

<b>CITY OF SOUTH MIAMI</b> <b>6130 SUNSET DRIVE, SOUTH MIAMI, FLORIDA 33143</b>	<b>BUILDING &amp; ROOFING PERMIT APPLICATION</b> <b>(305) 663-6355</b>
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PROJECT ADDRESS: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

WORK TO BE PERFORMED BY: CONTRACTOR \_\_\_\_\_ OWNER BUILDER \_\_\_\_\_ LICENSE# \_\_\_\_\_

CONTRACTOR COMPANY \_\_\_\_\_ PHONE \_\_\_\_\_

ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

**THIS APPLICATION IS FOR THE CONSTRUCTION OR INSTALLATION OF:** \_\_\_\_\_

USE: RESIDENTIAL \_\_\_\_\_

COMMERCIAL \_\_\_\_\_

SQUARE FOOTAGE \_\_\_\_\_

ESTIMATED VALUE \_\_\_\_\_

I UNDERSTAND THAT SEPARATE PERMITS MUST BE OBTAINED FOR ELECTRICAL, MECHANICAL, PLUMBING, ROOFING, SHUTTERS, WINDOWS, EXTERIOR DOORS, PAVING & DRAINAGE, AND SIGNAGE. BY SIGNING THIS APPLICATION I ASSUME RESPONSIBILITY FOR THE COMPLETION OF THIS PROJECT IN ACCORDANCE WITH APPROVED CONSTRUCTION DOCUMENTS AND COMPLIANCE WITH ALL APPLICABLE REGULATIONS.

\_\_\_\_\_  
**CONTRACTOR/QUALIFIER**

\_\_\_\_\_  
**PROPERTY OWNER**

NOTARY: \_\_\_\_\_

NOTARY: \_\_\_\_\_

ZONING DISTRICT					FLOOD ZONE		
	APPROVED	DATE	DISAPRR.	DATE	COMMENTS		FEES
ZONING						CITY	
CODE ENF						COUNTY	
STRUCT.						STATE	
ROOFING						FINE	
BLDG						REVIEW	
PLUMB						UPFRONT	
ELEC							
MECH							
PUBLIC W						TOTAL	

CONDITIONS: \_\_\_\_\_

MASTER PERMIT NUMBER: \_\_\_\_\_ PERMIT NUMBER: \_\_\_\_\_

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## **IMPORTANT NOTICE**

### **EFFECTIVE IMMEDIATELY**

Please be advised that the City has made some changes to the requirements for both permit submittal and inspections. The permit types affected for commercial and residential sites are listed below:

1. New Construction
2. Additions
3. Fences
4. Driveways and walkways
5. Sheds
6. Demolitions
7. Roofing
8. Swimming pools
9. Decks

These permit types will now require color photos of all ROW areas on the property be submitted with the permit package. Also, for any permit type that requires a survey, a tree location plan prepared by a professional with license to do so (e.g., Landscape Architect, Arborists) must be submitted. Public Works inspections will now be required for all permit types listed. The inspection will be called prior to final building inspection, Public Works will verify that no ROW areas were damaged based on pictures submitted.