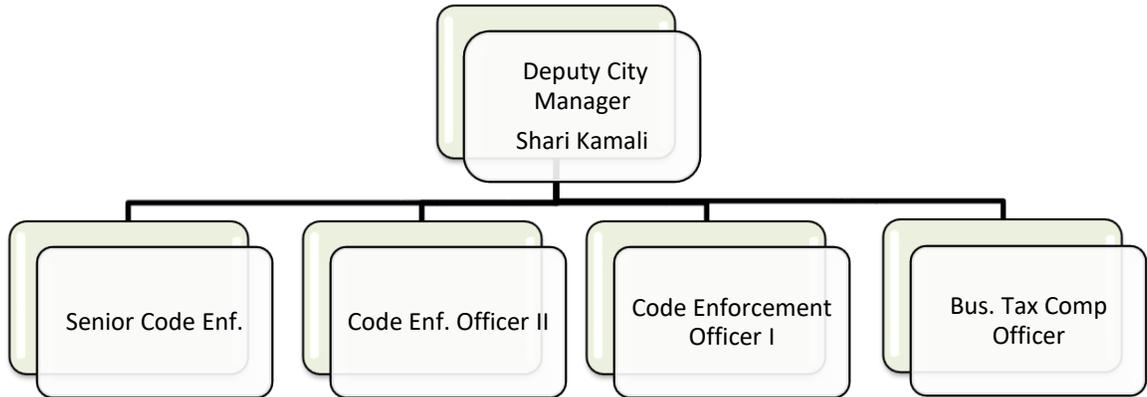
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011330	5131210 SALARIES - REGULAR	127,080	124,240	134,574	134,574	140,067
0011330	5132110 F.I.C.A.	9,669	9,037	10,295	10,295	10,715
0011330	5132210 PENSION PLAN CONTRIBUTION	0	0	5,401	5,401	6,535
0011330	5132220 ICMA CONTRIBUTION	8,787	4,487	3,604	3,604	4,015
0011330	5132310 GROUP HEALTH INSURANCE	14,614	12,585	15,277	13,500	15,277
0011330	5132410 WORKER'S COMPENSATION	262	230	404	404	420
	TOTAL PERSONNEL SERVICES	160,412	150,579	169,555	167,778	177,029
0011330	5132510 UNEMPLOYMENT COMPENSATION	-7,005	2,445	20,000	20,000	20,000
0011330	5132610 EMPLOYEE ASSISTANCE PROGRAM	9,734	7,864	10,000	10,000	10,000
0011330	5133160 RANDOM & PRE-EMPLOY TESTING	14,558	9,370	15,000	15,000	15,000
0011330	5133450 CONTRACTUAL SERVICES	55,175	57,638	63,000	63,000	65,000
0011330	5134080 EMPLOYEE EDUCATION	9,663	5,427	10,000	10,000	10,000
0011330	5134110 POSTAGE	194	228	300	300	300
0011330	5134120 COMMUNICATION	1,007	1,023	1,080	1,080	1,080
0011330	5134510 LIABILITY INSURANCE	444,890	355,480	500,000	500,000	430,000
0011330	5134710 PRINTING- INFRASTRUCTURE	1,268	1,520	2,460	2,460	2,460
0011330	5134850 ADVERTISING-NON LEGAL	865	0	5,000	5,000	5,000
0011330	5135210 SUPPLIES	1,412	2,652	5,000	4,000	3,000
0011330	5135410 MEMBERSHIPS & SUBSCRIPTIONS	199	260	1,000	500	1,000
	TOTAL OPERATING EXPENSES	531,960	443,907	632,840	631,340	562,840
0011330	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL HUMAN RESOURCES	692,372	594,486	807,395	799,118	744,869

PERSONNEL DIVISION BUDGET HIGHLIGHTS

2510 Unemployment Compensation – The City, like most other governmental agencies, have opted out of the State Insurance Compensation Insurance program. The City only pays unemployment compensation benefits to eligible individuals, which have separated from the City without cause.

CODE ENFORCEMENT DIVISION

001-1640-524



MISSION

The City of South Miami Code Enforcement Division is committed to the community it serves. As dedicated providers of municipal services and steward of the public trust we promote the well-being of a community where people desire pleasant living.

Code Enforcement's mission is to achieve code compliance by using consistent, fair and effective means to promote, maintain and ensure a high quality of life for the community.

CODE ENFORCEMENT DIVISION FUNCTIONS

The Code Enforcement Office functions are to enforce zoning and, building codes, business tax license Registrations, codes and regulations.

To prepare, schedule and present Code Enforcement Hearings and provide administrative support to Special Magistrate.



CODE ENFORCEMENT DIVISION ACCOMPLISHMENTS FOR FY 2019

- Established enforcement priorities and effective methods to better manage code cases while effectively handling high priority violations.
- Maximized the use of all enforcement remedies to improve voluntary compliance, and increased fines/revenues where voluntary compliance fails.
- Effectively used ITRAKiT software to facilitate field inspection.
- Furthered implementations of technology upgrades and explored additional opportunities to utilize various technologies.
- Collaborated with the Community Redevelopment Agency to implement successful housing rehabilitation.
- Boosted business, neighborhood and citizen engagement and education.
- Executed multi-agency sweeps for business licensing.
- Processed documents/pictures into an electronic database management system.

CODE ENFORCEMENT DIVISION OBJECTIVES FOR FY 2020

- Increase the effectiveness of the office and field staff through education and cross training.
- Assist and educate the community with questions and concerns about proper disposal/preparations of bulk trash through open seminars, informal neighborhood meetings, public announcements, and informative handouts.
- Improve the aesthetics of the City using proactive code enforcement with a concentration on the entry corridors attracting people to visit, reside or even open a business.
- Inform and make residents aware of the do's and don'ts of the City's tree ordinances for trimming and removal of trees.



CODE ENFORCEMENT BUDGET FY 2019-2020
001-1640-524

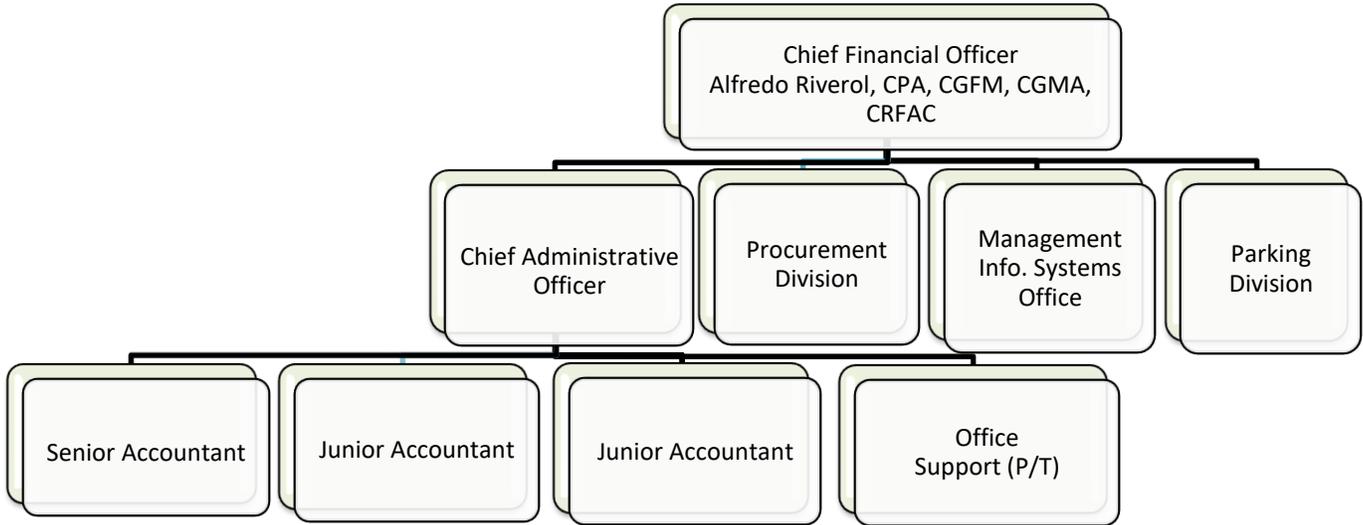
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011640	5241210 SALARIES - REGULAR	235,646	241,622	250,487	250,487	255,901
0011640	5241410 SALARIES - OVERTIME	912	23	0	0	0
0011640	5242110 F.I.C.A.	17,966	18,266	19,162	19,162	19,576
0011640	5242210 PENSION PLAN CONTRIBUTION	7,398	12,932	16,230	16,230	20,153
0011640	5242220 ICMA RETIREMENT	102	0	0	0	0
0011640	5242310 GROUP HEALTH INSURANCE	29,204	28,594	30,554	27,000	30,554
0011640	5242410 WORKER'S COMPENSATION	4,597	4,346	7,790	7,790	10,587
	TOTAL PERSONNEL SERVICES	295,825	305,783	324,223	320,669	336,771
0011640	5243111 CONTRACTUAL - SPECIAL MASTER	0	5,400	3,600	3,600	4,800
0011640	5243450 CONTRACTUAL	9,306	6,200	10,000	10,000	7,500
0011640	5244070 TRAVEL & CONFERENCE	0	438	1,200	1,000	1,200
0011640	5244080 EMPLOYEE EDUCATION	150	930	2,500	2,500	2,500
0011640	5244110 POSTAGE	4,660	5,313	7,000	7,000	7,000
0011640	5244120 COMMUNICATION	2,108	3,804	2,670	2,670	2,700
0011640	5244515 LIABILITY INSURANCE-AUTO	3,030	2,883	3,030	3,030	3,500
0011640	5244710 PRINTING-INFRASTRUCTURE	1,129	1,342	1,640	1,640	1,650
0011640	5244920 OTHER CHARGES-LIENS	271	473	1,640	1,000	1,650
0011640	5245205 COMPUTER EQUIPMENT	0	0	1,000	1,000	1,000
0011640	5245210 SUPPLIES	2,930	3,344	3,500	3,500	3,500
0011640	5245220 UNIFORMS	1,592	324	2,000	1,500	2,000
0011640	5245230 FUEL	1,179	1,359	2,065	1,600	2,065
0011640	5245410 MEMBERSHIPS & SUBSCRIPTIONS	407	70	600	500	500
	TOTAL OPERATING EXPENSES	26,762	31,880	42,445	40,540	41,565
0011640	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL CODE ENFORCEMENT	322,587	337,663	371,668	361,209	383,336

CODE ENFORCEMENT DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –This line item is used to cover the cost of lot clearing, overgrown properties, debris removal and board-ups.

FINANCE DEPARTMENT

001-1410-513



MISSION

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete financial information and support to other City Departments, citizens, and the community at large.

FINANCE DEPARTMENT FUNCTION

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and laws. Routine duties include processing accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, and periodic financial reports to management, administering debt service, and investment of City funds. The Department is also responsible for the implementation and control of the approved budget and the preparation, and disclosure of the financial statements, including responses to the external auditors. It also provides other Departments with financial analysis and assists with banking transactions that arise during the year.

The Division of Parking and Central Services, as well as the Management Information System Division report under the Finance Department.



FINANCE DEPARTMENT ACCOMPLISHMENTS FOR FY 2019

- Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Assisted the City Manager in the preparation of a balanced FY 2019 Annual Operating and Capital Budget.
- Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings.
- Produced and posted online the Popular Annual Financial Report (PAFR).
- Obtained all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.
- Posted online accurate and timely budget and financial reports on a monthly basis.
- Helped support all City Departments and Divisions with financial advice and guidance.

FINANCE DEPARTMENT OBJECTIVES FOR FY 2020

- Continue to pursue implementation and establishment of an online payment option for certain provided City services such as Local Business Tax, Code Enforcement Violations, Building Permit Renewals, etc.
- Continue to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Continue to produce the Comprehensive Annual Financial Report (CAFR) without auditor findings.
- Obtaining all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.



FINANCE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Number of Parking Decals Sold	1,800	1,632	1,800	1,650	1,700
Comprehensive Annual Fin. Rep. (CAFR)	1	1	1	1	1
Popular Annual Financial Report (PAFR)	1	1	1	1	1
Number of Annual Balanced Budget	1	1	1	1	1
Number of A/P Checks/EFT's Processed	2,800	2,880	2,900	3,418	3,400



FINANCE DEPARTMENT BUDGET FY 2019-2020
001-1410-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011410	5131210	360,552	399,723	410,390	410,390	431,827
0011410	5131310	15,189	15,850	16,045	16,045	16,076
0011410	5132110	30,377	31,782	32,622	32,622	34,265
0011410	5132210	9,284	18,639	23,321	23,321	29,916
0011410	5132220	3,287	3,502	3,612	3,612	3,720
0011410	5132310	35,508	36,274	38,192	35,000	38,192
0011410	5132410	673	717	1,279	1,279	1,344
	TOTAL PERSONNEL SERVICES	454,870	506,487	525,461	522,269	555,340
0011410	5133100	6,135	6,917	10,000	10,000	10,000
0011410	5133210	79,753	76,645	79,000	79,000	79,000
0011410	5133450	8,217	13,968	17,860	17,860	14,860
0011410	5133459	461,089	452,446	532,627	532,027	545,827
0011410	5134070	1,955	2,399	3,710	3,710	3,710
0011410	5134110	5,676	5,336	7,030	6,500	7,030
0011410	5134120	1,080	1,080	1,080	1,080	1,080
0011410	5134515	1,997	2,935	3,084	3,084	3,084
0011410	5134634	37,658	39,776	46,437	41,437	53,469
0011410	5134710	1,076	1,230	1,230	1,230	1,230
0011410	5135205	0	0	1,500	1,300	1,500
0011410	5135210	8,695	8,720	8,900	7,700	7,900
0011410	5135230	940	994	1,505	1,500	1,500
0011410	5135410	1,683	1,507	1,660	1,660	1,660
	TOTAL OPERATING EXPENSES	615,954	613,953	715,623	708,088	731,850
0011410	5139920	-	-	5,000	-	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL FINANCE	1,070,824	1,120,440	1,246,084	1,230,357	1,292,190



INFORMATION TECHNOLOGY DIVISION (ITD)

001-1340-513

MISSION

The mission of the Information Technology Division (ITD) of the City of South Miami is to provide quality design, implementation, and support of all computer based and related technologies necessary for the staff to perform their duties as efficiently and expediently as possible.

INFORMATION TECHNOLOGY DIVISION FUNCTION

The City's Information Technology Division Office is recognized among municipalities as a premier provider of technology infrastructure and services. Our ultimate function is to make information available anytime and anywhere.

In partnership with City Departments, the Information Technology Division provides strategic vision for effective information systems. Accomplishment of this mission will facilitate knowledge sharing and will result in satisfied customers.

The Information Technology Division is responsible for three main initiatives: The City's Information Technology and Network, Cable Television Services and the City's website.

INFORMATION TECHNOLOGY DIVISION ACCOMPLISHMENTS FY 2019

- Designed and installed a new complete digital Media System within the City's Commission Chambers.
- Redesigned and installed an entire new Wi-Fi system within the downtown area for Public to access.
- Migration of Police servers to virtual servers was completed to enhance security measures.
- Updated TRAKiT to the new version available.



INFORMATION TECHNOLOGY DIVISION OBJECTIVES FOR FY 2020

- Continue the replacement of PCS with Citrix thin-clients for City of South Miami Employees which require PC replacements.
- Complete the deployment of Office 365 for all Police Employees.
- Establish redundant connectivity between City Hall and Miami-Dade County for accessing internet and computer services.

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011340	5133450 CONTRACTUAL SERV - INFRASTRUCTER	212,120	215,104	246,150	246,150	277,080
0011340	5134632 INTERNET SERVICE	67,663	60,338	74,171	74,171	101,036
0011340	5134634 MAINTENANCE - INTERNET SERV.	67,981	76,218	108,371	108,371	114,939
0011340	5135205 COMPUTER EQUIPMENT	2,896	11,188	22,375	22,375	26,800
0011340	5135210 SUPPLIES	7,310	9,890	2,055	2,055	2,055
	TOTAL OPERATING EXPENSES	357,970	372,738	453,122	453,122	521,910
	TOTAL MIS	357,970	372,738	453,122	453,122	521,910

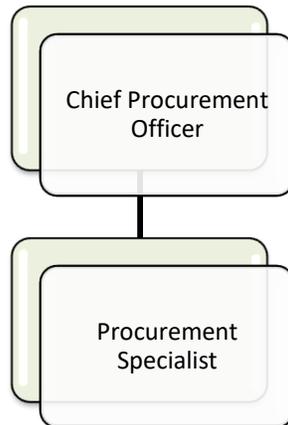
INFORMATION TECHNOLOGY DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services – An additional \$13,280 was allocated for the Data Center & Backup services for the City and the Police Department, as data continues to increase.



PROCUREMENT DIVISION

001-1320-513



MISSION

The mission of Procurement Division is to provide and ensure a high quality of service to City Departments for the taxpayers of South Miami. This is accomplished by properly vetting proposals leading to the awarding of contracts to highly qualified vendors who meet bid and proposal specifications and a thorough background investigation. The Procurement Division promises to obtain the best quality of goods and services by maximizing its purchasing power through integrity, equality, efficiency and effectiveness.

PROCUREMENT DIVISION FUNCTION

The mission statement for the Procurement Division of the City of South Miami is to maximize the investment of our citizens by utilizing City values including the highest level of integrity and the best business practices, to provide goods and services to City Departments, to insure integrity, and to maintain the highest ethical standards following the Florida Statutes, Code of Ordinance, City Charter and Purchasing Policies.

PROCUREMENT DIVISION ACCOMPLISHMENTS IN FY 2019

- Obtained the Outstanding Agency Re-Accreditation from NIGP as a recognition of excellence in Public Procurement.
- Coordinated department vehicle purchases with the annual release of the Florida Sheriffs Association Bid for Police Rated, Administrative, Utility Vehicles, Trucks & Vans, Cab & Chassis and other fleet equipment.
- Identified a piggyback opportunity for the purchase and installation of a vehicle charging station for City Hall. Installation is projected to be completed by the summer of 2019.
- Completed required Florida Department of Transportation (FDOT) procurement training in accordance with the City's awarded FDOT grant.
- Continued to promote the use of the "Notify Me" feature on the City's website to increase the visibility and traction of formal solicitations that are posted on the City's website.
- Assisted Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintained and monitored citywide fixed assets and inventory control.
- Prepared Request for Proposals, Request for Qualifications and Bids for citywide requirements.
- Ensured the City maintained a fair, open, transparent and competitive procurement process.

PROCUREMENT DIVISION OBJECTIVES FOR FY 2020

The main goal of the Procurement Division is to improve the quality of service that we provide to our Citizens and to the City's Departments. We are eager to accomplish our goal in order to operate more efficiently, by implementing the following procedures:

- Support department vehicle purchases for hybrid or fully electric vehicles by identifying viable sources of supply.
- Award timely and cost-effective contracts to qualified sources of supply for the acquisition of goods and services in accordance with the principles and established procedures for public procurement.
- Continue to promote the use of the "Notify Me" feature on the City's website to increase the visibility and traction of formal solicitations that are posted on the City's website.



- Assist Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintain and monitor citywide fixed assets and inventory control.
- Prepare Request for Proposals, Request for Qualifications and Bids for citywide requirements.
- Ensure the City maintains a fair, open, transparent and competitive procurement process.

PROCUREMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Purchase Orders Issued	250	256	230	262	267
No. of RFP's & RFQ's Issued	30	35	35	31	31



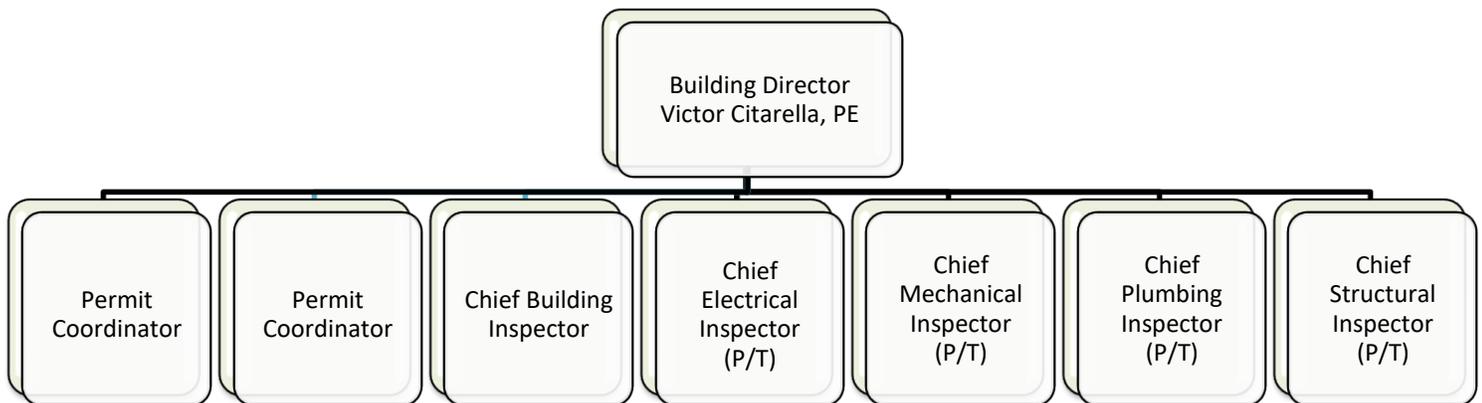
PROCUREMENT DIVISION BUDGET FY 2019-2020

001-1320-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011320	5131210 SALARIES - REGULAR	121,241	120,921	121,868	121,868	125,525
0011320	5131410 OVERTIME	7,105	4,648	7,445	6,500	7,654
0011320	5132110 F.I.C.A.	10,300	10,491	9,893	9,893	10,188
0011320	5132210 PENSION PLAN CONTRIBUTION	0	6,737	8,405	8,405	10,521
0011320	5132310 GROUP HEALTH INSURANCE	14,506	14,299	15,277	13,500	15,277
0011320	5132410 WORKER'S COMPENSATION	212	206	366	366	377
	TOTAL PERSONNEL SERVICES	153,364	157,302	163,254	160,532	169,542
0011320	5133450 CONTRACTUAL SERVICES	6,000	6,000	6,100	6,100	6,200
0011320	5134110 POSTAGE	2,623	2,237	3,000	1,700	3,000
0011320	5134120 COMMUNICATION	662	1,008	1,080	1,080	1,750
0011320	5134125 TELEPHONE	37,540	45,491	40,520	49,306	46,093
0011320	5134420 LEASE POSTAGE MACH	2,904	2,904	2,904	2,904	2,904
0011320	5134615 MAINT - OFFICE EQUIPMENT	1,020	1,020	1,020	1,020	1,020
0011320	5134620 MAINT-OPERATING EQUIPMENT	0	0	250	250	250
0011320	5134710 PRINT/BIND/COPYING	2,122	1,996	2,461	1,700	2,461
0011320	5134720 PRINTING-CONTRACTUAL	1,933	653	2,000	1,742	2,000
0011320	5135210 SUPPLIES	15,551	14,174	16,150	16,150	16,150
0011320	5135410 MEMBERSHIPS & SUBSCRIPTIONS	270	273	330	273	330
	TOTAL OPERATING EXPENSES	70,625	75,756	75,815	82,225	82,158
0011320	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PROCUREMENT DIVISION	223,989	233,058	244,069	242,757	256,700

BUILDING DEPARTMENT

001-1610-524



MISSION

The Mission is to protect the Community from dangerous construction. The Building Department enforces the State of Florida Building Code within the boundaries of the City of South Miami and collaborates with other City Departments in the enforcement of local codes.

FUNCTION

To enforce the State of Florida Building Code within the boundaries of the City of South Miami and collaborate with other City Departments in the enforcement of local codes. It provides fair, consistent and equitable interpretation of codes during the review of construction documents submitted for building permits and during the field inspection conducted for compliance. The Department also certifies buildings upon completion and at pre-stated periods afterwards.

BUILDING DEPARTMENT ACCOMPLISHMENTS FY 2019

- Maintained high level of customer service during the performance of its operational duties and responsibilities.
- 100% of all building inspections requested before 4:00 pm were completed and documented by the end of the next working day.
- Continued to keep accurate records of financial and workload parameters for the Department.
- Made sure the inspectors had all the necessary training to complete all the inspections in a professional manner.
- 100% of building permit applications were processed within ten working days after approvals by other departments.
- Kept track and reviewed all departmental performance parameters and submitted monthly reports.

BUILDING DEPARTMENT OBJECTIVES FY 2020

- Maintain high level of customer service during the performance of its operational duties and responsibilities.
- Complete 100% of all building inspections requested before 4:00 pm were and documented by the end of the next working day.
- Continue to keep accurate records of financial and workload parameters for the Department.
- Made sure the inspectors had all the necessary training to complete all the inspections in a professional manner.
- Process 100% of building permit applications were within ten working days after approvals by other departments.
- Kept track and review all departmental performance parameters and submitted monthly reports.



BUILDING DEPARTMENT ACTIVITY REPORT

ACTIVITY		ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
PERMITS:						
	Building	633	624	616	620	620
	Roofing	208	159	221	225	225
	Electrical	341	306	319	320	320
	Mechanical	132	145	141	145	145
	Plumbing	240	246	187	190	190
TOTAL PERMITS		1,554	1,480	1,484	1,500	1,500
INSPECTIONS:						
	Building	1,935	1,797	1,454	1,460	1460
	Roofing	825	654	710	740	740
	Electrical	754	732	758	760	760
	Mechanical	342	327	336	340	340
	Plumbing	607	731	490	500	500
TOTAL INSPECTIONS		4,463	4,241	3,748	3,800	3,800

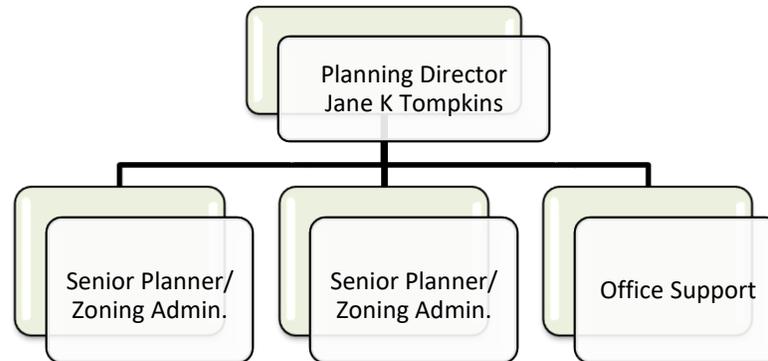


BUILDING DEPARTMENT BUDGET FY 2019-2020
001-1610-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011610	5241210 SALARIES - REGULAR	251,044	259,382	269,496	269,496	281,768
	SALARIES - PART TIME -					
0011610	5241310 INSPECTORS	137,369	137,904	142,311	142,311	146,580
0011610	5242110 F.I.C.A.	29,722	30,301	31,503	31,503	32,769
0011610	5242210 PENSION PLAN CONTRIBUTION	0	3,846	4,932	4,932	6,174
0011610	5242220 ICMA RETIREMENT	11,563	11,381	13,554	13,554	14,253
0011610	5242310 GROUP HEALTH INSURANCE	29,030	28,412	30,554	27,000	30,554
0011610	5242410 WORKER'S COMPENSATION	5,290	4,935	8,815	8,815	9,092
	TOTAL PERSONNEL SERVICES	464,018	476,161	501,165	497,611	521,190
0011610	5243150 CONTRACT INSPECTORS	2,700	2,300	3,000	3,000	3,000
0011610	5243450 CONTRACTUAL SERVICES	0	0	1,000	1,000	1,000
0011610	5244110 POSTAGE	141	152	200	200	200
0011610	5244120 COMMUNICATION	509	2,287	4,020	4,020	4,020
0011610	5244515 LIABILITY INSURANCE- AUTO	767	730	767	767	767
0011610	5244710 PRINTING - INFRASTRUCTURE	1,129	1,391	1,640	1,640	1,640
0011610	5245206 COMPUTER SOFTWARE	0	34,132	7,000	7,000	7,000
0011610	5245210 SUPPLIES	1,854	8,820	5,000	5,000	5,000
0011610	5245220 UNIFORMS	1,157	1,528	1,840	1,840	1,840
0011610	5245230 FUEL	856	793	1,204	1,204	1,204
0011610	5245410 MEMBERSHIPS & SUBSCRIPTIONS	0	0	160	160	160
	TOTAL OPERATING EXPENSES	9,113	52,133	25,831	25,831	25,831
0011610	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL BUILDING DEPARTMENT	473,131	528,294	531,996	523,442	552,021

PLANNING AND ZONING DEPARTMENT

001-1620-524



MISSION

The Planning and Zoning Department is committed to providing the community with high-quality services and programs to enhance the quality of life of the City of South Miami residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community. The Planning and Zoning Department provides technical support to the City Manager, City Commission, other Departments, appointed boards, residents, the business community and the general public on current land use and development issues.

PLANNING and ZONING FUNCTION

The Department is charged with the oversight of all inquiries pertaining to the City's adopted land use and zoning provisions, including but not limited to, property plat and zoning information, Comprehensive Plan amendments, variance requests, site plan reviews, issuance of sign permits, tree removal permits, land development regulations and code compliance activity. The review responsibility for this division is regulated by Florida Statutes Chapters 162, 163 and 380 and Florida Administrative Code Section 9-J5 and 9-J11 along with the City Charter and Code. These regulations control the development and implementation of City Comprehensive Plan, including development regulations, concurrency regulations, and other issues relating to the overall planning and land use function.



PLANNING AND ZONING ACCOMPLISHMENTS FY 2019

- Continued with the overall updating of the Land Development Code.
- Continued with implementation of the South Miami Intermodal Transportation Plan.
- Initiated an Affordable Housing Study in conjunction with the Community Redevelopment Agency.
- Completed the study of the Industrial area and developed a new subcategory to the Transit Oriented Development District (TODD (MU-6)) in the Land Development Code.
- Completed a City-initiated Zoning Map amendment for the industrial area to the new TODD (MU-6).
- Completed City-initiated Future Land Use Map and Zoning Map amendments for an area along SW 71st Street to Transit Oriented Development District.
- Completed the approval process for the redevelopment plans for the Shops at Sunset.
- Completed a Future Land Use Map amendment designating The Underline as Parks and Open Space.
- Assisted 5850 SW 73 Street LLC with the approval process for the redevelopment of the Winn-Dixie property.
- Initiated the 20-Year Water Supply Facilities Work Plan Update and associated amendments to the Comprehensive Plan.
- Completed an Updated Park Impact Fee Study.
- Evaluated plans for the redevelopment of City Hall and the Police Station.
- Completed a Repetitive Loss Analysis and a Public Participation Information Report as part of an effort to improve the City's score in the Community Rating System program.
- Studied trends in minimum parking standards and prepared an ordinance eliminating standards for the Hometown District Overlay.
- Provided additional assistance in the development of plans for Madison Square.
- Prepared an amendment to the floodplain ordinance to bring it into compliance with the new regulations of the Florida Building Code.



PLANNING AND ZONING OBJECTIVES FY 2020

- Complete the overall updating of the Land Development Code.
- Complete the Affordable Housing Study.
- Prepare Land Development Code amendments to implement recommendations of the Affordable Housing Study.
- Complete the 20-Year Water Supply Facilities Work Plan Update and associated amendments to the Comprehensive Plan.
- Finalize the study of the Community Rating System score.

PLANNING & ZONING DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Building Permits Reviewed	453	920	950	900	900
Grant Applications Prepared	10	13	15	NA	NA
Items Processed for:					
Planning Board	20	19	30	22	30
Environm. Review & Preserv. Board	85	85	64	65	80
Historic Preservation Board	6	5	3	3	5



PLANNING AND ZONING DEPARTMENT BUDGET FY 2019-2020
001-1620-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011620	5241210 SALARIES - REGULAR	325,584	330,029	324,078	324,078	336,657
0011620	5241310 SALARIES - PART-TIME	0	6,180	0	0	0
0011620	5242110 F.I.C.A.	26,513	26,692	24,792	24,792	25,754
0011620	5242210 PENSION PLAN CONTRIBUTION	7,475	14,301	17,803	17,803	22,631
0011620	5242220 ICMA RETIREMENT	4,689	4,243	3,513	3,513	3,513
0011620	5242310 GROUP HEALTH INSURANCE	36,498	34,894	38,192	32,500	38,192
0011620	5242410 WORKER'S COMPENSATION	600	581	972	972	1,010
	TOTAL PERSONNEL SERVICES	401,359	416,920	409,350	403,658	427,757
0011620	5243100 PROFESSIONAL SERVICES	0	0	1,290	1,290	1,070
0011620	5243450 CONTRACTUAL SERVICES	145,870	113,268	148,400	148,400	113,400
0011620	5244070 TRAVEL & CONFERENCE	31	1,077	1,400	1,400	1,400
0011620	5244110 POSTAGE	2,142	1,898	2,500	2,500	2,500
0011620	5244120 COMMUNICATION	1,741	2,367	1,620	1,620	1,620
0011620	5244515 LIABILITY INSURANCE - AUTO	477	449	477	477	477
0011620	5244620 MAINTENANCE-OPER EQPT.	3,611	750	5,500	5,500	5,500
0011620	5244634 MAINTENANCE-INTERNET SOFTWARE	1,000	3,000	4,000	4,000	4,000
0011620	5244710 PRINTING-INFRASTRUCTURE	1,129	1,342	1,640	1,640	1,640
0011620	5244910 LEGAL ADS	1,142	4,812	7,000	3,000	4,000
0011620	5245205 COMPUTER-EQUIPMENT	0	0	1,000	1,000	1,000
0011620	5245210 SUPPLIES	1,117	1,227	2,750	1,250	2,750
0011620	5245230 FUEL	71	75	108	108	108
0011620	5245410 MEMBERSHIPS & SUBSCRIPTIONS	1,315	1,314	1,749	1,749	1,755
	TOTAL OPERATING EXPENSES	159,646	131,579	179,434	173,934	141,220
0011620	5249920 CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE	0	0	5,000	5,000	5,000
	TOTAL PLANNING & ZONING	561,005	548,499	593,784	582,592	573,977

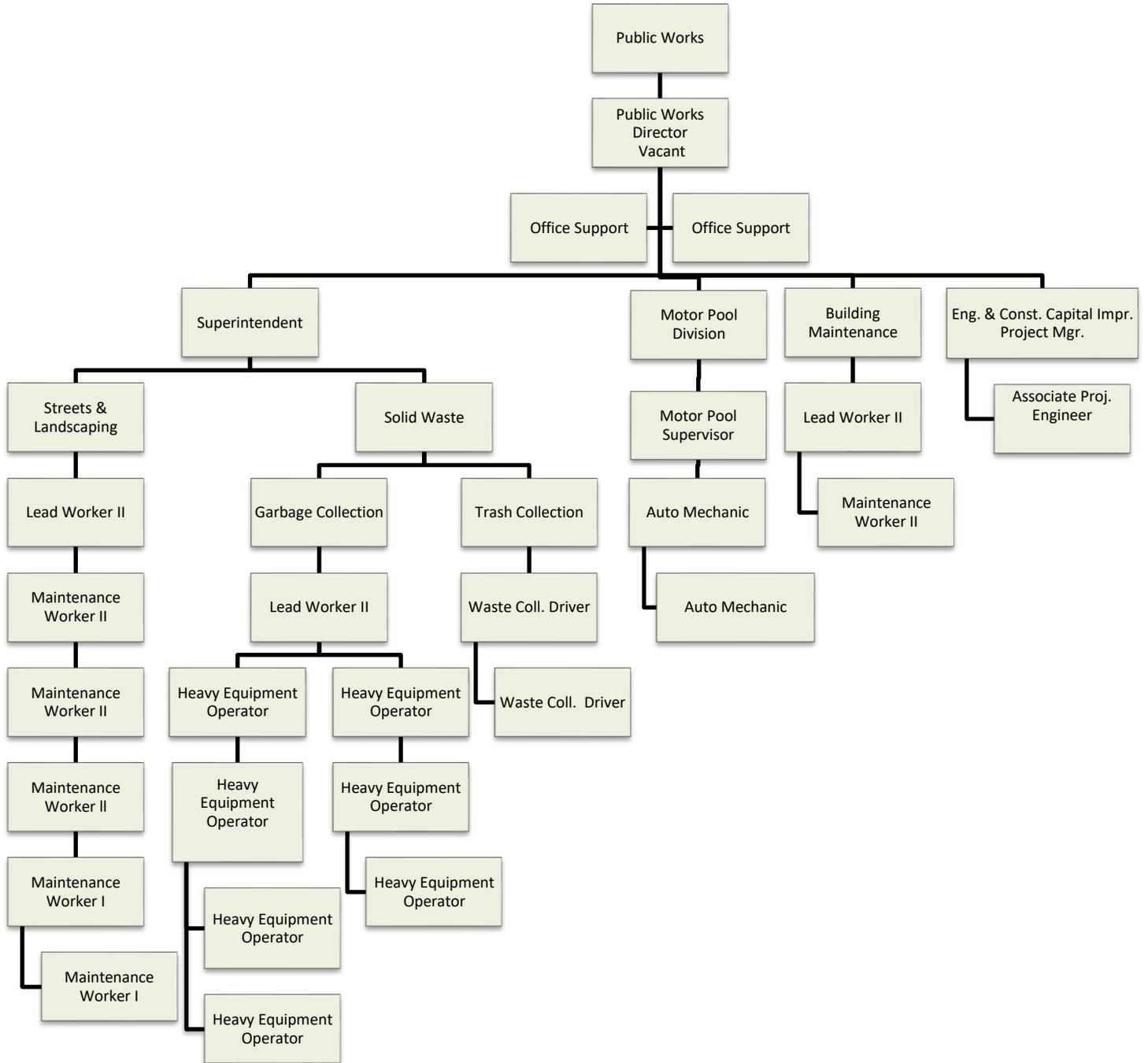
PLANNING DEPARTMENT BUDGET HIGHLIGHTS

3450 Contractual Services - This line item decreased by \$35,000, as the Affordable Housing Master Plan is not allocated in fiscal year 2020.



PUBLIC WORKS DEPARTMENT

PUBLIC WORKS ORGANIZATIONAL CHART





PUBLIC WORKS OFFICE OF THE DIRECTOR

001-1770-519

The Public Works Department is organized into administration staff, management personnel and five divisions: (1) Solid Waste; (2) Streets and Landscaping; (3) Building Maintenance; (4) Motor Pool; and (5) Engineering and Construction. Each Division plays a critical role in providing comprehensive services to maintain and improve the needs of the City, as well as providing support to all City Departments and Divisions.

MISSION

To support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective, infrastructure and services to promote public safety, transportation and economic growth; to respond and aid in recovery from emergencies by providing and managing public works service; to foster effective oversight of the Department of Public Works including Engineering and Construction, Street Services, Street Lighting and Solid Waste.

PUBLIC WORKS OFFICE OF THE DIRECTOR FUNCTION

The Department's administration staff and management is the key line of communication for all inquiries on Department's services and resources. The Department's administration staff tends to a wide range of residents' inquiries, such as solid waste collection schedules, street light outages, traffic light malfunctions, damaged traffic signs, road hazards, construction activities, Miami Dade County recycling program, and others. The administration and management staff handles Department events and administers the budget for all Divisions, Documents payroll, and processes requisitions for vendors' purchase orders. The Department's management personnel oversee all Department functions and manpower and obtain bids, negotiate and administer contracts for outsourcing services.



PUBLIC WORKS OFFICE OF THE DIRECTOR ACCOMPLISHMENTS FOR FY 2019

- Managed the Department's Operations.
- Continued the compound cleaning project to rid the Department's surplus items. Such as items to auction or proper destruction.
- Maintained the City's storage facility in the Public Works Compound for better access and display of storage contents.

PUBLIC WORKS OFFICE OF THE DIRECTOR OBJECTIVES FOR FY 2020

- Reduce operation costs through competitive bidding and negotiation on purchases and services.
- Implement Florida Green Local Government Standards at Public Works and all other Departments in accordance with the suggested criteria of the Florida Green Building Coalition and recommendation of the City's Green Task Force.
- Promote seasonal events such as Public Works Weeks, Water Day, Earth Day and Arbor Day as well as any other City organized events.
- Enhance Department's performance by using team building and promoting departmental values, goals and direction. Continue to improve internal communications.
- Improve cooperation with other Departments by adhering to established departmental schedule in providing timely responses.
- Increase public safety – Public Works can be significant in addressing many general safety and quality of life issues affecting our neighborhoods through new signage replacing old outdated signage.



PUBLIC WORKS OFFICE OF THE DIRECTOR BUDGET 2019-2020
001-1770-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011770 5191210	SALARIES - REGULAR	113,832	104,444	69,497	69,497	106,820
0011770 5192110	F.I.C.A.	947	7,978	5,317	5,317	8,172
0011770 5192210	PENSION PLAN CONTRIBUTION	8,571	1,365	2,849	2,849	3,950
0011770 5192220	ICMA	3,979	1,543	1,797	1,797	3,977
0011770 5192310	GROUP HEALTH INSURANCE	15,054	13,308	22,915	12,500	22,915
0011770 5192410	WORKER'S COMPENSATION	318	157	296	296	408
	TOTAL PERSONNEL SERVICES	142,701	128,795	102,671	92,256	146,242
0011770 5194070	TRAVEL & CONFERENCES	0	25	250	0	250
0011770 5194080	EMPLOYEE EDUCATION	141	0	250	150	250
0011770 5194120	COMMUNICATION	248	0	780	0	0
0011770 5194540	BOILER & MACHINERY INSURANCE	0	0	1,000	0	1,000
0011770 5194710	PRINTING- INFRASTRUCTURE	2,570	3,080	5,000	3,500	5,000
0011770 5195205	COMPUTER EQUIPMENT	0	350	1,000	1,000	500
0011770 5195210	SUPPLIES	878	995	1,000	1,000	1,000
0011770 5195270	PERMITS	925	991	1,000	1,000	1,000
0011770 5195410	MEMBERSHIPS & SUBSCRIPTIONS	0	310	500	0	0
	TOTAL OPERATING EXPENSES	4,762	5,751	10,780	6,650	9,000
	TOTAL OFFICE OF THE DIRECTOR	147,463	134,546	113,451	98,906	155,242



PUBLIC WORKS BUILDING MAINTENANCE DIVISION

001-1710-519

MISSION

The Division's mission is to maintain and enhance the quality of life in our City through resourceful maintenance and operation of a safe civic infrastructure, providing City residents, visitors, neighborhoods and businesses with efficient, quality service necessary to support the growing demands of the community.

BUILDING MAINTENANCE DIVISION FUNCTION

Building Maintenance Division is responsible for: performing maintenance and improvements to all public buildings and facilities; management and maintenance of burglar and fire alarm protection systems; performing carpentry, electrical, plumbing, painting, roofing, and masonry work; maintenance of mechanical equipment (elevators, A/C units; etc.), hard floors, windows and doors; inspecting and implementing ADA; performing fire and building corrective measures.

BUILDING MAINTENANCE DIVISION ACCOMPLISHMENTS FOR FY 2019

- Installed posts for parking meters throughout the City.
- Removed old light fixtures from Community Center and upgraded with 21 new L.E.D light fixtures with in interior and exterior of the building.
- Replaced 40-ton A/C unit at the Community Center.
- Painted the Aquatic Center Building.
- Painted the exterior walls of the City Hall.
- Installed new numbering and signs for Parking System.
- Painted gazebo at Dison Park.
- Installed electrical panel and added power to the gazebo at Dison Park.
- Installed new LED lights upgrade in the Police Department Garage.
- Installed 400 feet of pipe for fiber optic through the Police Station into the computer room.
- Assisted with new magnetic keypad located on bathroom and lunchroom doors.



BUILDING MAINTENANCE DIVISION OBJECTIVES FOR FY 2020

- Prepare inspections of city facilities for maintenance recommendations. Partner with other City departments and outside vendors to provide maintenance, safety and efficient measures for City facilities.
- Coordinate annual Fire Extinguisher Inspections for all City facilities.
- Coordinate additional inspections of all City facilities.

BUILDING MAINTENANCE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Changing AC Filters	954	954	950	950	950
Unscheduled Repairs and Work Requests	1087	1110	780	1100	1000
Cleaning of Fish Pond	12	12	12	16	12
Re-Certification of City fire extinguishers	68	70	58	60	60
Changing of water filters	10	10	10	10	10



PUBLIC WORKS BUILDING AND MAINTENANCE BUDGET FY 2019-2020

001-1710-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011710	5191210 SALARIES - REGULAR	82,818	88,474	91,300	91,300	94,027
0011710	5191410 OVERTIME	5,190	3,863	4,000	4,000	5,000
0011710	5192110 F.I.C.A.	7,785	8,087	7,290	7,290	7,576
0011710	5192210 PENSION PLAN CONTRIBUTION	9,517	4,878	6,169	6,169	7,792
0011710	5192310 GROUP HEALTH INSURANCE	14,223	14,081	15,277	13,500	15,277
0011710	5192410 WORKER'S COMPENSATION	2,236	2,367	4,275	4,275	4,889
	TOTAL PERSONNEL SERVICES	121,769	121,750	128,311	126,534	134,561
0011710	5193450 CONTRACTUAL SERVICES	60,334	74,483	87,960	87,960	94,800
0011710	5194080 EMPLOYEE EDUCATION	0	0	250	250	250
0011710	5194120 COMMUNICATION	40	0	780	780	780
0011710	5194310 UTILITES-ELECTRIC	88,689	81,680	115,000	115,000	120,000
0011710	5194320 UTILITIES-WATER	33,100	50,274	45,000	45,000	50,000
0011710	5194620 MAINT & REPAIR OPER EQUIP	1,010	973	2,500	2,500	3,000
0011710	5194670 MAINT & REPAIR-GDS & STRUCT	55,013	61,618	66,000	66,000	70,000
0011710	5195210 SUPPLIES	16,235	15,348	20,000	18,750	20,000
0011710	5195220 UNIFORMS	767	580	1,000	1,000	1,000
	TOTAL OPERATING EXPENSES	255,188	284,956	338,490	337,240	359,830
0011710	5199920 CONTINGENCY	0	4,790	5,000	0	5,000
	OTHER FUNDING SOURCE	0	4,790	5,000	0	5,000
	TOTAL BUILDING MAINTENANCE	376,957	411,496	471,801	463,774	499,391



PUBLIC WORKS SOLID WASTE DIVISION

001-1720-534

MISSION

Solid Waste Division is committed to providing cost effective management of solid waste materials generated within the City for the protection of health, safety and welfare of the public and the environment.

SOLID WASTE DIVISION FUNCTION

Solid Waste Division is responsible for: providing garbage and trash removal services for residents; issuing excess trash notices; assisting City residents with the Miami Dade County recycling program; filling of trash holes; installation of “no dumping” signs, as required; installation and/or removal of event banners; and solid waste collection after special City events.

SOLID WASTE DIVISION ACCOMPLISHMENTS FOR FY 2019

- To maintain great service to residents, two new heavy equipment operators have been trained in the use of a Garbage Trucks and Cranes to serve as back up and assist during an emergency or natural disaster.
- Continue repairing trash holes twice per week as part of pre-maintenance activities
- Completed several trees pruning projects throughout the City. This was done as a response to residents’ concerns, to address safety issues and preparation for the storm season.
- Since the implementation of the Automated Garbage Truck system, the bins have had a lot of wear and tear. The Solid Waste Division has replaced an estimate of 200 residential garbage bins this Fiscal Year.
- Filled in trash holes using recycled asphalt pavement (RAP), which prolongs the fill in frequency and has a better appearance in front of properties.



SOLID WASTE DIVISION OBJECTIVES FOR FY 2020

- Continue to provide staff with the necessary training to provide a high level of services to City residents.
- Promote recycling to save tipping fees and benefit the environment.
- Reduce cost of operation and dumping fees with alternative methods and recycling.
- Continue to work with Code Enforcement to reduce illegal dumping sites.
- Reduce amount of overtime by providing proper staffing levels.
- Continue to upgrade fleet to establish dependable and efficient trucks and heavy equipment.
- Continue to fill trash holes with the recycled asphalt pavement (RAP) material.

SOLID WASTE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Garbage [tons]	2010	2552	2552	2610	3180
Trash [tons]	8196	7996	7568	8200	10000
Excess Trash Pickups	75	72	70	90	90
Filling of Trash Holes	373	355	325	250	170



PUBLIC WORKS SOLID WASTE DIVISION BUDGET FY 2019-2020
001-1720-534

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011720	5341210 SALARIES - REGULAR	334,674	352,167	362,017	362,017	375,853
0011720	5341410 OVERTIME	19,198	13,569	8,000	8,000	8,000
0011720	5342110 F.I.C.A.	29,474	29,880	29,684	29,684	30,795
0011720	5342210 PENSION PLAN CONTRIBUTION	20,122	18,754	23,414	23,414	29,550
0011720	5342220 ICMA	492	0	0	0	0
0011720	5342310 GROUP HEALTH INSURANCE	62,157	62,927	68,746	55,500	68,746
0011720	5342410 WORKER'S COMPENSATION	28,366	26,748	31,591	31,591	31,869
	TOTAL PERSONNEL SERVICES	494,483	504,045	523,452	510,206	544,813
0011720	5343470 INTERLOCAL AGREEMENT-RECYCLING	89,280	90,623	93,000	93,000	98,000
0011720	5344080 EMPLOYEE EDUCATION	279	0	250	250	500
0011720	5344340 REFUSE DISPOSAL FEE	684,278	726,239	769,000	769,000	770,000
0011720	5345210 SUPPLIES	23,260	27,913	68,500	68,500	50,000
0011720	5345220 UNIFORMS	3,737	3,917	4,000	4,000	5,000
	TOTAL OPERATING EXPENSES	800,834	848,692	934,750	934,750	923,500
	TOTAL SOLID WASTE	1,295,317	1,352,737	1,458,202	1,444,956	1,468,313



PUBLIC WORKS STREETS AND LANDSCAPING DIVISION

001-1730-541

MISSION

In the spirit of cooperation with other City Departments and agencies, the Street Maintenance and Landscaping Division's mission is to provide a safe and clean environment for the community and to promote a culture of value and accountability.

STREETS AND LANDSCAPING DIVISION FUNCTION

Streets and Landscaping Division is responsible for maintaining of City streets and street landscaping; mowing and fertilization of City's public right-of-ways and public facility grounds; litter pick-up; citywide tree trimmings; installation and repair of street signs; repairs of potholes; citywide street sweeping; graffiti removal; curb painting; parking and pavement marking; sidewalk pressure cleaning; street light inspections; citywide storm drain inspections; supervising storm drain pipe cleaning; inspections of illicit discharges; canal litter and debris cleaning, as needed; sidewalk and curb repairs; management of irrigation systems citywide; and seasonal City decorations in the Downtown area.

STREETS AND LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2019

- Completed debris removal throughout the City's canals and purchased better equipment for the removal process of debris found in canals.
- Completed inspection of the City's Storm Water System as required by the NPDES Storm Water Permit.
- Coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as result of inspections.
- Completed tree pruning throughout the City.
- Remove existing landscaping and replaced with new landscaping and trees.
- Installed new concrete garbage and recycling container 73st and 57ct to 59ave
- Assisted with the installation of the Downtown lighting system and perform monthly inspections.
- Planted new Palm Trees in flower pots 72st and 57ave.

- Continue with our established program to maintain downtown South Miami and other areas free from graffiti, pressure cleaning and gum removal.
- Installed pedestrian cross walk signs throughout our Downtown crosswalk area.
- Installed Holiday banners and Holiday sound system to play Holiday music throughout the Downtown area.
- Installed new Holiday decorations in CRA area.
- Applied mosquito dunks to drains throughout the City.
- Manor Lane project: Remove existing landscaping and replaced with new landscaping and trees.
- Maintained sidewalks throughout the City to removed trip hazards, reducing sidewalk repairs and harmonizing sidewalks with existing swale elevations.
- Trimmed all trees in the Downtown Area for visibility of Downtown lighting system.
- Re-striping of faded parking spaces throughout the area.
- Installed pedestrian crosswalk signs along 72st at crosswalk area.
- Installed various plants and new tree at the traffic circle located at 84st and 59ave.
- Installed various plants and new tree at the traffic circle located at 84st and 58ave.
- Installed various plants and new tree at the traffic circle located at 82st and 59ave middle median.
- Stump and root removal of trees at Dante Fascell.
- Installed new sod and dirt on Dante Fascell Park where new where a new Park sign was installed.
- Installed new plant material surrounding new Park sign.
- Trimmed trees and removed debris from Dante Fascell Park.
- Major tree trimming and debris removal at Brewer Park on the South side.
- Removed Debris and installed soil and sod on Dison Park.
- Removed existing damaged hedges and planted new hedges along SW 72nd Street between SW 57th Avenue to Dorn Avenue.



STREETS AND LANDSCAPING DIVISION OBJECTIVES FOR FY 2020

- Continue to stripe parking spaces as needed.
- Trim Trees as needed throughout the City in various locations.
- Increase overall roadway safety-increase timely repair of potholes and removal of debris and other dangerous objects from the right of way. Repair damaged sidewalks to eliminate liability to the City.
- Continue to upgrade and beautify the Downtown Area.
- Monitor lighting and electrical easements. Continue to monitor street lighting to facilitate FPL’s repairs and upgrades of areas with low lighting.
- Continue to assist with the City’s tree planting initiative.
- Reduce amount of overtime by providing proper staffing levels.
- Monitor yearly maintenance of easement and high trees under power lines.
- Coordinate the yearly maintenance agreement with outside vendor on the annual contract for median landscape maintenance agreement conjunction with FDOT reimbursement program.

STREETS & LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Mowing of City Facilities & Locations	78	78	78	78	78
Sweeping of Streets [miles]	2645	2645	2645	2645	2645
Pressure-Cleaning of Sidewalks	52	52	52	52	52
Inspection of Storm Drains	800	800	800	800	800
Cleaning of Drainage Pipes [feet]	1550	1500	1350	1280	1300
Cleaning of Storm Drains	100	90	95	102	1100
Citywide Insp. of St. Lights & Downtown Lighting	52	52	52	52	40
Removal of Graffiti	227	200	225	200	170
Trimming of Street Trees	408	400	412	400	460
Installation & Repair of Street Signs	97	100	100	100	80
Citywide Repair of Potholes	87	90	95	80	60
Installation & Removal of Banners	98	95	100	100	100



PUBLIC WORKS STREETS & LANDSCAPING DIVISION BUDGET FY 2019-2020
001-1730-541

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011730	5411210 SALARIES - REGULAR	256,531	262,810	277,022	277,022	288,182
0011730	5411410 OVERTIME	11,358	10,859	5,000	5,000	5,000
0011730	5412110 F.I.C.A.	17,630	18,940	21,575	21,575	22,428
0011730	5412210 PENSION PLAN CONTRIBUTION	16,587	12,238	16,106	16,106	20,391
0011730	5412220 ICMA	1,189	1,980	1,949	1,949	2,007
0011730	5412310 GROUP HEALTH INSURANCE	51,222	47,232	53,469	45,000	53,469
0011730	5412410 WORKER'S COMPENSATION	15,802	15,235	19,211	19,211	20,075
	TOTAL PERSONNEL SERVICES	370,319	369,294	394,332	385,863	411,552
0011730	5413450 CONTRACTUAL SERVICES	20,560	36,724	65,000	65,000	65,000
0011730	5414070 TRAVEL AND CONFERENCE	12	65	250	250	250
0011730	5414080 EMPLOYEE EDUCATION	0	69	500	500	500
0011730	5414120 COMMUNICATION	718	720	1,080	1,080	1,080
0011730	5414625 LANDSCAPE MAINTENANCE	32,377	13,935	50,000	50,000	60,000
0011730	5414640 MAINT & REP.STREETS & PARKWYS	8,309	19,463	20,000	20,000	20,000
0011730	5414650 ELECTRICITY-STREET LIGHTS	136,971	145,810	140,000	140,000	150,000
0011730	5414670 MAINT & REP-GDS & STRUCT	2,703	3,732	10,000	10,000	10,000
0011730	5415210 SUPPLIES	3,321	892	4,000	4,000	5,000
0011730	5415220 UNIFORMS	3,041	2,750	3,500	3,500	3,500
0011730	5415245 TOOLS	398	500	500	500	500
	TOTAL OPERATING EXPENSES	208,410	224,660	294,830	294,830	315,830
	TOTAL STREET MAINTENANCE	578,729	593,954	689,162	680,693	727,382



PUBLIC WORKS MOTOR POOL DIVISION

001-1760-519

MISSION

The Division provides preventive maintenance and repair of public works automotive and mechanical equipment that will protect the public's investment in these resources as well as to provide safe and dependable units for City personnel to perform their duties effectively with minimum downtime to vehicles.

MOTOR POOL DIVISION FUNCTION

Equipment Maintenance (Motor Pool) Division is responsible for: maintaining and servicing the City's entire vehicular fleet and equipment; performing preventative vehicle maintenance; managing and maintaining vehicle inventory as well as fuel inventory; arranging for underground fuel storage tank inspections; purchasing and managing our heavy equipment City fleet; responsible for Landscape maintenance of mower, saws, tools and other lawn equipment; monitor fuel system and conducts fuel level checks.

MOTOR POOL DIVISION ACCOMPLISHMENTS FOR FY 2019

- Motor Pool staff attended repair and maintenance trainings concerning the City's fleet.
- Evaluated fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.
- Removing inter-coolers from Heavy Duty trucks.
- Continues with removal of truck tire cylinders as opposed to contracting it out.
- Upgraded the Motor Pool with the purchase of new tools and equipment. This enabled staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment.
- Continues to perform the repairs of Heavy-Duty Truck brakes.
- Implemented new procedure/schedule for police oil changes.
- New scheduled preventative maintenance for Park vans.
- Implemented Preventative Maintenance Program to prevent oil and hydro leaks in the streets throughout the City.
- Perform additional repairs on Heavy Duty trucks not previously repaired by the Motor Pool (such as: A/C, transmissions, brakes, engine removals and front-end repairs.)



MOTOR POOL DIVISION OBJECTIVES FOR FY 2020

- Reduce fuel consumption as well as emission by replacing older vehicles through replacement. Research for better fuel distribution system to facilitate control of gasoline and diesel with fleet management.
- Research technologies for vehicles with alternative propulsions, such as electric, natural gas and hybrids.
- Increase scheduled maintenance performance by using inspections of vehicles at the motor pool for other services.
- Continue to attend several repair and maintenance trainings concerning the City’s fleet.
- Update fleet work order software.

MOTOR POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Motor Pool Scheduled & Unscheduled Serv.	1857	1850	1790	1740	1700
Motor Pool Road Call/Emerg. Serv.	54	60	46	50	58
Motor Pool Warranty Service	21	20	15	12	15
Generator Inspections	208	208	208	208	208
Fuel Level Checks	156	160	150	150	150
Police Oil Change	0	0	0	35	35



PUBLIC WORKS MOTOR POOL DIVISION BUDGET FY 2019-2020
001-1760-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 18/19
0011760	5191210 SALARIES - REGULAR	138,861	140,211	143,605	143,605	147,895
0011760	5191410 OVERTIME	4,562	162	4,000	4,000	4,000
0011760	5192110 F.I.C.A.	10,673	10,444	11,292	11,292	11,620
0011760	5192210 PENSION PLAN CONTRIBUTION	12,009	7,682	9,555	9,555	11,952
0011760	5192310 GROUP HEALTH INSURANCE	21,716	21,239	22,915	20,000	22,915
0011760	5192410 WORKER'S COMPENSATION	2,963	2,863	5,091	5,091	5,258
	TOTAL PERSONNEL SERVICES	190,784	182,601	196,458	193,543	203,640
0011760	5194080 EMPLOYEE EDUCATION	225	0	250	250	250
0011760	5194120 COMMUNICATION	690	418	780	780	780
0011760	5194515 LIABILITY INSURANCE-AUTO	31,634	30,450	40,000	40,000	50,000
0011760	5194620 MAINT & REP-OPERAT EQUIP	29,897	8,850	25,000	24,000	15,000
0011760	5194680 MAINT & REP-OUTSIDE SER.	59,321	75,444	75,000	70,000	75,000
0011760	5195220 UNIFORMS	2,566	2,151	3,000	3,000	3,000
0011760	5195230 FUEL & LUB.	95,855	110,101	150,000	150,000	150,000
0011760	5195240 PARTS	55,999	60,237	60,000	60,000	70,000
0011760	5195245 OPERATING TOOL	392	532	1,000	1,000	1,000
0011760	5195250 TIRES	31,186	27,913	30,000	25,000	25,000
0011760	5195260 CHEMICALS/SUPPLIES	1,744	439	1,800	1,800	2,000
	TOTAL OPERATING EXPENSES	309,509	316,535	386,830	375,830	392,030
	TOTAL MOTOR POOL	500,293	499,136	583,288	569,373	595,670



PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION

001-1790-519

MISSION

To provide citizens with professional engineering services in support of information collection and archiving, planning, permitting, design and administration of all public infrastructure construction programs; provide engineering and technical services, construction administration, inspection and quality assurance for all infrastructure construction projects.

ENGINEERING AND CONSTRUCTION DIVISION FUNCTION

Engineering and Construction Division is responsible for managing the City's Capital Improvement Plan, which mainly includes projects involving traffic calming; drainage; roadways; sidewalks; and street lighting; performing stormwater utility activities; assisting Planning Department in the City's flood/community rating system; assisting the public with inquiries related to design and construction activities; administering public workshops for City projects; reviewing engineering plans from consultants and contractors per City standards; directing City engineering consultants and contractors; issuing RFP's for design and bids for construction; coordinating efforts with other governmental agencies; issuing permits for construction within public right of way; reporting traffic concerns from residents to Miami Dade County and FDOT; managing State annual National Pollutant Discharge Elimination System (NPDES) permit for City stormwater systems; maintaining and updating City master plans for stormwater, maintaining as-built records; establishing traffic studies to implement traffic calming projects; monitoring and managing emergency hurricane debris clearance and removal; manage canal routine maintenance contracts with Miami-Dade County and grant funds project reporting.

ENGINEERING AND CONSTRUCTION DIVISION ACCOMPLISHMENTS FOR FY 2019

- **Traffic Study:** Completed the traffic calming studies for the Twin Lakes, Cocoplum, Manor Lane, and the Pinecrest neighborhoods. Perform traffic studies throughout the City as requested by residents.
- **Stormwater Structure Cleaning:** Continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout the City with truck mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents flooding by maintaining the catch basin free of

debris, thus able to absorb the maximum capacity of stormwater from a storm event.

- **Drainage Improvements Pinecrest Villas (SW 59th Ave):** Completed the construction of drainage improvements along SW 59th Avenue between SW 74th Street and SW 80th Street. This project provided drainage improvement along SW 59th Avenue between SW 74th Street and SW 80th Street as a continuation of the drainage improvements construction completed along SW 74th Terrace between SW 58th and SW 59th Avenue. The new drainage system improvements included the construction of new drainage structures, manholes, exfiltration trenches, and pipe replacement.
- **Drainage & Roadway Improvements at SW 60th Ave & SW 83rd St:** Completed the construction of drainage improvements at SW 60th Ave & SW 83rd Street. The new drainage system improvements included the construction of new drainage structures, manholes and exfiltration trenches.
- **Drainage Improvements at SW 59th Ave & SW 87th St:** Completed the design of drainage improvements at the intersection of SW 59th Ave & SW 87th St. By re-grading the

intersection will provide proper storm water runoff and alleviate the existing spot ponding conditions.

- **Citywide Neighborhood Greenway Sharrows and signs:** Working on the design to install approximately 630 greenway sharrows throughout the City. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami. It was identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was adopted in early 2015, with a focus on pedestrian safety and mobility.
- **SW 64th Street and Bike Lane Improvements:** Completed the design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/ PHCD grant funded project. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami. It was identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was adopted in early 2015, with a focus on pedestrian safety and mobility. The project includes buffered bike lanes, landscaping, signage, pavement marking and resurfacing along SW 64th Street between SW 57th and

62nd Avenue. A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents.

- **SW 62nd Ave Pedestrian & Mobility Enhancement Project:** Design is ongoing for bicycle sharrows striping and signage, sidewalk repair and new sidewalk and a new traffic circle at the intersection of SW 62nd Ave and SW 85th St. The City has secured project funding through the Transportation Alternatives Program (TAP) which is administered through the Florida Department of Transportation.
- **Sidewalk Repairs:** Completed various sidewalk repairs throughout the City.
- **Sidewalk Expansion:** Completed the sidewalk widening at 7400 SW 57th Ct for outdoor seating.
- **Road Resurfacing & Reconstruction:** The City of South Miami Engineering & Construction Division prepared a Citywide Road Resurfacing Master plan for this fiscal year and the following projects were prioritized and completed:

Roadway Resurfacing was performed at the following locations:

- SW 49th St west of SW 63rd Ave

- SW 49th Tr west of SW 63rd Ave
- SW 78TH TR (67 AVE to 68 AVE)
- SW 66TH AVE (72 ST to ST END)
- SW 64TH CT (68 ST to 70 ST)
- SW 64TH AVE (64 ST to 66 ST)
- SW 65TH ST (66 AVE To 67 AVE)
- SW 74th St (67 AVE to 75 TERR) – School
- SW 67th CT North of SW 74th ST
- SW 63rd Ave / 72nd ST - Shelton Property
- Fuchs Park Approaches 6410 SW 80th St
- SW 51st TR between 66-67 Ave
- SW 62nd TR between 67 Ave to St End
- SW 63rd TR between 67 Ave to St End

- **Dante Fascell Parking Lot & Drainage Improvements:** Completed the construction for the parking and drainage improvements. The improvements provided an increase of parking spaces and the newly installed drainage system will

improve the existing flooding conditions by providing proper stormwater runoff within the site.

- **Palmer Park Drainage Improvements:** Completed the construction for drainage improvements for the South Parking lot and the resurfacing of the East parking Lot. The improvements will provide control and prevent storm-water pollutant loads before it enters the Twin Lakes Canal and eliminate water flooding in the entire park.
- **Sanitary Sewer Design Sub-Area K –** Design started on the first phase of the Sanitary Sewer upgrades for South Miami sub-area K, based on the Sanitary Sewer Master Plan. The plans are now under permit review.
- **Pedestrian Bridge Study Over US#1 between SW 57th Ave & SW 72nd St:** A concept plan was completed, and two sites were selected for a feasibility study.
- **Citywide Directional Street signs & Posts:** Completed installation of the new street signs on local roads and Miami-Dade County roads throughout the City. The result is a much clear indication of street names and identification or branding effect for the City, as the signs include the new City logo. Maintenance is also on-going to replace damage street signs.
- **City Gateway Monument Sign at Fuchs Park:** The design for the City Welcome entry signs for Fuchs Park was completed. The Contractor is obtaining permits to begin construction. This new architectural sculptural sign will include a City logo, landscape, irrigation pump and illumination.
- **Manor Lane New Sidewalk Project:** A survey and feasibility study is being conducted to provide recommendations for new sidewalk location along Manor Lane between 6330 Manor Lane and SW 80th St & 66th Ave.
- **NPDES Permit:** Compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection to ensure proper protection of our surface waters from inappropriate storm water discharge. Also completed the City of South Miami Assessment Program as required by Part V.B.1 of the MS4 permit.
- **Grants:** Coordinated with the Grants Administrator and provided technical support for the application of several grants important for the efficient management of the Engineering Department by seeking

revenues other than from citizens for these essential projects.

- **Miscellaneous projects:**

- Completed the paver repairs at SW 59th Ave between SW 72nd & SW 73rd St
- Completed the crosswalk striping in the Downtown area
- Completed the parking striping modifications at SW 59th Ave & SW 73rd St.
- Completed the Do Not Block Intersection Markings by City Hall
- Completed the Vehicle Charging Station installation behind Police building
- Review plans for low pressure sewer line project for the east bird road corridor sewer improvements.

- Construction Oversight to FDOT project at SW 57th Avenue between SW 72nd St and SW 74th St
- Reviewed drawings for the FDOT Lighting Upgrades-SR 5/US1 SIGNALIZED INTERS.LIGHTING FM PALMETTO/SW 98ST TO GRANADA BLV

- **Design and preparation of construction documents for the following projects:**

- Landscape from US#1 to 69th Ave and Road Re-Alignment Sunset Drive 62 Ave to 61 Ct
- Landscape & Roadway Improvement along Sunset Dr between US#1 to SW 57th Ave



ENGINEERING AND CONSTRUCTION DIVISION OBJECTIVES FOR FY 2020

- Continue to implement traffic calming devices throughout the City
- Perform drainage improvements throughout the City, per the Stormwater Master Plan
- Implement recommendations from the South Miami Intermodal Transportation Plan
- Continue road resurfacing and reconstruction.
- Continue sidewalk improvements and repairs.
- Continue to provide transit facility improvements throughout the City.
- Continue design for citywide sewer upgrades, as per the Sanitary Sewer Master Plan

ENGINEERING AND CONSTRUCTION DIVISION

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Mgmt. of Construction Projects	25	38	23	21	24
Permits Issued	130	100	90	88	113
Permits Handled	140	110	100	98	125



PUBLIC WORKS ENGINEERING & CONSTRUCTION DIVISION BUDGET 2019-2020

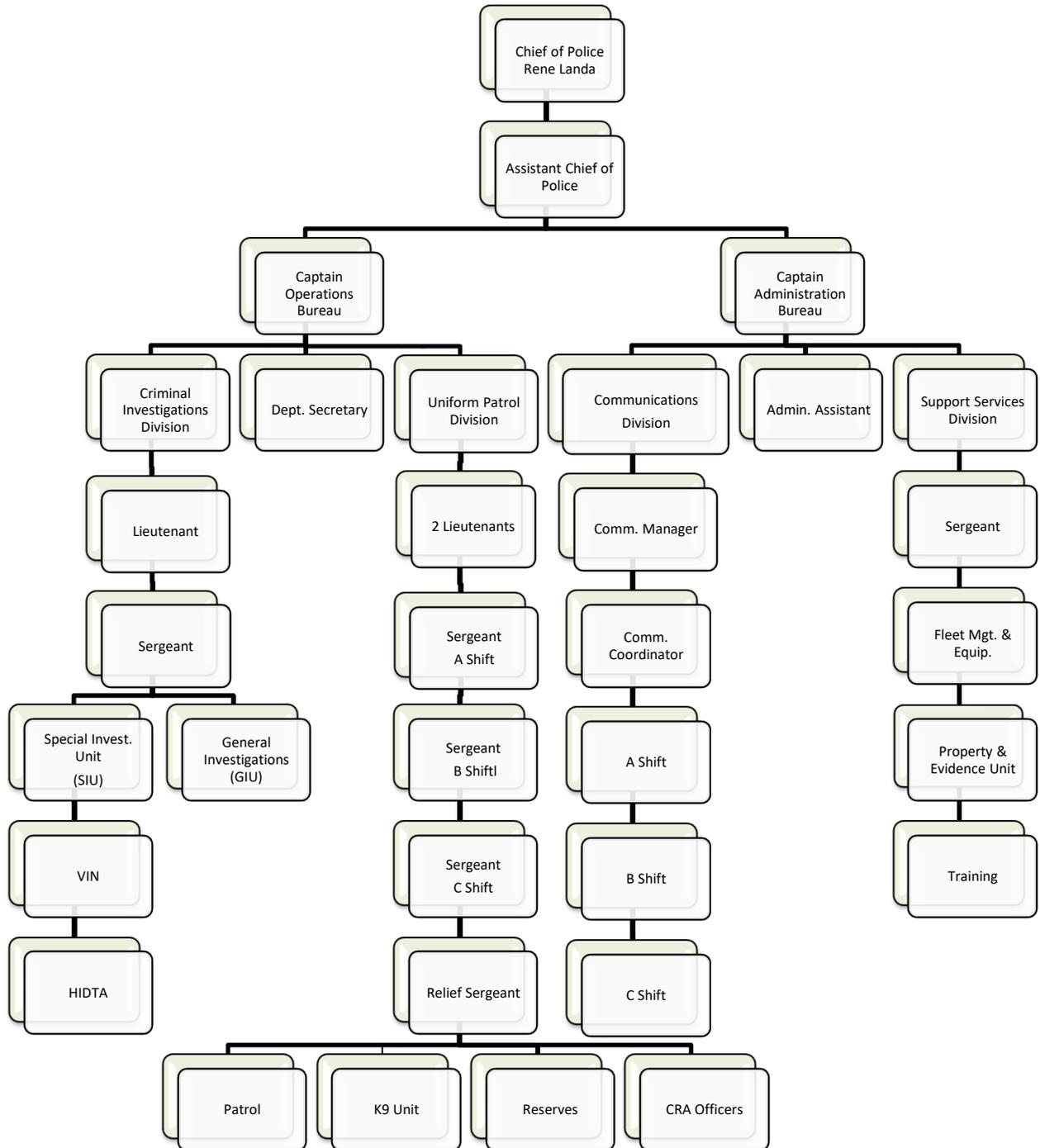
001-1790-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011790	5191210 SALARIES & WAGES - REGULAR	106,596	145,613	160,785	160,785	163,808
0011790	5192110 F.I.C.A.	7,953	10,903	12,300	12,300	12,531
0011790	5192210 PENSION PLAN CONTRIBUTION	5,773	0	0	0	0
0011790	5192220 ICMA	3,098	10,193	11,227	11,227	11,439
0011790	5192310 GROUP HEALTH INSURANCE	10,080	14,561	15,277	12,500	15,277
0011790	5192410 WORKER'S COMPENSATION	271	271	481	481	490
	TOTAL PERSONNEL SERVICES	133,771	181,541	200,070	197,293	203,545
0011790	5193450 CONTRACTUAL SERVICES	3,046	0	0	0	10,000
0011790	5194070 TRAVEL & CONFERENCE	30	2	250	250	500
0011790	5194080 EMPLOYEE - EDUCATION	745	185	1,000	900	500
0011790	5194120 COMMUNICATION	1,043	1,438	1,560	1,560	1,560
0011790	5195205 COMPUTER EQUIPMENT	0	0	300	300	500
0011790	5195210 SUPPLIES	661	1,792	2,500	2,500	2,500
0011790	5195410 MEMBERSHIPS & SUBSCRIPTIONS	662	0	1,000	900	1,000
	TOTAL OPERATING EXPENSES	6,187	3,417	6,610	6,410	16,560
	TOTAL ENGINEERING & CONSTRUCTION	139,958	184,958	206,680	203,703	220,105



POLICE DEPARTMENT

POLICE ORGANIZATIONAL CHART





POLICE DEPARTMENT

001-1910-521

MISSION

To deliver professional police services in partnership with the people we serve, in order to provide a safe and secure environment for all.

POLICE DEPARTMENT FUNCTION

To be a world class law enforcement agency, one that exhibits traits for other agencies to emulate, one that is constantly endeavoring to improve and stay on the cutting edge of the policing profession; an agency that impresses its citizens the first and every time, always striving to improve upon its successes and one that empowers and encourages its employees to serve the public and protect life and property with dignity, honor and pride.

POLICE DEPARTMENT ACCOMPLISHMENTS FOR FY 2019

- Expanded Reserve Officer Program
- Continued expanding community outreach programs such as CAST and National Night Out.
- Expanded Criminal Investigations tasks and missions.
- Added two additional red light enforcement cameras along the S. Dixie Highway corridor.
- Adopted a License Plate Reader Program to crime prevention practices.
- Expanded PAL athletic programs.
- Enhanced night time patrols by incorporating new FLIR technologies.
- Increased crime solvability by utilizing DNA detection techniques.
- Continued active shooter training with local schools and possible target institutions.
- Tasked Patrol with increased security at local schools.

POLICE DEPARTMENT OBJECTIVES FOR FY 2020

- Develop a drone program for the Department.
- Continue our green initiative and increase the Police fleet to approximately 20% hybrid vehicles.

- Incorporate new technologies for surveillance related investigations.
- Continue inter-agency relationships to assist in long term initiatives.
- Successfully becoming re-accredited through CFA.
- Enhance community outreach utilizing programs such as Coffee with a Cop, CAST and PAL.
- Continue developing active shooter training for private institutions and local area school.
- Technology enhancements which will provide more efficient response to the communities needs.

POLICE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Administrative:					
Employment Applicants processed	16	16	20	15	20
Internal Investigations Conducted	12	12	12	12	5
Employee Training Hours	3,800	4,000	4,000	3,800	3,800
Vehicles Purchased	8	8	8	9	8
Property & Evidence Handled	550	550	525	515	510
Communications:					
Total Calls for Service	13,434	13,600	11,600	14,120	14,500
Crime Analysis:					
Total Violent Crimes	90	90	65	42	40
Total Non-Violent Crimes	690	690	700	556	550
Total Crime Offenses	780	780	765	598	590
Patrol:					
Total Arrests	1,002	829	550	636	600
Citations - Moving Violations	8,532	9,042	8,500	5,784	6,000
Non-Moving & Parking	4,236	3,109	3,000	2,390	2,000
Written Reports	3,261	3,947	3,200	3,472	3,500
Assigned Calls	12,666	13,751	12,500	13,146	13,400
Criminal Invest. Division:					
Total Cases Assigned	798	798	800	897	900
Total Cases Cleared	312	312	300	290	290
Total Arrests	36	36	40	45	40
Crime Scenes Processed	42	42	50	49	45
Total Reports Written	866	866	950	995	1,000



POLICE BUDGET FY 2019-2020
001-1910-521

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011910	5211210	3,446,809	3,428,182	3,843,224	3,843,224	3,994,288
0011910	5211410	225,970	127,961	150,000	140,000	150,000
0011910	5211411	62,577	51,164	62,000	60,000	62,000
0011910	5211413	0	159	10,000	8,000	10,000
0011910	5211510	27,318	27,616	31,958	31,958	32,053
0011910	5211530	49,450	54,300	65,250	65,250	65,250
0011910	5212110	308,573	305,149	318,409	318,409	329,990
0011910	5212210	469,874	472,708	500,190	500,190	411,913
0011910	5212220	14,274	20,505	25,246	25,246	26,820
0011910	5212310	373,480	392,006	450,642	380,000	450,642
0011910	5212410	60,016	64,778	88,323	88,323	111,225
	TOTAL PERSONNEL SERVICES	5,038,341	4,944,528	5,545,242	5,460,600	5,644,181
0011910	5213116	9,705	9,160	15,340	15,340	17,160
0011910	5213450	136,502	156,630	204,932	179,259	207,429
0011910	5213452	155,754	193,623	307,440	204,960	307,440
0011910	5213456	55,873	59,152	130,442	130,442	130,442
0011910	5213490	4,647	6,535	9,000	7,300	9,000
0011910	5214070	13,813	10,636	14,490	13,930	15,990
0011910	5214080	8,439	23,945	37,494	32,927	37,677
0011910	5214110	1,270	1,366	1,800	990	1,800
0011910	5214120	31,044	31,155	61,440	61,440	61,440
0011910	5214510	0	0	0	0	120,000
0011910	5214515	73,601	70,036	74,557	74,557	74,557
0011910	5214591	0	0	2,000	0	0
0011910	5214620	7,230	5,112	22,500	14,800	17,800
0011910	5214630	5,990	4,740	14,500	12,800	10,000
0011910	5214632	0	0	3,200	2,200	1,200
0011910	5214710	4,256	5,086	7,380	7,380	7,380
0011910	5214960	13	1,000	8,000	3,000	5,000
0011910	5214970	4,932	8,755	21,890	14,010	21,890
0011910	5215205	1,622	10,722	6,995	5,350	7,145
0011910	5215210	78,465	93,017	159,248	138,906	133,395
0011910	5215220	66,819	60,776	90,800	84,800	90,800
0011910	5215230	105,511	111,471	133,383	130,000	133,383
0011910	5215410	4,267	9,742	7,815	7,190	9,065
	TOTAL OPERATING EXPENSES	769,753	872,659	1,334,646	1,141,581	1,419,993

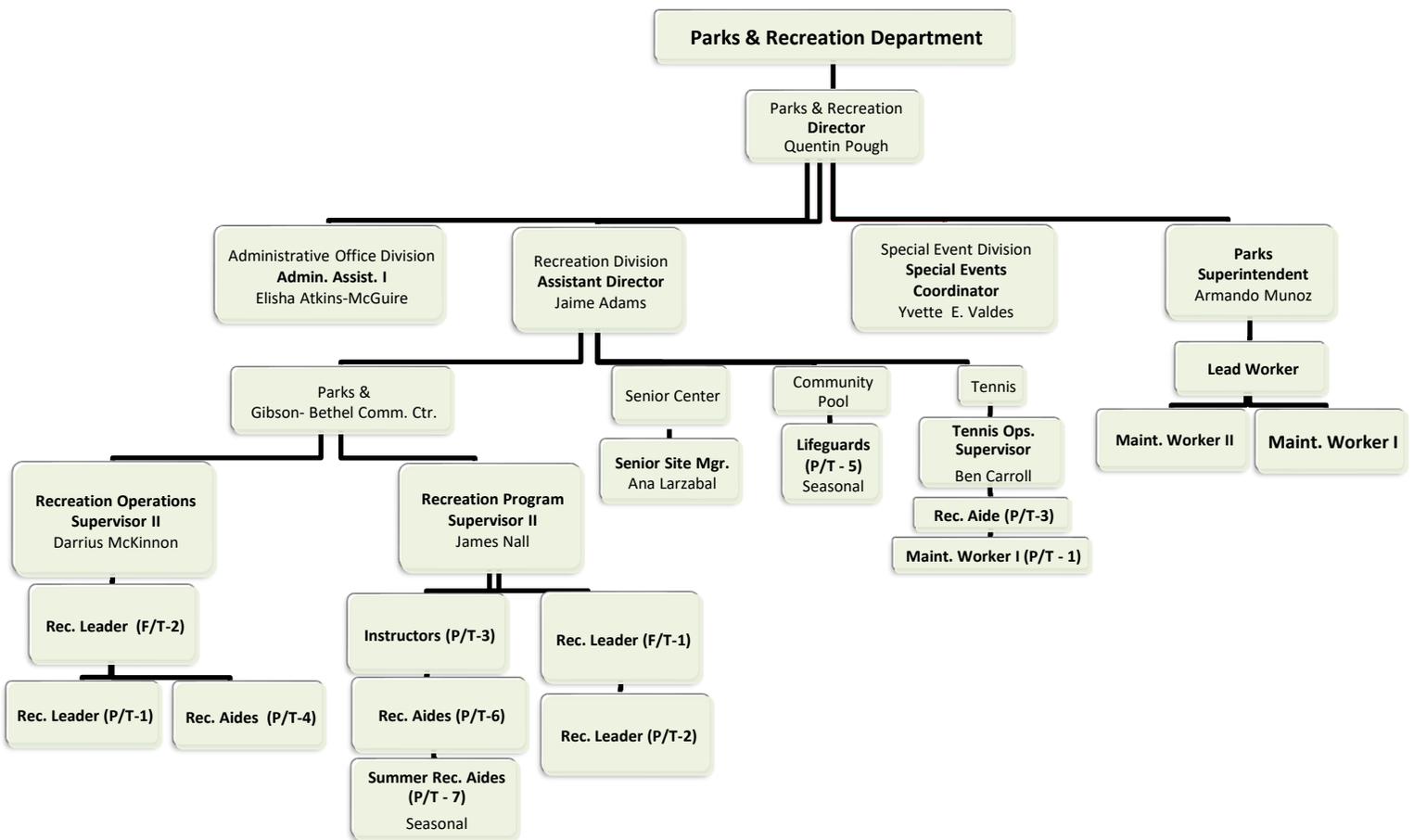


ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011910	5217110 DEBT SERVICE- PRINCIPAL	20,000	68,397	0	0	0
0011910	5217210 DEBT SERVICE- INTEREST	0	0	0	0	0
	TOTAL DEBT SERVICE	20,000	68,397	0	0	0
0011910	5219920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL POLICE DEPARTMENT	5,828,094	5,885,584	6,884,888	6,602,181	7,069,174



PARKS AND RECREATION DEPARTMENT

PARKS AND RECREATION ORGANIZATIONAL CHART





PARKS AND RECREATION DEPARTMENT

001-2000-572

MISSION

Our mission is to provide a comprehensive and exceptional recreation and parks experience for our community and future generations.

PARKS AND RECREATION DEPARTMENT FUNCTION

Planning, operational, and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities, support the community's vision and desires, and will maintain their value over time. Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs and services to our community. Responding to our customers' needs through trust and communication. Promoting collaborative efforts with other agencies and businesses to help obtain the vision of the community and providing the quality of life for residents, businesses, and visitors that make people choose South Miami over other areas.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS FOR FY 2019

- Received a \$4,800 USA Swimming Foundation grant award to be used towards 80 full scholarships for learn-to-swim classes.
- Received \$3,000 grant award from Rotary Foundation (\$1,500) and Rotary District 6990 (\$1,500) to be used towards 50 full scholarships for learn-to-swim classes.
- Received a \$7,000 donation from Volksblast, Inc. to operate a summer STEM program for youth and Computer Coding program for teens.
- Successfully acquired and maintained child care facility license (afterschool program) through Department of Children and Families (DCF) in Year 1. Received 2020 program license for Year 2.
- Recruited and welcomed a new member to the parks and recreation administrative team—Mr. James Nall, Recreation Supervisor II.



PARKS AND RECREATION DEPARTMENT OBJECTIVES FOR FY 2020

- Maintain fiscal responsibility throughout the Department.
- Employ an ongoing system of organizational evaluation by conducting periodic surveys and studies.
- Provide a diversity and sufficiency of recreational opportunities through a full-range of programs and activities
- to address community needs such as health and fitness.
- Bring in sponsorships, donations and grant support to supplement special events, recreational programs and capital projects.

PARKS AND RECREATION DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Youth Football Players	190	190	210	210	210
Youth Cheerleaders	60	75	60	75	75
Youth Basketball Players	0	0	20	45	50
STEM Participants	0	300	600	1500	1500
Attendees for Movie in the Park	0	500	600	800	800
Fuchs Pavilion Rental (pavilion)	50	30	40	40	40
Dante Fascell Park Rental (pavilion)	175	248	270	270	270
Senior Hot Meals Served	14,300	14,475	14,300	19,500	19,500
Senior Home Delivery Meals	6,700	3,640	6,700	7,100	7,100
Dison Park Rental (gazebo)	0	0	0	5	8



PARKS AND RECREATION BUDGET FY 2019-2020
001-2000-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0012000	5721210 SALARIES - REGULAR	292,316	318,703	337,237	337,237	345,977
0012000	5722110 F.I.C.A.	22,346	24,729	25,799	25,799	26,467
0012000	5722210 PENSION PLAN CONTRIBUTION	11,328	12,381	16,502	16,502	20,549
0012000	5722220 ICMA	5,613	5,497	5,836	5,836	6,011
0012000	5722310 GROUP HEALTH INSURANCE	36,347	35,576	38,192	32,500	38,192
0012000	5722410 WORKER'S COMPENSATION	8,209	7,282	13,793	13,793	15,569
	TOTAL PERSONNEL SERVICES	376,159	404,168	437,359	431,667	452,765
0012000	5723450 CONTRACTUAL SERVICES	26,679	26,513	32,372	32,320	32,320
0012000	5724070 TRAVEL & CONFERENCE	400	33	448	448	448
0012000	5724080 EMPLOYEE EDUCATION	4,569	3,361	3,925	3,925	4,260
0012000	5724110 POSTAGE	7,091	190	2,250	2,250	2,250
0012000	5724120 COMMUNICATION	2,816	2,382	5,100	3,986	3,800
0012000	5724515 LIABILITY INSURANCE- AUTO	8,357	7,953	8,357	8,357	8,357
0012000	5724632 INTERNET SERVICE	890	450	0	0	0
0012000	5724670 MAINT & REP-PARK FACILITIES	2,844	0	0	0	0
0012000	5724710 COPY MACHINE	2,215	2,670	5,003	5,003	5,003
0012000	5724820 SPECIAL EVENTS	53,859	49,017	53,400	53,400	55,450
0012000	5725205 COMPUTER EQUIPMENT	6,949	890	8,780	8,375	8,780
0012000	5725210 SUPPLIES	4,282	4,879	5,900	5,900	4,900
0012000	5725220 UNIFORMS	2,951	3,275	4,490	4,490	4,490
0012000	5725230 FUEL	7,105	7,511	9,378	9,378	9,378
0012000	5725410 MEMBERSHIP & SUBSCRIPTION	600	235	1,000	950	950
0012000	5725630 FOOTBALL	51,675	54,886	54,885	54,707	58,198
0012000	5725631 CHEERLEADERS	19,304	15,635	18,186	18,086	18,100
0012000	5725670 SPECIAL RECREATION PROGRAMS	23,527	20,852	18,620	18,620	19,280
0012000	5725680 SENIOR CITIZENS PROGRAMS	21,091	35,921	47,317	44,796	45,135
	TOTAL OPERATING EXPENSES	247,204	236,653	279,411	274,991	281,099
0012000	5729920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL RECREATION	623,363	640,821	721,770	706,658	738,864



GIBSON-BETHEL COMMUNITY CENTER

001-2020-572

MISSION

The mission statement of the Gibson-Bethel Community Center is to promote and provide quality activities and services that will contribute to the physical, mental, emotional, and social well-being of the community.

GIBSON-BETHEL COMMUNITY CENTER FUNCTION

The Gibson-Bethel Community Center is approximately 30,000 square foot facility with a fitness room, a basketball gymnasium, multipurpose room, arts and craft room, classroom space for programs and activities and a computer lab. The Community Center offers a variety of activities and classes for people of all ages. A strong emphasis is placed on youth-oriented programs such as afterschool programs, tutorial sessions, summer camps, youth sports, cultural arts, fitness and enrichment programs such as music production and arts. In addition, the community center is utilized for meetings, conferences, educational seminars and special events.

GIBSON-BETHEL COMMUNITY CENTER ACCOMPLISHMENTS FOR FY 2019

- Renovated the restroom facilities and kitchen service area; installed new bleachers in the basketball gymnasium and upgraded all drinking water fountain stations.
- The Gibson-Bethel Community Center became an approved site for the Florida Health Department's Afterschool meals program. The Dept. will offer healthy snacks every day to children enrolled in the After-School Program.
- Organized and coordinated an internal youth basketball program during the winter and summer for 80 participants.

GIBSON-BETHEL COMMUNITY CENTER OBJECTIVES FOR FY 2020

- Provide a well-maintained and safe community center by preventing and minimizing injuries to users and continuing to monitor and maintain existing equipment and spaces within the community center to ensure longevity and safety.
- Provide opportunities for recreation experiences that are distributed equitably throughout the city and available regardless of income.
- Recruit 100 participants for the city's youth basketball program.



- Explore new, in-demand program services such as preschool, martial arts, and computer and language classes.

GIBSON-BETHEL COMMUNITY CENTER ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Day Camp Participants	100	110	125	125	125
Spring Camp Participants	42	40	40	40	40
Winter Camp Participants	35	28	35	35	35
Summer Camp Participants	120	100	100	100	100
After School Program Participants	86	94	100	85	100
Fitness Center Members	75	142	160	165	165
Boot Camp	25	281	35	35	35
Jazzercise	55	50	60	60	60
Facility Rentals	156	252	200	200	200



GIBSON-BETHEL COMMUNITY CENTER FY 2019-2020
001-2020-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0012020	5721210 SALARIES - REGULAR	179,017	177,551	183,035	183,035	181,305
0012020	5721310 SALARIES - PART TIME	218,377	226,646	266,831	266,831	252,889
0012020	5721310 SALARIES - OVERTIME	1,439	-30	0	0	0
0012020	5722110 F.I.C.A.	31,712	30,127	34,415	34,415	33,216
0012020	5722210 PENSION PLAN CONTRIBUTION	3,772	5,044	3,923	3,923	4,845
0012020	5722220 ICMA	5,893	6,279	8,588	8,588	8,398
0012020	5722310 GROUP HEALTH INSURANCE	34,086	32,794	38,192	32,500	38,192
0012020	5722410 WORKER'S COMPENSATION	10,685	10,641	18,400	18,400	19,539
	TOTAL PERSONNEL SERVICES	484,982	489,052	553,384	547,692	538,384
0012020	5723450 CONTRACTUAL	0	1,956	18,025	8,580	9,080
0012020	5724310 UTILITIES-ELECTRICITY	59,908	46,146	60,000	60,000	60,000
0012020	5724670 MAINT & REP-GRDS & STRCTR	12,636	15,378	15,524	15,524	16,024
0012020	5724710 COPY MACHINE	1,234	1,481	2,460	2,460	2,460
0012020	5725205 COMPUTER EQUIPMENT	0	3,850	4,000	4,000	5,500
0012020	5725210 SUPPLIES	5,817	4,885	6,400	6,400	4,750
0012020	5725640 BASKETBALL	0	0	4,350	4,350	4,350
0012020	5725550 SCHOOL PROGRAM	9,115	6,891	18,000	18,000	19,900
0012020	5725660 SUMMER CAMP	10,523	11,758	13,700	13,700	13,950
	TOTAL OPERATING EXPENSES	99,233	92,345	142,459	133,014	136,014
	TOTAL COMMUNITY CENTER	584,215	581,397	695,843	680,706	674,398



PARKS LANDSCAPING DIVISION

001-1750-519

MISSION

The Parks Maintenance Division is committed in providing City residents with superior open spaces and clean facilities, maintenance services that are efficient, cost effective, responsive and responsible.

PARKS LANDSCAPING DIVISION FUNCTION

The Parks Landscape and Maintenance Division is committed to providing City residents with clean parks and facilities, maintenance and landscape services that are efficient, cost effective, responsive and responsible. Parks Landscaping and Maintenance Division is responsible for maintaining all city parks and facilities, landscape, playgrounds, athletic fields, including capital improvement projects. Other division functions include City-wide playground inspections, overseeing division work order system, tree service and repairs.

PARKS LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2019

- Installed new poured-in-place (PIP) rubber surfacing under and around playground equipment at Marshall Williamson Park and Brewer Park as part of the 2019 Fiscal Year Capital Improvement Program. The new PIP surface enhance safety and reduce injury through shock absorption and impact protection from falls. The safety surface also accommodates wheelchairs and other mobility devices.
- Completed a new accessible walkway at Brewer Park to improve access for neighbors from the park's parking lot to amenities.
- Completed multiple park improvements as part of the 2019 Fiscal Year Capital Improvement Program, such as new park perimeter fence at Brewer Park, new park identification and marker signage at all city parks, new parking lot drainage improvements at Dante Fascell Park and Palmer Park
- Commenced comprehensive report of accessibility issues in parks and required improvements.
- Commenced construction design plans for a shared-use path at Fuchs Park and a new restroom-concession facility at South Miami Park



PARKS LANDSCAPING DIVISION OBJECTIVES FOR FY 2020

- Preserve, protect, maintain, improve, and enhance natural resources, parkland, and recreational opportunities.
- Improve maintenance and operational efficiency throughout the park system by regularly inspecting and addressing park facilities.
- Continue to use capital to renew aging infrastructure.
- Commence execution of the City’s ADA Transition Plan for parks.
- Decrease employee injuries and increase/ensure patron safety at parks, facilities and open spaces.
- Continue to support park improvements and maintenance agreements with the private sector.

PARKS LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Cleaning of Parks' Bathrooms	2,000	3,120	1/day	2/day	2/day
Pickup of Litter in City Parks	1,750	2,704	Daily	Daily	Daily
Mowing of 13 City Parks	310	390	30/yr.	30/yr.	30/yr.
Clean lake (Fuchs Park)	1	1	2/yr.	2/yr.	2/yr.
Inspection of Playgrounds	100	96	1/month	1/month	1/month
Trees Planted	0	0	0	30	30
Soccer Fields Painted	0	0	0	132	135
Football Fields Painted	0	0	0	29	30
Baseball Felds Lined/Painted	0	0	0	235	235



PARKS LANDSCAPE BUDGET FY 2019-2020

001-1750-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0011750 5191210	SALARIES - REGULAR	134,190	113,159	139,752	139,752	175,047
0011750 5191410	SALARIES - OVERTIME	1,396	1,606	4,000	4,000	4,000
0011750 5192110	F.I.C.A.	10,281	8,512	10,997	10,997	13,697
0011750 5192210	PENSION PLAN CONTRIBUTION	8,547	5,470	9,497	9,497	13,457
0011750 5192220	ICMA	474	447	0	0	0
0011750 5192310	GROUP HEALTH INSURANCE	23,166	16,822	22,915	20,000	30,554
0011750 5192410	WORKER'S COMPENSATION	5,390	3,030	5,691	5,691	7,841
TOTAL PERSONNEL SERVICES		183,444	149,046	192,852	189,937	244,596
0011750 5193450	CONTRACTUAL SERVICES	110,759	136,799	176,138	175,403	179,378
0011750 5194070	TRAVEL AND CONFERENCE	939	0	355	355	400
0011750 5194120	COMMUNICATION	725	639	780	1,336	1,112
0011750 5194350	ELECTRICITY-CITY PARKS	46,648	51,274	50,000	50,000	50,000
0011750 5194420	OUTSIDE SERV RENTAL	0	0	1,000	1,000	1,000
0011750 5194515	AUTO INSURANCE	1,233	1,173	1,233	1,233	1,233
0011750 5194620	MAINTENANCE & REPAIRS	38,045	74,711	80,000	80,000	81,000
0011750 5195210	SUPPLIES	2,784	6,724	9,348	9,270	9,270
0011750 5195220	UNIFORMS	1,431	1,503	2,475	2,475	3,000
0011750 5195230	FUEL	6,289	6,643	8,047	8,047	8,047
0011750 5195410	MEMBERSHIPS & SUBSCRIPTIONS	123	250	365	335	335
TOTAL OPERATING EXPENSES		208,976	279,716	329,741	329,454	334,775
TOTAL LANDSCAPE MAINT.		392,420	428,762	522,593	519,391	579,371



PARKS LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –

Professional Landscape Services at six Parks	123,000
Palmer Park office internet and phone service	1,400
Waste Management Annual Permit Fee	30
Playground audit (7 playgrounds) once per year	1,500
Fertilization, herbicide, cultivation and laser grading for city athletic fields	8,600
Monthly Monitoring of Burglar Alarm System (i.e. Dante Park office @ \$40 and Palmer Park concession stand @ \$40)	960
Toro Pest Management for Palmer Park (maintenance and rodent monitoring)	1,020
One Two Tree Pest Free: Flea and Tick Control Program for SOMI Dog Park - \$125 monthly service at 12 months	1,500
Misc. tree maintenance work at City Parks and Stump Removal	10,000
Repair field lights at Palmer Park and Murray Park - 1000-watt 55 qty. 25 qty. fuse kit 1000-watt MH Ballast Kit 10 qty	22,500
MRC Plumbing - Back Flow Maintenance at Fuchs Park and Community Center	700
Miami Dade County Life Safety Permit (Palmer Park Concession Stand)	28
Emergency Playground shade covers/awnings removal	7,500
Aquagenix (\$160/quarter for Fuchs Park pond maintenance)	640
TOTAL	179,378



COMMUNITY POOL

001-2030-572

MISSION

The mission statement of the Community Pool is to promote and provide an excellent variety of leisure opportunities to enhance the individual's quality of life through exceptional aquatic programs in an attractive, safe, and well-maintained pool facility.

COMMUNITY POOL FUNCTION

Murray Park Aquatic Center offers water based programs for participants of all ages and abilities six (6) months throughout the year. Aquatic programs and courses are represented in four (4) categories of function: recreational swim, learn-to-swim, water fitness and special events.

COMMUNITY POOL ACCOMPLISHMENTS FOR FY 2019

- Partnered with the Miami Heat, Florida Blue and the American Red Cross to host April Pool's Day at Murray Park Aquatic Center. This water safety event gathered community youth to promote water safety and kick off this year's swim season.
- Provided various swim opportunities for youth and adults to meet spring and summer demands for outdoor water recreation.
- Offered swim lesson scholarships to low income residents.
- Provided safe and secure aquatic complex for all patrons.



COMMUNITY POOL OBJECTIVES FOR FY 2020

- Increase participation by 50% for water aerobics through aggressive marketing and promotion.
- Enter into multi-year agreement with a third-party partner to deliver high-quality learn-to-swim classes for youth and adults.
- Ensure opportunities for aquatic experiences are distributed equitably throughout the city, and available regardless of income.
- Use best management and maintenance practices to ensure overall effective management of aquatic center.

COMMUNITY POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Lifeguard Certifications	5	12	12	8	8
Learn to Swim Participants (paid)	75	100	120	300	325
Water Aerobics (paid)	15	25	30	70	35
Facility Rentals	0	5	6	6	10



**COMMUNITY POOL BUDGET FY 2019-2020
001-2030-572
SIX MONTHS OPERATIONS**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0012030	5721310 SALARIES - PART TIME	32,988	42,056	53,056	53,056	53,159
0012030	5722110 F.I.C.A.	2,524	3,189	4,059	4,059	4,067
0012030	5722310 GROUP HEALTH INSURANCE	0	-17	0	0	0
0012030	5722410 WORKER'S COMPENSATION	1,307	1,243	2,170	2,170	787
	TOTAL PERSONNEL SERVICES	36,818	46,471	59,285	59,285	58,013
0012030	5723450 CONTRACTUAL SERVICES	23,490	20,790	23,795	23,795	23,095
0012030	5724080 EMPLOYEE EDUCATION	1,571	994	2,065	2,065	2,050
0012030	5724320 UTILITIES WATER & SEWER	11,758	21,813	25,000	25,000	25,000
0012030	5724350 ELECTRICITY	6,379	7,238	9,600	9,600	9,600
0012030	5724670 MAINTENANCE & REPAIR	4,887	9,391	10,000	10,000	10,000
0012030	5724820 SPECIAL EVENTS	559	811	1,500	1,500	2,000
0012030	5725210 SUPPLIES	12,033	6,562	11,000	11,000	9,500
0012030	5725220 UNIFORMS	597	780	885	885	900
	TOTAL OPERATING EXPENSES	61,274	68,379	83,845	83,845	82,145
	TOTAL COMMUNITY CENTER	98,092	114,850	143,130	143,130	140,158

**COMMUNITY POOL BUDGET HIGHLIGHTS
6-Months of Operation**

3450 Contractual Services –

Pool Chemicals (approximately \$1,000 per Month)	12,500
Community lifeguard training class	500
CES Preventative Maintenance Service	2,700
Water Aerobics Instructor (3 classes weekly for 8 months @ \$45/class) March – October	4,320
50 State Security: Video monitoring and alert services for 3 pool cameras at \$225 a month	2,700
Florida Health Department Operating Permits (Main Pool and Splash Pad)	375
TOTAL 6 Month Operations	23,095



TENNIS

001-2010-572

MISSION

The City's Parks and Recreation Department is committed to offering quality tennis facilities to its residents and helping people enjoy life through the physical, mental, and social benefits of fitness and tennis.

TENNIS FUNCTION

Dante Fascell Park's Tennis Facility operates year-round and provides a unique clay court facility and a safe, fun and effective program schedule that offers many physical and social benefits for youth and adults. The Tennis Facility offers women's clinics, instructional training, afterschool program, summer camp and youth activities, recreational play and more.

TENNIS ACCOMPLISHMENTS FOR FY 2019

- Increased afterschool program attendance by 15%.
- Overall tennis program generated more than \$50,000 in net revenue for a third year in a row.
- Utilized and delivered effective programs and clay court facilities which allowed management to reach defined net revenue goals.

TENNIS OBJECTIVES FOR FY 2020

- Provide active tennis recreation for a wide range of individuals and age groups.
- Erect/install new tennis LED lighting. New lighting will extend tennis recreation play hours, improve physical and mental health, allow adjacent schools the opportunity to utilize the facilities after-school hours, increase tourism, increase/improve economic activity, and create immediate job opportunities.
- Use best management and maintenance practices to ensure overall effective management of tennis center.



TENNIS ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2016	ACTUAL FY 2017	ACTUAL FY 2018	PROJECTED FY 2019	ESTIMATED FY 2020
Drop-In Court Rentals (hours per month)	715	805	810	1,000	1,000
Winter Camp	33	37	40	40	40
Spring Camp	20	24	30	40	40
Summer Camp	150	175	175	175	175
After School Program	80	100	100	125	190
Adult Women's Clinic	65	75	80	80	85
Private Lesson (hours)	300	350	425	1,928	2,100



**TENNIS BUDGET FY 2019-2020
001-2010-572**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0012010	5721210 SALARIES - REGULAR	105,813	118,375	128,439	128,439	104,127
0012010	5721310 SALARIES - PART TIME	18,399	33,748	36,222	36,222	53,766
0012010	5721410 SALARIES - OVERTIME	743	0	0	0	0
0012010	5722110 F.I.C.A.	9,452	11,637	12,597	12,597	12,079
0012010	5722210 PENSION PLAN CONTRIBUTION	0	0	1,804	1,804	0
0012010	5722220 ICMA	6,163	6,387	7,048	7,048	7,289
0012010	5722310 GROUP HEALTH INSURANCE	12,214	14,185	15,277	13,500	7,638
0012010	5722410 WORKER'S COMPENSATION	4,172	3,852	6,735	6,735	7,105
	TOTAL PERSONNEL SERVICES	156,956	188,184	208,122	206,345	192,004
0012010	5723450 CONTRACTUAL SERVICES	103,071	139,962	162,000	162,000	171,300
0012010	5724120 COMMUNICATION	622	443	1,020	1,020	1,020
0012010	5724125 TELEPHONE	1,148	1,564	2,280	1,800	1,800
0012010	5724620 MAINT & REP-OPERAT EQUIP	6,034	0	7,145	7,145	7,100
0012010	5724670 MAINTENANCE & REPAIR	0	5,687	10,700	10,700	10,700
0012010	5725205 COMPUTER EQUIPMENT	0	1,224	2,189	2,189	2,189
0012010	5725210 SUPPLIES	6,116	4,572	4,650	4,650	4,650
0012010	5725220 UNIFORMS	648	0	1,300	1,300	1,500
	TOTAL OPERATING EXPENSES	117,639	153,452	191,284	190,804	200,259
	TOTAL TENNIS	274,595	341,636	399,406	397,149	392,263



NON-DEPARTMENTAL

001-2100-519

The Non-Departmental budget was historically used in the past to allocate expenditures, which would be incurred by the City, but was not provided specifically by a particular Department. Certain expenditures, which includes debt, contingency, pension, contractual, etc are included in this category.

The expenditures within the Non-Departmental budget have now been allocated within relevant Departments. We believe this new process more appropriately allocates the expenditure thus giving more clarity to the budget document and process. For example, pension expenses have been allocated by Department based on the salary amounts within each Department multiplied by the percentage of contribution, which the City contributes on behalf of that employee based on salary.

General Contingency has been allocated under the City Manager's Office. Audit expenditure has been allocated to the Finance Department.

The Debt expense has been allocated to the City's newly established Debt Service Fund, which provides a more transparent picture of the City's debt expense and contribution.

The Non-Departmental Section of the budget will continue to be used within the budget document to indicate the transfers from General Fund to any other City Funds.



**NON-DEPARTMENTAL BUDGET FY 2019-2020
001-2100-519**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
0012100	5192250 SECTION 185 CONTRIBUTION	103,295	102,030	106,000	110,419	115,000
0012100	5199924 SETTLEMENTS	0	1,025,000	0	0	0
	TOTAL PERSONNEL SERVICES	103,295	1,127,030	106,000	110,419	115,000
0012100	5819120 INTRA-GOV TRANSFER-DEBT SERVICE	315,000	390,027	329,345	329,345	391,070
0012100	5819130 INTRA-GOV EMERG RESERVES FUND	56,925	0	222,800	0	0
0012100	5819140 INTRA-GOV CAPITAL IMPROV PRO FUND	1,929,198	2,497,717	1,319,392	1,319,392	1,991,971
0012100	5819160 INTRA-GOV REVENUE STABILIZATION	10,000	0	0	0	0
0012100	5819161 INTRA-GOV GRANT MATCH	10,000	0	0	0	0
0012100	5819162 INTRA-GOV INSURANCE RESERVE	10,000	0	0	0	0
0012100	5819163 INTRA-GOV TAX EQUALIZATION	10,000	0	0	0	0
0012100	5819164 INTRA-GOV BUILDING CAPITAL RESERVE	10,000	0	0	0	0
0012100	5819165 INTRA-GOV PARKS ACQUISITION DEV INTRA-GOV PEDESTRIAN CROSSING ADQ	10,000	0	0	0	0
0012100	5819166 FUND	0	0	0	0	0
	TOTAL TRANSFERS	2,361,123	2,887,744	1,871,537	1,648,737	2,383,041
	TOTAL NON -DEPARTMENTAL	2,464,418	4,014,774	1,977,537	1,759,156	2,498,041

NON-DEPARTMENTAL BUDGET HIGHLIGHTS

9140 INTRA-GOVERNMENTAL CAPITAL IMPROVEMENT PROGRAM FUND - The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments, as determined by the Commission.



SPECIAL REVENUE FUNDS

STORMWATER DRAIN TRUST FUND

LOCAL OPTION GAS TAX TRUST FUND

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

PARKS AND RECREATION FACILITIES IMPACT FEE FUND

TREE TRUST FUND

PEOPLE TRANSPORTATION TAX FUND

REVENUE STABILIZATION ACCOUNT

GRANT MATCH RESERVE FUND

INSURANCE RESERVE FUND

TAX EQUALIZATION FUND

BUILDING FUND

CITY PARKS ACQUISITION DEVELOPMENT OPS AND MAINT FUND

PEDESTRIAN CROSSING ACQUISITION, DEVELOPMENT, OPS AND MAINT TRUST FUND



STORMWATER DRAIN TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 111

STORMWATER DRAIN TRUST FUND BACKGROUND

On September 19, 2000, the City of South Miami Commission adopted Ordinance 21-00-1723 providing for the creation of a City of South Miami Stormwater Utility. In 1987, the United States Congress amended the Clean Water Act to require the Environmental Protection Agency to develop regulations for the permitting of stormwater discharges into the waters of the United States of America. In addition, under the provisions of the “Florida Air and Water Pollution Control Act,” (Chapter 403, Florida Statutes, at section 403.0891), local governments are required to develop stormwater management programs.

As provided in the City of South Miami Ordinance and in accordance with a transfer approved by the County, the City took operational control over the stormwater utility function within the City’s boundaries. As such, the stormwater related revenues paid by the City of South Miami residents on their County water bill will flow through to the City, after deduction of County administrative costs, and be used to pay the expenses to carry out the stormwater related activities.

STORMWATER FEES

The stormwater user fees are assessed through the water billing system managed by the Miami-Dade County Water and Sewer Department (WASD). However, those customers with private water wells and septic are billed directly by the City of South Miami Finance Department.

To determine the amount of runoff that will be generated (as measured by impervious surfaces) an “ERU” (Equivalent Runoff Unit) is calculated. The ERU (Equivalent Residential Usage Unit) is the estimated average of impervious area of developed residential properties for each dwelling unit within the City of South Miami. The estimated average is calculated by dividing the total estimated impervious area of developed residential properties by the estimated total number of dwelling units. The square foot estimated average of impervious area of developed residential properties shall be one (1) ERU for the purposes of fee calculation. In the City of South Miami, an ERU was calculated to equal 1,865 square feet. Each single-family homeowner will pay the cost for one (1) ERU. All other types of properties will pay for multiple ERUs based upon the amount of their actual impervious area. Undeveloped property will pay no stormwater utility fee until the land is developed. Ordinance 10-02-1778 set the ERU at \$4.50 per month.

The money collected by South Miami from the Stormwater Utility Fee goes into a separate Stormwater Drain Trust Fund for maintenance of existing catch basins, stormwater drains and canal system and future construction of new facilities as may be recommended upon the development of the Stormwater Master Plan.



**STORMWATER DRAIN TRUST
CITY OF SOUTH MIAMI FUND 111**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	180,319	161,976	242,583	242,583	182,326
	REVENUES					
1110000	3143000 UTILITY TAX-STORMWATER	5,677	4,154	10,000	10,000	10,000
1110000	3301000 INTERGOVERNMENTAL REVENUE	392,018	376,815	375,000	375,000	400,000
1110000	3612000 INTEREST INCOME	4,686	7,570	4,000	4,000	7,000
	TOTAL REVENUE	402,381	388,539	389,000	389,000	417,000
	EXPENDITURES					
1111730	5411210 REGULAR SALARY	36,507	36,819	39,099	39,099	40,256
1111730	5411410 OVERTIME	1,668	0	0	0	0
1111730	5412110 FICA	2,898	2,824	2,991	2,991	3,080
1111730	5412210 PENSION PLAN CONTRIBUTION	4,281	1,980	2,101	2,101	2,163
1111730	5412310 GROUP HEALTH INSURANCE	7,210	7,040	7,638	7,200	7,638
1111730	5412410 WORKER'S COMPENSATION	2,958	2,812	5,150	5,150	5,303
	TOTAL PERSONNEL SERVICES	55,522	51,475	56,979	56,541	58,440
1111730	5413450 CONTRACTUAL SERVICES	12,367	83,670	149,045	149,045	149,045
	TOTAL OPERATING EXPENSES	12,367	83,670	149,045	149,045	149,045
1111730	5416490 CONSTRUCTION PROJECTS	102,835	22,787	50,000	65,135	220,000
	TOTAL CAPITAL OUTLAY	102,835	22,787	50,000	65,135	220,000
1111730	5417100 DEBT - PRINCIPAL	0	0	27,039	27,036	0
1111730	5417200 DEBT- INTEREST	0	0	1,500	1,500	0
	TOTAL DEBT EXPENSES	0	0	28,539	28,536	0
	TOTAL EXPENDITURES	170,724	157,932	284,563	299,257	427,485
1111730	5819120 TRANSFER-GEN FUND	250,000	150,000	150,000	150,000	150,000
	TOTAL OTHER FINANCING SOURCES	250,000	150,000	150,000	150,000	150,000
	TOTAL FUND EXPENSES	420,724	307,932	434,563	449,257	577,485
	ENDING FUND BALANCE	161,976	242,583	197,020	182,326	21,841



STORMWATER DRAIN TRUST FUND BUDGET HIGHLIGHTS

3450 Contractual Services –

Maintenance Interlocal Agreement with Miami-Dade County. Canal Maintenance City Share 57%	95,300
DERM Annual Operating Permit Renewal Fee	900
FDEP Annual Regulatory Program & Surveillance Fee 2012	345
NPDES Interlocal Agreement payment permit	2,500
Citywide Drainage Improvement for EPA NPDES MS4 permit	8,000
Citywide Storm drain Cleanout	32,000
Cost of Stormwater Non-Residential Fee for the Non-ad valorem Billing	10,000
TOTAL	<u>149,045</u>

6490 Construction Projects -

Citywide Drainage Improvements	100,000
62 Avenue Design and Roadway Reconstruction (US1 to SW 85 th ST)	20,000
Downtown Improvements- Sunset Drive between US1 and 57 th Ave	100,000
TOTAL	<u>220,000</u>



LOCAL OPTION GAS TAX TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 112

LOCAL OPTION GAS TRUST FUND BACKGROUND

In accordance with the requirements of Chapter 336.025 Florida Statutes, Miami-Dade County's Six Cent Local Option Gas Tax (LOGT) and the Five-Cent (three cents currently levied) Capital Improvements LOGT (CILOGT) for the upcoming fiscal year.

Pursuant to the Interlocal agreements governing the distribution of these gas taxes, the proceeds for the six-cent LOGT will be shared between the County (70.40%) and all eligible municipalities (29.60%); and the five cent (three-cents currently levied) CILOGT will continue to be shared between the County (74 percent) and all eligible municipalities (26 percent).

Distribution of the proceeds among eligible municipalities for both taxes is determined based on the ratio of municipal population and centerline roadway mileage maintained by all eligible incorporated municipalities in Miami-Dade County. Population figures are weighted at 75 percent while the centerline mileage figures are weighted at 25 percent for calculating each municipality's share of total estimated gas tax proceeds.

Population figures used are from the Florida Estimates of Population prepared by the Bureau of Economic and Business Research (BEBR), College of Business Administration at the University of Florida and certified by the Governor of Florida. The centerline mileage figures are the most recent on record with the Florida Department of Transportation (FDOT), as posted on the FDOT website.

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

Section 336.025(1), Florida Statutes, authorizes a Local Option Gas Tax of one to six cents upon every gallon of motor fuel and special fuel sold in a county and taxed under the provisions of Part I or Part II of Chapter 206, Florida Statutes. The statute limits the use of such tax revenues by county and municipal governments "only for transportation expenditures."

Section 336.025(7) "For the purposes of this section, "transportation expenditures" means expenditures by the local government from local or state shared revenue sources, excluding expenditures of bond proceeds, for the following programs:

- a) Public transportation operations and maintenance.



- b) Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.
- c) Roadway and right-of-way drainage.
- d) Street lighting.
- e) Traffic signs, traffic engineering, signalization, and pavement markings.
- f) Bridge maintenance and operation.
- g) Debt service and current expenditures for transportation capital projects in the foregoing program areas, including construction or reconstruction of roads and sidewalks.”

**LOCAL OPTION GAS TRUST FUND
CITY OF SOUTH MIAMI FUND 112**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	191,938	229,241	265,021	265,021	259,348
	REVENUES					
1120000	3121000 LOCAL OPTIONS TAXES	81,911	77,172	73,686	77,172	71,763
1120000	3612000 INTEREST INCOME	392	2,155	1,500	2,155	1,600
	TOTAL REVENUE	82,303	79,327	75,186	79,327	73,363
	EXPENSES					
1121730	5416210 INFRASTRUCTURE PROJECTS	45,000	43,547	85,000	85,000	250,000
	TOTAL CAPITAL OUTLAY	45,000	43,547	85,000	85,000	250,000
	TOTAL FUND EXPENSES	45,000	43,547	85,000	85,000	250,000
	ENDING FUND BALANCE	229,241	265,021	255,207	259,348	82,711

LOCAL OPTION GAS TRUST FUND BUDGET HIGHLIGHTS

541-6210 Infrastructural Projects –

Citywide Street Improvements/ Resurfacing	100,000
Landscape Sunset Drive (US1 to 69 th AVE)	150,000
TOTAL	250,000



HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

CITY OF SOUTH MIAMI FUND 116

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Improvement Trust Fund. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the District. Hometown District parking shall be subject to the review of the Parking Board as established by Section 2 of the Code of the City of South Miami. The Board shall report to the City Commission no less than annually on the state of parking in the Hometown District and shall from time to time make recommendations to the City Commission for changes in the parking system for the fees paid into the Hometown District Improvement Trust Fund, and for the allocation of trust fund monies.

Monies paid into the Hometown District Improvement Parking Trust Fund shall be placed in a trust account separate from General Funds and may be used for improvements to parking facilities, infrastructure to increase parking capacity, and the installation of metering devices. Monies collected in this fund should also be used for items including but not limited to items that improve the pedestrian environment such as: tree planting and maintenance, bike parking and racks, sidewalk improvements and maintenance, bench installation, water fountains, outdoor recycle bins, and signage for parking and bike racks.

If there are fewer spaces provided than required for a building, applicants must apply for and receive a special exception as per Section 20-7.51 of the Ordinance and pay into the Hometown District Improvement Trust Fund. The fee payment into the Hometown District Improvement Fund for each space required but not provided shall be \$1,000 per parking space per year payable at the time of renewal of the local business tax.



**HOMETOWN DISTRICT IMPROVEMENT TRUST FUND
CITY OF SOUTH MIAMI FUND 116**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	27,250	32,250	36,313	36,313	15,563
	REVENUES					
1160000	3419060 PARKING EXCEPTION	30,000	29,063	28,000	4,250	0
1160000	3612000 INTEREST INCOME	0	0	100	0	0
	TOTAL REVENUE	30,000	29,063	28,100	4,250	0
	EXPENSES					
1161410	5819120 TRANSFER TO GEN FUND	25,000	25,000	25,000	25,000	14,555
	OTHER FINANCING SOURCES	25,000	25,000	25,000	25,000	14,555
	TOTAL FUND EXPENSES	25,000	25,000	25,000	25,000	14,555
	ENDING FUND BALANCE	32,250	36,313	39,413	15,563	1,008



PARKS AND RECREATION FACILITIES IMPACT FEE FUND

CITY OF SOUTH MIAMI FUND 117

The Parks and Recreation Facilities Impact Fee Fund was established with the adoption of Ordinance 14-14-2192. As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fees as set forth in the provisions of the Ordinance.

There is assessed, charged, imposed, and enacted parks impact fees on all new residential development occurring within the municipal boundaries of the City of South Miami. These fees are assessed, charged, or imposed in accordance with the fee schedule provided below and may be amended from time to time by the City's Fee Schedule ordinance based upon the most recent and localized data.

The impact fees are paid to the City at the time of the issuance of the building permit.

All such fees collected, and any interest earned on them, shall be deposited into a special and separate trust account to be designated, "*parks and recreation facilities impact fees account*" other than the allowable administrative cost for collection. Funds from this account may be expended for:

- land acquisition for parks;
- maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities;
- construction of new parks facilities;
- any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and
- any administrative costs not incurred by the fee collection process
- retirement of loans and/or bonds that may be, or have been, issued to finance the capital improvements contemplated in the Ordinance.

The City of South Miami's Finance Director shall keep an accurate accounting and reporting of impact fee collections and expenditures within the City. The City shall retain up to 5% of the impact fees collected to offset the administrative costs of collecting the impact fees (which shall be limited to the actual collection costs incurred) and the cost of administering the provisions of this Ordinance.



The Parks and Recreation Facilities Impact Fee Schedule:

Unit Type	Number of Bedrooms	Persons per Housing Unit [1]	Proposed Fee
Multifamily Unit	All Sizes	1.34	\$1,366
Single Unit	0-3	2.54	\$2,590
Single Unit	4+	3.45	\$3,919
Single Unit	Avg.	2.80	\$2,865

**PARKS FACILITIES IMPACT FEE FUND
CITY OF SOUTH MIAMI FUND 117**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	129,449	170,929	213,152	213,152	222,394
	REVENUES					
1170000	3246100 PARKS FACILITIES IMPACT FEES-RES.	40,370	40,370	0	30,742	0
1170000	3612000 INTEREST INCOME	1,110	1,853	0	3,500	3,500
	TOTAL REVENUE	41,480	42,223	0	34,242	3,500
	EXPENSES					
1172000	5726110 LAND ACQUISITION	0	0	206,093	25,000	225,894
	OTHER FINANCING SOURCES	0	0	206,093	25,000	0
	TOTAL FUND EXPENSES	0	0	206,093	25,000	0
	ENDING FUND BALANCE	170,929	213,152	7,059	222,394	0



TREE TRUST FUND

CITY OF SOUTH MIAMI FUND 118

20-4.5 - Landscaping and Tree Protection Requirements for All Zoning Districts

(M) *City of South Miami Tree Trust Fund.*

- (1) Creation of the Tree Trust Fund. A Tree Trust Fund, was created under Account No. 01-02-19.335, the purpose of which is to acquire, protect, and to plant trees on public property.
- (2) Disbursement and maintenance of the Tree Trust Fund. Monies obtained for the Tree Trust Fund shall be disbursed for the acquisition, maintenance, management, protection, or planting of trees on public property.
- (3) Source of monies for the Tree Trust Fund. The Tree Trust Fund consists of contributions in lieu of, or in conjunction with, required replacement plantings under Section 20-4.5. The Planning Department shall collect funds designated for the Tree Trust Fund when the replacement planting requirements of § 20-4.5(J) (2) and (3) cannot be met.
- (4) Decisions to grant or deny tree removal permits shall be made without consideration of the existence of this fund or offers of donations of monies thereto.



TREE TRUST FUND
CITY OF SOUTH MIAMI FUND 118

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	20,528	28,043	40,685	40,685	43,080
	REVENUES					
1180000	3430000 PHYSICAL ENVIRON CHARGE	17,835	19,842	0	2,395	0
	TOTAL REVENUE	17,835	19,842	0	2,395	0
	EXPENSES					
1181750	5193450 CONTRACTUAL SERVICES	10,320	7,200	20,000	0	20,000
	OTHER FINANCING SOURCES	10,320	7,200	20,000	0	20,000
	TOTAL FUND EXPENSES	10,320	7,200	20,000	0	20,000
	ENDING FUND BALANCE	28,043	40,685	20,685	43,080	23,080



PEOPLE'S TRANSPORTATION TAX FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 124

PEOPLE'S TRANSPORTATION TAX FUND BACKGROUND

On November 5, 2002, the citizens of Miami-Dade County voted to implement the People's Transportation Plan (PTP) funded by a one half (1/2) percent sales tax increase to provide traffic relief in Miami-Dade County. As a result, the Citizen's Independent Transportation Trust (CITT) was created to advise elected officials in the spending of the surtax.

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses and with the following stipulations:

Each municipality shall apply 20% of its share of surtax proceeds towards transit, such as bus service, bus pullout bays, shelters, and any other transit-related infrastructure. Any municipality that cannot apply the 20% portion of surtax proceeds it receives may contract with the County via the Citizen's Independent Transportation Trust (CITT) for the County to apply such proceeds on a County project that enhances traffic mobility within the city and immediately adjacent areas. Any funds not expended on allowable projects may be considered for recapture by Miami-Dade County. If the City cannot expend such proceeds in accordance with the established criteria, proceeds shall be carried over and added to the overall portion of the surtax proceeds to be distributed to the cities in the ensuing year and shall be utilized solely for the transit uses enumerated herein.

Per the Interlocal Agreement with Miami-Dade County, all expenses that are financed through this fund must be allocated in one fund. This is the amount that was budgeted by the City at the time the PTP was passed. Therefore, the expenses related to the PTP Funds must equal or exceed \$116,000 MOE for FY 2003.

Municipalities shall not expend more than 5% of their share of surtax proceeds on administrative costs, exclusive of project management and oversight for projects funded by the surtax.



**PEOPLE'S TRANSPORTATION TAX FUND
TRANSPORTATION
CITY OF SOUTH MIAMI FUND 124**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	1,077,243	902,555	892,974	892,974	1,072,927
	REVENUES					
1240000	3126000 INTERGOVERNMENTAL REVENUE	435,063	435,183	440,000	440,000	440,000
1240000	3612000 INTEREST INCOME	3,876	10,935	10,000	10,000	10,000
	TOTAL REVENUE	438,939	446,118	450,000	450,000	450,000
	EXPENDITURES					
1241730	5416490 CONSTRUCTION PROJECTS	613,627	455,699	606,500	270,047	1,067,500
	TOTAL CAPITAL OUTLAY	613,627	455,699	606,500	270,047	1,067,500
	TOTAL FUND EXPENSES	613,627	455,699	606,500	270,047	1,067,500
	ENDING FUND BALANCE	902,555	892,974	736,474	1,072,927	455,427



PEOPLE’S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects –

Traffic Calming Devices for area bounded by SW 64th Street/ SW 65th Terrace/SW 65th Ave/SW 67th Ave (Design/Construction)	50,000
Traffic Calming Road Reduction at SW 69th Street and SW 63rd Court and Roundabout at SW 69th Street and SW 63rd Avenue (Construction)	150,000
Traffic Calming Devices for SW 78th Street West of SW 62nd Ave	50,000
South Miami Intermodal Transportation Plan - Contingency	50,000
SW 64th ST Bike Lane and Road Improvements (SW 62 Ave to SW 57 Ave)	50,000
Citywide Sidewalk Repairs	40,000
Citywide Street Improvements/ Resurfacing	50,000
Road Resurfacing - SW 73rd Street (57th CT to 58th Ave)	20,000
Road Resurfacing - SW 61st Ave (59th Street to 60th Terrace)	20,000
Road Resurfacing - SW 58th Ave (84th St to 87th St)	25,000
Road Resurfacing - SW 87th St (59th Ave to 60th Ave)	15,000
Road Resurfacing - SW 84th St (60th Ave to 62 Ave)	20,000
Road Resurfacing - SW 84th St (57th Ave to 59th Ave)	15,000
Road Resurfacing - SW 59th Ave (83rd to 84th St)	12,500
Road Resurfacing - SW 59TH AVE (80 ST to 81 ST)	15,000
Road Resurfacing - SW 60TH AVE (81 ST to 82 ST)	20,000
Road Resurfacing - SW 58TH CT (78 ST to 80 ST)	15,000
Citywide Neighborhood Greenways Sharrows and Signs	100,000
Citywide Directional Street Signs Replacement	30,000
Citywide Stripping (Downtown, SW 72nd St Road Stenciling by City Hall, Parking Stripping SW 59th Ave and 73rd St)	20,000
Downtown Improvement-Sunset Dr between US1 and SW 57th	300,000
TOTAL	1,067,500



**PEOPLE'S TRANSPORTATION TAX FUND
DIRECT TRANSIT
CITY OF SOUTH MIAMI FUND 125**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	653,024	569,928	427,673	427,673	537,673
	REVENUES					
1250000	3126000 INTERGOVERNMENTAL REVENUE	108,766	108,796	110,000	110,000	110,000
	TOTAL REVENUE	108,766	108,796	110,000	110,000	110,000
	EXPENDITURES					
1251730	5413450 CONTRACTUAL SERVICES	41,175	251,051	0	0	277,748
	TOTAL OPERATING EXPENSES	41,175	251,051	0	0	277,748
1251730	5416490 CONSTRUCTION PROJECTS	150,687	0	0	0	0
	TOTAL CAPITAL OUTLAY	150,687	0	0	0	0
	TOTAL FUND EXPENSES	191,862	251,051	0	0	277,748
	ENDING FUND BALANCE	569,928	427,673	537,673	537,673	369,925

PEOPLE’S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

The City of South Miami has been operating its own Circulator since, 2017. In 2018 the circulator saw a ridership of 13,025. There are two circulators that operate on the same route, however, moving in opposite directions and stopping at the same locations. Below, are the stops.

 Shuttle Stops	Nearby Landmarks
5995 SUNST DRIVE 7031 SW 62ND AVE 6701 SW 62ND AVE 69TH ST & 61ST AVE 5927 SW 70TH STREET 5870 SW 70TH ST 57TH AVENUE, N/O SW SAN REMO 5795 SUNSET DRIVE 5850 SW 73RD ST	MACK CYCLE LARKIN HOSPITAL SOUTH MIAMI SENIOR CENTER VALENCIA SOUTH MIAMI SOUTH MIAMI POST OFFICE SOUTH MIAMI METRORAIL STATION SUNSET PLACE CVS WINN-DIXIE
Total Approximate Cycle Time: 25-30 minutes	Total Length of Route: 2 miles

3450 Contractual Services-

Contract for the City’s Circulator	274,568
Circulator Application	3,180
TOTAL	277,748



REVENUE STABILIZATION FUND

CITY OF SOUTH MIAMI FUND 150

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request.

These funds are restricted to uses related to impacts caused by extraordinary or unanticipated reduced tax revenues and other revenues in general.

REVENUE STABILIZATION FUND CITY OF SOUTH MIAMI FUND 150

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	50,000	60,000	60,000	60,000	60,000
	REVENUES					
1500000	3811000 TRANSFER FROM GEN FUND	10,000	0	0	0	0
	TOTAL REVENUE	10,000	0	0	0	0
	EXPENSES					
1501410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	60,000	60,000	60,000	60,000	60,000



GRANT MATCH RESERVE FUND

CITY OF SOUTH MIAMI FUND 151

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities.

These funds would be set aside as a cash match for extraordinary or unanticipated grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

GRANT MATCH RESERVE FUND CITY OF SOUTH MIAMI FUND 151

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	50,000	60,000	60,000	60,000	60,000
	REVENUES					
	TRANSFER FROM GENERAL					
1510000	3811000 FUND	10,000	0	0	0	0
	TOTAL REVENUE	10,000	0	0	0	0
	EXPENSES					
1511410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	60,000	60,000	60,000	60,000	60,000



INSURANCE RESERVE FUND

CITY OF SOUTH MIAMI FUND 152

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles.

This reserve would be used in extraordinary or unanticipated circumstances that would require the contribution of insurance deductibles such as a major hurricane.

INSURANCE RESERVE FUND CITY OF SOUTH MIAMI FUND 152

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	50,000	60,000	60,000	60,000	60,000
	REVENUES					
1520000	3811000 TRANSFER FROM GENERAL FUND	10,000	0	0		
	TOTAL REVENUE	10,000	0	0	0	0
	EXPENSES					
1521410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	60,000	60,000	60,000	60,000	60,000



TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues.

These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3-month gap) in the event of significant state budget reduction.

TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	50,000	60,000	60,000	60,000	60,000
	REVENUES					
	TRANSFER FROM GENERAL					
1530000	3811000 FUND	10,000	0	0	0	0
	TOTAL REVENUE	10,000	0	0	0	0
	EXPENSES					
1531410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	60,000	60,000	60,000	60,000	60,000



BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

BUILDING CAPITAL RESERVE FUND CITY OF SOUTH MIAMI FUND 154

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	50,000	60,000	60,000	60,000	60,000
	REVENUES					
1540000	3811000 TRANSFER FROM GENERAL FUND	10,000	0	0	0	0
	TOTAL REVENUE	10,000	0	0	0	0
	EXPENSES					
1541410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	60,000	60,000	60,000	60,000	60,000



CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINT FUND

CITY OF SOUTH MIAMI FUND 155

The Fund was created per adopted Ordinance 19-15-2226 for the purposes of acquiring, developing, operating and maintaining City parks. Funding Sources related to this fund will include City budgeted funds as well as federal, state, county and private funding, including the Trust for Public Lands and other similar sources.

Any monies deposited into the Fund and their interest or investment earnings shall be applied to the following four major categories:

- 1) Acquisition;
- 2) Development; and
- 3) Improvement.

Each year as part of the City's annual budget process, the Director of Parks and Recreation shall submit a proposed spending plan, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year.

Each proposed project will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the Department of Parks and Recreation through a community process involving the Parks and Recreation Board.

The Acquisition Fund will be used to pay for aspects of projects, that may potentially be acquired (including surveys and appraisals) and for the acquisitions themselves. In making its recommendations, through the Parks Director and the City Manager, regarding the funding of the Acquisition Fund projects, the Parks and Recreation Board will consider multiple criteria.



**CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS & MAINTENANCE FUND
CITY OF SOUTH MIAMI FUND 155**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	50,000	310,000	310,000	310,000	310,000
	REVENUES					
1550000	3699201 MISCELLANEOUS REVENUE	250,000	0	0	0	0
1550000	3811000 TRANSFER FROM GENERAL FUND	10,000	0	0	0	0
	TOTAL REVENUE	260,000	0	0	0	0
	EXPENSES					
1552000	5726110 LAND ADQUISITION	0	0	310,000	0	310,000
	OTHER FINANCING SOURCES	0	0	310,000	0	310,000
	TOTAL FUND EXPENSES	0	0	310,000	0	0
	ENDING FUND BALANCE	310,000	310,000	0	310,000	0



PEDESTRIAN CROSSING ACQUISITION DEVELOPMENT AND MAINT TRUST FUND

CITY OF SOUTH MIAMI FUND 156

As adopted via Ordinance 13-18-2302, any monies deposited into the fund and their interest or investment earnings shall be applied as follows:

- a) Categories, subcategories and projects: The Fund has three (3) major categories:
 - 1) Acquisition;
 - 2) Development; and
 - 3) Improvement.

Each year as part of the City's annual budget process, the City Manager shall submit a proposed spending plan for the Fund, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year. Over the term of the program, funding and expenditures will be consistent with this section, unless the City Commission by supermajority (4/5) vote determines otherwise.

- b) Each proposed project of this Fund will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the applicable City Departments.
- c) The acquisition category will be used to pay for acquisition projects. In making recommendations regarding the funding of the acquisition fund projects, the City Manager will consider the following criteria:
 - i) Has the project been subject to a public review process or is it consistent with approved plans, such as a neighborhood plan or a sea level rise or watershed plan?
 - ii) Does the project address deficiency or underserved communities?
 - iii) Is the project in an area experiencing growth?
 - iv) Does the project address an immediate health or safety problem, or take advantage of an opportunity that will be lost unless action is taken?
 - v) Does the project contribute to solving major challenges facing our community?



- vi) Does the project have the potential to leverage other resources through the actions of other public agencies, funding from public, private or philanthropic partners, and/or in-kind contributions of time and energy from citizen volunteers?
 - vii) Does the project result in significantly lower operating costs for the City?
 - viii) Does the project demonstrate new and creative methods to meet the community's needs?
 - ix) Does the project demonstrate a high degree of neighborhood involvement and support?
- d) Funds unexpended at the end of any budget year and any unallocated funding shall automatically be carried over within the Fund to the next budget year.

**PEDESTRIAN CROSSING ACQUISITION, DEVELOPMENT, OPERATION AND MAINTENANCE TRUST FUND
CITY OF SOUTH MIAMI FUND 156**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 18/19
	BEGINNING FUND BALANCE	0	0	0	0	0
	REVENUES					
1560000	3699201 MISCELLANEOUS REVENUE	0	0	0	0	0
1560000	3811000 TRANSFER FROM GENERAL FUND	0	0	0	0	0
1560000	3811100 TRANSFER FROM CRA	0	0	0	0	0
	TOTAL REVENUE	0	0	0	0	0
	EXPENSES					
1561790	5196490 CONTRACTUAL SERVICES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	0	0	0



OTHER FUNDS

DEBT SERVICE FUND

CAPITAL IMPROVEMENT PROGRAM FUND

EMERGENCY RESERVE FUND

STATE FORFEITURE FUND

FEDERAL FORFEITURE FUND



DEBT SERVICE FUND

CITY OF SOUTH MIAMI FUND 201

The Debt Service Fund has been established in an effort to make clearly the City's current Long-Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program. Small and medium sized cities in the state obtain loans from the FMLC, through bonds and backed by MBIA Insurance Corporation.

In this current Fiscal Year, the City of South Miami has no intention of issuing any additional debt to help fund any recurring or nonrecurring capital improvement projects.

Gibson- Bethel Community Center (previously known as South Miami Multi-Purpose Center)

On April 10, 2001 The City of South Miami Commission adopted Ordinance 11-01-1742 authorizing the City Manager to enter into agreement with the Florida Municipal Loan Council for the borrowing of \$2.5 million and using South Miami Hospital's annual contribution of \$150,000. This Commission administers a loan program with a variable rate revolving loan pool uniquely designed for Florida local governments. Funding for the program was through an AAA rated tax-exempt bond issue administered by the Florida League of Cities on behalf of local governments in order to achieve better economies of scale. The program was created pursuant to Chapter 163, part 1, of Florida State statutes, for the purpose of issuing the bonds.

In 1998, the City was awarded a grant by the Safe Neighborhood Park (SNP) Agency to construct a multi-purpose center at Murray Park. The SNP Grant required a dollar for dollar match, and contingent upon the City utilizing its own match before the Agency released its own. The purpose of the Multipurpose Community Center is to provide social and recreational activities for all residents of South Miami.



CITY OF SOUTH MIAMI MUNICIPAL PARKING GARAGE

The City secured financing for the design and construction of the Municipal Parking Garage on SW 73rd Street.

The City of South Miami entered into a lease agreement with Mark Richman Properties Inc. (MRP) to manage the Municipal Garage. The Parking Garage exists of ground floor retail space and restaurants with 4-floors of public parking.

MRP compensates the City a minimum rent guaranteed payment in addition to the payment of all debt service on the Florida League of Cities Bonds Issued. Payment of the debt service shall commence as to the amount drawn on the Florida League of Cities Bond Issue and any other debt on the date the funds were drawn and are payable in accordance with the principal and interest payment schedule established by the Florida Municipal Loan Council (FMLC) for the City of South Miami pursuant to the issuance of FMLC Revenue Bonds, series **2002A** and **2006**.

Interest is paid at the same rate as the City's rate of interest on the bonds together with a pro-rata share of all the total amount of the borrowing so as to include amortized expenses of the bond, and all costs associated with the bonds.

Furthermore, in March of 2008, the City Commission authorized the City Manager to execute an additional loan with SunTrust Bank for one million dollars. The purpose of the SunTrust loan was to repay \$300,000 to the City's reserve account, which funds were utilized for improvements made to the street immediately adjacent to the parking garage. Seven hundred thousand dollars from the SunTrust Loan was earmarked for the completion of the construction of the parking garage.

MRP is not subsidized by the City and pays its full share of borrowing expenses. The funds used by MRP for design and construction of the parking garage project represent 83.36% of the funds borrowed on the Bonds and 70% of the SunTrust Loan.

Background on "Private Loan" and "Private Activity". \$2,500,000 of the proceeds of the 2002 Loan were in turn loaned to the Developer ("Developer Loan") on June 12, 2002. The City also entered into a Lease Agreement with the Developer on March 11, 2005 ("Developer Agreement") whereby the Developer would operate the Garage Project and retain certain income from the Garage Project for a term of 50 years from the opening date of the Garage Project. Thus the Developer Agreement expires in 2057 as the Garage Project was completed in 2007. These two actions constituted an impermissible private loan and impermissible private activity, respectively, under Section 141 of the Internal Revenue Code of 1986, as amended ("Code"), adversely affecting the governmental status of the Council Bonds. The private loan arose immediately upon making the Developer Loan. The private activity did not arise at the time of the Developer Agreement. It did not occur until parking rates were first charged at the Garage Project in January of 2008.



IRS Procedures and Negotiations. On July 13, 2010, the City, jointly with the Issuer (FMLC), approached the Internal Revenue Service ("IRS") to seek permission to apply for a settlement under the Voluntary Compliance Agreement Program ("VCAP") in order to preserve the tax-exempt status of the Council Bonds and the 2009 SunTrust Loan under the Code. As the name implies, the VCAP program involves a self-reporting of potential problems with a tax-exempt issue or series of tax exempt issues and that is what the City undertook. The procedure is therefore somewhat different than an IRS Examination because it is self-reported and typically more beneficial to an issuer of tax exempt bonds. The IRS granted permission for a VCAP and on August 13, 2010, the City and the Issuer jointly submitted a Request for Closing Agreement Pursuant to Internal Revenue Manual Section 7.2.3.3, which outlines the VCAP procedures. An IRS Agent was assigned to the City's VCAP request.

A series of exploratory calls commenced as the agent began to develop the case. Thereafter, negotiations ensued to attempt to resolve all issues with the IRS and protect the status of the Council Bonds and the 2009 Sun Trust Loan under the Code. Specifically, discussions focused on determining any settlement amount to be paid to the IRS to resolve the matter, the language of the settlement agreement, and the amount of Council Bonds and 2009 SunTrust Loan to be redeemed, or if not immediately eligible for redemption, defeased until the first redemption date. The IRS and City of South Miami came to an agreement and due to this issue, defeased a partial amount of the 2002A and 2006 FMLC Bonds and all of the SunTrust 2009 loan. The City's new loan which was used to due accomplish the required negotiation is the new SunTrust 2011 loan for \$7,575,000.

BB&T 2015 Loan Refinance

In 2012 the City of South Miami in conjunction with the City's Financial Advisor requested bank loan proposals on a 15 year and 20 year basis to refund all of the City's outstanding 2001A and 2002A loans.

The City closed in 2015 on the refinancing loan with an attractive 17-year loan at a fixed interest rate of 2.80%. Additionally, the loan provided the City flexibility to prepay on any payment date with NO prepayment penalty. Based upon the interest rate of 2.80% with BB&T, the refunding provides a present value savings of approximately \$828,000 or 17% of the principal amount refunded.



FLORIDA MUNICIPAL LOAN COUNCIL BOND 2006						
FY	DATE	PRINCIPAL	INTEREST	FEES	TOTAL	BALANCE
9/30/17	10/01/16	40,000	28,959	2,000	68,959	1,270,000
	04/01/17		27,959	2,000	27,959	
9/30/18	10/01/17	40,000	27,959	2,000	67,959	1,230,000
	04/01/18		26,959	2,000	26,959	
9/30/19	10/01/18	40,000	26,959	2,000	66,959	1,190,000
	04/01/19		25,959	2,000	25,959	
9/30/20	10/01/19	45,000	25,959	2,000	70,959	1,145,000
	04/01/20		25,059	2,000	25,059	
9/30/21	10/01/20	45,000	25,059	2,000	70,059	1,100,000
	04/01/21		24,131	2,000	24,131	
9/30/22	10/01/21	50,000	24,131	2,000	74,131	1,050,000
	04/01/22		23,100	2,000	23,100	
9/30/23	10/01/22	50,000	23,100	2,000	73,100	1,000,000
	04/01/23		22,069	2,000	22,069	
9/30/24	10/01/23	55,000	22,069	2,000	77,069	945,000
	04/01/24		20,934	2,000	20,934	
9/30/25	10/01/24	55,000	20,934	2,000	75,934	890,000
	04/01/25		19,800	2,000	19,800	
9/30/26	10/01/25	60,000	19,800	2,000	79,800	830,000
	04/01/26		18,563	2,000	18,563	
9/30/27	10/01/26	60,000	18,563	2,000	78,563	770,000
	04/01/27		17,325	2,000	17,325	
9/30/28	10/01/27	60,000	17,325	2,000	77,325	710,000
	04/01/28		15,975	2,000	15,975	
9/30/29	10/01/28	65,000	15,975	2,000	80,975	645,000
	04/01/29		14,513	2,000	14,513	
9/30/30	10/01/29	70,000	14,513	2,000	84,513	575,000
	04/01/30		12,938	2,000	12,938	
9/30/31	10/01/30	70,000	12,938	2,000	82,938	505,000
	04/01/31		11,363	2,000	11,363	
9/30/32	10/01/31	75,000	11,363	2,000	86,363	430,000
	04/01/32		9,675	2,000	9,675	
9/30/33	10/01/32	80,000	9,675	2,000	89,675	350,000
	04/01/33		7,875	2,000	7,875	
9/30/34	10/01/33	80,000	7,875	2,000	87,875	270,000
	04/01/34		6,075	2,000	6,075	
9/30/35	10/01/34	85,000	6,075	2,000	91,075	185,000
	04/01/35		4,163	2,000	4,163	
9/30/36	10/01/35	90,000	4,163	2,000	94,163	95,000
	04/01/36		2,138	2,000	2,138	
	10/01/36	95,000	2,138	2,000	97,138	0
	TOTAL:	1,475,000	1,011,597	94,000	2,486,597	

SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	10/1/2016	435,000	139,122	574,122	5,580,000
	4/1/2017	0	128,356	128,356	5,580,000
2018	10/1/2017	450,000	129,061	579,061	5,130,000
	4/1/2018	0	118,004	118,004	5,130,000
2019	10/1/2018	480,000	118,653	598,653	4,650,000
	4/1/2019	0	106,963	106,963	4,650,000
2020	10/1/2019	495,000	107,551	602,551	4,155,000
	4/1/2020	0	96,102	96,102	4,155,000
2021	10/1/2020	520,000	96,102	616,102	3,635,000
	4/1/2021	0	83,615	83,615	3,635,000
2022	10/1/2021	540,000	84,075	624,075	3,095,000
	4/1/2022	0	71,194	71,194	3,095,000
2023	10/1/2022	565,000	71,585	636,585	2,530,000
	4/1/2023	0	58,197	58,197	2,530,000
2024	10/1/2023	590,000	58,517	648,517	1,940,000
	4/1/2024	0	44,871	44,871	1,940,000
2025	10/1/2024	620,000	44,871	664,871	1,320,000
	4/1/2025	0	30,364	30,364	1,320,000
2026	10/1/2025	645,000	30,531	675,531	675,000
	4/1/2026	0	15,527	15,527	675,000
2027	10/1/2026	675,000	15,612	690,612	0
	TOTAL	7,575,000	3,125,339	10,700,339	



BB&T 2015 Loan Refinance
Refunding of Series 2001A and 2002A
Full Refunding of all Series 2009
17-Year Term Loan
\$4,948,000

SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	11/1/2016	118,000	65,898	183,898	4,589,000
	5/1/2017	119,000	64,246	183,246	4,470,000
2018	11/1/2017	121,000	62,580	183,580	4,349,000
	5/1/2018	122,000	60,886	182,886	4,227,000
2019	11/1/2018	126,000	59,178	185,178	4,101,000
	5/1/2019	128,000	57,414	185,414	3,973,000
2020	11/1/2019	129,000	55,622	184,622	3,844,000
	5/1/2020	130,000	53,816	183,816	3,714,000
2021	11/1/2020	131,000	51,996	182,996	3,583,000
	5/1/2021	133,000	50,162	183,162	3,450,000
2022	11/1/2021	137,000	48,300	185,300	3,313,000
	5/1/2022	139,000	46,382	185,382	3,174,000
2023	11/1/2022	139,000	44,436	183,436	3,035,000
	5/1/2023	141,000	42,490	183,490	2,894,000
2024	11/1/2023	141,000	40,516	181,516	2,753,000
	5/1/2024	143,000	38,542	181,542	2,610,000
2025	11/1/2024	146,000	36,540	182,540	2,464,000
	5/1/2025	148,000	34,496	182,496	2,316,000
2026	11/1/2025	150,000	32,424	182,424	2,166,000
	5/1/2026	152,000	30,324	182,324	2,014,000
2027	11/1/2026	154,000	28,196	182,196	1,860,000
	5/1/2027	157,000	26,040	183,040	1,703,000
2028	11/1/2027	161,000	23,842	184,842	1,542,000
	5/1/2028	163,000	21,588	184,588	1,379,000
2029	11/1/2028	166,000	19,306	185,306	1,213,000
	5/1/2029	169,000	16,982	185,982	1,044,000
2030	11/1/2029	169,000	14,616	183,616	875,000
	5/1/2030	172,000	12,250	184,250	703,000
2031	11/1/2030	172,000	9,842	181,842	531,000
	5/1/2031	175,000	7,434	182,434	356,000
2032	11/1/2031	177,000	4,984	181,984	179,000
	5/1/2032	179,000	2,506	181,506	0
TOTAL		4,948,000	1,290,237	6,238,237	



DEBT FUND SCHEDULE FISCAL YEAR 2019-2020						
	BALANCE	PRINCIPLE	INTEREST	FEES	PAYMENT	BALANCE
FMLC Series 2006 South Miami Parking Garage	\$1,190,000	\$45,000	\$51,019	\$4,000	\$100,019	\$1,145,000
SunTrust 2011 Loan Refinance South Miami Parking Garage	\$4,650,000	\$495,000	\$203,652	\$0	\$698,652	\$4,155,000
BB&T 2015 Loan Refinance	\$3,973,000	\$259,000	\$116,592	\$0	\$375,592	\$3,714,000
TOTAL	\$9,813,000	\$799,000	\$371,263	\$4,000	\$1,174,263	\$9,014,000



**DEBT SERVICE FUND
CITY OF SOUTH MIAMI FUND 201**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	-62,985	-61,784	2,053	2,053	5,553
	REVENUES					
2010000	3612000 INTEREST INCOME	2,148	3,614	2,000	4,000	2,000
2010000	3669000 S. HOSP FOUNDATION	142,736	144,125	145,246	145,246	141,421
2010000	3669300 RICHMAN PROP LN PMT	721,481	723,606	703,409	703,409	639,772
2010000	3811100 TRANSFER IN FROM GF	315,000	390,027	329,345	329,345	391,070
	TOTAL REVENUE	1,181,365	1,261,372	1,180,000	1,182,000	1,174,263
	EXPENDITURES					
2011410	5197110 DEBT PRINCIPLE	722,000	768,000	774,000	774,000	799,000
2011410	5197210 DEBT INTEREST	456,917	427,017	402,000	402,000	371,263
2011410	5197310 DEBT OTHER COST	1,247	2,518	4,000	2,500	4,000
	TOTAL DEBT SERVICE	1,180,164	1,197,535	1,180,000	1,178,500	1,174,263
	ENDING FUND BALANCE	-61,784	2,053	2,053	5,553	5,553



CAPITAL IMPROVEMENT PROGRAM FUND

CITY OF SOUTH MIAMI FUND 301

Mission and Responsibilities:

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted Capital Improvement Projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

The Capital Improvement Fund finances the General Government's Capital Improvement Projects (CIP) as outlined and listed in the City's Five-Year Financial Forecast for the years 2015-2019 as listed in the Capital Improvement Program of this document. The City generally defines a Capital Improvement Project (CIP) to be any project, which possesses the following characteristics:

1. Exceeds an estimated cost of \$5,000
2. Has an estimated useful life of 3 years or more

The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments and the Recreation programs. Revenues may also include transfers from other financial sources and investment interest. For years prior to FY 2012, the City would incorporate into the Departmental budget expenses related to Capital Improvements for various General Government Programs. For years 2012 and forward, general fund CIP expenditures are made directly from the CIP fund, providing more clarity to the budgeting process.



**CAPITAL IMPROVEMENT PROGRAM FUND
CITY OF SOUTH MIAMI FUND 301**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
BEGINNING FUND BALANCE		816,531	1,586,887	2,290,777	2,290,777	833,029
REVENUES						
3010000	3811000 TRANSFER FROM GENERAL FUND	1,929,198	2,497,717	1,319,392	1,319,392	1,991,971
TOTAL REVENUE		1,929,198	2,497,717	1,319,392	1,319,392	1,991,971
EXPENSES						
3011340	5136430 OPERATING EQUIPMENT	109,216	59,026	100,000	99,916	0
3011410	5136430 FINANCE EQUIPMENT	39,988	187,526	50,000	49,148	50,000
3011410	5136440 FINANCE VEHICLES	8,300	0	0	0	0
3011610	5246440 BUILDING VEHICLES	0	0	0	0	0
3011620	5246430 EQUIPMENT OPERATING	0	0	0	0	0
3011640	5246440 CODE VEHICLES	0	0	0	0	0
3011720	5346440 SOLID WASTE VEHICLES	0	574,951	288,000	268,343	505,000
3011730	5414625 LANDSCAPE MAINTENANCE	0	0	0	0	0
3011730	5416450 CAPITAL IMPROVEMENT	35,124	68,950	215,000	53,220	250,000
3011790	5196440 ENGINEERING VEHICLES	0	0	0	0	30,000
3011790	5196450 CAPITAL IMPROVEMENT	264,359	198,624	1,200,000	605,851	620,000
3011910	5216440 POLICE VEHICLES	305,328	223,316	332,000	332,000	350,000
3011910	5216450 CAPITAL IMPROVEMENT	0	0	30,000	6,736	0
3012000	5726440 PARKS VEHICLES	8,364	30,573	73,000	70,819	5,000
3012000	5726450 PARKS & REC IMPROVEMENT	364,505	432,448	1,347,000	1,101,919	865,000
3012010	5726450 CAPITAL IMPROVEMENT	0	0	0	0	0
3012020	5726450 CAPITAL IMPROVEMENT	23,658	18,413	155,000	189,188	50,000
3012030	5726450 CAPITAL IMPROVEMENT	-	-	0	0	25,000
TOTAL CAPITAL EXPENSES		1,158,842	1,793,827	3,790,000	2,777,140	2,750,000
3011310	5139920 GENERAL CONTINGENCY	0	0	0	0	0
OTHER FUNDING SOURCES		0	0	0	0	0
TOTAL FUND EXPENSES		1,158,842	1,793,827	3,790,000	2,777,140	2,750,000
ENDING FUND BALANCE		1,586,887	2,290,777	-179,831	833,029	75,000



301-1410-513-6430	New Pay Stations	50,000
		50,000
		50,000
301-1720-541-6440	Garbage Truck	295,000
	Trash Crane	180,000
	F150 Vehicle PW Administration	30,000
	TOTAL	505,000
		505,000
301-1730-541-6450	Landscape Sunset Drive (US1 to 69th Ave)	200,000
	Holiday Lighting	50,000
	TOTAL	250,000
		250,000
301-1790-519-6450	Misc. Traffic Calming	25,000
	Manor Lane Roadway and Sidewalk Design	175,000
	City Welcome Signs	250,000
	City Hall A/C	15,000
	Solar for Public Works Building	55,000
	Downtown LED Parking signs	100,000
		620,000
		620,000
301-1790-519-6440	F150 Vehicle for PW Construction & Engineering	30,000
	TOTAL	30,000
		30,000
301-1910-521-6440	8 Police Vehicles and Equipment	350,000
	TOTAL	350,000
		350,000
301-2000-572-6440	Courtpack Roller	5,000
	TOTAL	5,000
		5,000
301- 2000-572-6450	Citywide Parks Improvement - Miscellaneous	50,000
	Citywide Parks Master Plan - Improvements	50,000
	Citywide Park Playground PIP Rubber Surface (Dante,Fuchs & Palmer and Murray)	200,000
	Citywide ADA Transition Plan Improvements	50,000
	Fuchs Park: Lake Perimeter Asphalt Trail	200,000
	Dante Fascell Park- Tennis Court Light	250,000
	Dante Fascell Park- 2 additional tennis courts	50,000
	Misc. Park Furniture	15,000
	TOTAL	865,000
		865,000



301-2020-572-6450	GB Community Center- Insulation Study	50,000
	TOTAL	<u>50,000</u>
301-2030-572-6450	Solar for Pool	25,000
		<u>25,000</u>
	TOTAL OF ALL	2,750,000



EMERGENCY RESERVE FUND

CITY OF SOUTH MIAMI FUND 051

When the City's Comprehensive Financial Report was issued for FY 1994/95, the Auditors, Sharpton, Brunson and Company recommended the creation of a Contingency Reserves Fund to be funded from the cash carryover balance in the General Fund.

The City Administration reviewed the Auditor's recommendation and considered it to be feasible and beneficial to the City's financial stability; and the Contingency Reserves Fund was created by Resolution No. 7796-9831 with a balance of \$1,000,000 to be maintained at all times.

The City Administration adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2nd, 2001 the City Commission changed the policy via Resolution No. 145-01-11293 to provide for a Contingency Reserves Fund of no less than 10% of the budget.

On July 29, 2008 the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the budget. Since then, City Manager strongly recommended, and the 2014 Commission funded, the full amount recommended by Government Financial Officers Association (GFOA) of 25%; 12.5% for budget uncertainties and 12.5% for emergency response.



**EMERGENCY RESERVE FUND
CITY OF SOUTH MIAMI FUND 051**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	4,592,865	4,198,746	3,461,905	3,461,905	5,794,216
	REVENUES					
0510000	3694605 FEMA HURICANE IRMA REIMB	0	0	1,065,810	2,101,087	0
0510000	3811000 TRANSFER FROM GEN FUND	56,925	0	222,800	0	0
0510000	3612000 INTEREST INCOME	35,047	38,213	36,000	36,000	36,000
0510000	3699201 MISCELLANEOUS OTHERS	0	0	0	195,224	0
	TOTAL REVENUE	91,972	38,213	1,324,610	2,332,311	36,000
	EXPENSES					
0511310	5133450 CONTRACTUAL SERVICES	27,275	35,145	0	0	0
0511710	5195210 SUPPLIES	1,502		0	0	0
0511730	5413450 CONTRACTUAL SERVICES	450,928	725,126	0	0	0
0511790	5193450 CONTRACTUAL SERVICES	0	14,316	0	0	0
0511910	5215210 SUPPLIES	6,220	467	0	0	0
0512000	5725210 SUPPLIES	166	0	0	0	0
	OTHER FINANCING SOURCES	486,091	775,054	0	0	0
	TOTAL FUND EXPENSES	486,091	775,054	0	0	0
	ENDING FUND BALANCE	4,198,746	3,461,905	4,786,515	5,794,216	5,830,216



STATE FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 608

The State Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act. The funds may be used for educational purposes, Drug Abuse Resistance Education (DARE) programs or the purchase of equipment used in police operations. This fund was established to account for proceeds collected under the provisions of the Florida Contraband Forfeiture Act.

STATE FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 608

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	79,015	68,072	68,806	68,806	69,506
	REVENUES					
6080000	3511000 CONFISCATED REVENUE	0	0	0	0	0
6080000	3612000 INTEREST INCOME	557	734	0	700	700
	TOTAL REVENUE	557	734	0	700	700
	EXPENSES					
6081910	5215210 INVESTIGATIVE INITIATIVES	11,500	0	30,000	0	30,000
	TOTAL OPERATING EXPENSES	11,500	0	30,000	0	30,000
	TOTAL EXPENSES	11,500	0	30,000	0	30,000
	ENDING FUND BALANCE	68,072	68,806	38,806	69,506	40,206



FEDERAL FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 615

BACKGROUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime. The most important objective of the Program is law enforcement. Equitable sharing further enhances this law enforcement objective by fostering cooperation among federal, state, and local law enforcement agencies. The Attorney General shall assure that any property transferred to a State or local law enforcement agency:

- A. has a value that bears a reasonable relationship to the degree of direct participation of the State or local agency in the law enforcement effort resulting in the forfeiture, taking into account the total value of all property forfeited and the total law enforcement effort as a whole; and with respect to the violation of law on which the forfeiture is based; and
- B. will serve to encourage further cooperation between the recipient State or local agency and Federal law enforcement agencies

The Forfeiture funds obtained from the Federal Government are limited in its use. Sharing must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agency. Shared resources shall not be used to replace or supplant the appropriated resources of the recipient but may include these permissible uses:

- Law enforcement investigation
- Law enforcement training
- Law enforcement and detention facilities
- Law enforcement equipment
- Law enforcement travel and transportation
- Law enforcement awards and memorials
- Drug and gang education and awareness programs
- Pro rata funding
- Asset accounting and tracking
- Language assistance services
- Transfers to other law enforcement agencies
- Support of community-based programs
- Cash transfers to community-based programs are not permitted
- Windfall situations



**FEDERAL FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 615**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 16/17	ACTUAL FY 17/18	BUDGET FY 18/19	ESTIMATE FY 18/19	ADOPTED FY 19/20
	BEGINNING FUND BALANCE	1,753,559	1,528,703	1,552,444	1,552,444	1,405,220
	REVENUES					
	INTERGOVERNMENTAL					
6150000	3511000 REVENUES	45,353	141,672	0	0	0
6150000	3612000 INTEREST INCOME	12,588	16,702	16,000	16,000	16,000
6150000	3699200 OTHER MISC REVENUES	29,970	1,914	30,000	30,000	30,000
	TOTAL REVENUE	87,911	160,288	46,000	46,000	46,000
	EXPENSES					
6151910	5211410 OVERTIME SPECIAL UNIT	15198	0	50000	0	0
6151910	5211414 OVERTIME SPECIAL UNIT	0	0	50000	0	0
	TOTAL PERSONNEL EXPENSES	15,198	0	100,000	0	0
6151910	5213450 CONTRACTUAL SERVICES	24,140	91,959	82,224	77,224	124,500
6151910	5214070 TRAVEL & PER DIEM	3,892	12,380	30,000	21,000	30,000
	LEASE PURCHASE-POL					
6151910	5214450 VEHICLE	19,033	13,256	50,000	25,000	50,000
6151910	5215205 COMPUTER EQUIPMENT	167,354	18,169	30,000	30,000	30,000
6151910	5215210 SUPPLIES	30,050	83	20,000	0	55,000
6151910	5215220 UNIFORMS	0	700	32,000	0	32,000
	TOTAL OPERATING EXPENSES	244,469	136,547	244,224	153,224	321,500
6151910	5216430 OPERATING EQUIPMENT	53,100	0	0	0	0
6151910	5216440 INFRASTRUCTURE	0	0	90,000	40,000	50,000
	TOTAL CAPITAL OUTLAY	53,100	0	90,000	40,000	50,000
	TOTAL EXPENSE	312,767	136,547	434,224	193,224	371,500
	ENDING FUND BALANCE	1,528,703	1,552,444	1,164,220	1,405,220	1,079,720

GLOSSARY

- A** Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mils (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by Miami-Dade County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B** Balanced Budget. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that the budget submitted to the City Commission be balanced.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.



Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (operating). A plan of financial operation embodying an estimate of proposed expenditures for a given fiscal year and the proposed means of financing them (revenue estimates). The term is also used for the officially authorized expenditure ceilings under which a government and its departments operate.

Budget Document (Program and Financial Plan). The official written statement prepared by the City staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Ordinance. The schedule of revenues and expenditures for the upcoming fiscal year by fund, which is adopted by the City Commission each year.

Budgetary Basis. This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Message. A general discussion of the proposed budget written by the City Manager to the City Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

C **CAFR.** Comprehensive Annual Financial Report.

CALEA. Commission Accreditation of Law Enforcement Agencies.

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

Capital Outlay. Fixed assets, which have a value of \$1,000 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also



called capital improvement.

Capital Projects Budget. A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

CIT. Crisis Intervention Training.

CITT. Citizen's Independent Transportation Trust.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses. The amount needed is transferred by City Commission action to supplement the appropriate expenditure account.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

County Wide Service Area. As the area wide government, Miami-Dade County has the responsibility to provide certain services to all residents. The countywide services include: public health care, sheriff, jails, courts, mass transportation, environmental protection, certain parks and public works activities, elections, tax collection, property appraisal and social service programs. The revenue to pay for countywide services comes from property and gas taxes, licenses, charges for services, intergovernmental aid, fines and forfeitures, transfers and interest earnings.

CP. Capital Projects.

- D Debt Service Fund.** Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative division of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A Department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program



administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

E EAR. Evaluation and Appraisal Report.

Employee (or Fringe) Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

F Final Budget. Term used to describe revenues and expenditures for the upcoming year beginning October 1st and ending September 30th.

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The City's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of



monopoly and regulation.

Franchise Fees. Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the Refuse Collection and Recycling Fund and the Stormwater Utility Fund.

Fund Balance. The excess of assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G GAAP.** Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit. The entity receives revenue from a specific source and spends it on specific activities.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of South Miami pledges to levy whatever property tax is needed to repay the bonds for any particular year. General Obligation Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

GF. General Fund.

GFOA. Government Finance Officers Association.

Goal. An attainable target for an organization. An organization's vision of the future.

Goals and Objectives. A narrative in each department which establishes a program of non-routine, or especially emphasized, intentions and tasks for each City Department



or sub-department during a one-year period. It is not necessarily a fiscal period.

GOB. General Obligation Bond.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

- I** **Infrastructure.** The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Equity transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of grants and shared revenues.

- L** **Liabilities.** Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

LTG. Long Term Goals.

- M** **Mil of Tax.** A rate of tax equal to \$1 for each \$1,000 of assessed property value. So if your house has a taxable value of \$50,000 and the millage rate is 1, then you would pay \$50 in taxes, and if the millage rate is 10, then you would pay \$500 in taxes.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mils of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- N** **Non-Departmental Appropriations (Expenditures).** The costs of government services or operations which are not directly attributable to City Departments.



- O** Objective. A specific measurable and observable activity, which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget. The City's financial plan which outlines proposed expenditures for the coming fiscal year and estimates the revenues which will be used to finance them.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by the City Commission of South Miami. A law.

OSHA. Occupation Safety and Health Administration.

- P** Personal Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of City programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate. So if your house has a taxable value of \$300,000 and the millage rate is 1, then you would pay \$300 in taxes, and if the millage rate is 10, then you would pay \$3,000 in taxes.

- R** Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the City of South Miami receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and license fees that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S** Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt property in the affected area will also have to pay the special assessment.

STG. Short Term Goals.

Surplus. The use of the term “surplus” in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of “net worth” in commercial accounting is comparable to “fund balance” in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true “surplus”.

SW. Stormwater.

- T** Tax Base. Total assessed valuation of real property within the City.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.



TF. Transportation Fund.

TRIM. Truth in millage (section 200.065, Florida Statute).

- U** Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets. The term is preferable over the commonly used and ill-defined "surplus."

User Fee. Charges for specific services provided only to those paying such charges. Examples would be stormwater utility and refuse collection, disposal and recycling.

Utility Taxes. Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telephone service.

- W** Workload Indicators. An indication of the output of a department. It may consist of transactions, products, events, services or persons served.



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