

CITY OF SOUTH MIAMI
CAPITAL AND OPERATING BUDGET
FISCAL YEAR 2017-2018
ORDINANCE 16-17-2286



Dante Fascell Park

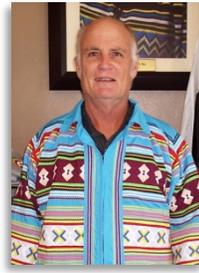


**COMMISSION – MANAGER FORM OF GOVERNMENT
LIST OF PRINCIPAL OFFICIALS**

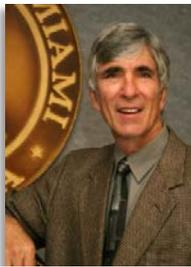
ELECTED OFFICIALS



Mayor
Philip K. Stoddard, Ph.D.



Vice Mayor
Bob Welsh



Commissioner
Walter A. Harris



Commissioner
Josh Liebman



Commissioner
Gabriel Edmond

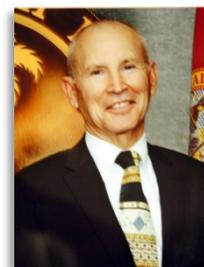
CHARTERED OFFICIALS



City Clerk
Maria M. Menendez, CMC, FCRM



City Manager
Steven Alexander



City Attorney
Thomas Pepe, Esq.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of South Miami
Florida**

For the Fiscal Year Beginning

October 1, 2016



Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of South Miami, Florida** for its annual budget for the fiscal year beginning **October 1, 2016**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



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ACKNOWLEDGMENT

This document was prepared by a team of City staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of South Miami organization.

The following individuals are recognized for their significant contribution in the budget process:

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Mark Diaz
Sid Kaskey
Daniel Montana
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Cover Photo taken by Rachel Cata of the Personnel Division

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PUBLIC WORKS DIRECTOR Vacant	CHIEF PROCUREMENT OFFICER Steven Kulick, C.P.M. (2011)
POLICE CHIEF Rene Landa (2013)	PARKS AND RECREATION DIRECTOR Quentin Pough (2014)
BUILDING DIRECTOR Victor Citarella, PE (2008)	



CITY MANAGER'S BUDGET MESSAGE

July 18, 2017

Honorable Mayor Philip Stoddard
Honorable Vice Mayor Bob Welsh
Commissioners Edmond, Liebman and Harris
Citizens of the City of South Miami

PROPOSED Capital and Operating Budget for Fiscal Year 2017/2018

Dear Mayor, Vice Mayor, Commissioners, and Citizens:



In accordance with Article IV, Section 2 of the City Charter, I respectfully submit to you the Proposed FY 2017/18 Operating and Capital Budget for the fiscal year beginning October 1, 2017, and ending September 30, 2018. The Proposed FY 2017-18 Budget was prepared with no tax rate increase, using the millage rate of 4.3000. The purpose of this letter is to provide the Commission with an overview of the budget for Fiscal Year 2017-18.

BUDGET PREPARATION

The adopted budget provides a continuation of the core FY 2016-17 budget as the base for the budget for FY 2017-18 and the following budget indicates existing and new funding levels and priorities.

The FY 2017-18 Budget as presented here is based on the adopted millage rate of 4.3000.

The value of the certified tax roll for FY 2017-18 was released by the County on June 30, and was approximately 6% higher than the prior year. Although it represents a slight increase in revenues, it is more importantly an indication that the real estate market and values and, therefore, potentially our entire economy may be continuing a rebound.



As we are witnessing, the country, and more specifically Miami-Dade County, continues to slowly extract itself from a very difficult and damaging economic period. Property values, foreclosure rates, and unemployment rates have begun to improve. Accordingly, this budget process was a difficult one, as people are once again demanding more from their governments, but the revenues have not yet reached a level to give us the ability to provide the level of services they deserve.

SIGNIFICANT EVENTS THIS FISCAL YEAR

This year the Parks and Recreation Department hosted the City of South Miami's 90th Anniversary Celebration series. The series consisted of an Evening Reception, Historic Bike Tour, Sunset Celebration and ending with the Annual Fourth of July Celebration. The Evening Reception, held on Friday, June 16, 2017 brought together residents, elected officials, South Miami Community members and business leaders for an evening of celebrating how far our City has come to achieve the dreams of founders. The 11-mile Historic Bike tour was held on Saturday, June 17, 2017. The tour began and ended at the Gibson-Bethel Community Center and stopped at multiple locations throughout the City. The Sunset Celebration was held on Saturday, June 17, 2017. The afternoon was filled with games, inflatables, free food, music and live entertainment. The City's annual Fourth of July Celebration was held on Tuesday, July 4, 2017. Hundreds of families enjoyed one of the most popular Fourth of July shows in the Miami area which many said was the best fourth of July event the City has ever produced. The event included food, giveaways, children activities and live entertainment followed by an outstanding firework display show.

Kaboom honored South Miami as a 2017 Playful City USA community for putting kids first based on our dedication to creating a family-friendly community. This was in addition to last year's award where South Miami was ranked Among the Top 10 Cities in Florida for Young Families by NerdWallet, a consumer advocacy website. This notable recognition by a well-respected national interest is emblematic of the changes that the City of South Miami has undergone in the last few years and has continued in the passing fiscal year. We are very proud of this distinction and look forward to continuing the progress of raising the quality of service by your government for you the citizens and community of South Miami. The administrative budget proposal as presented here in this document is designed to continue the unprecedented progress in the improvement of the services and infrastructure of the City as we have in the past few years. We propose to continue this excellent progress and continue it without a tax rate increase for the fourth year in a row.

Energized by a recent vote of 72 percent in favor of the exchange of the City Hall property for a new City Hall and a new Police building and a significant new development on the existing City Hall property, the City authorized the City Manager to issue a Request for Proposals (RFP) for the sale of the existing City Hall property. The City also received some unsolicited proposals for the proposed transaction, which will add more potential customers to the nearby downtown shopping and dining area and create a new set of customers and energy in our town. The RFP



process demonstrated that the City Hall property is currently valued at around \$20-22 million dollars with appropriate zoning in place. Due to procedural issues the process had to be suspended but is expected to resume in late summer.

Subsequent to its opening by County Mayor Carlos Gimenez and the entire City Commission, the long-awaited Community Pool has been enjoyed by an increasing number of residents and community members who had labored, some for over 40 years to bring this pool to be a reality. The pool continues to provide a much-needed recreational swimming opportunity for the community at-large, including swimming lessons for our youngest residents, aquatic exercise for the disabled, and assist the City in its goal to reduce drowning fatalities and near drowning accidents within the City. As research shows, supervised swimming activities provided at Park and Recreation pools can make a life-saving difference to residents. In fact, with the financial backing authorized by the City Commission, and through increased social media and print marketing, swim lesson participation increased from 162 participants in 2016 to 187 participants as of the beginning of the summer 2017. Participation is expected to increase by an additional 130 participants by the end of pool season, October 2017.

We continued our new emphasis to improving the quality of all of our parks this year especially our two most popular parks, Dante Fascell Park and Fuchs Park. This effort needs to be increased and continued for quite some time as suggested in the Parks Master Plan which was formally approved by the City Commission this year. Perhaps most visibly different is the new fence around Dante Fascell Park, heralding a much safer and new look for the fence surrounding the Park and importantly along Red Road. Other work completed this year relating to the Beautification of City Parks included both the Public Works staff and the Parks staffs working on the Dante Fascell and Fuchs Park improvements and landscape beautification project. The work done is summarized later in this message.

Crime rates are at its lowest since 1995. Total crimes one-third of the way through 2016 calendar year stood at 179. With the continuation of this pace, we could finish the year with only **537** total crimes. Last year we stood at 776 for the year. Under the current Commission and administration, we have achieved some of the lowest rates since 1991. These figures may change upwards, but I think we are in for another banner year of crime reduction and prevention.

Our staff is constantly improving. We have been on a mission since 2013 to increase the professionalism and quality of staff serving the South Miami community. I am happy to report that due to progressively improving leadership and training, our staff is now operating on a much higher level than previously. It is continually incumbent on us to reflect our appreciation for our staff's efforts and to recognize their efficiencies by providing incentives for them to stay with South Miami and not leave for other more lucrative employment. The resulting policy from last year's successful negotiations with the PBA and AFSCME was created by the City Commission who adopted a recurring cost of living increase so that employee's incomes were no longer and will no longer be reduced by inflation in the future. The entire City



administrative staff and applicable Charter Officers will also reap the benefits of such direction from the management and the City Commission.

Sea level rise will ultimately result in a rising water table. As the water table rises, it will reduce then eliminate the functionality of our septic tanks, as septic tanks are dependent on gravity and a lower water table to work. Approximately two thirds of the City is on septic tanks at this time. Therefore, last year the City hired a consultant for the development and completion of a sanitary sewer master plan for sanitary sewer upgrades throughout the City. The draft master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed improved systems. The draft master plan also establishes a priority for projects by location, the cost of recommended projects, and estimated costs. While not complete at this time, the staff has already identified some opportunities to address the issues raised by the draft plan. In fact during this year's Legislative Session, we were able to successfully fund a pilot program that will address the necessary conversion of septic tanks to an alternative form of sewage treatment that is respectful of the impacts of sea level rise.

Our downtown shopping area is critical to the financial balance of the City. The sale of the Shoppes of Sunset mall has given us some opportunities but at the moment, the lack of consistent maintenance in the downtown shopping area is another area that has needed some improvement. Last year we created an initiative to fund and carryout the initial phase of a **Downtown Beautification Project**. This year we held the first ever "community conversation" between our downtown business owners/managers, commercial property owners and the City of South Miami Commission. The workshop between the City Commission and the business leaders of South Miami's shopping area featured the business representatives presenting the challenges of maintaining and growing our shopping area directly to the City Commission. Many projects were discussed at this time, including: the necessary revitalization of The Shops at Sunset, signage for businesses in this area, a transit circulator in our shopping and dining district, streetscape and other aesthetic improvements. Additionally, an eight-story Class A Office Building is being constructed at the Metrorail station and is set to open in late 2018. Each of these topics were discussed by the Commission and the business community.

The City Commission empowered the City Manager to fund, in conjunction with the Hometown Inc. and the Red Sunset Merchants, the retention of a consultant that will complete a business development plan for the South Miami Business Improvement District (BID). We are hoping to have the Business Improvement District (BID) in place by the end of the current fiscal year which will help focus the City's efforts in the downtown area and will also result in the business community helping share the financial responsibility for some of the improvements. In conjunction with this beautification effort, and in a move toward ensuring a greater sense of mobility for potential customers, I recommended and the Commission endorsed the creation of loading zones for commercial heavy vehicles such as delivery trucks in the downtown district which has significantly added to the safety and fluidity of traffic in the area.



Downtown Improvements

In an effort to beautify the City's Downtown area to help revitalize our essential shopping area, our excellent Public Works staff removed existing damaged hedges and planted new hedges along SW 72nd Street between SW 57th Avenue to Dorn Avenue. All of the existing garbage street bins were replaced with new moderate concrete garbage bins. Staff continued removing the rusty and broken tree grates surrounding the landscaping and coordinated the installation of the new permeable, no strip, recycled rubber mulch installation along Sunset Drive from SW 57th Avenue to South Dixie Highway as well as completed Dorn Avenue. They also planted crepe myrtle trees and trimmed all trees in preparation of the installation of the new Downtown lighting in the trees. Additionally, we re-stripped faded parking space lines throughout the area and increased our schedule for gum removal and continued with our established program to maintain downtown South Miami and other areas free from graffiti.

Citywide Beautification Project – In an effort to beautify the remainder of the City the Public Works Staff removed and planted new plants and mulch along SW 64th Street and SW 59th Place and installed various plants “Impatiens” and “Annuals” around traffic circles throughout the City.

The beautification of City Parks was also on their list as they assisted with the beautification of Fuchs Park, Dante Fascell Park, Jean Willis Park and Dog Park including tree stump and root removal of all Australian Pines at Dante Fascell, placing new sod and dirt throughout Dante Fascell Park. In conjunction with the Parks staff major tree trimming and debris removal, installation of new plants, dirt and sod at Fuchs Park was accomplished.

To maximize the performance of its fleet, significantly reduce the possibility of mismanagement or fraud and to help ensure the maximum productivity of staff members using vehicles, has installed GPS on a majority of its working fleet for a six (6) month pilot program, which ultimately may or may not include Police vehicles. Police vehicles will soon be equipped with new laptops that includes a Smart and GPS locate features, however the laptops may not provide vehicle performance and maintenance reporting to the level the City would require. Some of the benefits of the GPS system are: Increased productivity and efficiency by optimizing schedules, routes and better managing vehicle maintenance; Increased fuel savings by reducing idling, unauthorized vehicle usage and utilizing diagnostics; Increased safety by promoting safer driving behavior and providing driver alerts; Improved customer satisfaction by providing faster response times, notification of worker ETA, etc.; Real time location information on vehicles and other assets; Alerts when vehicles are running late or crossing into or out of certain areas; Feedback and driver scores indicating levels of driver safety and fuel efficiency; Tools and reports to help increase worker productivity, optimize routes, and gain efficiencies.

The Planning and Zoning Department began working with a Planning Consultant for the *Comprehensive Plan and Land Development Code Rewrite*. This will save the City a great deal of time and resources due to the current outdated, confusing and sometimes conflicting nature of the two documents. A joint meeting of the City Commission and all affected boards was held in November, 2016 and three public sessions were held in March, 2017 to identify and get feedback on the issues that need to be addressed in the updated documents.

In fact, our entire City was the target of many project to create a better environment for our citizens. We coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as a result of inspections, completed tree pruning throughout the City, maintained sidewalks throughout the City to remove trip hazards, reducing sidewalk repairs and harmonizing sidewalks with existing swale elevations, completed debris removal throughout the City's canals and purchased better equipment for the removal process of debris found in canals and painted all guardrails in front of canals.

We completed the design of the traffic calming devices for the Pinecrest / Snapper Creek and Twin Lakes areas which was submitted to Miami Dade County Public Works who must approve the project prior to the City being permitted to construct it. At this time, we are still awaiting approval from the County.

Additionally, we completed the construction for drainage and roadway improvements in the Twin Lakes Area at SW 64th Avenue between approximately SW 56th Street to SW 58th Terrace. The project included the implementation of exfiltration systems with catch basins that are interconnected to the exiting drainage system to reduce the volume of runoff (pollutants) generated by a storm event into the neighboring lake and canal. Roadway resurfacing was also included as part of the project. This will enable a significant reduction in the drainage issues in that part of the City.



Since we successfully took over tennis operations at Dante Fascell Park in December 2015 by hiring tennis professionals to assist our administration of the program and facilities the success of our programs and the general condition of the Park have increased dramatically. We began by offering tennis court reservations, private lessons, league play, adult clinics, youth programs and camps. Programs are now provided by certified and experienced tennis professionals. We Initiated clay court maintenance standards and practices that have greatly enhanced the safety and quality of the facility which apparently had not been implemented in many years. We also replaced windscreens, court dividers, benches and began daily maintenance of equipment to improve safety and appearance while also bringing it up to industry standards. Most notably, the conversion of this program from a vendor driven one to an "in house" program have netted the City significantly more revenue, more programmatic control, and a better maintained facility.



We continue to seek and identify areas for cost reductions and efficiency enhancements. This year we realized significant health cost savings in Group Health Insurances to include medical, dental, vision, life, and long-term disability plans, for an overall reduction in premiums of 42%. Additionally, we revamped and revitalized the City's Safety Program to promote workplace safety and reduce risk of injury and liability throughout the City.

Residents of the adjacent High Pines and Ponce Davis neighborhoods in the unincorporated area on the east side of Red Road south of Sunset Drive have asked the City to consider annexing them into our City. We have performed an initial evaluation, which shows a strong set of benefits to South Miami should this occur. The primary financial benefit for our current residents is the ad valorem revenue increase, which, if realized by annexing this area, could enable the City Commission to reduce property taxes for all of South Miami.

The City Commission at the request of the Community Redevelopment Agency (CRA) Board directed the City Manager to negotiate an agreement with the developer of Family Dollar stores in this area to build a Family Dollar store and 40 residential units for affordable incomes as well as some 4,000 square feet of commercial store front space intended and targeted towards locally owned businesses with guaranteed affordable rental rates. This project has been presented to the City Commission and the CRA for approval and is currently awaiting any other entity who may wish to compete with it prior to the full approval of the City Commission and the CRA. Enabling this project will empower the neighborhood to regain its previous status and would end a mission for the City that some declare has been in progress for some 40 years.

South Miami, according to the trade publication "The Real Deal" became the first City in Florida to require owners of new homes to install solar panels, joining San Francisco and two small cities in California as the only local jurisdictions in the United States with similar renewable energy building regulations. The City Commission has declared that installing solar will help South Miami meet its goals under Res. No. 23-09-12832, dated February 9, 2009, stating: "The City of South Miami commits to a Carbon Neutral Initiative to lead the community by example and to implement policies to eliminate net emission of carbon dioxide and other greenhouse gases by the end of 2030".

We aren't finished. There is much more work to be done in our efforts to continually improve the City of Pleasant Living. The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include gateway monument signs to be placed at Fuchs Park on US-1 and Dante Fascell Park, located on Red Rd and a smaller entry sign to be implemented at various other City entry sites. We intend on continuing to reduce the crime rate and to be as responsive as possible to the citizen's requests for improvements in their City. Our goals are clear and this budget will help us continue the great progress that we have made so far.



RESPONDING TO THE GOVERNING BODY GOALS

The budget as presented provides the same level of excellent services to all residents, businesses, and visitors of the City of South Miami, while maintaining the same millage rate, set at 4.3000. The City's proposed budget was prepared with the intent to meet the governing body's goals.

The City Commission has established six strategic goals that guide the City's activities, including preparation of the annual operating budget. The financial decisions included in the annual budget and Capital Improvement Program (CIP) for the services provided by the City are intended to address the goals established by the City Commission.

Goal #1: City Services – Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work, and play.

Goal #2: Fiscal Responsibility – Provide exceptional value for community-provided resources and strive for long-term financial balance in the city's operational and capital activities.

Goal #3: Economic Development – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies, and residential) to enhance the city's diverse economic base.

Goal #4: Reinvestment – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community.

Goal #5: South Miami Downtown Improvement– Partner in the continued development of a premier destination point – “South Miami Downtown” – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).

Goal #6: Sense of Community – Celebrate South Miami's heritage and history to enhance the sense of community, pride and quality of life for residents.

The adopted budget continues the City's commitment to these strategic goals by allocating available resources to the activities necessary to address the goals.

GENERAL FUND REVENUES

Revenues in all municipalities typically increase and, at times, decrease, depending, upon their respective sources and the impact of various sectors of the economy and the Legislature's changing philosophies on those sources. The City's most significant revenue, ad valorem or property taxes, is also typically the revenue with the most significant change from year-to-year. The Legislature's adoption of the “property tax relief” legislation and the approval of the property tax constitutional amendments in recent years, in addition to the end of the real estate “bubble,”



and general decline in our nation's current economy, has resulted in a reduction in our ad valorem revenues, as well as other revenue streams. The City's ad valorem revenue account for approximately one-third of the City's yearly operating revenue stream or 34% of the City's yearly, non-fee based, recurring operating revenues. Therefore, as the ad valorem revenues change significantly, so do the city's revenues.

THE SAVE OUR HOMES EFFECT

As stated earlier, the FY 2017-18 certified property tax roll for the City of South Miami reflects an approximate 6% increase in city-wide taxable values from the previous fiscal year. By default, that percentage is an "average" and, individual properties may experience more or less change in value than this average. In the case of long-time homesteaded properties, they actually may have a greater amount of increase due to the effects of Save Our Homes.

In 1992, Florida voters approved Constitutional Amendment 10, meant to shield homeowners from runaway increases in their property taxes as a result of the booming real estate prices. Save Our Homes (SOH) limits annual increases in the assessed value of a home to 3% or the Consumer Price Index, whichever is lower. This limitation is known as the Save our Homes cap. As a result, long-time homesteaded property owners benefited from years of increasing home values by paying less property tax than a similar non-homesteaded property owner due to the SOH limits on increases in assessed values. Thus, many homesteaded property owners have had the benefit of artificially low tax levies.

The FY 2008-09 property tax valuation performed by the Property Appraiser was the first year in which property values dropped for the City of South Miami and virtually every other municipality in South Florida. This drop in property values now reveals the "other side" of SOH in which long-time homesteaded properties can now actually see their assessed values increase by virtue of State Law, even as property market values decrease, if the valuation of that individual property is still below market value. Conversely, recent homesteaded purchasers who have not had the benefit of long-term accumulation of SOH benefits, and non-homesteaded properties, will most likely see the least amount of increase in taxable assessed values.

DOUBLE HOMESTEAD EXEMPTION

On January 29, 2008, electors in Florida voted for a new property tax reform amendment. Previously, homeowners could receive a \$25,000 exemption on their primary residence, which meant the homeowner doesn't pay property taxes on the first \$25,000 of the just appraised value of the property. The new amendment increased the exemption as follows: Homeowners can receive an additional \$25,000 homestead exemption for the value of homesteads above \$50,000. The new exemption has had a devastating impact on ad valorem revenues statewide, as it essentially doubles the previous amount of non-taxable property value; therefore, those revenues are no longer available.



FLORIDA HOMESTEAD EXEMPTION INCREASE AMENDMENT

The Florida Homestead Exemption Increase Amendment is on the ballot in Florida as a legislatively referred constitutional amendment on **November 6, 2018**. A "yes" vote supports this amendment to exempt the portion of home values between \$100,000 and \$125,000 from property taxes other than school taxes. The measure would provide for a homestead exemption on the portion of home values between \$100,000 and \$125,000, meaning the \$25,000 between \$100,000 and \$125,000 of a home's value would be exempted from property taxes other than school district taxes. As of 2017, Section 6(a) of Article VII of the Florida Constitution provides for a homestead exemption on the portion of home values between (a) \$0 and \$25,000 and (b) \$50,000 and \$75,000. **Should this amendment pass, the City is estimated to have a revenue loss amount of approximately \$222,513, which is based on the 2016 Preliminary Assessed Roll and would take effect in Fiscal Year 2019-20.**

MILLAGE CAP ESTABLISHED

The Property Appraiser will mail required notices to all property owners in August, using proposed tax rates adopted by all taxing authorities in Miami-Dade County. Thus, the millage rate of 4.3000 set at the July City Commission meeting will be used in the notice and will be the millage rate used to calculate South Miami property taxes unless changed by the City Commission prior to its final budget meeting in September. The millage rate (South Miami's share) is typically approximately 22 percent of the total yearly tax bill. In other words, of every dollar spent on taxes in South Miami, typically 22 cents go to its City Government.

OTHER REVENUES

The combination of the reduction in City population as predicted by the Bureau of Economic and Business Research (BEBR) and the Zika outbreak which made news throughout the entire world, having a negative impact on the State's tourism, hence, reducing the amount collected by the State and distributed to the local jurisdictions, caused the Local Government Half-Cent Sales Taxes and State Revenue Sharing estimated revenue amount to decrease. Moreover, Judgments and Fines, and other licenses and registrations (local business tax receipts, burglar alarms, and solid waste franchises) are projected to slightly increase or remain relatively unchanged this coming fiscal year.

SPECIAL REVENUE FUNDS

The Special Revenue Fund budget reflects the restricted monies collected by the City for certain fees and various local option gas taxes received from the State of Florida that must be used for prescribed purposes.



CAPITAL PROJECTS FUND

This fund reflects the major Capital Improvement Projects. Funds from various sources are aligned with the specific projects found in the Capital budget (CIP). The CIP is for projects involving expenditures expected to endure longer than one year, and over a cost threshold to filter out normal operating expenses.

CARRYOVER and RESERVES

Carryover is the balance of estimated unreserved fund balance remaining at year-end that is carried forward into the new fiscal year and available for appropriation by the Commission. From an accounting point of view, carryover is a balance sheet item and is not included in a typical profit and loss statement. In governmental budgets, carryover is included as part of the budget. Having sufficient cash carryover is critical to a municipality because it provides the necessary cash flow before property taxes are collected and received beginning in November.

EMERGENCY RESERVE FUNDS

The Government Finance Officers Association (GFOA) issued a Case Study, providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

When the City's Comprehensive Financial Report was issued for FY 1994-95, the Auditors recommended the creation of a Contingency Reserves Fund to be initially funded from the cash carryover balance in the General Fund. On July 29, 2008, the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the operating budget.

This year, the City will continue maintaining the GFOA's recommended 25% of the City's annual budget amount in this critical fund, for a total of \$4,724,794.

The Emergency Reserve Funds along with the City's unreserved, unassigned fund balance represents a low, but healthy, reserve level for a City our size, but due to the potential or damaging storms and unexpected economic situations, as we have witnessed in the past few years, it would be wise to continue to increase these balances.



CHANGES IN THE CITY WORKFORCE AND TOTAL PAYROLL

In the proposed fiscal year budget, the City provides a “Position by Department” schedule as part of the budget document. The section provides a detailed breakdown of the positions by Department and the number of full-time and part-time positions within the City.

Each year, eligible Charter Officers, all full time administrative staff, and Police Captains and Lieutenants shall receive a cost of living adjustment (COLA), based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee’s pay. The COLA increase salary adjustments shall not exceed 3 percent in any year.

COLA was provided at the time of execution of each respective ratified union contract and were computed as the aggregate or prorated amount depending on the individual’s date of employment, of the last 4-years of COLA, which had the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.

Over the past four years the CPI has been established by the United States Department of Labor, Bureau of Labor Statistics as follows:

(Annual CPI 2012) October 1, 2013 - September 30, 2014 = 1.9%

(Annual CPI 2013) October 1, 2014 - September 30, 2015 = 1.3%

(Annual CPI 2014) October 1, 2015 - September 30, 2016 = 2.1%

(Annual CPI 2015) October 1, 2016 – September 30, 2017 = 0.9%

The Consumer Price Index- All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area, applicable to this current year is:

(Annual CPI 2016) October 1, 2017 – September 30, 2018 = 1.8%

South Miami’s Community Redevelopment Agency

The South Miami Community Redevelopment Agency (CRA) is set to cease to exist in May 2020. The CRA was created to address the slum and blight conditions found within its boundaries at its time of creation in 2000, and was chartered to exist for a twenty year period. Furthermore, in this fiscal year’s proposed budget, the City will continue assuming the expense of multiple employees, which had previously been funded through the City of South Miami’s Community Redevelopment Agency (SMCRA). The SMCRA is no longer able to continue to fund these



necessary positions on a recurring basis due to its financial situation. The department/divisions that are immediately affected are:

- The Grants and Sustainability Administrator was previously funded by the SMCRA in the amount of 50% of the position’s salary.
- Code Enforcement has absorbed the expense of the Senior Code Enforcement Officer and Special Events Coordinator, which has now been transferred to the Parks Department, which were both previously funded at 100% by the SMCRA.
- The Police Department rather than the SMCRA, for the second year will be funding 100% of one police officer. The SMCRA previously funded three full-time police officers; however, this year two full-time police officers will continue to be funded by the SMCRA.
- The City Attorney’s expense was increased based on the firms adopted agreement and the newly implemented accounting policy which requires the City to fund 100% of the City Attorney’s contract and obtain reimbursement from the SMCRA for 10% of the overall cost.
- It is important to note the positions mentioned above are not new positions but exist currently as part of the City Administration, and amount to an estimated \$264,617, which is reflected in this budget due to the SMCRA’s inability to continue to responsibly fund them on a recurring basis.

SUMMARY OF MAJOR BUDGET HIGHLIGHTS

The proposed FY 2017-18 budget is primarily a continuation of last year’s budget plan, as the City remains committed to the current level of services with a high-quality level of delivery. There are many priorities that need to be addressed, including a revision of our very outdated land development code, the proper maintenance of our parks system, and the further consolidation and maximizing of efficiencies from the organization of our government structure that need to be addressed in the near future. Should revenues grow, we will be able to evaluate new priorities for the City and with the authorization of the Commission we will begin to increase the effectiveness and offered services of the City.

Furthermore, the proposed budget reflects the pending payoff of the last outstanding bond with the Florida League of Cities. The City no longer has any bank short-term debt and will no longer have any outstanding bonds. The payoff amount which is provided within the budget is approximately \$1,310,000 and includes the principal payment amount of \$40,000 which is due during the fiscal year.



To continue maintaining a safe and efficient vehicular fleet, this coming fiscal year, the City is proposing to purchase eight new police vehicles. The upgrades of the City's fleet are required to continue providing expected levels of service to the residents of the City. The older police vehicles that are being replaced will take the place of those vehicles in the City administrative fleet that are determined to have exceeded their useful life and may have safety or operational problems; the replaced vehicles will be auctioned for sale. Currently and in the future, the City will purchase extended warranties for our vehicles and surplus the vehicles at the end of the warranty program in order to reduce maintenance costs to the City.

SUMMARY OF FINANCIAL ISSUES AHEAD

Litigation expenses and exposures

Currently, the City is involved in multiple litigations, which provide future financial uncertainties. The possible financial impact to the City is currently unknown. It is, at this time, unrealistic for the City to provide financial estimates to insert into the FY 2017-18 budget.

Fuel expenses

Presently, the City is estimating \$3.00 per gallon for the 2017-18 budget, an estimated 14% less than the previous Fiscal Year. The City is requiring that the usage of City vehicles be limited only to the essential activities. City policy states that no City vehicle should be left running idle when not necessary (the K-9 vehicle is the exemption); furthermore, all take home Police cars should be used strictly pursuant to policy that stipulates that the vehicles will not be used for personal use.

Florida Homestead Exemption Increase Amendment

As mentioned above, the Florida Homestead Exemption Increase Amendment is on the ballot in Florida as a legislatively referred constitutional amendment on November 6, 2018. Should the amendment pass, the City is estimated to have a revenue loss amount of approximately \$222,513, which is based on the 2016 Preliminary Assessed Roll and would take effect in Fiscal Year 2019-20.

CONCLUSION

The City budget has been seriously challenged again this year as the Community Redevelopment Area (CRA) continues to be unable to fund several items that are important to the smooth and effective operation of the City as a whole. This results in some \$264,617 that the City continues funding for in its budget, which was previously funded in the CRA budget. Despite the challenges we encountered in balancing the needs for services against the desire of property owners the same rate of tax, we continued to maintain basic levels of reserves for our various critical financial responsibilities.



These are volatile times that require careful and clear leadership and extraordinary courage. We thank the Mayor and City Commission for having those qualities, as we believe they have been reflected in this proposed budget. It is essential to continue building our reserve accounts for a multitude of reasons. As always, your staff will endeavor to continue to provide the levels of services our community is entitled to, despite even more limited resources available for this purpose. We are grateful for your continued contributions to the budget development process. The confidence you hold in your staff makes it possible for us to provide the results our community deserves and expects. By working together, we have once again been able to craft a budget that addresses the priorities you have created for our community.

CLOSING

I wish to thank the entire City staff for their professionalism and dedication. I also wish to thank the Mayor, Vice Mayor, and Commissioners for providing direction on a preferred future for the City of South Miami. Finally, I would like to thank the excellent Budget and Finance Committee for the time, which they have volunteered to help evaluate FY 2017-18 proposed budget, and their valuable input, which has been reflected in this budget.

Sincerely,



Steven Alexander
City Manager

FY 2016-17 CITYWIDE ACCOMPLISHMENTS

This year we offer a list of accomplishments by the City Administration and the Commission as follows:

POLICE DEPARTMENT. BETTER CONNECTION MEANS BETTER CONNECTIVITY AND MORE RELIABILITY.

The annual National Night Out was conducted October 2016 in partnership with the community and other local law enforcement agencies. During this event the Department hosted several hundred members from our community. Food, entertainment, displays and crime prevention information were provided during the event.



Since 2013 crime has shown a downward trend in the City of South Miami. Previously reported crimes averaged between 900-1000 on a yearly basis. However our excellent Police Department reported 597 crimes to the FDLE in 2016 a reduction of 36.98%! We are serious about reducing crime in our City and our Police are making a great difference in our security. Although crime has shown a slight increase this summer so far, reportable crimes are still estimated to be lower by year's end than in those years previous to 2013. Currently, as of mid-July there have only been 351 reported crimes in the City, which indicates that there might be only be 700 by year's end, which will still be the lowest in decades.

Cops and Students Talking (CAST) program will resume this summer. This program is led by Police Officers to provide interaction between Officers and students in the summer program.



Police Athletic League (PAL) program, which had gone dormant, was fully reinitiated. The PAL unit created a track and field team, which competed throughout Miami-Dade County with other similar teams. The PAL program plans to sponsor a football team in the future. All funding for this program was provided by the Federal Forfeiture fund, which gains assets from federal crimes in which our Officers participate in the apprehension and securing of illegal goods. Therefore, the PAL program directly benefits the South Miami community without direct expenditure of the taxpayers' funds.

A permanent downtown walking beat Police Officer was assigned to address quality of life and potential crime issues in downtown shopping district. This officer combines foot patrol, bike patrol to provide high Police presence visibility and addresses issues which affect the business community and its visitors.

The body worn camera program was fully implemented and is now utilized by Uniformed Police Officers. This program requires video interactions with the public during action or interviewing situations to maintain accountability and transparency.



The Red-light traffic signal enforcement program became fully operational in December 2015 and we are preparing for the addition of 3 new enforcement camera locations during the FY 2018 budget year. The program is very successful and has led to fewer traffic accidents and seems to be resulting in less illegal blocking of intersections.

The Tactical Response Team whose purpose is to address active shooters and other tactical situations has become fully SWAT trained. The equipping and training of this unit will continue while developing relationships to respond to the needs of our community.

The Police Department completed a mock assessment with the Commission on Florida Accreditation (CFA). This accreditation certification process occurs every three years and the City is proud to have become accredited for the first time in 2013. The mock assessment went reassuringly well and steps continue to gain re-accreditation.

Police Department leadership members have attended several advanced executive trainings like Command Officer Development Course, Senior Officer Course and Police Executive training. This training provides education in current Police management skills. We believe our Police can always benefit from training and refresher courses.

The Department conducted active shooter training and practice situations at area schools, businesses, and City properties. This training program ensures that our Police are fully aware of situations that may occur at a moment's notice in areas and facilities that are not typical training locations.

Additionally, the Department continued the COMPSTAT program, which is designed to maintain accountability of personnel management and crime trends by tracking essential data from the Police Department.

FINANCE DEPARTMENT ACCOMPLISHMENTS

Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month. The Monthly financial reports are critical to keeping control and analyzing on a continuous basis the City's financial position.

Assisted the City Manager in the preparation of a balanced FY 2017 Annual Operating and Capital Budget, a massive work effort on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 6 years.



Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 6 years.



Produced and posted online the Popular Annual Financial Report (PAFR). The PAFR's main purpose is to provide non-financial readers the opportunity to understand and be a part of the City's finances, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 6 years.

INFORMATION TECHNOLOGY DIVISION (ITD) ACCOMPLISHMENTS

The Information Technology Division (ITD) has provided the Community Center and its surrounding field with internet access free of charge to the public.

Security is of top priority to the Information Technology Division. The City's existing firewall has been replaced with checkpoint, hence providing greater security to the City.

The virtual server transition, has been completed. This includes the Police Department which has all data operating from Miami Dade County's Cat5 building.

The legacy City phone system has been moved to Session Initiation Protocol (SIP), hence reducing the overall cost of telephone services.

New Toughbook type laptops have been purchased and installed for all the Police Department Patrol Officers.

PROCUREMENT DIVISION ACCOMPLISHMENTS

The Procurement Division continually analyzes existing programs for cost reductions and identified a cost savings of \$650 per month by eliminating fax machines and their phone numbers by moving to an E-Fax module. City Departments now have the ability to send and receive faxes from their desktops. The cost savings will have an immediate impact on the entire Administrations FY 2017 budget.

Sourced and purchased three fully electric pre-owned vehicles; one for Parks and two vehicles for Parking. In accordance with the negotiations of the Parking Enforcement Agreement, the vendor reimbursed the City for the full cost of one vehicle designated for parking enforcement, \$10,704. The City's expenditure for the remaining two vehicles was a total of \$16,666.

Collaborated with the City's IT provider, Miami-Dade County, to source a new telephony technology, Session Initiation Protocol (SIP) which is a way to deliver voice via the Internet. SIP is a network technology rather than a telephone technology. By the City moving in this direction, the City will eliminate paying for lines, which for long-periods go unused, and moving towards, pay-as-you-use technology. The City estimates a savings over the three-year contract period of \$185 per month, for an annual total of \$2,220.



Successfully issued and completed 30 competitive Bids for goods and services, Requests for Proposals (RFP's) and Quotes without incurring a single bid protest. In addition, issued 250 Purchase Orders in support of required goods and/or services for City operations.

Procurement strives for the maximum visibility and traction when formal solicitations are posted on the City's website. In addition to the use of a subscriber service that connects business and government, the "Notify Me" feature that appears on the City's website is continually promoted during meetings with the business community that wish to provide goods and services to the City. This feature sends email alerts to subscribers when formal solicitations are posted on the website. The intention is to provide high quality services to City Departments and maximum benefits to the taxpayers of the City.

PERSONNEL DIVISION

The Personnel Division continues to reduce the Group health insurance costs by implementing and participating in Wellness Programs that help reduce overall benefits costs and participate in the Drug Free Workplace Program. This is a substantial accomplishment as health care costs typically rise approximately 25 percent each year. Due to programmatic changes lead by the City administration over a period of years, the City has achieved a 1.8 percent reduction in cost for Fiscal Year 2017-2018.

Personnel Division negotiated a two-year agreement with the same rate on the risk and liabilities insurance coverages. In recent years, the City was almost denied coverage at all due to excessive liabilities and adverse findings, so the collective effort to more adeptly manage the risk has resulted in this very tangible result. This could not have been achieved but for certain programmatic changes lead by the City Administration over a period of years and the attention to liability avoidance by the City Commission.

Personnel Division continues to utilize the different services offered by ADP which have helped the accuracy of employee time-reporting and payroll calculations. The implementation of ADP has eliminated the need for paper-based time cards; leave applications, and related documents thus making the City more efficient and accurate in its management of employees, payroll and time off.

Personnel Division has implemented a new employment portal to include an applicant tracking system that notifies applicants of their status and informs of the City's status on open positions. This was a major effort and results in much quicker response on identifying qualified candidates and reduces time to fill open positions.

Personnel Division continues to work with South Miami Hospital to educate and engage City staff on practicing healthy dietary behaviors. Free nutrition classes were offered to employees at City Hall. This year South Miami Hospital partnered with Brown and Brown the City's benefit consultants to provide Biometrics Screenings and a Wellness Fair with over 20 local in network providers that made it a huge success. The City of South Miami will continue



to create Wellness initiatives to instill a healthier style of living for employees and their families.

The Personnel Division reviewed and updated the Employee Manual as needed by state or federal mandates. All Employees are provided ongoing communications up to and including the Directors and/or Supervisors on updates/changes to policies, processes and/or procedures.

Promoted effective, accurate and informative employee evaluations through training for managers and senior supervisors. Assisted Supervisors in providing a positive working environment through service excellence training and ongoing HR support.

Revamped and revitalized the City's Safety Program to promote workplace safety and reduce risk of injury and liability throughout the City.

PUBLIC WORKS AND ENGINEERING DEPARTMENT ACCOMPLISHMENTS

BUILDING MAINTENANCE

Assisted and coordinated the installation of Wireless Internet "Wifi" at the Police Department, City Hall, Sylva Martin Building, Community Center, Murray Park Aquatic Center and Public Works.

Cleared the staging area at Public Works Facility in preparation of the hurricane season.

Painted City Hall, Sylva Martin Building, Motor Pool Building and Community Center.

Installed hand dryers and painted restrooms at Fuchs Park.

Repaired and replaced all transformers and light bulbs from the light poles located in the Public Works parking lot.

Installed new numbering and signs for Parking System.

Parks Facilities Improvements included:

Installed new floor at the Community Center elevator.

Installed new additional 30 Amp breakers and wiring in the Community Center Fitness Center.

City Hall and Police Department Improvements included:

Repositioned and installed new cameras in the Commission Chambers.

Repaired and painted walls in the Finance Department.

Installed two 20 AMP breakers for the printers in the Sylva Martin Building.

Downtown Improvements included:

Completed electrical repairs of all the GFI outlets in the Downtown Area for the Downtown tree aesthetic lighting project. Staff continues to monitor the outlets due to weather, vandalism and other electrical issues which may trigger them to shut off, and need to be reset.



Assisted with the Downtown Beautification Project by relocating electrical junction boxes and raised fifty electrical boxes in preparation for the rubber mulch project.

Completed the installation of the holiday tree lighting and decorations around Downtown South Miami and City Hall.

SOLID WASTE

Continue repairing trash holes twice per week as part of pre-maintenance activities.

Filling trash holes using recycled asphalt pavement (RAP), which prolongs the fill in frequency and also has a better appearance in front of properties.



To maintain great service to residents, two new heavy equipment operators have been trained in the use of a Garbage Trucks and Cranes to serve as back up and assist during an emergency or natural disaster.

Completed several tree pruning projects throughout the City. This was done as a response to residents' concerns, to address safety issues and preparation for the storm season.

To increase aesthetics in the downtown area all of the existing garbage street bins were replaced with new moderate concrete garbage bins.

Since the implementation of the Automated Garbage Truck system the bins have had a lot of wear and tear. The Solid Waste Division has replaced approximately 400 residential garbage bins this Fiscal Year.

STREETS AND LANDSCAPING



Staff continued removing the rusty and broken tree grates surrounding the landscaping and coordinated the installation of the new permeable, no strip, rubber mulch installation along Sunset Drive from SW 57th Avenue to South Dixie Highway as well as completed Dorn Avenue.

Street Accomplishments:

Completed inspection of the City's Storm Water System as required by the NPDES Storm Water Permit.

Coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as a result of inspections.

Completed tree pruning throughout the City.

Maintained sidewalks throughout the City to remove trip hazards, reducing sidewalk repairs and harmonizing sidewalks with existing swale elevations.

Completed debris removal throughout the City's canals and purchased better equipment for the removal process of debris found in canals.

Painted all guardrails in front of canals.

Assisted Police with tree trimming project to produce more street lighting surrounding Marshall Williams Park area.

Downtown Beautification Project – In an effort to beautify the City's Downtown area the following tasks were completed:

Removed existing damaged hedges and planted new hedges along SW 72nd Street between SW 57th Avenue to Dorn Avenue.

Planted crepe myrtle trees in the Downtown Area and Sunset Drive

Trimmed all trees in the Downtown Area in preparation of the installation of the new Downtown lighting system.

Assisted with the installation of the Downtown lighting system and perform monthly inspections.





Re-stripping of faded parking spaces throughout the area.

Continue with our established program to maintain downtown South Miami and other areas free from graffiti, pressure cleaning and gum removal.

Citywide Beautification Project – In an effort to beautify the City of South Miami the following tasks were completed:

Removed and planted new plants and mulch along SW 64th Street and SW 59th Place.

Installed various plants “Impatiens” and “Annuals” around traffic circles throughout the City.

Removed grates and Installed rubber mulch along Sunset Drive from SW 62nd Avenue to South Dixie Highway

Beautification of City Parks - Assisted on beautification of Fuchs Park, Dante Fascell Park, Jean Willis Park and Dog Park. The following tasks were completed:

Stump and root removal of all Australian Pines at Dante Fascell.

Installed new sod and dirt throughout Dante Fascell Park.

Trimmed trees and removed debris from Dante Fascell Park.

Major tree trimming and debris removal throughout Fuchs Park.

Installation of new plants, dirt and sod at Fuchs Park.

Removal of over grown plants and trees around the pond at Fuchs Park.

Trimmed trees, installed sod and removed debris from Jean Willis Park

Installation of dirt and sod at the Dog Park

MOTOR POOL DIVISION

Coordinated auction activities with Central Services to reduce aging fleet and equipment.
Installed fifty (50) GPS Fleet located in City vehicles.

Evaluate fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.



Upgraded the Motor Pool with the purchase of several new tools and equipment. This enabled staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment.

Motor Pool staff attended several repair and maintenance trainings concerning the City's fleet.

Continues with removal of truck tire cylinders as opposed to contracting it out.

Continues to perform the repairs of Heavy Duty Truck brakes.

Perform additional repairs on Heavy Duty trucks not previously repaired by the Motor Pool (such as: A/C, transmissions, brakes, engine removals and front-end repairs.)

Removing inter-coolers from Heavy Duty trucks.

PUBLIC WORKS OFFICE OF THE DIRECTOR

Maintained the City's storage facility in the Public Works compound for better access and display of storage contents.

Repaired the security monitoring system at the Public Works compound.

Completed the pressure cleaning of the Public Works building, Motor Pool and painted the motor pool building as well as the public works sign.

Trimmed all the landscape and trees at the Public Works Yard.

ENGINEERING AND CONSTRUCTION DIVISION



NPDES Permit: To ensure proper protection of our surface waters from inappropriate storm water discharge staff compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection.

Stormwater Drain Cleaning: Continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout the City with truck mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents flooding by maintaining the catch basin or drain cover free of debris, thus able to absorb the maximum capacity of stormwater from a storm event.



Grants: Coordinated with the Grants Administrator and provided technical support for the application of several grants important for the efficient management of the Engineering Department by seeking revenues other than from citizens for these essential projects.

Traffic Calming Projects: Completed the design of the traffic calming devices for the Pinecrest / Snapper Creek and Twin Lakes areas. The design was submitted to Miami Dade County Public Works (MDCPW) who must approve the project prior to the City being permitted to construct it.

Twin Lakes Drainage Improvements: Completed the construction for drainage and roadway improvements in the Twin Lakes Area at SW 64th Avenue between approximately SW 56th Street to SW 58th Terrace. The project included the implementation of exfiltration systems with catch basins that are interconnected to the exiting drainage system to reduce the volume of runoff (pollutants) generated by a storm event into the neighboring lake and canal. Roadway resurfacing was also included as part of the project.



Swale Restoration: Completed swale restoration at various locations within the City to address ponding issues. The existing improper drainage in the swale areas yield continuous ponding and thru the re-grading of the swale it alleviates these ponding conditions.

SW 74th Terrace Roadway and Drainage improvements:

Completed the construction of roadway and drainage improvements to alleviate flooding along SW 74th Terrace between SW 58th Avenue to SW 59th Avenue. The roadway improvements included new sidewalk, milling and resurfacing. The drainage improvements include the installation of new catch basins and an exfiltration trench system to collect storm runoff.



SW 64th Street and Bike Lane Improvements: A Consultant was hired to implement the project scope and design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/ PHCD grant funded project. An Environmental Phase 2 Study was completed. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was completed in early 2015, with a focus on pedestrian safety and mobility. The project includes buffered bike lanes, landscaping, signage, pavement marking and resurfacing along SW 64th Street between SW 57th and 62nd Avenue and dedicated lanes, signage and pavement marking and roadway improvements along SW 64th Street between SW 62nd Avenue and SW 69th Avenue. A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents through infrastructure improvements.

Street name signs: The installation of the new street signs is completed where a City of South Miami street intersect another City of South Miami Street. Installation will follow where a City of South Miami Street intersect a Miami-Dade County or State street. This is an ongoing project which requires coordination and permit approval by Miami-Dade County and the Florida Department of Transportation but the result is a much clearer indication of street names and identification or branding effect for the City, as the signs include the new City logo.



Welcome signs: The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include gateway monument signs to be placed at Fuchs Park on US-1 and Dante Fascell Park, located on Red Road and a smaller entry sign to be implemented at various other City entry sites. The construction drawings were completed for the gateway monument sign for Fuch's Park and the project is on schedule to be built this fiscal year.

Lighted Crosswalk: The City negotiated for the installation of a lighted pedestrian crosswalk on Sunset Drive, connecting across City Hall with the developer of the Metro South Building. This new crosswalk, completely funded by the Developer, will provide pedestrians with a safer

means of crossing a heavily trafficked (by both vehicles and pedestrians) area of Sunset Drive. Currently, the developer submitted design drawings and is waiting on the review of the proposed sidewalk crossing with enhanced pavement flasher from Miami-Dade County Traffic Engineering Division.

Pavement Markings: The City completed new roadway striping at various locations throughout the City. The Downtown area received new striping at all existing parking stalls as well as at existing stop bars and related pavement striping. This served to clearly delineate parking stalls and safety zones as well as an indication to drivers of the existence of a stop sign at an intersection providing safer pedestrian and bicycling activities.



Sidewalk Repairs: An extensive inspection of sidewalks was conducted to identify cracks or broken sidewalks. Repairs are on-going to remove tripping hazards along the majority of the sidewalks throughout the City.

Road Resurfacing and Reconstruction: Pursuant to the Citywide Road Resurfacing Master plan completed in 2011, this project is based on the analysis performed by the City.

Road resurfacing was performed at the following locations:

- SW 61 ST (SW 62 PL to SW 62 AVE)
- SW 59 PL (74 ST to 76 ST)
- SW 76 TR (69 AVE to 67 AVE)
- SW 68 AVE (74 ST to 76 TR)
- SW 57th CT (78 ST to 80 ST) and SW 78 (SW 57 CT to SW 58 AVE)
- SW 68th CT (75 TR to 74 ST)
- SW 75th ST (68 CT to 6870 SW 75 ST)

Road reconstruction was performed at the following locations:

- SW 82 ST (62 AVE to 60 AVE)
- SW 63 AVE (78 ST to 80 ST)
- SW 79 ST (Canal to 59 AVE)
- SW 61 Ave (83 ST to 84 ST)

Sanitary Sewer Master Plan: The City completed the Sanitary Sewer Master Plan for sanitary sewer upgrades throughout the City in 2016. The Sanitary Sewer Master Plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed improved systems. The Sanitary Sewer Master Plan also establishes a priority for projects by location, the cost of recommended projects, and estimated costs. The first priority project was awarded this fiscal year and is currently under design. Construction is dependent on budget allocation.

Stormwater Database Conversion: The city completed the conversion of the existing Stormwater system from PDF atlas to GIS. This service provided a complete inventory, condition inspection of the entire stormwater system, and real time data relating to positions on Earth's surface GIS format. Stormwater atlas information points can now be identified in google earth maps.

Vehicle Charging Station: The City will install this fiscal year one ChargePoint Station Level 2 with dual bollard gateway unit from ABM Building Services, Inc., at the Bethel-Gibson Community Center located at 5800 SW 66th Street. By deploying EV charging, the city will be able to develop deep marketing partnerships with EV drivers, retailers and other local business enterprises.

Gibson Bethel Community Center Improvements: Assisted Finance with the coordination of a contractor to repair and connect the fiber optic cable and provide access inside the communications room at the Community Center.



PLANNING AND ZONING DEPARTMENT ACCOMPLISHMENTS

The Department began working with a Planning Consultant for the *Comprehensive Plan and Land Development Code Rewrite*. This will save the City a great deal of time and resources due to the current outdated, confusing and sometimes conflicting nature of the two documents. A joint meeting of the City Commission and all affected boards was held in November, 2016 and three public sessions were held in March, 2017 to identify and get feedback on the issues that need to be addressed in the updated documents.

Drafted an ordinance amending the Land Development Code to incorporate zoning regulations for medical marijuana facilities.

Drafted an ordinance refining the Land Development Code's regulations for the storage of boats and recreational vehicles.



Drafted an ordinance amending the Land Development Code's provisions regarding the height of a story in the Hometown Overlay District and the Transit Oriented Development District, which will allow greater design options and accommodate a broader range of tenants.

Drafted an ordinance amending the Land Development Code's provisions regarding beauty/barber shops to expand the range of personal services that can be offered and the options for where shops can be located.

Drafted an ordinance requiring that new construction of single-family homes, certain multi-family buildings, and large additions to single-family homes include the installation of solar panels.

Amended the Schedule of Fees and Fines to remove all applicable City building permit fees relating to the installation of solar panels.

Drafted an ordinance amending the approvals for the Valencia Building at 6001 SW 70th Street to permit, by right, office uses in the first-floor commercial spaces.

Drafted an ordinance requiring that vacant storefronts be screened in some manner to reduce the blighting effect of the vacancy and improve the aesthetics of the commercial areas.

Received grants totaling \$18,400 for the Senior Meals Program from Miami Dade County, which helps South Miami care for its elderly population.

Received grants totaling \$24,098 for the After-School House Program from Miami Dade County, which helps South Miami care for its school children population.

Received grants totaling \$8,355 from the Department of Justice for the purchase of new laptops for the Police Department.

Received a \$10,000 grant from the Community Development Block Grant Program for a Youth Tennis Program.

Received a \$100,000 grant from the Florida Department of Environmental Protection for Phase VI of the City-wide drainage improvement program.

Received a \$5,573 grant from the Florida Department of Transportation for a Pedestrian and Bicycle Safety Program.

Received a \$10,000 grant from Miami-Dade County's Neat Streets Program to plant thirty (30) new trees in the Community Redevelopment Area.

Received a \$15,000 grant from Miami-Dade County's QuikBuilt Program for a temporary bike lane on SW 64th Street.

Guided the TRAKiT software vendor in creating modules for managing tree removal permits, applications for the Environmental Review and Preservation Board, and public hearing applications which will improve our archive of property management records and advance our ability to monitor development projects.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS

PARKS CAPITAL IMPROVEMENT PROJECTS

Brewer Park

Replaced the existing tennis perimeter fencing system with a new, sturdier 10 ft. fence system that meets County wind loads requirements. The new fence also features 300' linear ft. of 12 ft. tall fencing along the west and south ends to further lessen the number of balls entering the canals.

Installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment.

Repaired and painted the park's perimeter fence and repainted and restriped the parking lot.

Dante Fascell Park

Applied 8,250 sq. ft. of environmentally-friendly, roll coated sealant and 413 sq. ft. of bonded rubber patching repairs to the walk/jogging trail at Dante Fascell Park in order to limit wear, tear, and fading to the trail.



Replaced the existing perimeter wooden fence system composed of creosote-laden railroad ties loosely held together by random metal strip with an aluminum horizontal fence system. The new fence reduces the City's liability and is more aesthetically appealing.

A new 200 linear ft. (approx. 1,200 SF) concrete walkway was installed due to high foot traffic to and from the east park entrance and children playground area. The concrete sidewalk extends from the playground gate north to the jogging/walking trail. This area is used frequently by families with strollers and toddlers.



Installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment.

Doq Park

Installed new soil, sod and mulch throughout the park.



Fuchs Park

Installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment.

Gibson-Bethel Community Center

Removed existing carpet and installed new rubber flooring on the 2nd level in the classroom, computer lab and corridor areas. Unlike carpet, rubber flooring is more suited for high traffic environments, durable, low maintenance and will improve safety and appearance.

Installed a new aluminum frame door with tempered glass with an electronic access control system for the fitness room. Upon registration, active members uses a smart keyfob to access the gym. The access control system permits members to use the fitness room securely, without requiring staff at the desk during non-peak hours.

Marshall Williamson Park

In an effort to improve safety, control homeless activity and enhance Marshall Williamson Park, sixteen (16) existing metal security light fixtures were replaced with new light-emitting diode (LED) lamps. The benefits to converting to LED include, but are not limited to, less maintenance, more natural looking light, improved illumination at night, energy reduction, and stable light output as compared to declining light output from traditional metal halide light fixtures.



Installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment.

Murray Park

Replaced with new two (2) dugout roofs; improvements to the dugout roofs included, but are not limited to installation of new wood, felt paper, plywood, support braces and roof supports, and a new paint job.

Installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment.



Palmer Park

By way of funding provided by Florida Recreation Development Assistant Program Grant (\$50,000), installation of a new playground structure and repair and maintenance of two (2) batting cages and fence repairs were completed.

Replaced with new ten (10) dugout roofs; improvements to the dugout roofs included, but are not limited to installation of new wood, felt paper, plywood, support braces and roof supports, and a new paint job.



Installed engineered wood fiber (EWF) chips in playground areas in order to help mitigate the hazards presented by falls from playground equipment.

Van Smith Park

Installed a new perimeter fence system that borders the park and residential home along the south and west fence leg. The Dura Fence is made of galvanized steel post and metal sheet.

COMMUNITY POOL / AQUATICS

The Department provided, through iSwim Academy, quality, learn to swim classes to all ages at various times during the spring and summer seasons. One of the most beneficial aspects of learning how to swim is that it teaches young people how to stay safe in and around the water.



Efficiently scheduled the usage hours of the Aquatic Center to offer community members with a variety of programs and trainings, including open swim, learn- to- swim classes and water aerobics classes.



Established a seasonal recreation swim team for youth ages 6-17 and offered fifty swim lesson scholarships to low income residents.



The Parks and Recreation department was awarded “Best Targeted Programming” by Aquatics International Magazine in November for our efforts to increase swim lesson participation since opening in 2014. Aquatics International is a magazine (online and print) that targets professionals in the aquatics industry. Articles highlight safety best practices, accomplishments of facilities and programs, and news related topics.



Became a local partner with the USA Swimming Foundation Make a Splash Program. The USA Swimming Foundation's Make a Splash initiative is saving children's lives through swim lessons. Through Make a Splash, the USA Swimming Foundation partners with learn-to-swim providers, community-based water safety advocates, and national organizations to provide swimming lessons and educate children and their families on the importance of learning how to swim.

RECREATION PROGRAMS, PARTNERSHIPS AND ACTIVITIES



play matters for all kids

Recognized as a 2017 KABOOM! Playful City USA Community. South Miami continuously makes it easy for all kids to get balanced and active play in their neighborhoods and for pledging to integrate play as a solution to the challenges facing their communities.

Implemented Recpro.southmiamifl.gov online services website. The website enables customers to pay for programs, register for events, as well as request a reservation for pavilions, fields and facilities. Customers can now make payments for these items online or in person at any one of our facilities.

Created the department's first promotional video. This three-minute video displays footage of our beautiful parks and playgrounds, as well as diverse programs and events offered year-round in South Miami. This video can be viewed on the City's website, the Departments Facebook page or through YouTube.

Silver Sneaker FLEX classes were offered at the Gibson-Bethel Community Center five days a week. Silver Sneakers classes promote health and wellness and are free for Silver Sneakers members. Classes are offered at 10am and the class schedule rotates between Chair Aerobics and Strength and Balance.

Through a generous donation from Volksblast, the department was able to offer free STEM (Science, Technology, Engineering and Mathematics) Wonder Workshops once a month at the Gibson-Bethel Community Center. These workshops were open to children ages five to fourteen and focused on different disciplines of engineering. Approximately 125 boys and 105 girls participated in this program from October 2016 through June 2017.



Increased 'Cycle the City' community bike rides from bimonthly to monthly. All rides were five to eight miles long and designed to be fun for all participants. Biking is therapeutic for the mind, spirit, and cardio-vascular system.



Produced eight (8) 'Movie in the Park' events at Dante Fascell Park and Murray Park, which allowed hundreds of families to enjoy free popcorn and spend time with family and friends in our beautiful parks.

Seventy-five (75) youth football and cheerleading participants partook in a tutoring and homework assistance program sponsored by the South Miami Rotary Foundation. For sixteen (16) weeks students received individualized assistance twice a week. Dramatic improvements were seen in the areas of math and reading.

Offered free weekly Classical Ballet classes taught by City volunteer, Miami Heat dancer and Dolphins Cheerleader, Ms. Andrea Smith. Twenty (25) youth, ages 7-14, participated each week and receive instruction in dance techniques and tools to build confidence and self-esteem.

To further improve the awareness of facilities, programs and events the City mailed two (2) seasonal Department Program Guides to over 3,000 South Miami Residents. Each Program Guide contained information on out-of-school time programs, camps, youth athletics, fitness classes and all other annual programs and events. The guide is also available on the City's website and can be accessed through the monthly e-newsletter which is sent to over 1,100 recipients.

July 2017 Parks and Recreation Month "Get Out and Play" was celebrated by offering a calendar full of complimentary programs and activities (water aerobics, sunrise yoga, tennis clinics, family cooking demonstrations and more). The complimentary calendar of events was designed to highlight all the exciting programs offered in the City.

Partnered with Florida Department of Motor Vehicles (DMV) 'FLOW' to provide a local and convenient method to renew a driver license, obtain a replacement license, change name and address and other services at the Gibson-Bethel Community Center monthly throughout the year.

Offered free tax preparation at the Gibson-Bethel Community through The Volunteer Income Tax Assistance (VITA) program. This program offers free tax help to people who make \$54,000 or less, persons with disabilities and limited English speaking taxpayers who need assistance. IRS certified volunteers assist in preparation and filing for qualified individuals.

SPECIAL EVENTS

90th Anniversary Reception – June 16, 2017

The City celebrated its 90th anniversary as a flourishing community, offering the very best in residential living, shopping, dining and play. In commemoration of the City's 90th anniversary, residents, Mayor and Commissioners, South Miami Businesses and Local Community Leaders were invited to exchange their experiences, build meaningful connections, and celebrate how far our community has come to fulfill the dreams of our founders in a relaxed atmosphere at Murray Park Aquatic Center. Attendees' enjoyed light music, refreshments and small bites in a beautiful social environment.



Dunkin' for Pumpkins – October 21, 2016

South Miami's first "Floating Pumpkin Patch" was held at the Murray Park Aquatic Center. One hundred and fifty (150) kids picked a pumpkin from the Floating Pumpkin Patch and decorated it with glitter, paint and stickers.



Safe Streets Halloween – October 31, 2016

There was no shortage of things to do at this year's Safe Streets Halloween. An estimated 2,000 people participated in this free, family-friendly event, all festively dressed to have a spooky fun time. Local businesses participated by offering sweet treats to those in costume.

Turkey Drive – November 18, 2016

In collaboration with Interval International, the Parks and Recreation Department held its Annual Turkey Giveaway. Together over 250 families received all the items needed to enjoy a full Thanksgiving meal.

State of the City – November 16, 2016

Mayor Philip Stoddard, PhD, delivered his 2016 State of the City Address at the South Miami Hospital. Many generous businesses including South Miami Hospital, Larkin Hospital and First National Bank of South Miami helped make this another successful event.

Elves Parade – December 4, 2016

The 34th Annual Santa's Parade of the Elves included over 70 groups/organizations that as well as dozens of Santa's helpers walking to celebrate. Thousands of people came out to Sunset Drive to watch Santa welcome in Christmas to South Miami.

Toy Giveaway – December 14, 2016

In partnership with **Interval International**, the City of South Miami distributed approximately 275 toys to local youth. Those who came out to the event enjoyed face-painting, arts and crafts, free food and a special visit from Santa Claus.

Senior Games – February 23, 2017

The 1st Senior Games event was held at Dante Fascell Park and brought out approximately 90 Seniors to enjoy activities that include a 1 mile walk/run, 3-on-3 basketball, domino tournament, horseshoes, bean bag toss and tables tennis. Participants received a complimentary lunch while vendors provided health related information.



Egg Hunt – March 5, 2017



This family event was held at Marshall Williamson Park. Over 100 local children took pictures with the Easter Bunny and searched for thousands of hidden eggs at the park. Staff and volunteers led relay races, a dance party and other fun and interactive games.

Bikes, Books, BBQ Event – March 11, 2017

Parks and Recreation held its first Bikes, Books, and BBQ event to celebrate Florida Bike Month. Event included a short family friendly ride as well as free food, helmet fittings, bike safety information, book giveaway, and information on Miami-Dade County Public Library System. The Florida Pedbike Safety Resource Center provided free helmets to all participants.

Historic Bike Tour – June 17, 2017

South Miami neighbors participated in the 11-mile historic bike tour through the “City of Pleasant Living.” The tour began and ended at the Gibson-Bethel Community Center and stopped at multiple locations throughout the city to share a bit of history.

Sunset Celebration – June 17, 2017

Families came out and enjoyed an afternoon on Sunset Drive filled with games, inflatables, free food and music. Children also enjoyed face painting and a performance by “Silly Sally.”



4th of July Fireworks – July 4, 2017

The Parks and Recreation hosted its annual 4th of July Celebration at Palmer Park which by all accounts was the biggest best 4th of July Celebration in memory. The event featured live bands, concessions, kid's zone, and a spectacular firework display show enjoyed by hundreds of families.

Back to School Giveaway – July 22, 2017

The Back-2-School Giveaway sponsored by the Parks and Recreation Department and Patrick Robinson an NFL Colts football player along with local businesses ensured that over 400 Kindergarten – 8th grade students had the opportunity to receive a free backpack filled with the right supplies to make it a successful school year.

TENNIS OPERATIONS

Successfully managed tennis court reservations, private lessons, league play, adult clinics, youth programs and camps at Dante Fascell Park, Marshall Williamson Park and Brewer Park. Programs were instructed by certified and experienced tennis professionals.

Upheld Dante Fascell Park clay court maintenance standards at by implementing highly efficient daily maintenance practices. Staff regularly brushed, edged and replaced clay to ensure the courts sustain the highest quality.



Overall increase in revenue and participation in all Out-of-School tennis programs. Dante Fascell Park tennis summer camp participation increased 59%, from 30 participants weekly in 2016 to 51 participants weekly so far in 2017. The After-School Program revenue increased by 63%, from \$79,630 for 2015-2016 to \$127,180 for 2016-2017.

Used Community Development Block Grant (CDBG) funds to implement a youth tennis program at Marshall Williamson Park. Fifteen (15) youth residing in the Community Redevelopment Area (CRA) received twice weekly instruction in the fundamentals of the game and learned rules of match play.



ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2017

Many of the City's efforts and changes are embodied in actions by the City Commission. The City Commission is the policy setting board of the City. Below are the Ordinances and Resolutions passed during fiscal year 2017.

27-16-2260

An Ordinance of the City of South Miami, located in Miami-Dade County, Florida, approving a tentative millage rate for the fiscal year commencing October 1, 2016, through September 30, 2017 ("fiscal year 2016/2017") which amount may be amended at the first or second reading, and approving and enacting the final millage rate of the City on second reading.

28-16-2261

An Ordinance of the City of South Miami ("City"), located in Miami-Dade County, Florida, approving a proposed budget for the City for the fiscal year commencing October 1, 2016, through September 30, 2017, which amount may be amended at the first or second reading of this Ordinance, and approving and enacting the final budget on second reading.

29-16-2262

An Ordinance amending the Land Development Code, Article III, Sections 20-3.4 to add conditions to protect the health, safety and welfare of residential districts and change the requirements for the special use approval of fraternal organizations and private clubs and amend their parking requirements in section 20-3.3 of the LDC.

30-16-2263

An Ordinance amending the Land Development Code, Article VI, Section 20-6.1, and other applicable provisions, to define the term "less restrictive" as it applies to the voting requirements of the City Commission.

32-16-2265

An Ordinance amending Section 20-6.1 of the City of South Miami Land Development Code, to make corrections and to amend the membership and quorum requirements for the Planning Board.



33-16-2266

An Ordinance amending the, Chapter 2, Article I, Section 2-2.1 (B), (C) and (C) 1 and 2 to modify the capitalization of key words and to add requirements for Sunshine Meetings.

34-16-2267

An Ordinance amending the City of South Miami Land Development Article VI, Section 20-6.1(B) (4) (a) iii to provide for a recommendation of the Planning Board when the Board is deadlocked.

35-16-2268

An Ordinance amending Chapter 2, Article I, Section 2-2.1 (M) of the Code of Ordinances, to modify the procedure for prior City Attorney approval of all resolutions, ordinances and other documents before inclusion on the Commission agenda.

36-16-2269

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 2, Section 2-2.1 (J) and (O) to provide additional administrative procedure for public comments and quasi-judicial proceedings.

37-16-2270

An Ordinance amending the site plan and ordinances adopting and amending same for the Valencia Building located at 6001 SW 70th Street which site plan was adopted by Ordinance 24-01-1755 and amended by Ordinance 06-10-2031; the amendment permits, by right, office, business and professional uses in the first floor commercial spaces.

01-17-2271

An Ordinance amending the South Miami Pension Plan to implement the Collective Bargaining Agreement between the City of South Miami and Dade County Police Benevolent Association Lieutenants and Captains by amending Chapter 16, Article II, Section 16-12, "Definitions" of Annual Compensation and final average compensation, as it applies to the Police Lieutenants and Police Captains and by Adding A Definition by amending Sec. 16-19, "Contributions" to place a limit on the total contributions made in any fiscal year by Police Lieutenants and Police Captains; and amending Chapter 16, Article II Section 16-23 (a)(2) to clarify how certain payments are to be treated under Section 415(b) of the Internal Revenue Code and amending Chapter 16, Article II, by creating Section 16-27, "Preservation of Benefits Plan".

02-17-2272

An Ordinance related to the fee schedule; amending Ordinance 12-16-2245 to reduce professional photos and filming fees for Special Events from the schedule.



03-17-2273

An Ordinance amending chapter 8A and adding a new section 8A-7 to the City’s Code of Ordinances for the purpose of regulating communication during certain phases of competitive solicitation and to establish a “Cone of Silence”.

04-17-2274

An Ordinance amending Section 20-2.3 of the City of South Miami Land Development Code, creating a definition for “Beauty/Barber Shop or Beauty Spa” uses; and amending Section 20-3.3(D) and Section 20-7.12 concerning permitted uses of Beauty Shops, Barber Shops and Beauty Spas and parking requirements.

05-17-2275

An Ordinance amending Chapter 2, Article I, Section 2-2.1 of the Code of Ordinances to add subsection (P) and for the purpose of providing a procedure for approving the South Miami Community Redevelopment Agency budget.

06-17-2276

An Ordinance amending the Land Development Code, Article II, “Definitions”, Section 20-2.3, “Definitions”, and Article III, “Zoning Regulations”, Sections 20-3.3(D) “Permitted Use Schedule” and 20-3.4(B) “Special Requirements” adding subsection (24) relating to Medical Marijuana Centers and providing definitions relating to and criteria and regulations for Medical Marijuana Centers in the City of South Miami.

07-17-2277

An Ordinance amending the Land Development Code, Article VII, “Hometown District Overlay Ordinance”, Sections 20-7.2 and 20-7.5 and Article VIII, “Transit-Oriented Development District”, Section 20-8.2 and 20-8.3 relating to the definition of “Story” and maximum building height.

08-17-2278

An Ordinance authorizing the City Manager to execute a Third Amendment to the lease agreement with Miami-Dade County for the use of the City of South Miami building located at 6121 SW 68th Street.

09-17-2279

An Ordinance relating to the fee schedule; amending Ordinance 02-17-2272 to remove all applicable City building permit fees relating to the installation of solar panels from the “SCHEDULE of FEES and FINES.”



10-17-2280

An Ordinance amending the City of South Miami Code of Ordinances, Chapter 11, Sections 11-4 and 11-22 to add and amend definitions and to revise the requirements for trash collection.

11-17-2281

An Ordinance relating to the City's 2017 fiscal year budget; authorizing an increase of appropriations for expenditure line item 125-1730-541-3450 People's Transportation Tax Fund Direct Transit Contractual Services account in the amount of \$70,500.

12-17-2282

An Ordinance of the City of South Miami's Code of Ordinances reserving sections 5-16 through 5-19 in Chapter 5, Article II and creating Article III, titled Nuisance Animals, Sections 5-20 and 5-21 to control the feral animals and mosquitoes.

13-17-2283

An Ordinance amending the City of South Miami Land Development Code, Article IV, Section 20-4.7 (B) to clarify the intent of this Section to include commercial properties and by adding subsection (K) to provide for screening of the interior of vacant commercial property.

190-16-14745

A Resolution authorizing the City Manager to enter into an agreement with Stanley Consulting, Inc. to complete a Phase II Environmental Site Assessment for the SW 64th Street Bike Lane and Street Improvements (SW 57 Avenue to 62 Avenue).

191-16-14746

A Resolution authorizing the City Manager to purchase football referee services from South Florida Football Officiating Association during fiscal year 2016-2017.

192-16-14747

A Resolution authorizing the City Manager to purchase two fully electric used vehicles that are unique as to mileage and condition.

193-16-14748

A Resolution authorizing the City Manager to purchase maintenance and repair services from XGRASS for the jogging trail at Dante Fascell Park.



194-16-14749

A Resolution waiving certain special event fees and authorizing the City Manager to permit Chamber South to hold its 45th Annual South Miami Art Festival on November 5 and 6, 2016 in downtown South Miami, 72nd Street (Sunset Drive) from South Dixie Highway to 57th Avenue (Red Road).

195-16-14750

A Resolution acknowledging Vice Mayor Bob Welsh's (Group Seat III) appointment of Deltravis Williams, as the representative of Group Seat III, to serve on the Parks and Recreation Board for a two-year term ending October 4, 2018.

196-16-14751

A Resolution of the City of South Miami exposing the hidden agenda behind Amendment 1 ballot question titled "Rights of Electricity Consumers Regarding Solar Energy Choice", scheduled for November 8, 2016 General Election Ballot, and informing the public of the facts surrounding the amendment and its effects and ramifications.

197-16-14752

A Resolution acknowledging Mayor Stoddard's appointment of Sid Kaskey, to serve on the Budget and Finance Committee for a term ending September 30, 2017.

198-16-14753

A Resolution waiving term limits and recognizing the appointment of Pam Lahiff by Commissioner Harris as his representative from Group IV to serve on the Historic Preservation Board for an additional two-year term ending October 4, 2018.

199-16-14754

A Resolution approving a Variance of both the front setback and the side interior setback for the property located at 7400 SW 64 Court.

200-16-14755

A Resolution approving a Special Use application to permit an Office: Business/Professional use at 6001 SW 70 Street, Unit CU-102.



201-16-14756

A Resolution acknowledging Commissioner Josh Liebman's (Group Seat II) appointment of Maximo Monterrey as the representative of Group Seat II, to serve on the Budget and Finance Committee for a term ending September 30, 2017.

202-16-14757

A Resolution acknowledging Commissioner Liebman's (Group Seat II) re-appointment of Bradley Cassel, as the representative of Group Seat II, to serve on the Pension Board for the South Miami Pension Plan for a two-year term ending October 31, 2018.

203-16-14758

A Resolution acknowledging Commissioner Josh Liebman's (Group Seat II) appointment of Chris Wolfe as the representative of Group Seat II, to serve on the Environmental Review and Preservation Board for a two-year term ending October 31, 2018.

204-16-14759

A Resolution authorizing the City Manager to purchase from Parker Systems, Tier 2 Support for the fifty three (53) pay stations at \$250 per machine, in an amount not to exceed \$13,250.

205-16-14760

A Resolution of the City of South Miami Commission Opposing the Florida Department of Environmental Protection (DEP) and Environmental Regulation Commission (ERC) weakening of human health protections through new human health-based water quality criteria for our waters and urging the U.S. Environmental Protection Agency to deny Florida's proposed Human Health-based Water Quality Criteria.

206-16-14761

A Resolution urging municipalities within Miami-Dade County to partner with the county to secure state and federal funding to assist with eliminating septic systems and converting to sewer system connections.

207-16-14762

A Resolution authorizing ROK:BRGR to host its 3rd Annual Fall Festival on 58th Avenue from 73rd Street to 74th Street.



208-16-14763

A Resolution relating to the review and acceptance of the Annual Development Agreement Report of the RRC 57th Avenue LLC [Red Road Commons].

209-16-14764

A Resolution relating to the review and acceptance of the Annual Housing Report of the RRC 57 Avenue LLC (Red Road Commons).

210-16-14765

A Resolution acknowledging Commissioner Gabriel Edmond's (Group Seat I) appointment of Douglas Thompson, as the representative of Group Seat I, to serve on the Environmental Review and Preservation Board for a two-year term ending October 31, 2018.

211-16-14766

A Resolution of the City of South Miami requesting that the Miami-Dade County Board of County Commissioners not change the zoning of 5620 and 5700 SW 67th Avenue from Estate 15,000 square feet minimum to commercial use.

212-16-14767

A Resolution approving Miami-Dade County's proposal to apply the mosquito larvicide Bti in South Miami's Hometown District to reduce the potential for an outbreak of the Zika virus.

213-16-14768

A Resolution approving a special use to permit a fraternal organization/private club at 6304 SW 78 Street.

214-16-14769

A Resolution acknowledging Vice Mayor's (Group Seat III) appointment of Manuel J. Menendez, as the representative of Group Seat III, to serve on the Historic Preservation Board for a two-year term ending November 14, 2018.

215-16-14770

A Resolution acknowledging Mayor Stoddard's appointment of Jaime Parlade, as the representative to serve on the Pension Board for a two-year term ending November 14, 2018.



216-16-14771

A Resolution authorizing the City Manager to expend an amount not to exceed \$146,000 for Florida Power and Light to cover the electrical invoicing for street lighting, during FY 2016/2017.

217-16-14772

A Resolution relating to budget; authorizing a transfer of funds in the amount of \$46,500 from Motor Pool Fuel and Lubrication account to Public Works Solid Waste Refuse Disposal account.

218-16-14773

A Resolution approving and authorizing the City Manager to continue with the existing Miami-Dade County contract with Mansfield Oil Company of Gainesville, Inc. for the purchase and delivery of bulk fuel gasoline and diesel for the City's vehicle fleet and equipment. Including the initial purchase made during October 2016.

219-16-14774

A Resolution authorizing the City Manager to procure maintenance and repair services for sport field lighting from Electrical Contracting Services at two (2) City parks.

220-16-14775

A Resolution authorizing the City Manager to waive the fees for the use of the basketball gymnasium at the Gibson-Bethel Community Center by Miami All Stars.

221-16-14776

A Resolution authorizing the City Manager to purchase encryption software from SHI International Corp, through a piggyback with the State of Florida Contract No. 4320000-15-02, for installation on all Police Department mobile laptops.

222-16-14777

A Resolution authorizing the City Manager to expend an amount not to exceed \$121,100 for Florida Power and Light to cover the electrical invoicing for City facilities, during FY 2016/2017.

223-16-14778

A Resolution authorizing the City Manager to expend an amount not to exceed \$40,000 for Miami-Dade Water and Sewer Department to cover the water and waste water invoicing for City Facilities, during FY 2016/2017.



224-16-14779

A Resolution authorizing Unlimited Sales Group Inc. to host its First Annual South Miami Food, Wine and Spirits Festival on 72nd Street (Sunset Drive) from South Dixie Highway to 58th Avenue.

225-16-14780

A Resolution encouraging the City Manager to provide for a Metrorail Monthly Pass Subsidy for City employees.

226-16-14781

A Resolution authorizing the City Manager to procure online registration module of ReCPro with R.C. Systems, Inc.

227-16-14782

A Resolution authorizing the City Manager to purchase Microsoft 365 software and enter into a licensing agreement with SHI International Corp., an authorized contractor for Microsoft, through a piggyback with the State of Florida Contract No. 4320000-15-02.

228-16-14783

A Resolution authorizing the City Manager to purchase Check Point firewall software appliance from Compuquip Technologies, LLC, an authorized reseller of Check Point LTD, through a piggyback with the State of Maryland Contract No. 060B2490022.

229-16-14784

A Resolution verifying the amendments to the City of South Miami Charter passed by referendum on November 8, 2016 and incorporating them into the City's Charter.

230-16-14785

A Resolution authorizing the City Manger to enter into an Interlocal Agreement between the City of South Miami and Miami-Dade County for the operation of a Circulator System in South Miami.

231-16-14786

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, supporting legislative efforts to repeal, or in the alternative, amend section 403.7033, Florida Statutes, so that local governments are no longer preempted from enacting legislation regulating non-degradable containers.



232-16-14787

A Resolution by the Mayor and City Commission of the City of South Miami, Florida in opposition to the registration of all religious groups or nationality coming into the United States of America.

233-16-14788

A Resolution authorizing the City Manager to enter into a contract for a GPS Fleet Tracking and Reporting Services with Sprint Solutions by piggybacking off Sprint's contract with the State of Florida.

234-16-14789

A Resolution authorizing the City Manager to enter into a multi-year contract with MCCI, LLC by piggybacking off its contract with the City of Miami.

235-16-14790

A Resolution authorizing the City Manager to install light-emitting diode (LED) light fixtures at Marshall Williamson Park from Miami Electric Masters, LLC.

236-16-14791

A Resolution authorizing the City Manager to permit A. Palmer Roofing, Inc. to repair dugout roofs located at Murray Park and Palmer Park.

237-16-14792

A Resolution authorizing the City Manager to purchase decorative garbage and recycling containers from Quick Crete Products Corp. (QCP) in the amount of \$23,044 for the City and the Downtown area.

238-16-14793

A Resolution authorizing the City Manager to purchase active shooter response rifles for the Special Weapons and Tactics Team (SWAT) from Arms Unlimited.

239-16-14794

A Resolution authorizing the City Manager to purchase one (1) new police interceptor sedan from Hub City Ford.



240-16-14795

A Resolution authorizing the City Manager to purchase seven (7) Ford Utility Interceptor Police Vehicles by piggybacking on the agreement between Duval Ford and the Florida Sheriffs Association.

241-16-14796

A Resolution approving Das Renn Treffen to hold its 3rd Annual Porsche Car Show on Sunday, February 26, 2017 on 72nd street (Sunset Drive) from South Dixie Highway to 57th avenue (Red Road).

242-16-14797

A Resolution authorizing the City Manager to purchase and install emergency equipment for new police vehicles from Dana Safety Supply.

243-16-14798

A Resolution authorizing the City Manager to permit the South Miami Black Cultural Affairs Foundation to hold its South Miami Unity Parade and MLK Remix Black History Festival and to waive all special event fees and insurance requirements.

244-16-14799

A Resolution authorizing the City Manager to permit VolksBlast, Inc. to hold its Annual Car Show event on Sunday, February 12, 2017, on 72nd street (Sunset Drive) from South Dixie Highway to 57th avenue (Red Road) and to waive City fees and services.

245-16-14800

A Resolution approving the annual South Miami Community Redevelopment Agency budget for Fiscal Year beginning October 1, 2016 and ending September 30, 2017; approving the appropriations and anticipated expenditure of the funds and authorizing the Agency to transmit the budget to Miami-Dade County for final approval.

246-16-14801

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, Co-designating ~~the portion of~~ S.W. 64th Street between S.W. 62nd Avenue and S.W. 59th Place as "Pastor Rodney B. James Street" directing the City Clerk to submit this Resolution to Miami-Dade County and to take all other necessary actions to carry out the purpose of this Resolution.



001-17-14802

A Resolution authorizing the City Manager to purchase fifty (50) active shooter first aid kits and training from Grit Born LLC.

002-17-14803

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc. for the Twin Lakes Traffic Circle Project.

003-17-14804

A Resolution authorizing the City Manager to enter into a contract with Light F/X Pros, LLC for the City's 2017 Fourth of July fireworks display show.

004-17-14805

A Resolution consenting to potential conflict between outside counsel, Brett Schneider, and attorneys in the firm of Weiss Serota Helfman Cole and Bierman, P.L. and concerning Mr. Schneider's representation of the City of South Miami on labor-related matters.

005-17-14806

A Resolution amending Section 1 of Resolution No. 016-16-14571 to extend the expiration of the Special Use approval for an Animal Hospital/Veterinarian at 6396 S. Dixie Highway.

006-17-14807

A Resolution acknowledging Mayor Stoddard's re-appointment of Lydia Puente, MD, to serve on the Health Facilities Authority for a term of three years ending January 16, 2020.

007-17-14808

A Resolution acknowledging Mayor Stoddard's re-appointment of Dr. David Rifkind to serve on the Historic Preservation Board for a two-year term ending February 6, 2019.

008-17-14809

A Resolution acknowledging Commissioner Liebman's appointment of Donna Shelley as the representative of Group Seat II, to serve on the Historic Preservation Board for a two-year term ending February 6, 2019.

009-17-14810

A Resolution authorizing the City Manager to expend \$10,614.00 with Rehrig Pacific Company for the purchase of new residential garbage containers.



010-17-14811

A Resolution authorizing the City Manager to execute a contract appointing Harold V. Hickey, Esquire, as Special Master for the City of South Miami.

011-17-14812

A Resolution authorizing the City Manager to execute the fiscal year 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement for the purchase of one tablet computer for South Miami Police Officers in the amount of \$2,945.00.

012-17-14813

A Resolution authorizing the City Manager to execute FY2016 Community Development Block Grant agreement with Miami-Dade County for the South Miami Tennis Lessons Program.

013-17-14814

A Resolution authorizing the City Manager to enter into a contract for consulting services with Redevelopment Management Associates (RMA) for Phase I of a business improvement district plan.

014-17-14815

A Resolution of the Mayor and City Commission naming February 2017 as “Black History Month” in the City of South Miami.

015-17-14816

A Resolution authorizing the City Manager to execute a contract with the University of South Florida for the Pedestrian and Bicycle Safety Enforcement Campaign, in an amount not to exceed \$5,573.12.

016-17-14817

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Cunano Builders Corporation for a new perimeter fence at Dante Fascell Park.

017-17-14818

A Resolution authorizing the City Manager to expend an amount not to exceed \$6,450 to Florida International University-Institute for Hospitality and Tourism Education and Research for service excellence training.



018-17-14819

A Resolution instructing the City Manager to sign an addendum to contract with Thomas F. Pepe, Esquire, to provide legal services as the City Attorney for the City of South Miami.

019-17-14820

A Resolution relating to the review and acceptance of the Annual Housing Report of the RRC 57 Avenue LLC (Red Road Commons).

020-17-14821

A Resolution authorizing the City Manager to enter into an agreement with Estrada Hinojosa and Company for Financial Advisory Services for the Sale of the City Hall property RFP and the Public-Private Partnership (P3) project.

021-17-14822

A Resolution relating to a Special Use application to permit a General Restaurant use at 5958 S. Dixie Highway.

022-17-14823

A Resolution relating to an application for waiver of plat for the subdivision of property located at 6795 SW 74 Street.

023-17-14824

A Resolution of the Mayor and City Commission commending the Florida Association of City Clerks for its 45th anniversary.

024-17-14825

A Resolution authorizing the City Manager to procure 125 new Victor-I youth football helmets from Riddell.

025-17-14826

A Resolution authorizing the City Manager to purchase from Parker Systems a sole source distributor for T2 Systems Canada, Inc., f/k/a Digital Payment Technologies, Corp., a Canadian federal corporation authorized to transact business in the state of Florida, five (5) new model, Luke II, Parking Multi-Space Pay Stations.



026-17-14827

A Resolution authorizing the City Manager to contract SFM Services on a monthly basis for park landscaping services.

027-17-14828

A Resolution related to budget; authorizing a transfer of \$70,000 from Parks Landscape Salaries – Regular account to Parks Contractual Services account.

028-17-14829

A Resolution creating policy to prevent the diversion of our police force into duties related to immigration enforcement.

029-17-14830

A Resolution of the City of South Miami, Florida, supporting efforts in the Florida Legislature to purchase 60,000 acres of land south of Lake Okeechobee in the Everglades Agricultural Area to initiate project planning for water storage and treatment as outlines in the Comprehensive Everglades and Restoration Plan to send clean water to Everglades National Park and the Florida Keys and alleviate harmful water discharges to the St. Lucie and Caloosahatchee estuaries.

030-17-14831

A Resolution directing the City Manager to explore and engage the process of annexing the unincorporated High Pines and Ponce Davis neighborhoods.

031-17-14832

A Resolution relating to the release of a Unity of Title, pursuant to Section 20-5.16(E) of the Land Development Code, for the following properties: 7435 SW 61st Avenue (Folio 09-4036-027-0090), 6020-6022 S. Dixie Highway (Folio 09-4036-029-0110), 6030 S. Dixie Highway (Folio 09-4036-027-0011) and a parking lot on SW 61st Avenue (Folio 09-4036-030-0010).

032-17-14833

A Resolution relating to an application for waiver of plat for the subdivision of property located at 5957 SW 80 Street.

033-17-14834

A Resolution of the City of South Miami to authorize the City Manager to make certain SM CRA expenditures out of City funds.



034-17-14835

A Resolution approving the annual South Miami Community Redevelopment Agency budget for Fiscal Year beginning October 1, 2016 and ending September 30, 2017; approving the appropriations and anticipated expenditure of the funds and authorizing the Agency to transmit the budget to Miami-Dade County for final approval.

035-17-14836

A Resolution acknowledging Commissioner Edmond's (Group Seat I) appointment of Dr. Velma Palmer, as the representative of Group Seat I, to serve on the Planning Board, for a two-year term ending March 1, 2019.

036-17-14837

A Resolution acknowledging Commissioner Edmond's (Group Seat I) appointment of Lee Jacobs, as the representative of Group Seat I, to serve on the Historic Preservation Board, for a two-year term ending March 1, 2019.

037-17-14838

A Resolution authorizing the City Manager to execute Amendment Three to the fiscal year 2015 grant agreement with Miami-Dade County for the South Miami Senior Meals Program.

038-17-14839

A Resolution authorizing the City Manager to execute Amendment Three to the fiscal Year 2015 grant agreement with Miami-Dade County for the South Miami After School Program.

039-17-14840

A Resolution authorizing the Rotary Foundation of South Miami, Inc., to hold its Annual South Miami Rotary Art Festival on February 24-25, 2018, located at 72nd street (Sunset Drive) from 57th avenue to South Dixie Highway and waiving certain special event fees.

040-17-14841

A Resolution authorizing Irish Times to host a Saint Patrick's Day Celebration on 58th court from 72nd street to the alley way north of 73rd street.

041-17-14842

A Resolution recognizing Commissioner Walter Harris' right to reappoint Daniel Montana to serve on the Environmental Review and Preservation Board for a two-year term ending November 16, 2018 and waiving term limits as to Mr. Montana.



042-17-14843

A Resolution acknowledging Vice Mayor Welsh's (Group Seat III) appointment of Deltravis Williams, as the representative of Group Seat III, to serve on the Budget and Finance Committee for a term ending September 30, 2017.

043-17-14844

A Resolution acknowledging Commissioner Harris' (Group Seat IV) re-appointment of Helene Valentine as the representative of Group Seat IV, to serve on the Green Task Force, for a two-year term ending November 4, 2018.

044-17-14845

A Resolution re-appointing Martha Kent to serve on the Citizens Advisory Group (Urban Landscape) for a two-year term ending March 1, 2019.

045-17-14846

A Resolution of the City of South Miami, directing the City Attorney to research or attain expert legal resources regarding the current state of law regarding the Communications Act of 1934 and/or the 1964 Civil Rights Act as amended, and other laws as necessary specifically as relates to the placement of communication towers/poles in minority neighborhoods or population centers of disadvantaged citizens, and to take any necessary action including sending comments to the FCC or any other appropriate body, regarding such in addition to recommending City legislation to address zoning and social issues.

046-17-14847

A Resolution of the City of South Miami requesting that most of the parks impact fees generated by development in Downtown Dadeland, that is dedicated to purchase park space, be spent purchasing the Ludlam Trail.

047-17-14848

A Resolution authorizing the City Manager to enter into a multi-year agreement with Management Partners, Inc., for performance based audit services for each City division/department pursuant to the City Charter.

048-17-14849

A Resolution relating to a Special Use application to permit a General Restaurant use at 4000 SW 57 Avenue.



049-17-14850

A Resolution relating to a Special Use application to permit a General Restaurant use at 5833-5835 SW 72 Street.

050-17-14851

A Resolution authorizing the City Manager to pay, out of City funds, the attorney fees charged by Orlando Cabrera to review the South Miami Community Redevelopment Agency Madison Square Development related documents.

051-17-14852

A Resolution authorizing the City Attorney to enter into a contract with Carlton Fields Jordan Burt, P.A. to provide the City of South Miami with legal representation in the case of Schwartz, et al. v. City Commission of the City of South Miami.

052-17-14853

A Resolution acknowledging Commissioner Welsh's (Group Seat IV) re-appointment of Subrata Basu, as the representative of Group Seat IV, to serve on the Health Facilities Authority for a three-year term ending March 20, 2020.

053-17-14854

A Resolution relating to appropriations for the November 8, 2016 Special Elections for the City of South Miami; approving the expenditure of \$6,613.81 for election costs.

054-17-14855

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, supporting the principles of inclusion, for individuals with autism and other special needs, which were established by the United Nations Convention on the rights of persons with disabilities; and urging action by national, state, and local governments businesses, and residential communities consistent with these principles.

055-17-14856

A Resolution authorizing the City of South Miami ("City") to become a sponsor of the Pelican Party fundraising event.

056-17-14857

A Resolution supporting Congresswoman Ileana Ros-Lehtinen's opposition to the repeal of the Affordable Care Act.



057-17-14858

A Resolution relating to the review and acceptance of the Annual Development Agreement Report of the SCG Atlas Red Road Commons, L.L.C. [Red Road Commons].

058-17-14859

A Resolution requiring the performance-based audit to include the offices of the three charter officers of the City in the current fiscal year.

059-17-14860

A Resolution of the City of South Miami to authorize the City Manager to make certain SMCRA expenditures out of City funds.

060-17-14861

A Resolution authorizing the City Manager to enter into a multi-year contract with EAC Consulting, Inc., Marlin Engineering, Inc., SRS Engineering, Inc., and Stantec for general engineering services on an as needed basis.

061-17-14862

A Resolution authorizing a temporary change in the permitted hours of construction operations of Florida Power and Light (FPL) to perform work on SW 62 Avenue, between SW 70th Street and South Dixie Highway.

062-17-14863

A Resolution relating to City Commission meetings; changing the time of the City Commission meeting of Tuesday, April 18, 2017.

063-17-14864

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, opposing House Bill 17 (HB 17) and any similar or substitute legislation that would preempt the local regulation of businesses, professions, and occupations to the state by prohibiting local governments from imposing or adopting certain rules, regulations, licenses, permits, or requirements, and any associated fees; that would sunset existing local regulations; or that would limit local governments in modifying or imposing additional regulations on businesses, professions, and occupations.



064-17-14865

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, opposing Senate Bill 1048 and House Bill 1055 which propose amendments to Sections 163.3221, 380.04, 403.511 and 403.531, Florida Statutes, and directing the City Manager to add to the City's 2017 legislative priorities opposition, including proposing and supporting favorable amendments to those statutes.

065-17-14866

A Resolution acknowledging Commissioner Walter Harris' (Group Seat IV) appointment of Daniel Montana, as the representative of Group Seat IV, to serve on the Budget and Finance Committee for a term ending September 30, 2017.

066-17-14867

A Resolution acknowledging Commissioner Gabriel Edmond's (Group Seat I) appointment of Mark Diaz, as the representative of Group Seat I, to serve on the Budget and Finance Committee for a term ending September 30, 2017.

067-17-14868

A Resolution supporting the implementation of Active Design Miami: Design and Policy Strategies for Healthier Communities as developed by the Miami Center for Architecture and Design (MCAD); and directing staff to incorporate strategies into planning efforts as feasible or appropriate.

068-17-14869

A Resolution authorizing the City Manager to enter into an agreement with Red Horse Ventures, Inc. to provide the City with expert real estate advisory services.

069-17-14870

A Resolution authorizing the City Manager to execute a grant agreement with Miami-Dade County for the City of South Miami CRA Tree Planting Project in an amount not to exceed \$10,000.

070-17-14871

A Resolution amending Special Use Approval Resolution No. 213-16-14768 to revise the conditions for a fraternal organization/private club at 6304 SW 78 Street.



071-17-14872

A Resolution relating to a Special Use application to permit the expansion of an Animal Hospital/Veterinarian at 6394-6396 S. Dixie Highway.

072-17-14873

A Resolution acknowledging Mayor Stoddard's appointment of Emily Glavey to serve on the Green Task Force for a two-year term ending April 17, 2019.

073-17-14874

A Resolution authorizing the City Manager to negotiate and to enter into an agreement with ATF Builders, Inc. for a new playground structure and batting cage renovations at Palmer Park.

074-17-14875

A Resolution authorizing the City Manager to procure certified playground mulch for five (5) City playgrounds from A and W Mulch Installations, Inc.

075-17-14876

A Resolution authorizing the City Manager to enter into a one-year renewal subscription with LexisNexis to provide online legal publications.

076-17-14877

A Resolution authorizing the Mayor to draft and file an amicus curiae brief in support of Sierra Club's appeal of an order of the Florida Public Services Commission authorizing a rate increase for Florida Power and Light based on the company's \$1.25 billion acquisition of an all-gas fleet of power plants commenced without due evaluation of the cost-effectiveness of non-carbon emitting central-solar/battery technology.

077-17-14878

A Resolution reauthorizing Mayor Stoddard to represent the City Commission in outside matters relating to activities by Florida Power and Light, Co.

078-17-14879

A Resolution re-appointing Emily Glavey to serve on the Planning Board for a two-year term.

079-17-14880

A Resolution authorizing the City Manager to permit Taco Craft Miami, LLC located at 5829 SW 73rd street, to hold its 2nd Annual Cinco De Mayo Block Party.



080-17-14881

Resolution authorizing the City Manager to negotiate and to enter into an agreement with Cunano Builders Corporation for a new perimeter tennis fence at Brewer Park.

081-17-14882

A Resolution authorizing the City Manager to permit Team FootWorks Educational and Fitness Corporation, a non-profit organization, to hold its 29th Annual Twilight 5K Run/Walk event and to waive the cost of parking meters.

082-17-14883

A Resolution authorizing the City Manager to enter into a multi-year professional services agreement with AMEC Foster Wheeler for consulting services to improve the City's score in the Community Rating System (CRS) program.

083-17-14884

A Resolution authorizing the City Manager to purchase new ECORE rubber flooring from Specialized Supplies and Services Inc. to be installed at the Gibson-Bethel Community Center.

084-17-14885

A Resolution authorizing the City Manager to execute a professional service work order for Stantec Consulting Services Inc., for the Roadway Resurfacing and Reconstruction Improvement Project.

085-17-14886

A Resolution re-appointing Subrata Basu to serve on the South Miami Planning Board for a two-year term ending May 1, 2019.

086-17-14887

A Resolution appointing Gary Robinson to serve on the Green Task Force for a two-year term ending May 1, 2019.

087-17-14888

A Resolution authorizing the City Manager to permit and to waive rental fees associated with the OrchidMania of South Florida's 19th Annual 'Orchids in the Park' fundraiser to be held at Dante Fascell Park on Saturday, May 27th and Sunday, May 28, 2017.



088-17-14889

A Resolution authorizing the City Attorney to expend additional funds to pay for the legal representation in the case of Schwartz, et al. v. City Commission of the City of South Miami.

089-17-14890

A Resolution of the City of South Miami to call on the federal government to renew the Temporary Protective Status of 50,000 undocumented Venezuelans living in the United States until it is safe for them to return home.

090-17-14891

A Resolution authorizing the City Manager to enter into the Community Space Lease Agreement with Miami-Dade County for lease of 6701 SW 62 Avenue, South Miami, Florida for one (1) year with a two (2) additional one (1) year period.

091-17-14892

A Resolution of the City Commission of the City of South Miami, Florida, pursuant to Section 197.3632, of the Florida Statutes, providing for a Uniform Method of Collecting Non-Ad Valorem Assessments for Stormwater Services, authorizing entering into an Interlocal Agreement with Miami-Dade County to place the City's proposed Non-Ad Valorem Assessments on the County Tax Bill.

092-17-14893

A Resolution authorizing the payment of a Settlement Agreement and General Release between Michael Weissberg, and the City of South Miami.

093-17-14894

A Resolution of the City of South Miami extending and expanding the authority of the City Manager to make certain SMCRA expenditures out of City funds.

094-17-14895

A Resolution authorizing the City Manager to execute a professional service work order for SRS Engineering Inc., for the Dante Fascell Park Parking Improvement Project.

095-17-14896

A Resolution of the City of South Miami calling upon the federal government to renew the Temporary Protective Status (TPS) of 50,000 Haitian nationals who are TPS holders living in the United States.



096-17-14897

A Resolution of the Mayor and City Commissioners of the City of South Miami, Florida, urging Governor Rick Scott to not veto legislatively approved action to provide funding to assist local communities with converting from septic tanks to sewer systems; to assist local communities with eliminating septic systems and converting to sewer system connections, as originally proposed by the Governor.

097-17-14898

A Resolution of the City of South Miami, Florida, supporting efforts of the University of Miami School of Law Center for Ethics and Public Service, and Anthony V. Alfieri, Director of the Center for Ethics and Public Service (CEPS), Professor of Law and Dean's Distinguished Scholar, and Founder and Director of the Historic Black Church Program.

098-17-14899

Resolution authorizing the City Manager to negotiate and enter into a contract for the purchase and installation of vehicle charging stations with ABM Building Services, Inc.

099-17-14900

A Resolution authorizing the City Manager to execute a professional service work order for EAC Consulting Inc., for the Palmer Park Drainage Improvement Project.

100-17-14901

A Resolution authorizing the City Manager to execute a professional service work order for EAC Consulting Inc., for a Traffic Study on SW 60th Street in the vicinity of South Miami Middle/Elementary School.

101-17-14902

A Resolution authorizing the City Manager to execute a professional service work order for Marlin Engineering, for the professional engineering services to provide the City with design and Construction Documents for bicycle lanes in each direction along SW 64th Street from SW 62nd Avenue to SW 69th Avenue.

102-17-14903

A Resolution re-appointing David Rifkind to serve on the Parks and Recreation Board for a two-year term ending May 15, 2019.



103-17-14904

A Resolution authorizing the City Manager to negotiate and enter into a contract with Dash-Door and Closer Service, Inc. for the purchase and installation of an access control system for a new entry door at the Gibson-Bethel Community Center’s fitness room.

104-17-14905

A Resolution accepting the offer by Miami-Dade County to conduct field tests in South Miami of a novel and safe method for controlling the mosquito species that carries Zika.

105-17-14906

A Resolution authorizing the City Manager to purchase a Garbage Truck from Palmetto Ford Truck Sales, Inc.

106-17-14907

A Resolution authorizing the City Manager to pay SRS Engineering, Inc., for the engineering services of design and preparation of construction documents for the construction of sewer improvements recommended in the City of South Miami Sanitary Sewer Master Plan – Subarea “K”.

107-17-14908

A Resolution authorizing the City Manager to pay SRS Engineering Inc., to complete construction documents for the Roadway and Drainage Improvements of SW 65th Avenue and SW 60th Street and SW 65th Avenue and SW 68th Street.

108-17-14909

A Resolution authorizing the City Manager to pay Marlin Engineering, for the engineering services of design and preparation of required documents for the installation of Citywide Neighborhood Greenway and Sharrows as identified in the South Miami Intermodal Transportation Plan.

109-17-14910

A Resolution authorizing the City Manager to execute the fiscal year 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement for the purchase of three laptop/tablet computers for South Miami Police Officers in the amount of \$5,410.00.



110-17-14911

A Resolution Mayor and City Commission of the City of South Miami, Florida, authorizing the Mayor, Philip K. Stoddard, to join the Mayors National Climate Action Agenda with its attendant commitments to climate protection.

111-17-14912

A Resolution supporting the Climate Mayors letter to commit to reducing carbon emissions in response to President Trump's announcement withdrawing the U.S. from the Paris accord.

112-17-14913

A Resolution authorizing the City Manager to commence proceedings to have ~~an red light installed~~ engineering study for a flashing crosswalk at the intersection of SW 64th Street and SW 59th Place.

113-17-14914

A Resolution acknowledging Commissioner Edmond's (Group Seat I) re-appointment of Marice Chael as his representative of Group Seat I, to serve on the Green Task Force for a two-year term ending May 4, 2018.

114-17-14915

A Resolution urging Florida's U.S. Senators to vote against the "Reducing Regulatory Burdens Act of 2017".

115-17-14916

A Resolution for the City of South Miami to become a nominal sponsor of solar purchasing co-operatives organized by FLSUN.

116-17-14917

A Resolution acknowledging Commissioner Bob Welsh's (Group Seat III) re-appointment of Laurie Kahn, as the representative of Group Seat III, to serve on the Planning Board, for a two-year term ending June 1, 2019.

117-17-14918

A Resolution appointing Denise Covington to serve on the Environmental Review and Preservation Board for a two-year term ending June 5, 2019.



118-17-14919

A Resolution relating to Affordable Housing Mixed-Use Redevelopment; approving, in principal, the form of the Agreements between the South Miami Community Redevelopment Agency (“SMCRA”) and Abreu Development LLC for the conveyance of the properties known as the Madison Square and Marshall Williamson parcels in exchange for construction of Low-Income and Workforce housing as well as a mixture of affordable commercial space and proprietary commercial space for a Family Dollar store and a 40 year land use restriction agreement for the rental operations of the mixed use development.

119-17-14920

A Resolution authorizing the City Manager to negotiate and to enter into a multi-year contract with South Miami Youth Baseball League, Inc. (“SMYBL”) for the management of youth baseball services at Palmer Park.

120-17-14921

A Resolution authorizing the City Manager to enter into multi-year agreements with Ashbritt, Inc., and Bergeron Emergency Services, Inc., for Disaster Debris Removal and Disposal Services through a piggyback from a City of North Miami Beach contract.

121-17-14922

A Resolution authorizing the City Manager to enter into a multi-year agreement with Limousines of South Florida, Inc., for a public transportation circulator service, by piggybacking onto its contract with the City of Aventura.

122-17-14923

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, authorizing the City Manager to execute a multi-year Inter-local Agreement with Miami-Dade County, and the Miami-Dade Police Department, for School Crossing Guard Services.

123-17-14924

A Resolution relating to a request for a variance from Section 20-4.4 and other applicable provisions of the City of South Miami Land Development Code to allow a reduction in the number of parking spaces provided for a Mixed-Use Project on the West Madison Square property as legally described herein.



124-17-14925

A Resolution approving a Unity of Title for the Properties Located at 5978 SW 64th Street (folio 09-4025-010-0010), 6415 SW 60th Avenue (folio 09-4025-010-0030) , 6429 SW 60th Avenue (folio 09-4025-010-0040), 6442 SW 59th Place (folio 09-4025-010-0180), 6420 SW 59th Place (folio 09-4025-010-0160), and vacant lots with the following folio numbers: 09-4025-010-0050, 09-4025-010-0020, 09-4025-010-0140, and 09-4025-010-0170.

125-17-14926

A Resolution pursuant to Section 20-3.5(D)(1) and other applicable provisions of the City of South Miami Land Development Code approving an increase from two stories to ~~four~~ three stories for a Mixed-Use Project on the East Madison Square property as legally described herein.

126-17-14927

A Resolution relating to a request for a variance from Section 20-4.4 and other applicable provisions of the City of South Miami Land Development Code to allow a reduction in the number of parking spaces provided for a Mixed-Use Project on the East Madison Square property as legally described herein.

127-17-14928

A Resolution approving a Unity of Title for the Properties Located at 5944 SW 64th Street (folio 09-4025-010-0270), 6401 SW 59 Place (folio 09-4025-010-0280), 6411 SW 59 Place (folio 09-4025-010-0290), 6415 SW 59th Place (folio 09-4025-010-0300), a vacant lot with a folio number of 09-4025-010-0310, and 6443 SW 59 Place (folio 09-4025-010-0320)

128-17-14929

A Resolution rescheduling the City Commission meeting of Tuesday, July 4, 2017.

130-17-14931

A Resolution authorizing the City Manager to negotiate and enter into a contract with HandR Paving, Inc., for road resurfacing work on selected streets within the City of South Miami.

131-17-14932

A Resolution waiving the Parks and Recreational fees so as to allowing Kingz and Queenz to use the Marshall Williamson Meeting Room for four (4) hours a day during the summer months to provide a free summer camp program.



132-17-14933

A Resolution approving and authorizing the City Manager to continue with the existing Miami-Dade County contract with Indigo Energy Partners, LLC for the purchase and delivery of bulk fuel gasoline and diesel for the City's vehicle fleet and equipment.

133-17-14934

A Resolution authorizing the City Manager to negotiate and enter into a multi-year agreement with Printing Corp. of the Americas, Inc. to design, print, supply and mail program guides.

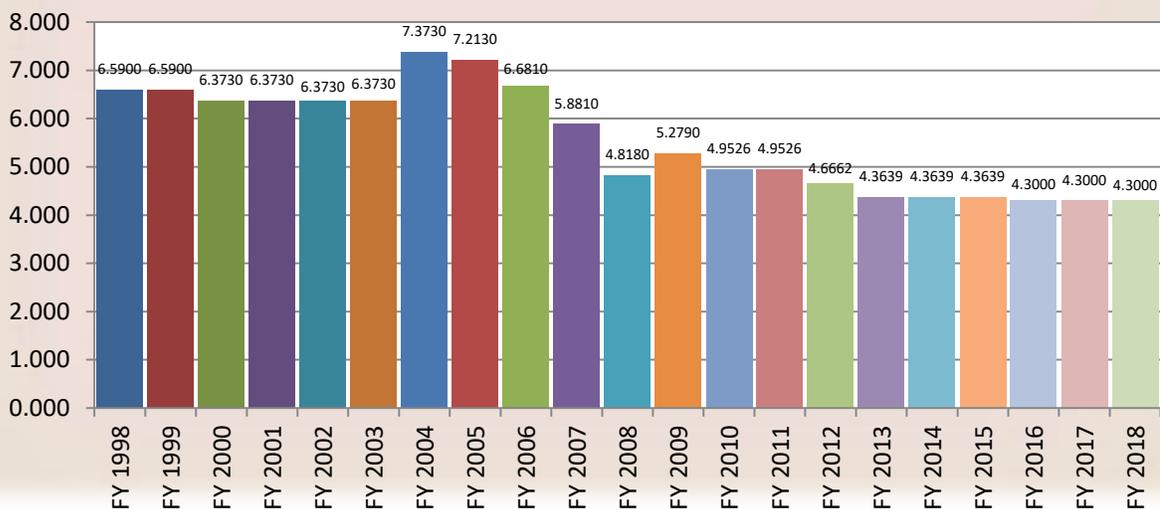


GENERAL FUND BUDGET SUMMARY

GENERAL FUND EXPENDITURES

At the July 18, 2017, City Commission Meeting, the Commission adopted the ceiling rate of 4.3000 mills per \$1,000 of the taxable value, however at the Final Budget Hearing an official rate will be adopted. Below please find the historical data of the City’s millage for the past 10-years.

**CITY OF SOUTH MIAMI MILLAGE COMPARISON CHART
FY 1998 TO PROPOSED FY 2018**



The **average taxable homestead residential value** in South Miami as of July 1, 2016, was \$211,259. At the adopted millage rate set of 4.3000 mills, this property would be responsible for \$3,443 in County, School and other taxes, and South Miami property taxes of \$908 for a total of \$4,351. As you can see, **the City portion of an average tax bill for a South Miami residential property is only 21%, a very small percentage of the total bill which equates to \$2.49 a day for that average property.**

The average taxable homestead residential value in South Miami as of July 1, 2017, was \$226,443, the average property owner will pay approximately \$3,691 in County, School, and other taxes and \$1,019 in property taxes to South Miami for a total of \$4,710. This is only an increase of \$111 or approximately thirty cents per day, for the City of South Miami portion over last year, which is excellent, considering the rise in the cost of services and products based on the average taxable homestead residential value.

During the budget development process, the City focused on Commission-established priorities, departmental goals, and citizen needs to determine which services should be funded and to what level. The goals and objectives for each Department are highlighted at the beginning of each respective section of the budget.



In this fiscal year's proposed budget, the City continues assuming the full expense of multiple employees who had previously been funded or partially funded through the City of South Miami's Community Redevelopment Agency (SMCRA) and a significant percentage of the City Attorneys contractual fee. The CRA previously determined it was no longer able to fund these necessary positions due to its financial situation.

The information contained in this budget provides a level of financial detail for the Commission and the public in order to provide a clear vision and openness to the budgetary process. Please find a list of the specific expense items by Department and Division, taken together for FY 2017-18.

CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 2017-18

DEPARTMENT	F/T 1210	P/T 1310	HEALTH 2310	W/C 2410	FUEL 5230	PEN 2210	ICMA 2220	AUTO 4515	COPIER 4710	COMM 4120
CITY COMMISSION	62,000	0	37,822	186	0	0	0	0	0	5,000
CITY CLERK	204,043	0	22,693	612	0	11,018	0	0	1,230	360
CITY MANAGER	435,422	0	40,331	1,306	722	37,266	0	751	2,000	3,912
FINANCE DEPART	397,435	15,889	37,822	1,240	1,505	18,751	3,514	3,084	1,230	1,080
PROCUREMENT DIV	118,549	0	15,129	356	0	6,778	0	0	2,461	1,080
PERSONNEL DIV	132,354	0	15,129	397	0	0	9,265	0	2,460	2,160
BUILDING DEPART	256,822	140,926	30,257	8,535	1,204	3,869	12,962	767	1,640	4,020
PLANNING DEPART	334,857	0	37,822	1,005	108	14,387	4,790	477	1,640	3,240
CODE ENFORCE	241,725	0	30,257	7,517	2,065	13,010	0	3,030	1,640	4,920
PW OFFICE OF DIR	151,016	0	22,693	272	0	1,373	8,792	0	5,000	780
PW BLDG. MAINT.	87,273	0	15,129	4,093	0	4,907	0	0	0	780
PW SOLID WASTE	351,191	0	68,079	46,259	0	18,867	0	0	0	0
PW STREETS MAINT.	256,476	0	52,950	26,349	0	12,312	1,896	0	0	1,080
PW MOTOR POOL	139,710	0	22,693	4,952	141,388	7,728	0	32,000	0	780
PW ENG. AND CONSTR	156,416	0	15,129	468	0	0	10,921	0	0	1,560
POLICE	3,611,492	0	446,276	112,031	163,383	487,487	24,668	73,601	7,380	61,440
PARKS AND REC	307,914	0	37,822	12,594	11,378	12,456	5,407	8,357	5,003	5,100
PARKS - TENNIS	126,995	35,869	15,129	6,661	0	0	8,890	0	0	1,020
COMM CENTER	185,727	264,235	37,822	18,403	0	5,074	6,423	0	2,460	0
PARKS LAND MAINT	129,327	0	22,693	5,240	10,047	5,503	2,116	1,233	0	1,800
COMM POOL	0	52,540	0	2,149	0	0	0	0	0	0
TOTAL FY 2018	7,686,744	509,459	1,023,677	260,625	331,800	660,786	99,644	123,300	34,144	100,112
BUDGETED FY 2017	7,634,585	556,232	1,237,667	242,080	383,860	546,953	214,331	121,847	34,064	86,096
DIFFERENCES	52,159	-46,773	-213,990	18,545	-52,060	113,833	-114,687	1,453	80	14,016



PROPERTY TAX INFORMATION

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$1,793,210,812. This valuation represents a 6% increase from the FY 2016-17 level of \$1,692,410,228. This is due primarily to the increase in value of properties. Below please find a detailed breakdown of the City's new taxable values by use type.

PROPERTY TYPE	2017		2016	
	COUNT	TAXABLE VALUE	COUNT	TAXABLE VALUE
SINGLE FAMILY	2,849	795,402,785	2,848	733,610,489
CONDOMINIUM	781	109,974,035	788	105,746,617
MULTI FAMILY	91	147,833,436	91	132,775,311
COMMERCIAL	638	596,737,867	619	579,307,260
INDUSTRIAL	27	10,866,991	27	10,692,098
AGRICULTURE	1	614,356	1	600,025
VACANT LAND	233	55,076,842	225	49,558,443
INSTITUTIONAL	36	10,074,759	36	9,995,242
GOVERNMENTAL	51	0	53	921,756
OTHER PROPERTIES	11	797,468	13	1,788,718
REAL ESTATE PARCELS	4,718	1,727,378,539	4,701	1,624,995,959
PERS PROP AND CENT ASSD		65,832,273		67,414,269
ALL ASSESSED PROPERTY		<u>1,793,210,812</u>		<u>1,692,410,228</u>

Assuming a property owner has homestead exemption, the assessed value is limited from increasing to no more than the 3% legislatively-created cap or the amount of increase in the consumer price index (CPI), whichever is lower. If a property owner does not have homestead exemption, the assessed value is limited from increasing to no more than 10% (the limitation does not apply to the value applicable for school taxes). The **Taxable Value** is the assessed value less any exemptions and/or classification.

This increase is attributable to continued signs of the economy stabilizing. The City experienced an overall assessed real property value increase of \$102,382,580 or 6.30%. This total is the actual assessed taxable value for 2017.

Tangible Personal Property (TPP) consists of all property that is not real estate (land, buildings and improvements). It includes furniture, fixtures, tools, computer equipment, machinery, office equipment, supplies, leasehold improvements, leased equipment, signage, and any other equipment used in a business. Furniture and fixtures used in a rental unit (condo, apt, house) are also taxable in this category. Tangible personal property assessed values decreased by



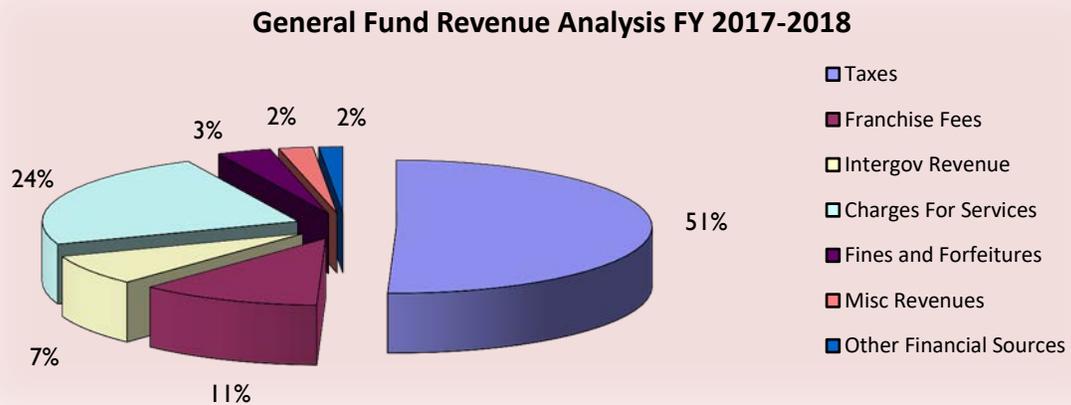
\$1,581,996 or 2.35% when comparing the asset value of fiscal year 2017-2018 and fiscal year 2016-2017.

The increase in property valuations specifically from construction within the current 2017 year is \$9,172,225 which represents a decrease from the previous year of \$10,048,225 or 52.28%.

The proposed millage rate of at least 4.3000 mills. This millage rate will allow the City to continue with regular necessary services, operations and on-going projects without an increase in tax rate.

CITY OF SOUTH MIAMI GENERAL FUND REVENUES

The City of South Miami’s estimated General Fund Revenues for FY 2017-2018, as provided in the proposed budget is \$18,499,689. In addition, the City’s General Fund has \$284,465 in transfer-in from other funds, in aggregate Fiscal Year 2017-2018 total revenue amount is \$18,784,154. A breakdown of the general makeup of the City’s General Fund Revenues is presented below.

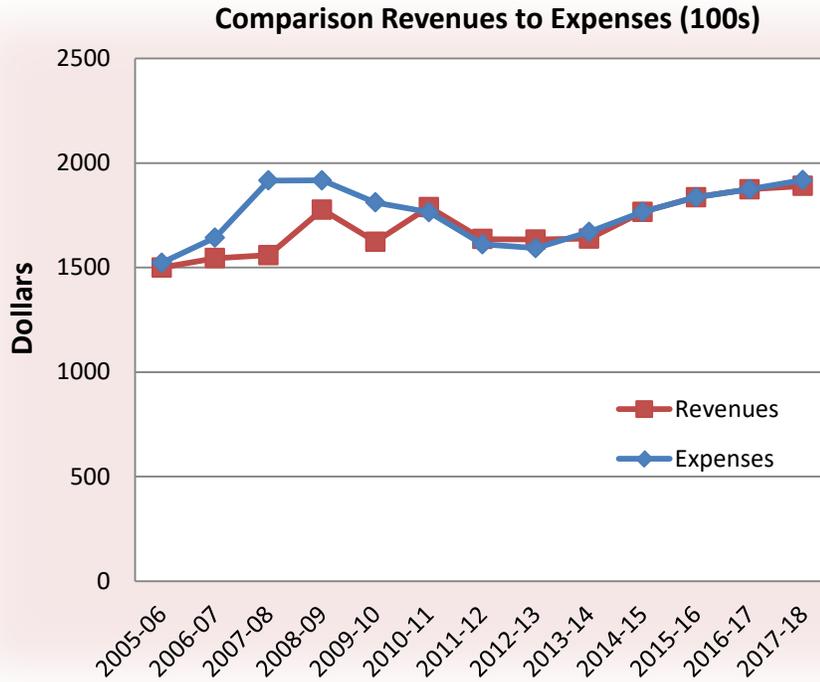




GENERAL FUND SUMMARY

FY 2017-2018

DEPT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
BEGINNING FUND BALANCE		9,065,560	7,442,404	8,020,891	8,020,891	6,378,729
	TAXES	8,651,318	8,877,606	9,010,751	9,319,487	9,634,176
	FRANCHISE FEES	2,384,287	2,178,530	2,198,100	2,115,072	2,200,250
	INTERGOV REVENUE	1,473,771	1,497,702	1,682,640	1,506,650	1,393,350
	CHARGES FOR SERVICES	4,375,952	4,431,588	4,544,820	4,325,340	4,217,670
	FINES AND FORFEITURES	166,017	339,301	570,680	578,930	645,000
	MISCELLANEOUS REVENUES	495,490	535,783	405,785	589,374	409,243
	TOTAL	17,546,835	17,860,510	18,412,776	18,434,853	18,499,689
OTHER FINANCIAL SOURCES		384,465	434,465	384,465	384,465	284,465
DEPARTMENTS						
1100	CITY COMMISSION	84,318	82,314	140,158	95,559	135,923
1200	CITY CLERK	278,316	371,766	416,543	401,863	497,561
1500	CITY ATTORNEY	456,059	456,881	479,246	479,246	493,049
1310	CITY MANAGER	567,377	634,760	799,913	702,823	817,890
1410	FINANCE DEPARTMENT	1,162,733	1,019,490	1,171,682	1,165,142	1,189,919
1340	INFORM. TECH. DIVISION	286,223	327,095	401,398	389,759	411,356
1320	PROCUREMENT DIVISION	218,133	224,399	245,238	238,588	240,099
1330	PERSONNEL DIVISION	635,666	807,079	807,079	791,079	799,144
1610	BUILDING DEPARTMENT	466,478	468,027	504,177	497,425	559,652
1620	PLANNING DEPARTMENT	340,022	385,399	553,333	537,689	564,896
1640	CODE ENFORCEMENT	368,269	379,543	379,543	363,433	360,696
1770	PW-OFFICE OF DIRECTOR	222,634	219,033	236,340	235,140	238,846
1710	PW-BLDG. MAINT.	450,130	371,902	446,455	418,065	473,674
1720	PW-SOLID WASTE	1,355,551	1,327,948	1,414,573	1,391,523	1,436,961
1730	PW-STREETS MAINT.	450,688	518,589	630,330	626,530	676,816
1760	PW-MOTOR POOL	474,700	482,191	596,203	553,852	560,895
1790	PW-ENG. & CONSTR.	196,016	180,393	233,713	226,283	201,510
1910	POLICE	5,912,886	5,688,064	6,765,100	6,626,687	6,701,502
2000	PARKS & RECREATION	515,603	518,721	662,793	650,963	666,574
2010	TENNIS	0	209,652	323,982	314,882	348,954
2020	COMMUNITY CENTER	539,746	565,074	674,219	674,219	663,561
1750	LANDSCAPE MAINT.	426,756	500,567	576,827	488,242	501,666
2030	COMMUNITY POOL	90,915	92,438	145,910	128,070	142,903
2100	NON-DEPARTMENTAL	91,879	94,645	90,000	103,295	100,000
	TOTAL	15,591,098	15,925,970	18,694,755	18,100,357	18,784,047
OPERATING NET DIFFERENCE		2,340,202	2,369,005	102,486	718,961	107
2100	NON-DEPARTMENT TRANSFER	3,963,358	1,790,518	2,361,123	2,361,123	4,157,744
ENDING FUND BALANCE		\$7,442,404	\$8,020,891	5,762,254	6,378,729	2,221,092



The Government Finance Office Association (GFOA) recommends that governments adopt a budget document for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in the adopted budget. The chart above compares the City's revenues and expenses by fiscal year and meets the structural balance recommended by the GFOA.



GUIDE FOR READERS

The Fiscal Year 2017-2018 Annual Operating and Capital Budget for the City of South Miami, Florida is intended to serve four purposes:

THE BUDGET AS A POLICY GUIDE

As a policy document, the budget serves to inform the reader about the organization and its policies. The budget includes organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as its short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the City will provide during the twelve-month period from October 1, 2017 through September 30, 2018. The Departmental budget sections provide goals, objectives and activity reports for each Department.

THE BUDGET AS A FINANCIAL PLAN

As a financial plan, the budget details the costs associated with providing municipal services and how the services are anticipated to be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is discussion of the City's accounting structure and budgetary policies. Please remember that the City of South Miami as virtually every other government has provisions for amending the budget during the budget year. This is essential as priorities change and emergencies are encountered requiring the revision of the yearly budget. This is a normal and wise practice as it is essential for the City to be able to reflect the changing priorities of its community.

THE BUDGET AS AN OPERATIONS GUIDE

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each department. In addition, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its goals and objectives, activity reports, authorized positions, budget highlights and the budgetary appropriation.

THE BUDGET AS A COMMUNICATION DEVICE

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included in every section to consolidate the information.



The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the budget includes the Budget Message Section, which provides readers with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

HOW TO USE THIS DOCUMENT

This document is divided into 4 sections. The breakdown is listed below:

Introduction: This section is designed to give the reader a general look at South Miami and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the public and media.

Capital Improvement Program: A general description of the FY 2018 through 2022 Capital Improvement Plan along with the funding sources is found in this section.

Fund Budgets: A description of the Departments and funds can be found in this section. A summary of all Department expenditures is listed, along with a mission statement, accomplishments, objectives, key activity reports, staffing requirements and budget highlights.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.



ANNUAL BUDGET PROCEDURES

In accordance with the City of South Miami Charter, Article IV, Section 2, Budget, the City Manager shall prepare and submit to the Commission a proposed annual budget. This specific Charter Section further details the annual budget adoption procedure as follows:

- A. *The City Manager shall submit to the Commission, an annual budget together with an explanatory message 60 days prior to the beginning of the fiscal year. The budget, budget message, and all supporting schedules shall be a public record open to public inspection by anyone.*
- B. *At the meeting of the Commission where the budget and budget message are submitted, the Commission shall determine the time and place for public hearings on the budget, where, interested persons shall be given an opportunity to be heard. The City Clerk shall post a notice of the place and time not less than five days after the date of posting at which time the Commission will hold a public hearing.*
- C. *After the conclusion of said public hearings, the Commission may insert new items or may increase, decrease or delete the items of the budget. If the total of proposed expenditures are increased thereby, then and in that event, the City Clerk shall post a notice setting forth the nature of the proposed increase and listing a place and time not less than five days after the date of posting of the public hearing thereon.*
- D. *The budget shall be adopted by three or more affirmative votes of the City Commission before the first day of the new fiscal year. Should the Commission take no final action on or prior to the date, the budget, as submitted, shall be deemed to be finally adopted by the Commission, provided that if the provision for funds in any Department or Departments exceeds (10%) of the previous year's budget, then as to that Department or Departments the Commission shall be deemed to have approved the previous year's budget.*
- E. *A copy of the budget as finally adopted shall be certified by the City Manager and the budget so certified shall be filed for the use of all Offices and Departments.*

According to the Charter Article IV, Section 2 (F) (Modifications) (1) **Transfer of Appropriation** - At the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may transfer by Resolution any unencumbered appropriation balance or portion thereof from one Office or Department to another.



BUDGETING AND ACCOUNTING BASIS

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, fund equity, revenues and expenditures.

In Florida, it is a requirement that the budget passed by the City Commission is balanced. A balanced budget occurs when actual expenditures do not exceed received revenues.

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each Department. Additionally, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its accomplishments, its objectives, activity reports, authorized positions, the budgetary appropriation and budget highlights.

BASIS OF BUDGETING

The basis of budgeting determines the timing for reporting measurements made on a cash or accrual basis in the City's financial statements. As defined in the National Council on Governmental Accounting (NCGA) Statement 1, the basis of accounting refers to when revenues, expenditures, expenses, transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. The accounting basis determines when the economic consequences of transactions and events are reflected in financial statements.

MEASUREMENT FOCUS

Unlike the selection of an accounting basis, which is concerned with the timing of transactions and events, a measurement focus identifies what transactions and events should be recorded. The measurement focus is concerned with the inflow and outflow of resources that affect a fund's operating statement.

The operating statement of a proprietary fund focuses on changes in economic resources, much like that of a private-sector business. Net assets are used as a practical measure of economic resources for this purpose. A proprietary fund's operating statement includes all transactions and events that increase or decrease net assets, such as revenues, expenses, gains and losses.

The operating statement of a governmental fund, unlike that of a proprietary fund, focuses on changes in current financial resources. The governmental fund operating statement measures those transactions and events of the period that have increased or decreased the resources available for spending in the near future.



A fund's basis of accounting is inseparably tied to its measurement focus. Funds that focus on total economic resources (proprietary funds) employ the accrual basis of accounting, which recognizes increases and decreases in economic resources as soon as the event or transaction occurs. Thus, revenues are recognized as soon as they are earned and expenses are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

On the other hand, funds that focus on current financial resources (governmental funds) use the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Under the modified accrual basis of accounting amounts are recognized as revenue when they are both measurable and available. The accrual basis, modified accrual basis and cash basis of accounting are discussed below.

ACCRUAL BASIS ACCOUNTING

Under the accrual basis of accounting, revenues are recognized when they are earned regardless of when cash is received, and expenses are recognized when a liability is incurred regardless of when paid. However, these accruals should be recognized only if measured objectively. Since accrual accounting results in accounting measurements based on the substance of transactions and events, rather than when cash is received or disbursed, it enhances the relevance, neutrality, timeliness, completeness, and comparability of the information reported. Under GAAP, the accrual basis shall be used for the government-wide financial statements, proprietary funds and fiduciary funds.

MODIFIED ACCRUAL BASIS ACCOUNTING

Under this basis, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become measurable and available to finance expenditures of the fiscal period. The requirement that revenues be "available" distinguishes modified accrual revenue recognition from that of the accrual basis. Available is defined as expected to be collected within twelve months after the fiscal period ended.

Under the modified accrual basis, expenditures are recognized in the accounting period in which the fund liability is incurred, measurable and expected to be paid within twelve months of the fiscal period ended. However, there are certain exceptions such as the recording of the unmatured principal and interest on general obligation long-term debt which are recorded only when due. Other exceptions are discussed in the appropriate sections of this manual.

Modified accrual basis accounting is used for all governmental funds (general, special revenue, debt service and capital projects).



CASH BASIS ACCOUNTING

Under the cash basis, transactions are recognized only when cash changes hands. Cash basis financial statements omit recognition of assets and liabilities not arising from cash transactions, therefore they rarely present financial position or results of operations in conformity with GAAP. Cash basis accounting and reporting are not desirable practices because they permit distortions in financial statement representations due to shifts in the timing of cash receipts and disbursements relative to underlying economic events near the end of a fiscal period. The cash basis of accounting, which is used for budgetary purposes, is not an acceptable basis of accounting for the purpose of preparing the City's GAAP financial statements.



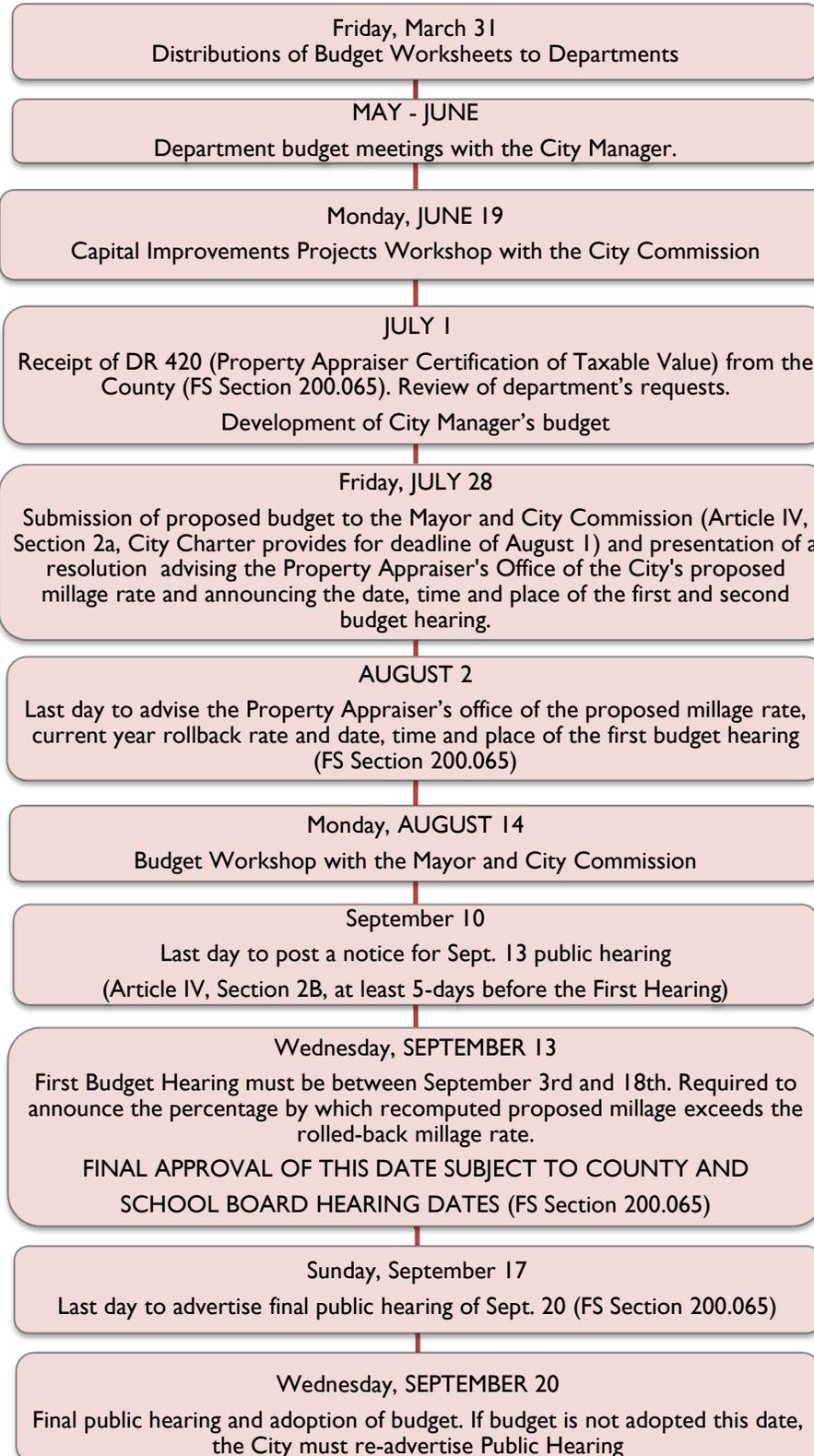
BUDGET SCHEDULE

The Office of the City Manager and the Finance Department are responsible for the development of the annual budget. As the schedule below details, the budget process begins in April with the distribution of budget request forms to all Departments. All Departments are responsible for compiling budget figures, which are then reviewed and adjusted by the City Manager during a series of inter-departmental meetings. The goal is that the proposed budget document is presented to the City Commission at its first meeting.

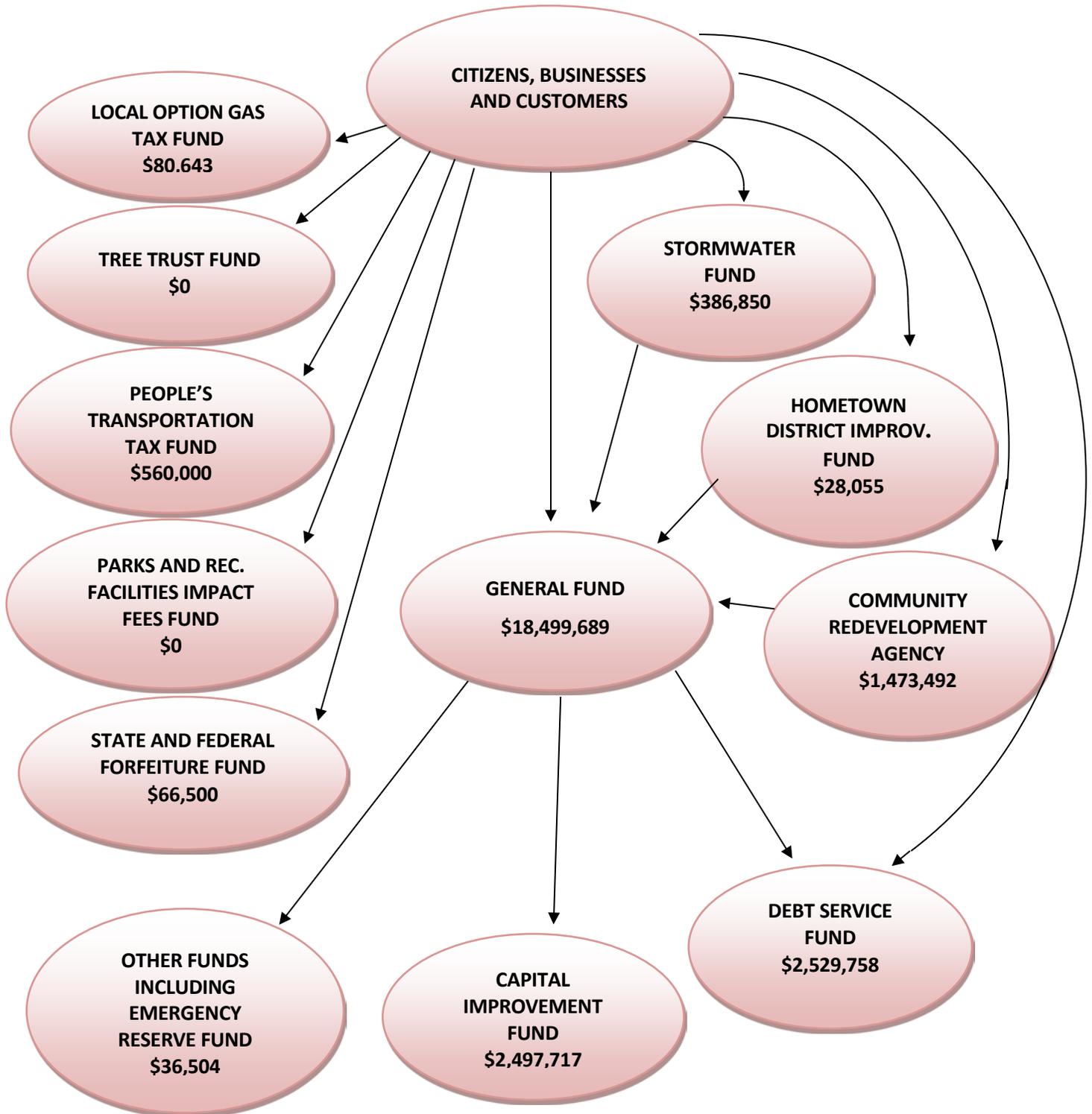
A key component of the budget process is our dependence upon the State, grants, and entitlements. Estimates for these revenue sources are provided by the State of Florida in late June and early July. The City incorporates the latest projections available into the budget.

The City Commission must adopt a preliminary millage rate in July for use on the Notice of Proposed Taxes to be mailed to all property owners by August 31, 2017 by the Miami-Dade County Property Appraiser. In accordance with Florida Statutes, the tentative millage rate is adopted at the first public budget hearing in September and this rate cannot be increased at the second budget hearing. Additionally, the tentative millage rate cannot exceed the preliminary rate adopted by the City Commission except by re-notifying all affected property owners by mail.

FY 2017-2018 BUDGET SCHEDULE



FUNDING FLOW CHART FY 2017 - 2018





FINANCIAL AND BUDGETARY POLICIES

PURPOSE:

The Comprehensive Financial and Budgetary Policies is a one-source document for all City financial and budget policies. The intention of the policies is to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

BUDGET MODIFICATIONS:

As per the City's charter, at the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an Office or Department. At the request of the City Manager and within the last three months of the budget year, the Commission may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office or department to another.

In case of disaster or any other circumstance creating an emergency, the Commission may at any time in any budget year, make an emergency appropriation for the purpose of repairing damages caused by such disaster or meeting such public emergency to the end that public health, safety or welfare will be protected.

OBJECTIVES:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- To guide City Commission and management policy decisions with significant fiscal impact.
- To set forth operating principles to minimize the cost of government and financial risk.
- To employ balanced and equitable revenue policies that provides adequate funding for desired programs.
- To promote sound financial management by providing accurate and timely information on the City's financial condition.
- To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- To ensure the legal use of financial resources through an effective system of internal controls.



OPERATING POLICIES

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate the fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

Expenditures shall be within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected reoccurring annual expenditure requirements. One time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

Continual Improvement of Service Delivery:

The City has established a goal to seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

Year End Budget Considerations:

In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Commission may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.



ACCOUNTING, AUDITING AND REPORTING

REPORTING POLICIES:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

AUDITING:

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the Commission in a timely manner. The independent auditing firm will be competitively selected in accordance with City of South Miami Charter Article IV, Section 4(E), Florida Statutes and standards of the Governmental Finance Officers Association.

ACCOUNTING SYSTEM:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

EXCELLENCE IN FINANCIAL REPORTING:

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented as a method of communicating with citizens about the financial affairs of the City.

REVENUE POLICIES:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

REVENUE DIVERSIFICATION:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.



CHARGES FOR SERVICES:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).

INVESTMENT POLICY

The City of South Miami will invest its funds in accordance with Florida Statute 218.415. The funds will be invested based upon the following priorities:

Safety of principal

To meet the liquidity needs of the City and optimize investment returns after first addressing safety and liquidity concerns.

The City of South Miami will make cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability. The City will pool cash from several different funds for investment purposes when permitted by law.

The City will invest 100% of its idle cash on a continuous basis. Reserve Fund balances may from time-to-time be established by resolution of the City Commission.



CAPITAL BUDGET POLICY

The City will update its multi-year plan for capital improvements.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan.

The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement Plan and City priorities, and whose operating and maintenance costs are included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital interest and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before submission to the City Commission for approval.

CAPITAL ASSETS POLICY

Threshold: The City will capitalize all individual assets and infrastructures which meet a respective threshold amount or more and a life of three years or more.

Asset categorization: The City shall account for assets and infrastructure meeting the minimum dollar and life thresholds in the following categories:

- Land (\$1 or Greater)
- Land Improvements (\$25,000 or more)
- Buildings (\$50,000 or more)
- Building Improvements (\$50,000 or more)
- Machinery and Equipment; including vehicles (\$5,000 or more)
- Infrastructure; i.e. roads, stormwater system, sidewalks (\$250,000 or more)
- Construction in progress (\$1 or more)
- Intangible Assets (\$25,000 or more)

Capital Outlay Budget vs. GAAP (Generally Accepted Accounting Principles). Only assets or infrastructure with a value over \$25,000 will be budgeted as a capital item in the budget. Short-lived assets not meeting the capital asset threshold will be budgeted as operational materials and supplies.

Depreciation method: GASB (Governmental Accounting Standards Board) Statement 34 requires governments to depreciate capital assets with a defined estimated life. The City will use the straight-line depreciation method. There will be no depreciation on land or



other assets with an indefinite life. Construction in progress projects are not subject to depreciation until the project is completed. Depreciation expense is not calculated on the salvage value (value which the asset will not fall below).

Capital Assets-Assets vs. Repair and Maintenance: GASB 34 requires that repair and maintenance items are expenses rather than capitalized assets. The criteria determining whether an item is capitalized or expensed is whether the service life of the assets will be extended. The City will adapt this definition and capital expenditures that extend the life of the asset will be classified as capital assets.

Estimated useful assets life: The estimated useful lives of the assets are based on City experience and established projections reflected in the 5 year capital plan. The useful life will be used when determining depreciation expense. The useful lives are:

- Land – indefinite
- Buildings – 50 years
- Improvements – 20 years
- Equipment:
 - Cars – 8 years
 - Trucks – 10 years
 - Equipment – 10-15 years
 - Computer Equipment – 5 years
- Infrastructure:
 - Roads – 40 years
 - Stormwater System – 50 years
 - Sidewalks – 40 years
- Intangible Assets – 20 years

Five Year Capital Plan: The City prepares a 5 Year Capital Plan which reports the capital asset budget needs for the City.

Fixed Asset Accounting: The City will comply with the standards established by GASB 34 (Governmental Accounting Standards Board) and all subsequent pronouncements put forth by GASB or its successor organization.

As per Florida Statute 274.02(2) the Chief Financial Officer shall establish by rule the requirements for the recording of property and for the periodic review of property for inventory purposes. The Chief Financial Officer will establish policies and appropriate procedures to manage fixed assets, including establishing the State of Florida required threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken. Currently the State of Florida requires that assets equal to or greater than \$1,000 be inventoried. The threshold amount will be updated as the State of Florida rules are updated.



DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the City of South Miami, and to provide for the preparation and implementation necessary to assure compliance and conformity with this policy.

FLORIDA STATUTE CITATIONS

The Internal Revenue Code, Florida Statutes, local charter and/or ordinances outline legal borrowing authority, restrictions and compliance requirements while the Florida Constitution and Statutes authorize the issuance of bonds by counties, municipalities and certain special districts.

- Section 125.013 – General Obligation and Revenue Bonds
- Chapters 130 and 132 – County Bonds and General Refunding Law
- Section 154.219 – Public Health Facilities Revenue Bonds
- Chapter 159 – Bond Financing
- Section 163.01(7) – Bonds Issued by Entities Created by Interlocal Agreement
- Chapter 166, Part II – Municipal Borrowing
- Section 215.43 – Financial Matters: General Provisions
- Chapter 218, Part III – Local Financial Management and Reporting

DEBT POLICY STATEMENT

Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City's desire and direction to assure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City's bond ratings and reputation in the investment community.

The City may also desire to issue debt obligations on behalf of external agencies or authorities for the purpose of constructing facilities or assets, which further the goals and objectives of City government. In such case, the City shall take reasonable steps to confirm the financial feasibility of the project and the financial solvency of the borrower; and, take all reasonable precautions to ensure the public purpose and financial viability of such transactions.



GENERAL DEBT GOVERNING POLICIES

The City hereby established the following policies concerning the issuance and management of debt:

- A. The City will not issue debt obligations or use debt proceeds to finance current operations.
- B. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.
- C. The City will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten and twenty year periods. This analysis will consider debt service maturities and payment patterns as well as the City's commitment to a pay as you go budgetary capital allocation.

SPECIFIC DEBT POLICIES, RATIOS AND MEASUREMENT

This section of the Debt Management Policy establishes the target debt policies, ratios and measurements for the City in the following categories:

- A. Measurements of Future Flexibility
- B. Constraints, Ratios and Measurements

Measures of Future Flexibility

As the City periodically addresses its ongoing needs, the City Manager and the City Commission must ensure that the future elected officials will have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt, which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum); this policy establishes the following constraints, ratios, and measures.

Constraints, Ratios and Measures

The following constraints, ratios and measures shall govern the issuance and administration of debt obligations:

Purposes of Issuance – The City will issue debt obligations for acquiring, constructing or renovating Capital Improvements or for refinancing existing debt obligations. Projects must be designed as public purpose projects by the City Commission prior to funding.



Maximum Maturity – All debt obligations shall have a maximum maturity of the earlier of: (i) the estimated useful life of the Capital Improvements being financed; or, (ii) thirty years; or, (iii), in the event they are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced, unless a longer term is recommended by the Finance Department.

Net Debt to Taxable Assess Value – The City shall strive to maintain a ratio of Net Debt to Taxable Assessed Value of properties within the City shall not exceed 15%. The ratio of Net Debt to Taxable Assessed Value shall be calculated by dividing the Net Debt by the taxable assessed value of all taxable properties within the City.

Capitalized Interest (Funded Interest) – Subject to Federal and State law, interest may be capitalized from date of issuance of debt obligations through the completion of construction for revenue producing projects. Interest may also be capitalized for projects in which the revenue designated to pay the debt service on the bonds will be collected at a future date, not to exceed six months from the estimated completion of construction and offset by earnings in the construction fund.

Bond Covenants and Laws – The City shall comply with all covenants and requirements of the bond resolutions, and State and Federal laws authorizing and governing the issuance and administration of debt obligations.



PURCHASING POLICY

The purchasing policy is in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.

Purchases less than \$5,000.00. Purchases of, or contracts for, materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is not in excess of \$5,000.00, may be made or entered into by the City Manager without submittal to the City Commission and without competitive bidding. Single purchases or contracts in excess of \$5,000.00 shall not be broken down to amounts less than \$5,000.00 to avoid the requirements of this subsection. Purchases of less than \$1,000.00 **do not require:**

- Purchase orders
- Sealed Competitive bids

Purchases of less than \$5,000.00 but greater than \$1,000 do require:

- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract, which was part of an acceptable competitive bid process.
- An approved purchase order
- Must have been included in the original budget or received approval from the City Manager.

Purchases more than \$5,000.00 but less than \$25,000.00. Purchases of or contracts for materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is in excess of \$5,000.00 but which does not exceed \$25,000.00, may be made or entered into by the City Manager with submittal to the City Commission and without competitive bidding, but shall require that the City Manager obtain quotes from at least three different vendors. Single purchases or contracts in excess of \$25,000.00 shall not be broken down to amounts less than \$25,000.00 to avoid the requirements of this subsection. Purchases more than \$5,000.00 but less than \$25,000.00 require:

- Approval by the City Manager before the expenditure is made or funds committed.
- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- City Commission approval

Purchases in excess of \$25,000.00. Purchases in excess of \$25,000.00 shall be in compliance with the competitive bidding requirements. Purchases in excess of \$25,000.00 require:

- Competitive bid process unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- Purchase orders must be obtained before an expenditure is made or funds committed and approved by the City Manager,
- City Commission approval



If the Manager deems the goods and services an emergency affecting life, health, property or safety, the above policy is waived, but must remain in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.



FUND STRUCTURE

In governmental accounting, all financial transactions are organized within several funds. According to the National Council on Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The City of South Miami's budget consists of 18 Funds: General Fund, Stormwater Drain Trust Fund, Local Option Gas Tax Trust Fund, Hometown District Improvement Trust Fund, Tree Trust Fund, People's Transportation Tax Fund, Debt Service Fund, Capital Improvement Program Fund, Emergency Reserve Fund, State Forfeiture Fund, Federal Forfeiture Fund, Revenue Stabilization Fund, Grant Match Reserve Fund, Insurance Reserve Fund, Tax Equalization Reserve Fund, Building Fund, City Parks Acquisition Development Operations and Maintenance Fund, and Parks Facility Impact Fund. "Fund" is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities.

All funds, except the Stormwater Drain Trust Fund which uses the accrual basis of accounting, utilize the modified accrual basis of accounting. For more detailed information regarding the funds, please refer to the fund sections in this document.



FUND OVERVIEW

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the major operating fund of the City of South Miami.

STORMWATER DRAIN TRUST FUND

The Stormwater Drain Trust Fund accounts for the financial resources received and allocated on behalf of the Stormwater Utility maintained by the City of South Miami. The fund is used to maintain the drainage pipes and canals located within the City. This is a proprietary fund which focuses on the determination of operating income, changes in net assets, financial position and cash flows.

LOCAL OPTION GAS TAX TRUST FUND

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Parking. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the district.

TREE TRUST FUND

Creation of the Tree Trust Fund is for the purpose of which is to acquire, protect, and to plant trees on public property. The Tree Trust Fund shall consist of contributions in lieu of, or in conjunction with, required replacement plantings.

PEOPLE'S TRANSPORTATION TAX FUND

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses.

REVENUE STABILIZATION FUND

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the



primary source used in balancing budget request. These funds are restricted to uses related to impacts caused by reduced tax revenues and other revenues in general.

GRANT MATCH RESERVE FUND

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities. These funds would be set aside as a cash match for grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

INSURANCE RESERVE FUND

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles. This reserve would be used in circumstances that would require the contribution of insurance deductibles such as a major hurricane.

TAX EQUALIZATION FUND

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues. These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of significant state budget reduction.

BUILDING CAPITAL RESERVE FUND

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties. These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

The South Miami residents have demonstrated a desire for parks. Funds shall be set aside and used for acquisition; at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. More specifically the fund shall be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas.

DEBT SERVICE FUND

The Debt Service Fund has been established in an effort to clearly identify the City's current Long Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities



administers the Florida Municipal Loan Program.

CAPITAL IMPROVEMENT PROGRAM FUND

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted capital improvement projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

EMERGENCY RESERVE FUND

The City Commission adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2, 2001 the City Commission changed the policy via resolution No. 145-01-11293 to provide for an Emergency Reserves Fund of no less than 10% of the budget. The Government Finance Officers Association (GFOA) issued a Case Study on May 2013 providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

PARKS FACILITY IMPACT FUND

As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fee as set forth in the provisions of ordinance No. 14-14-2192. Funds shall be set aside and used for land acquisition for parks; for maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities; for construction of new parks facilities; for any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and for any administrative costs not incurred by the fee collection process.

STATE FORFEITURE FUND

The Police Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act.

FEDERAL FORFEITURE FUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime.



FUND EXPENDITURES

The table below is a summary of the expenditures, by fund, and the difference from the previous year. Please refer to the individual fund sections for an explanation of the change in expenditures for each fund.

ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
General Fund					
Beginning Fund Balance	9,065,560	7,442,404	8,020,891	8,020,891	6,378,729
Revenues	17,546,835	17,860,510	18,412,776	18,434,853	18,499,689
Expenditures	15,591,098	15,925,970	18,694,755	18,100,357	18,784,047
Interfund Transfers In	384,465	434,465	384,465	384,465	284,465
Interfund Transfers Out	3,963,358	1,790,518	2,361,123	2,361,123	4,157,744
Ending Fund Balance	7,442,404	8,020,891	5,762,254	6,378,729	2,221,092
Stormwater Drain Trust Fund					
Beginning Fund Balance	314,706	263,239	180,319	180,319	165,221
Revenues	398,206	386,697	386,850	386,850	386,850
Expenditures	199,673	219,617	239,568	151,948	384,399
Interfund Transfers Out	250,000	250,000	250,000	250,000	150,000
Ending Fund Balance	263,239	180,319	48,191	165,221	17,672
Local Option Gas Tax Trust Fund					
Beginning Fund Balance	276,999	349,900	191,938	191,938	20,821
Revenues	81,441	80,859	81,883	81,883	80,643
Expenditures	8,540	238,821	275,000	253,000	100,000
Ending Fund Balance	349,900	191,938	-1,179	20,821	1,464
Hometown District Improvement Trust Fund					
Beginning Fund Balance	17,250	20,250	27,250	27,250	30,305
Revenues	28,000	32,000	28,055	28,055	28,055
Interfund Transfers Out	25,000	25,000	25,000	25,000	25,000
Ending Fund Balance	20,250	27,250	30,305	30,305	33,360
Parks Facilities Impact Fund					
Beginning Fund Balance	0	44,592	129,449	129,449	159,768
Revenues	44,592	84,857	0	30,319	0
Expenditures	0	0	0	0	0
Ending Fund Balance	44,592	129,449	129,449	159,768	159,768



ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
Tree Trust Fund					
Beginning Fund Balance	4,528	7,528	20,528	20,528	28,998
Revenues	3,000	13,000	0	8,470	0
Expenditures	0	0	20,000	0	25,000
Ending Fund Balance	7,528	20,528	528	28,998	3,998
People's Transportation Tax Fund - Transportation					
Beginning Fund Balance	1,453,493	1,276,577	995,030	995,030	476,561
Revenues	442,479	448,849	450,000	450,000	450,000
Expenditures	619,395	730,396	1,299,000	968,469	655,000
Ending Fund Balance	1,276,577	995,030	146,030	476,561	271,561
People's Transportation Tax Fund- Direct Transit					
Beginning Fund Balance	515,782	623,024	733,191	733,191	608,774
Revenues	107,242	110,167	110,000	110,000	110,000
Expenditures	0	0	80,000	234,417	277,748
Ending Fund Balance	623,024	733,191	763,191	608,774	441,026
Revenue Stabilization Fund					
Beginning Fund Balance	0	0	50,000	50,000	60,000
Interfund Transfers In	0	50,000	10,000	10,000	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	50,000	60,000	60,000	60,000
Grant Match Reserve Fund					
Beginning Fund Balance	0	0	50,000	50,000	60,000
Interfund Transfers In	0	50,000	10,000	10,000	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	50,000	60,000	60,000	60,000
Insurance Reserve Fund					
Beginning Fund Balance	0	0	50,000	50,000	60,000
Interfund Transfers In	0	50,000	10,000	10,000	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	50,000	60,000	60,000	60,000
Tax Equalization Reserve Fund					
Beginning Fund Balance	0	0	50,000	50,000	60,000
Interfund Transfers In	0	50,000	10,000	10,000	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	50,000	60,000	60,000	60,000



ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
Building Capital Reserve Fund					
Beginning Fund Balance	0	0	50,000	50,000	60,000
Interfund Transfers In	0	50,000	10,000	10,000	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	50,000	60,000	60,000	60,000
Parks Acquisition Development Operations and Maintenance Fund					
Beginning Fund Balance	0	0	50,000	50,000	310,000
Revenues	0	0	0	250,000	0
Interfund Transfers In	0	50,000	10,000	10,000	0
Expenditures	0	0	0	0	250,000
Ending Fund Balance	0	50,000	60,000	310,000	60,000
Debt Service Fund					
Beginning Fund Balance	517,663	-82,681	-62,985	-62,985	-62,308
Revenues	611,049	866,194	865,717	866,217	869,731
Expenditures	6,159,393	1,162,435	1,180,540	1,180,540	2,467,450
Interfund Transfers In	0	315,937	315,000	315,000	1,660,027
Proceeds from Refunding Debt	4,948,000	0	0	0	0
Payment to Bond Escrow Agent	0	0	0	0	0
Ending Fund Balance	-82,681	-62,985	-62,808	-62,308	0
Capital Improvement Program Fund					
Beginning Fund Balance	355,314	839,318	816,531	816,531	1,009,283
Expenditures	784,435	1,072,368	2,858,000	1,736,446	3,507,000
Interfund Transfers In	1,268,439	1,049,581	1,929,198	1,929,198	2,497,717
Ending Fund Balance	839,318	816,531	-112,271	1,009,283	0
Emergency Reserve Fund					
Beginning Fund Balance	1,717,288	4,438,751	4,592,865	4,592,865	4,678,790
Revenues	26,544	29,114	29,000	29,000	36,504
Expenditures	0	0	400,000	0	0
Interfund Transfers In	2,694,919	125,000	56,925	56,925	0
Interfund Transfers Out	0	0	0	0	0
Ending Fund Balance	4,438,751	4,592,865	4,278,790	4,678,790	4,715,294

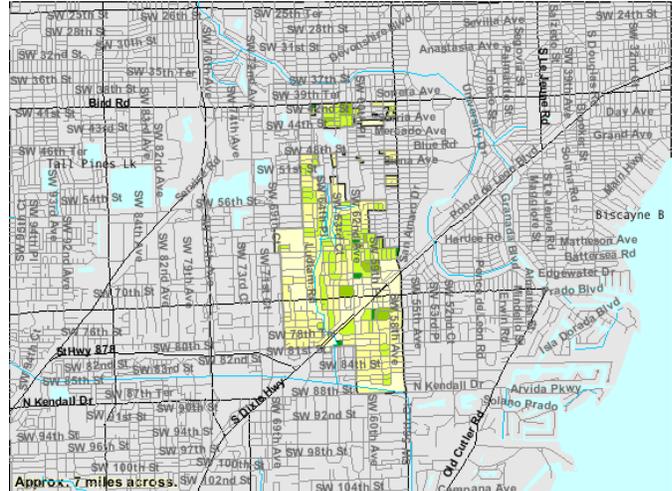


ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
State Forfeiture Fund					
Beginning Fund Balance	76,510	78,410	79,015	79,015	49,515
Revenues	1,900	605	500	500	500
Expenditures	0	0	30,000	30,000	30,000
Ending Fund Balance	78,410	79,015	49,515	49,515	20,015
Federal Forfeiture Fund					
Beginning Fund Balance	2,000,223	1,855,266	1,753,559	1,753,559	1,388,759
Revenues	81,392	41,130	66,000	66,000	66,000
Expenditures	226,349	142,837	430,800	430,800	372,800
Ending Fund Balance	1,855,266	1,753,559	1,388,759	1,388,759	1,081,959

GOVERNMENT

Government Structure

South Miami uses a City Manager form of government. The Commission sets the policies and the City Manager acts as the chief executive. According to surveys by the International City/County Management Association (ICMA), this form of government has grown from 48% usage in 1996 to 55% usage in 2006. It is most popular in cities with populations over 10,000, mainly in the Southeast and Pacific coast areas. Commissioners are elected to four-year terms and the Mayor is elected to a two-year term. The Mayor heads the meeting and previously made appointments, with approval by the Commission, to various City Boards; however, this provision was modified on February 9, 2010 to give all Commissioners the right to appoint with consent of the Commission Board. Elections are held on the second Tuesday in February in even numbered years for the Mayor and half of the Commissioners. The Commissioner receiving the most votes is also given the title of Vice Mayor for the first two years of the term. The next election is scheduled for February 2018.



South Miami City Government as of February 09, 2016

- * Mayor: Philip Stoddard, Ph.D. (Election 2018)
- * Vice Mayor: Robert Welsh (Vice Mayor until 2018, Commissioner Group III until 2020)
- * Commissioner Group II: Josh Liebman (Election 2020)
- * Commissioner Group I: Gabriel Edmond (Election 2018)
- * Commissioner Group IV: Walter Harris (Election 2018)

South Miami is a city in Miami-Dade County, Florida, United States. The population was 10,741 at the 2000 census and according to the U.S. Census Bureau for 2010 it was 11,657. State of Florida uses Bureau of Economic and Business Research (BEBR) numbers for calculations for budget and this number is 12,912.

South Miami is served by the Miami Metrorail at the South Miami Station. The station is in the section US-1 and Sunset Dr., and services the surrounding South Miami neighborhood, including South Miami Hospital and the South Miami city government offices.



Tax Authorities

Taxing Authorities Set Tax Rates

The Office of the Property Appraiser is not a taxing authority, but a governmental function that is mandated by State Law to assess the value of all properties within Miami-Dade County using criteria set forth by Chapter 193 of the Florida Statutes. As property owners and taxpayers consider the tax rates set by the taxing authorities, they should give close attention to tax rates or "millage" changes of those taxing authorities. The millage or tax rates are set by the various taxing authorities within whose jurisdiction the property is located.

The Tax Collector publishes annually all active millage (tax rates) levied by all taxing authorities. The tax rate (millage) is set by the various authorities within whose jurisdiction the property is located.

The taxing authorities are authorized by State Statute to levy taxes on real estate and tangible personal property to fund their operations and services as provided by their annual budgets. The tax rate is determined by dividing the taxing authority's proposed budget using property taxes by the total taxable value of all non-exempt property within their taxing district; reference the following formula:

$$\text{Tax Rate (Millage)} = \frac{\text{Taxing Authority's Proposed Budget}}{\text{Total Taxable Value Of ALL Property (After Exemptions)}}$$

Tax Limitations on County Commission and Cities

By Special Act of the Florida Legislature (Laws of Florida Chapter 74-430 House Bill No. 4173), municipal taxing authorities are limited to a maximum 10% increase in the amount of revenues that can be raised in comparison to the prior year.

The Millage Rates of the Taxing Authorities

When the total taxable value (the total assessed value of all individual properties in the City added together after exemptions) of the tax roll increases from one year to the next year, the Taxing Authorities (County Commission, Municipalities, School Board, etc.) are required by State Law to consider their budget with a roll-back of the millage rate to a rate which will generate the same revenue as in the previous year; reference hypothetical example of annual roll-back procedure below.

The Property Appraiser is responsible for certifying to each taxing authority the annual taxable value. Each taxing authority then must compute a roll-up or a roll-back millage rate and a proposed millage. The "roll-back millage" rate is the millage rate, or tax rate that the Taxing Authorities must use as a basis for computing any increase in their annual budgets. Usually, this millage rate is lower than the preceding year's tax rate. The value increase in



the tax base is due to re-assessments and new construction in the prior year. However, new construction is not permitted by Florida Law to be used to calculate the roll-back millage. If the total taxable value (as defined) decreases, the Taxing Authorities are entitled to an upward change of the "roll-back" in the tax millage rate in order to maintain the same level of revenue as the preceding year as the starting point for any budget increases.

The term "roll-back" is used to describe the economic conditions of total taxable value in the prior year and the amount of monies raised by ad-valorem taxes. It does not relate to the rate of change in the millage.

With the millage roll-back rate, the taxing authorities will realize exactly the same amount of revenue as the preceding year. If they decide to raise the millage rate above the rolled-back rate, it usually means that the cost of government operations has increased, usually as a corollary to inflation or the cost of living, or that new public service programs have been added to their budgets. The effect of the millage rolled-back on your property taxes will appear on your "Truth in Millage Notice" (TRIM) each year in Column 3. By referring to your Notice, you will also note that Column 1 indicates the previous year's taxes and Column 2 indicates the proposed increase or decrease in tax dollars if the proposed budget is adopted.

CITY HISTORY

Known as “The City of Pleasant of Living,” this proud community has a diverse population and a history of accomplishments stretching back to its earlier pioneer days. It has overcome adversity and shown a resilience and determination that make it one of South Florida’s more remarkable cities.



WILSON ALEXANDER LARKIN
1860-1946
Founder of South Miami
Formerly Larkins

It began as a settlement named Larkins, after Wilson A. Larkin, who established a post office and trading post with that name in 1898 at the east end of Sunset Drive at Ingraham Highway. The settlement already had a school building erected two years earlier by A. H. Ramsey and John Burtshaw, and in the next few years more families began moving into the area.

Much of the business in the earlier settlement was geared toward farming supplies and services, and when Henry Flagler’s railroad grew south from Miami in 1903, it passed to the west of Larkins. The people of the settlement began relocating the center of their business district toward the train depot at today’s intersection of US1 and Sunset Drive. Real estate developers were already beginning to profile for plats of subdivisions in 1914 and by 1917 phone service came to Larkins.

After the fantastic real estate boom of 1925 and with a population of 3000 residents, area leaders decided to incorporate as the Town of South Miami on March 2nd, 1926. W. A. Foster was elected Mayor and a storeroom was rented for \$10 a month as Town Hall.



First City Hall - The Second Store From the Right (1927)

The year 1926 saw the first incoming class of freshmen at the newly chartered University of Miami campus, which abuts the City of South Miami eastern boundary along Red Road (SW 57th Avenue). Also founded with a university theme that same year was the Cambridge Lawns neighborhood of South Miami, situated just 0.7 miles from the university campus. The neighborhood's Cambridge Lawns Historic District, some 30 homes in the Tudor Revival and Mediterranean revival style completed in 1928, were granted historic recognition by the City of South Miami in 2005.

In June of 1926 the Florida Power and Light Company was granted a 30 year franchise to operate there, the task of paving streets and other projects began in earnest, and the volunteer fire department was established. A few months later in September, the terrible 1926 hurricane struck the community, inflicting severe damage to the homes and businesses in the fledgling Town of South Miami. It took great determination and strength of character to rebuild.

On June 24th, 1927, the Town of South Miami officially became the City of South Miami and a new Charter was approved.

In 1933, the original six square miles of South Miami were reduced to just over three square miles due to an effort to reduce municipal responsibilities. The City's size was reduced again in 1937, and many of the northern City residents sued to get out of the City. This is why the City of South Miami has the most irregular boundaries of any City in Miami-Dade County today.

In 1935, the first bus franchise for the City streets was granted and the Sylva Martin Building, later named in honor of the City Clerk for 30 years, was constructed. In 1937 the tax roll for the entire City was \$614,282 (less \$106,492 in Homestead exemptions). In the 1940's the population of South Miami was 2600 and African Americans represented 50 percent of the population.



In 1946, Consumers Water Company was given the right-of-way to lay pipes so that water would be available for the Fuchs Bakery, later to become Holsum Bakery. Fuchs Park, located at US1 and 80th St, was named after the founder of the bakery, Charles Fuchs, a German immigrant.

On February 22nd, 1960 South Miami Hospital officially opened its doors just off US1 and 62nd Ave. The 100-bed building included a pharmacy, emergency room, cafeteria, private offices, an X-ray department and laboratory. Today South Miami Hospital has over 440 beds and over 17,000 admissions each year.

Growing urbanization was booming in the 70's and 80's. After 48 years, the Holsum Bakery outgrew their home on Red Road and US1 and moved to Medley. The Bakery Centre was developed in its place and Metrorail was being built. In 1983 South Miami was the only station on the route that had a viable downtown area in the proximity to the station.



The City Commission established the South Miami Community Redevelopment Agency in September 1997. The goals of the Agency are to achieve meaningful physical improvement while providing economic development tools and other means of achieving long-term community sustainability.

In 2001 the City of South Miami was awarded the All-America City Award, which is given by the National Civic League annually to ten cities in the United States. This award is the oldest community recognition program in the nation and recognizes communities whose citizens' work together to identify and tackle community-wide challenges and achieve uncommon results.

Through all these years, the City of South Miami preserved its hometown feel and the residents are proud to call it - The City of Pleasant Living.



COMPREHENSIVE PLANNING

Comprehensive planning is a term used to describe a process that determines community goals and aspirations in terms of community development. The outcome of comprehensive planning is the Comprehensive Plan, which dictates public policy in terms of land use, transportation, utilities, recreation, and housing. Comprehensive plans encompass large geographical areas, a broad range of topics, and cover a long-term time horizon.

Chapter 163, Part II of the Florida Statute (F.S.), provides that each local government shall have the power and responsibility to plan for their future development and growth; to adopt and amend comprehensive plans, or elements to guide their future development and growth; to implement adopted or amended comprehensive plans by the adoption of appropriate land development regulations; and to establish, support, and maintain administrative instruments and procedures to carry out the provisions and purposes of this act.

Comprehensive Planning Process

Comprehensive Planning follows a typical planning process which consists of eight different steps. By following this process, we are able to determine a wide range of interconnecting issues that affect the City and surrounding urban area.

Identifying issues; Stating goals; Collecting data; Evaluating alternatives; Preparing the plan; Creating implementation policies; Adopting a plan; and Implementing and monitoring the plan.

The City's adopted Comprehensive Plan consists of eight elements that constitute the major objective of the planning process. As required by Chapter 163, F.S., the elements of the comprehensive plan shall be consistent, and the Comprehensive Plan shall be financially feasible. Financial feasibility is determined using professionally accepted methodologies and applies to the 5-year planning period, except in the case of a long-term transportation or school concurrency management system, in which case a 10-year or 15-year planning period would be applied. It is also required that the Comprehensive Plan contain a capital improvements element designed to consider the need for and the location of public facilities in order to encourage the efficient use of such facilities.

Chapter 1, Future Land Use Element

The Future Land Use Plan is part of a policy developed to guide the future social and economic growth of the City of South Miami. The City Commission in compliance with the State of Florida Local Government Comprehensive Planning Act adopted the Plan. The official Future Land Use Plan indicates the appropriate land uses in the City of South Miami. The City of South Miami Comprehensive Plan is the supporting document, which explains the planning policies used in producing the patterns shown on the Future Land Use Plan and Map.



The Difference Between Land Use and Zoning

Future Land Use designations indicate the intended use category and development density for a particular area. Zoning Districts more specifically define allowable uses and contain the design and development guidelines for these intended uses. Although there are various Zoning Districts which may be allowed within a particular Future Land Use designation, no Zoning District can be allowed for an area if it conflicts with the Future Land Use designation for that area

The Future Land Use Element was revised to address development and redevelopment pressures including: compatibility between buildings; concerns about the massing and structures (density/intensity standards, lot coverage and height); development impacts on neighborhoods; the need for revised or additional land use and zoning districts; the need to redevelop in certain areas and neighborhoods; and better coordination between transportation and land use.

Chapter 2, Transportation Element

The Transportation Element is designed to address traffic congestion issues which include the need to reduce excessive through traffic in certain areas; the need for updated bicycle and pedestrian plans; the provision of adequate parking; and the need to determine the ultimate capacity of the transit/rail system.

Chapter 3, Housing Element

The Housing Element includes goals established by the City's Affordable Housing Advisory Committee and redevelopment issues related to housing are addressed through amendments that recognize the City's role in expanding housing choices and options for existing and future residents. Additionally, amendments were included that reflect the affordable housing and other programs being implemented through the City's Community Redevelopment Agency.

Chapter 4, Infrastructure Element

The Infrastructure Element addresses the current and future public infrastructure needs of the City to ensure public health, safety and quality of life. As with each element, amendments to the policies to correct inefficiencies are periodically made.

Chapter 5, Conservation Element

The Conservation Element was recently revised to implement the latest Best Management Practices to protect, restore and enhance the natural features of the City.



Chapter 6, Recreation and Open Space Element

The Recreation and Open Space Element addresses parks and recreation issues, such as the City's desire to conduct a comprehensive Recreation and Open Space Master Plan to be used as a mechanism to assist the City in its efforts to meet the recreational needs of existing and future residents. Other amendments address the need to evaluate the feasibility of instituting an impact fee and to revise the Level of Service Standard for recreation and open space.

Chapter 7, Intergovernmental Coordination Element

The Intergovernmental Coordination Element is designed to further the City's coordination and communication procedures for resolving issues of mutual interest with other local governmental entities, which may arise from the implementation of the Comprehensive Plan. The City continues to work with Miami-Dade County in support of the 2003 Inter-local Agreement for Public School Facility Planning.

Chapter 8, Capital Improvement Element

The Capital Improvement Element reinforces the relationship and linkage between the Comprehensive Plan. The Capital Improvements Program recognizes that South Miami is a diverse, full service community with both residential and non-residential land uses and neighborhoods. Additionally, an amendment was included to address impact fees as a potential mechanism for ensuring the City's ability to provide key infrastructure and services at adopted Levels of Service through the planning period.

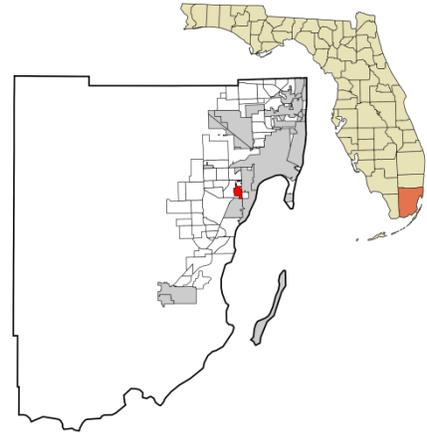
Legislative Changes

On June 2, 2011, changes to The Community Planning Act by the State Legislature and Governor, known as HB 7202, removed several of the provisions previously required by Chapter 163, F.S.

Concurrency is a system in which the public facilities and services necessary to maintain the adopted level of service standards are also available, concurrently, with new development. Written reports issued by concurrency review agencies (City of South Miami) summarize existing and anticipated levels of service for those public services and facilities which may be potentially affected by a proposed development, subject to a request for development order. The concurrency report analyzes whether public facilities and services meet or exceed the standards established in the Capital Improvements Element of the Comprehensive Plan, and whether the requested development order, if approved, would result in a reduction in the level of the service for affected public services and facilities, below the level of service standards provided in the Comprehensive Plan.

CITY OVERVIEW BASED ON THE 2010 CENSUS

Quick Facts 2010 Census	
Population:	11,657
State:	Florida
Metro Area:	Miami-Fort Lauderdale- Miami Beach Metro Area
County:	Miami-Dade County
City:	South Miami



As per Bureau of Economic and Business Research (BEER) at UF, the City Population for FY 2018 is 12,912. This is the number which will be used for State Revenue Sharing calculations.

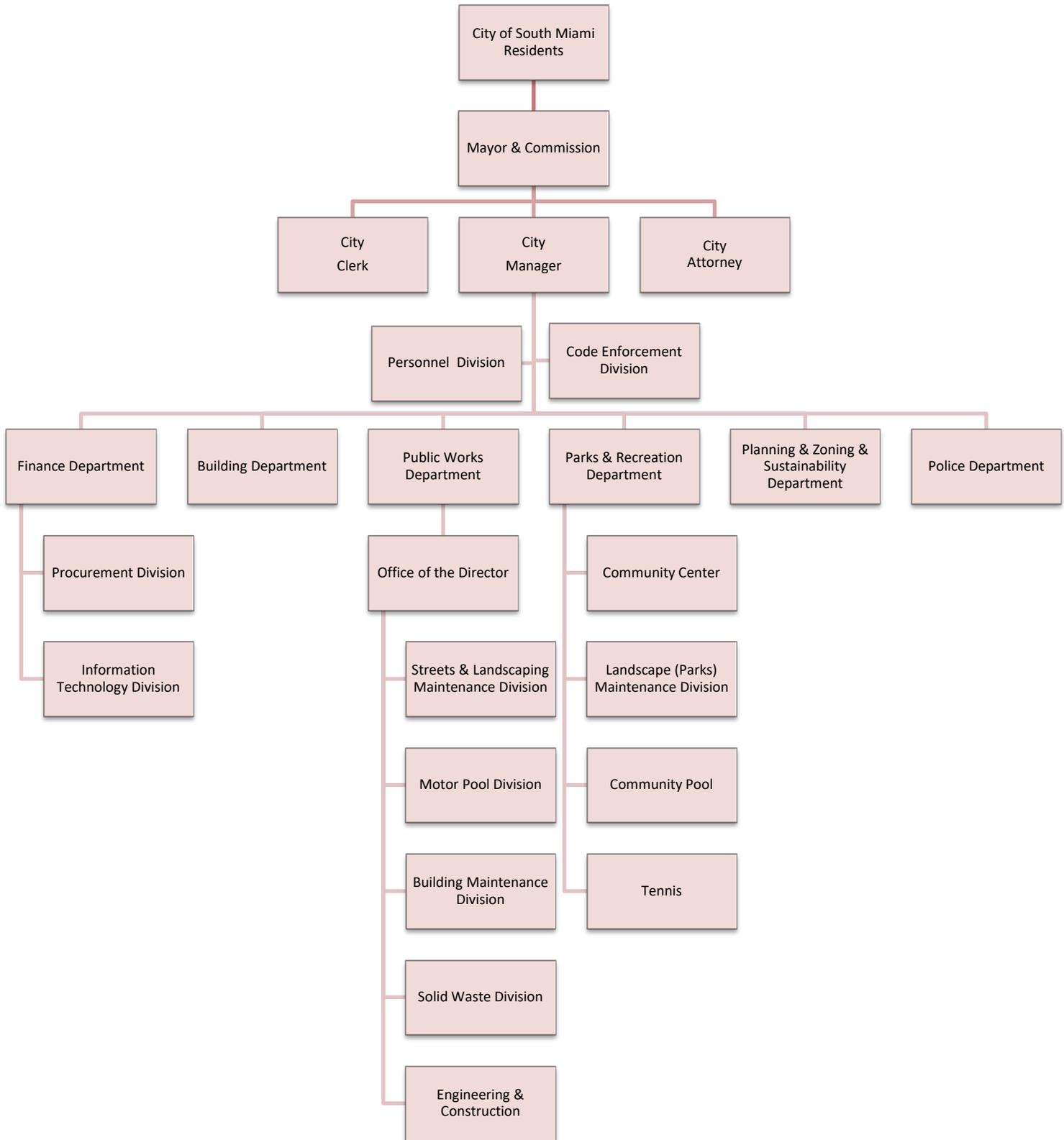
Category	Number			% in Total Population			% Change 2000-2010		
	Total	Male	Female	Total	Male	Female	Total	Male	Female
Total	11,657	5,721	5,936	100	49.08	50.92	8.53	10.68	6.53
Median Age	36.7	34.8	38.7	N/A	N/A	N/A	N/A	N/A	N/A
• 16 and Over	9,579	4,643	4,936	82.17	39.83	42.34	N/A	N/A	N/A
• 18 and Over	9,303	4,499	4,804	79.81	38.59	41.21	12.07	14.13	10.21
• 21 and Over	8,622	4,167	4,455	73.96	35.75	38.22	8.15	N/A	N/A
• 62 and Over	1,851	780	1,071	15.88	6.69	9.19	7.18	N/A	N/A
• 65 and Over	1,520	621	899	13.04	5.33	7.71	3.83	9.91	0

Category	Number	% in Total	
		Housing Units	% Change 2000-2010
Total housing units	5,174	100	16.09
Total: Occupied housing units	4,699	90.82	9.25
Owner-occupied housing units	2,573	49.73	-3.74
Renter-occupied housing units	2,126	41.09	30.59
Population in occupied housing units: Owner-occupied housing units	7,052		
Population in occupied housing units: Renter-occupied housing units	4,507		
Occupied housing units Average household size: Owner-occupied	2.7		
Occupied housing units Average household size: Renter-occupied	2.1		

Average household size 2.46
Average family size 3.16

Information provided above was obtained at <http://www.ledgerdata.com/census/florida/south-miami-city/67550>

CITY OF SOUTH MIAMI ORGANIZATIONAL CHART





POSITIONS BY DEPARTMENT/DIVISION

POSITIONS BY DEPARTMENT		BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	PROPOSED FY 2017	APPROVED FY 2018
CITY CLERK						
Full Time	City Clerk	1	1	1	1	1
	Deputy Clerk II	1	1	1	1	1
	Deputy Clerk	1	1	1	1	1
	City Clerk Total	3	3	3	3	3
CITY MANAGER						
Full Time	City Manager	1	1	1	1	1
	Deputy City Manager	0	0	0	1	1
	Assistant City Manager	1	1	1	0	0
	Executive Administrative Asst.	1	1	1	1	1
	Special Events Coordinator	1	0	0	0	0
	City Manager Total	4	3	3	3	3
PROCUREMENT DIVISION						
Full Time	Purchasing Manager	1	1	1	0	0
	Chief Procurement Officer	0	0	0	1	1
	Procurement Specialist	0	0	1	1	1
	Central Services Specialist II	1	1	0	0	0
	Procurement Division Total	2	2	2	2	2
PERSONNEL DIVISION						
Full Time	Personnel Manager	0	0	1	1	1
	Human Resources Director	1	1	0	0	0
	Payroll and Benefits Administrator	0	0	1	1	1
	Human Resource Generalist	1	1	0	0	0
	Office Support	1	0	1	0	0
	Full Time Total	3	2	3	2	2
Part time	Office Support	0	0	0	1	0
	Part Time Total	0	0	0	1	0
	Personnel Division Total	6	4	3	3	2
FINANCE DEPARTMENT						
Full Time	Chief Financial Officer	1	1	1	1	1
	Office Manager	1	1	1	0	0
	Chief Administrative Officer	0	0	0	1	1
	Senior Accountant	0	0	1	1	1
	Junior Accountant	2	2	1	2	2
	Grants Coordinator	1	1	0	0	0
	Full Time Total	5	5	4	5	5
Part Time	Office Support	1	1	2	1	1
	Junior Accountant	1	1	0	0	0
	Part Time Total	2	2	2	1	1
	Finance Department Total	7	7	6	6	6



POSITIONS BY DEPARTMENT		BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	PROPOSED FY 2017	APPROVED FY 2018
BUILDING DEPARTMENT						
Full Time	Building Official/Director	1	1	1	1	1
	Chief Building Inspector	1	1	1	1	1
	Permits Coordinator	2	2	2	2	2
	<i>Full Time Total</i>	4	4	4	4	4
Part Time	Chief Mechanical Inspector	1	1	1	1	1
	Chief Electrical Inspector	1	1	1	1	1
	Chief Plumbing Inspector	1	1	1	1	1
	Chief Structural Inspector	1	1	1	1	1
	<i>Part Time Total</i>	4	4	4	4	4
	Building Total	8	8	8	8	8
PLANNING DEPARTMENT						
Full Time	Planning Director	1	1	1	1	1
	Sr. Planner/Zoning Admin	1	1	1	2	2
	Zoning Review Coordinator	1	1	1	0	0
	Grants Coordinator	0	0	0	1	1
	Planning Assistant	1	0	1	0	0
	Office Support	0	1	1	1	1
	<i>Planning Total</i>	4	4	5	5	5
CODE ENFORCEMENT						
Full Time	Senior Code Enforcement Officer	1	1	1	1	1
	Code Enforcement Officers I/II	1	1	1	1	1
	Code Enforcement Officers I	1	1	1	1	1
	Local Business Tax Comp Officer	1	1	1	1	1
	Special Events Coordinator	1	1	0	0	0
	<i>Full Time Total</i>	5	5	4	4	4
Part Time	Office Support	0	0	1	1	0
	<i>Part Time Total</i>	0	0	1	1	0
	Code Enforcement Total	5	5	5	5	4
PW - BUILDING MAINTENANCE						
Full Time	Lead Worker II	1	1	1	1	1
	Maintenance Worker II	1	1	1	1	1
	<i>PW - Bld Maint Total</i>	2	2	2	2	2
PW - SOLID WASTE						
Full Time	Superintendent	1	1	0	0	0
	Garbage Collection					
	Heavy Equipment Operator (I Funded by SW)	7	6	6	6	7
	Lead Worker II	1	1	1	1	1
	Trash Collection					
	Waste Collection Driver	2	2	3	3	2
	<i>PW- Solid Waste Total</i>	11	10	10	10	10



POSITIONS BY DEPARTMENT		BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	PROPOSED FY 2017	APPROVED FY 2018
PW - STREETS						
Full Time	Superintendent of Maintenance	0	0	1	1	1
	Lead Worker II	0	0	0	0	1
	Maintenance Worker I	1	2	3	3	2
	Maintenance Worker II	6	4	3	3	3
	Waste Collection Driver	0	1	0	0	0
PW - Streets Maint Total		7	7	7	7	7
PW - MOTOR POOL						
Full Time	Motor Pool Supervisor	1	1	1	1	1
	Auto Mechanic	2	2	2	2	2
PW - Motor Pool Total		3	3	3	3	3
PW - OFFICE OF DIRECTOR						
Full Time	Public Works Director	0	1	1	1	1
	Chief Superintendent	1	0	0	0	0
	Administrative Assistant	1	1	1	1	0
	Administrative Assistant I	1	0	0	0	0
	Administrative Secretary	0	1	0	0	0
	Office Support	0	0	1	1	2
PW - Office of Director Total		3	3	3	3	3
PW - ENG and CONST						
Full Time	Project Manager	1	1	1	1	1
	Associate Project Engineer	1	1	1	1	1
PW - Eng. and Const. Total		2	2	2	2	2
POLICE DEPARTMENT						
Full Time	SWORN					
	Chief of Police	1	1	1	1	1
	Assistant Chief of Police	0	0	1	1	1
	Majors	2	1	0	0	0
	Captains	0	2	2	2	2
	Lieutenants	4	3	3	3	3
	Sergeants	7	7	7	7	7
	Officers/Detectives	35	37	37	37	37
	Training Officer	1	1	1	1	1
	CIVILIAN EMPLOYEES					
	Department Head Secretary	1	1	1	1	1
	Administrative Assistant	1	1	1	1	1
	Crime Analyst/Comm. Supvr.	1	0	0	0	0
	Communications Manager	0	1	1	1	1
	Communications Officers	6	6	6	6	6
Police Total		59	61	61	61	61



POSITIONS BY DEPARTMENT		BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	PROPOSED FY 2017	APPROVED FY 2018
PARKS and REC DEPARTMENT						
Full Time	Parks and Recreation Director	1	1	1	1	1
	Asst. Parks and Rec Director	1	1	1	1	1
	Administrative Assistant	0	0	1	1	1
	Special Events Coordinator	0	0	1	1	1
	Administrative Assistant II	1	1	0	0	0
	Senior Site Manager	1	1	1	1	1
	Administrative Secretary	0	1	0	0	0
	Recreation Leader	2	1	0	0	0
	<i>Full Time Total</i>	6	6	5	5	5
Part Time	Recreation Aide (PT)	1	0	0	0	0
	<i>Part Time Total</i>	1	0	0	0	0
	Parks and Recreation Total	7	6	5	5	5
LANDSCAPE MAINTENANCE						
Full Time	Parks Superintendent	0	0	0	1	1
	Landscape Supervisor	1	1	1	0	0
	Lead Worker	1	1	1	1	1
	Maintenance Worker I	2	2	2	2	0
	Maintenance Worker II	1	1	1	1	1
	Maintenance Worker III	1	1	1	1	0
	<i>Landscape Maint Total</i>	6	6	6	6	3
COMMUNITY CENTER						
Full Time	Recreation Supervisor II	1	2	2	2	2
	Recreation Leader	3	3	3	3	3
	<i>Full Time Total</i>	4	5	5	5	5
Part Time	Recreation Leader (PT)	5	3	3	3	3
	Recreation Aide (PT)	14	11	11	11	11
	Instructors (Grant Funded)	4	4	4	4	3
	Summer Recreation Aide Seasonal (PT)	8	8	8	8	8
	<i>Part Time Total</i>	31	26	26	26	25
	Community Center Total	35	31	31	31	30
COMMUNITY POOL						
Part Time	Pool Supervisor	1	0	0	0	0
	Life Guard	5	5	5	5	5
	<i>Community Pool Total</i>	6	5	5	5	5
TENNIS						
Full Time	Tennis Operations Supervisor	0	0	1	1	1
	Maintenance Worker I	0	0	1	1	1
	<i>Full Time Total</i>	0	0	2	2	2
Part Time	Recreation Aide (PT)	0	0	3	3	3
	<i>Part Time Total</i>	0	0	3	3	3
	Tennis Total	0	0	5	5	5
TOTAL						
	<i>Full Time Total</i>	133	133	134	134	131
	<i>Part Time Total</i>	44	37	41	41	38
	Grand Total	177	170	175	175	169



CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

In an effort to comply with Florida Statute 163.3177 required and optional elements of Comprehensive Plan, the Capital Improvements Element must be reviewed on an annual basis and modified as necessary in accordance with s. 163.3187 or s. 163.3189 in order to maintain a financially feasible 5-year schedule of capital improvements. The City of South Miami Capital Budget is updated annually as part of the budgeting process. Capital improvement projects are defined as projects that are self-contained and that will usually be constructed or purchased as a unit.

The City of South Miami uses Government Accounting Standards Board (GASB) 34 Guidance in defining capital assets and depreciation.

Governmental Entities with Revenues between \$10 and \$100 million

Item	Tracking and Inventory	Capitalize and Depreciate
Land	\$1	Capitalize only
Land Improvements	\$1	\$25,000
Building	\$1	\$50,000
Building Improvements	\$1	\$50,000
Construction in Progress	\$1	Capitalize only
Machinery and Equipment	\$1,000	\$5,000
Vehicle	\$1,000	\$5,000
Infrastructure	\$50,000	\$250,000
Intangibles	N/A	\$25,000

A Capital Improvement generally includes only those items constructed or purchased that have a useful life extending beyond a five (5) year period following their acquisition or purchase. Normally, Capital Improvements involve a cost in excess of \$5,000 or involve the acquisition or disposal of land regardless of cost. Minor recurring annual expense items, including routine maintenance and repairs, excluded. All projects that are financed from bond funds are included. Similarly, preliminary engineering studies for such infrastructure improvements as the design of improvements are generally itemized as capital expenditure items due to their significant cost and impact of the Capital Improvement Program.



CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

PROJECT DESCRIPTION	SOURCE	FY17	Estimated Expenses FY17	FY 18	FY 19	FY 20	FY 21	FY 22
TRAFFIC CALMING								
Pinecrest Villas/ Snapper Creek Traffic Calming - Construction (Between SW 62 AVE, SW 80 ST & US 1; Between SW 80 ST to SW 87 ST, From SW 57 AVE to SW 62 AVE)	PTP	150,000	5,000	145,000				
Twin Lakes/Bird Estates Traffic Calming - Construction (Between 61 AVE & 64 AVE, From SW 40 ST to SW 44 ST; Between SW 56 ST to SW 64 ST, From SW 62 AVE to SW 67 AVE)	PTP	175,000	90,024	80,000				
Traffic Study for SW 64th St and 59th Place	CIP			25,000				
Traffic Study for 65 Terr and 65 Street and 65 Ave	CIP				25,000			
Traffic Calming for SW 78th Street and 62nd Ave	PTP			50,000				
Miscellaneous Traffic Calming	CIP	50,000		50,000				
ROADWAY & DRAINAGE IMPROVEMENTS								
Citywide Drainage Improvements	SWDTF	60,000	11,290	50,000	50,000	50,000	50,000	50,000
	LOGT	20,000	8,000					
Citywide Roadway & Drainage Phase 6 - Construction Part 2: SW 59 AVE	PTP			100,000				
	LOGT			30,000				
	SWDTF			100,000				
	TMDL			100,000				
SW 60th Ave and SW 83rd Street Intersection Improvements	CIP			70,000				
	SWDTF			30,000				
SW 68 ST & SW 65 AVE - Design and Construction	SWDTF	15,000	15,000					
	LOGT	85,000	85,000					
SW 60 ST & SW 65 AVE - Design and Construction	SWDTF	10,000	10,000					
	LOGT	75,000	75,000					
ROAD INFRASTRUCTURE								
South Miami Intermodal Transportation Plan - Contingency	PTP	100,000		50,000	75,000	75,000	75,000	75,000
SW 64 ST Bike Lane and Road Improvements (SW 62 AVE to SW 57 AVE)	CDBG	336,000		336,000				
	PTP	84,000	100,000					
SW 64 ST Bike Lane and Roadway Improvements (SW 62 AVE to SW 69 AVE)	PTP	50,000		50,000				
	CIP	200,000	100,000	100,000				
62 AVE Design and Roadway Reconstruction (85 ST to 70 ST), including Sidewalk improvement between SW 78 ST to SW 80 ST	TAP					480,000		
	PTP					120,000		
Citywide Sidewalk Repairs	PTP	40,000	20,000	20,000	20,000	20,000	20,000	20,000
Citywide Street Improvements	PTP	30,000	23,445	10,000	20,000	20,000	20,000	20,000
	LOGT	10,000		10,000	25,000	25,000	25,000	25,000
Citywide Street Resurfacing Program (Various locations)	LOGT			60,000	60,000	60,000	60,000	60,000
	PTP	60,000	60,000					
Road Resurfacing - SW 59 PL (74 ST to 76 ST)	LOGT	50,000	50,000					
Road Resurfacing - SW 68 AVE (72 ST to 76 TR)	PTP	40,000	40,000					
Road Resurfacing - SW 76 TR (69 AVE to 67 AVE)	PTP	85,000	85,000					
Road Resurfacing - SW 61 ST (62 PL to 62 AVE)	PTP	40,000	40,000					
Road Resurfacing & Reconstruction - SW 82 ST (62 AVE to 60 AVE)	PTP	35,000	35,000					
	LOGT	35,000	35,000					
Road Resurfacing & Reconstruction - SW 63 AVE (78 ST to 80 ST)	PTP		40,000					
Road Resurfacing & Reconstruction - SW 79 ST (Canal to 59 AVE)	PTP		150,000					
Road Resurfacing - SW 66 ST (67 AVE to 66 CT)	PTP			50,000				
Road Resurfacing & Reconstruction - SW 49 TERR (65 AVE to 67 AVE)	CIP					125,000		
Road Resurfacing & Reconstruction - SW 64 PL (56 ST to 54 ST)	CIP					125,000		
Road Resurfacing & Reconstruction - SW 55 ST (64 AVE to Cul-de-Sac)	CIP				85,000			
Road Resurfacing - SW 51 TR (65 AVE to 67 AVE)	CIP					50,000		
Road Resurfacing - SW 52 TR (65 AVE to 67 AVE)	CIP					50,000		
SW 58 AVE Intersection at US 1 - Design and Construction	PTP	60,000						
	CIP				200,000			
Citywide Neighborhood Greenways Sharrows and signs	PTP	50,000	50,000	100,000	100,000			
SW 73 ST Sidewalk Extension	CIP	15,000		50,000				
PARKS								
Citywide Parks Improvement - Miscellaneous	CIP	50,000	34,537	50,000	50,000	50,000	50,000	50,000
Citywide Parks Master Plan - Improvements	CIP	300,000	116,324	200,000	300,000	300,000	300,000	300,000
Brewer Park - Perimeter Tennis Court Fencing System	CIP	50,000	66,250					
Dante Fascell Park - Ranch Style Perimeter Fence	CIP	75,000	115,000					
Dante Fascell Park - Revamp Parking Lot and gate	CIP	150,000	28,395	125,000				



PROJECT DESCRIPTION	SOURCE	FY17	Estimated Expenses FY17	FY 18	FY 19	FY 20	FY 21	FY 22
Dante Fascell Park - New Utility Shed	CIP	5,000						
Dante Fascell Park - Tennis Court Resurfacing	CIP				55,000			55,000
GB Community Center -Relocate Fitness Room & Multipurpose Room- New rubber flooring on 2nd level and other misc. projects.	CIP	75,000	15,468					
GB Community Center - Restroom Renovation	CIP			10,000				
GB Community Center - Basketball Gymnasium Improvements	CIP				75,000			
GB Community Center - Kitchen Renovation	CIP				20,000			
Marshall Williamson Park - Outdoor Fitness Zone w/ support facilities	FRDAP				65,000			
Palmer Park - New Dugout Roofs	CIP	15,000	10,530					
Palmer Park - Drainage Improvements	CIP	250,000	60,871	200,000				
Palmer Park - Playground Structure Replacement (2-5 Year Olds)	FRDAP	50,000	41,288					
Security fence around the back of Van Smith Park	CIP	20,000	20,000					
South Miami Park - New playground structure w/ rubberized surface and shade structure	CIP				140,000	500,000		
South Miami Park: Restroom w/ Concession Stand Building (design)	CIP				150,000			
South Miami Park Multi Phase field	CIP				100,000	500,000		
South Miami Park Construction Phasing plan	CIP			50,000				
South Miami Park Trees	CIP				50,000			
South Miami Park: Walking/Jogging Trail (asphalt)	CIP			50,000				
South Miami Park: Volleyball/Tennis and/or Basketball Court w/ support facilities	FRDAP				65,000			
Dison Park - New swing set w/ free-standing play equipment and support facilities	FRDAP				50,000			
Misc. Park Furniture	CIP			15,000	15,000	15,000	15,000	15,000
FLEET REPLACEMENT								
8 Police Vehicles and Equipment	CIP	332,000	332,000	332,000	332,000	332,000	332,000	332,000
Motor Pool Fleet Maintenance System	CIP			30,000				
F150 4 door Work Truck with Power Lift for Public Works Dept.	CIP	38,000		38,000			38,000	
Trash Truck	CIP	260,000		95,000				
Garbage Truck	CIP		292,862			295,000		
Trash Crane	CIP			160,000		160,000		
Street Sweeper	CIP				150,000			
F350 Passenger Van for Parks & Recreation	CIP			27,000				
F150 Vehicle for Parks & Recreation Dept.	CIP			20,000				
Administrative Vehicle for Parks & Recreation Dept.	CIP	9,000	9,000					
Enforcement Vehicle for the Parking Division	CIP	9,000	9,000				10,000	10,000
CITY FACILITIES								
Gibson Bethel CC - Air Conditioning	CIP			50,000				
Police Department Air Conditioning	CIP			25,000				
MISCELLANEOUS								
Citywide Sewer Upgrades - Design	GOB	150,000	164,000					
	CIP	350,000	134,000		515,000			
Citywide Directional Street Signs & Posts	PTP	300,000	250,000					
Transit Improvements (Bus shelters)	PTP	80,000	163,917		40,000	40,000		
Citywide Landscaping Program	TTF	20,000		5,000	15,000	15,000	15,000	15,000
City Welcome Signs	CIP	300,000	300,000	250,000	200,000			
Citywide Landscaping Maintenance	CIP	40,000		100,000	100,000	100,000	100,000	100,000
	CIP			20,000				
Shade Trees for South Miami Park	TTF			20,000				
	CIP	50,000		250,000	50,000	50,000		
Citywide Striping	CIP		8,762	15,000				
Cost Benefit Study for Community Center and Pool	CIP							
Orchids	CIP	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Rubber Mulch for Tree Grates - Downtown Area	CIP	25,000	25,000					
Digital Encoder for Public Meeting Broadcast	CIP				12,000			
HD Cameras for Broadcasting Public Meetings from the Chambers	CIP		13,000					
Fence around 6609 SW 60 ST Property (Girl Scouts)	CIP							
Parking Repairs to 6609 SW 60 ST Property (Girl Scouts)	CIP			50,000				
Middle School - Palmer Park perimeter road stacking lane	CIP	50,000	26,704					
Firewall Services to Accommodate Increased Security	CIP	110,000						
Landscape Sunset Dr (US 1 to SW 69th Ave) (phase #1)	CIP			250,000	250,000			
Wi-Fi Antennas for Public Access Downtown	CIP			150,000				



PROJECT DESCRIPTION	SOURCE	FY17	Estimated Expenses FY17	FY 18	FY 19	FY 20	FY 21	FY 22
Wi-Fi Antennas for Public Access Dante	CIP			50,000				
Wi-Fi Antennas for Public Access Palmer	CIP							
Wi-Fi for Officers Parking lot	LEFTF			15,000				
2 Power Outlets for Electrical Vehicles	CIP	25,000	13,743	20,000				
Solar for Public Works Building	CIP			25,000				
Solar for Community center	CIP				50,000			
Solar for Pool	CIP			50,000				
Solar For Marshal Williamson Building	CIP				15,000			
Solar for City Hall	CIP					50,000		
Solar for Public Works Building	CIP					25,000		
Police Flag Pole	LEFTF			10,000				
Downtown Improvements	CIP			500,000				
Beautification Study for D/T	CIP				100,000			
Proposed Park	PADOM			250,000				
Engineering Study for Underground Utility	CIP							
TOTAL CAPITAL IMPROVEMENTS BY YEAR		5,153,000	3,383,409	5,178,000	3,629,000	3,637,000	1,115,000	1,132,000

CAPITAL IMPROVEMENT PLAN FUND SUMMARY

CODE	SOURCE OF FUNDS	FY 17	Estimated Expenses FY17	FY 18	FY 19	FY 20	FY 21	FY 22
CIP	Capital Improvement Fund	2,858,000	1,736,446	3,507,000	3,044,000	2,732,000	850,000	867,000
CDBG	Comm. Development Block Grant	336,000		336,000				
FRDAP	FL Recreation Dev. Assistance Program	50,000	41,288		180,000			
GOB	MDC General Obligation Bond	150,000	164,000					
LEFTF	Law Enforcement Forfeiture Trust Fund			25,000				
LOGT	Local Option Gas Tax	275,000	253,000	100,000	85,000	85,000	85,000	85,000
PTP	People Transportation Plan	1,379,000	1,152,386	655,000	255,000	275,000	115,000	115,000
SWDTF	Stormwater Drain Trust Fund	85,000	36,290	180,000	50,000	50,000	50,000	50,000
TAP	Transportation Alternatives Prog. (FDOT Grant)					480,000		
TMDL	Total Max Daily Load - FDEP Water Quality Grant			100,000				
TTF	Tree Trust Fund	20,000		25,000	15,000	15,000	15,000	15,000
PADOM	Parks Acquisition Develop. Ops. and Maint. Fund			250,000				
TOTAL CIP BY YEAR		5,153,000	3,383,409	5,178,000	3,629,000	3,637,000	1,115,000	1,132,000

CAPITAL IMPROVEMENT PROGRAM DESCRIPTIONS

Fiscal Year 2017/2018

TRAFFIC CALMING

Pinecrest Villas / Snapper Creek and Twin Lakes / Bird Estates

By implementing the traffic calming studies recommendations, these two projects will provide traffic calming measures to encourage slower traffic speeds, thereby reducing the timesaving benefit of cutting through on the neighborhood streets, enhancing safety for pedestrians and bicyclists and quality of life.



DRAINAGE IMPROVEMENTS

The Stormwater Master Plan (SMP), completed in 2012, is a citywide study evaluated the current flood protection level of service (LOS) of the existing stormwater infrastructure. The study also identified existing and future operation and maintenance needs. Potential flooding areas were identified and prioritized in the SMP. The study identifies locations in the City to design and construct drainage improvements. These areas will be addressed in phases, by level of priority, as reported in the SMP.

Citywide Roadway and Drainage Phase 6 – Construction Part 2: SW 59th Avenue

This project is a continuation of the drainage improvements along SW 74th Terrace between SW 58th and SW 59th Avenue. The project will provide drainage improvement along SW 59th Avenue between SW 74th Street and SW 80th Street. The new drainage system will include but is not limited to new drainage structures, manholes, exfiltration trenches, and pipe replacement.



SW 60th Street and SW 65th Avenue and SW 68th Street and SW 65th Avenue

These areas experience flooding after rain events. These areas will be evaluated and designed to address and alleviate the flooding conditions. The new drainage system will include but is not limited to new drainage structures, exfiltration trenches, pipe replacement and if feasible, the implementation of bioswale improvements.



ROAD INFRASTRUCTURE

SW 64 Street Bike Lane and Road Improvements

By implementing the SMITP recommendations, this project will provide new bike lanes, street resurfacing and striping along SW 64th Street. The City will achieve pedestrian and bicycle connectivity between the SW 62nd Avenue and SW 57th Avenue corridors with these improvements.

Citywide Street Resurfacing Program

The purpose of this program is to maintain all City-owned paved streets at a serviceable level. The scope includes resurfacing, restoration and rehabilitation of existing streets on an as-need basis, as a result extending the life of the existing pavements.



Citywide Neighborhood Greenways Sharrows

By implementing the SMITP recommendations, this project will provide neighborhood sharrows citywide.



PARKS

Citywide Parks Improvements

Said improvements consists of current and ongoing maintenance of City park facilities and amenities including but not limited to playground and outdoor fitness equipment, water fountains, tree and landscape maintenance, shade awnings/covers, field and parking lot lighting, exterior and interior facility painting, repairs to open green space, replacement park signage (i.e. rules, directional, parking lot), major facility repairs, jogging trails, trash receptacles, picnic tables, benches, perimeter fencing, hard- and soft-court playing surfaces, etc.

Gibson Bethel Community Center: Basketball gymnasium improvements

Gymnasium improvements entail professional resurfacing and game line painting services. A completed refinish/resurface involves sanding the existing wood floor smooth to bare wood; thoroughly vacuum and tack floor clean, apply one (1) coat of oil based sealer, install new game lines and apply three (3) coats of an oil based finish.



Gibson Bethel Community Center: Kitchen renovations

The kitchen is in need of major improvements and upgrades. Proposed renovations include but not limited to new cabinetry, appliances, flooring, painting, electrical and plumbing improvements.



Gibson Bethel Community Center: Restroom Renovation – Lockers



All-America: Natural playground elements

Remove the existing rope swing and park amenities (i.e. trash receptacles, coral rock benches). As per the U.S. Consumer Product Safety Commission’s Public Playground Safety Handbook, free swinging ropes that may fray or otherwise form a loop are not recommended because they present a potential strangulation hazard. Furthermore, grass and dirt are not considered protective surfacing because wear and environmental factors can reduce their shock absorbing effectiveness. The coral rock benches are neither comfortable nor utilized by visitors. The trash receptacles require replacement.



Brewer Park: Stand-alone playground shade structure

The existing playground structure is exposed to the sun’s harmful UV rays. This project entails installation of a stand-alone shade structure, approximately 30 x 30 x 15 high, that provides reliable shade and a break from the sun. The shade will be designed to block up to 97% of sun exposure and keep playground temperatures up to 30 degrees cooler.



Palmer Park – Drainage Improvements

The South perimeter parking area experiences heavy flooding and run-off during and after rain events which affects residential properties bordering the park. To alleviate this condition, professional engineering services and construction improvements are required.



South Miami Park Walking/Jogging Trail

This project will entail the design and construction of a walking / jogging trail along the perimeter of South Miami Park.



Dante Fascell Park: 10' perimeter tennis fence and irrigation upgrades

This project entails installation of a new perimeter tennis court fence. The new fence will feature a 10' height chain link fencing system, which includes Schedule 40 vertical and horizontal poles, replace old irrigation/sprinkler system on six (6) clay tennis courts and new windscreens with the City logo.



Dante Fascell Park – Revamp Parking Lot

This project entails engineering services and construction improvements for increasing the parking area of Dante Fascell Park.

J.R.E. Lee Admin Office: Outdoor Basketball Courts

The City established a joint-use agreement with Miami Dade County School Board for the use of the basketball courts at JRE Lee Educational Center. The courts are in dire need of professional resurfacing and painting. Our goal is to provide a safe, quality playing environment for the public.



FLEET REPLACEMENT

Police Vehicles and Equipment

The program consists of the replacement of older Police vehicles. Older vehicles will be decommissioned and placed for public auction. The Police Department proposes to replace eight vehicles and continue the same trend for subsequent years.



Public Works Vehicle Fleet Replacement

The Public Works Department will be purchasing an F-150 pick up truck, a trash truck and a trash crane.

Parks Department Vehicle Fleet Replacement

The Parks Department will be purchasing an F-150 pick up truck, and an F-350 passenger van.

MISCELLANEOUS

Citywide Sewer Upgrades

One of the areas identified for upgrades is located South of SW 82nd Street to SW 87th Street, from SW 57th Avenue to SW 62nd Avenue (sub area K). This area is currently on septic tank systems; however, it has the potential to connect to the public sanitary sewer system that is bounding the project area. This project entails design and construction of approximately 12,225 linear feet of a sanitary sewer gravity system, and the installation of a pump station. The improvements are based on the Sanitary Sewer Master Plan. The master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed systems, organized by priority.

Citywide Replacement of Directional Street Signs and Posts

This is an ongoing project being implemented throughout the City and consisting of the replacement of old street name signs, with a new design, which includes the City Logo.



City Welcome Signs

South Miami will design welcome signs which will be placed throughout the City. The signs are to be installed at the entryways for the City and will include a gateway monument sign to be placed at Fuchs Park and entry signs to be implemented at various City entry sites.

Miscellaneous Infrastructure Improvements

Miscellaneous emergency infrastructure repairs and improvements such as guardrails, pothole repairs, sign installation and repairs, striping of parking lines and inlet cleaning citywide.



Pay Stations

The City's Finance Department is looking to install twenty-five new Digital Multi-Space Parking Pay Stations. Currently, additional parking spaces have been created due to development and new construction. Of these new parking spaces, certain locations areas lack the needed number of pay stations.





GENERAL FUND BUDGET



FY 2017-2018 GENERAL FUND REVENUES

ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
TAXES						
0010000 3111000	AD VALOREM TAXES	5,420,377	5,810,996	6,281,966	6,281,966	6,641,944
0010000 3112000	AD VALOREM DELINQUENT	158,944	28,605	30,000	39,572	30,000
0010000 3112100	INTEREST	431	510	500	922	500
0010000 3121000	LOCAL OPTION TAXES	205,216	205,094	205,964	205,964	202,084
0010000 3141000	UTILITY TAX-ELECTRIC	1,367,020	1,377,801	1,350,000	1,387,000	1,350,000
0010000 3144000	UTILITY TAX - GAS	66,725	33,241	50,000	50,000	50,000
0010000 3149000	UTILITY TAX - OTHER	198,323	209,883	170,000	205,000	205,000
0010000 3150000	UNIFIED COMM SERVICES TAX	543,152	484,835	415,485	438,000	437,148
0010000 3161000	LOCAL BUSINESS TAX-RENEWALS	575,307	599,805	580,300	596,141	595,000
0010000 3162000	LOCAL BUSINESS TAX NEW	100,921	105,073	120,000	90,000	105,000
0010000 3162100	BUSINESS TAX TRANSFER FEES	2,402	4,263	2,500	2,922	2,500
0010000 3163000	LOBBYIST REGISTRATION FEE	12,500	17,500	10,000	22,000	15,000
TOTAL TAXES		8,651,318	8,877,606	9,216,715	9,319,487	9,634,176
FRANCHISE FEES						
0010000 3221000	BUILDING PERMITS	1,113,561	1,074,863	900,000	832,808	900,000
0010000 3221500	PUBLIC WORKS PERMITS	0	0	20,000	34,276	25,000
0010000 3231000	ELECTRICITY	1,239,099	1,069,285	1,200,000	1,210,000	1,240,000
0010000 3234000	GAS	0	33,713	33,000	37,388	35,000
0010000 3291000	PENALTIES LOCAL BUSINESS TAX	31,507	589	0	0	0
0010000 3293000	GARAGE SALES	120	80	100	600	250
TOTAL FRANCHISE FEES		2,384,287	2,178,530	2,153,100	2,115,072	2,200,250
INTERGOVERNMENTAL REVENUE						
0010000 3351012	STATE REVENUE SHARING	417,118	423,005	415,050	430,000	402,744
0010000 3351015	ALCOHOLIC BEVERAGE LICENS	10,752	18,692	15,000	16,650	15,000
0010000 3351018	LOCAL GOVT 1/2 C SALES TX	1,030,028	1,039,771	1,031,626	1,045,000	960,606
0010000 3382000	COUNTY LOCAL BUSINESS TAX	15,873	16,234	15,000	15,000	15,000
TOTAL INTERGOVERNMENTAL REVENUE		1,473,771	1,497,702	1,476,676	1,506,650	1,393,350
CHARGES FOR SERVICES						
0010000 3412000	ZONING HEARING FEES	67,119	74,850	35,000	46,500	32,000
0010000 3413000	ENVIRON REVW & PRESVT BRD	77,115	44,188	75,000	35,000	40,000
0010000 3413001	LIEN SEARCH FEES	15,410	15,555	15,000	13,000	15,000
0010000 3413002	SPECIAL EVENTS	2,740	2,660	3,320	3,320	3,320
0010000 3414000	MICROFILM SALES	1,637	1,623	1,500	1,600	1,600
0010000 3419010	BLDG & ZON REINSPECT FEES	565	750	300	700	500
0010000 3419030	CERT OF USE/OCCUPANCY	30,800	26,250	22,000	34,000	26,250
0010000 3419040	CODE ENFORCEMENT FINES	131,909	97,725	130,000	118,262	115,000
0010000 3419051	BACKGROUND NOTARY&COPIES	12,862	18,761	12,000	17,825	16,000
0010000 3421010	POLICE SERVICES	31,838	47,773	35,000	35,000	35,000
0010000 3421021	TOWING ADMIN FEE	4,555	5,790	5,000	5,000	5,000
0010000 3421025	SCHL CRSNG GRDS- CTY REIM	23,567	24,495	23,000	23,000	23,000
0010000 3434100	SOLID WASTE CHARGES	11,866	16,107	12,000	24,500	20,000
0010000 3434200	PRIVATE HAULERS PERMIT FEE	609,580	570,092	530,000	585,000	575,000



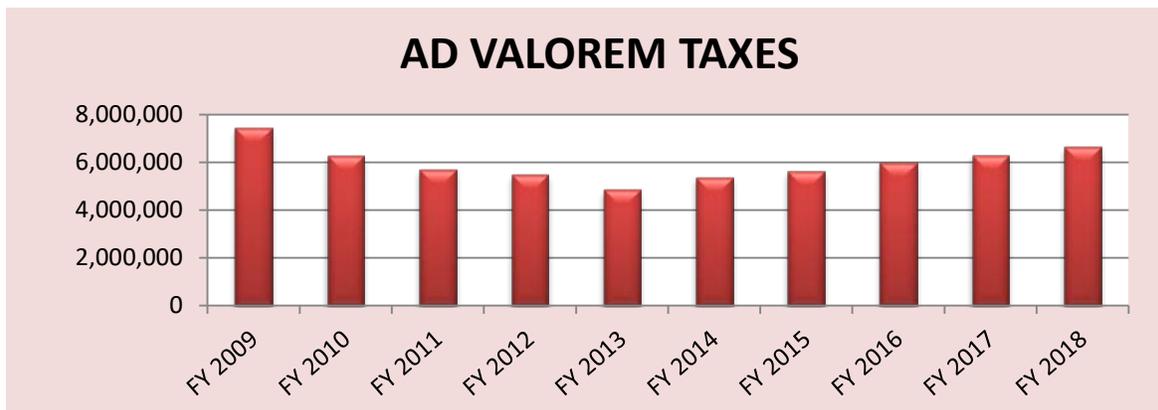
ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0010000 3445100	PARKING PERMITS	101,859	106,401	90,000	100,000	100,000
0010000 3445200	PARKING METERS FRANCHISE	2,173,616	2,005,710	2,167,200	1,844,423	1,840,000
0010000 3445210	VALET PARKING	69,165	92,120	74,000	59,802	58,000
0010000 3445220	PARKING FUND REVENUE	31,860	16,849	25,000	50,818	35,000
0010000 3445300	PARKING VIOLATIONS	783,526	774,693	750,000	780,000	767,000
0010000 3472620	TENNIS COURT FEES	28,414	257,396	340,000	367,000	389,000
0010000 3472630	RECREATION PROGRAM FEES	82,479	112,116	98,000	98,000	45,000
0010000 3472631	MULTIPURPOSE CNTR-RENTAL MULTIPRPOSE CNTR-	33,188	65,174	42,000	20,000	19,000
0010000 3472632	MEMBERSHIP	11,831	11,913	11,000	11,500	8,000
0010000 3472635	REC FEES/MURRAY PARK POOL	5,846	4,877	5,500	9,500	6,000
0010000 3472650	S MIAMI PARK SOCCER	32,605	37,500	40,000	40,000	40,000
0010000 3472660	CONCESSION STANDS	0	220	3,000	1,590	3,000
TOTAL CHARGES FOR SERVICES		4,375,952	4,431,588	4,544,820	4,325,340	4,217,670
FINES AND FORFEITS						
0010000 3511200	METRO COURT FINES	78,956	53,063	80,000	60,000	60,000
0010000 3511210	RED LIGHT CAMERAS	0	156,067	408,680	408,680	480,000
0010000 3540000	VIOLATIONS LOCAL ORDINANCES	0	39,387	45,000	45,000	45,000
0010000 3541000	BURGLAR ALARM FINES	52,853	47,326	48,000	30,000	30,000
0010000 3541050	ALARM REGISTRATION CHG	34,208	43,458	34,000	35,250	30,000
TOTAL FINES AND FORFEITS		166,017	339,301	615,680	578,930	645,000
MISCELLANEOUS REVENUES						
0010000 3612000	INTEREST INCOME	83,432	93,172	90,000	90,000	93,000
0010000 3621100	PARKING GARAGE RENT	87,758	89,850	75,996	75,996	75,996
0010000 3622000	FASCELL PARK	20,583	23,021	25,000	30,000	25,000
0010000 3623000	BUS BENCH ADS	14,268	14,760	16,300	16,920	16,920
0010000 3625000	RENT C.A.A.	27,000	22,000	27,000	34,000	27,500
0010000 3627500	SOUTH MIAMI MIDDLE SCHOOL	21,202	21,075	21,273	21,328	21,000
0010000 3629000	PALMER PARK RENTALS	40,133	23,965	30,000	30,000	25,000
0010000 3669000	HOSPITAL LANDSCAPE REVENU	5,710	8,920	7,264	7,264	5,875
0010000 3669100	DONATION	20,251	29,480	0	38,060	0
0010000 3695000	REIMB WORKERS COMP.	19,736	24,531	0	19,395	0
0010000 3695400	REIMBT-PUB WORKS LABOR	12,911	16,312	0	1,643	0
0010000 3697000	GAIN/LOSS ON ASSET SALE	8,700	22,635	0	7,979	0
0010000 3699201	MISC. OTHERS	21,676	17,884	15,000	89,500	15,000
0010000 3699225	SUNSET DR MTCE-FDOT REIMB	2,985	3,980	3,952	3,952	3,952
0010000 3699250	INSURANCE CLAIMS RECOVERY	14,501	20,903	0	29,337	0
0010000 3699501	SECTION 185 STATE CONTRIB	94,644	103,295	94,000	94,000	100,000
TOTAL MISCELLANEOUS REVENUES		495,490	535,783	405,785	589,374	409,243
TOTAL GENERAL FUND		17,546,835	17,860,510	18,412,777	18,434,853	18,499,689
0010000 3811000	CONTRIB FROM OTHER FUNDS	25,000	25,000	25,000	25,000	25,000
0010000 3811500	TRANSFER WATER/SEWER FUND	250,000	250,000	250,000	250,000	150,000
0010000 3811700	TRANSFER FROM CRA	109,465	159,465	109,465	109,465	109,465
TOTAL OTHER FINANCIAL SOURCES		384,465	434,465	384,465	384,465	284,465

REVENUE PROJECTION RATIONALE

AD VALOREM TAXES

311.1000 Ad Valorem Taxes Current - Ad Valorem or property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City, which is provided by the County Property Appraisal Department. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes.

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$ 1,793,210,812. This valuation represents a 6.0% increase from the FY 2016-17 level of \$1,692,410,228. The estimated revenue amount is calculated using the adopted City tax rate of 4.3000.



311.2000 Ad Valorem Delinquent - This revenue source is derived by those taxpayers who do not pay their taxes by March 31 of any given year. On average the total revenue received in this category is minimal when compared to the total Ad Valorem taxes collected.

Below is a provided schedule related to when property taxes are due by the property owners:

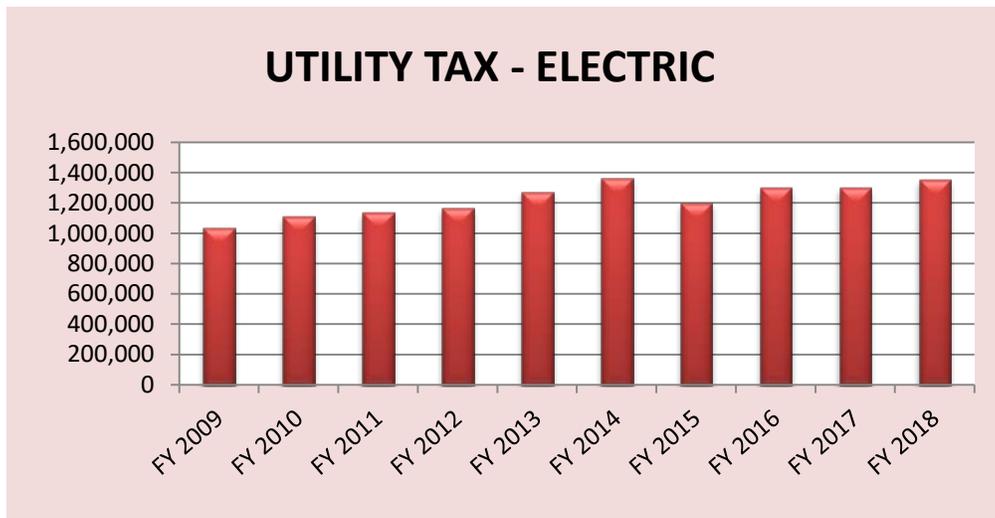
- Tax payers receive a 4% discount for Ad Valorem payments received by November 30
- December 31st is 3%
- January 31st is 2%
- February 28th 1%
- Taxes become delinquent if not paid by March 31st
- The tax sale commences on or before June 1st

The City normally receives two distributions of Ad Valorem Tax Revenues in November and two distributions in December and then after monthly. After the tax certificate sale is completed in June and that distribution is made in approximately July, very little Ad Valorem revenue is

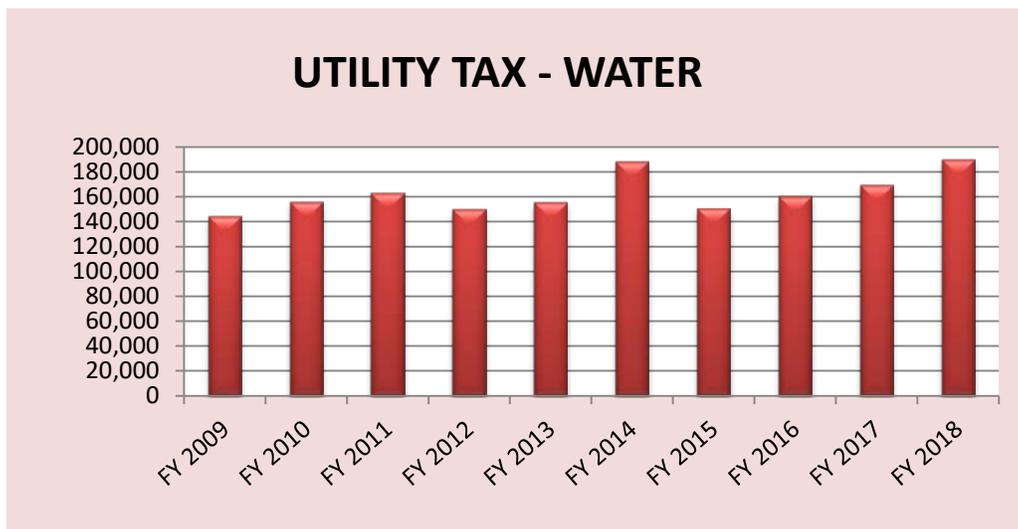
collected until main tax season commences again in November.

UTILITY TAXES

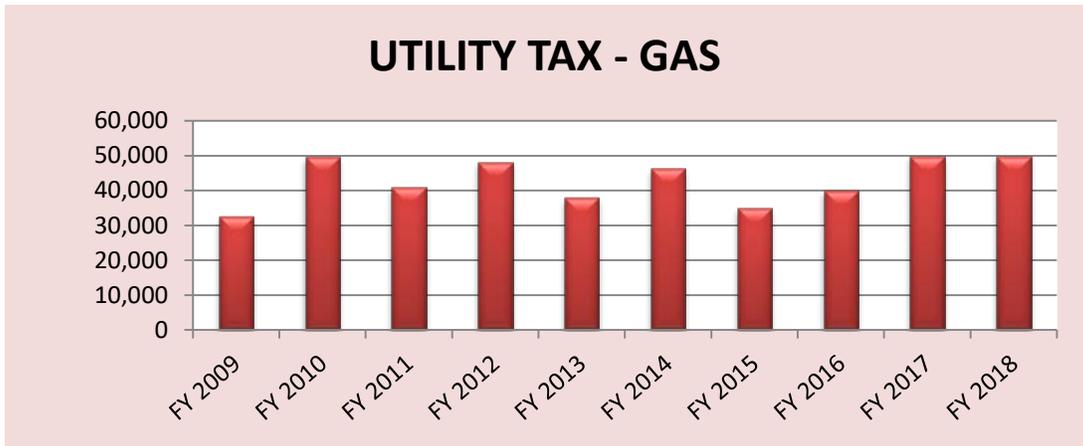
314.1000 Utility Tax-Electric - Section 166.231(1) (A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City previously established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of electricity. The City enacted an Ordinance, which mirrored the County’s utility tax levies of 10%.



314.9000 Utility Tax-Water - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of water.

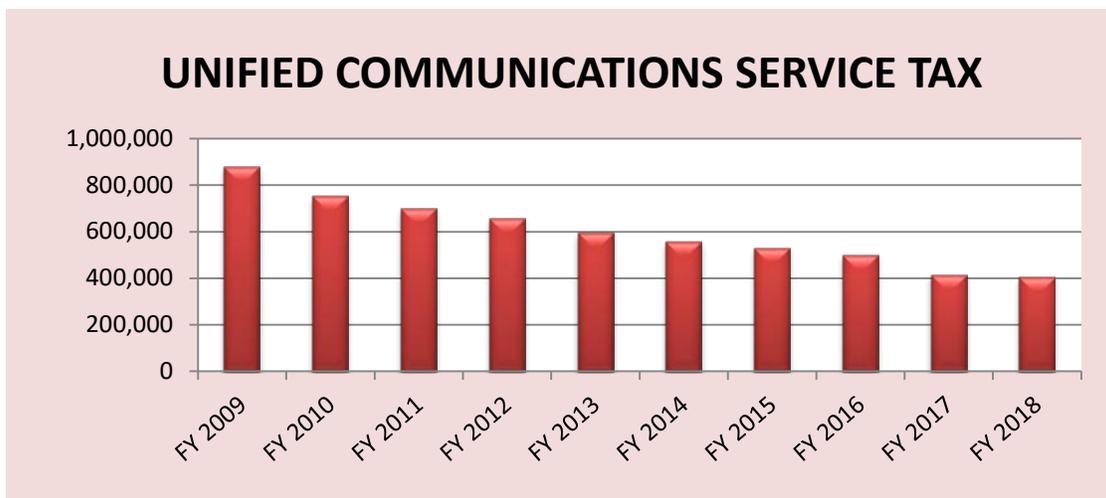


314.4000 Utility Tax-Gas - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of gas.



COMMUNICATION TAXES

315.0000 Communication Services Tax - Utility taxes and franchise fees on communication services, including telephone service and cable television. It is important to note, the tax is applied only to land based telephone lines and as people continue eliminating these landlines and using portable phones as their primary form of communication, revenues from this tax will continue to diminish. These taxes are collected and distributed by the State of Florida.





LICENSES AND PERMITS

316.1000 Local Business Tax Receipts - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called an occupational license tax, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. Revenues in this category are generated by the annual renewal of local business tax receipts.

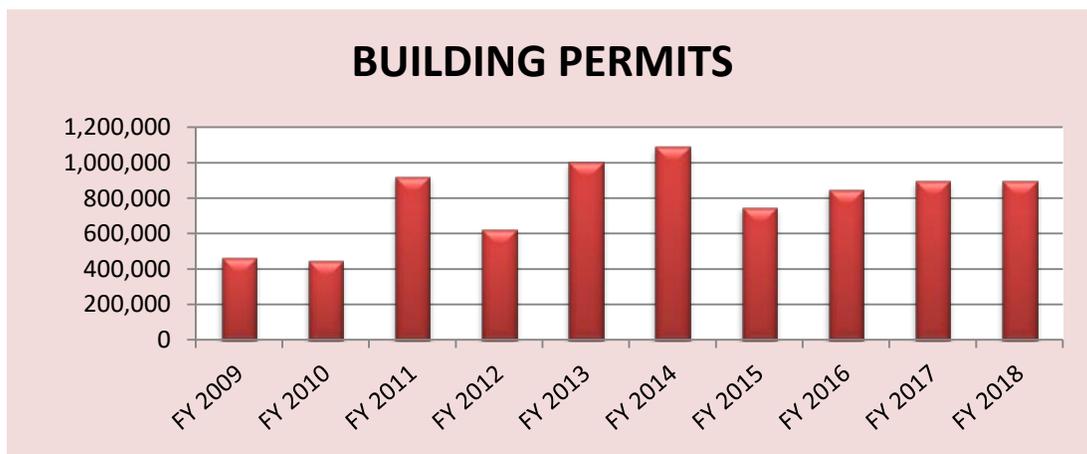
316.2000 Local Business Tax Receipts-New - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called occupational license taxes, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. The fee paid by new businesses in order to obtain a local business tax receipt generates revenues in this category.

316.2100 Business Tax Transfer – Revenues generated from businesses moving from location to another within the City boundaries.

316.3000 Lobbyist Registration Fee - Revenues in this category are generated by the registration fees that must be paid by lobbyists. The current cost per registration fee is \$500

FRANCHISE FEES

322.1000 Building Permits - Permits must be issued to any individual or business who performs construction work within the corporate limits of the City. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. City Ordinance sets the fees.





As per Florida Statute 553.80, the City may provide a schedule of reasonable fees, for enforcing the Florida Building Code. These fees, and any fines or investment earnings related to the fees, shall be used solely for carrying out the local government’s responsibilities in enforcing the Florida Building Code. When providing a schedule of reasonable fees, the total estimated annual revenue derived from fees, and the fines and investment earnings related to the fees, may not exceed the total estimated annual costs of allowable activities, taking into account direct and reasonable indirect costs. Any unexpended balances shall be carried forward to future years for allowable activities or shall be refunded at the discretion of the local government.

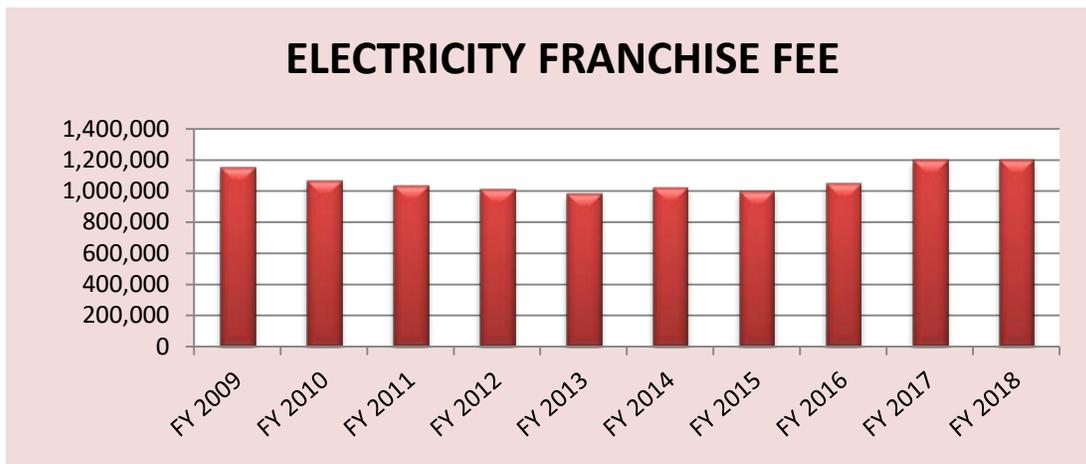
The City uses two different methods to calculate direct and reasonable indirect expenses for carrying out the City’s responsibilities in enforcing the Florida Building Code. First method is to apply 3%, which is the City’s Building Department’s full-time personnel percentage, to the overall FY budget, excluding the Building Department’s estimated expenses, which are considered a direct expense, and adding those two amounts to determine the actual amount to enforce the Florida Building Code for that particular fiscal year.

The second method is taking into account the departments which are involved in helping the Building Department in enforcing the Florida Building Code (City Clerk, City Manager, Finance, Human Resources, etc.), eleven departments and divisions and applying 1/12 (8.3%) to the overall expenses of the eleven Department/Divisions in addition to the Building Department, which is considered a direct expense.

Under both methods, the City expects expenses to exceed the estimated revenues for FY 2018; hence no surplus amount is available to carry-forward or refund.

Lastly, the Building Department represents 3% of the City’s overall proposed budgeted expenses for FY 2017 -2018, which is in-line with the reasonable indirect expenses being calculated to enforce the Florida Building Code as provided in FS. 553.80.

323.1000 Franchise Fee-Electric - A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. The City of South Miami currently has a franchise agreement with FPL.





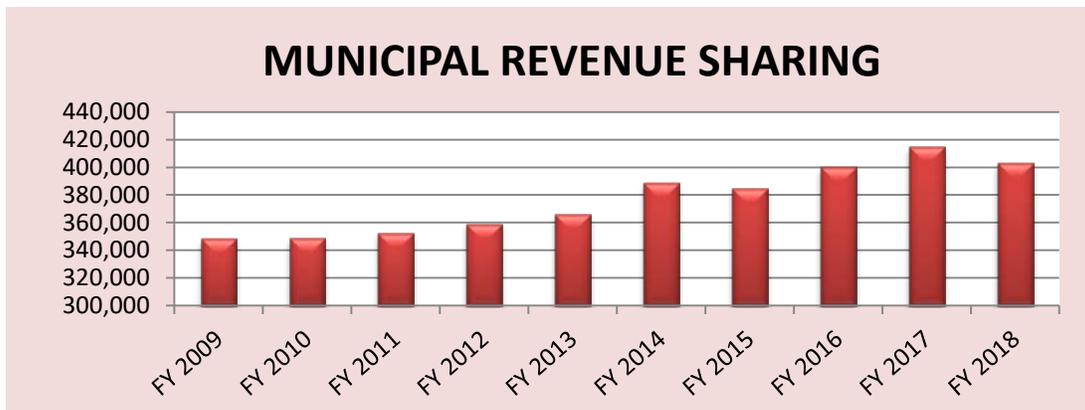
323.4000 Franchise Fee-Gas - A city may charge gas companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. It is standard practice to enact a 6% fee on gross revenues. The amount projected is based on historical collections.

329.1000 Penalties on Local Business Tax Receipts - Revenues in this category are generated by the collection of late fees on Local Business Tax Receipts.

329.3000 Garage Sales Permit - Revenues in this item are generated when a resident of the City pays the required fee for a garage sale permit.

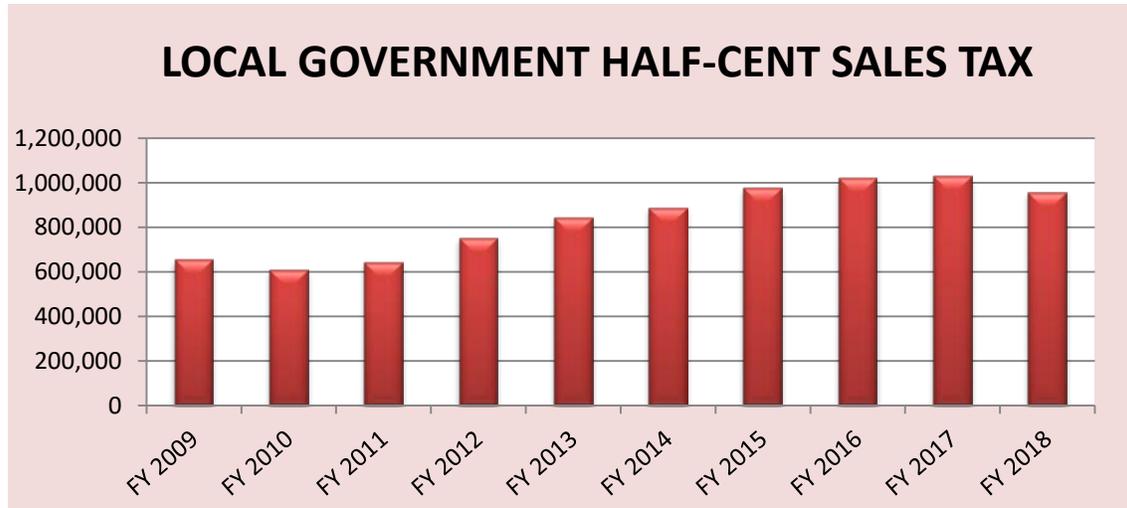
INTERGOVERNMENTAL REVENUE

335.1012 Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties. The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: 1.3409 percent of net sales and use tax collections, the state-levied one-cent municipal gas tax collections, and 12.5 percent of the state alternative fuel user decal fee collections. The amount budgeted is based on actual collections in the current fiscal year and the current state of the economy.

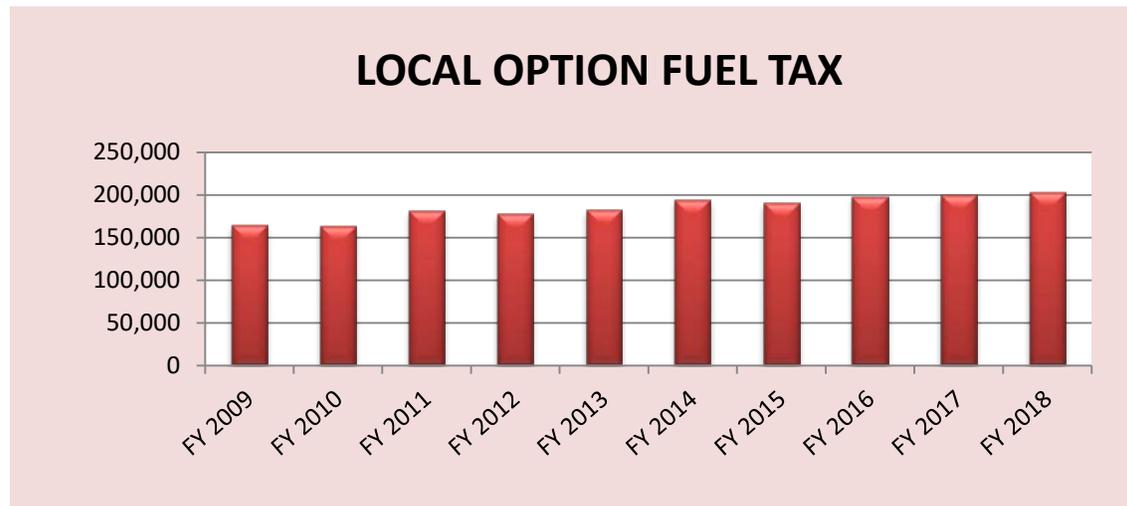


335.1015 Beverage License - Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3-percent general revenue service charge. From the alcoholic beverage license tax proceeds collected within an incorporated municipality, 38 percent is returned to the appropriate municipality.

335.1018 Half-Cent Sales Tax - Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. This revenue source represents one-half of the revenue generated by the additional 1% sales tax, which is distributed to counties, and cities based on a per capita formula. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.



312.1000 Local Option Gas Tax - This tax is levied at the rate of 6 cents per gallon on motor fuel. It is collected by the Florida Department of Revenue and remitted monthly to counties and cities throughout the state. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.





COUNTY REVENUE

338.2000 Share of Local Business Tax - All businesses in the City must pay a County Business Tax in addition to the City's Business Tax to operate a business within the County's corporate limits. A portion of the County's similarly levied tax revenues are remitted to the City.

GENERAL CHARGES

341.2000 Zoning Hearing Fees - Revenues for this item are generated by administrative fees for Variances, Special Use/Special Exceptions, LDC Text amendments, Comprehensive Plan amendments, PUD/Minor changes, Waiver of Plat and Plat applications.

341.3000 Environmental Review and Preservation Board Fee - Revenue generated by Planning and Zoning Department's ERPB Hearing fees, banners over public streets, outdoor dining/seating permits, signs, tree removal permits. Also including in this category are closing of public rights-of-way, waiver of right-of-way improvements, zoning/land use verification letter, site plan review and inspections, appeal of ERPB decision, temporary storage units (POD) and pole banners.

341.3001 Lien Search Fees – Fees collected for lien search requests to the City.

341.3002 Special Events – Revenue for special events application fees.

341.4000 Microfilm Sales - Request for microfilm research and microfilm copies from the Planning Department.

341.9010 Building and Zoning Re-inspection Fees – A fee is charged for re-inspections in every area where permits are required. Re-inspection is defined as any trip made in addition to those specifically named on the Building Permit job card or any trip made as the result of condemned or disapproved work, calling for inspections prior to the work being ready for inspection and additional trips made because access to structure isn't provided.

341.9030 Certificate of Occupancy - Revenues generated by approval of new construction.

341.9040 Code Enforcement Fines - Revenues in this category are generated when the owner of a property within the corporate limits of the City violates a City code.

341.9051 Background Notary and Copies – Fees collected for Background checks, notary services and copies.

PUBLIC SAFETY

342.1010 Police Services Agreement - This amount represents the amount to be paid by residents and business for off-duty police. The amount represents the cost of the City providing officers pursuant to off-duty arrangements.

342.1021 Towing Admin. Fee - The person or towing firm shall pay a fine of \$500 after the second documented police response.



342.1025 School Crossing Guards – The City collects from the county shared revenues based on the traffic and parking citation revenues using a per capita formula. The School Crossing Guard program is required by the State.

PHYSICAL CHARGES

343.4100 Solid Waste Charges – Revenues provided by the County for Solid Waste charges.

343.4150 County Solid Waste Surcharge - Revenues provided by the County for Solid Waste charges.

343.4200 Haulers Permit Fees - Revenue generated by franchise fees from private haulers (garbage collection) operating within the City limits.

PARKING REVENUE

344.5100 Permits - Revenue generated by the sales of monthly parking permits.

344.5200 Meter Franchise Fees - Revenue generated from the rental of metered parking spaces.



344.5210 Valet Parking – Companies which operate a valet parking with the City are required to pay a fee and the cost of any meter parking spaces which are needed to conduct their activities. The cost is \$25.00 per space per day.

344.5220 Parking Fund Revenue - An annual fee of one thousand dollars (\$1,000.00), per space, which shall increase five (5) percent annually, shall be paid into the Parking Fund for all on-street parking spaces which are credited or counted toward required parking for new structures, or a change in use that increases the minimum number of off-street spaces required after the date of January 2, 2008. This line item excludes the businesses in the Hometown District, which are accounted for in the Hometown District Improvement Trust Fund.

344.5300 Parking Violations – The City of South Miami Parking Division enforces parking violations, especially when customers are parked at a City parking space which is not paid.



344.5400 Parking Meter Cash Key – Within the City, individuals are able to purchase a parking key which allows them to park in a metered space, pay for time without using any coins. With the installation of the new Centralized Parking System, the City eliminated the need for the Parking Meter Cash Keys, hence no longer provides revenue to the City.

RECREATION FEES

347.2620 Tennis Court Fees – The City brought the tennis program in-house in an effort to provide better tennis programs on better maintained courts. The anticipated net revenue for operating the program in-house is approximately \$50,000, an increase of over 100% when compared to the amount of revenue generated when the Tennis program was outsourced.

347.2630 Recreation Fees - Registration fees for after school programs, summer, and spring and one day camps. Also, included in this category is revenue from sports such as basketball, t-ball, and track and travel baseball.



347.2631 Multipurpose Center-Rental – Rental fees from the Community Center

347.2632 Multipurpose Center-Membership - Fitness Center membership and Boot Camp fees.

347.2650 S. Miami Park-Rental – Revenues generated from rental fees associated with the South Miami Park, including the soccer program franchise fee.

347.2660 Concession Sales - Vending machine revenue. Percentage of collection from vendors at concession stands.

FINES AND FORFEITURES

351.1200 Metro Court Fines - The City receives a portion of the revenues resulting from traffic enforcement activities located within the City's boundaries. The revenue projection is based on current actual revenues received for traffic enforcement for the period.

351.1210 Red Light Cameras – The City receives a portion of the revenues resulting from the Red-Light Cameras located within the City's boundaries.

354.1000 Burglar Alarm Fines - Revenues generated when the Police Department responds to false alarm calls. While there is no charge for the first false alarm, there is a charge of \$50 for the second false alarm, \$100 for the third, \$150 for the fourth, \$200 for the fifth, and sixth or more false alarms the fee is \$200 per occurrence.

354.1050 Alarm Registration Fees - Revenues are generated by permits paid by residential (\$50 one-time) and business (\$100 annually) users for registering alarm systems.

INTEREST INCOME

361.2000 Interest Income - Investment practices are maintained to allow for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

361.4000 Dividends Income – The City's Investment Policy allows for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

RENTAL

362.1100 RENT-Parking Garage – As part of the Municipal Parking Garage Operators Agreement, MRP Properties the operator of the Municipal Garage, is required to pay the City a monthly payment of \$6,333 and 12.5% of certain revenue sources which combined exceed \$150,000 on a yearly basis.

362.2000 RENT-Dante Fascell Park - Revenue generated by park rentals at this park.

362.3000 Bus Bench Ads – The City has certain bus benches throughout the City, which allow for advertising. Revenues for the space are collected within this account.



362.5000 RENT- CAA - Revenue generated by an agreement with Miami-Dade County Community Action Agency during the fiscal year

362.7500 RENT-South Miami Middle School - Revenue generated by an agreement with South Miami Middle School for the usage of fields during the school year.

362.9000 RENT-Palmer Park - Revenues in this category are generated by field rentals as well as all sports revenues from this park.

CONTRIBUTIONS, REIMBURSEMENT and MISCELLANEOUS REVENUE

366.9000 Hospital Landscape - As per agreement entered June 13, 1985 between the City of South Miami and the South Miami Hospital Foundation, Inc., where the Hospital Foundation shall contribute to the City \$150,000.00 per year. This revenue has been reclassified to the Debt Service Fund as per Ordinance 11-01-1742, which provides that the \$150,000 annual revenue to be used to pay for the Multipurpose Center or Community Center bond. This amount represents the remainder of the \$150,000 applied to Debt Service.

366.9100 Donations – Parks – Throughout the year, the City of South Miami Parks Department obtains donations to help fund or subsidize certain programs.

366.9300 MRP Payments – As part of the Municipal Operation Agreement with MRP Properties, MRP is responsible to pay for their respective share of the cost involved in the construction of the City's Public Parking Garage. The City receives payments from MRP, as per the agreement, a period of days before the City is responsible for the payment of the bond debt. The payments related to this revenue account have been reallocated to the Debt Service Fund.

369.9201 Miscellaneous Revenues - Any other revenues not otherwise classified.



OTHER FINANCING SOURCES

381.1000 Contribution from Other Funds –Below is a breakdown of the estimated transfer amount.

The Hometown District Improvement Fund will continue contribute to the City’s General Fund to help fund a portion of the City’s Debt and maintenance for the new multi-space parking meters.

SPECIAL REVENUE FUND	AMOUNT
HOMETOWN DISTRICT IMPROVEMENT FUND	25,000
TOTAL TRANSFER TO GENERAL FUND	<u>25,000</u>

381.1500 Transfer from Stormwater Fund – The City General Fund pays for many indirect expenses, which are related to the City’s Stormwater Fund. The transfer from Stormwater Fund to General Fund is required to help offset some of those costs.

381.1700 Transfer from CRA Trust Fund – The Transfer from the CRA to the General Fund help cover the following costs:

Postage and Printing for CRA mail-outs	1,910
CRA Vehicle Fuel Expense	800
CRA Vehicle Insurance Expense	500
Procurement Division	1,850
PD Clothing Allowance	400
Police Vehicle Fuel Expense	1,333
CRA Deputy Clerk (Secretary) Expenses	7,096
Finance for Collections	4,490
Planning Department Land-Use Amend Processing	3,800
GIS	7,945
Human Resource Services	3,050
City Attorney Contract 10%	26,291
City Community Pool	<u>50,000</u>
TOTAL	<u>109,465</u>



DEPARTMENTAL EXPENSE RATIONALE

The Departmental budgets project expenses in various accounts, which are displayed in three sections. Please find below some policy direction and the definitions for the three sections and the expense accounts for better understanding of the Departmental budgets.

PERSONNEL SERVICES

The personnel services section of the budget projects expenses and establishes applicable policies for salaries, wages, and related employee benefits, whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Other Post-Employment Benefits (OPEB) expense accrual, Worker's Compensation and Unemployment Compensation Insurance.

WAGE AND SALARY PLAN ADJUSTMENTS POLICY

Wages and salaries of all positions authorized in the Charter including its Officers, and all administrative employees will be funded within the adopted budget, provided however, that should any Charter Officer or employee not eligible to receive such adjustment in the current year, the adjustment shall accrue from year to year until such time as it the Charter Officer or employee becomes eligible. The City will provide all such individuals an appropriate and competitive salary, healthcare, and a retirement program. To ensure that our Charter Officers and employees do not experience a reduction in buying power caused by increases in the cost of living each year, on October 1 of each Fiscal Year, the new budget shall provide include a Cost of Living Adjustment (COLA) based on the annual average Consumer Price Index (CPI) for the Miami-Ft. Lauderdale area of the preceding year which shall be reflected as a salary adjustment. Where applicable, all adjustments will be within the pay range and at time intervals commensurate with the City's wage and salary plan as approved or revised by the City Manager.

Employees covered by a Collective Bargaining Unit will only receive the COLA if their Collective Bargaining Agreement includes this benefit.

Charter Officers shall receive the full range of benefits, adjustments, and programs as described in this policy, except for Charter Officers who receive compensation through approved invoices as required by agreement with the City; provided, pursuant to applicable provisions in the City Charter, a separate ordinance must first be enacted for elected Charter Officers.

Cost of Living

Upon budget, and each year thereafter, applicable Officers, and all administrative employees shall receive cost of living salary adjustments based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI), (computed as the aggregate or prorated amount depending on the individuals date of employment, of the last 4-years of COLA, 12-month average change percentage) which shall have the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.



Effective October 1, 2016, and each year thereafter, applicable individuals shall receive a cost of living increase, based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. The COLA increase salary adjustments shall not exceed 3 percent in any year.

The projected index for the current year is:

(Annual CPI 2016) October 1, 2017 – September 30, 2018 = 1.8%

OPERATING EXPENDITURE/EXPENSES

Includes expenditures for goods and services, which primarily benefit the current year, and are not defined as personal services or capital outlays.

CAPITAL OUTLAY

Outlays for the acquisition of or addition to fixed assets.

CAPITAL IMPROVEMENT PROGRAM (CIP) FUND

For CIP projects specifically authorized for funding by the City Commission, the City Manager, in his discretion, is hereby specifically authorized to pay from the contingency line item within the Capital Improvement Program Fund for labor, materials and other goods and/or services of any kind or nature, that are critical to the completion of any authorized capital improvement project, which, in the opinion of the City Manager, are necessary for the proper and complete execution of the project and could not have been reasonably foreseen by the contractor.

DEFINITIONS FOR EXPENSES

11 EXECUTIVE SALARIES

Salaries for Elected Officials. This does not include the City Manager, City Attorney, and City Clerk.

12 REGULAR SALARIES AND WAGES

Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force.

13 OTHER SALARIES AND WAGES

Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who are not part of the regular work force, due to the temporary nature of their employment.

14 OVERTIME

Payments in addition to regular salaries and wages for services performed in excess of the regular work hours as stated by the Federal Government.

15 SPECIAL PAY

Incentive pay, hazard pay, and extra duty pay for law enforcement officers.

21 F.I.C.A TAX

Social Security matching/Medicare matching.

22 RETIREMENT CONTRIBUTIONS

Amounts contributed to a retirement fund.

23 LIFE AND HEALTH INSURANCE

Includes life and health insurance premiums and benefits paid for employees.

24 WORKERS' COMPENSATION

Premiums and benefits paid for Workers' Compensation insurance.

25 UNEMPLOYMENT COMPENSATION

Amounts contributed to the unemployment

compensation fund.

31 PROFESSIONAL SERVICES

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.

32 ACCOUNTING AND AUDITING

Generally, includes all services received from independent certified public accountants.

34 OTHER CONTRACTUAL

Custodial, janitorial, Crossing Guard and other services procured independently by contract or agreement with persons, firms, corporations or other governmental units.

35 INVESTIGATIONS

Cost incurred for confidential matters handled pursuant to criminal investigations.

36 PENSION BENEFITS

Benefits paid to participants in the pension program.

40 TRAVEL AND PER DIEM

This includes the costs of public transportation, motor pool charges, meals, reimbursements for use of private vehicles, per diem, and incidental travel expenses.

41 COMM. AND FREIGHT SERVICES

Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.

43 UTILITY SERVICES

Electricity, gas, water, waste disposal, and other public utility services.

44 RENTALS AND LEASES

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

45 INSURANCE

Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.

46 REPAIR AND MAINTENANCE

The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services, which are recorded under sub-object 34.

47 PRINTING AND BINDING

Cost of printing, binding, and other reproduction services, which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.

48 PROMOTIONAL ACTIVITIES

Includes any type of promotional advertising for the City.

49 OTHER CHARGES AND OBLIGATIONS

Includes current charges and obligations not otherwise classified.

51 OFFICE SUPPLIES

This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.

52 OPERATING SUPPLIES

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes

recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.

53 ROAD MATERIALS - SUPPLIES

Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges.

54 SUBSCRIPTIONS AND MEMBERSHIPS

Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.

61 LAND

Land acquisition cost, easements and right-of-way.

62 BUILDINGS

Office buildings, firehouses, garages, jails, zoos, and parks and recreational buildings.

63 INFRASTRUCTURE

Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.

64 MACHINERY AND EQUIPMENT

Includes motor vehicles, heavy equipment transportation, other heavy equipment, office furniture and equipment, and other machinery and equipment. Also includes court recording, duplicating, and transcribing equipment.

65 CONSTRUCTION IN PROGRESS

Used to account for undistributed work in progress on construction projects.



66 BOOKS AND PUBLICATIONS

Includes all books, publications, and other media, regardless of value, when purchased for use by libraries, educational institutions, and other institutions or facilities.

71 PRINCIPAL

Principal payments made to new or existing

debt which the City is obligated to pay.

72 INTEREST

Interest payments made to new or existing debt which the City is obligated to pay.

73 OTHER DEBT SERVICE COSTS

Other debt costs on new or existing debt which the City is obligated to pay.



CITY OF SOUTH MIAMI DEPARTMENTS AND DIVISIONS



MAYOR AND CITY COMMISSION

001-1100-511

MISSION

The Mayor and Commission will adhere to the City Charter, the City and County’s Code of Ethics, the community we serve. The Mayor and Commission are committed to provide the citizens of South Miami exceptional constituent service. It is the goal to ensure that every encounter with Mayor and Commission office reflects the dedication to the interest and well-being of the City and its citizens.

MAYOR AND CITY COMMISSION FUNCTION

The Mayor and City Commission is the five (5) member elected legislative and governing body of the City responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting stormwater utility rates, and other fees and charges for City services, adopting local laws and ordinances and hiring and overseeing the City Manager, City Attorney and City Clerk.

All Elected Officials are elected “at large” and must reside within the City to be an elected representative. All City Commission members serve for a term of four (4) years. The Mayor, who presides over Commission meetings, serves a term of two (2) years.

As per City of South Miami Charter Article II, Section 3; the annual salaries and expense accounts of the Commission shall be prescribed by ordinance adopted prior to approval of the annual budget.

MAYOR AND CITY COMMISSION OBJECTIVES

- Ensure that the natural and built environment of South Miami is healthy and sustainable.
- A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.
- City of South Miami will be one of Florida’s safest cities.
- South Miami offers a wide range of quality recreation, arts and cultural activities, which satisfy the expectations of residents while also serving to attract new residents and business.
- Foster and maintain a strong sense of community identity and of place.
- Continue to represent a high level of community confidence and trust in city government.

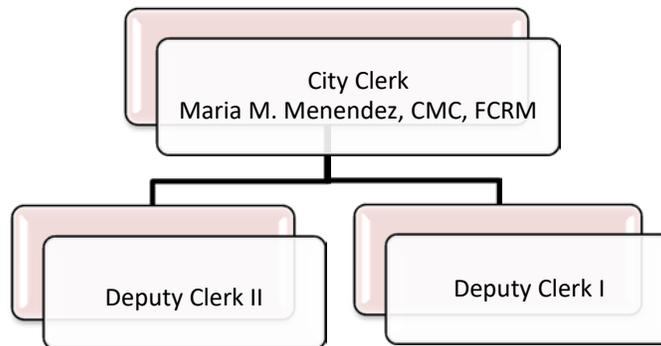


MAYOR AND CITY COMMISSION BUDGET FY 2017-2018
001-1100-511

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011100	5111110 SALARIES - EXECUTIVE	62,000	62,000	62,000	62,000	62,000
0011100	5112110 F. I. C. A.	4,814	4,781	4,743	4,743	4,743
0011100	5112310 GROUP HEALTH INSURANCE	0	0	45,057	11,350	37,822
0011100	5112410 WORKER'S COMPENSATION	131	98	186	186	186
	TOTAL PERSONNEL SERVICES	66,945	66,879	111,986	78,280	104,751
0011100	5114010 MAYOR'S EXPENSE	1,990	1,799	2,000	800	2,000
0011100	5114020 COMMISSIONER'S EXPENSE-ONE	0	0	1,500	300	1,500
0011100	5114030 COMMISSIONER'S EXPENSE-FOUR	1,526	1,480	1,500	1,425	1,500
0011100	5114040 COMMISSIONER'S EXPENSE-THREE	906	0	1,500	300	1,500
0011100	5114050 COMMISSIONER'S EXPENSE-TWO	0	0	1,500	300	1,500
0011100	5114060 MAYOR'S AUTO ALLOWANCE	500	500	500	500	500
0011100	5114071 TRAVEL AND CONFERENCE-MAYOR	1,149	931	1,200	100	1,200
0011100	5114072 TRAVEL AND CONFERENCE-ONE	230	365	1,200	200	1,200
0011100	5114073 TRAVEL AND CONFERENCE-TWO	0	0	1,200	0	1,200
0011100	5114074 TRAVEL AND CONFERENCE-THREE	0	0	1,200	0	1,200
0011100	5114075 TRAVEL AND CONFERENCE-FOUR	250	110	1,200	200	1,200
0011100	5114120 COMMUNICATION	4,999	4,999	5,000	5,000	5,000
0011100	5114830 KEYS AND FLOWERS	553	202	750	482	750
0011100	5115210 SUPPLIES	1,748	1,473	1,750	1,500	4,750
0011100	5115410 MEMBERSHIPS AND SUBSCRIPTIONS	3,522	3,576	6,172	6,172	6,172
	TOTAL OPERATING EXPENSES	17,373	15,435	28,172	17,279	31,172
	TOTAL COMMISSION	84,318	82,314	140,158	95,559	135,923

CITY CLERK'S OFFICE

001-1200-512



MISSION

The City Clerk is appointed by the City Mayor and Commission. The City Clerk's Office strives to present a courteous, service-oriented team of professionals who, in partnership with the South Miami City Commission, City Departments, and the community, serve the citizens of South Miami at an optimum level.

FUNCTION

Committed to maintaining the integrity of City government in the City of South Miami and ensuring an informed citizenry by providing access to City government through open and accessible meetings and accurate recordings of the City Commission proceedings; by protecting and preserving City documents and records; and by providing excellent service to the public.

CITY CLERK'S OFFICE ACCOMPLISHMENTS FOR FY 2017

- Completion of the history of the City Charter (1927-2016)
- Prepare City Commission and SMCRA agendas and minutes.
- Provide certified copies of official documents.
- Receive and process petitions filed by citizens.
- Transferring all ordinances, resolutions, agendas, and other records into Laser fiche.
- In-house scanning public records requests and other documents.
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.



CITY CLERK'S OFFICE OBJECTIVES FY 2018

- Supervising the 2018 municipal election.
- Provide records management workshops.
- Prepare City Commission and SMCRA agendas and minutes.
- Provide certified copies of official documents.
- Receive and process petitions filed by citizens.
- Provide online election package for municipal election candidates
- Preparation of the February 13, 2018 municipal election including, election ads and ordinances.
- In-house scanning public records requests and other documents.
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.
- Continue working towards the goal of gathering all versions of the City Charter.

CITY CLERK'S OFFICE ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Number of agenda packets prepared	40	60	46	50	55
Number of minutes prepared (CSM)	40	60	46	50	55
Agenda packets prepared (SMCRA)	20	20	13	20	25
No. of minutes prepared (SMCRA)	20	20	13	20	25
Resolutions / Ordinances prepared	274	130	375	220	220
Lobbyists registration	30	30	45	70	70
Public records requests	230	300	275	300	300
Notarizations**	45	25	25	25	25
Requests for Microfilm Records*	360	600	294	350	673
Microfilm copies*	400	400	499	450	614



CITY CLERK BUDGET FY 2017-2018
001-1200-512

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011200	5121210 SALARIES - EXECUTIVE	145,856	193,047	200,369	200,369	204,043
0011200	5122110 F.I.C.A.	14,579	15,139	15,328	15,328	15,609
0011200	5122210 PENSION PLAN CONTRIBUTION	27,465	11,143	10,820	10,820	11,018
0011200	5122310 GROUP HEALTH INSURANCE	20,041	23,087	27,034	27,034	22,693
0011200	5122410 WORKER'S COMPENSATION	392	403	601	601	612
	TOTAL PERSONNEL SERVICES	208,333	242,819	254,152	254,152	253,975
0011200	5123450 CONTRACTUAL	16,100	13,823	14,400	14,400	48,850
0011200	5123480 DIGITIZING	20,960	0	45,000	45,000	45,000
0011200	5124070 TRAVEL AND CONFERENCE	5,292	3,857	6,200	6,200	6,200
0011200	5124110 POSTAGE	428	427	500	400	500
0011200	5124120 COMMUNICATION	270	345	360	360	360
0011200	5124632 INTERNET SERVICE	0	0	1,431	1,431	1,431
0011200	5124710 PRINTING MATERIAL	1,668	1,230	1,230	1,230	1,230
0011200	5124910 LEGAL ADS	20,492	71,179	70,000	70,000	90,000
0011200	5124920 ELECTIONS	0	29,926	10,000	7,000	37,000
0011200	5124950 CODIFICATIONS	2,361	5,223	5,000	0	5,000
0011200	5125210 SUPPLIES	1,682	2,347	2,580	1,000	2,180
0011200	5125410 MEMBERSHIP AND SUBSCRIPTION	730	590	690	690	835
	TOTAL OPERATING EXPENSES	69,983	128,947	157,391	147,711	238,856
0011200	5129920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL CITY CLERK	278,316	371,766	416,543	401,863	497,561

CITY CLERK'S OFFICE BUDGET HIGHLIGHTS

3450 Contractual Services – \$5,280 has been allocated for the new Granicus Peak Agenda Management Software and \$29,170 for Granicus Meeting Efficiency Software and Close Captioning.

4910 Legal Ads – The City is allocating an additional \$20,000 compared to FY 2016-2017, for election advertisement.

4920 Election – The City is allocating an additional \$27,000 for the cost of the February 2018 election.



CITY ATTORNEY'S OFFICE

001-1500-514

MISSION

The City Attorney is appointed by the City Mayor and Commission to serve as the chief legal advisor to the Commission, the City Manager and City Clerk in matters relating to their official powers and duties.

The City Attorney's Office is committed to providing the highest quality legal representation possible to meet the present and future needs of the City of South Miami in an efficient and effective manner. The Office maintains an open-door policy to encourage continuous communication between City Departments and all legal representatives.

CITY ATTORNEY'S OFFICE FUNCTION

The current City Attorney is certified by the Florida Bar's Department of Legal Specialization and Education, which operates under the authority of the Florida Supreme Court, as a specialist dealing with legal issues in city, county and local government law. To be certified in this area of the law, a lawyer must be a member in good standing of The Florida Bar, have had substantial involvement in the practice of city, county and local government law during the three years preceding application, have completed 60 hours of continuing legal education within the three years immediately preceding application, and have passed both peer review and a comprehensive written examination, as well as meeting other requirements.

The City Attorney is an outside firm that is contracted as a consultant by the City to fulfill the office of City Attorney as required by the City Charter. The City Attorney attends all regular and special City Commission meetings, and meetings of the South Miami Community Redevelopment Agency and the Planning Board. He attends other meetings as required by the City Commission.

The City Attorney may hire outside counsel as a consultant basis with the consent of the City Commission. Outside counsel is utilized on a limited basis for specialized legal issues. The City Attorney supervises litigation and other legal matters that may be referred to outside counsel.

The City's attorneys prepare or review all ordinances, resolutions, contracts, bonds and other written instruments in which the municipality is concerned and endorse on each the attorney's approval of the form, language and execution thereof. When required by the City Commission, the attorneys prosecute and defend, for and in behalf of the City, all complaints, suits, and controversies in which the City is a party, before any Court or other legally constituted tribunal; the attorneys render such opinions on legal matters affecting the City as the Commission may direct; and the attorneys perform such other professional duties as may be required of them by Ordinance or Resolution of the City Commission or by the City Charter.

CITY ATTORNEY'S OFFICE OBJECTIVES

- To provide the highest-quality legal services to City officials in a timely manner and zealously represent the City's interests and positions in negotiations and litigation.
- To hire outside counsel and experts as advisable and necessary.
- To protect the City from liability by practicing preventive law.
- To continuously be aware of the legal problems of the City, and to confer with department heads as needed to discuss, review and resolve legal matters related to the governance of the City of South Miami.
- To recommend and conduct training sessions from time to time if needed to reduce potential liability of the City, and prepare memoranda as needed for same purpose.
- To engage in continuing legal education and professional development.
- To handle legal matters concerning the City in accordance with the law and in a timely and efficient manner.
- To properly represent the interests of the City, as directed, in other legislative forums.
- To represent the City in civil cases initiated by or brought against the City and to supervise outside legal representation obtained by the City Attorney for specialized legal needs.
- To research and draft opinions on legal matters in response to requests of the City Commission and City.
- When requested by the City Commission, to monitor, review and publicize, legislative and administrative matters of other governmental entities, and make recommendations and convey to others official positions as needed.
- Upon request, to communicate clearly the positions of the City to legislators through letters, phone calls, personal visits and other communication methods with local, state and federal legislators, administrators and executive staff.
- As directed, to represent the City at local, regional, state or federal legislative sessions, meetings, hearings or conferences, or similar administrative or executive meetings, hearings or conferences.
- To courteously handle all inquiries from the public either via phone or in person relative to the City's ordinances, policies or procedures.



CITY ATTORNEY BUDGET 2017-2018
001-1500-514

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011500 5143120	LEGAL SERVICES - RETAINER	210,420	210,420	220,941	220,941	231,988
0011500 5143410	OUTSIDE COST - LAND USE	194,311	98,260	100,000	100,000	100,000
0011500 5143440	EMPLOYMENT LAW	48,740	51,729	55,125	55,125	57,881
0011500 5144065	CITY ATTORNEY'S EXPENSE	2,588	96,472	103,180	103,180	103,180
	TOTAL OPERATING EXPENSES	456,059	456,881	479,246	479,246	493,049
	TOTAL LEGAL SERVICES	456,059	456,881	479,246	479,246	493,049

CITY ATTORNEY'S OFFICE BUDGET HIGHLIGHTS

3120 Legal Services – Retainer – This expense line item is used to fund for the services of the City Attorney's Firm. The amount is set as a flat fee, which was approved by the Commission. The amount represents 100% of the total fee due for the fiscal year.

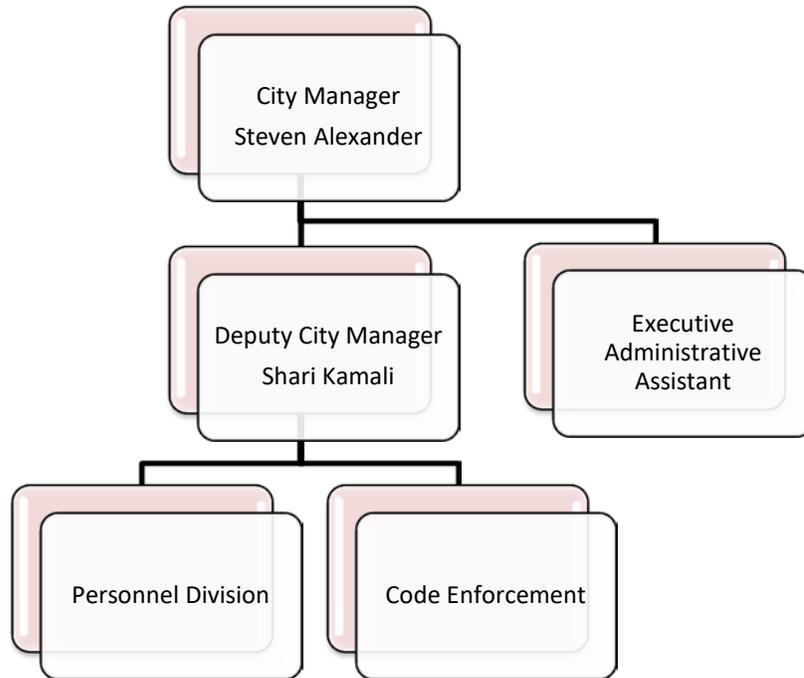
3410 Outside Cost – Land Use – Specialized legal counsel required throughout the fiscal year is paid from this line item for issues concerning land use, zoning and related planning matters.

3440 Employment Law– This line item is used to cover any legal fees, which the City may incur due to employment and union related issues.

4065 City Attorney Expenses – Due to some current outstanding and future potential lawsuits related to general items, specialized outside council has been obtained and the amount is estimated to cover the legal expense related to those issues. Furthermore, other specialized legal counsel required throughout the fiscal year is paid from this line item. This line item encompasses other legal expenses related to goods and services required such as, court filing fees, court reporter fees, paralegal fees, witness fees, research by others, insurance, subscriptions, continuing legal education and other expenses that are incurred for or on behalf of the City.

CITY MANAGER’S OFFICE

001-1310-513



MISSION

The City Manager is appointed by the City Mayor and Commission. The City Manager's Office provides overall direction and coordination of City operations to ensure that the City Commission's adopted policy goals are met or exceeded based on budget restrictions. This office continually evaluates the City's organizational structure as it relates to requirements for effective, efficient and economical public service.

CITY MANAGER’S OFFICE FUNCTION

The City Manager’s Office implements official policies of the Mayor and City Commission by coordinating City services in an efficient, effective and responsive manner, providing support, guidance, communications and leadership to assure that quality municipal services are provided to our community.

As the City’s Chief Executive Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager’s Office provides organizational and fiscal management as well as program development and evaluation.



In addition to overseeing daily administrative operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs, in anticipation of future needs and challenges. The Manager's Office coordinates with the City Commission to propose and implement public policy and to manage the City's mission, goals and objectives.

Providing support to the Mayor and City Commission is another important aspect of this office. This involves effective communication and being available to the City Commission. The Manager's Office is at the vanguard of the organization, projecting vitality, professionalism and quality service to residents, private agencies, organizations and its own employees.

CITY MANAGER'S OFFICE ACCOMPLISHMENTS FOR FY 2017

- Delivered a fiscally responsible budget while maintaining the City's millage rate.
- Provided support and made recommendations to the City Commission.
- Continued to provide organizational and fiscal management that holds Departments accountable.
- See additional accomplishments on the Manager's Letter at the beginning of this budget document.

CITY MANAGER'S OFFICE OBJECTIVES FOR FY 2018

- Provide for an ethical and professional organizational culture, environment for all Department heads and managers.
- Continue providing support and making recommendations to the City Commission.
- Continue to execute current and new policies including those developed by the governing body and monitor adherence to City policies.
- Engage the Commission and Staff in long term planning.
- Deliver a fiscally responsible budget.



CITY MANAGER'S OFFICE BUDGET FY 2017-2018
001-1310-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011310	5131210 SALARIES-REGULAR	360,844	373,535	399,035	399,035	435,422
0011310	5132110 F.I.C.A.	24,255	25,091	30,526	30,526	33,310
0011310	5132210 PENSION PLAN CONTRIBUTION	9,744	3,897	3,784	3,784	37,266
0011310	5132220 ICMA	34,283	34,135	36,781	36,781	0
0011310	5132310 GROUP HEALTH INSURANCE	41,937	45,258	46,464	46,464	40,331
0011310	5132410 WORKER'S COMPENSATION	751	761	1,197	1,197	1,306
	TOTAL PERSONNEL SERVICES	471,814	482,677	517,787	517,787	547,635
0011310	5133450 CONTRACTUAL SERVICES	62,750	123,150	125,000	128,250	130,000
0011310	5134060 AUTO ALLOWANCE	7,200	6,900	7,200	7,200	7,200
0011310	5134065 CITY MANAGER EXPENSE	2,588	1,731	7,000	7,000	7,000
0011310	5134070 TRAVEL AND CONFERENCE	2,693	2,547	10,000	10,000	10,000
0011310	5134080 EMPLOYEE EDUCATION	5,914	0	10,000	10,000	5,000
0011310	5134110 POSTAGE	1,285	1,295	1,500	1,500	1,500
0011310	5134120 COMMUNICATION	2,698	2,081	3,912	3,912	3,912
0011310	5134515 AUTO INSURANCE	503	503	751	751	751
0011310	5134710 PRINTING- INFRASTRUCTURE	1,686	1,666	2,000	2,000	2,000
0011310	5135210 SUPPLIES	3,204	3,825	3,000	3,000	7,000
0011310	5135230 FUEL	697	555	840	500	722
0011310	5135410 MEMBERSHIPS AND SUBSCRIPTIONS	4,345	7,830	10,923	10,923	12,000
	TOTAL OPERATING EXPENSES	95,563	152,083	182,126	185,036	187,085
0011310	5139920 GENERAL CONTINGENCY	0	0	100,000	0	100,000
	OTHER FUNDING SOURCE	0	0	100,000	0	100,000
	TOTAL CITY MANAGER	567,377	634,760	799,913	702,823	834,720



CITY MANAGER’S OFFICE BUDGET HIGHLIGHTS

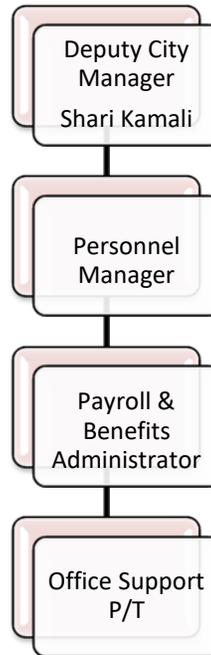
3450 Contractual Services –The City currently has agreements with one (1) lobbying firm, which focuses on obtaining appropriations and grants from the County and State. Within this line item, \$40,000 has been allocated for other projects.

State Lobbyist Gomez Barker Associates Inc. (\$5,000 x 12)	\$60,000	\$60,000
Internal Auditor	\$30,000	\$30,000
City of South Miami Business Improvement District	\$5,000	
Other Projects - Miscellaneous	\$30,000	\$40,000
Surveys and Appraisals	\$0	
TOTAL	\$125,000	\$130,000



PERSONNEL DIVISION

001-1330-513



MISSION

As a strategic partner with City Departments, the Personnel Division seeks to provide our employees and applicants with a full range of professional quality services in a timely and cost efficient manner. The Personnel Division actively attracts, retains, develops and ensures that each employee has an equal opportunity to succeed in the organization.

PERSONNEL DIVISION FUNCTION

The Personnel Division provides service to the City and the employees in numerous Personnel Division services. The major areas covered by the Office are benefits, organizational and employee development, diversity, compensation, employee relations, labor relations, staffing management, and risk management. Other major functions of the Office include: training and development, employee recruitment and selection, creation and evaluation of job descriptions, employee classifications, policy development, assessment, performance evaluation, disciplinary actions, wage and benefit surveys; group insurance benefits selection and monitoring, employee incentive programs, accident/incident investigation, reporting and monitoring for Workers Compensation, review of property values, insurance coverage and premiums, and general liability issues, and other related duties and responsibilities.

PERSONNEL DIVISION ACCOMPLISHMENTS FOR FY 2017

- Significant health cost savings in Group Health Insurances to include medical, dental, vision, life, and long term disability plans.
- Continued to utilize the different services offered by ADP which have helped the accuracy of employee time-reporting and payroll calculations. The implementation of ADP has eliminated the need for paper-based time cards; leave applications, and related documents.
- Provided Spanish language and Microsoft Office courses to employees and continuous training that will develop skills, knowledge, abilities and competencies to promote employee and organizational growth.
- Promoted employee wellness through different initiatives such as organizing an annual wellness fair where employees benefited from preventative health screenings and educational opportunities as well as a Fitness Team with scheduled fitness trainings that lead to 5K charity event.
- Promoted effective, accurate and informative employee evaluations through training for managers and senior supervisors.
- Assisted Supervisors in providing a positive working environment.
- Revamped and revitalized the City's Safety Program to promote workplace safety and reduce risk of injury and liability throughout the City.

PERSONNEL DIVISION OBJECTIVES FOR FY 2018

- Improve current Human Resources employment website to facilitate online applications and improve pre-hiring and post hiring procedures.
- Continue to create other Wellness initiatives to instill a healthier style of living for employees and families.
- Standardize all Personnel Division Forms with the City Standardizing initiative. Create a standard online location for all forms to be obtainable by staff.
- Improve communications to Directors and/or Supervisors on updates/changes to policies, processes and/or procedures.
- Continue to assist departments in obtaining monthly information on their teams and departments in a timely manner.



- Continue to assist Supervisors in providing a positive working environment.
- Continue to focus on professional development programs designed to improve job skills, leadership capabilities and employee productivity.
- Create Human Resource procedures manual of all Departments processes.

PERSONNEL DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
National Background Screenings	25	25	55	60	60
Employment Advertisements	15	15	20	20	15
Wellness Fairs	6	6	6	4	4
Safety Meetings	4	4	7	6	4
Random CDL Testing	15	15	15	16	16
Workers Compensation Claims	20	20	22	25	30
Pre-employment Physicals	18	18	40	35	40
Post-Accident Drug Screenings	20	20	25	100	50



PERSONNEL DIVISION BUDGET FY 2017-2018
001-1330-513

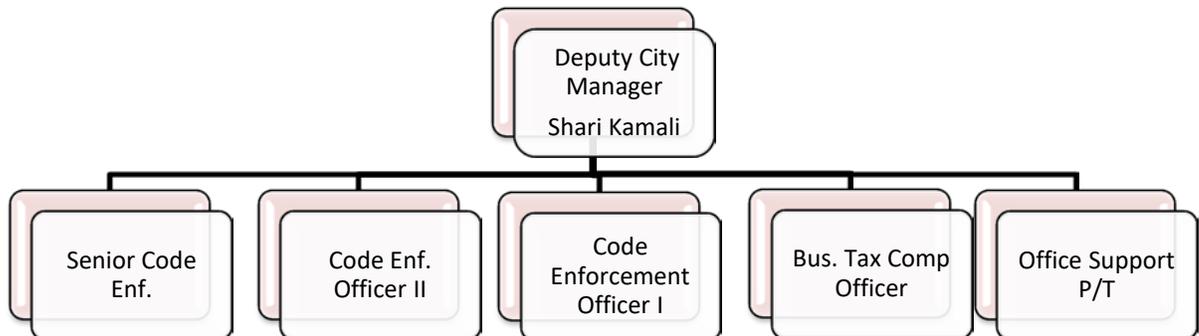
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011330	5131210 SALARIES - REGULAR	138,319	124,153	125,521	125,521	132,354
0011330	5131310 SALARIES - PART TIME	0	0	15,604	15,604	0
0011330	5132110 F.I.C.A.	11,202	9,631	10,796	10,796	10,125
0011330	5132220 ICMA CONTRIBUTION	8,556	8,447	8,786	8,786	9,265
0011330	5132310 GROUP HEALTH INSURANCE	15,231	14,585	18,050	18,050	15,129
0011330	5132410 WORKER'S COMPENSATION	311	363	423	423	397
	TOTAL PERSONNEL SERVICES	173,619	157,179	179,180	179,180	167,270
0011330	5132510 UNEMPLOYMENT COMPENSATION	10,030	2,826	20,000	10,000	20,000
0011330	5132610 EMPLOYEE ASSISTANCE PROGRAM	3,700	4,252	10,000	10,000	10,000
0011330	5133160 RANDOM AND PRE-EMPLOY TESTING	10,268	7,954	15,000	14,000	15,000
0011330	5133450 CONTRACTUAL SERVICES	27,782	30,139	59,220	59,220	61,000
0011330	5134080 CITYWIDE TRAINING	14,842	8,592	10,000	10,000	10,000
0011330	5134110 POSTAGE	236	237	275	275	300
0011330	5134120 COMMUNICATION	1,736	1,588	2,160	2,160	2,160
0011330	5134510 LIABILITY INSURANCE	366,508	407,141	494,954	494,954	494,954
0011330	5134710 PRINTING- INFRASTRUCTURE	1,410	1,639	2,460	2,460	2,460
0011330	5134850 ADVERTISING-NON LEGAL	325	4,997	5,000	5,000	5,000
0011330	5135210 SUPPLIES	3,303	4,497	3,000	3,000	5,000
0011330	5135410 MEMBERSHIPS AND SUBSCRIPTIONS	804	283	830	830	1,000
	TOTAL OPERATING EXPENSES	440,944	474,145	622,899	611,899	626,874
0011330	5139920 CONTINGENCY	0	4,342	5,000	0	5,000
	OTHER FUNDING SOURCE	0	4,342	5,000	0	5,000
	TOTAL HUMAN RESOURCES	614,563	635,666	807,079	791,079	799,144

PERSONNEL DIVISION BUDGET HIGHLIGHTS

2510 Unemployment Compensation – The City, like most other governmental agencies, have opted out of the State Insurance Compensation Insurance program. The City only pays unemployment compensation benefits to eligible individuals, which have separated from the City without cause.

CODE ENFORCEMENT DIVISION

001-1640-524



MISSION

The City of South Miami Code Enforcement Division is committed to the community it serves. As dedicated providers of municipal services and steward of the public trust we promote the well-being of a community where people desire pleasant living.

Code Enforcement's mission is to achieve code compliance by using consistent, fair and effective means to promote, maintain and ensure a high quality of life for the community.

CODE ENFORCEMENT DIVISION FUNCTIONS

The Code Enforcement Office functions are to enforce zoning and, building codes, business tax license Registrations, codes and regulations.

To prepare, schedule and present Code Enforcement Hearings and provide administrative support to Special Magistrate.



CODE ENFORCEMENT DIVISION ACCOMPLISHMENTS FOR FY 2017

- Code Enforcement engaged citizens to aide in effectively reporting various violations throughout the community.
- Proactively pursued contractors and homeowners with illegal building, plumbing, electrical and mechanical practices.
- Ensured the safety of residents and maintained property values throughout the city.
- Successfully eradicated blighted unsafe structures within the city.
- Proactively and consistently enforced the City's Ordinances, Land Development Code and Florida Building Code.
- Educated property owners and tenants to maintain their property as it pertains to the standards set forth by the City of South Miami.
- Gained re-certification of two (2) code enforcement officers.
- All three (3) code officers participated in continued education classes/trainings.
- Code Enforcement staff with their positive attitude and collaborative spirit continually treated the public with dignity and respect.
- Code Enforcement worked diligently with software provider SunGard to develop and configure new effective, efficient program to better serve the public.

CODE ENFORCEMENT DIVISION OBJECTIVES FOR FY 2018

- One of the primary goals of Code Enforcement is to bring to the attention of residents and business owners any existing code violations which could have negative impact on their neighborhood or business. The preservation and enhancement of the quality of life in the City of South Miami is an extremely important factor for Code Enforcement.
- Implementation of new software system (TRAKiT TT and I TRAKiT)
- The Division will employ the new computer software system to make the Division a place where performance is centered around metrics and performance expectations that serve to drive its operations and employees to excellence in the service of the City.
- The Deputy City Manager and Senior Code Enforcement Officer will develop a number of monthly management information reports using TRAKiT to track performance against objectives for first site visits after a case has been opened, for closure of cases, and to monitor the case workload and performance of Division.

- The Division uses laptop computers or iPads to facilitate the work of its staff in the field.
- Continue education of neighborhood residents regarding the importance of community pride and quality of life issues by re-instating “Walk and Talk” programs, and expand the program into downtown commercial district and TODD-LI -4 district.
- Coordinate with the Miami-Dade County Departments to educate the public about the County’s continuing mandatory water restriction regulations, provide support by increasing proactive investigating instances of wastewater throughout the City.
- By training, education, and re-certification continue an honest effort to promote a more efficient Division.



CODE ENFORCEMENT BUDGET FY 2017-2018
001-1640-524

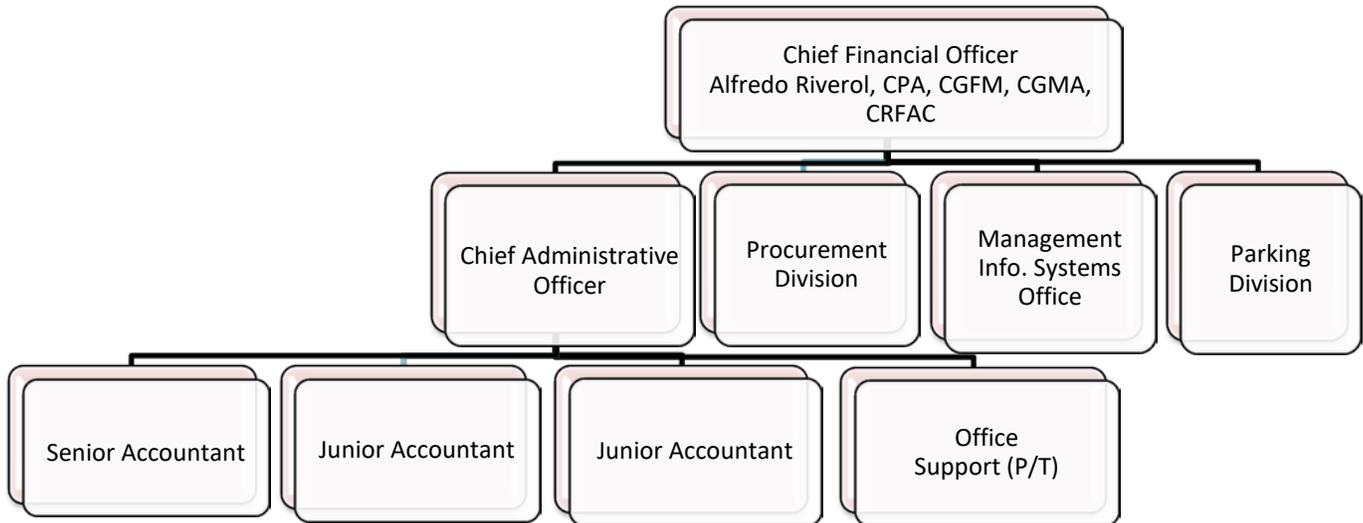
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011640	5241210 SALARIES - REGULAR	261,839	237,760	237,358	237,358	241,725
0011640	5241310 SALARIES - PART TIME	0	0	14,159	14,159	0
0011640	5241410 SALARIES - OVERTIME	62	194	0	0	0
0011640	5242110 F.I.C.A.	19,574	18,079	19,241	19,241	18,492
0011640	5242210 PENSION PLAN CONTRIBUTION	15,344	3,365	3,366	3,366	13,010
0011640	5242220 ICMA RETIREMENT	4,913	5,339	12,195	12,195	0
0011640	5242310 GROUP HEALTH INSURANCE	32,003	32,039	36,101	36,101	30,257
0011640	5242410 WORKER'S COMPENSATION	4,871	4,859	7,423	7,423	7,517
	TOTAL PERSONNEL SERVICES	338,606	301,635	329,843	329,843	311,001
0011640	5243111 CONTRACTUAL - SPECIAL MASTER	1,425	1,500	3,600	2,000	3,600
0011640	5243450 CONTRACTUAL	6,538	14,882	10,000	8,000	10,000
0011640	5244070 TRAVEL AND CONFERENCE	19	649	1,200	200	1,200
0011640	5244080 EMPLOYEE EDUCATION	165	1,454	2,415	1,000	2,500
0011640	5244110 POSTAGE	5,998	6,524	7,000	4,700	7,000
0011640	5244120 COMMUNICATION	4,512	3,517	4,920	4,920	4,920
0011640	5244515 LIABILITY INSURANCE-AUTO	2,265	2,265	3,030	3,030	3,030
0011640	5244710 PRINTING-INFRASTRUCTURE	1,180	1,363	1,640	1,200	1,640
0011640	5244920 OTHER CHARGES-LIENS	771	389	1,612	800	1,640
0011640	5245205 COMPUTER EQUIPMENT	0	0	1,000	0	1,000
0011640	5245210 SUPPLIES	3,630	3,098	3,343	2,800	3,500
0011640	5245220 UNIFORMS	203	320	2,000	2,000	2,000
0011640	5245230 FUEL	2,957	2,358	2,400	2,400	2,065
0011640	5245410 MEMBERSHIPS AND SUBSCRIPTIONS	0	210	540	540	600
	TOTAL OPERATING EXPENSES	29,663	38,529	44,700	33,590	44,695
0011640	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL CODE ENFORCEMENT	368,269	340,164	379,543	363,433	360,696

CODE ENFORCEMENT DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –This line item is used to cover the cost of lot clearing, overgrown properties, debris removal and board-ups.

FINANCE DEPARTMENT

001-1410-513



MISSION

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete financial information and support to other City Departments, citizens, and the community at large.

FINANCE DEPARTMENT FUNCTION

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and laws. Routine duties include processing accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, and periodic financial reports to management, administering debt service, and investment of City funds. The Department is also responsible for the implementation and control of the approved budget and the preparation, and disclosure of the financial statements, including responses to the external auditors. It also provides other Departments with financial analysis and assists with banking transactions that arise during the year.

The Division of Parking and Central Services, as well as the Management Information System Division report under the Finance Department.



FINANCE DEPARTMENT ACCOMPLISHMENTS FOR FY 2017

- Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Assisted the City Manager in the preparation of a balanced FY 2017 Annual Operating and Capital Budget.
- Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings.
- Produced and posted online the Popular Annual Financial Report (PAFR).
- Obtained all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR;
- certifying that the City's finance reports are being produced at the highest standard possible.
- Posted online accurate and timely budget and financial reports on a monthly basis.
- Helped support all City Departments and Divisions with financial advice and guidance.
- Successfully purchased three new Luke II pay stations which have been installed and operational, helping to increase customer satisfaction.

FINANCE DEPARTMENT OBJECTIVES FOR FY 2018

- Continue implementing the ACH payment program and requiring 70% of all active vendors to accept ACH as the regular form of payment from the City.
- Continue to pursue implementation and establishment of an online payment option for certain provided City services such as Local Business Tax, Code Enforcement Violations, Building Permit Renewals, etc.
- Continue to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Continue to produce the Comprehensive Annual Financial Report (CAFR) without auditor findings.
- Obtaining all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.



FINANCE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Number of Parking Decals Sold	1,000	1,758	1,800	1,632	1,800
Comprehensive Annual Fin. Rep. (CAFR)	1	1	1	1	1
Popular Annual Financial Report (PFAR)	1	1	1	1	1
Number of Annual Balanced Budget	1	1	1	1	1
Number of A/P Checks/EFT's Processed	3,000	2,226	2,800	2,880	2,900



FINANCE DEPARTMENT BUDGET FY 2017-2018
001-1410-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011410	5131210 SALARIES - REGULAR	328,395	296,788	346,709	346,709	397,435
0011410	5131310 SALARIES - PART TIME	33,130	20,966	15,604	15,604	15,889
0011410	5132110 F.I.C.A.	28,077	24,660	27,717	27,717	31,619
0011410	5132210 PENSION PLAN CONTRIBUTION	10,566	4,225	4,224	4,224	18,751
0011410	5132220 DEFERRED COMPENSATION (ICMA)	10,775	12,953	17,363	17,363	3,514
0011410	5132310 GROUP HEALTH INSURANCE	27,498	31,238	45,126	45,126	37,822
0011410	5132410 WORKER'S COMPENSATION	778	657	1,087	1,087	1,240
	TOTAL PERSONNEL SERVICES	439,219	391,487	457,830	457,830	506,270
0011410	5133100 PROFESSIONAL SERVICES	6,310	5,315	5,500	5,500	10,000
0011410	5133210 AUDITOR'S FEE	63,500	57,000	75,000	75,000	77,000
0011410	5133450 CONTRACTUAL SERVICES	32,288	33,606	26,860	26,860	19,860
0011410	5133459 CONTRACTUAL SERVICES- PARKING	439,656	435,768	532,600	532,600	513,000
0011410	5134070 TRAVEL AND CONFERENCE	2,449	3,118	3,160	3,000	3,710
0011410	5134110 POSTAGE	6,024	6,975	7,030	6,050	7,030
0011410	5134120 COMMUNICATION	1,857	1,035	1,080	1,080	1,080
0011410	5134515 AUTO INSURANCE	0	0	1,997	1,997	3,084
0011410	5134634 MAINTENANCE COMP PROGRAMS	35,000	41,283	40,000	40,000	44,502
0011410	5134710 PRINTING- INFRASTRUCTURE	1,578	1,230	1,230	1,230	1,230
0011410	5135205 COMPUTER EQUIPMENT	1,300	0	1,960	1,960	1,500
0011410	5135210 SUPPLIES	8,649	8,637	8,900	8,500	8,900
0011410	5135230 FUEL	0	0	1,750	1,750	1,505
0011410	5135410 MEMBERSHIPS AND SUBSCRIPTIONS	1,811	1,292	1,785	1,785	1,785
	TOTAL OPERATING EXPENSES	600,422	595,259	708,852	707,312	694,186
0011410	5137110 DEBT SERVICE- PRINCIPAL	121,273	29,442	0	0	0
0011410	5137210 DEBT SERVICE- INTEREST	1,819	3,302	0	0	0
	TOTAL DEBT SERVICE	123,092	32,744	0	0	0
0011410	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL FINANCE	1,162,733	1,019,490	1,171,682	1,165,142	1,205,456



INFORMATION TECHNOLOGY DIVISION (ITD)

001-1340-513

MISSION

The mission of the Information Technology Division (ITD) of the City of South Miami is to provide quality design, implementation, and support of all computer based and related technologies necessary for the staff to perform their duties as efficiently and expediently as possible.

INFORMATION TECHNOLOGY DIVISION FUNCTION

The City's Information Technology Division Office is recognized among municipalities as a premier provider of technology infrastructure and services. Our ultimate function is to make information available anytime and anywhere.

In partnership with City Departments, the Information Technology Division provides strategic vision for effective information systems. Accomplishment of this mission will facilitate knowledge sharing and will result in satisfied customers.

The Information Technology Division is responsible for three main initiatives: The City's Information Technology and Network, Cable Television Services and the City's website.

INFORMATION TECHNOLOGY DIVISION ACCOMPLISHMENTS FY 2017

- Provided the Community Center and its surrounding field with internet access free of charge to the public.
- Replaced the City's existing firewall with checkpoint, hence providing greater security.
- Helped complete the installation of ONESolution TRAKIt.
- Completed the virtual server transition, including for police; have all data operating from MDC Cat5 building.
- Moved all of the legacy City phone system to Session Initiation Protocol (SIP), hence reducing the overall cost of telephone services.
- Purchased and installed new Toughbook type laptops for all the Police Patrol Officers.



INFORMATION TECHNOLOGY DIVISION OBJECTIVES FOR FY 2018

- Redesigning and installing an entire new Wi-Fi system within the downtown for the Public to access.
- Design and Implementation of Citrix thin-clients for the City of South Miami Employees which will replace the deployment of PCs.
- Designing and installing a secure new Wi-Fi system within Dante Fascell for park visitors to access.
- Designing and installing a secure new Wi-Fi system within Palmer Park for park visitors to access.
- Complete the deployment of Office 365 for all City Employees.

**INFORMATION TECHNOLOGY DIVISION BUDGET FY 2017-2018
001-1340-513**

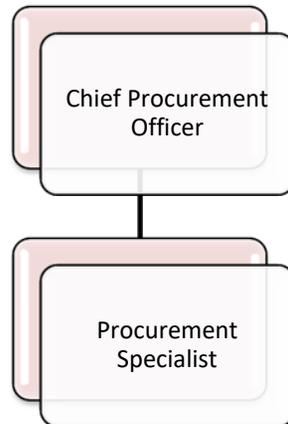
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011340	5133450 CONTRACTUAL SERV - INFRASTRUCT	186,240	211,160	213,000	213,000	214,804
0011340	5134632 INTERNET SERVICE	41,636	48,344	68,499	68,499	74,046
0011340	5134634 MAINTENANCE - INTERNET SERVICE	49,279	53,582	92,260	92,260	94,531
0011340	5135205 COMPUTER EQUIPMENT	6,504	10,460	18,150	10,000	16,875
0011340	5135210 SUPPLIES	2,564	3,549	9,489	6,000	11,100
	TOTAL OPERATING EXPENSES	286,223	327,095	401,398	389,759	411,356
	TOTAL ITD	286,223	327,095	401,398	389,759	411,356

INFORMATION TECHNOLOGY DIVISION BUDGET HIGHLIGHTS

4632 Internet Services – Under this line item, \$16,555 has been allocated for a dedicated ATandT 100mbps Metro E-Circuit that provides diverse path between City and County Data Center. Additionally, \$5,280 to provide diverse path between Public Works, Gibson-Bethel Community Center and the County Data Center.

PROCUREMENT DIVISION

001-1320-513



MISSION

The mission of Procurement Division is to provide and ensure a high quality of service to City Departments for the taxpayers of South Miami. This is accomplished by properly vetting proposals leading to the awarding of contracts to highly qualified vendors who meet bid and proposal specifications and a thorough background investigation. The Procurement Division promises to obtain the best quality of goods and services by maximizing its purchasing power through integrity, equality, efficiency and effectiveness.

PROCUREMENT DIVISION FUNCTION

The mission statement for the Procurement Division of the City of South Miami is to maximize the investment of our citizens by utilizing City values including the highest level of integrity and the best business practices, to provide goods and services to City Departments, to insure integrity, and to maintain the highest ethical standards following the Florida Statutes, Code of Ordinance, City Charter and Purchasing Policies.



PROCUREMENT DIVISION ACCOMPLISHMENTS IN FY 2017

- Eliminated traditional fax machines and move the City to an E-Fax module that provides users the ability to send and receive faxes from their desktops. As a result of the elimination of fax machine phone numbers, the City has realized a savings of \$650 per month.
- Sourced and purchased two fully electric pre-owned vehicles for \$16,666; under the line item budget of \$18,000.
- Coordinated the completion of an inventory of the City's fixed assets.
- Disposed of City assets declared surplus in accordance of the City's surplus asset policy.
- Issued Purchase Orders for City Departments for items more than \$1,000 in accordance with the City's Purchasing Policy and threshold amounts.
- Issue formal and in-formal solicitations supporting department's requirements and objectives for goods and/or services.

PROCUREMENT DIVISION OBJECTIVES FOR FY 2018

The main goal of the Procurement Division is to improve the quality of service that we provide to our Citizens and to the City's Departments. We are eager to accomplish our goal in order to operate more efficiently, by implementing the following procedures:

- Complete and finalize the Purchasing Ordinance for Commission approval.
- Expand the Bids and RFP's web page of the City's website to include a section for Unsolicited Proposals and any other unique solicitation platforms.
- Continue to promote the use of the "Notify Me" feature on the City's website to increase the visibility and traction of formal solicitations that are posted on the City's website.
- Assist Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintain and monitor citywide fixed assets and inventory control.
- Prepare Request for Proposals, Request for Qualifications and Bids for citywide requirements.
- Ensure the City maintains a fair, open, transparent and competitive procurement process.



PROCUREMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Purchase Orders Issued	252	205	250	256	250
No. of RFP's and RFQ's Issued	24	33	30	35	35



PROCUREMENT DIVISION BUDGET FY 2017-2018
001-1320-513

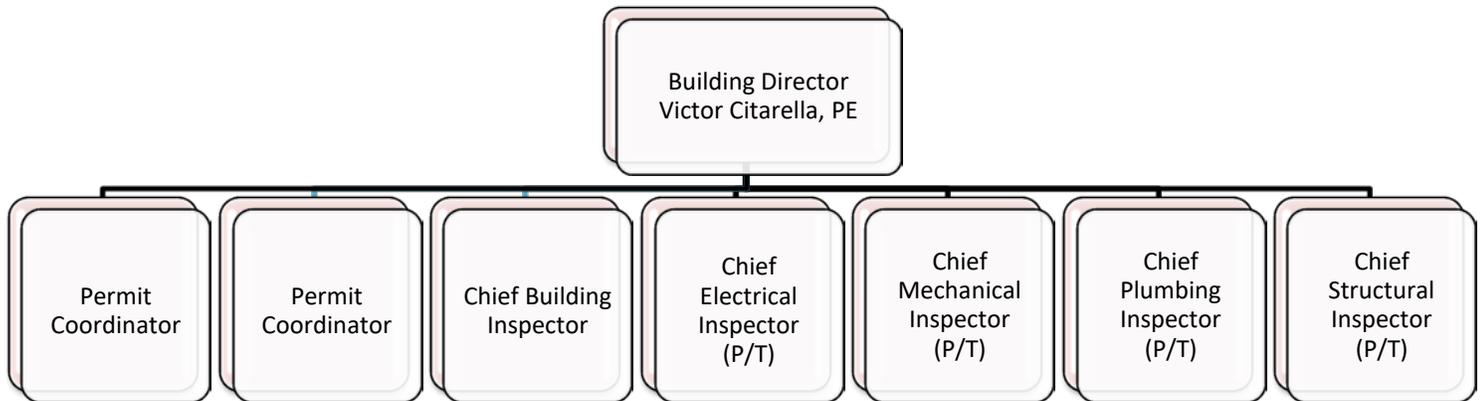
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011320	5131210 SALARIES - REGULAR	107,152	109,651	114,208	114,208	118,549
0011320	5131410 OVERTIME	5,549	5,800	6,970	6,970	6,970
0011320	5132110 F.I.C.A.	9,619	9,755	9,270	9,270	9,602
0011320	5132210 PENSION PLAN CONTRIBUTION	0	0	0	0	6,778
0011320	5132220 ICMA	5,630	6,456	8,482	8,482	0
0011320	5132310 GROUP HEALTH INSURANCE	13,579	14,533	18,050	18,050	15,129
0011320	5132410 WORKER'S COMPENSATION	240	183	343	343	356
	TOTAL PERSONNEL SERVICES	141,769	146,378	157,323	157,323	157,384
0011320	5133450 CONTRACTUAL SERVICES	5,700	5,800	6,000	6,000	8,000
0011320	5134110 POSTAGE	2,070	2,982	3,000	3,000	3,000
0011320	5134120 COMMUNICATION	767	685	1,080	1,080	1,080
0011320	5134125 TELEPHONE	43,774	45,407	47,720	47,720	40,520
0011320	5134420 LEASE POSTAGE MACH	1,488	2,910	2,904	2,904	2,904
0011320	5134615 MAINT - OFFICE EQUIPMENT	1,290	1,020	1,020	1,020	1,020
0011320	5134620 MAINT-OPERATING EQUIPMENT	0	0	250	250	250
0011320	5134710 PRINT/BIND/COPYING	3,232	2,094	2,461	2,461	2,461
0011320	5134720 PRINTING-CONTRACTUAL	1,004	2,000	2,000	1,500	2,000
0011320	5135210 SUPPLIES	16,389	14,853	16,150	15,000	16,150
0011320	5135410 MEMBERSHIP AND SUBSCRIPTION	650	270	330	330	330
	TOTAL OPERATING EXPENSES	76,364	78,021	82,915	81,265	77,715
0011320	5139920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PROCUREMENT DIVISION	218,133	224,399	245,238	238,588	240,099

PROCUREMENT DIVISION BUDGET HIGHLIGHTS

4125 Telephone Services – A decrease of \$7,200 is due to the implementation of E-fax.

BUILDING DEPARTMENT

001-1610-524



MISSION

The Mission is to protect the Community from dangerous construction. The Building Department enforces the State of Florida Building Code within the boundaries of the City of South Miami, and collaborates with other City Departments in the enforcement of local codes.

FUNCTION

To enforce the State of Florida Building Code within the boundaries of the City of South Miami, and collaborate with other City Departments in the enforcement of local codes. It provides fair, consistent and equitable interpretation of codes during the review of construction documents submitted for building permits and during the field inspection conducted for compliance. The Department also certifies buildings upon completion and at pre-stated periods afterwards.



BUILDING DEPARTMENT ACCOMPLISHMENTS FY 2017

- Departmental staff maintained cordial relations with developers, contractors and city residents, providing technical assistance and support while enforcing the applicable State and City codes.
- Completed 100% of building plan documents review for compliance with the Florida Building Code within 10 working days.
- Completed 100% and documented field building inspections within 24 hours of the initial request.
- Continued the routine update of the Departmental website by updating information such as revised schedules for permit fees and provided downloadable applications for building permits.

BUILDING DEPARTMENT OBJECTIVES FY 2018

- Maintain high level of customer service during the performance of its operational duties and responsibilities.
- 100% of all building inspections requested before 4:00 pm to be completed and documented by the end of the next working day.
- Continue to keep accurate records of financial and workload parameters for the Department.
- Make sure the inspectors have all the necessary training to complete all the inspections in a professional manner.
- 100% of building permit applications will be processed within ten working days after approvals by other Departments.
- Keep track and review all Departmental performance parameters and submit monthly reports.



BUILDING DEPARTMENT ACTIVITY REPORT

ACTIVITY		ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
PERMITS:						
	Building	590	629	670	680	700
	Roofing	155	147	180	190	200
	Electrical	345	365	350	360	380
	Mechanical	143	143	150	160	180
	Plumbing	213	244	250	260	280
TOTAL PERMITS		1,446	1,528	1,600	1,650	1,740
INSPECTIONS:						
	Building	1,491	1,627	1,800	1,900	1,950
	Roofing	620	561	600	700	730
	Electrical	786	831	850	900	950
	Mechanical	363	350	360	400	430
	Plumbing	574	578	590	600	640
TOTAL INSPECTIONS		3,834	3,947	4,200	4,500	4,700



BUILDING DEPARTMENT BUDGET FY 2017-2018
001-1610-524

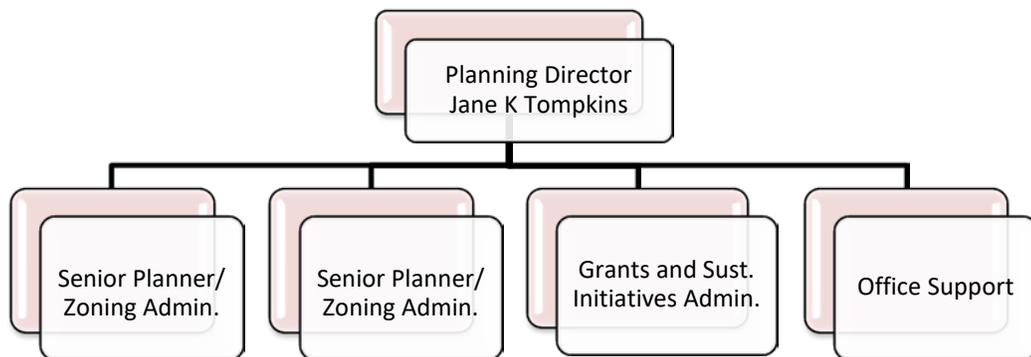
ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011610	5241210	238,391	240,080	249,907	249,907	256,822
0011610	5241310	138,547	139,373	143,759	143,759	140,926
0011610	5242110	29,581	28,932	30,115	30,115	30,428
0011610	5242210	0	0	0	0	3,869
0011610	5242220	15,551	15,751	17,494	17,494	12,962
0011610	5242310	26,471	30,708	36,101	36,101	30,257
0011610	5242410	5,727	5,795	8,542	8,542	8,535
	TOTAL PERSONNEL SERVICES	454,268	460,639	485,918	485,918	483,799
0011610	5243150	2,900	1,374	3,000	3,000	3,000
0011610	5243450	1,700	0	1,000	1,000	1,000
0011610	5244110	171	173	200	200	200
0011610	5244120	767	590	1,080	1,080	4,020
0011610	5244515	503	503	767	767	767
0011610	5244710	1,222	1,486	1,640	1,640	1,640
0011610	5245206	0	0	0	0	46,640
0011610	5245210	1,795	1,185	2,500	1,000	10,710
0011610	5245220	1,079	1,446	1,552	1,500	1,552
0011610	5245230	792	631	1,400	1,200	1,204
0011610	5245410	1,281	0	120	120	120
	TOTAL OPERATING EXPENSES	12,210	7,388	13,259	11,507	70,853
0011610	5249920	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL BUILDING DEPARTMENT	466,478	468,027	504,177	497,425	559,652

BUILDING DEPARTMENT BUDGET HIGHLIGHTS

5206 Computer Software – \$46,640 has been budgeted for the license fees, professional services and maintenance of the software iTrack It Suite.

PLANNING AND ZONING DEPARTMENT

001-1620-524



MISSION

The Planning and Zoning Department is committed to providing the community with high-quality services and programs to enhance the quality of life of the City of South Miami residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community. The Planning and Zoning Department provides technical support to the City Manager, City Commission, other Departments, appointed boards, residents, the business community and the general public on current land use and development issues.

PLANNING and ZONING FUNCTION

The Department is charged with the oversight of all inquiries pertaining to the City's adopted land use and zoning provisions, including but not limited to, property plat and zoning information, Comprehensive Plan amendments, variance requests, site plan reviews, issuance of sign permits, tree removal permits, land development regulations and code compliance activity. The review responsibility for this division is regulated by Florida Statutes Chapters 162, 163 and 380 and Florida Administrative Code Section 9-J5 and 9-J11 along with the City Charter and Code. These regulations control the development and implementation of City Comprehensive Plan, including development regulations, concurrency regulations, and other issues relating to the overall planning and land use function.



PLANNING AND ZONING ACCOMPLISHMENTS FY 2017

- Continued work on the update of the Comprehensive Plan and Land Development Code.
- Processed several Land Development Code amendments including but not limited to provisions for medical marijuana facilities and removing the height limit on building stories.
- Worked with a consultant to help the City obtain a lower score in the Community Rating System program.
- Implemented the Project Module of TRAKiT software which will help the department organize and archive records of development projects, applications and tree removal permits.
- Began the review process of several large and complex redevelopment projects, including the Shops at Sunset Place.
- Created measures to make the City more “green” by waiving building permit fees for solar energy systems and requiring such systems on new construction.

PLANNING AND ZONING OBJECTIVES FY 2018

- Continue with the implementation of the South Miami Intermodal Transportation Plan (SMITP) and obtain planning assistance grants.
- Continue with the updating of the Comprehensive Plan and revision of the Land Development Code.
- Participate with Miami Dade County Parks and Recreation Department, Transit Department, and the Cities of Miami and Coral Gables on the development of the Underline program.
- Prepare and file an amendment to the Comprehensive Plan text, to include an "educational element" in conformance with the City's interlocal agreement with the Miami Dade County School Board.
- Work with the downtown merchants and property owners to develop a business improvement district plan.
- Determine the feasibility and benefit of Brownfield designation for certain areas in the industrial/automotive zone as part of the redevelopment strategy for the area.



PLANNING AND ZONING DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Building Permits Reviewed	758	920	453	920	1,148
Grant Applications Prepared	N/A	N/A	10	10	15
Items Processed for:					
Planning Board	25	25	20	20	25
Environm. Review and Preserv. Board	96	160	85	85	72
Historic Preservation Board	10	6	5	5	5



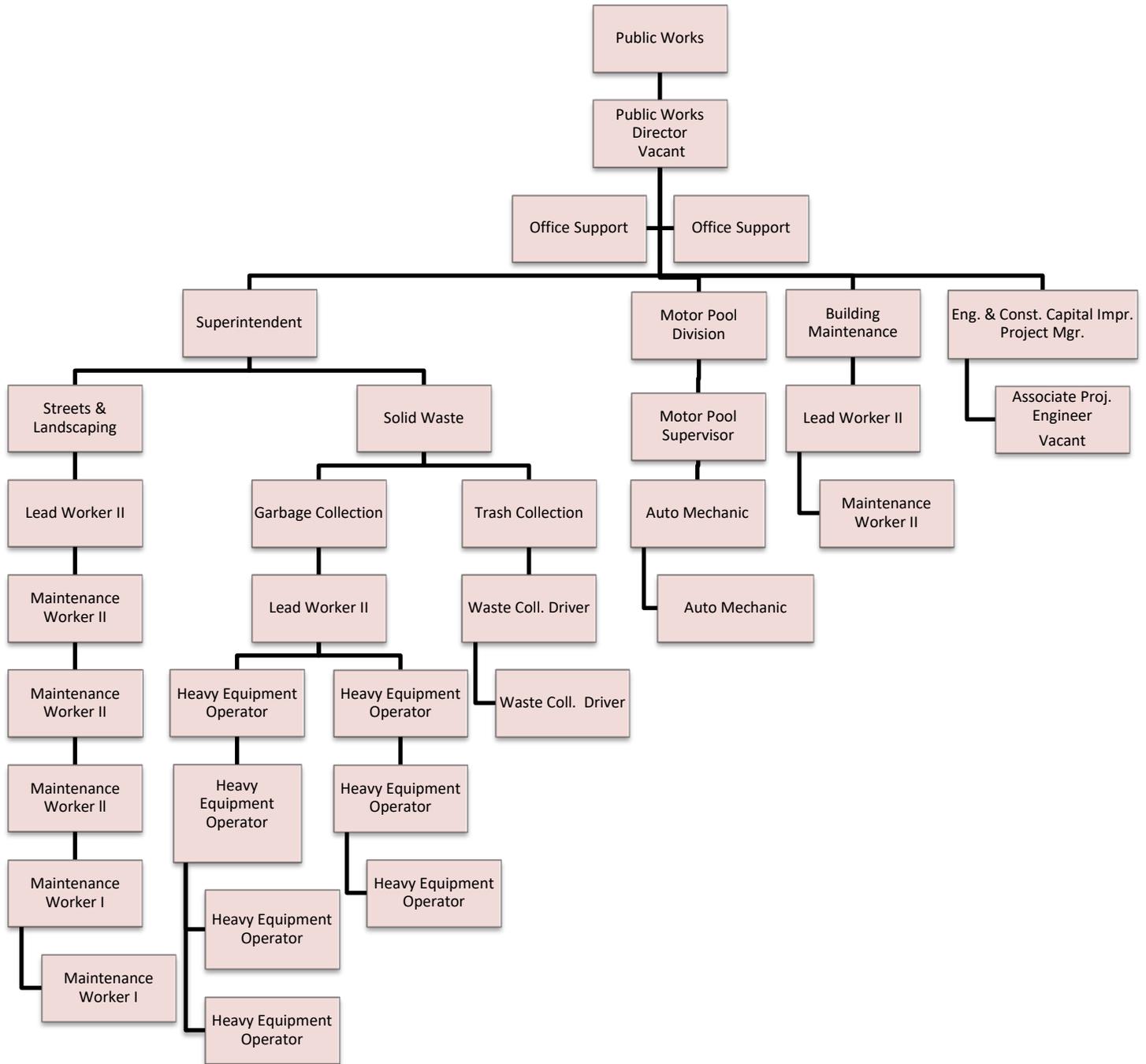
PLANNING AND ZONING DEPARTMENT BUDGET FY 2017-2018
001-1620-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011620	5241210 SALARIES - REGULAR	199,860	273,433	323,069	323,069	334,857
0011620	5242110 F.I.C.A.	15,708	21,852	24,715	24,715	25,617
0011620	5242210 PENSION PLAN CONTRIBUTION	8,503	3,502	3,401	3,401	14,387
0011620	5242220 ICMA RETIREMENT	9,437	12,123	18,206	18,206	4,790
0011620	5242310 GROUP HEALTH INSURANCE	27,135	35,667	45,126	45,126	37,822
0011620	5242410 WORKER'S COMPENSATION	472	604	969	969	1,005
	TOTAL PERSONNEL SERVICES	261,115	347,181	415,486	415,486	418,478
0011620	5243100 PROFESSIONAL SERVICES	0	0	440	440	1,290
0011620	5243450 CONTRACTUAL SERVICES	57,810	22,814	100,000	100,000	108,400
0011620	5244070 TRAVEL AND CONFERENCE	401	600	1,400	200	1,400
0011620	5244110 POSTAGE	1,944	2,471	2,500	2,000	2,500
0011620	5244120 COMMUNICATION	1,200	2,356	3,720	3,720	3,240
0011620	5244515 LIABILITY INSURANCE - AUTO	503	503	477	477	477
0011620	5244620 MAINTENANCE-OPER EQPT.	3,523	700	5,500	4,500	5,500
0011620	5244634 MAINTENANCE-INTERNET SOFTWARE	0	1,000	4,000	1,800	4,000
0011620	5244710 PRINTING-INFRASTRUCTURE	2,338	1,363	1,640	1,640	1,640
0011620	5244910 LEGAL ADS	7,299	3,615	6,588	4,500	6,588
0011620	5245205 COMPUTER-EQUIPMENT	880	0	2,000	0	2,000
0011620	5245210 SUPPLIES	2,019	1,900	2,526	1,000	2,526
0011620	5245230 FUEL	71	57	126	126	108
0011620	5245410 MEMBERSHIPS AND SUBSCRIPTIONS	919	839	1,930	1,800	1,749
	TOTAL OPERATING EXPENSES	78,907	38,218	132,847	122,203	141,418
0011620	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PLANNING and ZONING	340,022	385,399	553,333	537,689	564,896



PUBLIC WORKS DEPARTMENT

PUBLIC WORKS ORGANIZATIONAL CHART





PUBLIC WORKS OFFICE OF THE DIRECTOR

001-1770-519

The Public Works Department is organized into administration staff, management personnel and five divisions: (1) Solid Waste; (2) Streets and Landscaping; (3) Building Maintenance; (4) Motor Pool; and (5) Engineering and Construction. Each Division plays a critical role in providing comprehensive services to maintain and improve the needs of the City, as well as providing support to all City Departments and Divisions.

MISSION

To support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective, infrastructure and services to promote public safety, transportation and economic growth; to respond and aid in recovery from emergencies by providing and managing public works service; to foster effective oversight of the Department of Public Works including Engineering and Construction, Street Services, Street Lighting and Solid Waste.

PUBLIC WORKS OFFICE OF THE DIRECTOR FUNCTION

The Department's administration staff and management is the key line of communication for all inquiries on Department's services and resources. The Department's administration staff tends to a wide range of residents' inquiries, such as solid waste collection schedules, street light outages, traffic light malfunctions, damaged traffic signs, road hazards, construction activities, Miami Dade County recycling program, and others. The administration and management staff handles Department events and administers the budget for all Divisions, Documents payroll, and processes requisitions for vendors' purchase orders. The Department's management personnel oversee all Department functions and manpower and obtain bids, negotiate and administer contracts for outsourcing services.



PUBLIC WORKS OFFICE OF THE DIRECTOR ACCOMPLISHMENTS FOR FY 2017

- Managed the Department's Operations.
- Continued the compound cleaning project to rid the Department's surplus items. Such as items to auction or proper destruction.
- Maintained the City's storage facility in the Public Works Compound for better access and display of storage contents.

PUBLIC WORKS OFFICE OF THE DIRECTOR OBJECTIVES FOR FY 2018

- Reduce operation costs through competitive bidding and negotiation on purchases and services.
- Implement Florida Green Local Government Standards at Public Works and all other Departments in accordance with the suggested criteria of the Florida Green Building Coalition and recommendation of the City's Green Task Force.
- Promote seasonal events such as Public Works Weeks, Water Day, Earth Day and Arbor Day as well as any other City organized events.
- Enhance Department's performance by using team building and promoting departmental values, goals and direction. Continue to improve internal communications.
- Improve cooperation with other Departments by adhering to established departmental schedule in providing timely responses.
- Increase public safety – Public Works can be significant in addressing many general safety and quality of life issues affecting our neighborhoods through new signage replacing old outdated signage.



PUBLIC WORKS OFFICE OF THE DIRECTOR BUDGET 2017-2018
001-1770-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011770 5191210	SALARIES - REGULAR	170,373	166,499	171,343	171,343	151,016
0011770 5192110	F.I.C.A.	12,065	11,690	13,108	13,108	11,553
0011770 5192210	PENSION PLAN CONTRIBUTION	4,639	0	0	0	1,373
0011770 5192220	ICMA	9,842	10,804	11,994	11,994	8,792
0011770 5192310	GROUP HEALTH INSURANCE	19,580	23,318	27,076	27,076	22,693
0011770 5192410	WORKER'S COMPENSATION	344	348	514	514	272
	TOTAL PERSONNEL SERVICES	216,843	212,659	224,035	224,035	195,699
0011770 5194070	TRAVEL AND CONFERENCES	0	27	380	380	250
0011770 5194080	EMPLOYEE EDUCATION	380	380	500	500	250
0011770 5194120	COMMUNICATION	767	704	1,080	1,080	780
0011770 5194540	BOILER AND MACHINERY INS.	0	0	2,000	2,000	1,000
0011770 5194710	PRINTING- INFRASTRUCTURE	2,808	2,854	4,920	4,920	5,000
0011770 5195205	COMPUTER EQUIPMENT	0	0	1,000	0	1,000
0011770 5195210	SUPPLIES	911	996	1,000	800	1,000
0011770 5195270	PERMITS	925	925	925	925	1,000
0011770 5195410	MEMBERSHIPS AND SUBSCRIPTIONS	0	488	500	500	500
	TOTAL OPERATING EXPENSES	5,791	6,374	12,305	11,105	10,780
	TOTAL OFFICE OF THE DIRECTOR	222,634	219,033	236,340	235,140	206,479



PUBLIC WORKS BUILDING MAINTENANCE DIVISION

001-1710-519

MISSION

The Division's mission is to maintain and enhance the quality of life in our City through resourceful maintenance and operation of a safe civic infrastructure, providing City residents, visitors, neighborhoods and businesses with efficient, quality service necessary to support the growing demands of the community.

BUILDING MAINTENANCE DIVISION FUNCTION

Building Maintenance Division is responsible for: performing maintenance and improvements to all public buildings and facilities; management and maintenance of burglar and fire alarm protection systems; performing carpentry, electrical, plumbing, painting, roofing, and masonry work; maintenance of mechanical equipment (elevators, A/C units; etc.), hard floors, windows and doors; inspecting and implementing ADA; performing fire and building corrective measures.

BUILDING MAINTENANCE DIVISION ACCOMPLISHMENTS FOR FY 2017

- Installed new numbering and signs for Parking System.
- Cleared the staging area at Public Works Facility in preparation of the hurricane season.
- Installed holiday tree lighting and decorations in Downtown South Miami and City Hall.
- Painted City Hall, Sylva Martin Building, Motor Pool Building and Community Center.
- Installed hand dryers and painted restrooms at Fuchs Park.
- Repositioned and installed new cameras in the Commission Chambers.
- Installed additional new 30 Amp breakers and wiring in the Community Center Fitness Center.
- Repaired and painted walls in the Finance Department.
- Repaired and replaced all transformers and light bulbs from the light poles located in the Public Works parking lot.
- Assisted and coordinated the installation of Wireless Internet "Wifi" at the Police Department, City Hall, Sylva Martin Building, Community Center, Murray Park Aquatic Center and Public Works.



- Installed new flooring in the Elevator of the Community Center.
- Installed two 20 AMP breakers for the printers in the Sylva Martin Building.
- Raised fifty electrical boxes in the Downtown South Miami area in preparation of placing new rubber mulch.

BUILDING MAINTENANCE DIVISION OBJECTIVES FOR FY 2018

- Prepare inspections of city facilities for maintenance recommendations. Partner with other City departments and outside vendors to provide maintenance, safety and efficient measures for the City facilities.
- Coordinate annual Fire Extinguisher Inspections of all City facilities.
- Coordinate additional inspections throughout City facilities.
- Purchase and install two new A/C units in the Police Department
- Purchase and install one new 40-ton A/C unit in the Community Center.
- Major repairs to the fish pond at City Hall.
- Install three (3) new electrical circuits at the Community Center.

BUILDING MAINTENANCE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Changing AC Filters	537	744	954	954	950
Unscheduled Repairs and Work Requests	1,120	1,225	1,087	1,110	780
Cleaning of Fish Pond	26	24	12	12	12
Re-Certification of all City facilities fire extinguishers	N/A	77	68	70	58
Changing of water filters	N/A	8	10	10	10



PUBLIC WORKS BUILDING AND MAINTENANCE BUDGET FY 2017-2018
001-1710-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011710	5191210 SALARIES - REGULAR	72,724	73,532	76,585	76,585	87,273
0011710	5191410 OVERTIME	1,929	4,063	4,000	4,000	4,000
0011710	5192110 F.I.C.A.	6,667	6,812	6,165	6,165	6,982
0011710	5192210 PENSION PLAN CONTRIBUTION	11,234	4,474	4,330	4,330	4,907
0011710	5192310 GROUP HEALTH INSURANCE	14,302	15,221	18,050	18,050	15,129
0011710	5192410 WORKER'S COMPENSATION	2,399	2,427	3,610	3,610	4,093
	TOTAL PERSONNEL SERVICES	109,255	106,529	112,740	112,740	122,384
0011710	5193450 CONTRACTUAL SERVICES	73,850	61,502	81,440	75,000	82,960
0011710	5194080 EMPLOYEE EDUCATION	0	0	450	0	250
0011710	5194120 COMMUNICATION	466	254	780	780	780
0011710	5194310 UTILITES-ELECTRIC	107,296	102,477	121,100	121,100	125,000
0011710	5194320 UTILITIES-WATER	57,906	30,162	40,000	40,000	52,000
0011710	5194620 MAINT AND REPAIR OPER EQUIP	0	395	2,145	2,145	2,500
0011710	5194670 MAINT AND REPAIR-GDS AND STRUCT	80,151	60,186	62,000	55,000	62,000
0011710	5195210 SUPPLIES	20,615	4,818	20,000	10,500	20,000
0011710	5195220 UNIFORMS	591	579	800	800	800
	TOTAL OPERATING EXPENSES	340,875	260,373	328,715	305,325	346,290
0011710	5199920 CONTINGENCY	0	5,000	5,000	0	5,000
	OTHER FUNDING SOURCE	0	5,000	5,000	0	5,000
	TOTAL BUILDING MAINTENANCE	450,130	371,902	446,455	418,065	473,674

BUILDING MAINTENANCE DIVISION BUDGET HIGHLIGHTS

4310 Utilities-Electricity – This line item has been increased by \$4,000 to cover expected increases in the cost of electrical services.

4320 Utilities-Water – An increase of \$12,000 due to the addition of three water meters installed at 6391X South Dixie Highway.



PUBLIC WORKS SOLID WASTE DIVISION

001-1720-534

MISSION

Solid Waste Division is committed to providing cost effective management of solid waste materials generated within the City for the protection of health, safety and welfare of the public and the environment.

SOLID WASTE DIVISION FUNCTION

Solid Waste Division is responsible for: providing garbage and trash removal services for residents; issuing excess trash notices; assisting City residents with the Miami Dade County recycling program; filling of trash holes; installation of “no dumping” signs, as required; installation and/or removal of event banners; and solid waste collection after special City events.

SOLID WASTE DIVISION ACCOMPLISHMENTS FOR FY 2017

- Trained two new garbage truck drivers.
- Increased trash hole fill-in frequency.
- Filled trash holes with recycled asphalt pavement (RAP) which lasts longer and has a better appearance.
- Completed tree pruning project throughout the City.

SOLID WASTE DIVISION OBJECTIVES FOR FY 2018

- Continue to provide staff with the necessary training in order to provide a high level of services to the city residents.
- Continue to fill trash holes with the recycled asphalt pavement (RAP) material.
- Reduce cost of operation and dumping fees with alternative methods and recycling.
- Continue to upgrade fleet to establish dependable and efficient trucks and heavy equipment.
- Promote recycling to save tipping fees and benefit the environment.
- Reduce the overtime by providing proper staffing levels.



SOLID WASTE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Garbage [tons]	3,057	3,094	2,010	2,552	2,552
Trash [tons]	6,250	6,940	8,196	7,996	7,568
Excess Trash Pickups	82	63	75	72	70
Filling of Trash Holes	430	408	373	355	325



PUBLIC WORKS SOLID WASTE DIVISION BUDGET FY 2017-2018
001-1720-534

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011720	5341210 SALARIES - REGULAR	367,301	323,253	347,750	347,750	351,191
0011720	5341410 OVERTIME	6,263	6,922	8,000	8,000	8,000
0011720	5342110 F.I.C.A.	28,245	27,166	28,538	28,538	28,815
0011720	5342210 PENSION PLAN CONTRIBUTION	30,745	9,217	9,155	9,155	18,867
0011720	5342220 ICMA	5,048	7,705	12,349	12,349	0
0011720	5342310 GROUP HEALTH INSURANCE	53,246	66,467	81,227	81,227	68,079
0011720	5342410 WORKER'S COMPENSATION	35,374	30,287	45,804	45,804	46,259
	TOTAL PERSONNEL SERVICES	526,222	471,017	532,823	532,823	521,211
0011720	5343470 INTERLOCAL AGREEMENT-RECYCLING	88,609	88,609	91,150	91,150	93,000
0011720	5344070 TRAVEL AND CONFERENCE	78	0	0	0	0
0011720	5344080 EMPLOYEE EDUCATION	279	0	300	250	250
0011720	5344340 REFUSE DISPOSAL FEE	728,758	748,329	708,300	708,300	750,000
0011720	5345210 SUPPLIES	8,498	17,287	78,000	55,000	68,500
0011720	5345220 UNIFORMS	3,107	2,706	4,000	4,000	4,000
	TOTAL OPERATING EXPENSES	829,329	856,931	881,750	858,700	915,750
	TOTAL SOLID WASTE	1,355,551	1,327,948	1,414,573	1,391,523	1,436,961

SOLID WASTE DIVISION BUDGET HIGHLIGHTS

4340 Refuse Disposal Fee – This line item was increased by \$41,700 due to an increase of the Residential Refuse Disposal fee by Miami-Dade County.

5210 Supplies – Under this line item, \$35,000 has been added for the replacement of garbage containers. Composting was reduced by \$25,000.



PUBLIC WORKS STREETS AND LANDSCAPING DIVISION

001-1730-541

MISSION

In the spirit of cooperation with other City Departments and agencies, the Street Maintenance and Landscaping Division's mission is to provide a safe and clean environment for the community and to promote a culture of value and accountability.

STREETS AND LANDSCAPING DIVISION FUNCTION

Streets and Landscaping Division is responsible for maintaining of City streets and street landscaping; mowing and fertilization of City's public right-of-ways and public facility grounds; litter pick-up; citywide tree trimmings; installation and repair of street signs; repairs of potholes; citywide street sweeping; graffiti removal; curb painting; parking and pavement marking; sidewalk pressure cleaning; street light inspections; citywide storm drain inspections; supervising storm drain pipe cleaning; inspections of illicit discharges; canal litter and debris cleaning, as needed; sidewalk and curb repairs; management of irrigation systems citywide; and seasonal City decorations in the Downtown area.

STREETS AND LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2017

- Assisted Police with a tree trimming project to produce more street lighting surrounding Marshall Williams Park area.
- New landscaping 59th Place from 64th Street to 69th Street.
- New landscaping 59th Place to 58 Court and 66th Street.
- Assisted on beautification of Fuchs Park, Dante Fascell Park and Jean Willis Park tree trimming, installation of sod and stump removal.
- Stripping of parking spaces throughout the City.
- Planted new plants and installed Palm Trees in the Downtown Area and Sunset Drive.
- Beautification project of 64 Street and 59 Place.
- Installation of "Impatiens" and "Annuals" around traffic circles throughout the City.
- Delivery and Installation of Composting Bins for new Composting Program.
- Continue with program to maintain downtown South Miami and other areas free from graffiti, pressure cleaning and gum removal.
- Completed debris removal project throughout the City's canals and provide better equipment for the removal process of debris.



- Completed inspection of the City's Storm Water System as required by NPDES Storm Water Permit.
- Coordinated and assisted with the cleaning of storm water drains and pipes because of inspections.
- Assisted with the installation of the Downtown lighting system.
- Continued maintenance of sidewalks throughout the city to remove trip hazards and reduce sidewalk repairs.
- Harmonizing sidewalks with existing swale elevations.
- Continued with the installation of banners for approved events within the City.
- Continue a downtown Landscape Beautification and Maintenance Improvement Program.
- Removed the rusty and broken tree grates surrounding the landscaping on Dorn Avenue.
- Completed the rubber mulch installation on Dorn Avenue.
- Assisted in the Dante Fascell improvements and landscape beautification project.

STREETS AND LANDSCAPING DIVISION OBJECTIVES FOR FY 2018

- Monitor new landscaping and irrigation on US-1 from 57th Avenue to 80th Street.
- Remove 2 zones from existing SFM contract and Streets Division will maintain.
- Continue to stripe parking spaces as needed.
- Trim trees as needed throughout the City in various locations.
- Increase overall roadway safety- Increase timely repair of potholes and removal of debris and other dangerous objects from the right of way. Timely repair damaged sidewalks to eliminate liability to the City.
- Monitor lighting and electrical easements. Continue to monitor street lighting to facilitate FPL's repairs and upgrade of areas with low lighting.
- Monitor yearly maintenance of easement and high trees under power lines.
- Coordinate the yearly maintenance agreement with outside vendor on the annual contract for median landscape maintenance agreement in conjunction with FDOT reimbursement program.
- Continue to assist with the City's tree planting initiatives.
- Reduce the overtime by providing proper staffing levels



STREETS AND LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Mowing of City Facilities and Locations	75	75	78	78	78
Sweeping of Streets [miles]	2,645	2,645	2,645	2,645	2,645
Pressure-Cleaning of Sidewalks	56	55	52	52	52
Inspection of Storm Drains	836	836	800	800	800
Cleaning of Drainage Pipes [feet]	1,993	1,050	1,550	1,500	1,350
Cleaning of Storm Drains	52	60	100	90	95
Citywide Insp. of Street Lights and Downtown Lighting	18	24	52	52	52
Removal of Graffiti	330	260	227	200	225
Trimming of Street Trees	405	416	408	400	412
Installation and Repair of Street Signs	100	96	97	100	100
Citywide Repair of Potholes	135	108	87	90	95
Installation and Removal of Banners	130	110	98	95	100



PUBLIC WORKS STREETS AND LANDSCAPING DIVISION BUDGET FY 2017-2018
001-1730-541

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011730	5411210	174,572	235,662	248,416	248,416	256,476
0011730	5411410	3,755	535	5,000	5,000	5,000
0011730	5412110	14,258	15,622	19,386	19,386	20,003
0011730	5412210	14,451	7,162	7,547	7,547	12,312
0011730	5412220	2,680	5,611	7,508	7,508	1,896
0011730	5412310	49,490	54,892	63,176	63,176	52,950
0011730	5412410	12,653	16,206	25,517	25,517	26,349
	TOTAL PERSONNEL SERVICES	271,859	335,690	376,550	376,550	374,986
0011730	5413450	27,875	27,340	35,000	35,000	60,000
0011730	5414070	61	50	300	0	250
0011730	5414080	692	505	700	0	500
0011730	5414120	466	642	1,080	1,080	1,080
0011730	5414625	30,488	25,893	40,000	40,000	50,000
0011730	5414640	10,118	12,795	12,800	10,500	20,000
0011730	5414650	98,481	106,017	146,000	146,000	150,000
0011730	5414670	4,065	3,572	10,500	10,500	12,000
0011730	5415210	3,399	2,836	3,400	3,200	4,000
0011730	5415220	3,184	2,894	3,500	3,500	3,500
0011730	5415245	0	355	500	200	500
	TOTAL OPERATING EXPENSES	178,829	182,899	253,780	249,980	301,830
	TOTAL STREET MAINTENANCE	450,688	518,589	630,330	626,530	676,816

STREETS AND LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contract Services – This line item has been increased by \$25,000 for the landscape maintenance of City medians.

4625 Landscape Maintenance – An increase of \$30,000 for miscellaneous landscaping materials and repairs. A decrease of \$20,000 for island replanting compared to fiscal year 2016-2017.

4640 Maintenance and Repairs Streets and Parkways – An additional \$7,200 has been allocated for the purchase of miscellaneous materials for the maintenance and repairs of streets and parkways.



PUBLIC WORKS MOTOR POOL DIVISION

001-1760-519

MISSION

The Division provides preventive maintenance and repair of public works automotive and mechanical equipment that will protect the public's investment in these resources as well as to provide safe and dependable units for City personnel to perform their duties effectively with minimum downtime to vehicles.

MOTOR POOL DIVISION FUNCTION

Equipment Maintenance (Motor Pool) Division is responsible for: maintaining and servicing the City's entire vehicular fleet and equipment; performing preventative vehicle maintenance; managing and maintaining vehicle inventory as well as fuel inventory; arranging for underground fuel storage tank inspections; purchasing and managing our heavy equipment City fleet; responsible for Landscape maintenance of mower, saws, tools and other lawn equipment; monitor fuel system and conducts fuel level checks.

MOTOR POOL DIVISION ACCOMPLISHMENTS FOR FY 2017

- Coordinated auction activities with Central Services to reduce aging fleet and equipment.
- Installed fifty (50) GPS Fleet located in City vehicles.
- Evaluate fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.
- Upgraded the Motor Pool with the purchase of several new tools and equipment. This enabled staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment.
- Motor Pool staff attended several repair and maintenance trainings concerning the City's fleet.
- Continues with removal of truck tire cylinders as opposed to contracting it out.
- Continues to perform the repairs of Heavy Duty Truck brakes.
- Perform additional repairs on Heavy Duty trucks not previously repaired by the Motor Pool (such as: A/C, transmissions, brakes, engine removals and front-end repairs.)
- Removing inter-coolers from Heavy Duty trucks.



MOTOR POOL DIVISION OBJECTIVES FOR FY 2018

- Reduce fuel consumption as well as emission by replacing older vehicles through replacement. Research for better fuel distribution system to facilitate control of gasoline and diesel with fleet management.
- Research technologies for vehicles with alternative propulsions, such as electric, natural gas and hybrids.
- Increase schedule maintenance performance by using inspections of vehicles at the motor pool for other services.
- Continue to attend several repair and maintenance trainings concerning the City’s fleet.
- Cap line and replace A/C refrigerant through A/C recovery system.
- Update fleet work order software.

MOTOR POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Motor Pool Scheduled and Unscheduled Services	229	1,300	1,857	1,850	1,790
Motor Pool Road Call/Emerg. Serv.	70	156	54	60	46
Motor Pool Warranty Service	19	36	21	20	15
Generator Inspections	N/A	208	208	208	208
Fuel Level Checks	N/A	116	156	160	150



PUBLIC WORKS MOTOR POOL DIVISION BUDGET FY 2017-2018
001-1760-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011760	5191210 SALARIES - REGULAR	121,063	126,473	134,978	134,978	139,710
0011760	5191410 OVERTIME	426	494	4,000	4,000	4,000
0011760	5192110 F.I.C.A.	8,246	9,058	10,632	10,632	10,994
0011760	5192210 PENSION PLAN CONTRIBUTION	13,834	5,532	5,464	5,464	7,728
0011760	5192220 ICMA	1,926	2,194	2,604	2,604	0
0011760	5192310 GROUP HEALTH INSURANCE	14,639	23,375	27,076	27,076	22,693
0011760	5192410 WORKER'S COMPENSATION	3,153	3,190	4,784	4,784	4,952
	TOTAL PERSONNEL SERVICES	163,287	170,316	189,538	189,538	190,077
0011760	5194070 TRAVEL AND CONFERENCE	350	227	0	0	0
0011760	5194080 EMPLOYEE EDUCATION	0	0	350	0	250
0011760	5194120 COMMUNICATION	466	487	780	780	780
0011760	5194515 LIABILITY INSURANCE-AUTO	41,368	41,368	31,634	31,634	32,000
0011760	5194620 MAINT AND REP-OPERAT EQUIP	400	300	41,056	35,000	21,000
0011760	5194680 MAINT AND REP-OUTSIDE SER.	69,953	73,348	72,000	50,500	75,000
0011760	5195220 UNIFORMS	1,686	2,309	3,000	2,500	3,000
0011760	5195230 FUEL AND LUB.	109,370	95,418	162,451	152,000	141,388
0011760	5195240 PARTS	55,994	64,698	56,000	55,000	60,000
0011760	5195245 OPERATING TOOL	583	546	600	600	600
0011760	5195250 TIRES	27,523	31,710	36,994	34,500	35,000
0011760	5195260 CHEMICALS/SUPPLIES	3,720	1,464	1,800	1,800	1,800
	TOTAL OPERATING EXPENSES	311,413	311,875	406,665	364,314	370,818
	TOTAL MOTOR POOL	474,700	482,191	596,203	553,852	560,895



PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION

001-1790-519

MISSION

To provide citizens with professional engineering services in support of information collection and archiving, planning, permitting, design and administration of all public infrastructure construction programs; provide engineering and technical services, construction administration, inspection and quality assurance for all infrastructure construction projects.

ENGINEERING AND CONSTRUCTION DIVISION FUNCTION

Engineering and Construction Division is responsible for managing the City's Capital Improvement Plan, which mainly includes projects involving traffic calming; drainage; roadways; sidewalks; and street lighting; performing stormwater utility activities; assisting Planning Department in the City's flood/community rating system; assisting the public with inquiries related to design and construction activities; administering public workshops for City projects; reviewing engineering plans from consultants and contractors per City standards; directing City engineering consultants and contractors; issuing RFP's for design and bids for construction; coordinating efforts with other governmental agencies; issuing permits for construction within public right of way; reporting traffic concerns from residents to Miami Dade County and FDOT; managing State annual National Pollutant Discharge Elimination System (NPDES) permit for City stormwater systems; maintaining and updating City master plans for stormwater, maintaining as-built records; establishing traffic studies to implement traffic calming projects; monitoring and managing emergency hurricane debris clearance and removal; manage canal routine maintenance contracts with Miami-Dade County and grant funds project reporting.

ENGINEERING AND CONSTRUCTION DIVISION ACCOMPLISHMENTS FOR FY 2017

- NPDES Permit: Compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection to ensure proper protection of our surface waters from inappropriate storm water discharge.
- Stormwater Structure Cleaning: Continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout the City with truck

mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents flooding by maintaining the catch basin free of debris, thus able to absorb the maximum capacity of stormwater from a storm event.

- Stormwater Mapping System conversion from Atlas to GIS: A conversion of the existing Stormwater system to GIS format. This service will provide a complete inventory, condition inspection of the entire stormwater system, and real time data relating to positions on Earth's surface GIS format. This will assist with NPDES reporting and storm inlet maintenance.
- Grants: Coordinated with the Grants Administrator and provided technical support for the application of several grants
- Traffic Calming Projects: Completed the construction of a traffic circle located at SW 42nd Terrace and SW 63rd Avenue.
- SW 78 Street and SW 62 Avenue Improvements: Completed roadway improvements on SW 78th Street, and along SW 62nd Avenue from US 1 and SW 78th Street. The project addressed many deficiencies in the road, which has accumulated multiple pot holes in recent years along the section addressed on SW 62 Avenue. Resurfacing and striping were performed on the two segments. This project also included minor drainage improvements and completed the sidewalk connection on the North side of SW 78th Street between SW 63rd Avenue and SW 62nd Avenue.
- Swale Restoration: Completed swale restoration to address flooding issues.
- SW 64th Avenue (Twin Lake Drive): Completed the construction for drainage improvements along SW 64th Avenue between SW 56th Street (Miller Drive) and SW 58th Terrace to address flooding issues, as requested by residents.
- SW 74th Terrace Roadway and Drainage improvements: Completed drainage improvements to alleviate flooding. The roadway improvements include new sidewalk, milling and resurfacing. The drainage improvements included the installation of new catch basins and an exfiltration trench system to collect storm runoff.
- SW 64th Street and Bike Lane Improvements: Developed the scope and coordinated the design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/ PHCD grant funded project. An Environmental Phase 1 Study was completed. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami. It was identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was completed in early 2015, with a focus on pedestrian safety and mobility. The project includes buffered bike lanes, landscaping, signage, pavement marking and resurfacing along SW 64th Street between SW 57th and 62nd Avenue. A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents through infrastructure improvements.
- Street name signs: This is an ongoing project which will take several years to accomplish due to the expense involved but

the result is a much clearer indication of street names and an identification or branding effect for the City, as the signs include the new City logo. The City completed installation of the new street signs on local roads throughout the City.

- Welcome signs: The design for the City Welcome entry signs was completed. The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include a gateway monument sign to be placed at Fuchs Park and a prototypical gateway/entry sign to be implemented at various City entry sites.
- Pavement Markings: The City performed new striping at various locations throughout the City. The majority of the pavement marking consisted of stop bars and related pavement striping, which serve as an indication to drivers the existence of a stop sign at an intersection. The new pavement markings also included crosswalks for pedestrians. This provides a much safer infrastructure for both drivers and pedestrians traversing the City of South Miami.
- Vehicle Charging Stations: Vehicle charging station was installed at the Gibson Bethel Community Center.
- Road Resurfacing and Reconstruction: The City of South Miami Engineering and Construction Division prepared a Citywide Road Resurfacing Master plan in 2011. This project is based on the analysis performed by the City.

Roadway Resurfacing was performed at the

following locations:

- SW 61 Street from 62 Place to 62 Avenue
- SW 59 Place from 74 Street to 76 Street
- SW 76 Terrace from 69 Avenue to 67 Avenue
- SW 68 Avenue from 74 Street to 76 Terrace
- SW 57 Court 78 Street to 80 Street
- SW 78 from SW 57 Court to SW 58 Avenue
- SW 68 Court from 75 Terrace to 74 Street
- SW 75 Street from 68 Court to 6870 SW 75 Street

Roadway Reconstruction was performed at the following locations:

- SW 82 Street from SW 60 to 62 Avenue
- SW 63 Avenue from SW 78 to 80 Street
- SW 79 Street from Canal to SW 59 Avenue
- SW 61 Avenue from SW 83 to SW 84 Street

- Sanitary Sewer Master Plan – Design began on the first phase of the Sanitary sewer upgrades for South Miami, based on the Sanitary Sewer Master Plan. The master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed systems.

- Began the design and preparation of construction documents for the following projects:

- Parking Lot Improvements at Dante Fascell Park
- Drainage Improvements at Palmer Park
- Drainage Improvements at SW 68 ST and SW 65 AVE and at SW 60 ST and SW 65 AVE



ENGINEERING AND CONSTRUCTION DIVISION OBJECTIVES FOR FY 2018

- Implementation of new software system (TRAKiT and iTRAKiT) for permit process.
- Continue to implement traffic calming devices throughout the City.
- Perform drainage improvements throughout the City.
- Implement recommendations from the South Miami Intermodal Transportation Plan.
- Continue road resurfacing and reconstruction.
- Continue sidewalk improvements and repairs.
- Continue to provide transit facility improvements throughout the City.
- Commence design for City-wide sewer upgrades.

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Mgmt. of Construction Projects	20	25	25	38	23
Permits Issued	93	104	130	100	90
Permits Handled	100	115	140	110	100



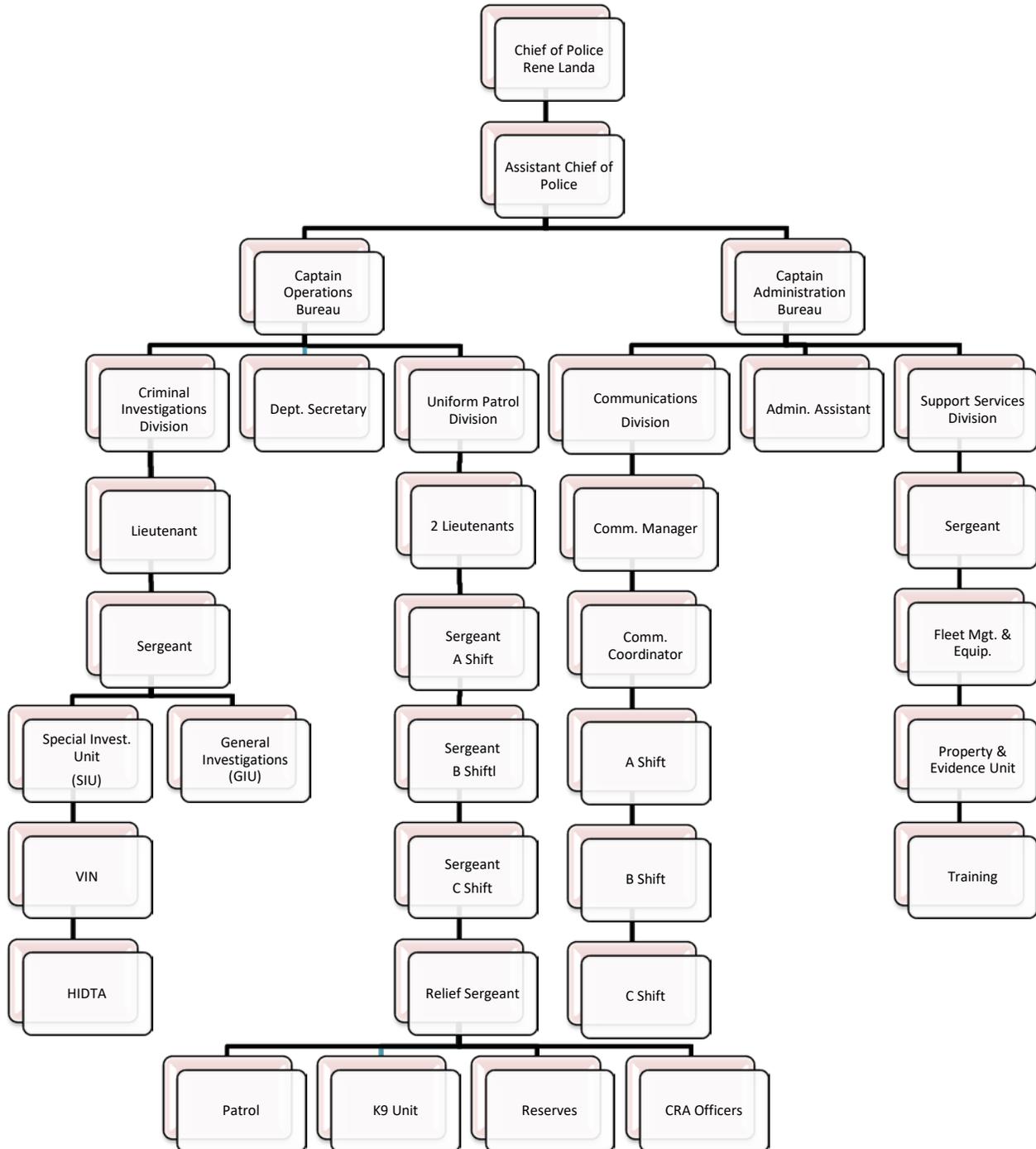
PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION BUDGET 2017-2018
001-1790-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011790	5191210 SALARIES - REGULAR	134,094	137,201	147,551	147,551	156,416
0011790	5192110 F.I.C.A.	10,754	10,987	11,288	11,288	11,966
0011790	5192210 PENSION PLAN CONTRIBUTION	6,156	2,462	2,629	2,629	0
0011790	5192220 ICMA	6,446	6,388	6,794	6,794	10,921
0011790	5192310 GROUP HEALTH INSURANCE	13,086	15,197	18,050	18,050	15,129
0011790	5192410 WORKER'S COMPENSATION	280	210	437	437	468
	TOTAL PERSONNEL SERVICES	170,816	172,445	186,749	186,749	194,900
0011790	5193450 CONTRACTUAL SERVICES	15,750	3,650	40,000	35,000	0
0011790	5194070 TRAVEL AND CONFERENCE	40	48	500	450	250
0011790	5194080 EMPLOYEE - EDUCATION	0	593	1,080	600	1,000
0011790	5194120 COMMUNICATION	767	1,081	1,584	1,584	1,560
0011790	5195205 COMPUTER EQUIPMENT	5,100	0	300	0	300
0011790	5195210 SUPPLIES	2,065	1,908	2,550	1,000	2,500
0011790	5195410 MEMBERSHIPS AND SUBSCRIPTIONS	1,478	668	950	900	1,000
	TOTAL OPERATING EXPENSES	25,200	7,948	46,964	39,534	6,610
	TOTAL ENGINEERING AND CONSTRUCTION	196,016	180,393	233,713	226,283	201,510



POLICE DEPARTMENT

POLICE ORGANIZATIONAL CHART





POLICE DEPARTMENT

001-1910-521

MISSION

To deliver professional police services in partnership with the people we serve, in order to provide a safe and secure environment for all.

POLICE DEPARTMENT FUNCTION

To be a world class law enforcement agency, one that exhibits traits for other agencies to emulate, one that is constantly endeavoring to improve and stay on the cutting edge of the policing profession; an agency that impresses its citizens the first and every time, always striving to improve upon its successes and one that empowers and encourages its employees to serve the public and protect life and property with dignity, honor and pride.

POLICE DEPARTMENT ACCOMPLISHMENTS FOR FY 2017

- The second National Night Out was conducted October 2016 in partnership with the community and other local law enforcement agencies.
- Crime rates are at its lowest since 1995. Total crimes one-third of the way through 2016 calendar year stood at 179. With the continuation of this pace, we could finish the year with only 537 total crimes. Last year we stood at 776 for the year. Under the current Commission and administration, we have achieved some of the lowest rates since 1991. These figures may change upwards, but I think we are in for another banner year of crime reduction and prevention.
- Cops and students talking (CAST) program will resume this summer.
- Police Athletic League (PAL) program was completed its first full year since reinstatement.
- Permanent downtown walking beat officer was assigned to address quality of life and crime issues in downtown district.
- Body worn camera program fully implemented
- SWAT team fully operational active shooters have become SWAT trained.
- Department completed assessment and re-accreditation.
- Staff members assigned to advanced executive training.
- Continued updating and modernization of police vehicle fleet.
- Conducted active shooter training for area schools, businesses, and city employees.



- Continued the COMPSTAT program to maintain accountability of personnel management and crime trends.

POLICE DEPARTMENT OBJECTIVES FOR FY 2018

- Complete transition to new GETAC ruggedized laptops and complete vehicle conversions.
- Complete the digitalization of all archived personnel files.
- Firearms Training Simulator to be purchased for shoot-don't shoot scenarios, to enhance officers use of force skills.
- Add additional red light enforcement cameras will be added along the S. Dixie Highway corridor.
- Successful completion of the re-accreditation process.
- Continued advanced executive training of administrative personnel.
- Continue to identify and address quality of life issues utilizing a multi-disciplinary approach.
- Continue to identify and address crime hotspots throughout the city.



POLICE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Administrative:					
Employment Applicants processed	8	8	16	16	20
Internal Investigations Conducted	15	15	12	12	12
Employee Training Hours	3,600	3,723	3,800	4,000	4,000
Vehicles Purchased	6	7	8	8	8
Property and Evidence Handled	538	1506	550	550	525
Communications:					
Total Calls for Service	11,135	12,190	13,434	13,600	11,600
Crime Analysis:					
Total Violent Crimes	43	80	90	90	65
Total Non-Violent Crimes	642	696	690	690	700
Total Crime Offenses	725	776	780	780	765
Patrol:					
Total Arrests	452	1,033	1,002	829	550
Citations - Moving Violations	10,830	7,764	8,532	9,042	8,500
Non-Moving and Parking	1,101	3,990	4,236	3,109	3,000
Written Reports	4,553	4,029	3,261	3,947	3,200
Assigned Calls	15,820	12,769	12,666	13,751	12,500
Criminal Invest. Division:					
Total Cases Assigned	383	1189	798	798	800
Total Cases Cleared	150	236	312	312	300
Total Arrests	81	68	36	36	40
Crime Scenes Processed	61	65	42	42	50
Total Reports Written	1,222	1,300	866	866	950



POLICE BUDGET FY 2017-2018
001-1910-521

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18	
0011910	5211210	SALARIES - REGULAR	3,598,756	3,489,115	3,640,596	3,640,596	3,611,492
0011910	5211310	SALARIES - PART TIME	5,208	0	0	0	0
0011910	5211410	OVERTIME	130,045	141,612	150,000	150,000	150,000
0011910	5211411	OVERTIME-HOLIDAY PAY	54,025	58,938	62,000	62,000	62,000
0011910	5211413	OVERTIME-RED LIGHT CAMERAS	0	0	0	0	50,000
0011910	5211510	SPECIAL PAY-EDUCATION INCEN.	31,626	31,248	31,651	31,651	29,970
0011910	5211530	HAZARD PAY	30,450	15,745	63,945	63,945	65,250
0011910	5212110	F.I.C.A.	306,787	307,062	302,037	302,037	303,607
0011910	5212210	PENSION CITY CONTRIBUTION	565,917	433,753	481,469	481,469	487,487
0011910	5212220	DEFERRED COMP. CONTRIBUTION	50,974	11,033	16,348	16,348	24,668
0011910	5212310	GROUP HEALTH INSURANCE	398,637	410,395	523,450	523,450	446,276
0011910	5212410	WORKER'S COMPENSATION	107,376	79,589	92,582	92,582	112,031
	TOTAL PERSONNEL SERVICES	5,279,801	4,978,490	5,364,078	5,364,078	5,342,781	
0011910	5213116	ANNUAL PHYSICALS	4,525	3,030	15,340	15,340	15,340
0011910	5213450	CONTRACTUAL SERVICES	64,344	96,649	175,708	175,708	185,413
0011910	5213452	RED LIGHT CAMERAS	0	136,327	358,680	358,680	256,200
0011910	5213456	CONTRACTUAL SCHOOL CROSSING	65,849	63,646	80,500	80,500	130,442
0011910	5213490	CRIME PREVENTION PROGRAMS	5,548	4,728	12,500	10,500	12,500
0011910	5214070	TRAVEL AND CONFERENCE	6,500	11,801	26,165	20,000	19,460
0011910	5214080	TRAINING AND EDUCATION	15,803	10,957	26,050	15,000	27,600
0011910	5214110	POSTAGE	1,542	1,554	1,800	1,000	1,800
0011910	5214120	COMMUNICATION	41,053	32,153	49,560	49,560	61,440
0011910	5214450	LEASE POLICE VEHICLE	10,450	0	0	0	0
0011910	5214515	LIABILITY INSURANCE-AUTO	43,604	43,604	73,601	73,601	73,601
0011910	5214591	POLICE ACC.DTH AND DIS. INS.	0	0	2,000	2,000	2,000
0011910	5214620	MAINT AND REPAIR EQUIPMENT	11,691	9,267	30,200	20,000	25,900
0011910	5214630	MAINT AND REPAIR COMM EQMT	990	5,176	21,700	15,000	26,969
0011910	5214632	INTERNET SERVICE	0	0	3,200	3,200	3,200
0011910	5214710	PRINTING- INFRASTRUCTURE	5,518	4,979	7,380	5,000	7,380
0011910	5214960	SPECIAL INVESTIGATIONS	28	18	8,000	3,000	8,000
0011910	5214970	EMPLOYEE TESTING	8,470	4,914	29,520	29,520	29,520
0011910	5215205	COMPUTER EQUIPMENT	10,384	994	10,075	5,000	13,950
0011910	5215210	SUPPLIES	49,161	55,283	141,748	130,000	159,008
0011910	5215220	UNIFORMS	66,814	96,003	101,900	101,900	100,200
0011910	5215230	FUEL	110,373	87,959	189,980	120,000	163,383
0011910	5215410	MEMBERSHIPS AND SUBSCRIPTIONS	7,182	3,661	10,315	8,000	10,315
0011910	5215940	PRISONER DETENTION	0	0	100	100	100
	TOTAL OPERATING EXPENSES	529,829	672,703	1,376,022	1,242,609	1,333,721	



ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011910	5217110 DEBT SERVICE- PRINCIPAL	102,287	33,169	20,000	20,000	20,000
0011910	5217210 DEBT SERVICE- INTEREST	969	3,702	0	0	0
	TOTAL DEBT SERVICE	103,256	36,871	20,000	20,000	20,000
0011910	5219920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL POLICE DEPARTMENT	5,912,886	5,688,064	6,765,100	6,626,687	6,701,502

POLICE DEPARTMENT BUDGET HIGHLIGHTS

3450 Contractual Services – A total increase in this line item of \$9,705 for the maintenance of the access control video cameras, fire extinguisher recharge and maintenance/storage of body cams.

3452 Red Light Cameras – In fiscal year 2016-2017 the budget was estimated for the cost of operating seven cameras. In fiscal year 2017-2018 only five red light cameras will be operating. This resulted in a decrease in expenditure of \$102,480.

3456 Contractual School Crossing – The number of crossing guards has increased. An additional \$49,942 has been allocated to this line item as per the executed multi-year interlocal agreement with Miami Dade County and the Miami Dade Police Department. This agreement includes the cost of additional crossing guards compared to the previous agreement.

4120 Communications – An increase of \$11,880 compared to fiscal year 2016-2017, due to eleven additional cell phones assigned to SWAT and Sergeants.

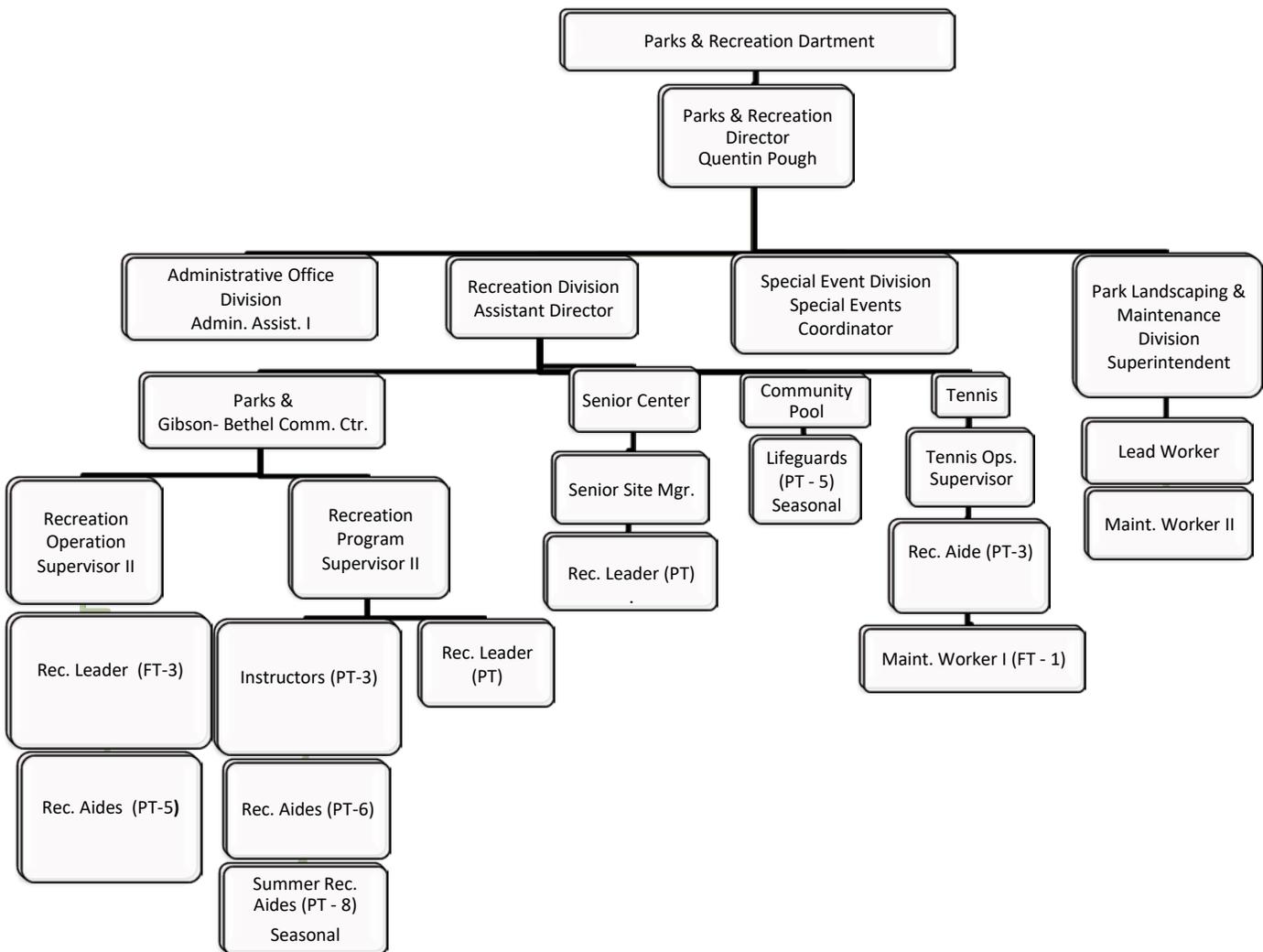
4630 Maintenance and Repair Communication Equipment – This line item is for the annual maintenance of the communications system, radio batteries and chargers. Resulting in an increase of \$5,269.

5210 Supplies – A total increase in this line item of \$17,260 due to additional purchases of gas mask canisters, less lethal ammunitions and Taser replacement programs.



PARKS AND RECREATION DEPARTMENT

PARKS AND RECREATION ORGANIZATIONAL CHART





PARKS AND RECREATION DEPARTMENT

001-2000-572

MISSION

Our mission is to provide a comprehensive and exceptional recreation and parks experience for our community and future generations.

PARKS AND RECREATION DEPARTMENT FUNCTION

Planning, operational, and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities, support the community's vision and desires, and will maintain their value over time. Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs and services to our community. Responding to our customers' needs through trust and communication. Promoting collaborative efforts with other agencies and businesses to help obtain the vision of the community and providing the quality of life for residents, businesses, and visitors that make people choose South Miami over other areas.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS FOR FY 2017

- Recognized as a 2017 KABOOM! Playful City USA Community. South Miami continuously makes it easy for all kids to get balanced and active play in their neighborhoods and for pledging to integrate play as a solution to the challenges facing their communities.
- Implemented Recpro.southmiamifl.gov online services website. The website enables customers to pay for programs, register for events, as well as request a reservation for pavilions, fields and facilities. Customers can now make payments for these items online or in person at any one of our facilities.
- To further improve the awareness of facilities, programs and events the City mailed two (2) seasonal Department Program Guides to over 3,000 South Miami Residents. Each Program Guide contained information on out-of-school time programs, camps, youth athletics, fitness classes and all other annual programs and events. The guide is also available on the City's website and can be accessed through the monthly e-newsletter which is sent to over 1,100 recipients.



PARKS AND RECREATION DEPARTMENT OBJECTIVES FOR FY 2018

- Add three (3) acres of required park land through joint-use agreement or land acquisition.
- Offer beautiful, well-maintained rental facilities and amenities.
- 100% of City events are within the allocated budget.

PARKS AND RECREATION DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Youth Football Players	120	150	190	190	210
Youth Cheerleaders	60	56	60	75	75
Fuchs Pavilion Rental (pavillion)	45	36	50	30	40
Dante Fascell Park Rental (pavillion)	120	114	175	248	270
Senior Hot Meals Served	13,000	13,000	14,300	14,475	14,300
Senior Home Delivery Meals	7,000	7,000	6,700	3,640	6,700
Senior High Risk Box Lunch Meals	3,402	3,402	3,402	2,548	3,402



PARKS AND RECREATION BUDGET FY 2017-2018
001-2000-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0012000	5721210 SALARIES - REGULAR	264,699	276,390	285,826	285,826	307,914
0012000	5722110 F.I.C.A.	20,096	21,121	21,866	21,866	23,555
0012000	5722210 PENSION PLAN CONTRIBUTION	15,191	5,258	5,154	5,154	12,456
0012000	5722220 ICMA	10,007	13,107	13,327	13,327	5,407
0012000	5722310 GROUP HEALTH INSURANCE	33,482	37,417	45,126	45,126	37,822
0012000	5722410 WORKER'S COMPENSATION	8,688	7,913	11,690	11,690	12,594
	TOTAL PERSONNEL SERVICES	352,163	361,206	382,989	382,989	399,748
0012000	5723450 CONTRACTUAL SERVICES	32,876	34,366	34,704	34,704	32,471
0012000	5724070 TRAVEL AND CONFERENCE	327	664	400	400	400
0012000	5724080 EMPLOYEE EDUCATION	3,670	5,225	4,783	4,783	3,614
0012000	5724110 POSTAGE	86	86	7,870	7,870	250
0012000	5724120 COMMUNICATION	2,572	4,353	5,100	5,100	5,100
0012000	5724350 ELECTRICITY-CITY PARKS	306	0	0	0	0
0012000	5724515 LIABILITY INSURANCE- AUTO	6,129	6,129	8,357	8,357	8,357
0012000	5724632 INTERNET SERVICE	703	716	960	960	960
0012000	5724670 MAINT AND REP-PARK FACILITIES	258	0	4,200	4,200	0
0012000	5724690 MAINT AND REP-TENNIS	1,044	0	0	0	0
0012000	5724710 COPY MACHINE	1,932	1,505	5,003	5,003	5,003
0012000	5724820 SPECIAL EVENTS	32,175	24,704	42,000	42,000	40,000
0012000	5725205 COMPUTER EQUIPMENT	7,308	1,791	8,465	8,465	8,480
0012000	5725210 SUPPLIES	5,260	3,627	6,600	5,000	6,900
0012000	5725220 UNIFORMS	587	1,931	4,590	4,590	4,355
0012000	5725230 FUEL	7,480	5,964	13,230	8,000	11,378
0012000	5725410 MEMBERSHIP AND SUBSCRIPTION	1,274	691	950	950	950
0012000	5725630 FOOTBALL	32,610	35,283	54,137	54,137	54,921
0012000	5725631 CHEERLEADERS	7,687	4,793	14,285	14,285	13,215
0012000	5725670 SPECIAL RECREATION PROGRAMS	2,665	7,930	19,573	19,573	18,040
0012000	5725680 SENIOR CITIZENS PROGRAMS	16,491	17,757	39,597	39,597	47,432
	TOTAL OPERATING EXPENSES	163,440	157,515	274,804	267,974	261,826
0012000	5729920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL RECREATION	515,603	518,721	662,793	650,963	666,574



PARKS AND RECREATION DEPARTMENT BUDGET HIGHLIGHTS

4110 Postage – A decrease of \$7,620 as fiscal year 2016-2017 budget included the cost of mailing program guides and postcards to households.

5670 Special Recreation Programs – Fiscal Year 2017- 2018 Budget includes Movies on the Park, Cycle the City, fitness instructors and STEM classes.

5680 Senior Citizen Program –This line item was increased by \$7,835 to cover the cost of the weekend senior meals, assuming the grant funds are not available.



GIBSON-BETHEL COMMUNITY CENTER

001-2020-572

MISSION

The mission statement of the Gibson-Bethel Community Center is to promote and provide quality activities and services that will contribute to the physical, mental, emotional, and social well-being of the community.

GIBSON-BETHEL COMMUNITY CENTER FUNCTION

The Gibson-Bethel Community Center is approximately 30,000 square foot facility with a fitness room, a basketball gymnasium, multipurpose room, arts and craft room, classroom space for programs and activities and a computer lab. The Community Center offers a variety of activities and classes for people of all ages. A strong emphasis is placed on youth-oriented programs such as afterschool programs, tutorial sessions, summer camps, youth sports, cultural arts, fitness and enrichment programs such as music production and arts. In addition, the community center is utilized for meetings, conferences, educational seminars and special events.

GIBSON-BETHEL COMMUNITY CENTER ACCOMPLISHMENTS FOR FY 2017

- Implemented a variety of new and diverse programs (Silver Sneakers, Wonder Workshops, and Classical Ballet).
- Replaced ten (10) computers in the computer lab.
- Now offer complimentary Wi-Fi hotspot at the community center.
- Expanded variety of strength and cardiovascular equipment in the fitness center.

GIBSON-BETHEL COMMUNITY CENTER OBJECTIVES FOR FY 2018

- Provide new, in-demand recreational programs and classes
- Provide at least two different types of educational programs (including nutrition/wellness program).
- Increase monthly and annual fitness memberships by 10%.



GIBSON-BETHEL COMMUNITY CENTER ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Day Camp Participants	150	89	100	110	125
Spring Camp Participants	50	43	42	40	40
Winter Camp Participants	30	16	35	28	35
Summer Camp Participants	150	113	120	100	100
After School Program Participants	120	72	86	94	100
Fitness Center Members	140	54	75	142	160
Boot Camp (Avg. 23.4 per month)	0	0	25	281	35
Jazzercise	0	0	55	50	60
Facility Rentals (Avg. 21 per month)	0	0	156	252	200



**GIBSON-BETHEL COMMUNITY CENTER FY 2017-2018
001-2020-572**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0012020	5721210	190,943	189,657	179,888	179,888	185,727
0012020	5721310	178,906	194,325	280,260	280,260	264,235
0012020	5722110	29,382	29,569	35,201	35,201	34,422
0012020	5722210	12,079	1,817	1,716	1,716	5,074
0012020	5722220	3,326	6,406	10,368	10,368	6,423
0012020	5722310	24,491	38,330	45,126	45,126	37,822
0012020	5722410	13,313	13,311	18,820	18,820	18,403
	TOTAL PERSONNEL SERVICES	452,440	473,415	571,379	571,379	552,106
0012020	5723450	0	984	0	0	3,025
0012020	5724310	50,584	54,649	60,000	60,000	60,000
0012020	5724320	230	0	0	0	0
0012020	5724670	10,626	11,241	12,670	12,670	15,670
0012020	5724710	898	1,349	2,460	2,460	2,460
0012020	5725205	0	0	0	0	4,000
0012020	5725210	16,786	3,272	7,170	7,170	7,000
0012020	5725550	3,301	11,946	8,525	8,525	8,500
0012020	5725660	4,062	8,114	11,150	11,150	10,800
0012020	5725670	819	104	865	865	0
	TOTAL OPERATING EXPENSES	87,306	91,659	102,840	102,840	111,455
	TOTAL COMMUNITY CENTER	539,746	565,074	674,219	674,219	663,561

GIBSON-BETHEL COMMUNITY CENTER BUDGET HIGHLIGHTS

5205 Computer Equipment– \$4,000 has been allocated for ten new thin client KIOSK for the computer lab and education room.

5210 Supplies – \$2,400 IS allocated under this line item for the purchase of six Excel ECO Hand Dryers for men and women restrooms. \$1,750 is budgeted for the purchase of equipment, upholstery and furniture.



PARKS LANDSCAPING DIVISION

001-1750-519

MISSION

The Parks Maintenance Division is committed in providing City residents with superior open spaces and clean facilities, maintenance services that are efficient, cost effective, responsive and responsible.

PARKS LANDSCAPING DIVISION FUNCTION

The Parks Landscape and Maintenance Division is committed to providing City residents with clean parks and facilities, maintenance and landscape services that are efficient, cost effective, responsive and responsible. Parks Landscaping and Maintenance Division is responsible for maintaining all city parks and facilities, landscape, playgrounds, athletic fields, including capital improvement projects. Other division functions include City-wide playground inspections, overseeing division work order system, tree service and repairs.

PARKS LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2017

- Outsourced landscape maintenance at 6 parks. Marshall Williamson Park; new park perimeter fence at Dante Fascell Park; new tennis fence at Brewer Park; new dugout roofs at Palmer Park and Murray Park, just to name a few.
- Improved park aesthetics and overall safety for residents and visitors.
- Completed several park improvement projects: new LED security lights at

PARKS LANDSCAPING DIVISION OBJECTIVES FOR FY 2018

- Enhance and improve parks and recreation facilities through intensification and maintenance.
- Parks Superintendent successfully pass NRPA's Certified Playground Safety Inspector exam.
- Develop partnerships to achieve greater efficiencies in maintenance of facilities to minimize injury/incidents.



PARKS LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Cleaning of Parks' Bathrooms	1,900	1,980	2,000	3,120	3,120
Pickup of Litter in City Parks	1,750	1,750	1,750	2,704	2,704
Mowing of 13 City Parks	275	300	310	390	390
Trimming of trees in Parks	425	500	500	500	500
Clean lake (Fuchs Park)	0	0	1	1	2
Pressure Clean Pavilions and Walkways	400	425	425	425	425
Pressure Clean of Parks' Playground	200	200	200	96	96
Inspection of Playgrounds	100	100	100	96	96
Repair of Playgrounds	11	30	35	10	10
Preparation of Athletic Fields	1,850	2,400	2,400	2,400	2,400



PARKS LANDSCAPE BUDGET FY 2017-2018
001-1750-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0011750	5191210 SALARIES - REGULAR	187,265	204,003	213,991	143,991	129,327
0011750	5191410 OVERTIME	3,744	2,816	4,000	4,000	4,000
0011750	5192110 F.I.C.A.	13,944	15,594	16,676	16,676	10,200
0011750	5192210 PENSION PLAN CONTRIBUTION	20,149	8,115	3,894	3,894	5,503
0011750	5192220 ICMA	449	1,336	10,128	10,128	2,116
0011750	5192310 GROUP HEALTH INSURANCE	35,430	43,033	54,151	54,151	22,693
0011750	5192410 WORKER'S COMPENSATION	6,039	6,106	8,703	8,703	5,240
	TOTAL PERSONNEL SERVICES	267,020	281,003	311,543	241,543	179,079
0011750	5193450 CONTRACTUAL SERVICES	37,186	91,440	98,336	98,336	165,812
0011750	5194070 TRAVEL AND CONFERENCE	896	0	1,777	0	355
0011750	5194120 COMMUNICATION	1,021	605	1,800	1,800	1,800
0011750	5194350 ELECTRICITY-CITY PARKS	44,271	46,021	50,000	50,000	50,000
0011750	5194420 OUTSIDE SERV RENTAL	0	0	1,000	1,000	1,000
0011750	5194515 AUTO INSURANCE	1,888	1,500	1,233	1,233	1,233
0011750	5194620 MAINTENANCE AND REPAIRS	55,204	68,491	85,150	80,000	80,000
0011750	5195210 SUPPLIES	9,246	3,162	9,091	2,000	9,000
0011750	5195220 UNIFORMS	3,124	3,078	4,884	2,000	2,975
0011750	5195230 FUEL	6,605	5,267	11,683	10,000	10,047
0011750	5195410 MEMBERSHIP AND SUBSCRIPTION	295	0	330	330	365
	TOTAL OPERATING EXPENSES	159,736	219,564	265,284	246,699	322,587
	TOTAL LANDSCAPE MAINT.	426,756	500,567	576,827	488,242	501,666



PARKS LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –

Professional Landscape Services at six Parks	\$100,000
Playground audit (seven playgrounds) once per year	\$7,000
Fertilization, herbicide, cultivation and laser grading for city athletic fields	\$15,000
Monthly Monitoring of Burglar Alarm System (i.e. Dante Park office @ \$40 and Palmer Park concession stand @ \$40)	\$960
Toro Pest Management for Palmer Park (maintenance and rodent monitoring)	\$648
One Two Tree Pest Free: Flea and Tick Control Program for SOMI Dog Park - \$123 monthly service at 12 months	\$1,476
ADA certified mulch for City playgrounds - 100 cubic yards	\$5,000
Misc. tree maintenance work at City Parks and Stump Removal	\$10,000
Repair field lights at Palmer Park and Murray Park - 1000-watt 55 qty. 25 qty. fuse kit 1000-watt MH Ballast Kit 10 qty	\$25,000
MRC Plumbing - Back Flow Maintenance at Fuchs Park and Community Center	\$700
Miami Dade County Life Safety Permit (Palmer Park Concession Stand)	\$28
TOTAL	\$165,812



COMMUNITY POOL

001-2030-572

MISSION

The mission statement of the Community Pool is to promote and provide an excellent variety of leisure opportunities to enhance the individual's quality of life through exceptional aquatic programs in an attractive, safe, and well-maintained pool facility.

COMMUNITY POOL FUNCTION

Murray Park Aquatic Center offers water based programs for participants of all ages and abilities six (6) months throughout the year. Aquatic programs and courses are represented in four (4) categories of function: recreational swim, learn-to-swim, water fitness and special events.

COMMUNITY POOL ACCOMPLISHMENTS FOR FY 2017

- Efficiently scheduled the usage hours of the Aquatic Center in order to offer community members with a variety of programs and trainings, including open swim, learn-to-swim classes, and water aerobics classes.
- Established a seasonal recreation swim team for youth ages 6-17.
- Received "Best Targeted Programming" Award by Aquatics International Magazine for our efforts to increase swim lesson participation since opening in 2014.
- Became a local partner with the USA Swimming Foundation Make a Splash Program.
- Offered fifty (50) swim lesson scholarships to low income residents.



COMMUNITY POOL OBJECTIVES FOR FY 2018

- Conduct classes through a reputable swim organization for over 200 individuals.
- Conduct classes for more than 45 different individuals.
- 100% of patrons will remain safe while visiting the City’s aquatic facility.

COMMUNITY POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Lifeguard Certifications	0	4	5	12	12
Learn to Swim Participants (paid)	0	35	75	100	120
Water Aerobics (paid)	0	10	15	25	30
Facility Rentals	0	0	0	5	6



COMMUNITY POOL BUDGET FY 2017-2018
001-2030-572
SIX MONTHS OPERATIONS

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0012030	5721310 SALARIES - PART TIME	38,114	31,090	51,611	51,611	52,540
0012030	5722110 F.I.C.A.	2,933	2,382	3,948	3,948	4,019
0012030	5722410 WORKER'S COMPENSATION	1,485	1,503	2,111	2,111	2,149
	TOTAL PERSONNEL SERVICES	42,532	34,975	57,670	57,670	58,708
0012030	5723450 CONTRACTUAL SERVICES	8,915	21,292	24,600	24,600	24,195
0012030	5724080 EMPLOYEE EDUCATION	420	1,046	2,100	2,100	2,100
0012030	5724120 TELEPHONE - CELL	245	0	0	0	0
0012030	5724320 UTILITIES WATER AND SEWER	8,357	7,775	25,000	12,000	25,000
0012030	5724350 ELECTRICITY	16,676	7,354	10,800	9,500	9,600
0012030	5724670 MAINTENANCE AND REPAIR	7,046	8,764	10,000	8,000	10,000
0012030	5724820 SPECIAL EVENTS	0	494	1,500	1,500	1,500
0012030	5725210 SUPPLIES	6,148	10,560	13,440	12,000	11,000
0012030	5725220 UNIFORMS	576	178	800	700	800
	TOTAL OPERATING EXPENSES	48,383	57,463	88,240	70,400	84,195
	TOTAL COMMUNITY CENTER	90,915	92,438	145,910	128,070	142,903



COMMUNITY POOL BUDGET HIGHLIGHTS

6-Months of Operation

3450 Contractual Services –

Pool Chemicals (approximately \$1,000 per Month)	\$12,500
Starfish Aquatic Institute Authorized Provider for Learn to Swim Classes	\$650
Starfish Aquatic Institute Authorized Provider fee for Lifeguard Training classes	\$100
Community lifeguard training class	\$850
CES Preventative Maintenance Service	\$2,700
Water Aerobics Instructor (3 classes weekly for 8 months @ \$45/class) March – October	\$4,320
50 State Security: Video monitoring and alert services for 3 pool cameras at \$225 a month	\$2,700
Florida Health Department Operating Permits (Main Pool and Splash Pad)	\$375
TOTAL 6 Month Operations	\$24,195

The cost related to all pool chemicals needed to maintain the pool. Staff will be the required personnel to perform maintenance on the pool.



TENNIS

001-2010-572

MISSION

The City's Parks and Recreation Department is committed to offering quality tennis facilities to its residents and helping people enjoy life through the physical, mental, and social benefits of fitness and tennis.

TENNIS FUNCTION

Dante Fascell Park's Tennis Facility operates year-round and provides a unique clay court facility and a safe, fun and effective program schedule that offers many physical and social benefits for youth and adults. The Tennis Facility offers women's clinics, instructional training, afterschool program, summer camp and youth activities, recreational play and more.

TENNIS ACCOMPLISHMENTS FOR FY 2017

- Increased participation in the afterschool program, winter, spring and summer camp programs for youth between the ages of 3 and 17.
- Offered private and group lessons by four (4) tennis professionals certified through United States Professional Tennis Association (USPTA).
- Implemented youth tennis program at Marshall Williamson Park for Community Redevelopment Area (CRA) residents.

TENNIS OBJECTIVES FOR FY 2018

- Increase attendance by 5% for each program.
- Provide at least one new tennis recreational program, for example, pickle ball.
- 100% of patrons will remain safe while visiting the City's tennis facilities.



TENNIS ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2014	ACTUAL FY 2015	ACTUAL FY 2016	PROJECTED FY 2017	ESTIMATED FY 2018
Drop-In Court Rentals (hours per month)	0	0	715	805	810
Winter Camp	0	0	33	37	40
Spring Camp	0	0	20	24	30
Summer Camp	0	0	150	175	175
One Day Camps	0	0	32	37	40
After School Program	0	0	80	100	100
Adult Women's Clinic	0	0	65	75	80
Private Lessons	0	0	300	350	425



TENNIS BUDGET FY 2017-2018
001-2010-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0012010	5721210 SALARIES - REGULAR	0	35,317	129,485	129,485	126,995
0012010	5721310 SALARIES - PART TIME	0	15,334	35,235	35,235	35,869
0012010	5722110 F.I.C.A.	0	3,838	12,601	12,601	12,459
0012010	5722220 ICMA	0	1,167	3,604	3,604	8,890
0012010	5722310 GROUP HEALTH INSURANCE	0	9,141	18,050	18,050	15,129
0012010	5722410 WORKER'S COMPENSATION	0	2,460	6,737	6,737	6,661
	TOTAL PERSONNEL SERVICES	0	67,257	205,712	205,712	206,003
0012010	5723450 CONTRACTUAL SERVICES	0	120,699	90,120	90,120	114,456
0012010	5724120 COMMUNICATION	0	772	1,020	1,020	1,020
0012010	5724125 TELEPHONE	0	0	2,280	2,280	2,280
0012010	5724620 MAINT AND REP-OPERAT EQUIP	0	2,127	7,200	6,000	7,145
0012010	5724634 MAINT. - INTERNET SERVICE	0	636	0	0	0
0012010	5724670 MAINTENANCE AND REPAIR	0	9,688	7,900	5,500	10,700
0012010	5725205 COMPUTER EQUIPMENT	0	2,540	2,850	0	1,950
0012010	5725210 SUPPLIES	0	5,865	6,150	3,500	4,650
0012010	5725220 UNIFORMS	0	68	750	750	750
	TOTAL OPERATING EXPENSES	0	142,395	118,270	109,170	142,951
	TOTAL TENNIS	0	209,652	323,982	314,882	348,954

TENNIS BUDGET HIGHLIGHTS

3450 Contractual Services – This line item increased by \$24,336 compared to fiscal year 2016-2017 due to an increase in demand for tennis lessons.

4670 Maintenance and Repairs – An increase of \$2,800 for the purchase of miscellaneous Tennis supplies and the replacement of the wind screen with City logo.



NON-DEPARTMENTAL

001-2100-519

The Non-Departmental budget was historically used in the past to allocate expenditures, which would be incurred by the City, but was not provided specifically by a particular Department. Certain expenditures, which includes debt, contingency, pension, contractual, etc are included in this category.

The expenditures within the Non-Departmental budget have now been allocated within relevant Departments. We believe this new process more appropriately allocates the expenditure thus giving more clarity to the budget document and process. For example, pension expenses have been allocated by Department based on the salary amounts within each Department multiplied by the percentage of contribution, which the City contributes on behalf of that employee based on salary.

General Contingency has been allocated under the City Manager's Office. Audit expenditure has been allocated to the Finance Department.

The Debt expense has been allocated to the City's newly established Debt Service Fund, which provides a more transparent picture of the City's debt expense and contribution.

The Non-Departmental Section of the budget will continue to be used within the budget document to indicate the transfers from General Fund to any other City Funds.



NON-DEPARTMENTAL BUDGET FY 2017-2018
001-2100-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
0012100 5192250	SECTION 185 CONTRIBUTION	91,879	94,645	90,000	103,295	100,000
	TOTAL PERSONNEL SERVICES	91,879	94,645	90,000	103,295	100,000
0012100 5819120	INTRA-GOV TRANSFER-DEBT SERVICE	0	315,937	315,000	315,000	1,660,027
0012100 5819130	INTRA-GOV EMERG RESERVES FUND	2,694,919	125,000	56,925	56,925	0
0012100 5819140	INTRA-GOV CAPITAL IMPROV PRO FUND	1,268,439	1,049,581	1,929,198	1,929,198	2,497,717
0012100 5819160	INTRA-GOV REVENUE STABILIZATION	0	50,000	10,000	10,000	0
0012100 5819161	INTRA-GOV GRANT MATCH	0	50,000	10,000	10,000	0
0012100 5819162	INTRA-GOV INSURANCE RESERVE	0	50,000	10,000	10,000	0
0012100 5819163	INTRA-GOV TAX EQUALIZATION	0	50,000	10,000	10,000	0
0012100 5819164	INTRA-GOV BUILDING CAPITAL RESERVE	0	50,000	10,000	10,000	0
0012100 5819165	INTRA-GOV PARKS ACQUISITION DEV	0	50,000	10,000	10,000	0
	TOTAL TRANSFERS	3,963,358	1,790,518	2,361,123	2,361,123	4,157,744
	TOTAL NON -DEPARTMENTAL	4,055,237	1,885,163	2,451,123	2,464,418	4,257,744

NON-DEPARTMENTAL BUDGET HIGHLIGHTS

9120 INTRA-GOVERNMENTAL DEBT SERVICE – Compared to fiscal year 2016-2017 additional funds were allocated to pay off the remaining balance of the FMLC Series 2016- South Miami Parking Garage Bond.

9140 INTRA-GOVERNMENTAL CAPITAL IMPROVEMENT PROGRAM FUND - The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments, as determined by the Commission.



SPECIAL REVENUE FUNDS

STORMWATER DRAIN TRUST FUND

LOCAL OPTION GAS TAX TRUST FUND

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

PARKS AND RECREATION FACILITIES IMPACT FEE FUND

TREE TRUST FUND

PEOPLE TRANSPORTATION TAX FUND

REVENUE STABILIZATION ACCOUNT

GRANT MATCH RESERVE FUND

INSURANCE RESERVE FUND

TAX EQUALIZATION FUND

BUILDING FUND

CITY PARKS ACQUISITION DEVELOPMENT OPS AND MAINT FUND



STORMWATER DRAIN TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 111

STORMWATER DRAIN TRUST FUND BACKGROUND

On September 19, 2000, the City of South Miami Commission adopted Ordinance 21-00-1723 providing for the creation of a City of South Miami Stormwater Utility. In 1987, the United States Congress amended the Clean Water Act to require the Environmental Protection Agency to develop regulations for the permitting of stormwater discharges into the waters of the United States of America. In addition, under the provisions of the “Florida Air and Water Pollution Control Act,” (Chapter 403, Florida Statutes, at section 403.0891), local governments are required to develop stormwater management programs.

As provided in the City of South Miami Ordinance and in accordance with a transfer approved by the County, the City took operational control over the stormwater utility function within the City’s boundaries. As such, the stormwater related revenues paid by the City of South Miami residents on their County water bill will flow through to the City, after deduction of County administrative costs, and be used to pay the expenses to carry out the stormwater related activities.

STORMWATER FEES

The stormwater user fees are assessed through the water billing system managed by the Miami-Dade County Water and Sewer Department (WASD). However, those customers with private water wells and septic are billed directly by the City of South Miami Finance Department.

To determine the amount of runoff that will be generated (as measured by impervious surfaces) an “ERU” (Equivalent Runoff Unit) is calculated. The ERU (Equivalent Residential Usage Unit) is the estimated average of impervious area of developed residential properties for each dwelling unit within the City of South Miami. The estimated average is calculated by dividing the total estimated impervious area of developed residential properties by the estimated total number of dwelling units. The square foot estimated average of impervious area of developed residential properties shall be one (1) ERU for the purposes of fee calculation. In the City of South Miami, an ERU was calculated to equal 1,865 square feet. Each single-family homeowner will pay the cost for one (1) ERU. All other types of properties will pay for multiple ERUs based upon the amount of their actual impervious area. Undeveloped property will pay no stormwater utility fee until the land is developed. Ordinance 10-02-1778 set the ERU at \$4.50 per month.

The money collected by South Miami from the Stormwater Utility Fee goes into a separate Stormwater Drain Trust Fund for maintenance of existing catch basins, stormwater drains and canal system and future construction of new facilities as may be recommended upon the development of the Stormwater Master Plan.



STORMWATER DRAIN TRUST FUND DEBT SERVICE

Department of Emergency Resource Management

FEMA-Secondary Canal Dredging Project

Ordinance 17-06-1885

\$270,363

FY	DATE	AMOUNT	PRINCIPAL	INTEREST	BALANCE
2010	12/1/2009	28,536.00	27,036.00	1,500.00	243,327.00
2011	12/1/2010	28,521.00	27,036.00	1,485.00	216,291.00
2012	12/1/2011	28,536.00	27,036.00	1,500.00	189,255.00
2013	12/1/2012	28,536.00	27,036.00	1,500.00	162,219.00
2014	12/1/2013	28,536.00	27,036.00	1,500.00	135,183.00
2015	12/1/2014	28,536.00	27,036.00	1,500.00	108,147.00
2016	12/1/2015	28,536.00	27,036.00	1,500.00	81,111.00
2017	12/1/2016	28,536.00	27,036.00	1,500.00	54,075.00
2018	12/1/2017	28,536.00	27,036.00	1,500.00	27,039.00
2019	12/1/2018	28,539.00	27,039.00	1,500.00	0.00
Total		285,348.00	270,363.00	14,985.00	



**STORMWATER DRAIN TRUST
CITY OF SOUTH MIAMI FUND 111**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	ADOPTED FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	314,706	263,239	180,319	180,319	165,221
	REVENUES					
1110000	3143000 UTILITY TAX-STORMWATER	7,212	6,580	10,000	10,000	10,000
1110000	3301000 INTERGOVERNMENTAL REV.	389,300	376,794	375,000	375,000	375,000
1110000	3612000 INTEREST INCOME	1,694	3,323	1,850	1,850	1,850
	TOTAL REVENUE	398,206	386,697	386,850	386,850	386,850
	EXPENDITURES					
1111730	5411210 REGULAR SALARY	34,096	34,592	37,353	37,353	36,937
1111730	5411410 OVERTIME	26	0	0	0	0
1111730	5412110 FICA	2,505	2,638	2,775	2,775	2,826
1111730	5412210 PENSION PLAN CONTRIBUTION	4,777	2,006	1,948	1,948	1,984
1111730	5412310 GROUP HEALTH INSURANCE	6,474	7,743	9,025	9,025	8,597
1111730	5412410 WORKER'S COMPENSATION	4,088	3,815	4,776	4,776	4,864
	TOTAL PERSONNEL SERVICES	51,966	50,794	55,877	55,877	55,208
1111730	5413450 CONTRACTUAL SERVICES	40,121	30,067	70,155	31,245	120,655
	TOTAL OPERATING EXPENSES	40,121	30,067	70,155	31,245	120,655
1111730	5416490 CONSTRUCTION PROJECTS	80,337	111,578	85,000	36,290	180,000
	TOTAL CAPITAL OUTLAY	80,337	111,578	85,000	36,290	180,000
1111730	5417100 DEBT - PRINCIPAL	27,036	27,036	27,036	27,036	27,036
1111730	5417200 DEBT- INTEREST	213	142	1,500	1,500	1,500
1111730	5819120 TRANSFER-GEN FUND	250,000	250,000	250,000	250,000	150,000
	TOTAL OTHER FINANCING SOURCES	277,249	277,178	278,536	278,536	178,536
	TOTAL FUND EXPENSES	449,673	469,617	489,568	401,948	534,399
	ENDING FUND BALANCE	263,239	180,319	77,601	165,221	17,672



STORMWATER DRAIN TRUST FUND BUDGET HIGHLIGHTS

3450 Contractual Services –

Maintenance Interlocal Agreement with Miami-Dade County. Canal Maintenance City Share 57%	38,910
DERM Annual Operating Permit Renewal Fee	900
FDEP Annual Regulatory Program & Surveillance Fee 2012	345
NPDES Interlocal Agreement payment permit	2,500
Citywide Drainage Improvement for EPA NPDES MS4 permit	8,000
Citywide Stormdrain Cleanout	20,000
Cost of Stormwater Non-Residential Fee for the Non-ad valorem Billing	50,000
TOTAL	120,655

6490 Construction Projects -

City Wide Drainage Improvements	50,000
City Wide Roadway and Drainage Phase 6 – Construction Part 2: SW 59 TH AVE	100,000
SW 60 TH AVE and SW 83 rd Street Intersection Improvement	30,000
TOTAL	180,000



LOCAL OPTION GAS TAX TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 112

LOCAL OPTION GAS TRUST FUND BACKGROUND

In accordance with the requirements of Chapter 336.025 Florida Statutes, Miami-Dade County's Six Cent Local Option Gas Tax (LOGT) and the Five-Cent (three cents currently levied) Capital Improvements LOGT (CILOGT) for the upcoming fiscal year.

Pursuant to the Interlocal agreements governing the distribution of these gas taxes, the proceeds for the six-cent LOGT will be shared between the County (70.40%) and all eligible municipalities (29.60%); and the five cent (three-cents currently levied) CILOGT will continue to be shared between the County (74 percent) and all eligible municipalities (26 percent).

Distribution of the proceeds among eligible municipalities for both taxes is determined based on the ratio of municipal population and centerline roadway mileage maintained by all eligible incorporated municipalities in Miami-Dade County. Population figures are weighted at 75 percent while the centerline mileage figures are weighted at 25 percent for calculating each municipality's share of total estimated gas tax proceeds.

Population figures used are from the Florida Estimates of Population prepared by the Bureau of Economic and Business Research (BEBR), College of Business Administration at the University of Florida and certified by the Governor of Florida. The centerline mileage figures are the most recent on record with the Florida Department of Transportation (FDOT), as posted on the FDOT website.

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

Section 336.025(1), Florida Statutes, authorizes a Local Option Gas Tax of one to six cents upon every gallon of motor fuel and special fuel sold in a county and taxed under the provisions of Part I or Part II of Chapter 206, Florida Statutes. The statute limits the use of such tax revenues by county and municipal governments "only for transportation expenditures."

Section 336.025(7) "For the purposes of this section, "transportation expenditures" means expenditures by the local government from local or state shared revenue sources, excluding expenditures of bond proceeds, for the following programs:

- a) Public transportation operations and maintenance.



- b) Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.
- c) Roadway and right-of-way drainage.
- d) Street lighting.
- e) Traffic signs, traffic engineering, signalization, and pavement markings.
- f) Bridge maintenance and operation.
- g) Debt service and current expenditures for transportation capital projects in the foregoing program areas, including construction or reconstruction of roads and sidewalks.”

**LOCAL OPTION GAS TRUST FUND
CITY OF SOUTH MIAMI FUND 112**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	276,999	349,900	191,938	191,938	20,821
	REVENUES					
1120000	3121000 LOCAL OPTIONS TAXES	78,902	79,350	79,483	79,483	78,243
1120000	3301000 INTERGOV REVENUE	0	0	0	0	0
1120000	3612000 INTEREST INCOME	2,539	1,509	2,400	2,400	2,400
	TOTAL REVENUE	81,441	80,859	81,883	81,883	80,643
	EXPENSES					
1121730	5416210 INFRASTRUCTURE PROJECTS	8,540	238,821	275,000	253,000	100,000
	TOTAL CAPITAL OUTLAY	8,540	238,821	275,000	253,000	100,000
	TOTAL FUND EXPENSES	8,540	238,821	275,000	253,000	100,000
	ENDING FUND BALANCE	349,900	191,938	-1,179	20,821	1,464



LOCAL OPTION GAS TRUST FUND BUDGET HIGHLIGHTS

541-6210 Infrastructural Projects –

Citywide Street Improvements	10,000
Citywide Roadway and Drainage Phase 6 – Construction Part 2: 59 th Ave	30,000
Citywide Street Resurfacing Program (Various Locations)	60,000
TOTAL	100,000



HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

CITY OF SOUTH MIAMI FUND 116

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Improvement Trust Fund. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the District. Hometown District parking shall be subject to the review of the Parking Board as established by Section 2 of the Code of the City of South Miami. The Board shall report to the City Commission no less than annually on the state of parking in the Hometown District and shall from time to time make recommendations to the City Commission for changes in the parking system for the fees paid into the Hometown District Improvement Trust Fund, and for the allocation of trust fund monies.

Monies paid into the Hometown District Improvement Parking Trust Fund shall be placed in a trust account separate from General Funds and may be used for improvements to parking facilities, infrastructure to increase parking capacity, and the installation of metering devices. Monies collected in this fund should also be used for items including but not limited to items that improve the pedestrian environment such as: tree planting and maintenance, bike parking and racks, sidewalk improvements and maintenance, bench installation, water fountains, outdoor recycle bins, and signage for parking and bike racks.

If there are fewer spaces provided than required for a building, applicants must apply for and receive a special exception as per Section 20-7.51 of the Ordinance and pay into the Hometown District Improvement Trust Fund. The fee payment into the Hometown District Improvement Fund for each space required but not provided shall be \$1,000 per parking space per year payable at the time of renewal of the local business tax.



**HOMETOWN DISTRICT IMPROVEMENT TRUST FUND
CITY OF SOUTH MIAMI FUND 116**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	17,250	20,250	27,250	27,250	30,305
	REVENUES					
1160000	3419060 PARKING EXCEPTION	28,000	32,000	28,000	28,000	28,000
1160000	3612000 INTEREST INCOME	0	0	55	55	55
	TOTAL REVENUE	28,000	32,000	28,055	28,055	28,055
	EXPENSES					
1161410	5819120 TRANSFER TO GEN FUND	25,000	25,000	25,000	25,000	25,000
	OTHER FINANCING SOURCES	25,000	25,000	25,000	25,000	25,000
	TOTAL FUND EXPENSES	25,000	25,000	25,000	25,000	25,000
	ENDING FUND BALANCE	20,250	27,250	30,305	30,305	33,360



PARKS AND RECREATION FACILITIES IMPACT FEE FUND

CITY OF SOUTH MIAMI FUND 117

The Parks and Recreation Facilities Impact Fee Fund was established with the adoption of Ordinance 14-14-2192. As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fees as set forth in the provisions of the Ordinance.

There is assessed, charged, imposed, and enacted parks impact fees on all new residential development occurring within the municipal boundaries of the City of South Miami. These fees are assessed, charged, or imposed in accordance with the fee schedule provided below and may be amended from time to time by the City's Fee Schedule ordinance based upon the most recent and localized data.

The impact fees are paid to the City at the time of the issuance of the building permit.

All such fees collected and any interest earned on them, shall be deposited into a special and separate trust account to be designated, "*parks and recreation facilities impact fees account*" other than the allowable administrative cost for collection. Funds from this account may be expended for:

- land acquisition for parks;
- maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities;
- construction of new parks facilities;
- any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and
- any administrative costs not incurred by the fee collection process
- retirement of loans and/or bonds that may be, or have been, issued to finance the capital improvements contemplated in the Ordinance.

The City of South Miami's Finance Director shall keep an accurate accounting and reporting of impact fee collections and expenditures within the City. The City shall retain up to 5% of the impact fees collected to offset the administrative costs of collecting the impact fees (which shall be limited to the actual collection costs incurred) and the cost of administering the provisions of this Ordinance.



The Parks and Recreation Facilities Impact Fee Schedule:

Unit Type	Number of Bedrooms	Persons per Housing Unit [1]	Proposed Fee
Multifamily Unit	All Sizes	1.34	\$1,366
Single Unit	0-3	2.54	\$2,590
Single Unit	4+	3.45	\$3,919
Single Unit	Avg.	2.80	\$2,865

**PARKS FACILITIES IMPACT FEE FUND
CITY OF SOUTH MIAMI FUND 117**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	0	44,592	129,449	129,449	159,768
	REVENUES					
1170000	3246100 PARKS FACS IMPACT FEES-RESIDENTIAL	44,564	78,150	0	21,114	0
1170000	3246200 PARKS FACS IMPACT FEES-COMMERCIAL	0	6,109	0	8,699	0
1170000	3612000 INTEREST INCOME	28	598	0	506	0
	TOTAL REVENUE	44,592	84,857	0	30,319	0
	EXPENSES					
1172000	5723450 CONTRACTUAL SERVICES	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	44,592	129,449	129,449	159,768	159,768



TREE TRUST FUND

CITY OF SOUTH MIAMI FUND 118

20-4.5 - Landscaping and Tree Protection Requirements for All Zoning Districts

(M) *City of South Miami Tree Trust Fund.*

- (1) Creation of the Tree Trust Fund. A Tree Trust Fund, was created under Account No. 01-02-19.335, the purpose of which is to acquire, protect, and to plant trees on public property.
- (2) Disbursement and maintenance of the Tree Trust Fund. Monies obtained for the Tree Trust Fund shall be disbursed for the acquisition, maintenance, management, protection, or planting of trees on public property.
- (3) Source of monies for the Tree Trust Fund. The Tree Trust Fund consists of contributions in lieu of, or in conjunction with, required replacement plantings under Section 20-4.5. The Planning Department shall collect funds designated for the Tree Trust Fund when the replacement planting requirements of § 20-4.5(J) (2) and (3) cannot be met.
- (4) Decisions to grant or deny tree removal permits shall be made without consideration of the existence of this fund or offers of donations of monies thereto.



TREE TRUST FUND
CITY OF SOUTH MIAMI FUND 118

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	4,528	7,528	20,528	20,528	28,998
	REVENUES					
1180000	3430000 PHYSICAL ENVIRON CHARGE	3,000	13,000	0	8,470	0
	TOTAL REVENUE	3,000	13,000	0	8,470	0
	EXPENSES					
1181750	5193450 CONTRACTUAL SERVICES	0	0	20,000	0	25,000
	OTHER FINANCING SOURCES	0	0	20,000	0	25,000
	TOTAL FUND EXPENSES	0	0	20,000	0	25,000
	ENDING FUND BALANCE	7,528	20,528	528	28,998	3,998



PEOPLE'S TRANSPORTATION TAX FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 124

PEOPLE'S TRANSPORTATION TAX FUND BACKGROUND

On November 5, 2002, the citizens of Miami-Dade County voted to implement the People's Transportation Plan (PTP) funded by a one half (1/2) percent sales tax increase to provide traffic relief in Miami-Dade County. As a result, the Citizen's Independent Transportation Trust (CITT) was created to advise elected officials in the spending of the surtax.

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses and with the following stipulations:

Each municipality shall apply 20% of its share of surtax proceeds towards transit, such as bus service, bus pullout bays, shelters, and any other transit-related infrastructure. Any municipality that cannot apply the 20% portion of surtax proceeds it receives may contract with the County via the Citizen's Independent Transportation Trust (CITT) for the County to apply such proceeds on a County project that enhances traffic mobility within the city and immediately adjacent areas. Any funds not expended on allowable projects may be considered for recapture by Miami-Dade County. If the City cannot expend such proceeds in accordance with the established criteria, proceeds shall be carried over and added to the overall portion of the surtax proceeds to be distributed to the cities in the ensuring year and shall be utilized solely for the transit uses enumerated herein.

Per the Interlocal Agreement with Miami-Dade County, all expenses that are financed through this fund must be allocated in one fund. This is the amount that was budgeted by the City at the time the PTP was passed. Therefore, the expenses related to the PTP Funds must equal or exceed \$116,000 MOE for FY 2003.

Municipalities shall not expend more than 5% of their share of surtax proceeds on administrative costs, exclusive of project management and oversight for projects funded by the surtax.



**PEOPLE'S TRANSPORTATION TAX FUND
TRANSPORTATION
CITY OF SOUTH MIAMI FUND 124**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	1,453,492	1,276,577	995,030	995,030	476,561
	REVENUES					
1240000	3126000 INTERGOVERNMENTAL REVENUE	428,971	440,668	440,000	440,000	440,000
1240000	3612000 INTEREST INCOME	13,509	8,181	10,000	10,000	10,000
	TOTAL REVENUE	442,480	448,849	450,000	450,000	450,000
	EXPENDITURES					
1241730	5416490 CONSTRUCTION PROJECTS	619,395	730,396	1,299,000	968,469	655,000
	TOTAL CAPITAL OUTLAY	619,395	730,396	1,299,000	968,469	655,000
	TOTAL FUND EXPENSES	619,395	730,396	1,299,000	968,469	655,000
	ENDING FUND BALANCE	1,276,577	995,030	146,030	476,561	271,561



PEOPLE'S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects –

Pinecrest Villas/Snapper Creek Traffic Calming	145,000
Twin Lakes/Bird Estates Traffic Calming	80,000
South Miami Intermodal Transportation Plan - Contingency	50,000
Citywide Street Improvements	10,000
SW 64 ST Bike Lane and Roadway Widening (62 AVE to 69 AVE)	50,000
Citywide Neighborhood Greenways Sharrows	100,000
Traffic Calming for 78 th Street and 62 nd Ave	50,000
Citywide Road and Drainage Phase 6- Construction Part 2: SW 59 TH AVE	100,000
Road Resurfacing – SW 66 ST (67 TH AVE to 66 th CT)	50,000
Citywide Sidewalk Repairs	20,000
TOTAL	655,000



**PEOPLE'S TRANSPORTATION TAX FUND
DIRECT TRANSIT
CITY OF SOUTH MIAMI FUND 125**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	515,781	623,024	733,191	733,191	608,774
	REVENUES					
1250000	3126000 INTERGOVERNMENTAL REVENUE	107,243	110,167	110,000	110,000	110,000
	TOTAL REVENUE	107,243	110,167	110,000	110,000	110,000
	EXPENDITURES					
1251730	5413450 CONTRACTUAL SERVICES	0	0	0	70,500	277,748
	TOTAL OPERATING EXPENSES	0	0	0	70,500	277,748
1251730	5416490 CONSTRUCTION PROJECTS	0	0	80,000	163,917	0
	TOTAL CAPITAL OUTLAY	0	0	80,000	163,917	0
	TOTAL FUND EXPENSES	0	0	80,000	234,417	277,748
	ENDING FUND BALANCE	623,024	733,191	763,191	608,774	441,026

PEOPLE'S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

3450 Contractual Services-

Contract for a Circulator System	274,568
Circulator Application	3,180
TOTAL	277,748



REVENUE STABILIZATION FUND

CITY OF SOUTH MIAMI FUND 150

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request.

These funds are restricted to uses related to impacts caused by extraordinary or unanticipated reduced tax revenues and other revenues in general.

REVENUE STABILIZATION FUND CITY OF SOUTH MIAMI FUND 150

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	0	0	50,000	50,000	60,000
	REVENUES					
1500000	3811000 TRANSFER FROM GEN FUND	0	50,000	10,000	10,000	0
	TOTAL REVENUE	0	50,000	10,000	10,000	0
	EXPENSES					
1501410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	50,000	60,000	60,000	60,000



GRANT MATCH RESERVE FUND

CITY OF SOUTH MIAMI FUND 151

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities.

These funds would be set aside as a cash match for extraordinary or unanticipated grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

GRANT MATCH RESERVE FUND CITY OF SOUTH MIAMI FUND 151

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	0	0	50,000	50,000	60,000
	REVENUES					
1510000	3811000 TRANSFER FROM GENERAL FUND	0	50,000	10,000	10,000	0
	TOTAL REVENUE	0	50,000	10,000	10,000	0
	EXPENSES					
1511410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	50,000	60,000	60,000	60,000



INSURANCE RESERVE FUND

CITY OF SOUTH MIAMI FUND 152

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles.

This reserve would be used in extraordinary or unanticipated circumstances that would require the contribution of insurance deductibles such as a major hurricane.

INSURANCE RESERVE FUND CITY OF SOUTH MIAMI FUND 152

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	0	0	50,000	50,000	60,000
	REVENUES					
1520000	3811000 TRANSFER FROM GENERAL FUND	0	50,000	10,000	10,000	0
	TOTAL REVENUE	0	50,000	10,000	10,000	0
	EXPENSES					
1521410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	50,000	60,000	60,000	60,000



TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues.

These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of significant state budget reduction.

TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	0	0	50,000	50,000	60,000
	REVENUES					
1530000	3811000 TRANSFER FROM GENERAL FUND	0	50,000	10,000	10,000	0
	TOTAL REVENUE	0	50,000	10,000	10,000	0
	EXPENSES					
1531410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	50,000	60,000	60,000	60,000



BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	0	0	50,000	50,000	60,000
	REVENUES					
1540000	3811000 TRANSFER FROM GENERAL FUND	0	50,000	10,000	10,000	0
	TOTAL REVENUE	0	50,000	10,000	10,000	0
	EXPENSES					
1541410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	50,000	60,000	60,000	60,000



CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINT FUND

CITY OF SOUTH MIAMI FUND 155

The Fund was created per adopted Ordinance 19-15-2226 for the purposes of acquiring, developing, operating and maintaining City parks. Funding Sources related to this fund will include City budgeted funds as well as federal, state, county and private funding, including the Trust for Public Lands and other similar sources.

Any monies deposited into the Fund and their interest or investment earnings shall be applied to the following four major categories:

- 1) Acquisition;
- 2) Development; and
- 3) Improvement.

Each year as part of the City's annual budget process, the Director of Parks and Recreation shall submit a proposed spending plan, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year.

Each proposed project will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the Department of Parks and Recreation through a community process involving the Parks and Recreation Board.

The Acquisition Fund will be used to pay for aspects of projects, that may potentially be acquired (including surveys and appraisals) and for the acquisitions themselves. In making its recommendations, through the Parks Director and the City Manager, regarding the funding of the Acquisition Fund projects, the Parks and Recreation Board will consider multiple criteria.



CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

CITY OF SOUTH MIAMI FUND 155

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	0	0	50,000	50,000	310,000
	REVENUES					
1550000	3811000 TRANSFER FROM GENERAL FUND	0	50,000	10,000	260,000	0
	TOTAL REVENUE	0	50,000	10,000	260,000	0
	EXPENSES					
1552000	5726110 LAND ADQUISITION	0	0	0	0	250,000
	OTHER FINANCING SOURCES	0	0	0	0	250,000
	TOTAL FUND EXPENSES	0	0	0	0	250,000
	ENDING FUND BALANCE	0	50,000	60,000	310,000	60,000



OTHER FUNDS

DEBT SERVICE FUND

CAPITAL IMPROVEMENT PROGRAM FUND

EMERGENCY RESERVE FUND

STATE FORFEITURE FUND

FEDERAL FORFEITURE FUND



DEBT SERVICE FUND

CITY OF SOUTH MIAMI FUND 201

The Debt Service Fund has been established in an effort to make clearly the City's current Long Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program. Small and medium sized cities in the state obtain loans from the FMLC, through bonds and backed by MBIA Insurance Corporation.

In this current Fiscal Year, the City of South Miami has no intention of issuing any additional debt to help fund any recurring or nonrecurring capital improvement projects.

Gibson- Bethel Community Center (previously known as South Miami Multi-Purpose Center)

On April 10, 2001 The City of South Miami Commission adopted Ordinance 11-01-1742 authorizing the City Manager to enter into agreement with the Florida Municipal Loan Council for the borrowing of \$2.5 million and using South Miami Hospital's annual contribution of \$150,000. This Commission administers a loan program with a variable rate revolving loan pool uniquely designed for Florida local governments. Funding for the program was through an AAA rated tax-exempt bond issue administered by the Florida League of Cities on behalf of local governments in order to achieve better economies of scale. The program was created pursuant to Chapter 163, part 1, of Florida State statutes, for the purpose of issuing the bonds.

In 1998, the City was awarded a grant by the Safe Neighborhood Park (SNP) Agency to construct a multi-purpose center at Murray Park. The SNP Grant required a dollar for dollar match, and contingent upon the City utilizing its own match before the Agency released its own. The purpose of the Multipurpose Community Center is to provide social and recreational activities for all residents of South Miami.



CITY OF SOUTH MIAMI MUNICIPAL PARKING GARAGE

The City secured financing for the design and construction of the Municipal Parking Garage on SW 73rd Street.

The City of South Miami entered into a lease agreement with Mark Richman Properties Inc. (MRP) to manage the Municipal Garage. The Parking Garage exists of ground floor retail space and restaurants with 4-floors of public parking.

MRP compensates the City a minimum rent guaranteed payment in addition to the payment of all debt service on the Florida League of Cities Bonds Issued. Payment of the debt service shall commence as to the amount drawn on the Florida League of Cities Bond Issue and any other debt on the date the funds were drawn and are payable in accordance with the principal and interest payment schedule established by the Florida Municipal Loan Council (FMLC) for the City of South Miami pursuant to the issuance of FMLC Revenue Bonds, series **2002A** and **2006**.

Interest is paid at the same rate as the City's rate of interest on the bonds together with a pro-rata share of all the total amount of the borrowing so as to include amortized expenses of the bond, and all costs associated with the bonds.

Furthermore, in March of 2008, the City Commission authorized the City Manager to execute an additional loan with SunTrust Bank for one million dollars. The purpose of the SunTrust loan was to repay \$300,000 to the City's reserve account, which funds were utilized for improvements made to the street immediately adjacent to the parking garage. Seven hundred thousand dollars from the SunTrust Loan was earmarked for the completion of the construction of the parking garage.

MRP is not subsidized by the City and pays its full share of borrowing expenses. The funds used by MRP for design and construction of the parking garage project represent 83.36% of the funds borrowed on the Bonds and 70% of the SunTrust Loan.

Background on "Private Loan" and "Private Activity". \$2,500,000 of the proceeds of the 2002 Loan were in turn loaned to the Developer ("Developer Loan") on June 12, 2002. The City also entered into a Lease Agreement with the Developer on March 11, 2005 ("Developer Agreement") whereby the Developer would operate the Garage Project and retain certain income from the Garage Project for a term of 50 years from the opening date of the Garage Project. Thus the Developer Agreement expires in 2057 as the Garage Project was completed in 2007. These two actions constituted an impermissible private loan and impermissible private activity, respectively, under Section 141 of the Internal Revenue Code of 1986, as amended ("Code"), adversely affecting the governmental status of the Council Bonds. The private loan arose immediately upon making the Developer Loan. The private activity did not arise at the time of the Developer Agreement. It did not occur until parking rates were first charged at the Garage Project in January of 2008.



IRS Procedures and Negotiations. On July 13, 2010, the City, jointly with the Issuer (FMLC), approached the Internal Revenue Service ("IRS") to seek permission to apply for a settlement under the Voluntary Compliance Agreement Program ("VCAP") in order to preserve the tax exempt status of the Council Bonds and the 2009 SunTrust Loan under the Code. As the name implies, the VCAP program involves a self-reporting of potential problems with a tax exempt issue or series of tax exempt issues and that is what the City undertook. The procedure is therefore somewhat different than an IRS Examination because it is self-reported and typically more beneficial to an issuer of tax exempt bonds. The IRS granted permission for a VCAP and on August 13, 2010, the City and the Issuer jointly submitted a Request for Closing Agreement Pursuant to Internal Revenue Manual Section 7.2.3.3, which outlines the VCAP procedures. An IRS Agent was assigned to the City's VCAP request.

A series of exploratory calls commenced as the agent began to develop the case. Thereafter, negotiations ensued to attempt to resolve all issues with the IRS and protect the status of the Council Bonds and the 2009 Sun Trust Loan under the Code. Specifically, discussions focused on determining any settlement amount to be paid to the IRS to resolve the matter, the language of the settlement agreement, and the amount of Council Bonds and 2009 SunTrust Loan to be redeemed, or if not immediately eligible for redemption, defeased until the first redemption date. The IRS and City of South Miami came to an agreement and due to this issue, defeased a partial amount of the 2002A and 2006 FMLC Bonds and all of the SunTrust 2009 loan. The City's new loan which was used to due accomplish the required negotiation is the new SunTrust 2011 loan for \$7,575,000.

BB&T 2015 Loan Refinance

In 2012 the City of South Miami in conjunction with the City's Financial Advisor requested bank loan proposals on a 15 year and 20 year basis to refund all of the City's outstanding 2001A and 2002A loans.

The City closed in 2015 on the refinancing loan with an attractive 17-year loan at a fixed interest rate of 2.80%. Additionally, the loan provided the City flexibility to prepay on any payment date with NO prepayment penalty. Based upon the interest rate of 2.80% with BB&T, the refunding provides a present value savings of approximately \$828,000 or 17% of the principal amount refunded.



FLORIDA MUNICIPAL LOAN COUNCIL BOND 2006						
FY	DATE	PRINCIPAL	INTEREST	FEES	TOTAL	BALANCE
9/30/17	10/01/16	40,000	28,959	2,000	68,959	1,270,000
	04/01/17		27,959	2,000	27,959	
9/30/18	10/01/17	40,000	27,959	2,000	67,959	1,230,000
	04/01/18		26,959	2,000	26,959	
9/30/19	10/01/18	40,000	26,959	2,000	66,959	1,190,000
	04/01/19		25,959	2,000	25,959	
9/30/20	10/01/19	45,000	25,959	2,000	70,959	1,145,000
	04/01/20		25,059	2,000	25,059	
9/30/21	10/01/20	45,000	25,059	2,000	70,059	1,100,000
	04/01/21		24,131	2,000	24,131	
9/30/22	10/01/21	50,000	24,131	2,000	74,131	1,050,000
	04/01/22		23,100	2,000	23,100	
9/30/23	10/01/22	50,000	23,100	2,000	73,100	1,000,000
	04/01/23		22,069	2,000	22,069	
9/30/24	10/01/23	55,000	22,069	2,000	77,069	945,000
	04/01/24		20,934	2,000	20,934	
9/30/25	10/01/24	55,000	20,934	2,000	75,934	890,000
	04/01/25		19,800	2,000	19,800	
9/30/26	10/01/25	60,000	19,800	2,000	79,800	830,000
	04/01/26		18,563	2,000	18,563	
9/30/27	10/01/26	60,000	18,563	2,000	78,563	770,000
	04/01/27		17,325	2,000	17,325	
9/30/28	10/01/27	60,000	17,325	2,000	77,325	710,000
	04/01/28		15,975	2,000	15,975	
9/30/29	10/01/28	65,000	15,975	2,000	80,975	645,000
	04/01/29		14,513	2,000	14,513	
9/30/30	10/01/29	70,000	14,513	2,000	84,513	575,000
	04/01/30		12,938	2,000	12,938	
9/30/31	10/01/30	70,000	12,938	2,000	82,938	505,000
	04/01/31		11,363	2,000	11,363	
9/30/32	10/01/31	75,000	11,363	2,000	86,363	430,000
	04/01/32		9,675	2,000	9,675	
9/30/33	10/01/32	80,000	9,675	2,000	89,675	350,000
	04/01/33		7,875	2,000	7,875	
9/30/34	10/01/33	80,000	7,875	2,000	87,875	270,000
	04/01/34		6,075	2,000	6,075	
9/30/35	10/01/34	85,000	6,075	2,000	91,075	185,000
	04/01/35		4,163	2,000	4,163	
9/30/36	10/01/35	90,000	4,163	2,000	94,163	95,000
	04/01/36		2,138	2,000	2,138	
	10/01/36	95,000	2,138	2,000	97,138	0
	TOTAL:	1,475,000	1,011,597	94,000	2,486,597	



SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	10/1/2016	435,000	139,122	574,122	5,580,000
	4/1/2017	0	128,356	128,356	5,580,000
2018	10/1/2017	450,000	129,061	579,061	5,130,000
	4/1/2018	0	118,004	118,004	5,130,000
2019	10/1/2018	480,000	118,653	598,653	4,650,000
	4/1/2019	0	106,963	106,963	4,650,000
2020	10/1/2019	495,000	107,551	602,551	4,155,000
	4/1/2020	0	96,102	96,102	4,155,000
2021	10/1/2020	520,000	96,102	616,102	3,635,000
	4/1/2021	0	83,615	83,615	3,635,000
2022	10/1/2021	540,000	84,075	624,075	3,095,000
	4/1/2022	0	71,194	71,194	3,095,000
2023	10/1/2022	565,000	71,585	636,585	2,530,000
	4/1/2023	0	58,197	58,197	2,530,000
2024	10/1/2023	590,000	58,517	648,517	1,940,000
	4/1/2024	0	44,871	44,871	1,940,000
2025	10/1/2024	620,000	44,871	664,871	1,320,000
	4/1/2025	0	30,364	30,364	1,320,000
2026	10/1/2025	645,000	30,531	675,531	675,000
	4/1/2026	0	15,527	15,527	675,000
2027	10/1/2026	675,000	15,612	690,612	0
	TOTAL	7,575,000	3,125,339	10,700,339	



BB&T 2015 Loan Refinance
Refunding of Series 2001A and 2002A
Full Refunding of all Series 2009
17-Year Term Loan
\$4,948,000

SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	11/1/2016	118,000	65,898	183,898	4,589,000
	5/1/2017	119,000	64,246	183,246	4,470,000
2018	11/1/2017	121,000	62,580	183,580	4,349,000
	5/1/2018	122,000	60,886	182,886	4,227,000
2019	11/1/2018	126,000	59,178	185,178	4,101,000
	5/1/2019	128,000	57,414	185,414	3,973,000
2020	11/1/2019	129,000	55,622	184,622	3,844,000
	5/1/2020	130,000	53,816	183,816	3,714,000
2021	11/1/2020	131,000	51,996	182,996	3,583,000
	5/1/2021	133,000	50,162	183,162	3,450,000
2022	11/1/2021	137,000	48,300	185,300	3,313,000
	5/1/2022	139,000	46,382	185,382	3,174,000
2023	11/1/2022	139,000	44,436	183,436	3,035,000
	5/1/2023	141,000	42,490	183,490	2,894,000
2024	11/1/2023	141,000	40,516	181,516	2,753,000
	5/1/2024	143,000	38,542	181,542	2,610,000
2025	11/1/2024	146,000	36,540	182,540	2,464,000
	5/1/2025	148,000	34,496	182,496	2,316,000
2026	11/1/2025	150,000	32,424	182,424	2,166,000
	5/1/2026	152,000	30,324	182,324	2,014,000
2027	11/1/2026	154,000	28,196	182,196	1,860,000
	5/1/2027	157,000	26,040	183,040	1,703,000
2028	11/1/2027	161,000	23,842	184,842	1,542,000
	5/1/2028	163,000	21,588	184,588	1,379,000
2029	11/1/2028	166,000	19,306	185,306	1,213,000
	5/1/2029	169,000	16,982	185,982	1,044,000
2030	11/1/2029	169,000	14,616	183,616	875,000
	5/1/2030	172,000	12,250	184,250	703,000
2031	11/1/2030	172,000	9,842	181,842	531,000
	5/1/2031	175,000	7,434	182,434	356,000
2032	11/1/2031	177,000	4,984	181,984	179,000
	5/1/2032	179,000	2,506	181,506	0
TOTAL		4,948,000	1,290,237	6,238,237	



DEBT FUND SCHEDULE FISCAL YEAR 2017-18						
	BALANCE	PRINCIPLE	INTEREST	FEES	PAYMENT	BALANCE
FMLC Series 2006 South Miami Parking Garage	\$1,310,000	\$1,310,000	\$54,919	\$4,000	\$1,368,919	\$0
SunTrust 2011 Loan Refinance South Miami Parking Garage	\$6,070,000	\$485,000	\$247,065	\$0	\$732,065	\$5,585,000
BBandT 2015 Loan Refinance	\$4,707,000	\$243,000	\$123,466	\$0	\$366,466	\$4,464,000
TOTAL	\$12,087,000	\$2,038,000	\$425,450	\$4,000	\$2,647,450	\$10,049,000



**DEBT SERVICE FUND
CITY OF SOUTH MIAMI FUND 201**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	517,663	-82,681	-62,985	-62,985	-62,308
	REVENUES					
2010000	3612000 INTEREST INCOME	4,614	2,364	1,500	2,000	2,000
2010000	3669000 S. HOSP FOUNDATION	144,290	141,080	142,736	142,736	144,125
2010000	3669300 RICHMAN PROP LN PMT	462,145	722,750	721,481	721,481	723,606
2010000	3811100 TRANSFER IN FROM GF	0	315,937	315,000	315,000	1,660,027
2010000	3841100 BOND PROCEEDS	4,948,000	0	0	0	0
	TOTAL REVENUE	5,559,049	1,182,131	1,180,717	1,181,217	2,529,758
	EXPENDITURES					
2011410	5197110 DEBT PRINCIPLE	5,475,000	686,000	722,000	722,000	2,038,000
2011410	5197210 DEBT INTEREST	626,886	476,435	454,540	454,540	425,450
2011410	5197310 DEBT OTHER COST	36,757	0	4,000	4,000	4,000
2011500	5147310 DEBT OTHER COST	20,750	0	0	0	0
	TOTAL DEBT SERVICE	6,159,393	1,162,435	1,180,540	1,180,540	2,467,450
	ENDING FUND BALANCE	-82,681	-62,985	-62,808	-62,308	0



CAPITAL IMPROVEMENT PROGRAM FUND

CITY OF SOUTH MIAMI FUND 301

Mission and Responsibilities:

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted Capital Improvement Projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

The Capital Improvement Fund finances the General Government's Capital Improvement Projects (CIP) as outlined and listed in the City's Five-Year Financial Forecast for the years 2015-2019 as listed in the Capital Improvement Program of this document. The City generally defines a Capital Improvement Project (CIP) to be any project, which possesses the following characteristics:

1. Exceeds an estimated cost of \$5,000
2. Has an estimated useful life of 3 years or more

The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments and the Recreation programs. Revenues may also include transfers from other financial sources and investment interest. For years prior to FY 2012, the City would incorporate into the Departmental budget expenses related to Capital Improvements for various General Government Programs. For years 2012 and forward, general fund CIP expenditures are made directly from the CIP fund, providing more clarity to the budgeting process.



**CAPITAL IMPROVEMENT PROGRAM FUND
CITY OF SOUTH MIAMI FUND 301**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	355,314	839,318	816,531	816,531	1,009,283
	REVENUES					
3010000	3811000 TRANSFER FROM GENERAL FUND	1,268,439	1,049,581	1,929,198	1,929,198	2,497,717
	TOTAL REVENUE	1,268,439	1,049,581	1,929,198	1,929,198	2,497,717
	EXPENSES					
3011340	5136430 OPERATING EQUIPMENT	75,865	0	110,000	13,000	180,000
3011410	5136430 FINANCE EQUIPMENT	0	23,844	50,000	0	250,000
3011410	5136440 FINANCE VEHICLES	0	24,295	9,000	9,000	0
3011610	5246440 BUILDING VEHICLES	0	23,636	0	0	0
3011720	5346440 SOLID WASTE VEHICLES	0	124,867	298,000	292,862	293,000
3011730	5414625 LANDSCAPE MAINTENANCE	4,800	5,585	0	0	0
3011730	5416450 CAPITAL IMPROVEMENT	0	7,080	65,000	25,000	345,000
3011760	5196450 CAPITAL IMPROVEMENT	0	0	0	0	30,000
3011790	5196450 CAPITAL IMPROVEMENT	69,252	75,916	945,000	588,209	1,054,000
3011910	5216440 POLICE VEHICLES	213,900	304,742	332,000	332,000	332,000
3011910	5216450 CAPITAL IMPROVEMENT	0	0	0	0	22,500
3012000	5726440 PARKS VEHICLES	0	0	9,000	9,000	47,000
3012000	5726450 PARKS & REC IMPROVEMENT	420,618	431,038	865,000	385,657	622,500
3012010	5726450 CAPITAL IMPROVEMENT	0	42,865	50,000	66,250	0
3012020	5726450 CAPITAL IMPROVEMENT	0	8,500	75,000	15,468	99,000
	TOTAL CAPITAL EXPENSES	784,435	1,072,368	2,808,000	1,736,446	3,275,000
3011310	5139920 GENERAL CONTINGENCY	0	0	0	0	232,000
	OTHER FUNDING SOURCES	0	0	0	0	232,000
	TOTAL FUND EXPENSES	784,435	1,072,368	2,808,000	1,736,446	3,507,000
	ENDING FUND BALANCE	839,318	816,531	-62,271	1,009,283	0



301-1340-513-6430	WI-FI Antennas for Public Access Downtown/Dante/Palmer	180,000
301-1410-513-6430	New Pay Stations	250,000
301-1720-541-6440	F150 4 door Work Truck with Power Lift Diesel for PW's Department	38,000
	Trash Truck	95,000
	Trash Crane	160,000
	TOTAL	<u>293,000</u>
301-1730-541-6450	Citywide Landscaping Maintenance	100,000
	Shade Trees for South Miami Park	20,000
	Landscape Sunset Drive (US1 to 69th Ave)	225,000
	TOTAL	<u>345,000</u>
301-1760-519-6450	Motor Pool Fleet Maintenance System	30,000
301-1790-519-6450	Traffic Study for SW 64th ST between 62nd and 67th Ave and 65th Terrace	22,000
	Misc. Traffic Calming	45,000
	SW 60th Ave and SW 83rd Street Interception	63,000
	SW 64th St Bike Lane and Road Widening (SW 62 Ave and 69 Ave)	90,000
	SW 73 ST Sidewalk Extension	45,000
	City Welcome Signs	225,000
	Downtown Improvements	450,000
	Parking Repairs to 6609 SW 60 ST (Girl Scouts Property)	50,000
	Citywide Striping	13,500
	Orchids	5,000
	Power Outlets for Electrical Vehicles	20,000
	Solar for Public Works Building	25,000
	TOTAL	<u>1,054,000</u>
301-1910-521-6440	8 Police Vehicles and Equipment	332,000
301-1910-521-6450	Police Department Air Conditioning	22,500
301-2000-572-6440	F150 Vehicle for Parks and Recreation Department	20,000
	F350 Passenger Van for Parks and Recreation	27,000
	TOTAL	<u>47,000</u>



301- 2000-572-6450	Citywide Parks Improvement	45,000
	Citywide Parks Master Plan - Improvements	180,000
	Dante Fascell Park- Revamp Parking Lot	112,500
	Palmer Park - Drainage Improvements	180,000
	South Miami Park Construction Phasing Plan	45,000
	South Miami Park: Walking/Jogging Trail	45,000
	Misc. Park Furniture	15,000
	TOTAL	<u>622,500</u>
301-2020-572-6450	GB Community Center- Restroom Renovation	9,000
	GB Community Center - Air Conditioning	45,000
	Solar for Pool	45,000
	TOTAL	<u>99,000</u>



EMERGENCY RESERVE FUND

CITY OF SOUTH MIAMI FUND 051

When the City's Comprehensive Financial Report was issued for FY 1994/95, the Auditors, Sharpton, Brunson and Company recommended the creation of a Contingency Reserves Fund to be funded from the cash carryover balance in the General Fund.

The City Administration reviewed the Auditor's recommendation and considered it to be feasible and beneficial to the City's financial stability; and the Contingency Reserves Fund was created by Resolution No. 7796-9831 with a balance of \$1,000,000 to be maintained at all times.

The City Administration adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2nd, 2001 the City Commission changed the policy via Resolution No. 145-01-11293 to provide for a Contingency Reserves Fund of no less than 10% of the budget.

On July 29, 2008 the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the budget. Since then, City Manager strongly recommended, and the 2014 Commission funded, the full amount recommended by Government Financial Officers Association (GFOA) of 25%; 12.5% for budget uncertainties and 12.5% for emergency response.

EMERGENCY RESERVE FUND CITY OF SOUTH MIAMI FUND 051

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	1,717,288	4,438,751	4,592,865	4,592,865	4,678,790
	REVENUES					
0510000	3811000 TRANSFER FROM GEN FUND	2,694,919	125,000	56,925	56,925	0
0510000	3612000 INTEREST INCOME	26,544	29,114	29,000	29,000	36,504
	TOTAL REVENUE	2,721,463	154,114	85,925	85,925	36,504
	EXPENSES					
0511310	5133450 CONTRACTUAL SERVICES	0	0	400,000	0	0
	OTHER FINANCING SOURCES	0	0	400,000	0	0
	TOTAL FUND EXPENSES	0	0	400,000	0	0
	ENDING FUND BALANCE	4,438,751	4,592,865	4,278,790	4,678,790	4,715,294



STATE FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 608

The State Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act. The funds may be used for educational purposes, Drug Abuse Resistance Education (DARE) programs or the purchase of equipment used in police operations. This fund was established to account for proceeds collected under the provisions of the Florida Contraband Forfeiture Act.

STATE FORFEITURE FUND CITY OF SOUTH MIAMI FUND 608

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	76,510	78,410	79,015	79,015	49,515
	REVENUES					
6080000	3511000 CONFISCATED REVENUE	1,280	0	0	0	0
6080000	3612000 INTEREST INCOME	620	605	500	500	500
	TOTAL REVENUE	1,900	605	500	500	500
	EXPENSES					
6081910	5215210 INVESTIGATIVE INITIATIVES	0	0	30,000	30,000	30,000
	TOTAL OPERATING EXPENSES	0	0	30,000	30,000	30,000
	TOTAL EXPENSES	0	0	30,000	30,000	30,000
	ENDING FUND BALANCE	78,410	79,015	49,515	49,515	20,015



FEDERAL FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 615

BACKGROUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime. The most important objective of the Program is law enforcement. Equitable sharing further enhances this law enforcement objective by fostering cooperation among federal, state, and local law enforcement agencies. The Attorney General shall assure that any property transferred to a State or local law enforcement agency:

- A. has a value that bears a reasonable relationship to the degree of direct participation of the State or local agency in the law enforcement effort resulting in the forfeiture, taking into account the total value of all property forfeited and the total law enforcement effort as a whole; and with respect to the violation of law on which the forfeiture is based; and
- B. will serve to encourage further cooperation between the recipient State or local agency and Federal law enforcement agencies

The Forfeiture funds obtained from the Federal Government are limited in its use. Sharing must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agency. Shared resources shall not be used to replace or supplant the appropriated resources of the recipient but may include these permissible uses:

- Law enforcement investigation
- Law enforcement training
- Law enforcement and detention facilities
- Law enforcement equipment
- Law enforcement travel and transportation
- Law enforcement awards and memorials
- Drug and gang education and awareness programs
- Pro rata funding
- Asset accounting and tracking
- Language assistance services
- Transfers to other law enforcement agencies
- Support of community-based programs
- Cash transfers to community-based programs are not permitted
- Windfall situations



**FEDERAL FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 615**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 14/15	ACTUAL FY 15/16	BUDGET FY 16/17	ESTIMATE FY 16/17	APPROVED FY 17/18
	BEGINNING FUND BALANCE	2,000,223	1,855,266	1,753,559	1,753,559	1,388,759
	REVENUES					
6150000	3511000 INTERGOVERNMENTAL REVENUES	47,112	5,208	0	0	0
6150000	3612000 INTEREST INCOME	15,756	13,985	16,000	16,000	16,000
6150000	3699200 OTHER MISC REVENUES	18,524	21,937	50,000	50,000	50,000
	TOTAL REVENUE	81,392	41,130	66,000	66,000	66,000
	EXPENSES					
6151910	5211410 OVERTIME SPECIAL UNIT	4,551	14,040	50,000	50,000	50,000
6151910	5211414 OVERTIME SPECIAL UNIT	0	0	50,000	50,000	50,000
	TOTAL PERSONNEL EXPENSES	4,551	14,040	100,000	100,000	100,000
6151910	5213450 CONTRACTUAL SERVICES	22,349	88,854	150,800	150,800	120,800
6151910	5214070 TRAVEL AND PER DIEM	11,768	20,427	35,000	35,000	35,000
6151910	5214450 LEASE PURCHASE-POL VEHICLE	19,739	19,516	45,000	45,000	45,000
6151910	5215205 COMPUTER EQUIPMENT	0	0	38,000	38,000	30,000
6151910	5215210 SUPPLIES	0	0	50,000	50,000	5,000
6151910	5215220 UNIFORMS	0	0	12,000	12,000	12,000
	TOTAL OPERATING EXPENSES	53,856	128,797	330,800	330,800	247,800
6151910	5216430 OPERATING EQUIPMENT	0	0	0	0	15,000
6151910	5216440 INFRASTRUCTURE	167,942	0	0	0	0
6151910	5216450 CAPITAL IMPROVEMENT	0	0	0	0	10,000
	TOTAL CAPITAL OUTLAY	167,942	0	0	0	25,000
	TOTAL EXPENSE	226,349	142,837	430,800	430,800	372,800
	ENDING FUND BALANCE	1,855,266	1,753,559	1,388,759	1,388,759	1,081,959



FEDERAL FORFEITURE FUND BUDGET HIGHLIGHTS

3450 Contractual Services – This line item has decreased. The PAL trailer was purchased in fiscal year 2016-2017.

6450 Capital Improvement – \$10,000 has been allocated for a flag pole at the Police Department.



GLOSSARY

- A** Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mills (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by Miami-Dade County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.

- B** Balanced Budget. Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that the budget submitted to the City Commission be balanced.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and



related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (operating). A plan of financial operation embodying an estimate of proposed expenditures for a given fiscal year and the proposed means of financing them (revenue estimates). The term is also used for the officially authorized expenditure ceilings under which a government and its departments operate.

Budget Document (Program and Financial Plan). The official written statement prepared by the City staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Ordinance. The schedule of revenues and expenditures for the upcoming fiscal year by fund, which is adopted by the City Commission each year.

Budgetary Basis. This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Message. A general discussion of the proposed budget written by the City Manager to the City Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

C CAFR. Comprehensive Annual Financial Report.

CALEA. Commission Accreditation of Law Enforcement Agencies.

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

Capital Outlay. Fixed assets, which have a value of \$1,000 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.



Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

Capital Projects Budget. A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

CIT. Crisis Intervention Training.

CITT. Citizen's Independent Transportation Trust.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses. The amount needed is transferred by City Commission action to supplement the appropriate expenditure account.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

County Wide Service Area. As the area wide government, Miami-Dade County has the responsibility to provide certain services to all residents. The countywide services include: public health care, sheriff, jails, courts, mass transportation, environmental protection, certain parks and public works activities, elections, tax collection, property appraisal and social service programs. The revenue to pay for countywide services comes from property and gas taxes, licenses, charges for services, intergovernmental aid, fines and forfeitures, transfers and interest earnings.

CP. Capital Projects.

- D** Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative division of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A Department usually has more than one program and may have more than one fund.



Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

E EAR. Evaluation and Appraisal Report.

Employee (or Fringe) Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.

F Final Budget. Term used to describe revenues and expenditures for the upcoming year beginning October 1st and ending September 30th.

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The City's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.



Franchise. A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the Refuse Collection and Recycling Fund and the Stormwater Utility Fund.

Fund Balance. The excess of assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G** GAAP. Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit. The entity receives revenue from a specific source and spends it on specific activities.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore, the debit balances equal the credit balances.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of South Miami pledges to levy whatever property tax is needed to repay the bonds for any particular year. General Obligation Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

GF. General Fund.

GFOA. Government Finance Officers Association.

Goal. An attainable target for an organization. An organization's vision of the future.

Goals and Objectives. A narrative in each department which establishes a program of



non-routine, or especially emphasized, intentions and tasks for each City Department or sub-department during a one-year period. It is not necessarily a fiscal period.

GOB. General Obligation Bond.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

- I Infrastructure. The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Equity transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of grants and shared revenues.

- L Liabilities. Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

LTG. Long Term Goals.

- M Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. So if your house has a taxable value of \$50,000 and the millage rate is 1, then you would pay \$50 in taxes, and if the millage rate is 10, then you would pay \$500 in taxes.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- N Non-Departmental Appropriations (Expenditures). The costs of government services or operations which are not directly attributable to City Departments.



- O** Objective. A specific measurable and observable activity, which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget. The City's financial plan which outlines proposed expenditures for the coming fiscal year and estimates the revenues which will be used to finance them.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by the City Commission of South Miami. A law.

OSHA. Occupation Safety and Health Administration.

- P** Personal Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for decisions and actions.

Productivity. A measure of the service output of City programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate. So if your house has a taxable value of \$300,000 and the millage rate is 1, then you would pay \$300 in taxes, and if the millage rate is 10, then you would pay \$3,000 in taxes.



- R** Reserve. An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the City of South Miami receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and license fees that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S** Special Assessment. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt property in the affected area will also have to pay the special assessment.

STG. Short Term Goals.

Surplus. The use of the term “surplus” in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of “net worth” in commercial accounting is comparable to “fund balance” in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the undesignated fund balance: it is the true “surplus”.

SW. Stormwater.

- T** Tax Base. Total assessed valuation of real property within the City.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.



TF. Transportation Fund.

TRIM. Truth in millage (section 200.065, Florida Statute).

U Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets. The term is preferable over the commonly used and ill-defined "surplus."

User Fee. Charges for specific services provided only to those paying such charges. Examples would be stormwater utility and refuse collection, disposal and recycling.

Utility Taxes. Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telephone service.

W Workload Indicators. An indication of the output of a department. It may consist of transactions, products, events, services or persons served.



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