

CAPITAL & OPERATING BUDGET
FISCAL YEAR 2016-2017
ORDINANCE 28-16-2261



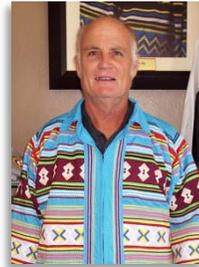


**COMMISSION – MANAGER FORM OF GOVERNMENT
LIST OF PRINCIPAL OFFICIALS**

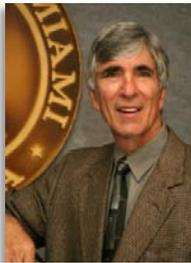
ELECTED OFFICIALS



Mayor
Philip K. Stoddard, Ph.D.



Vice Mayor
Bob Welsh



Commissioner
Walter A. Harris



Commissioner
Josh Liebman



Commissioner
Gabriel Edmond

CHARTERED OFFICIALS



City Clerk
Maria M. Menendez, CMC, FCRM



City Manager
Steven Alexander



City Attorney
Thomas Pepe, Esq.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of South Miami

Florida

For the Fiscal Year Beginning

October 1, 2015



Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of South Miami, Florida** for its annual budget for the fiscal year beginning **October 1, 2015**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



TABLE OF CONTENTS

CITY MANAGER’S BUDGET MESSAGE _____	i
FY 2015-16 CITYWIDE ACCOMPLISHMENTS _____	1
ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2016 _____	22
CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 2016-17 _____	60
GENERAL FUND SUMMARY _____	63
GUIDE FOR READERS _____	65
ANNUAL BUDGET PROCEDURES _____	67
BUDGET SCHEDULE _____	71
FINANCIAL AND BUDGETARY POLICIES _____	73
FUND STRUCTURE _____	83
FUND OVERVIEW _____	84
FUND EXPENDITURES _____	87
GOVERNMENT _____	91
CITY HISTORY _____	94
COMPREHENSIVE PLANNING _____	96
CITY OVERVIEW _____	99
CITY OF SOUTH MIAMI ORGANIZATIONAL CHART _____	100
POSITIONS BY DEPARTMENT/DIVISION _____	101
CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN _____	106
GENERAL FUND BUDGET _____	119
FY 2016-2017 GENERAL FUND REVENUES _____	120
REVENUE PROJECTION RATIONALE _____	122
DEPARTMENTAL EXPENSE RATIONALE _____	136
CITY OF SOUTH MIAMI DEPARTMENTS & DIVISIONS _____	141
MAYOR AND CITY COMMISSION _____	142
CITY CLERK’S OFFICE _____	144
CITY ATTORNEY’S OFFICE _____	147
CITY MANAGER’S OFFICE _____	150
PERSONNEL DIVISION _____	154
CODE ENFORCEMENT DIVISION _____	159
FINANCE DEPARTMENT _____	164



INFORMATION TECHNOLOGY DIVISION (ITD)	169
PROCUREMENT DIVISION	172
BUILDING DEPARTMENT	176
PLANNING AND ZONING DEPARTMENT	180
PUBLIC WORKS DEPARTMENT	184
PUBLIC WORKS OFFICE OF THE DIRECTOR	186
PUBLIC WORKS BUILDING MAINTENANCE DIVISION	190
PUBLIC WORKS SOLID WASTE DIVISION	193
PUBLIC WORKS STREETS & LANDSCAPING DIVISION	196
PUBLIC WORKS MOTOR POOL DIVISION	200
PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION	203
POLICE DEPARTMENT	207
PARKS AND RECREATION DEPARTMENT	214
GIBSON-BETHEL COMMUNITY CENTER	221
PARKS LANDSCAPING DIVISION	224
COMMUNITY POOL	228
TENNIS	232
NON-DEPARTMENTAL	235
SPECIAL REVENUE FUNDS	237
STORMWATER DRAIN TRUST FUND	238
LOCAL OPTION GAS TAX TRUST FUND	242
HOMETOWN DISTRICT IMPROVEMENT TRUST FUND	245
PARKS AND RECREATION FACILITIES IMPACT FEE FUND	247
TREE TRUST FUND	249
PEOPLE'S TRANSPORTATION TAX FUND	251
REVENUE STABILIZATION FUND	255
GRANT MATCH RESERVE FUND	256
INSURANCE RESERVE FUND	257
TAX EQUALIZATION RESERVE FUND	258
BUILDING CAPITAL RESERVE FUND	259
CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINT FUND	260
OTHER FUNDS	262
DEBT SERVICE FUND	263



CAPITAL IMPROVEMENT PROGRAM FUND	271
EMERGENCY RESERVE FUND	274
STATE FORFEITURE FUND	275
FEDERAL FORFEITURE FUND	276
GLOSSARY	279



ACKNOWLEDGMENT

This document was prepared by a team of city staff members who worked very enthusiastically, with pride and dedication, to provide a meaningful and useful document for the benefit of the citizens, the business community, and the City of South Miami organization.

The following individuals are recognized for their significant contribution in the budget process:

Budget and Finance Committee Members

Maximo Monterrey, Chairman
Bradley Cassel
Sid Kaskey
Kyle Saxon

The following individuals are recognized for their significant contribution in the preparation of this document:

Alfredo Riverol, Chief Financial Officer
Maria Virquez, Office Manager
Michelle Caloca, Senior Accountant
Carolina Sola, Junior Accountant
Melissa Cela, Office Support
Oscar Familia, Office Support

Cover Photo taken by John Webster of the Procurement Division

MANAGEMENT TEAM

DEPUTY CITY MANAGER Shari Kamali (2014)	CHIEF FINANCIAL OFFICER Alfredo Riverol, CPA CGFM, CGMA, Cr.FA (2010)
PLANNING & ZONING DIRECTOR Jane K Tompkins (2016)	POLICE CHIEF Rene Landa (2013)
PUBLIC WORKS DIRECTOR Kelly Barket, Jr. (2011)	PARKS & RECREATION DIRECTOR Quentin Pough (2014)
PERSONNEL DIVISION MANAGER Rachel Cata (2016)	BUILDING DIRECTOR Victor Citarella, PE (2008)



CITY MANAGER'S BUDGET MESSAGE

July 28, 2016

Honorable Mayor Philip Stoddard
Honorable Vice Mayor Bob Welsh
Commissioners Edmond, Liebman and Harris
Citizens of the City of South Miami

PROPOSED Capital and Operating Budget for Fiscal Year 2016/2017

Dear Mayor, Vice Mayor, Commissioners, and Citizens:



In accordance with Article IV, Section 2 of the City Charter, I respectfully submit to you the Proposed FY 2016/17 Operating and Capital Budget for the fiscal year beginning October 1, 2016, and ending September 30, 2017. The Proposed FY 2016-17 Budget was prepared with no tax rate increase, using the millage of rate of 4.3000. The purpose of this letter is to provide the Commission with an overview of the budget for Fiscal Year 2016-17.

BUDGET PREPARATION

The adopted budget provides a continuation of the core FY 2014-15 budget as the base for the budget for FY 2015-16 and the following budget indicates existing and new funding levels and priorities.

The FY 2016 Budget as presented here is based on the adopted millage rate of 4.3000.

The value of the certified tax roll for FY 2016-17 was released by the County on July 1, and was approximately 7.75% higher than the prior year. Although it represents a slight increase in revenues, it is more importantly an indication that the real estate market and values and, therefore, potentially our entire economy may be continuing a rebound.



As we are witnessing, the country, and more specifically Miami-Dade County, continues to slowly extract itself from a very difficult and damaging economic period. Property values, foreclosure rates, and unemployment rates have begun to improve. Accordingly, this budget process was a difficult one, as people are once again demanding more from their governments, but the revenues have not yet reached a level to give us the ability to provide the level of services they deserve.

SIGNIFICANT EVENTS THIS FISCAL YEAR

South Miami was ranked Among the Top 10 Cities in Florida for Young Families by NerdWallet, a consumer advocacy website. This notable recognition by a well-respected national interest is emblematic of the changes that the City of South Miami has undergone in the last few years and has continued in the passing fiscal year. We are very proud of this distinction and look forward to continuing the progress of raising the quality of service by your government for you the citizens and community of South Miami. The administrative budget proposal as presented here in this document is designed to continue the unprecedented progress in the improvement of the services and infrastructure of the City as we have in the past few years. We propose to continue this excellent progress and continue it without a tax rate increase for the fourth year in a row.

Subsequent to its opening by County Mayor Carlos Gimenez and the entire City Commission, the long awaited Community Pool has been enjoyed by an increasing number of residents and community members who had labored, some for over 40 years to bring this pool to be a reality. The pool continues to provide a much needed recreational swimming opportunity for the community at-large, including swimming lessons for our youngest residents, aquatic exercise for the disabled, and assist the City in its goal to reduce drowning fatalities and near drowning accidents within the City. As research shows, supervised swimming activities provided at Park and Recreation pools can make a life-saving difference to residents. In fact, with the financial backing authorized by the City Commission, and through increased marketing, swim lesson participation increased by 53%, from 52 participants in 2015 to 80 participants as of the beginning of the season in 2016. Participation is expected to increase by an additional 40 participants by the end of the current pool operation season.

We put an emphasis on a start to the improving the quality of all of our parks this year especially our two most popular parks, Dante Fascell Park and Fuchs Park. This effort needs to be increased and continued for quite some time as suggested in the Parks Master Plan which is still in draft form at this time. Some of the work completed this year relating to the Beautification of City Parks included both the Public Works staff and the Parks staffs working on the Dante Fascell and Fuchs Park improvements & landscape beautification project. The work done is summarized later in this message.

Crime rates are at its lowest since 1995. Total crimes one-third of the way through 2016 calendar year stood at 179. With the continuation of this pace, we could finish the year with only **537** total crimes. Last year we stood at 776 for the year. Under the current Commission and



administration we have achieved some of the lowest rates since 1991. These figures may change upwards, but I think we are in for another banner year of crime reduction and prevention.

Our staff is constantly improving. We have been on a mission since 2013 to increase the professionalism and quality of staff serving the South Miami community. I am happy to report that due to progressively improving leadership and training, our staff is now operating on a much higher level than previously. It is incumbent on us to reflect our appreciation for our staff's efforts and to recognize their efficiencies by providing incentives for them to stay with South Miami and not leave for other more lucrative employment. Therefore, as the collective bargaining process came due, at a time when management was supportive of a pay increase and the economy would support such increases, we have provided our staff with a package that eliminates any slippage in earning power since the employees received raises three years ago, in 2013. The City of South Miami and the American Federation of State, County and Municipal Employees, completed such negotiations, resulting in reaching an Agreement on the terms and conditions of a three-year Collective Bargaining Agreement; effective through June 21, 2019, which was approved unanimously by the Union. The primary element of that agreement was that management offered and the Union accepted a cost of living increase so that employee's incomes were no longer reduced by inflation. Additionally, the City and the union (PBA) for the Upper Unit of the Police Department completed negotiations, resulting in reaching an Agreement on the terms and conditions of a three-year Collective Bargaining Agreement. The primary element of that agreement was that management offered and the Union accepted a cost of living increase so that employee's incomes were no longer reduced by inflation. The entire City administrative staff will also reap the benefits of such direction from the management.

Sea level rise will ultimately result in a rising water table. As the water table rises, it will reduce then eliminate the functionality of our septic tanks, as septic tanks are dependent on gravity and a lower water table to work. Approximately two thirds of the City is on septic tanks at this time. Therefore the City hired a consultant for the development and completion of a sanitary sewer master plan for sanitary sewer upgrades throughout the City. The draft master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed improved systems. The draft master plan also establishes a priority for projects by location, the cost of recommended projects, and estimated costs. While not complete at this time, the staff is already looking for opportunities to address the issues raised by the draft plan and incorporate them into discussions for the future.

The City administration evaluated the City Pension Plan and in partnership with key members of the public and the private sector, proposed revisions to help create a better retirement plan for all City Employees. Helping to re-open and produce a viable retirement program for the City will be one of the single most important workforce improvements by the City to help attract, recruit and keep the greatest asset; personnel.



The Personnel Division experienced a change in leadership and has completely reorganized and rebuild all personnel files. This was a major effort and results in much more accurate files being kept which is very important for proper management including discipline and performance monitoring. Additionally, the Personnel Division has worked with South Miami Hospital to educate and engage the staff on practicing healthy dietary behaviors. Free nutrition classes were offered to employees at City Hall. We will continue to create Wellness initiatives to instill a healthier style of living for employees and families. We anticipate this will lead to reduced costs of providing our employees with health care.

Our Planning and Zoning Department has new leadership and has entered into a Professional Services Agreement with Calvin Giordano & Associates, Inc. for the *Comprehensive Plan and Land Development Code Rewrite*. This will save the City a great deal of time and resources due to the current outdated, confusing and sometimes conflicting nature of the two documents. The Planning and Zoning Department finalized the *Complete Streets Policies and Design Manual which will help guide the improvement of our streets to be more intelligently planned, more efficient and safer for pedestrians and bicyclists* and created a requirement that applications for new development of a certain size include a traffic impact analysis in order to adequately determine the traffic impact of a proposed new project.

Our downtown shopping area is critical to the financial balance of the City. The sale of the Shoppes of Sunset mall has given us some opportunities but at the moment, the lack of consistent maintenance in the downtown shopping area is another area that has needed some improvement. Therefore, we have taken action this year to create, fund and carryout the initial phase of a **Downtown Beautification Project**. We are hoping to have the Business Improvement District (BID) in place by the end of the current fiscal year which will help focus the City's efforts in the downtown area and will also result in the business community helping share the financial responsibility for some of the improvements. In conjunction with this beautification effort, and in a move toward ensuring a great feeling of security, I recommended and the Commission funded a permanent downtown walking beat officer was assigned to address quality of life and crime issues in downtown district.

In fact our entire City was the target of many project to create a better environment for our citizens. We removed and planted new plants and mulch along SW 64th Street & SW 59th Place and installed various plants "Impatiens" & "Annuals" around traffic circles throughout the City. We coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as a result of inspections, completed tree pruning throughout the City, maintained sidewalks throughout the City to remove trip hazards, reducing sidewalk repairs and harmonizing sidewalks with existing swale elevations, completed debris removal throughout the City's canals and purchased better equipment for the removal process of debris found in canals and painted all guardrails in front of canals.



Additionally our Public Works Department continued responding to citizens requests to manage traffic impacts through various Traffic Calming Projects by completing a resident survey (concurrency), for the design and approval of the traffic calming devices for the Pinecrest / Snapper Creek and Twin Lakes areas. The survey, showing who is in favor or opposed to the project is essential for the approval of the project from Miami Dade County Public Works (MDCPW) who have to approve the project prior to the City being permitted to construct it. We completed the construction phase of the Mango Terrace traffic calming devices. The project consisted of the construction of eleven speed tables within the Mango Terrace Neighborhood. The speed tables address the frequently requested traffic calming measures.

Additionally we completed the construction for drainage and roadway improvements in the Twin Lakes Area (between SW 62nd Court to SW 64th Court and SW 64th Street to SW 62nd Terrace). The City of South Miami Stormwater Master Plan, developed in 2012, identified the Twin Lakes area as a priority area. The project included the implementation of exfiltration systems with catch basins that are interconnected to the exiting drainage system to reduce the volume of runoff (pollutants) generated by a storm event into the neighboring lake and canal. Roadway resurfacing was also included as part of the project, due to the required repairs from the drainage system.

We successfully took over tennis operations at Dante Fascell Park in December 2015 by hiring tennis professionals to assist our administration of the program and facilities. We began by offering tennis court reservations, private lessons, league play, adult clinics, youth programs and camps. Programs are now provided by certified and experienced tennis professionals. We Initiated clay court maintenance standards and practices that have greatly enhanced the safety and quality of the facility which apparently had not been implemented in many years. We also replaced windscreens, court dividers, benches and began daily maintenance of equipment to improve safety and appearance while also bringing it up to industry standards.

We aren't finished. There is much more work to be done in our efforts to continually improve the City of Pleasant Living. This budget lays the foundation for addressing critical new issues such as the Sanitary Sewer Master Plan and new issues such as the welcome signs, which have been approved by the Commission. The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include gateway monument signs to be placed at Fuchs Park on US-1 and Dante Fascell Park, located on Red Rd and a smaller entry sign to be implemented at various other City entry sites. We intend on continuing to reduce the crime rate and to be as responsive as possible to the citizen's requests for improvements in their City. Our goals are clear and this budget will help us continue the great progress that we have made so far.



RESPONDING TO THE GOVERNING BODY GOALS

The budget as presented provides the same level of excellent services to all residents, businesses, and visitors of the City of South Miami, while maintaining the same millage rate, set at 4.3000. The City's proposed budget was prepared with the intent to meet the governing body's goals.

The City Commission has established six strategic goals that guide the City's activities, including preparation of the annual operating budget. The financial decisions included in the annual budget and Capital Improvement Program (CIP) for the services provided by the City are intended to address the goals established by the City Commission.

Goal #1: City Services – Ensure that city services assist in creating a superior quality of life and a safe atmosphere where people desire to live, work, and play.

Goal #2: Fiscal Responsibility – Provide exceptional value for community-provided resources and strive for long-term financial balance in the city's operational and capital activities.

Goal #3: Economic Development – Promote and stimulate quality development (including retail, corporate headquarters, bioscience, high technology companies, and residential) to enhance the city's diverse economic base.

Goal #4: Reinvestment – Promote and support efforts to redevelop retail sites and improve our neighborhoods to continue the city's reputation as a safe and friendly community.

Goal #5: South Miami Downtown Improvement – Partner in the continued development of a premier destination point – "South Miami Downtown" – that serves as a community gathering place integrating a variety of uses (including residential, retail and office uses).

Goal #6: Sense of Community – Celebrate South Miami's heritage and history to enhance the sense of community, pride and quality of life for residents.

The adopted budget continues the City's commitment to these strategic goals by allocating available resources to the activities necessary to address the goals.

GENERAL FUND REVENUES

Revenues in all municipalities typically increase and, at times, decrease, depending, upon their respective sources and the impact of various sectors of the economy and the Legislature's changing philosophies on those sources. The City's most significant revenue, ad valorem or property taxes, is also typically the revenue with the most significant change from year-to-year. The Legislature's adoption of the "property tax relief" legislation and the approval of the property tax constitutional amendments in recent years, in addition to the end of the real estate "bubble,"



and general decline in our nation's current economy, has resulted in a reduction in our ad valorem revenues, as well as other revenue streams. The City's ad valorem revenue account for approximately one-third of the City's yearly operating revenue stream or 34% of the City's yearly, non-fee based, recurring operating revenues. Therefore, as the ad valorem revenues change significantly, so do the city's revenues.

THE SAVE OUR HOMES EFFECT

As stated earlier, the FY 2015-16 certified property tax roll for the City of South Miami reflects an approximate 7.75% increase in city-wide taxable values from the previous fiscal year. By default, that percentage is an "average" and, individual properties may experience more or less change in value than this average. In the case of long-time homesteaded properties, they actually may have a greater amount of increase due to the effects of Save Our Homes.

In 1992, Florida voters approved Constitutional Amendment 10, meant to shield homeowners from runaway increases in their property taxes as a result of the booming real estate prices. Save Our Homes (SOH) limits annual increases in the assessed value of a home to 3% or the Consumer Price Index, whichever is lower. This limitation is known as the Save our Homes cap. As a result, long-time homesteaded property owners benefited from years of increasing home values by paying less property tax than a similar non-homesteaded property owner due to the SOH limits on increases in assessed values. Thus, many homesteaded property owners have had the benefit of artificially low tax levies.

The FY 2008-09 property tax valuation performed by the Property Appraiser was the first year in which property values dropped for the City of South Miami and virtually every other municipality in South Florida. This drop in property values now reveals the "other side" of SOH in which long-time homesteaded properties can now actually see their assessed values increase by virtue of State Law, even as property market values decrease, if the valuation of that individual property is still below market value. Conversely, recent homesteaded purchasers who have not had the benefit of long-term accumulation of SOH benefits, and non-homesteaded properties, will most likely see the least amount of increase in taxable assessed values.

DOUBLE HOMESTEAD EXEMPTION

On January 29, 2008, electors in Florida voted for a new property tax reform amendment. Previously, homeowners could receive a \$25,000 exemption on their primary residence, which meant the homeowner doesn't pay property taxes on the first \$25,000 of the just appraised value of the property. The new amendment increased the exemption as follows: Homeowners can receive an additional \$25,000 homestead exemption for the value of homesteads above \$50,000. The new exemption has had a devastating impact on ad valorem revenues statewide, as it essentially doubles the previous amount of non-taxable property value; therefore, those revenues are no longer available.



MILLAGE CAP ESTABLISHED

The Property Appraiser will mail required notices to all property owners in August, using proposed tax rates adopted by all taxing authorities in Miami-Dade County. Thus, the millage rate of 4.3000 set at the July City Commission meeting will be used in the notice and will be the millage rate used to calculate South Miami property taxes unless changed by the City Commission prior to its final budget meeting in September. The millage rate (South Miami's share) is typically approximately 22 percent of the total yearly tax bill. In other words, of every dollar spent on taxes in South Miami, typically 22 cents goes to its City Government.

OTHER REVENUES

Other significant operating revenue categories are currently expected to remain relatively unchanged or increase slightly. Local Government Half-Cent Sales Taxes, State Revenue Sharing, Judgments and Fines, and other licenses and registrations (local business tax receipts, burglar alarms, and solid waste franchises) are projected to slightly increase or remain relatively unchanged this coming fiscal year.

SPECIAL REVENUE FUNDS

The Special Revenue Fund budget reflects the restricted monies collected by the City for certain fees and various local option gas taxes received from the State of Florida that must be used for prescribed purposes.

CAPITAL PROJECTS FUND

This fund reflects the major Capital Improvement Projects. Funds from various sources are aligned with the specific projects found in the Capital budget (CIP). The CIP is for projects involving expenditures expected to endure longer than one year, and over a cost threshold to filter out normal operating expenses.

CARRYOVER and RESERVES

Carryover is the balance of estimated unreserved fund balance remaining at year-end that is carried forward into the new fiscal year and available for appropriation by the Commission. From an accounting point of view, carryover is a balance sheet item and is not included in a typical profit and loss statement. In governmental budgets, carryover is included as part of the budget. Having sufficient cash carryover is critical to a municipality because it provides the necessary cash flow before property taxes are collected and received beginning in November.

EMERGENCY RESERVE FUNDS

The Government Finance Officers Association (GFOA) issued a Case Study, providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and



Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

When the City's Comprehensive Financial Report was issued for FY 1994-95, the Auditors recommended the creation of a Contingency Reserves Fund to be initially funded from the cash carryover balance in the General Fund. On July 29, 2008, the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the operating budget.

This year, the City will continue maintaining the GFOA's recommended 25% of the City's annual budget amount in this critical fund, for a total of \$4,277,676.

The Emergency Reserve Funds along with the City's unreserved, unassigned fund balance represents a low, but healthy, reserve level for a City our size, but due to the potential or damaging storms and unexpected economic situations, as we have witnessed in the past few years, it would be wise to continue to increase these balances.

CHANGES IN THE CITY WORKFORCE AND TOTAL PAYROLL

In the proposed fiscal year budget, the City provides a "Position by Department" schedule as part of the budget document. The section provides a detailed breakdown of the positions by Department and the number of full-time and part-time positions within the City.

Effective October 1, 2016, and each year thereafter, eligible officers, all administrative individuals, and Police Captains and Lieutenants shall receive a cost of living adjustment (COLA), based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. The COLA increase salary adjustments shall not exceed 3 percent in any year.

COLA was provided at the time of execution of each respective ratified union contract and were computed as the aggregate or prorated amount depending on the individuals date of employment, of the last 4-years of COLA, which had the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.

Over the past four years the CPI has been established by the United States Department of Labor, Bureau of Labor Statistics as follows:

(Annual CPI 2012) October 1, 2013 - September 30, 2014 = 1.9%

(Annual CPI 2013) October 1, 2014 - September 30, 2015 = 1.3%



(Annual CPI 2014) October 1, 2015 - September 30, 2016 = 2.1%

The Consumer Price Index- All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area, applicable to this current year is:

(Annual CPI 2015) October 1, 2016 – September 30, 2017 = 0.9%

Any eligible individual employed on or prior to October 1, 2014 shall receive a 6.2% COLA increase, which is the accumulation of the prior four years CPI.

Any eligible employee employed on or after October 1, 2014 but prior to October 1, 2015 shall receive a 3.4% COLA increase.

Any eligible employee employed on or after October 1, 2015 but prior to October 1, 2016 shall receive a 2.1% COLA increase.

Any eligible employee employed on or after October 1, 2016 but prior to October 1, 2017 shall receive an additional 0.9% COLA increase.

Furthermore, in this fiscal year's proposed budget, the City will continue assuming the expense of multiple employees, which had previously been funded through the City of South Miami's Community Redevelopment Agency (SMCRA). The SMCRA is no longer able to continue to fund these necessary positions on a recurring basis due to its financial situation. The department/divisions that are immediately affected are:

- The Grants and Sustainability Administrator was previously funded by the SMCRA in the amount of 50% of the position's salary.
- Code Enforcement has absorbed the expense of the Senior Code Enforcement Officer and Special Events Coordinator, which has now been transferred to the Parks Department, which were both previously funded at 100% by the SMCRA.
- The Police Department rather than the SMCRA, for the second year will be funding 100% of one police officer. The SMCRA previously funded three full-time police officers; however, this year two full-time police officers will continue to be funded by the SMCRA. (The resulting amount necessary to be continued in this year's City budget is \$75,111.)
- The City Attorney's expense was increased based on the firm's adopted agreement and the newly implemented accounting policy which requires the City to fund 100% of the City Attorney's contract and obtain reimbursement from the SMCRA for 10% of the overall cost.
- It is important to note the positions mentioned above are not new positions but exist currently as part of the City Administration, and amount to an estimated \$290,764, which



is reflected in this budget due to the SMCRA's inability to continue to responsibly fund them on a recurring basis.

SUMMARY OF MAJOR BUDGET HIGHLIGHTS

The proposed budget is primarily a continuation of last year's budget plan, as the City remains committed to the current level of services with a high quality level of delivery. There are many priorities that need to be addressed, including a revision of our very outdated land development code, the proper maintenance of our parks system, and the further consolidation and maximizing of efficiencies from the organization of our government structure that need to be addressed in the near future. Should revenues grow, we will be able to evaluate new priorities for the City and with the authorization of the Commission we will begin to increase the effectiveness and offered services of the City.

To continue maintaining a safe and efficient fleet, this coming fiscal year, the City is proposing to purchase eight new police vehicles. The upgrades of the City's fleet are required to continue providing expected levels of service to the residents of the City. The older police vehicles that are being replaced will take the place of those vehicles in the City fleet that are determined to have exceeded their useful life and may have safety or operational problems; the vehicles will be auctioned for sale. Currently and in the future, the City will purchase extended warranties for our vehicles and surplus the vehicles at the end of the warranty program in order to reduce maintenance costs to the City.

SUMMARY OF FINANCIAL ISSUES AHEAD

Litigation expenses and exposures

Currently, the City is involved in multiple litigations, which provide future financial uncertainties. The possible financial impact to the City is currently unknown. It is, at this time, unrealistic for the City to provide financial estimates to insert into the FY 2016-17 budget.

Fuel expenses

Presently, the City is estimating \$3.50 per gallon for the 2016-17 budget, an estimated 12.5% less than the previous FY. The City is requiring that the usage of city vehicles be limited only to the essential activities. City policy states that no City vehicle should be left running idle when not necessary (the K-9 vehicle is the exemption); furthermore, all take home Police cars should be used strictly pursuant to policy that stipulates that the vehicles will not be used for personal use.

CONCLUSION

The City budget has been seriously challenged again this year as the Community Redevelopment Area (CRA) continues to be unable to fund several items that are important to the smooth and effective operation of the City as a whole. This results in some \$290,764 that



the City continues funding for in its budget, which was previously funded in the CRA budget. Despite the challenges we encountered in balancing the needs for services against the desire of property owners the same rate of tax, we continued to maintain basic levels of reserves for our various critical financial responsibilities.

These are volatile times that require careful and clear leadership and extraordinary courage. We thank the Mayor and City Commission for having those qualities, as we believe they have been reflected in this proposed budget. It is essential to continue building our reserve accounts for a multitude of reasons. As always, your staff will endeavor to continue to provide the levels of services our community is entitled to, despite even more limited resources available for this purpose. We are grateful for your continued contributions to the budget development process. The confidence you hold in your staff makes it possible for us to provide the results our community deserves and expects. By working together, we have once again been able to craft a budget that addresses the priorities you have created for our community.

CLOSING

I wish to thank the entire City staff for their professionalism and dedication. I also wish to thank the Mayor, Vice Mayor, and Commissioners for providing direction on a preferred future for the City of South Miami. Finally, I would like to thank the excellent Budget and Finance Committee for the time, which they have volunteered to help evaluate FY 2016-17 proposed budget, and their valuable input, which has been reflected in this budget.

Sincerely,

Steven Alexander
City Manager

FY 2015-16 CITYWIDE ACCOMPLISHMENTS

This year we offer a list of accomplishments by the City Administration and the Commission as follows:

FINANCE DEPARTMENT ACCOMPLISHMENTS

Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month. The Monthly financial reports are critical to keeping control and analyzing on a continuous basis the City's financial position.

Assisted the City Manager in the preparation of a balanced FY 2016 Annual Operating and Capital Budget, a massive work effort on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 5 years.

Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 5 years.

Produced and posted online the Popular Annual Financial Report (PAFR). The PAFR's main purpose is to provide non-financial readers the opportunity to understand and be a part of the City's finances, on which we have won Government Finance Officers Association (GFOA) prestigious awards for over the last 5 years.

Assisted the City Manager in producing many useful financial reports and analysis to successfully negotiate Union Agreements with the PBA upper unit (Captains and Lieutenants and AFSCME).

Evaluated the City Pension Plan and proposed revisions to help create a better retirement plan for all City Employees at a projected significant cost savings to citizens. Helping to re-open and produce a viable retirement program for the City will be one of the single most important workforce improvements by the City to help attract, recruit and keep the greatest asset, its personnel.

PARKING DIVISION ACCOMPLISHMENTS

Purchased a Parking enforcement vehicle which will be exclusively be used for the License Plate Recognition to identify stolen vehicles and scofflaws (those with unpaid parking tickets).





Successfully purchased three new pay stations, which have been installed and are operational, helping to increase parking customer satisfaction. Moreover, the Parking Division extended its Pay-by-Phone program to all single-head parking meters in an effort to provide greater parking customer satisfaction.

INFORMATION TECHNOLOGY DIVISION (ITD) ACCOMPLISHMENTS

The City installed Wi-Fi coverage for both the City Hall and Sylva Martin buildings to enhance the public's ability to be connected to the Internet while in the City Hall campus.

The City has established an in-house Tennis Facility for the public's benefit. As part of the new program, the City provided Dante Fascell Park with immediate connectivity to the City's network infrastructure.

Information Technology Division (ITD) expanded the broadband and network for the new Digital Pay Station modems communicating with the City's Wi-Fi network so that the credit card data can be transmitted wirelessly through the newly installed Wi-Fi Parking system. This allowed the City to save on the monthly recurring cellular costs and have a better connection.

As most of the City's servers in the essential computer network were out of warranty and had no hardware maintenance contracts whose failure could have caused vital and business critical services to be unavailable. Many of the City's servers have been retired, reducing the City's annual cost of electricity, cooling, and annual maintenance expenses.

ITD updated security systems for individual workstations and network servers. The systems now utilizes features such as Web Reputations and Web Filtering and will automatically deploy across the network updates.

ITD assisted in completing the data and networking cabling of the newly renovated communication area within the Police Department.

The Installation of the new Body Cameras upload station within the Police Department so that Officers can properly dock their cameras after a shift and upload without delay or complication.

Scheduled purchase of new laptops and tablets for the Officer's deployment in their respective pursuit vehicles. The City works to regularly replace outdated computer equipment in an effort to have the Police Department function with the most up-to-date equipment available in the marketplace.

The City has been completing multiple network upgrades for better communication between Miami-Dade County's Information Technology Department and its backup servers, and the City of South Miami, including the Police Department.

POLICE DEPARTMENT. BETTER CONNECTION MEANS BETTER CONNECTIVITY AND MORE RELIABILITY.

The first National Night Out was conducted October 2015 in partnership with the community and other local law enforcement agencies. During this event the Department hosted several hundred members from our community. Food, entertainment, displays and crime prevention information were provided during the event.



Crime rates are at its lowest since 1993 and at this point in the current year the crime rate has continued to drop compared to the same period last year.

Cops and Students Talking (CAST) program will resume this summer. This program is led by Police Officers to provide interaction between Officers and students in the summer program.



Police Athletic League (PAL) program, which had gone dormant, was fully reinitiated. The PAL unit created a track and field team, which competed throughout Miami-Dade County with other similar teams. The PAL program plans to sponsor a football team in the future. All funding for this program was provided by the Federal Forfeiture fund, which gains assets from federal crimes in which our Officers participate in the apprehension and securing of illegal goods. Therefore the PAL program directly benefits the South Miami community without direct expenditure of the taxpayers' funds.

A permanent downtown walking beat Police Officer was assigned to address quality of life and potential crime issues in downtown shopping district. This officer combines foot patrol, bike patrol to provide high Police presence visibility and addresses issues which affect the business community and its visitors.

The body worn camera program was fully implemented and is now utilized by Uniformed Police Officers. This program requires video interactions with the public during action or interviewing situations in order to maintain accountably and transparency.

The Red light traffic signal enforcement program became fully operational in December 2015 and we are preparing for the addition of 2 new enforcement camera locations during the FY2017 budget year. The program is very successful and has lead to fewer traffic accidents and seems to be resulting in less illegal blocking of intersections.



The Tactical Response Team whose purpose is to address active shooters and other tactical situations has become fully SWAT trained. The equipping and training of this unit will continue while developing relationships to respond to the needs of our community.

The Police Department completed a mock assessment with the Commission on Florida Accreditation (CFA) in preparation for the Departments full inspection in December 2016. This accreditation certification process occurs every three years and the City is proud to have become accredited for the first time in 2013. The mock assessment went reassuringly well and steps continue to gain re-accreditation.

Police Department leadership members have attended several advanced executive training like Command Officer Development Course, Senior Officer Course and Police Executive training. This training provides education in current Police management skills. We believe our Police can always benefit from training and refresher courses.

Conducted active shooter training and practice situations at area schools, businesses, and City properties.

Continued the COMPSTAT program, which is designed to maintain accountability of personnel management and crime trends by tracking essential data from the Police Department.

PUBLIC WORKS AND ENGINEERING DEPARTMENT ACCOMPLISHMENTS

BUILDING MAINTENANCE

Assisted the Parking Division by installing additional on-street parking numbers, installed posts into the concrete and installed new signage for Parking System. Also, removed and cut the old posts and covered the holes.

City Hall & Police Department Improvements included:

Pressure clean and painted exterior walls at City Hall & Police Department.

Painted the hallways on the first and second floor of the Police Department and several offices.

Installed chair molding along the main entrance walls in the Police Department.

Pressure cleaned and painted the garage in the Police Department.

Installed 3, 20 AMP with 120 Volts Circuits in the Roll Call room and 8 Cat 6 Computer Cables for the Body Camera charging docks and installed 7 body camera charging docks in the Roll Call Room in the Police Department.



Installed 3, 30 AMP with 120 Volts Circuits in the IT room at City Hall to accommodate the electrical consumption of the additional servers being installed.

Completed major repairs to the fishpond in front of City Hall, which included pressure cleaning, plastered the concrete and painted with an acrylic paint.

To prolong the life of the Police Department roof, an elastomeric flashing paint was applied to create a bond and avoid any roof leaks.

Installed 8 Cat6 cables for the Audio Visual and Internet system in the Commission Chamber.

Installed 3, 20 AMP Circuits with 120 Volts each circuit for the Finance Department to disburse the electrical consumption between the Finance office and the copier.

Completed electrical repairs of all the GFI outlets in the Downtown Area for the Downtown tree aesthetic lighting project. Staff continues to monitor the outlets due to weather, vandalism and other electrical issues which may trigger them to shut off, and need to be reset.

Assisted with the Downtown Beautification Project by relocating electrical junction boxes in preparation for the Dorn Avenue rubber mulch project.

Dante Fascell Park Office Project – The complete renovation of the Dante Fascell Park Office was performed: Staff demolished the inside of the existing office; Cut two sections of the walls to install two impact windows; Installed sheet rock and painted them. Installed new ceiling tiles. Repaired all of the exterior walls with plaster; Installed an air conditional wall unit; Installed 6 LED Lamps in the office area, LED lamps in the restrooms and 4 LED lamps for exterior lighting; Installed 6, 20 AMP outlets. Installed 2 phone lines and 2 Computer lines; Installed an Ice Maker, a safe, TV antenna, 2 double doors for the storage closet, a deadbolt for the main entrance door and a hydraulic arm; Installed a 4-foot lamp with a switch for the storage room; Installed floor tiles with grout and base boards; Installed a boot scraper on the floor by the main entrance to clean tennis shoes prior to entering office to avoid tracking in clay from the courts.

Installed a concrete slab to mount a 10 x 10 aluminum house for the storage of equipment at Dante Fascell Park.

Palmer Park Office Project – The renovation of the Palmer Park Office included the following tasks to be performed: Staff demolished the inside of the existing office; Installed sheet rock and painted them. Installed an A/C wall unit; Installed 3, 20 AMP circuits and 1, 20 AMP

Circuit with 220 volts for the wall A/C Unit; Installed 2, 4ft T8 lamps; Installed tile, grout and base boards; Installed a deadbolt and a hydraulic arm on the main entrance door; Installed a timer control for all exterior lights and installed 1, 20 AMP Circuit with 220 Volts for the Ice Maker & installed an ice maker.

Built a concrete ramp in front of a storage bay at Palmer Park to facilitate the process to store lawnmowers and equipment.

Removed a dangerous leaning utility pole on Dorn Avenue that required immediate removal in coordination with FPL.

Installed new electrical conduit, weather guard & electrical connection to new electrical pole on Dorn Avenue and disconnected a 60 AMP power service.

SOLID WASTE

Increased the frequency of repairing trash holes as part of pre-maintenance from once a week to twice a week.

Initiated a new method of filling trash holes using a new material, recycled asphalt pavement (RAP) to which prolongs the fill in frequency and also has a better appearance in front of properties.



To maintain great service to residents, two new heavy equipment operators have been trained in the use of a Garbage Trucks & Cranes to serve as back up and assist during an emergency or natural disaster.

Two illegal trash dumpsites were discovered and staff managed to clean up and eliminate the illegal trash dump sites. Eliminating these sites has reduced the amount of trash being hauled to the dump facilities creating a cost savings to the City as they were apparently being used by non-residents.

Since the implementation of the Automated Garbage Truck system the bins have had a lot of wear and tear. The 10-year warranty that came with the bins has expired and the City continues to replace residential garbage bins at no cost to the homeowners. So far the Solid Waste Division has replaced approximately 130 residential garbage bins this Fiscal Year.

STREETS AND LANDSCAPING



In preparation for the installation of a new permeable, no trip, system that uses rubber mulch, staff removed the rusty and broken tree grates surrounding the landscaping on Dorn Avenue and coordinated the rubber mulch installation on Dorn Avenue as a test area.

Downtown Beautification Project – In an effort to beautify the City’s Downtown area the following tasks were completed:

Removed existing damaged hedges and planted new hedges along SW 73rd Street between SW 57th Avenue & SW 58th Court.

Re-stripping of faded parking spaces throughout the area.

Planted new plants & installed Palm Trees in the Downtown Area & Sunset Drive.

Continue with our established program to maintain downtown South Miami and other areas free from graffiti, pressure cleaning and gum removal.

Trimmed all trees in the Downtown Area in preparation of the installation of the new Downtown lighting system. Staff continues to perform monthly inspections of the lighting system.

Citywide Beautification Project – In an effort to beautify the City of South Miami the following tasks were completed:

Removed and planted new plants and mulch along SW 64th Street & SW 59th Place.

Installed various plants “Impatiens” & “Annuals” around traffic circles throughout the City.

Completed inspection of the City’s Storm Water System as required by the NPDES Storm Water Permit.

Coordinated and assisted our storm drain cleaning company with the cleaning of storm water drains and pipes as a result of inspections.

Completed tree pruning throughout the City.

Maintained sidewalks throughout the City to remove trip hazards, reducing sidewalk repairs and harmonizing sidewalks with existing swale elevations.

Completed debris removal throughout the City's canals and purchased better equipment for the removal process of debris found in canals.

Painted all guardrails in front of canals.

Beautification of City Parks - Assisted in the Dante Fascell & Fuchs Park improvements & landscape beautification project. The following tasks were completed:

Stump and root removal of all Australian Pines at Dante Fascell.

Installed new sod and dirt throughout Dante Fascell Park.

Trimmed trees and removed debris from Dante Fascell Park.

Major tree trimming and debris removal throughout Fuchs Park.

Installation of new plants, dirt and sod at Fuchs Park.

Removal of over grown plants and trees around the pond at Fuchs Park.

MOTOR POOL DIVISION

Coordinated auction activities with Central Services to reduce aging fleet and equipment. There were 7 vehicles that were auctioned, creating revenue of \$3,571.50 for the City.



For vehicles that are brought to the Motor Pool for any repair or service, staff is performing a thorough inspection as preventative maintenance to ensure that vehicles are operating at maximum performance and to help minimize emergency repairs.

Upgraded the Motor Pool with the purchase of several new tools and equipment, including an A/C recovery machine and tools necessary for the repair of Heavy Equipment. These purchases enable staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment in-house.

Motor Pool staff attended several repair and maintenance trainings concerning the City's fleet. These trainings enhanced their knowledge in the areas of air conditioning repair, electrical repairs, fuel injection, and the repair of rear brakes on heavy-duty trucks.

Due to the trainings that staff has attended, they now perform additional repairs on Light Duty trucks and Police Interceptors that were not previously repaired by the Motor Pool and were contracted out. These include air conditioning repairs, installation of transmissions, replacement of rear brakes, engine removals and front-end repairs.

The trainings also improved staff's ability to repair heavy duty trucks that were previously repaired by the Motor Pool and were contracted out. These include removal of inter-coolers, water pump replacement, side loader replacement, rear packer repair, radiator replacement, air conditioning repairs, front and rear brake replacement, minor electrical repairs, fan clutch replacement, alternator replacement and more.

PUBLIC WORKS OFFICE OF THE DIRECTOR

Completed the 40-year certification for City Hall, Head Start and Sylva Martin buildings as notified by Miami-Dade County. The finalized report was submitted to the City's Building Department to complete the process.

Maintained the City's storage facility in the Public Works compound for better access and display of storage contents.

Repaired the security monitoring system at the Public Works compound.

The Department had timely hires in replacing several departing employees resulting in minimal overtime cost.

ENGINEERING & CONSTRUCTION DIVISION



NPDES Permit: To ensure proper protection of our surface waters from inappropriate storm water discharge staff compiled information necessary for and completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection.



Stormwater Drain Cleaning: Continued to provide cleaning and maintenance services for stormwater drainage inlets and systems throughout the City with truck mounted vacuum units. This service provides quality assurance of the drainage structures throughout the City and prevents flooding by maintaining the catch basin or drain cover free of debris, thus able to absorb the maximum capacity of stormwater from a storm event.

Grants: Coordinated with the Grants Administrator and provided technical support for the application of several grants important for the efficient management of the Engineering Department by seeking revenues other than from citizens for these essential projects.

Traffic Calming Projects: Completed a resident survey (concurrency), for the design and approval of the traffic calming devices for the Pinecrest / Snapper Creek and Twin Lakes areas. The survey, showing who is in favor or opposed to the project is essential for the approval of the project from Miami Dade County Public Works (MDCPW) who have to approve the project prior to the City being permitted to construct it.

Mango Terrace Traffic Calming Improvements: Completed construction of the Mango Terrace traffic calming devices. The project consisted of the construction of eleven speed tables within the Mango Terrace Neighborhood. The speed tables address the frequently requested traffic calming measures.

Twin Lakes Drainage Improvements: Completed the construction for drainage and roadway improvements in the Twin Lakes Area (between SW 62nd Court to SW 64th Court and SW 64th Street to SW 62nd Terrace). The City of South Miami Stormwater Master Plan, developed in 2012, identified the Twin Lakes area as a priority area. The project included the implementation of exfiltration systems with catch basins that are interconnected to the exiting drainage system to reduce the volume of runoff (pollutants) generated by a storm event into the neighboring lake and canal. Roadway resurfacing was also included as part of the project.

SW 78 Street & SW 62 Avenue Improvements: Performed small scale drainage improvements and completed the sidewalk connections on the North side of SW 78th Street between SW 63rd Avenue and SW 62nd Avenue. This project also included resurfacing on SW 78th Street, and along SW 62nd Avenue from US 1 and SW 78th Street. This project addressed many deficiencies in the road, which has accumulated multiple potholes in recent years along the section addressed on SW 62 Avenue.

Swale Restoration: Completed swale restoration at various locations within the City to address flooding issues.

SW 64th Avenue (Twin Lake Drive): Developed the project scope and coordinated the design for drainage improvements along SW 64th Avenue between SW 56th Street (Miller Drive) and SW 58th Terrace to address flooding issues, as requested by residents.



SW 68th Street Drainage: Developed the project scope and coordinated the design for drainage improvements along SW 68th Street between SW 68th Avenue and SW 69th Avenue to address flooding issues.

SW 74th Terrace Roadway and Drainage improvements: Completed drainage improvements to alleviate flooding. The roadway improvements included new sidewalk, milling and resurfacing. The drainage improvements include the installation of new catch basins and an exfiltration trench system to collect storm runoff.

SW 64th Street and Bike Lane Improvements: Developed the project scope and coordinated the design for SW 64th Street and Bike Lane Improvements, a Miami Dade County CDBG/PHCD grant funded project. An Environmental Phase 1 Study was completed. This project is part of a continuing effort to enhance the transportation system and mobility choices for the residents and visitors to the City of South Miami as identified in the South Miami Intermodal Transportation Plan (SMITP). The SMITP was completed in early 2015, with a focus on pedestrian safety and mobility. The project includes buffered bike lanes, landscaping, signage, pavement marking and resurfacing along SW 64th Street between SW 57th and 62nd Avenue. A main priority of this Project is to provide a safer environment for pedestrians, cyclists, and residents through infrastructure improvements.

Street name signs: This is an ongoing project which will take one more year to accomplish due to the expense involved, but the result is a much more clear indication of street names and an identification or branding effect for the City, as the signs include the new City logo. The City completed installation of the new street signs in the heart of downtown area, and the area of the City located south of downtown. The City continues to install the signs throughout the remaining areas of the City.

Welcome signs: The design for the City Welcome entry signs was completed and approved by the Commission. The City of South Miami Welcome Signs are to be installed at the entryways for the City and will include gateway monument signs to be placed at Fuchs Park on US-1 and Dante Fascell Park, located on Red Road and a smaller entry sign to be implemented at various other City entry sites.

Lighted Crosswalk: The City negotiated for the installation of a lighted pedestrian crosswalk on Sunset Drive, in the downtown area with Miami Dade County. This new crosswalk, completely funded by the County, provides pedestrians with a safer means of crossing a heavily trafficked (by both vehicles and pedestrians) area of downtown.

Pavement Markings: The City performed new roadway striping at various locations throughout the City. The majority of the pavement marking consisted of stop bars and related pavement striping, which serve as an indication to drivers the existence of a stop sign at an intersection providing safer pedestrian and bicycling activities.

Sidewalk Repairs: An extensive inspection of sidewalks was conducted to identify cracks or broken sidewalks. Various repairs were completed and tripping hazards were removed along the majority of the sidewalks throughout the City.

SW 43rd Street Sidewalk Repair: This project included the repair of uplifted sidewalk at 6295 SW 43rd Street. Uplifting was due to the root system of an adjacent protected oak tree. The sidewalk was repaired in such a way as to comply with ADA requirements, to eliminate tripping hazards and to protect the oak tree.

Road Resurfacing: Pursuant to the Citywide Road Resurfacing Master plan completed in 2011, this project is based on the analysis performed by the City.

Road resurfacing was performed at the following locations:

SW 61 AVE (SW 40 & SW 44 ST)

SW 58 ST (62 PL to 62 AVE)

SW 66 AVE & SW 50 TR (51 TR to 67 AVE)

SW 81 ST (62 AVE to 60 AVE)

SW 60 AVE (SW 76 ST to SW 78 ST)

78th Street Roadway and Drainage Improvements: Improvements were completed from the South Miami Dog Park to SW 63rd Avenue to improve the road conditions and provide drainage improvements. These efforts will aid in preventing further pavement deterioration and to alleviate flooding issues. The roadway improvements include new sidewalk, milling and resurfacing. The drainage improvements included improved swale areas, the installation of new catch basins and an exfiltration trench system to collect storm runoff.

SW 42nd Street: Managed and completed the roadway improvements at SW 42nd Street (From SW 65th Avenue to midblock between 65th Avenue and 64th Avenue). These roadway improvements include re-grading and milling and resurfacing to redirect the flow of stormwater runoff into existing catch basins. This will alleviate ponding issues, preventing further pavement deterioration.



Sanitary Sewer Master Plan: Sea level rise will ultimately result in the rising water table. As the water table rises, it will reduce then eliminate the functionality of our septic tanks, as septic tanks are dependent on gravity and a lower water table to work. Approximately two thirds of the City is on septic tanks at this time. Therefore the City hired a consultant for the development and completion of a sanitary sewer master plan for sanitary sewer

upgrades throughout the City without sanitary sewer. The master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed improved systems. The master plan also establishes a priority for projects by location, the cost of recommended projects, and estimated costs.

Sink Hole Repair: Completed the repair of two sinkholes located at 5975 SW 60th Street, including soil stabilization.

Sidewalk Construction And Roadway Resurfacing: Coordinated with a contractor performing construction for a project located at 6101 SW 72nd Street to construct a new sidewalk and resurface the entire width of the SW 61 Avenue, from Sunset Drive to SW 71st Street at the developers expense therefore eliminating the need for the City to fund that project.

Palmer Park Concession Stand: Assisted the Parks & Recreation Department with the renovation of the Palmer Park concession stand. The Engineering & Construction Division served as the project manager during the construction phase.

Palmer Park Drainage Improvements: Assisted Parks & Recreation with the scope of work for drainage improvements at Palmer Park.

Dante Fascell Park Drainage Improvements: Assisted Parks & Recreation by providing construction management for the Dante Fascell Park drainage improvements.

Dante Fascell Park Parking Lot Improvements: Assisted Parks & Recreation with the coordination of a consultant to develop the scope of work for a new parking layout at Dante Fascell Park.

Gibson Bethel Community Center Renovations: Assisted Parks & Recreation with the coordination of a consultant to develop the scope of work and to manage the renovations at the Gibson Bethel Community Center.



PLANNING AND ZONING ACCOMPLISHMENTS

Entered into a Professional Services Agreement with a Planning Consultant for the *Comprehensive Plan and Land Development Code Rewrite*. This will save the City a great deal of time and resources due to the current outdated, confusing and sometimes conflicting nature of the two documents.



Finalized the *Complete Streets Policies and Design Manual* which will help guide the improvement of our streets to be more intelligently planned, more efficient and safer for pedestrians and bicyclists.

Created a requirement that applications for new development of a certain size include a traffic impact analysis in order to adequately determine the traffic impact of a proposed new project.

Drafted an ordinance amending the fence regulations as they apply to corner lots in order to increase their compatibility with neighboring properties.

Drafted an ordinance amending the insurance requirements for outdoor seating/dining to make them less burdensome for restaurants, while still ensuring adequate protection for the City, which will have the effect of attracting more restaurants and helping to facilitate the expansion of existing successful restaurants.

Received grants totaling \$18,400 for the Senior Meals Program from Miami Dade County, which helps South Miami care for its elderly population.

Received grants totaling \$24,098 for the After School House Program from Miami Dade County, which helps South Miami care for its school children population.

Received grants totaling \$7,279 from the Department of Justice for the purchase of new laptops for the Police Department.

Updated the 20-year Water Supply Facilities Work Plan and amended the Comprehensive Plan to strengthen coordination between water supply and local land use planning to help insure that as we grow, we properly gauge the impact and need of our critically important water resources.

Received the Sea Level Rise Pilot Study – Sea Level Rise, Storm Surge, and Groundwater Impacts on Three Transects in the City of South Miami, which is intended to help evaluate and predict the impact of Sea Level Rise on our community.

PERSONNEL DIVISION

The City reduced the administrative costs for managing our health benefits by more than \$25K. This is a substantial accomplishment as health care costs rose approximately 25 percent last year.

Personnel Division was able to secure a two-year agreement with the same rate on the risk and liabilities insurance coverages. In recent years the City was almost denied coverage at all due to excessive liabilities and adverse findings, so the collective effort to more adeptly manage the risk has resulted in this very tangible result.



Personnel Division has completely reorganized and rebuild all personnel files. This was a major effort and results in much more accurate files being kept which is very important for proper management including discipline and performance monitoring.

Personnel Division has worked with South Miami Hospital to educate and engage the staff on practicing healthy dietary behaviors. Free nutrition classes were offered to employees at City Hall. We will continue to create Wellness initiatives to instill a healthier style of living for employees and families.

The City of South Miami and the American Federation of State, County and Municipal Employees, completed the negotiation, resulting in reaching an Agreement on the terms and conditions of a three-year Collective Bargaining Agreement; effective June 22, 2016 through June 21, 2019, which was approved unanimously by the Union. The management offered and the Union accepted a cost of living increase so that employee's incomes were no longer reduced by inflation.

The City of South Miami and PBA for Upper Unit completed the negotiation, resulting in reaching an Agreement on the terms and conditions of a three-year Collective Bargaining Agreement. The management offered and the Union accepted a cost of living increase so that employees' incomes were no longer reduced by inflation.

The Personnel Division has completed the quarterly drivers license check for all the City employees to assure that all employees who drive on behalf of the City, have proper and up to date credentials.

The Personnel Division provides ongoing communications to Directors and/or Supervisors on updates/changes to policies, processes and/or procedures.

The Personnel Division issues monthly reminders to assist City Departments in obtaining monthly information on their employees regarding evaluations.

PROCUREMENT ACCOMPLISHMENTS

Successfully issued and completed 30 competitive Bids for goods and services, Requests for Proposals (RFP's) and Quotes without incurring a single bid protest. In addition, issued 250 Purchase Orders in support of required goods and/or services for City operations.

The Procurement Division continually analyzes existing programs for cost reductions and identified a cost savings of \$1,000 per month for the City's Wireless Telephone and Air Card program, effective with the May 2016 invoice. The cost savings will have an immediate impact on the entire administrations FY 2016 budget as well as, a reduction to the FY 2017 Communications budget.

The City's public meeting broadcast televising system was experiencing, service interruptions throughout the year, many occurring during live broadcasts. Procurement assembled experts to troubleshoot the problem, which consisted of cable and webcasting operators, equipment manufactures and the City's Information Technology Division (ITD). As a result of those efforts, various system and equipment upgrades were implemented that have eliminated service interruptions to the City's public meeting broadcasts.

The City's Procurement Division processes all City mail for disposition by the U.S. Post Office. In an effort to process the mail more efficiently, Procurement sourced a "state of the art" replacement postage meter that processes mail and selects the required postage automatically when compared with the previous labor-intensive analog meter. These new features allow staff to allocate fewer hours for postage and more time for cost analysis and the identification of cost savings.

Procurement strives for the maximum visibility and traction when formal solicitations are posted on the City's website. In addition to the use of a subscriber service that connects business and government, the "Notify Me" feature that appears on the City's website is continually promoted during meetings with the business community that wish to provide goods and services to the City. This feature sends email alerts to subscribers when formal solicitations are posted on the website. The intention is to provide high quality services to City Departments and maximum benefits to the taxpayers of the City.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS

Parks Capital Improvement Projects

Installed a new outdoor fitness equipment zone at Dante Fascell Park to provide park users with well-rounded workout opportunities that can be enjoyed by people of all abilities and fitness levels throughout the community.



Resurfaced six (6) tennis clay courts at Dante Fascell Park. Not only do the resurfaced courts provide more comfortable play and reduces the risk of injury but also provides players with greater health safety benefits and superior playing characteristics. Installed new windscreens featuring City logo.

Renovated Dante Fascell Park office to present a safer, professional and customer-friendly atmosphere.



Installed four (4) new single-post, hexagon shade structures at Murray Park Aquatic Center, which gives the option of shade to reduce the risk of heat related illnesses and improve the comfort of the spectators.

To improve overall safety and park aesthetics at Dante Fascell Park, the Department repaired cracks, clean edges and resurfaced the outdoor basketball court. In addition, a new basketball goal and acrylic backboard with safety padding was installed.

Renovated concession stand at Palmer Park in an effort to increase vending revenue and deliver quality food and beverage options to patrons who visit the park.



Removed Australian pine trees at Dante Fascell Park. The Florida Department of Environmental Protection prohibits the possession, collection, transportation, cultivation and importation of these invaders. We plan to install new shade and flowering trees to replace the canopy in the coming year.



Installed high definition security cameras at Gibson-Bethel Community Center, which helps establish a safe reliable place for young people to congregate, to promote safety and deter crime, as well as to provide Police with surveillance footage in the event of an incident.

Installed new sod throughout Dante Fascell Park to improve quality green space and reduce erosion of soil.

Replaced old and hazardous picnic tables and trash receptacles at Dante Fascell Park.

Installed new trash receptacles at Dog Park.

Replaced the leaking and antiquated roof and installed a new roof for the equipment room at Palmer Park.

Repaired irrigation system and installed new Bermuda turf at Murray Park to create a safe, resilient athletic field playing surface.



Replaced two (2) existing shade covers at Murray Park field to provide patrons with protection from the sun or rainstorms.

Installed new exercise equipment in an effort to reduce the City's insurance, prevent workout injuries and limit patrons who lift – and then drop – weights to get in shape.



Resurfaced tennis courts at Marshall Williamson Park in order to improve safety and park appearance.

COMMUNITY POOL / AQUATICS

The Department provided, through iSwim Academy, quality, learn to swim classes to all ages at various times during the spring and summer seasons. One of the most beneficial aspects of learning how to swim is that it teaches young people how to stay safe in and around the water.



Through increased marketing, swim lesson participation increased by 53%, from 52 participants in 2015 to 80 participants as of the beginning of the season in 2016.

Participation is expected to increase by an additional 40 participants by the end of pool season.



The Department implemented a water aerobics program; averaging eight (8) participant memberships per month and growing. Water Aerobics can increase muscle strength and flexibility, build endurance, alleviate pressure on joints, burn calories and reduce blood pressure, just to name a few.

RECREATION PROGRAMS, PARTNERSHIPS AND ACTIVITIES



Partnered with Florida Department of Motor Vehicles (DMV) 'FLOW' to provide a local and convenient method to renew a driver license, obtain a replacement license, change name and address and other services at the Gibson-Bethel Community Center every month throughout the year.

Coordinated 'Cycle the City' bi-monthly community bike rides. All rides were five to eight miles long,

Police escorted, and designed to be fun for all participants. Biking is therapeutic for the mind, spirit, and cardio-vascular system.

In an effort to promote healthy lifestyle to adults in the area and because walking is an effective aerobic activity and leads to an overall boost in mental and physical energy levels, a free, staff led walking club program called SoMi Walks was created.

The Department partnered with Thomas Armour Youth Ballet to offer a full scholarship dance-focused Summer Camp program to 50 children, ages 5-11. This program helped create a pathway to educational and professional opportunities through the study and performance of dance.

Produced six (6) 'Movie in the Park' events at Dante Fascell Park and Murray Park, which allowed hundreds of families to enjoy free popcorn and spend time with family and friends in our beautiful parks.

In collaboration with Whole Foods Market, one-hundred (100) participants in the After School Program were treated to a healthy, hot Thanksgiving meal. With the support of Whole Foods Market, the Department continues to educate youth on the importance of eating a balanced diet and making healthful choices as part of an ongoing healthy living goal.



The After School Program participation increased by 19% from the 2015 school year. This increase reflects the Departments' effort to improve and diversify the opportunities in the program. In addition to tutoring and homework assistance, the program now includes art, music and dance instruction.

This year's Winter Break Camp participation increased by **93%** and featured ornament arts and crafts, a snow day with real snow and an end of the season Holiday Party.

To improve community awareness of facilities, programs and events, the Department commenced an informational monthly e-newsletter. Currently over 700 residents have subscribed to the free newsletter.

July 2016 Parks and Recreation Month was celebrated by offering a calendar full of complimentary programs and activities (water aerobics, fitness classes, tennis clinics and more). The complimentary calendar of events was designed to highlight all the exciting programs offered in the City.

SPECIAL EVENTS

Turkey Drive – November 19, 2015

In collaboration with Interval International, the Parks and Recreation Department held its Annual Turkey Giveaway. Together over 250 families received all the items needed to enjoy a full Thanksgiving meal.

State of the City – November 23, 2015

Mayor Phillip Stoddard, PHD, delivered his 2015 State of the City Address at the South Miami/ Coral Gables Elks Lodge. Many generous businesses including the Elks Lodge, South Miami Hospital, Larkin Hospital and First National Bank of South Miami helped make this another successful event.

Dunkin' for Pumpkins – October 22, 2015

South Miami's first "Floating Pumpkin Patch" was held at the Murray Park Aquatic Center. One hundred and fifty (150) kids picked a pumpkin from the Floating Pumpkin Patch and decorated it with glitter, paint and stickers.



Safe Streets Halloween – October 31, 2015

There was no shortage of things to do at this year's Safe Streets Halloween. An estimated 2,000 people participated in this free, family-friendly event, all festively dressed to have a spooky fun time. Local businesses participated by offering sweet treats to those in costume.

Toy Giveaway – December 16, 2015

In partnership with **Interval International**, the City of South Miami distributed approximately 275 toys to local youth. Those who came out to the event enjoyed face-painting, arts and crafts, free food and a special visit from Santa Claus.

Senior Games – February 25, 2016

The 1st Senior Games event was held at Dante Fascell Park and brought out approximately 90 Seniors to enjoy activities that include a 1 mile walk/run, 3-on-3 basketball, domino tournament, horseshoes, bean bag toss and tables tennis. Participants received a complimentary lunch while vendors provided health related information.



Bikes, Books, BBQ Event – March 12, 2016

Parks and Recreation held its first Bikes, Books, & BBQ event to celebrate Florida Bike Month. Event included a short family friendly ride as well as free food, helmet fittings, bike safety information, used book giveaway, and information on Miami-Dade County Public Library System.

Egg Hunt – March 16, 2016

This family event was held at Marshall Williamson Park. Approximately 100 local kids took pictures with the Easter Bunny and searched for approximately 2,000 hidden eggs at the park. Staff and volunteers provided relay races, dancing and other games.

4th of July – July 4, 2016

The Parks and Recreation hosted its annual 4th of July Celebration at Palmer Park which by all accounts was the biggest best 4th of July Celebration in memory. The event featured live bands, concessions, kid's zone, and a spectacular fireworks display show enjoyed by hundreds of families.



Back to School Giveaway – July 23, 2016

The Back-2-School Giveaway sponsored by the Parks and Recreation Department and Patrick Robinson an NFL Colts football player along with local businesses ensured that over 400 Kindergarten – 8th grade students had the opportunity to receive a free backpack filled with the right supplies to make it a successful school year.

TENNIS OPERATIONS

Successfully took over tennis operations at Dante Fascell Park in December 2015 by offering tennis court reservations, private lessons, league play, adult clinics, youth programs and camps. Programs are instructed by certified and experienced tennis professionals.

Initiated clay court maintenance standards and practices that have greatly enhanced the safety and quality of the facility.

Replaced windscreens, court dividers, benches and daily maintenance equipment to improve safety and appearance while also bringing it up to industry standards.



ORDINANCES AND RESOLUTIONS ADOPTED IN FY 2016

Many of the City's efforts and changes are embodied in actions by the City Commission. The City Commission is the policy setting board of the City. Below are the Ordinances and Resolutions passed during fiscal year 2016.

24-15-2231

An Ordinance amending Chapter 17, Article IV of the City Code entitled "Dangerous Intersection Safety"; providing for use of the traffic infraction detectors to promote compliance with red light signal directives consistent with general law of the State of Florida.

25-15-2232

An Ordinance relating to the year 2016 General and Special Election of the Mayor and City Commissioners for Groups, II and III; scheduling the day, place and time of the election; scheduling the day, place and time of early voting; providing for qualification of candidates; providing for close of election books; approving the official ballot; providing for notification.

26-15-2233

An Ordinance relating to the City's 2015 fiscal year; amending the budget to take into account an increase in the Debt Service Fund Appropriated Amount.

01-16-2234

An Ordinance amending Land Development Code Article V, Section 20-5.8 to correct a scrivener's error in Section 20-5.8 referring to the Permitted Use Schedule.

02-16-2235

An Ordinance relating to the City's 2016 fiscal year budget; amending the budget to take into account an increase in the Federal Forfeiture Fund Appropriated Amount.

03-16-2236

An Ordinance amending Chapter 5, Article 1, of the City of South Miami's Code of Ordinances by adding Section 5-7, "Retail Sale of Cats and Dogs".

04-16-2237

An Ordinance amending Section 13-28 of the City of South Miami's Code of Ordinances to provide authority to the City Manager to repeal a business tax receipt when the City Manager determines there is a violation of any applicable statute, ordinance, rule or regulation.



05-16-2238

An Ordinance adopting a 20-year water supply facilities work plan and amending the city's comprehensive plan to strengthen coordination between water supply and local land use planning as required by Florida Law.

06-16-2239

An Ordinance amending Chapter 15, titled "Offenses and miscellaneous provisions", Article III, Section 15-82.1, titled "Excessive noise or music from motor vehicles" adding a regulation as to idling vehicles.

07-16-2240

An Ordinance establishing an electric franchise with Florida Power & Light Company for installation and powering of city street lighting within the City of South Miami.

08-16-2241

An Ordinance amending Chapter 8A and specifically Sections 8A-4 to clarify the intent and resolve an ambiguity and to amend 8A-4 to clarify and expand definitions of the City of South Miami's Code of Ordinances.

09-16-2242

An Ordinance of the City of South Miami establishing a moratorium on the subdivision of parcels of land pending the adoption of an amendment to the City's Land Development Code, Section 20-4.2, governing subdivision of land, and enactment of Section 20-5.17, governing buildable sites.

10-16-2243

An Ordinance amending Chapter 15 of the City of South Miami's Code of Ordinances, Article I, Section 15-66, titled "state misdemeanors" and to authorize the issuance of a civil citation in lieu of arrest for certain misdemeanors, establishing enforcement, penalties and procedures relating thereto.

11-16-2244

An Ordinance amending Section 20-4.2 of the City of South Miami's Land Development Code to add criteria for the City's approval of the subdivision of land, including subdivision by a waiver of plat or through the process set forth in Chapter 28 of the Miami-Dade County Code.



12-16-2245

An Ordinance relating to the City’s Schedule of Fee and Fines; amending ordinance 22-14-2200 to increase some fees, adding new fees, and deleting some fees from the schedule.

13-16-2246

An Ordinance amending Chapter 13A, Section 13A-22 of the City of South Miami Code of Ordinances, entitled “Balloon Regulations,” providing for the regulation of balloon usage and balloon releases in the City limits.

14-16-2247

An Ordinance amending the Land Development Code, Article III, “Zoning Regulations,” Section 20-3.6, “Supplemental Regulations,” to amend and clarify the height limitations on fences, walls, hedges and similar features in residential zoning districts.

15-16-2248

An Ordinance amending Section 20-5.4, “Complete applications required,” Section 20-5.5, “Applications requiring public hearings,” and Section 20-5.6, “Applications in general,” of the South Miami Land Development Code to establish requirements for a transportation impact analysis, and other changes including correction of names, clarifying notice requirements, and establishing authority to defer an item.

16-16-2249

An Ordinance related to the fee schedule; amending Ordinance 12-16-2245 to reduce daily entry fees per patron for water aerobics from the schedule.

17-16-2250

An Ordinance amending Chapter 1, Section 1-8 of the City of South Miami’s Code of Ordinances regarding general penalties for offenses.

18-16-2251

An Ordinance amending Chapter 5, Article I, Section 5-1 of the City of South Miami’s Code of Ordinances protecting feral parrots, their nesting trees and their eggs and establishing criminal penalties and enforcement procedures.



19-16-2252

An Ordinance establishing a moratorium on the subdivision of parcels of land pending the adoption of an amendment to the City's Land Development Code, Section 20-4.2, governing subdivision of land and buildable sites.

20-16-2253

An Ordinance amending the South Miami Code of Ordinances by Deleting Section 2-4.5, "Voluntary retirement of elective officers".

21-16-2254

An Ordinance amending the City of South Miami's Land Development Code, Article III, "Zoning Regulations," Section 20-3.3, Permitted use schedule," Subsection (E), "Outdoor Seating/Dining for All commercial Properties, except for Properties in the RO Residential Office Zoning District," to amend the insurance requirements, and other applicable rules, applicable to outdoor seating of restaurants within the City.

22-16-2255

An Ordinance amending the South Miami Pension Plan to implement the Collective Bargaining Agreement between the City of South Miami and AFSCME Local 3294 and creating a new Administration Management Service Class (AMSC) of employees in the South Miami Pension Plan for the City of South Miami and setting forth the terms of the Plan as related to the AMSC; by Amending Chapter 16, Article II, Section 16-12, "Definitions" by Adding Definitions for Second Tier Member and AMSC and amending the definition of final average compensation, as it applies to the AMSC; by amending Section 16-13, "Eligibility" to reopen the Plan for certain General Employees and for the AMSC; by amending Section 16-14, "Pension benefits and retirement date" to set out the benefits for those persons who will join the Second Tier and for those persons in the AMSC; by amending Section 16-17 "Termination Benefits" to provide a vesting schedule for the AMSC; by amending Sec. 16-19, "Contributions" to place a limit on the total contributions made in any fiscal year by General Employees and to set the contribution rate for the AMSC; by amending Section 16-21, "Purchase of Credited Service" by allowing certain employees and ~~elective officers~~ to buy credited service.255



23-16-2256

An Ordinance of the Mayor and City Commission of the City of South Miami amending the Land Development Code, Article III, “Zoning Regulations,” Section 20-3.5, “Dimensional Requirements,” to amend and clarify the setback requirements for side street first and second story facades of structures on corner lots, and for side interior setbacks for additions to structures with a five foot setback, in the RS-1, RS-2, RS-3, RS-4 and RS-5 zoning districts; and Section 20-3.6, “Supplemental Regulations,” subsection (F)(4), to correct the title of the director responsible for determining which streets are frontage and side streets.

24-16-2257

An Ordinance amending Section 20-6.1 of the City of South Miami’s Land Development Code, to amend the meeting requirements for the Environmental Review and Preservation Board.

25-16-2258

An Ordinance Adopting a Small Scale Amendment to the Future Land Use Map of the Comprehensive Plan, amending the designation of the Marshall Williamson property located south of SW 64th Terrace, approximately between SW 60th Avenue and SW 61st Court, from Single-Family Residential (Two-Story) to Townhouse Residential (Two-Story).

26-16-2259

An Ordinance Amending the Official Zoning Map, as authorized by Section 20-3.1(C), and other applicable provisions, amending the designation of the Marshall Williamson property located south of SW 64th Terrace approximately between SW 60th Avenue and SW 61st Court, from Single-Family Residential District RS-4 to RT-9.

152-15-14491

A Resolution acknowledging Commissioner Liebman’s (Group Seat II) appointment of Larry Melow, as the representative of Group Seat II, to serve on the Planning Board, for a two-year term ending September 28, 2017.

153-15-14492

A Resolution authorizing the City Manager to execute FY 2015 Community Development Block Grant agreement as well as loan documents and other documents required by the agreement with Miami-Dade County Public Housing and Community Development (PHCD) for the SW 64th Street Bike Lane and Street Improvements Project.



27-16-2260

An Ordinance of the City of South Miami, located in Miami-Dade County, Florida, approving a tentative millage rate for the fiscal year commencing October 1, 2016, through September 30, 2017 (“fiscal year 2016/2017”) which amount may be amended at the first or second reading, and approving and enacting the final millage rate of the City on second reading

28-16-2261

An Ordinance of the City of South Miami (“City”), located in Miami-Dade County, Florida, approving a proposed budget for the City for the fiscal year commencing October 1, 2016, through September 30, 2017, which amount may be amended at the first or second reading of this Ordinance, and approving and enacting the final budget on second reading.

154-15-14493

A Resolution authorizing the City Manager to enter into a contract with the Corradino Group for the creation of the Complete Streets Policy and Design Standards Manual.

155-15-14494

A Resolution authorizing the City Manager to negotiate and to enter into a contract with LEGO Construction Co. for concession stand renovations at Palmer Park.

156-15-14495

A Resolution authorizing the City Manager to expend an amount not to exceed \$40,000 for Miami-Dade Water & Sewer Department to cover the water and waste water invoicing for City Facilities, during FY 2015/2016.

157-15-14496

A Resolution authorizing the City Manager to expend an amount not to exceed \$114,000 for Florida Power and Light to cover the electrical invoicing for City Facilities, during FY 2015/2016.

158-15-14497

A Resolution authorizing the City Manager to expend an amount not to exceed \$106,000 for Florida Power and Light to cover the electrical invoicing for street lighting, during FY 2015/2016.

159-15-14498

A Resolution authorizing the City Manager to purchase residential garbage containers from Rehrig Pacific Company.



160-15-14499

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc. for the construction of the Twin Lakes Roadway & Drainage Improvements- Area 1.

161-15-14500

A Resolution declaring that the personal property, described in the attached list, is “surplus” and authorizing the City Manager to dispose of the “surplus” items.

162-15-14501

A Resolution of the City of South Miami, Florida, authorizing the re-allocation and use of the balance of the funds remaining, after the engagement of an economist relating to early cost recovery matters before the Public Service Commission, for the cost of an engineering expert witness in the same matter.

163-15-14502

A Resolution authorizing the City Manager to execute a Maintenance Memorandum of Agreement (MMOA) with the Florida Department of Transportation (FDOT) for turf and landscape and irrigation.

164-15-14503

A Resolution authorizing the City Manager to execute a contract relating to Special Magistrate services; appointing Harold V. Hickey, Esquire, as Special Magistrate for the City of South Miami.

165-15-14504

A Resolution relating to budget; authorizing a transfer of \$100,000 from City Managers General Contingency account, to Public Works Solid Waste Division Refuse Disposal Fee account.

166-15-14505

A Resolution waiving certain special event fees, and authorizing the City Manager to permit Chamber South to hold its 44th Annual South Miami Art Festival on November 7 and 8, 2015 in South Miami.

167-15-14506

A Resolution supporting the EPA’s Clean Power Plan rule as a way of significantly reducing greenhouse gas emissions that threaten the City and South Florida region through climate change and sea level rise and opposing any requests that the Clean Power Plan rule be stayed during any periods of legal challenge or litigation.



168-15-14507

A Resolution waiving all special event fees, and authorizing the City Manager to permit East Greenway Alliance to host its first-ever bike-in South Miami Street Bash and History Tour Ride through South Miami presented by WHEELS on November 14 15, 2015 in South Miami.

169-15-14508

A Resolution approving an application for a variance for a new development located at 6201 Sunset Drive.

170-15-14509

A Resolution rescheduling the City Commission shade meeting and regular meeting of Tuesday, October 20, 2015, to October 27, 2015.

171-15-14510

A Resolution authorizing the City Attorney to hire outside counsel to provide legal services in the area of land use, including services involving the purchase and sale of municipal property, the Land Development Code and the City's Comprehensive Plan.

172-15-14511

A Resolution authorizing the City Manager to execute fiscal year 2016 Florida Recreation Development Assistance Program (FRDAP) grant agreement with Florida Department of Environmental Protection for the Dante Fascell Park project.

173-15-14512

A Resolution authorizing the City Manager to execute fiscal year 2016 Florida Recreation Development Assistance Program (FRDAP) grant agreement with Florida Department of Environmental Protection for the Palmer Park Improvements project.

174-15-14513

A Resolution authorizing the City Manager to expend an amount not to exceed \$10,000 to South Florida Football Officials Association, Inc. (SFFOA) for referee service payments during fiscal year 2015-2016.

175-15-14514

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Tropic Landscaping & Lawn Maintenance, Inc. for field turf renovation at Murray Park.



176-15-14515

A Resolution of the City of South Miami, Florida, (“City”) authorizing the City Attorney to take action to support the Clean Power Plan (“Plan”) and to oppose any attempt to stay the Plan and authorizing the City Clerk to transmit to local governments a copy of the City’s Clean Power Plan Resolution and requesting their support of the Plan and opposition to stay of the Plan.

177-15-14516

A Resolution to withdraw RFP # PW-2015-12, titled “Solid Waste Collection and Disposal Services”.

178-15-14517

A Resolution authorizing the City Manager to execute Amendment One to agreement for the Murray Park Multi-Purpose Field project with Miami-Dade County to extend the expiration date to March 31, 2016.

179-15-14518

A Resolution authorizing the City Manager to enter into a sixty (60) month lease agreement with Modular Mailing Systems, dba, Neopost Florida for a digital mail postage meter through a State of Florida piggyback agreement, contract no. 600-760-11-1.

180-15-14519

A Resolution authorizing the City Manager to purchase two 2016 Toyota Prius from Alan Jay Toyota Import Center, dba Alan Jay Toyota, Inc., by piggybacking off its agreement with the Florida Sheriffs Association Contract.

181-15-14520

A Resolution acknowledging Commissioner Welsh’s (Group Seat III) appointment of Kyle Saxon, as the representative of Group Seat III, to serve on the Budget and Finance Committee for a term ending September 30, 2016.

182-15-14521

A Resolution approving the annual South Miami Community Redevelopment Agency budget for fiscal year beginning October 1, 2015 and ending September 30, 2016; authorizing expenditure of funds and transmittal of budget to Miami-Dade County for final approval.



183-15-14522

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, adopting a draft amendment to Article V, Section 2. A. of the City Charter to change the City's official election month to April, subject to a Referendum of City's electorate approving the amendment, and to be placed on the ballot at the next election scheduled for February 9, 2016 and directing the City Clerk to take all necessary actions to carry out the provisions of this resolution.

184-15-14523

A Resolution acknowledging Mayor Stoddard's appointment of Sid Kaskey, to serve on the Budget and Finance Committee for a term ending September 30, 2016.

185-15-14524

A Resolution authorizing the City Manager to purchase from T2 Systems Canada, Inc., f/k/a Digital Payment Technologies, Corp., three (3) new model, Luke II, Parking Multi-Space Pay Stations

186-15-14525

A Resolution authorizing the City Manager to expend funds not to exceed \$12,820 to Advanced Data Solutions (ADS), for scanning and digitizing building plans.

187-15-14526

A Resolution authorizing the City Manager to expend an amount not to exceed \$10,325.00 to Uline for the purchase of outdoor picnic tables at city parks.

188-15-14527

A Resolution authorizing the City Manager to purchase a 2016 Gator Off-Road Utility Vehicle from AG-Pro, LLC through a piggyback agreement from the Florida Sheriffs Association Contract No. 15-13-0904 to support park maintenance operations.

189-15-14528

A Resolution authorizing the City Manager to award a nine-month contract to The ILS Group, LLC for the City's Senior Program weekend delivery meal service.

190-15-14529

A Resolution authorizing the City Manager to expend an amount not to exceed \$24,300 to Big Ron's Tree Service, LLC for the removal of Australian pines at city parks.



191-15-14530

A Resolution authorizing the City Manager to negotiate and enter into a three-year agreement with an option to renew for a maximum of five consecutive years, with Southern Carpet Care Inc. DBA Elite Maintenance & Management Co. for janitorial services as required by the City.

192-15-14531

A Resolution authorizing the City Manager to enter into an agreement with Granicus, Inc., through a City of Delray Beach piggyback agreement, RFP #2015-27, to enable the public to view public meetings.

193-15-14532

A Resolution authorizing the City Manager to enter into a three-year agreement with an option to renew with Toro Pest Management for Green Pest Services.

194-15-14533

A Resolution authorizing the City Manager to enter into a three-year agreement with an option to renew with ARCO Electronics for the maintenance and monitoring of the Fire Alarm System at the Gibson-Bethel Community Center.

195-15-14534

A Resolution authorizing the City Manager to enter into a three-year agreement with an option to renew with Southern Waste Systems for the removal and disposal of non-hazardous waste.

196-15-14535

A Resolution for special use approval to permit a general restaurant at 5801 Sunset Drive.

197-15-14536

A Resolution for special use approval to permit a general restaurant at 5840 SW 71st Street (Commercial Space - 102).

198-15-14537

A Resolution approving a special exception waiving strict compliance with the provisions of the Hometown District Overlay parking requirements, for a general restaurants at 5840 SW 71 Street (Commercial Space - 102).



199-15-14538

A Resolution for special use approval to permit a general restaurant at 5840 SW 71st Street (Commercial Space - 101)

200-15-14539

A Resolution approving a special exception waiving strict compliance with the provisions of the Hometown District Overlay parking requirements, for a general restaurants at 5840 SW 71 Street (Commercial Space - 101).

201-15-14540

A Resolution approving a special exception to construct a 5 story Large Scale Development at 6201 Sunset Drive within the Transit Oriented Development District Mixed Use-5 "TODD MU-5" zoning district.

202-15-14541

A Resolution supporting the extension of key provisions of the Federal Earned Income Tax Credit and the Refundable Child Tax Credit.

203-15-14542

A Resolution authorizing the City Manager to accept a \$500.00 donation from Volksblast, a not-for-profit corporation, for gifts given at the Christmas party of the Afterschool House program of the South Miami Parks and Recreation Department.

204-15-14543

A Resolution authorizing the City Manager to execute a notice to proceed with the solar panel program; Goldin Solar, LLC having provided the best prices for installation of solar panels for residents and businesses.

205-15-14544

A Resolution authorizing the City Manager to enter into a contract with Davco Electrical Contractors Corp. to repair athletic/sports field lighting at two (2) City parks.

206-15-14545

A Resolution authorizing the City Manager to accept a donation in the amount of \$100 from South Miami Alliance for Youth, Inc. to contribute to the City's Parks and Recreation Department 2015 Turkey Giveaway event.



207-15-14546

A Resolution authorizing the City Manager to accept donation contributions in the amount of \$3,500 for the 2015 State of the City Event.

208-15-14547

A Resolution authorizing the City Manager to expend an amount not to exceed \$8,990 to Set USA-Tennis, Inc. for the purchase of operating equipment and supplies at Dante Fascell Park tennis facility.

209-15-14548

A Resolution authorizing the City Manager to replace existing shade covers at Murray Park and to purchase new poolside shade structures from Apollo Sunguard Systems, Inc. through a piggyback agreement from the Clay County, Florida RFP No. 13/14-8 for an amount not to exceed \$37,417.92

210-15-14549

A Resolution of the City of South Miami, Florida, opposing the Florida Fish and Wildlife Commission's action to permit bear hunting, and requesting the intervention of the Governor and the State Legislature.

211-15-14550

A Resolution authorizing the City Manager to execute FY 2015 Community Development Block Grant agreement as well as loan documents and other documents required by the agreement with Miami-Dade County Public Housing and Community Development (PHCD) for the After School Programming Support.

212-15-14551

A Resolution relating to budget; authorizing a transfer of \$12,000 from Finance Auditor's Fee account, to Finance Professional Services account.

213-15-14552

A Resolution authorizing the City Manager to expend an amount not to exceed \$12,000 with Gabriel Roeder Smith & Company to perform an Actuarial Projection Study of the City's General and Police Employee's Pension Plan.



214-15-14553

A Resolution re-appointing Kate Reilley to serve on the Pension Board for an unexpired term ending October 1, 2016.

215-15-14554

A Resolution to acknowledge and ratify the re-appointment of Beth Schwartz by Commissioner Bob Welsh, Group III, to serve as his representative on the Environmental Review & Preservation Board (ERPB).

216-15-14555

A Resolution of the City of South Miami in support of public land acquisition for the Ludlam Trail corridor from Miller Road to SW 80th Street; and authorizing the City Manager to negotiate with the landowner for the purchase and to discuss with stakeholders.

001-16-14556

A Resolution authorizing the City Manager to enter into a five year agreement with Taser International to provide body worn cameras for the Police Department.

002-16-14557

A Resolution authorizing the City Manager to purchase one (1) Ford Transit Cargo Van from Duval Ford.

003-16-14558

A Resolution authorizing the City Manager to purchase tactical gear for the Tactical Response Team from Federal Eastern International, Inc.

004-16-14559

A Resolution of the City of South Miami, Florida, in support of the Miami Tiger Beetle and encouraging both the Florida Fish and Wildlife Conservation Commission as well as the United States Fish and Wildlife Service to designate the Miami Tiger Beetle as a threatened species.

005-16-14560

A Resolution acknowledging Commissioner Josh Liebman's (Group Seat II) appointment of Maximo Monterrey as the representative of Group Seat II, to serve on the Budget and Finance Committee for a term ending September 30, 2016.



006-16-14561

A Resolution authorizing the City Manager to accept a donation of \$700 from Volksblast, Inc. to contribute to the Parks and Recreation 2015 winter camp.

007-16-14562

A Resolution authorizing the City Manager to expend an amount not to exceed \$7,200 to BM Roofing General Repairs, LLC for the installation of a new roof for the equipment room at Palmer Park.

008-16-14563

A Resolution relating to budget; authorizing a transfer of \$6,100 from Police Overtime account, to Police Holiday Overtime account.

009-16-14564

A Resolution authorizing the City Manager to purchase seven vehicles from Don Reid Ford.

010-16-14565

A Resolution of the City Commission, for the City of South Miami, appointing Commissioner Gabriel Edmond as the Commission's liaison with the Miami-Dade League of Cities.

011-16-14566

A Resolution acknowledging Commissioner Liebman's (Group Seat II) appointment of Connie Brazier, as the representative of Group Seat II, to serve on the Parks and Recreation Board, for a two-year term ending January 18, 2018.

012-16-14567

A Resolution appointing Dorothea Lantz to serve on the Environmental Review and Preservation Board for a two-year term ending January 18, 2018.

013-16-14568

A Resolution re-appointing Esperanza Kelly to serve on the Environmental Review and Preservation Board for a two-year term ending January 4, 2018.



014-16-14569

A Resolution of the South Miami Commission of the City of South Miami, Florida, calling on Florida Governor Rick Scott, State Senate President Andy Gardiner, and State Speaker of the House Steve Crisafulli to enact a bill to install embedded, in-road, solar-powered, marker lights for bicycle ways located in, and within 1-mile of, all urban areas.

015-16-14570

A Resolution authorizing the City Manager to purchase and finance for 5 years NICE Recording System from Word Systems, Inc.

016-16-14571

A Resolution for special use approval to permit an animal hospital/veterinarian at 6396 S. Dixie Highway.

017-16-14572

A Resolution appointing Shari Kamali, an active employee of the City designated by the City Manager to serve on the City of South Miami Pension Board for an unexpired term ending May 4, 2016.

018-16-14573

A Resolution authorizing the City Manager to pay G. Batista & Associates to revise engineering documents for Bus Shelters.

019-16-14574

A Resolution authorizing the City Manager to pay Stanley Consultants, Inc. to complete an environmental study for SW 64th Street (SW 57 Avenue to 62 Avenue).

020-16-14575

A Resolution authorizing the Rotary Foundation of South Miami, Inc., to hold its 33rd Annual South Miami Rotary Art Festival on Sunset Drive from 57th Avenue to South Dixie Highway and waiving certain special event fees and cost.

021-16-14576

A Resolution of the City of South Miami, Florida, in support of the implementation of Light-Rail Transportation for the South-Dade US1 extension.



022-16-14577

A Resolution of the City of South Miami honoring the tenth anniversary of the climate change film, “An Inconvenient Truth” and hosting a community conversation on climate change.

023-16-14578

A Resolution authorizing the City Manager to waive all special event fees for the MLK Committee to hold its MLK Unity Parade and Remix Festival.

024-16-14579

A Resolution relating to an application for a waiver of plat for the subdivision of property located at 6925 SW 63rd Court and 6941 SW 63rd Court, South Miami, Florida.

025-16-14580

A Resolution confirming the canvassing of the election returns of the General and Special Elections held February 9, 2016 for the purpose of electing a Mayor and a Vice Mayor from Groups II and III, and one charter amendment; declaring results of said election.

026-16-14581

A Resolution relating to elections; appointing Bob Welsh, to serve as Vice Mayor in such capacity until February 13, 2018.

027-16-14582

A Resolution authorizing the City Manager to expend an amount not to exceed \$9,890.96 to Welch Tennis Court, Inc. for the purchase of tennis equipment and supplies at Dante Fascell Park tennis facility.

028-16-14583

A Resolution authorizing the City Manager to enter into a contract with Firepower Displays Unlimited, LLC for the City’s 2016 Fourth of July fireworks display for an amount not to exceed \$10,000.

029-16-14584

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Fast-Dry Courts, Inc. for resurfacing tennis clay courts at Dante Fascell Park.



030-16-14585

A Resolution authorizing the City Manager to execute Amendment One to the fiscal year 2015 grant agreement with Miami-Dade County for the After School House (Tutoring) grant.

031-16-14586

A Resolution authorizing the City Manager to execute Amendment One to the fiscal year 2015 grant agreement with Miami-Dade County for the South Miami Senior Meals grant.

032-16-14587

A Resolution declaring that the personal property, described in the attached list, is “surplus” and authorizing the City Manager to dispose of the “surplus” items.

033-16-14588

A Resolution authorizing the City Manager to purchase an electronic fuel monitoring board from Petroleum Testing Services Inc.

034-16-14589

A Resolution authorizing the City Manager to execute the fiscal year 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement for the purchase of two tablet computers for South Miami Police Officers in the amount of \$2,739.

035-16-14590

A Resolution authorizing the City Manager to execute Amendment One to the agreement for the SW 64th Street, between SW 57th Avenue and 62nd Avenue (Bike Lanes) project with Miami-Dade County.

036-16-14591

A Resolution authorizing the City Manager to purchase and install new outdoor fitness equipment from Greenfields Outdoor Fitness through a piggyback agreement from the Clay County, Florida RFP No. 13/14-8 for an amount not to exceed 41,245.60.

037-16-14592

A Resolution approving Das Renn Treffen to hold its second annual Porsche car show on Sunday, March 6, 2016, on Sunset Drive from 57th Avenue to South Dixie Highway.



038-16-14593

A Resolution authorizing the City Manager to permit VolksBlast, Inc. to hold its annual car show event on Sunday, February 28, 2016, on Sunset Drive from South Dixie Highway to 57th Avenue and to waive city fees and services.

039-16-14594

A Resolution authorizing the City Manager to permit Team FootWorks Educational and Fitness Corporation, a non-profit organization, to hold a 5K Run/Walk Military Tribute on Sunday, March 13, 2016, beginning at 76th Terrace and 58th Avenue, ending at 57th Court and 73rd Street and to waive the cost of parking meters.

040-16-14595

A Resolution encouraging City of South Miami residents, business, vendors and visitors to cease using and purchasing products made from expanded polystyrene, and replacing expanded polystyrene products with reusable, recyclable, and compostable alternatives that are safer for human health and the environment.

041-16-14596

A Resolution of the City of South Miami relating to the Final Plat approval for the subdivision of property located at 5989 SW 80TH Street, South Miami Florida.

042-16-14597

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc. for the construction of Area 1 of the Twin Lakes Roadway & Drainage Improvements.

043-16-14598

A Resolution declaring that the personal property, described in the attached list, is “surplus” and authorizing the City Manager to dispose of the “surplus” items.

044-16-14599

A Resolution re-appointing Suzanne Koptur to serve on the Citizens Advisory Group (Urban Landscape) for a two-year term ending March 1, 2018.

045-16-14600

A Resolution of the City of South Miami, Florida, approving the Transit Service- Title VI Program Plan, in accordance with Title VI of Civil Rights Act of 1964.



046-16-14601

A Resolution authorizing a temporary change in the permitted hours of construction operations of Florida Lemark Corporation to perform work the South Miami Hospital.

047-16-14602

A Resolution of the City of South Miami honoring the tenth anniversary of the climate change film, “An Inconvenient Truth” and hosting a community conversation on climate change.

048-16-14603

A Resolution creating an Audit Committee to establish criteria, review and assist in the process of selecting an auditor.

049-16-14604

A Resolution appointing Kyle Saxon to serve on the City of South Miami Audit Committee for a term not to exceed twelve months.

050-16-14605

A Resolution appointing Maximo Monterrey to serve on the City of South Miami Audit Committee for a term not to exceed twelve months.

051-16-14606

A Resolution appointing David Scott Trautman to serve on the Environmental Review and Preservation Board for a two-year term ending March 1, 2018.

052-16-14607

A Resolution appointing Darryl Morrison to serve on the Parks and Recreation Board for a two-year term ending June 3, 2017.

053-16-14608

A Resolution re-appointing Alfredo Riverol, to serve on the Pension Board for a two-year term ending March 14, 2018.

054-16-14609

A Resolution calling for installation of a streetlight at or near 7121 SW 63rd Avenue.



055-16-14610

A Resolution authorizing the City of South Miami (“City”) to become a sponsor of the 36th Anniversary Celebration of the Pelican Harbor Seabird Station.

056-16-14611

A Resolution appointing Bradley Cassel to serve on the City of South Miami Audit Committee for a term not to exceed twelve months.

057-16-14612

A Resolution appointing Douglas Thompson to serve on the Green Task Force for a two-year term ending July 1, 2017.

058-16-14613

A Resolution authorizing the City Manager to waive one-hundred percent (100%) of the non-profit rental fees for the use of the Gymnasium at the Gibson-Bethel Community Center by NID Housing Counseling Agency to host a Foreclosure Prevention Workshop.

059-16-14614

A Resolution appointing Courtney Omega to serve on the Parks and Recreation Board for a two-year term ending March 14, 2018.

060-16-14615

A Resolution authorizing the City Manager to enter into a ~~three~~ one-year contract with LexisNexis to provide online legal publications.

061-16-14616

A Resolution for special use approval to permit a law office at 6001 SW 70 Street, Unit CU-101.

062-16-14617

A Resolution authorizing the City Manager to purchase a Trash Truck from Lou Bachrodt Freightliner.

063-16-14618

A Resolution authorizing the City Manager to pay SRS Engineering, Inc. to complete construction documents for SW 78th Street Improvements.



064-16-14619

A Resolution relating to budget; authorizing a transfer of \$45,000 from City Clerk's Digitizing account, to City Clerk's Legal Ads account.

065-16-14620

A Resolution consenting to the appointment of a new Director of the Planning and Zoning Department for the City of South Miami, Florida.

066-16-14621

A Resolution of the City of South Miami, Florida, directing the expenditure of money for the cost of expert witnesses in opposition to FPL's early cost recovery and concerning a matter that is before the Public Service Commission.

067-16-14622

A Resolution authorizing the City Manager to permit Team FootWorks Educational and Fitness Corporation, a non-profit organization, to hold its 28th Annual Twilight 5K Run/Walk event, and to waive the cost of parking meters.

068-16-14623

A Resolution of the City of South Miami, Florida, co-designating S.W. 65 Avenue between S.W. 68 Street and S.W. 72 Street as "Joseph Theodore "Joe" Calay Drive"; directing the City Clerk to submit this Resolution to Miami-Dade County and to take all other necessary actions to carry out the purpose of this Resolution.

069-16-14624

A Resolution calling for staff to review the Affordable Housing Objectives and Policies in the City's Comprehensive Plan and to draft ordinances that enact those and any recommended changes to the Plan or the Code.

070-16-14625

A Resolution for special use approval to permit a general restaurant at 6144 S. Dixie Highway.

071-16-14626

A Resolution approving an application for a waiver of off-street parking space requirements for the property located at 6144 S. Dixie Highway.



072-16-14627

A Resolution authorizing the City Manager to accept a donation from SoMi Swimmers Support, led by Sally Philips, in the amount of \$2,000 to be used towards swim classes at Murray Park Aquatic Center.

073-16-14628

A Resolution authorizing the City Manager to negotiate and to enter into a contract with Centurion Partners Health & Fitness d/b/a Fitnessmith for new exercise equipment at the Gibson-Bethel Community Center.

074-16-14629

A Resolution authorizing the City Manager to negotiate and to enter into a contract with ER Tech Systems Group Inc. for high definition security cameras at the Gibson-Bethel Community Center.

075-16-14630

A Resolution authorizing the City Manager to permit Taco Craft Miami, LLC located at 5829 SW 73rd Street, to hold its Grand Opening Celebration - Taco Craft's Cinco De Mayo Block Party, and to waive the cost of parking meters.

076-16-14631

A Resolution authorizing the City Manager to enter into a multi-year agreement with Global Trading Inc. for the purchase of work uniforms.

077-16-14632

A Resolution authorizing the City Manager to enter into a multi-year agreement with Global Trading Inc. for the purchase of safety shoes.

078-16-14633

A Resolution instructing the City Attorney to prepare a motion for disqualification and instructing the City Manager to execute the motion in the case of Martinez de Castro v. City of South Miami.

079-16-14634

A Resolution appointing Thomas E. Byrne to serve on the Board of Trustees/Police Officers Retirement Trust Fund for a two-year term ending May 2, 2018.



080-16-14635

A Resolution re-appointing Douglas Thompson to serve on the Parks and Recreation Board for a term ending November 18, 2017.

081-16-14636

A Resolution authorizing the City Manager to permit Orchid Mania of South Florida to hold its 18th Annual 'Orchid in the Park' fundraiser, at Dante Fascell Park on Saturday, May 28, 2016 and Sunday, May 29, 2016.

082-16-14637

A Resolution authorizing the City Manager to waive one-hundred percent (100%) of the non-profit rental fees for the use of the sidewalk area at the Gibson-Bethel Community Center by Pumps, Pearls and Portfolios Inc.

083-16-14638

A Resolution supporting the implementation of an alternative work schedule for staff as determined by the City Manager.

084-16-14639

A Resolution urging the Miami-Dade County Board of County Commission to not change existing zoning of the University Baptist Church property folio 30-4035-052-0010 and opposing the Somerset Academy Charter high school on Sunset and 73rd Court.

085-16-14640

A Resolution asking Miami-Dade County to require any establishment that sells any kind of fishing tackle to display warnings signs about proper use and disposal of fishing line, hooks, and sinkers to prevent needless deaths of seabirds in a very prominent place.

086-16-14641

A Resolution approving special exceptions waiving strict compliance with the frontage and setback provisions of the Hometown District Overlay Ordinance for a proposed outbuilding located at 5800 Sunset Drive.

087-16-14642

A Resolution authorizing the City Manager to accept donations for learn-to-swim classes at Murray Park Aquatic Center in the amount of \$1,520.



088-16-14643

A Resolution authorizing the City Manager to negotiate and enter into a contract with Florida Sidewalk Solutions, LLC for Citywide Sidewalk Repairs.

089-16-14644

A Resolution authorizing the City Manager to negotiate and enter into a contract with Metro Express, Inc. for Road Resurfacing in multiple locations within the City of South Miami.

090-16-14645

A Resolution authorizing the City Manager to pay Total Funds by Hasler for the City's postage meter costs through FY 2016.

091-16-14646

A Resolution authorizing the City Manager to negotiate and to enter into a contract with FLAF Sports Services, Inc. for resurfacing of tennis, basketball and hand-ball courts at Dante Fascell Park and Marshall Williamson Park.

092-16-14647

A Resolution authorizing the City Manager to waive one-hundred percent (100%) of the non-profit fees for the use of the Education Room at the Gibson-Bethel Community Center by the South Miami Community Advisory Committee to host monthly meetings on the third Monday of every month for twelve (12) months.

093-16-14648

A Resolution directing the City Attorney to hire outside counsel and to file an appeal with the Third District Court of Appeals for the State of Florida in the case of Orlando Martinez de Castro v. City of South Miami, Case No. 13-09342-CA-15.

094-16-14649

A Resolution authorizing the City Manager to enter into a Letter of Authorization (LOA) with Sprint Solutions to piggyback onto Sprint's multi-year agreement with the State of Florida for communications service.

095-16-14650

A Resolution approving a request for an extension of time for issuance of permits for a Special Use that was previously approved by Resolution No.197-15-14536, to locate a general restaurant at 5840 SW 71 Street (Commercial Space – 102).



096-16-14651

A Resolution approving a request for an extension of time for issuance of permits for a Special Use that was previously approved by Resolution No.199-15-14538, to locate a general restaurant at 5840 SW 71 Street (Commercial Space – 101).

097-16-14652

A Resolution declaring that the personal property, described in the attached list, is “surplus” and authorizing the City Manager to dispose of the “surplus” items.

098-16-14653

A Resolution authorizing the City Manager to execute the fiscal year 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Agreement for the purchase of three tablet computers for South Miami Police Officers in the amount of \$4,540.00.

099-16-14654

A Resolution relating to budget; authorizing a transfer of \$5,000 from Contingency to Maintenance & Repair-Park Facility account.

100-16-14655

A Resolution relating to budget; authorizing a transfer of \$8,000 from Fuel & Lubricant to Repair & Maintenance – Operating Equipment account.

101-16-14656

A Resolution authorizing the City Manager to pay EAC Consulting, Inc. to complete construction documents for Twin Lakes Drive (SW 64th Avenue) Drainage Improvements.

102-16-14657

A Resolution authorizing the City Manager to purchase residential garbage containers from Rehrig Pacific Company.

103-16-14658

A Resolution re-appointing Shari Kamali, an active employee of the City designated by the City Manager to serve on the City of South Miami Pension Board for a two-year term ending June 6, 2018.



104-16-14659

A Resolution authorizing a temporary change in the permitted hours of construction operations of Miami Dade County Water & Sewer Department to perform work on SW 71 Street, between SW 58 Court and US 1.

105-16-14660

Resolution re-appointing Donald Jackson to serve on the South Miami Community Redevelopment Agency for a two-year term ending June 6, 2018.

106-16-14661

A Resolution of the Mayor and City Commission of the City of South Miami requesting that the Florida Legislature amend Florida Statutes, Section 775.085, to include enhanced penalties for felonies and misdemeanors committed against law enforcement officers, firefighters, and emergency services personnel due to their employment status.

107-16-14662

A Resolution of the City of South Miami encouraging stricter enforcement of Miami-Dade County Ordinance, Section 5-4, regarding cruelty to animals, to address abandonment of animals in the Everglades.

108-16-14663

A Resolution re-appointing Mariano Corral to serve on the Environmental Review and Preservation Board as landscape architect for a two-year term ending June 6, 2018.

109-16-14664

A Resolution of the City of South Miami in support of the Juneteenth Event sponsored by South Miami Community Redevelopment Agency (SMCRA).

110-16-14665

A Resolution authorizing the City Manager to negotiate and enter into a two-year contract, including a one-year option to renew, with Keefe McCullough & CO., LLP as an external financial auditor.

111-16-14666

A Resolution confirming the appointment of Officer Rita Torres to serve on the Board of Trustees/Police Officers Retirement Trust Fund for a two-year term ending June 20, 2018.



112-16-14667

A Resolution authorizing a temporary change in the permitted hours of construction operations of Electro Graphics to perform work for the Crossroads Building.

113-16-14668

A Resolution authorizing a temporary change in the permitted hours of construction operations of Florida Power & Light (FPL) to perform work on SW 62 Avenue, between SW 70th Street and South Dixie Highway.

114-16-14669

A Resolution authorizing the City Manager to purchase a Ford F-150 Truck from Don Reid Ford Inc.

115-16-14670

A Resolution rescheduling the regular City Commission meeting currently scheduled for July 5, 2016.

116-16-14671

A Resolution calling upon Florida Attorney General Pam Bondi to reopen the case against the Trump Institute and any affiliated entities and individuals, appoint independent special counsel, and join the lawsuit filed by the State of New York.

117-16-14672

A Resolution amending Resolution 084-16-14639 and urging the Miami-Dade County Board of County Commissions to reject the request to change existing zoning of the University Baptist Church property folio 30-4035-052-0010.

118-16-14673

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, supporting the Miami-Dade County resolution urging the United States Army Corps of Engineers, The Florida Department of Environmental Protection and the South Florida Water Management District to expedite phase II of the Biscayne Bay Coastal Wetlands Project.

119-16-14674

A Resolution of the City of South Miami calling for the Florida Legislature to join other states in prohibiting the sale and possession of rapid fire and high power “assault” weapons.



120-16-14675

A Resolution accepting the offer by FIU faculty to conduct a Community Conversation on Sea Level Rise in the City of South Miami.

121-16-14676

A Resolution approving and authorizing the City Manager to execute a three (3) year (October 1, 2015 – September 30, 2018) collective bargaining agreement (Lieutenants and Captains) between the Miami-Dade County Police Benevolent Association and the City of South Miami.

122-16-14677

A Resolution authorizing the City Manager to enter into a three-year agreement with AT&T to replace existing network connections at Parks and Recreation, Public Works and City Hall.

123-16-14678

A Resolution related to a request pursuant to Section 20-7.6(c)(2)(b), 20-7.7, and 20-7.8 of the Land Development Code requesting a special exception waiving strict compliance with the lot coverage, parking, height, and setback provisions of the Hometown District Overlay Ordinance for a proposed addition located at 5875 Sunset Drive.

124-16-14679

A Resolution acknowledging Commissioner Gabriel Edmond's (Group Seat I) appointment of Bradley Cassel, as the representative of Group Seat I, to serve on the Budget and Finance Committee for a term ending September 30, 2016.

125-16-14680

A Resolution authorizing a temporary change in the permitted hours of construction operations of Florida Lemark Corporation to perform work for South Miami Hospital.

126-16-14681

A Resolution approving of the emergency repairs made by D'Cooler Service and Repair for the installation of a new A/C Unit at the O'Farrell Learning Center and authorizing the City Manager to pay for the repairs.

127-16-14682

A Resolution authorizing the City Manager to pay for the emergency repairs made by Universal Diesel Electronic, Inc. for Trash Truck # 21-43.



128-16-14683

A Resolution authorizing the City Manager to accept a donation of \$10,000 from Interval International for Youth Football and Cheerleading Programs.

129-16-14684

A Resolution authorizing the City Manager to pay Sol-Arch, Inc. to complete drawings for the remodeling of South Miami Community Center Ground Floor Multi-Purpose Room into a new exercise gym.

130-16-14685

A Resolution authorizing the City Manager to purchase from Parker Systems, Tier 2 Support for the fifty three (53) pay stations at \$209.94 per machine, in an amount not to exceed \$11,126.82.

131-16-14686

A Resolution authorizing the City Manager to purchase from Parker Systems, Extended Hardware and Software Warranty for fifty (50) parking pay stations at \$943.60 per year, per machine, for an amount not to exceed \$47,180.

132-16-14687

A Resolution authorizing the City Manager to accept donation contributions in the amount of \$8,500 for the 2016 Fourth of July Celebration event.

133-16-14688

A Resolution of the City of South Miami calling for the Florida Legislature to limit the number and size of firearm magazine clips and to ban quick release magazine capabilities of weapons sold and/or possessed by members of the general public.

134-16-14689

A Resolution in support of U.S. Senator Bill Nelson's calling for the use of eminent domain to obtain the necessary land for Everglades restoration.

135-16-14690

A Resolution appointing Denise Gilmore-Moses, an active employee of the City to serve on the City of South Miami Pension Board for a two-year term ending July 11, 2018.



136-16-14691

A Resolution approving and authorizing the City Manager to execute the June 22, 2016 to ~~September 30~~, June 21, 2019 Agreement between the American Federation of State, County and Municipal Employees ("AFSCME"), Local 3294 and the City Of South Miami.

137-16-14692

A Resolution authorizing the City Manager to negotiate and enter into an agreement with Brown & Brown of Florida, Inc., for insurance services for an initial term of three (3) years and one (1) two-year option to renew for a total term of five (5) consecutive years.

138-16-14693

A Resolution authorizing the City Manager to enter into a three-year agreement with FPL Fibernet to increase existing internet network bandwidth capacity at City Hall.

139-16-14694

A Resolution authorizing the City Manager to negotiate and enter into a contract, for a term not to exceed five (5) consecutive years, with Calvin, Giordano & Associates, Inc. to complete a "Comprehensive Plan and Land Development Code Revision".

140-16-14695

A Resolution declaring that the personal property, described in the attached list, is "surplus" and authorizing the City Manager to dispose of the "surplus" items.

141-16-14696

A Resolution of the City of South Miami, Florida, relating to the City's 2016/2017 fiscal year budget; advising the Miami-Dade County Property Appraiser of its proposed millage rate of 4.3000 mills; its rolled-back rate of 4.0086 mills, and announcing the dates of public hearing to consider the proposed millage rate and tentative budget.

142-16-14697

A Resolution authorizing a temporary change in the permitted hours of construction operations of Florida Power & Light (FPL) to perform work on SW 62 Avenue, between SW 70th Street and South Dixie Highway.

143-16-14698

A Resolution authorizing the City Manager to execute Amendment Two to the fiscal year 2015 grant agreement with Miami-Dade County for the South Miami After School Program.



144-16-14699

A Resolution authorizing the City Manager to execute Amendment Two to the fiscal year 2015 grant agreement with Miami-Dade County for the South Miami Senior Meals Program.

145-16-14700

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, placing a question on the ballot for Tuesday, November 8, 2016, Presidential Election, to correct language made obsolete by state law or previous charter changes, and to clarify existing Charter language without change in function or intent by amending Art. IV, Sec. 2.B, Art. IV, Sec. 2.C., Art. V, Sec. 1.B.4-5, Art. V, Sec. 5.B., Art. V, Sec. 6., including an effective date for the amendment, and directing the City Clerk to incorporate the amendment into the Charter and to file the revised charter with the Florida Department of State; providing ballot language and directing the City Clerk to take all necessary actions to carry out the provisions of this resolution.

146-16-14701

A Resolution of the City of South Miami, Florida, placing a non-binding ballot question on the Tuesday, November 8, 2016, Presidential Election ballot, to determine whether the voters support the use of the value of the existing Library and/or City Hall/Police Station property to fund the building of a new Library and/or City Hall and Police Station and possibly other improvements in the City.

147-16-14702

A Resolution of the City of South Miami, Florida, placing a question on the ballot for Tuesday, November 8, 2016, Presidential Election, to amend the City Charter, Article II, Section 6.D, so four affirmative votes of the City Commission can adopt less restrictive land use and development regulations for an area bounded by: SW 62nd Avenue on the west starting at US1; north to SW 69th Street, east to SW 58th Place, north to SW 68th Street, east to SW 57th Avenue; south to SW 74th Street, west to SW 61st Avenue, west to US1, then back to the beginning.

148-16-14703

A Resolution of the City of South Miami, Florida, placing a question on the ballot for Tuesday, November 8, 2016, Presidential Election, to amend the City Charter, Article II, Section 6.D, to allow three affirmative votes of the City Commission to make land use and development regulations less restrictive for Marshall Williamson/Madison Square Projects and certain properties in the surrounding area if purchased by the City or the Community Redevelopment Agency.



149-16-14704

A Resolution relating to appropriations for the February 9, 2016 General and Special Elections for the City of South Miami; approving the expenditure of \$29,846.40 for election costs.

150-16-14705

A Resolution relating to budget; authorizing a transfer of funds from Insurance Proceeds account to Public Works Maintenance & Repair Outside Services account.

151-16-14706

A Resolution relating to budget; authorizing a transfer of funds from Public Works Fuel & Lubricants account to Public Works Maintenance & Repair Outside Services account.

152-16-14707

A Resolution relating to budget; authorizing a transfer of funds from Public Works Fuel & Lubricants account to Public Works Parts account.

153-16-14708

A Resolution relating to budget; authorizing a transfer of funds from Public Works Fuel & Lubricants account to Public Works Tires account.

154-16-14709

A Resolution authorizing the City Manager to accept a donation from Volksblast, Inc., in the amount of \$9,000 for fiscal year 2016/2017.

155-16-14710

A Resolution authorizing the City Manager to negotiate and enter into a contract with The BG Group, LLC for the total demolition of a single family residence located at 6126 SW 58th Street in South Miami.

156-16-1471

A Resolution of the Mayor and City Commission of the City of South Miami, Florida in support of lowering energy costs and removing barriers for solar power and support for amendment 4 on the August thirtieth primary ballot.

157-16-14712

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc. for the SW 74 Terrace Roadway & Drainage Improvement Project.



158-16-14713

A Resolution authorizing the City Manager to expend an amount not to exceed \$5,550 for the supply and installation of new trees at Dante Fascell Park.

159-16-14714

A Resolution of the Mayor and City Commission of the City of South Miami, Florida, Co-designating the portion of S.W. 63rd Court, between S.W. 64th Street and S.W. 7866th Street as “Mitchel Chockla Court” directing the City Clerk to submit this Resolution to Miami-Dade County and to take all other necessary actions to carry out the purpose of this Resolution.

160-16-14715

A Resolution approving a special use approval to permit a general restaurant at 6620 SW 57 Avenue.

161-16-14716

A Resolution approving a special use approval to permit a general restaurant at 7400 SW 57 Court.

162-16-14717

A Resolution authorizing the City Manager to execute a Department Funded Agreement (DFA) with the Florida Department of Transportation (FDOT) for turf and landscape maintenance funding in the amount of \$3,980.

163-16-14718

A Resolution authorizing the City Manager to enter into a contract with Play-Tech Construction Corp. in an amount not to exceed \$5,760 for the purchase and installation of rubber mulch within existing planters.

164-16-14719

A Resolution authorizing the City Manager to expend an amount not to exceed \$9,000 to ARBE, LLC d/b/a Engineering For Kids for Science, Technology, Mathematics, and Engineering classes at the Gibson-Bethel Community Center, during the fiscal year 2016/2017.

165-16-14720

A Resolution authorizing the City Manager to expend an amount not to exceed \$9,150 to RP Utility & Excavation Corp. for a new sidewalk project at Dante Fascell Park.



166-16-14721

A Resolution authorizing the City Manager to negotiate and enter into an agreement with PNC Strategies, an authorized Florida subcontractor of HP Inc., for the purchase thirty five (35) GETAC laptops and installation for the South Miami Police Department funded largely by federal forfeiture.

167-16-14722

A Resolution authorizing the City Manager to expend an amount not to exceed \$10,000 to Miami Dade College-School of Justice Assessment Center for the Sergeants promotional exam.

168-16-14723

A Resolution authorizing the City Manager to purchase dual garbage and recycling containers from WAUSAU Tile, Inc. (DBA. WAUSAU Made.)

169-16-14724

A Resolution for a special permit to allow a water main installation for the property located at 6790 SW 72nd Street.

170-16-14725

A Resolution authorizing the City Manager to negotiate and enter into a contract with Metro Express, Inc. for the SW 78 Street & SW 62 Avenue Roadway Improvements.

171-16-14726

A Resolution approving of the repairs made by New Car Collision for Police Unit 15-13 and authorizing the City Manager to pay for the repairs.

172-16-14727

A Resolution authorizing the City Manager to enter into a multi-year contract with Commercial Energy Specialists, Inc. for Pool Chemicals and Bulk Liquid Chlorine.

173-16-14728

A Resolution authorizing the City Manager to enter into a multi-year Interlocal Agreement with Miami-Dade County Office of Film and Entertainment to issue permits to film and still photography production companies allowing them to utilize City facilities and services as authorized by the City.



174-16-14729

A Resolution authorizing the City Manager to enter into a vehicle rental agreement with Royal Rent-A-Car for rental vehicles used in undercover police operations by the Police Department.

175-16-14730

A Resolution authorizing the City Manager to re-new a five (5) year maintenance agreement with SunGard Public Sector for servicing the computer operating system of the Police Department's mobile field reporting and records management and other operations.

176-16-14731

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc. for the SW 64th Avenue Drainage Improvement Project.

177-16-14732

A Resolution relating to budget; authorizing a transfer of \$5,000 from Finance Contingency account, to Finance Professional Services account.

178-16-14733

A Resolution relating to budget; authorizing a transfer of \$8,500 from Personnel Unemployment Compensation account, to Personnel Contractual Services account.

179-16-14734

A Resolution authorizing the City Manager to purchase group health insurance benefits from Blue Cross Blue Shield for the City of South Miami full time employees and participating retirees.

180-16-14735

A Resolution authorizing the City Manager to purchase dental and vision insurance benefits from Humana for the City of South Miami full time employees and participating retirees.

181-16-14736

A Resolution authorizing the City Manager to purchase life insurance, accidental death & dismemberment insurance (AD&D) and long term disability insurance benefits from Mutual of Omaha for the City of South Miami full time employees and participating retirees.



182-16-14737

A Resolution authorizing the City Manager to purchase Property insurance, including Boiler and Machinery; General Liability insurance; Automobile Liability and Damage insurance; Inland Marine insurance; Crime/Fidelity insurance; Law Enforcement Liability insurance and Worker's Compensation insurance from Preferred Governmental Insurance Trust (PGIT).

183-16-14738

A Resolution authorizing the City Manager to purchase Public Officials Employment Practices Liability Insurance from ACE.

184-16-14739

A Resolution authorizing the City Manager to negotiate and purchase high definition cameras for the City Chambers to support the broadcasting and recording of public meetings from Rushworks.

185-16-14740

A Resolution declaring that the personal property, described in the attached list, is "surplus" and authorizing the City Manager to dispose of the "surplus" items.

186-16-14741

A Resolution rescheduling the City Commission meeting of Tuesday, October 4, 2016, to Wednesday, October 5, 2016.

187-16-14742

A Resolution authorizing the City Manager to negotiate and enter into a contract with Maggoc, Inc. for the construction of the Swale Trench Improvements/Repair on SW 63rd Court.

188-16-14743

A Resolution authorizing the City Manager to purchase an emergency two-way communications radio system from Communications Service Co. of Daytona, Inc. (DBA Radio One) with an expenditure amount of \$14,848.01.

189-16-14744

A Resolution relating to an application for waiver of plat for the subdivision of property located 6050 SW 81 Street.

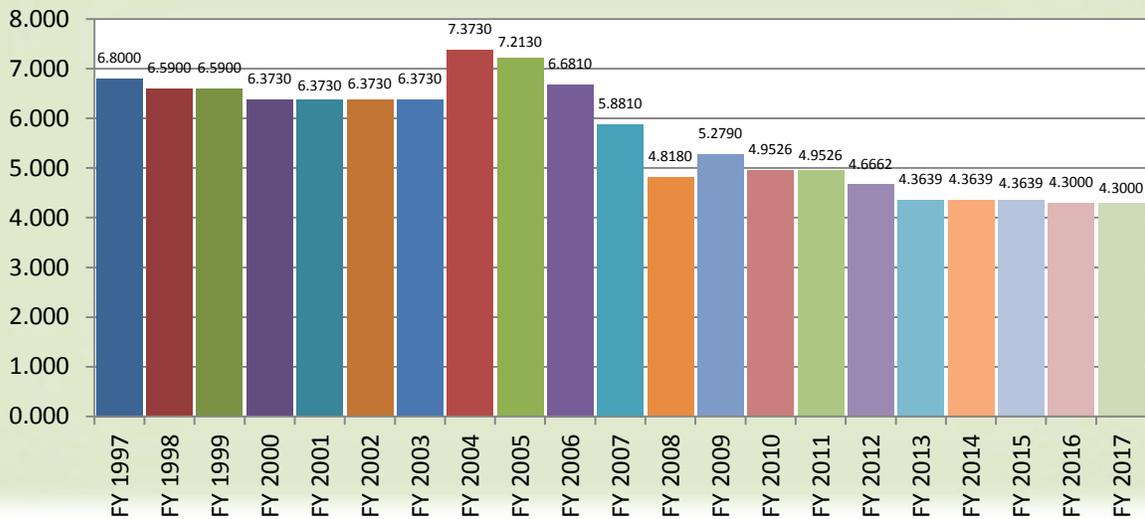


GENERAL FUND BUDGET SUMMARY

GENERAL FUND EXPENDITURES

At the July 19, 2016, City Commission Meeting, the Commission adopted the ceiling rate of 4.3000 mills per \$1,000 of the taxable value, however at the Final Budget Hearing an official rate will be adopted. Below please find the historical data of the City’s millage for the past 10-years.

**CITY OF SOUTH MIAMI MILLAGE COMPARISON CHART
FY 1997 TO PROPOSED FY 2017**



The **average taxable homestead residential value** in South Miami as of July 1, 2015, was \$200,781. At the adopted millage rate set of 4.3000 mills, this property would be responsible for \$3,279 in County, School and other taxes, and South Miami property taxes of \$863 for a total of \$4,142. As you can see, **the City portion of an average tax bill for a South Miami residential property is only 21%, a very small percentage of the total bill which equates to \$2.37 a day for that average property.**

The average taxable homestead residential value in South Miami as of July 1, 2016 was \$211,259, the average property owner will pay approximately \$3,450 in County, School, and other taxes and \$908 in property taxes to South Miami for a total of \$4,358. This is only an increase of \$45 or approximately twelve cents per day, for the City of South Miami portion over last year, which is excellent, considering the rise in the cost of services and products based on the average taxable homestead residential value.

During the budget development process, the City focused on Commission-established priorities, departmental goals, and citizen needs to determine which services should be funded and to what level. The goals and objectives for each Department are highlighted at the beginning of each



respective section of the budget.

In this fiscal year's proposed budget, the City continues assuming the full expense of multiple employees who had previously been funded or partially funded through the City of South Miami's Community Redevelopment Agency (SMCRA) and a significant percentage of the City Attorneys contractual fee. The CRA previously determined it was no longer able to fund these necessary positions due to its financial situation.

The information contained in this budget provides a level of financial detail for the Commission and the public in order to provide a clear vision and openness to the budgetary process. Please find a list of the specific expense items by Department and Division, taken together for FY 2016-17.

CONSOLIDATED ITEMS DETAIL BY DEPARTMENT FOR FY 2016-17

DEPARTMENT	F/T 1210	P/T 1310	HEALTH 2310	W/C 2410	FUEL 5230	PEN 2210	ICMA 2220	AUTO 4515	COPIER 4710	COMM 4120
CITY COMMISSION	62,000	0	45,057	186	0	0	0	0	0	5,000
CITY CLERK	200,369	0	27,034	601	0	10,820	0	0	1,230	360
CITY MANAGER	399,035	0	46,464	1,197	840	3,784	36,781	751	2,000	3,912
FINANCE DEPART	346,709	15,604	45,126	1,087	1,750	4,224	17,363	1,997	1,230	1,080
PROCUREMENT DIV	114,208	0	18,050	343	0	0	8,482	0	2,461	1,080
PERSONNEL DIV	125,521	15,604	18,050	423	0	0	8,786	0	2,460	2,160
BUILDING DEPART	249,907	143,759	36,101	8,542	1,400	0	17,494	767	1,640	1,080
PLANNING DEPART	323,069	0	45,126	969	126	3,401	18,206	477	1,640	3,720
CODE ENFORCE	237,358	14,159	36,101	7,423	2,400	3,366	12,195	3,030	1,640	4,920
PW OFFICE OF DIR	171,343	0	27,076	514	0	0	11,994	0	4,920	1,080
PW BLDG. MAINT.	76,585	0	18,050	3,610	0	4,330	0	0	0	780
PW SOLID WASTE	347,750	0	81,227	45,804	0	9,155	12,349	0	0	0
PW STREETS MAINT.	248,416	0	63,176	25,517	0	7,547	7,508	0	0	1,080
PW MOTOR POOL	134,978	0	27,076	4,784	162,451	5,464	2,604	31,634	0	780
PW ENG. & CONSTR	147,551	0	18,050	437	0	2,629	6,794	0	0	1,584
POLICE	3,640,596	0	523,450	92,582	189,980	481,469	16,348	73,601	7,380	49,560
PARKS & REC	285,826	0	45,126	11,690	13,230	5,154	13,327	8,357	5,003	5,100
PARKS - TENNIS	129,485	35,235	18,050	6,737	0	0	3,604	0	0	1,020
COMM CENTER	179,888	280,260	45,126	18,820	0	1,716	10,368	0	2,460	0
PARKS LAND MAINT	213,991	0	54,151	8,703	11,683	3,894	10,128	1,233	0	1,800
COMM POOL	0	51,611	0	2,111	0	0	0	0	0	0
TOTAL FY 2017	7,634,585	556,232	1,237,667	242,080	383,860	546,953	214,331	121,847	34,064	86,096
BUDGETED FY 2016	7,230,527	541,305	1,042,348	208,955	436,718	544,322	191,895	96,375	31,520	86,216
DIFFERENCES	404,058	14,927	195,319	33,125	-52,858	2,631	22,436	25,472	2,544	-120



PROPERTY TAX INFORMATION

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$1,692,410,228. This valuation represents a 7.75% increase from the FY 2015-16 level of \$1,570,747,699. This is due primarily to the increase in value of properties. Below please find a detailed breakdown of the City's new taxable values by use type.

PROPERTY TYPE	COUNT	2016		2015	
		TAXABLE VALUE	COUNT	TAXABLE VALUE	
SINGLE FAMILY	2,848	733,610,489	2,850	679,679,917	
CONDOMINIUM	788	105,746,617	788	96,890,351	
MULTI FAMILY	91	132,775,311	92	123,697,391	
COMMERCIAL	619	579,307,260	622	532,170,280	
INDUSTRIAL	27	10,692,098	27	10,745,215	
AGRICULTURE	1	600,025	1	595,528	
VACANT LAND	225	49,558,443	214	43,244,793	
INSTITUTIONAL	36	9,995,242	36	11,106,876	
GOVERNMENTAL	53	921,756	54	912,303	
OTHER PROPERTIES	13	1,788,718	11	1,724,482	
REAL ESTATE PARCELS	4,701	1,624,995,959	4,695	1,500,767,136	
PERS PROP & CENT ASSD		<u>67,414,269</u>		<u>69,980,533</u>	
ALL ASSESSED PROPERTY		<u><u>1,692,410,228</u></u>	7.75%	<u><u>1,570,747,669</u></u>	

Assuming a property owner has homestead exemption, the assessed value is limited from increasing to no more than the 3% legislatively-created cap or the amount of increase in the consumer price index (CPI), whichever is lower. If a property owner does not have homestead exemption, the assessed value is limited from increasing to no more than 10% (the limitation does not apply to the value applicable for school taxes). The **Taxable Value** is the assessed value less any exemptions and/or classification.

The increase from last year to this year is attributable to signs of the continued economy improving. The City experienced an overall assessed real and personal property **value** increase of \$121,662,559 or 7.75%. When the City millage rate is applied to this value, it generates some \$416,531 of additional income for the City's budget.

Tangible personal property (TPP) includes property that is not real estate. It includes furniture, fixtures, tools, computer equipment, machinery, office equipment, supplies, leasehold improvements, leased equipment, signage, and any other equipment used in a business. Furniture and fixtures used in a rental unit (condominium, apartment, house) are also taxable. Tangible personal property assessed values **decreased** by \$2,566,264 or 3.67% this year.



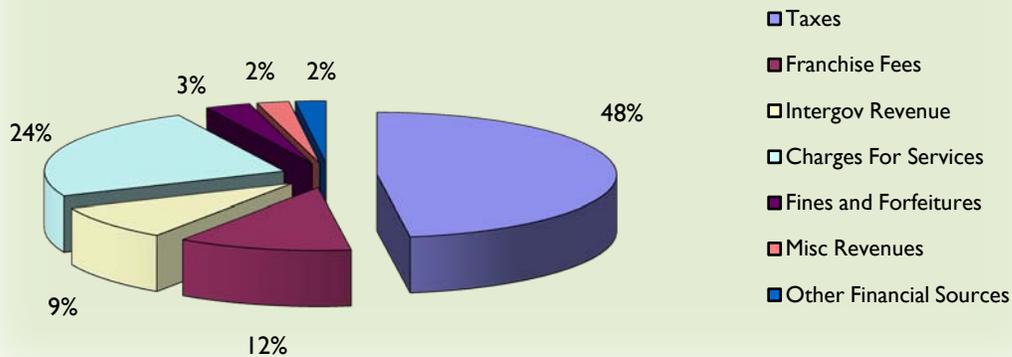
New Construction increased by \$9,485,907 or 97.45%.

The proposed millage rate of 4.3000 mills, which is the same as last year’s rate, will generate a total of \$6,281,966 of ad valorem revenue, which will allow the City to continue with regular necessary operations and on-going projects even though costs to provide these same services have risen. When the proposed millage rate is applied to the new growth figure and the City makes the required contribution to the South Miami Community Redevelopment Agency (SMCRA), the additional funds available in ad valorem taxes to South Miami only total an estimated \$416,531.

CITY OF SOUTH MIAMI GENERAL FUND REVENUES

The City of South Miami’s estimated General Fund Revenues for FY 2016-2017, as provided in the proposed budget is \$18,412,776. A breakdown of the general makeup of the City’s General Fund Revenues is presented below.

General Fund Revenue Analysis FY 2016-2017



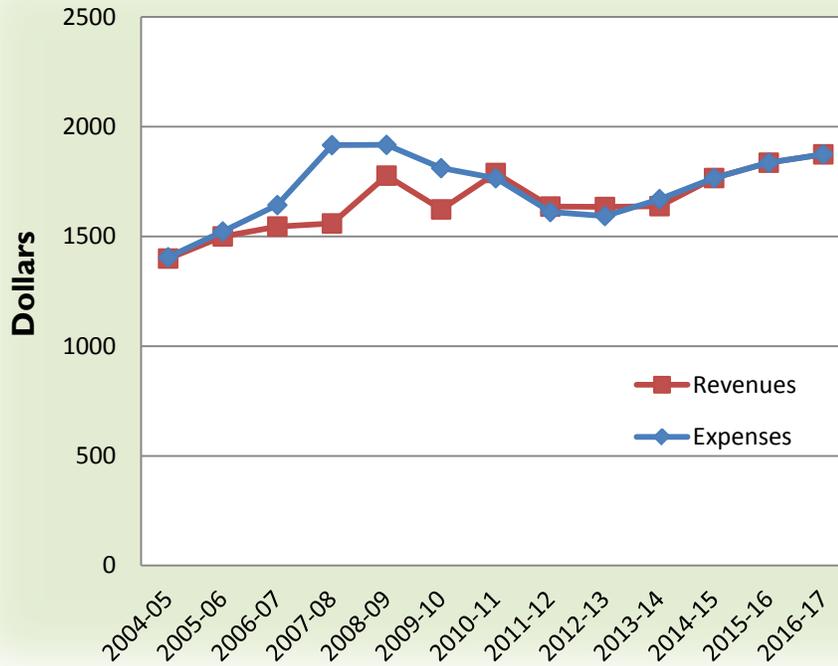


GENERAL FUND SUMMARY

FY 2016- 2017

DEPT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	APPROVED FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
BEGINNING FUND BALANCE		7,619,377	9,065,560	7,463,416	7,463,416	6,229,702
	TAXES	8,159,199	8,446,102	8,552,065	8,552,065	9,010,751
	FRANCHISE FEES	2,187,423	2,384,287	1,975,100	2,075,100	2,198,100
	INTERGOV REVENUE	1,578,176	1,678,897	1,649,357	1,649,357	1,682,640
	CHARGES FOR SERVICES	4,084,822	4,375,952	4,590,269	4,447,585	4,544,820
	FINES AND FORFEITURES	138,026	166,017	693,400	507,162	570,680
	MISCELLANEOUS REVENUES	671,323	495,490	401,372	405,892	405,785
	TOTAL	16,818,969	17,546,745	17,861,563	17,637,161	18,412,776
OTHER FINANCIAL SOURCES		308,173	384,465	384,465	384,465	384,465
DEPARTMENTS						
1100	CITY COMMISSION	85,591	84,318	95,030	95,030	140,158
1200	CITY CLERK	416,940	278,316	401,823	401,823	416,543
1500	CITY ATTORNEY	314,139	456,059	466,100	466,100	479,246
1310	CITY MANAGER	608,098	567,377	731,763	731,763	799,913
1410	FINANCE DEPARTMENT	1,076,374	1,162,733	1,045,227	1,040,227	1,171,682
1340	INFORM. TECH. DIVISION	320,696	286,223	385,086	385,086	401,398
1320	PROCUREMENT DIVISION	209,844	218,133	236,731	236,731	245,238
1330	PERSONNEL DIVISION	679,959	614,563	853,940	853,940	807,079
1610	BUILDING DEPARTMENT	457,020	466,478	474,678	469,343	504,177
1620	PLANNING DEPARTMENT	328,150	340,022	600,302	595,256	553,333
1640	CODE ENFORCEMENT	238,993	368,269	362,847	362,847	379,543
1770	PW-OFFICE OF DIRECTOR	208,242	222,634	221,966	221,966	236,340
1710	PW-BLDG. MAINT.	401,405	450,130	430,813	430,813	446,455
1720	PW-SOLID WASTE	1,321,043	1,355,551	1,281,525	1,281,525	1,414,573
1730	PW-STREETS MAINT.	455,840	450,688	554,458	554,458	630,330
1760	PW-MOTOR POOL	485,755	474,700	562,355	533,091	596,203
1790	PW-ENG. & CONSTR.	150,742	196,017	215,180	215,180	233,713
1910	POLICE	5,539,983	5,912,886	6,808,191	6,513,767	6,765,100
2000	PARKS & RECREATION	565,724	515,603	540,872	540,872	662,793
2010	TENNIS	0	0	332,309	203,789	323,982
2020	COMMUNITY CENTER	537,872	539,746	666,738	666,738	674,219
1750	LANDSCAPE MAINT.	464,299	426,756	533,299	529,927	576,827
2030	COMMUNITY POOL	22,841	90,915	139,034	139,034	145,910
2100	NON-DEPARTMENTAL	91,409	91,879	295,000	90,000	90,000
	TOTAL	14,980,959	15,569,996	18,235,267	17,559,306	18,694,755
DIFFERENCE BEFORE FUND BALANCE		2,146,183	2,361,214	10,761	462,320	102,486
2100	NON-DEPARTMENT TRANSFER	700,000	3,963,358	1,627,742	1,696,034	2,361,123
ENDING FUND BALANCE		9,065,560	7,463,416	5,846,435	6,229,702	3,971,065

Comparison Revenues to Expenses (100s)



The Government Finance Office Association (GFOA) recommends that governments adopt a budget document for achieving and maintaining structural balance where recurring revenues are equal to recurring expenditures in the adopted budget. The chart above compares the City's revenues and expenses by fiscal year and meets the structural balance recommended by the GFOA.



GUIDE FOR READERS

The Fiscal Year 2016-2017 Annual Operating and Capital Budget for the City of South Miami, Florida is intended to serve four purposes:

THE BUDGET AS A POLICY GUIDE

As a policy document, the budget serves to inform the reader about the organization and its policies. The budget includes organization-wide financial and programmatic policies and goals that address long-term concerns and issues, as well as its short-term financial and operational policies that guide the development of the budget for the upcoming year. This budget document details the services the City will provide during the twelve-month period from October 1, 2016 through September 30, 2017. The Departmental budget sections provide goals, objectives and activity reports for each Department.

THE BUDGET AS A FINANCIAL PLAN

As a financial plan, the budget details the costs associated with providing municipal services and how the services are anticipated to be funded. The General Fund Section includes a summary and detailed description of all revenues and expenditures. The budget document explains the underlying assumptions for the revenue estimates and discusses significant revenue trends. In addition, there is discussion of the City's accounting structure and budgetary policies. Please remember that the City of South Miami as virtually every other government has provisions for amending the budget during the budget year. This is essential as priorities change and emergencies are encountered requiring the revision of the yearly budget. This is a normal and wise practice as it is essential for the City to be able to reflect the changing priorities of its community.

THE BUDGET AS AN OPERATIONS GUIDE

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each department. In addition, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its goals and objectives, activity reports, authorized positions, budget highlights and the budgetary appropriation.

THE BUDGET AS A COMMUNICATION DEVICE

As a communication device, the budget provides summary information to aid the reader in interpreting the document. Charts, graphs, tables and text are included in every section to consolidate the information.



The budget document also includes a detailed table of contents and a glossary of terms to make it easy to locate and understand its contents. Finally, the budget includes the Budget Message Section, which provides readers with a condensed analysis of the fiscal plans of the City for the upcoming fiscal year.

HOW TO USE THIS DOCUMENT

This document is divided into 4 sections. The breakdown is listed below:

Introduction: This section is designed to give the reader a general look at South Miami and an overview of the total budget and is divided into two main sections. The City Overview includes demographic data and tables and the Financial Overview includes summary information on the budget. Many parts of this section can be reproduced for the public and media.

Capital Improvement Program: A general description of the FY 2017 through 2021 Capital Improvement Plan along with the funding sources is found in this section.

Fund Budgets: A description of the Departments and funds can be found in this section. A summary of all Department expenditures is listed, along with a mission statement, accomplishments, objectives, key activity reports, staffing requirements and budget highlights.

Appendix: This section contains a detailed personnel table and a glossary of terms and acronyms that are used throughout the document.



ANNUAL BUDGET PROCEDURES

In accordance with the City of South Miami Charter, Article IV, Section 2, Budget, the City Manager shall prepare and submit to the Commission a proposed annual budget. This specific Charter Section further details the annual budget adoption procedure as follows:

- A. *The City Manager shall submit to the Commission, an annual budget together with an explanatory message 60 days prior to the beginning of the fiscal year. The budget, budget message, and all supporting schedules shall be a public record open to public inspection by anyone.*
- B. *At the meeting of the Commission where the budget and budget message are submitted, the Commission shall determine the time and place for public hearings on the budget, where, interested persons shall be given an opportunity to be heard. The City Clerk shall post a notice of the place and time not less than five days after the date of posting at which time the Commission will hold a public hearing.*
- C. *After the conclusion of said public hearings, the Commission may insert new items or may increase, decrease or delete the items of the budget. If the total of proposed expenditures are increased thereby, then and in that event, the City Clerk shall post a notice setting forth the nature of the proposed increase and listing a place and time not less than five days after the date of posting of the public hearing thereon.*
- D. *The budget shall be adopted by three or more affirmative votes of the City Commission before the first day of the new fiscal year. Should the Commission take no final action on or prior to the date, the budget, as submitted, shall be deemed to be finally adopted by the Commission, provided that if the provision for funds in any Department or Departments exceeds (10%) of the previous year's budget, then as to that Department or Departments the Commission shall be deemed to have approved the previous year's budget.*
- E. *A copy of the budget as finally adopted shall be certified by the City Manager and the budget so certified shall be filed for the use of all offices and departments.*

According to the Charter Article IV, Section 2 (F) (Modifications) (1) **Transfer of Appropriation** - At the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an office or department. At the request of the City Manager and within the last three months of the budget year, the Commission may transfer by Resolution any unencumbered appropriation balance or portion thereof from one office or department to another.



BUDGETING AND ACCOUNTING BASIS

The accounts of the City are organized by funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, fund equity, revenues and expenditures.

In Florida, it is a requirement that the budget passed by the City Commission is balanced. A balanced budget occurs when actual expenditures do not exceed received revenues.

As an operations guide, the budget details how Departments and the general fund are organized. The budget informs the reader of all the activities, services and functions carried out by each Department. Additionally, the budget provides for performance measurements of organization-wide objectives to aid in monitoring the progress of the City. Each Departmental budget section includes a description of the Department's function, its accomplishments, its objectives, activity reports, authorized positions, the budgetary appropriation and budget highlights.

BASIS OF BUDGETING

The basis of budgeting determines the timing for reporting measurements made on a cash or accrual basis in the City's financial statements. As defined in the National Council on Governmental Accounting (NCGA) Statement 1, the basis of accounting refers to when revenues, expenditures, expenses, transfers, and the related assets and liabilities are recognized in the accounts and reported in the financial statements. The accounting basis determines when the economic consequences of transactions and events are reflected in financial statements.

MEASUREMENT FOCUS

Unlike the selection of an accounting basis, which is concerned with the timing of transactions and events, a measurement focus identifies what transactions and events should be recorded. The measurement focus is concerned with the inflow and outflow of resources that affect a fund's operating statement.

The operating statement of a proprietary fund focuses on changes in economic resources, much like that of a private-sector business. Net assets are used as a practical measure of economic resources for this purpose. A proprietary fund's operating statement includes all transactions and events that increase or decrease net assets, such as revenues, expenses, gains and losses.

The operating statement of a governmental fund, unlike that of a proprietary fund, focuses on changes in current financial resources. The governmental fund operating statement measures those transactions and events of the period that have increased or decreased the resources available for spending in the near future.



A fund's basis of accounting is inseparably tied to its measurement focus. Funds that focus on total economic resources (proprietary funds) employ the accrual basis of accounting, which recognizes increases and decreases in economic resources as soon as the event or transaction occurs. Thus, revenues are recognized as soon as they are earned and expenses are recognized as soon as a liability is incurred, regardless of the timing of related cash inflows and outflows.

On the other hand, funds that focus on current financial resources (governmental funds) use the modified accrual basis of accounting, which recognizes increases and decreases in financial resources only to the extent that they reflect near-term inflows or outflows of cash. Under the modified accrual basis of accounting amounts are recognized as revenue when they are both measurable and available. The accrual basis, modified accrual basis and cash basis of accounting are discussed below.

ACCRUAL BASIS ACCOUNTING

Under the accrual basis of accounting, revenues are recognized when they are earned regardless of when cash is received, and expenses are recognized when a liability is incurred regardless of when paid. However, these accruals should be recognized only if measured objectively. Since accrual accounting results in accounting measurements based on the substance of transactions and events, rather than when cash is received or disbursed, it enhances the relevance, neutrality, timeliness, completeness, and comparability of the information reported. Under GAAP, the accrual basis shall be used for the government-wide financial statements, proprietary funds and fiduciary funds.

MODIFIED ACCRUAL BASIS ACCOUNTING

Under this basis, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become measurable and available to finance expenditures of the fiscal period. The requirement that revenues be "available" distinguishes modified accrual revenue recognition from that of the accrual basis. Available is defined as expected to be collected within twelve months after the fiscal period ended.

Under the modified accrual basis, expenditures are recognized in the accounting period in which the fund liability is incurred, measurable and expected to be paid within twelve months of the fiscal period ended. However, there are certain exceptions such as the recording of the unmatured principal and interest on general obligation long-term debt which are recorded only when due. Other exceptions are discussed in the appropriate sections of this manual.

Modified accrual basis accounting is used for all governmental funds (general, special revenue, debt service and capital projects).



CASH BASIS ACCOUNTING

Under the cash basis, transactions are recognized only when cash changes hands. Cash basis financial statements omit recognition of assets and liabilities not arising from cash transactions, therefore they rarely present financial position or results of operations in conformity with GAAP. Cash basis accounting and reporting are not desirable practices because they permit distortions in financial statement representations due to shifts in the timing of cash receipts and disbursements relative to underlying economic events near the end of a fiscal period. The cash basis of accounting, which is used for budgetary purposes, is not an acceptable basis of accounting for the purpose of preparing the City's GAAP financial statements.



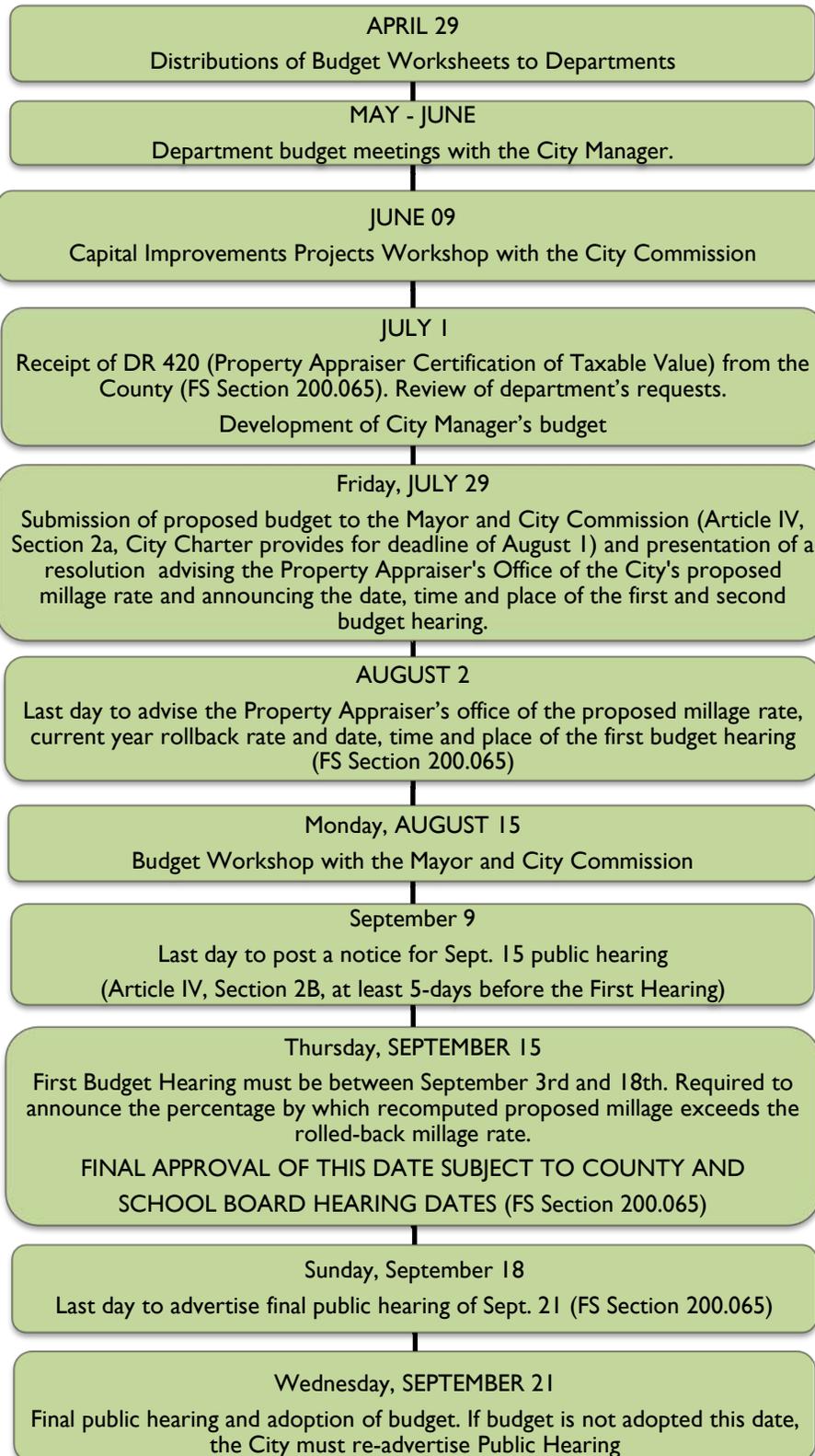
BUDGET SCHEDULE

The Office of the City Manager and the Finance Department are responsible for the development of the annual budget. As the schedule below details, the budget process begins in April with the distribution of budget request forms to all departments. All departments are responsible for compiling budget figures, which are then reviewed and adjusted by the City Manager during a series of inter-departmental meetings. The goal is that the proposed budget document is presented to the City Commission at its first meeting.

A key component of the budget process is our dependence upon the State, grants, and entitlements. Estimates for these revenue sources are provided by the State of Florida in late June and early July. The City incorporates the latest projections available into the budget.

The City Commission must adopt a preliminary millage rate in July for use on the Notice of Proposed Taxes to be mailed to all property owners by August 31, 2016 by the Miami-Dade County Property Appraiser. In accordance with Florida Statutes, the tentative millage rate is adopted at the first public budget hearing in September and this rate cannot be increased at the second budget hearing. Additionally, the tentative millage rate cannot exceed the preliminary rate adopted by the City Commission except by re-notifying all affected property owners by mail.

FY 2016-2017 BUDGET SCHEDULE





FINANCIAL AND BUDGETARY POLICIES

PURPOSE:

The Comprehensive Financial and Budgetary Policies is a one-source document for all City financial and budget policies. The intention of the policies is to guide elected officials, the City Manager and staff in their on-going role as the financial stewards of the City. The policies guide essential decisions affecting budget and financial matters to ensure that the City is financially prepared to meet its immediate and long-term service objectives. The individual policies serve as guidelines for financial planning, budget preparation, implementation, evaluation and internal financial management of the City, and may be amended from time to time.

BUDGET MODIFICATIONS:

As per the City's charter, at the request of the City Manager, the Commission may at any time transfer, by resolution, any unencumbered appropriation balance or portion thereof between general classification of expenditure within an office or department. At the request of the City Manager and within the last three months of the budget year, the Commission may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office or department to another.

In case of disaster or any other circumstance creating an emergency, the Commission may at any time in any budget year, make an emergency appropriation for the purpose of repairing damages caused by such disaster or meeting such public emergency to the end that public health, safety or welfare will be protected.

OBJECTIVES:

In order to achieve the purpose of the Comprehensive Financial and Budgetary Policies, the following are objectives for the city's fiscal performance.

- To guide City Commission and management policy decisions with significant fiscal impact.
- To set forth operating principles to minimize the cost of government and financial risk.
- To employ balanced and equitable revenue policies that provides adequate funding for desired programs.
- To promote sound financial management by providing accurate and timely information on the City's financial condition.
- To protect the City's credit rating and provide for adequate resources to meet the provisions of the City's debt obligations on all municipal debt.
- To ensure the legal use of financial resources through an effective system of internal controls.



OPERATING POLICIES

The City will balance recurring operating expenditures with current or recurring revenues, and to the extent possible, not appropriate the fund balance to meet recurring operating needs. The City will evaluate the fiscal impact of new proposals, operate as efficiently as possible, and constantly review City services for appropriateness and effectiveness.

Expenditures shall be within Current Revenue Projections:

Ongoing expenditures should be equal to or less than ongoing revenues. The City must identify ongoing resources that at least match expected reoccurring annual expenditure requirements. One time revenues and non-recurring revenues and ending fund balances will be applied to reserves or to fund one-time expenditures; they will not be used to fund ongoing programs.

Continual Improvement of Service Delivery:

The City has established a goal to seek to optimize the efficiency and effectiveness of its services through strategic planning efforts, performance budgeting and measuring, and by evaluating service provisions by surveying citizens and customers and by comparing to other cities.

Year End Budget Considerations:

In accordance with Generally Accepted Accounting Principles (GAAP), purchases encumbered in the current year but not received until the following year will be paid from the budget of the following year. However, when necessary, City Commission may authorize a re-appropriation to resolve unusual situations or hardships caused by this policy.



ACCOUNTING, AUDITING AND REPORTING

REPORTING POLICIES:

The City shall maintain a system of financial monitoring, control, and reporting for all operations and funds in order to provide an effective means of ensuring that overall City goals and objectives are met.

AUDITING:

The City's independent auditing firm will annually perform the City's financial and compliance audit. Their opinions will be contained in the City's Comprehensive Annual Financial Report (CAFR). Results of the annual audit shall be provided to the Commission in a timely manner. The independent auditing firm will be competitively selected in accordance with City of South Miami Charter Article IV, Section 4(E), Florida Statutes and standards of the Governmental Finance Officers Association.

ACCOUNTING SYSTEM:

Financial records will be maintained on a basis consistent with GAAP, and the Governmental Accounting Standards Board (GASB) and the standard practices of the Government Finance Officers Association of the United States and Canada (GFOA). In addition, the City will comply with rules of the Auditor General and Uniform Accounting System as required by the State of Florida.

EXCELLENCE IN FINANCIAL REPORTING:

As an additional independent confirmation of the quality of the City's financial reporting, the City will annually seek to obtain the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The CAFR will be presented as a method of communicating with citizens about the financial affairs of the City.

REVENUE POLICIES:

The City should be sensitive to the balance between the need for services and the City's ability to raise fees, charges for services, and taxes to support those services.

REVENUE DIVERSIFICATION:

The City shall strive to maintain a diversified mix of revenues in order to balance the sources of revenue amongst taxpayers and to provide ongoing stability and predictability in order to handle fluctuations in revenues and better distribute the cost of providing services.



CHARGES FOR SERVICES:

As much as is reasonably possible, City services that provide private benefit should be supported by fees and charges in order to provide maximum flexibility in use of general City taxes in meeting the cost of services of a broader public benefit.

Charges for services that benefit specific users should recover full costs, to the extent feasible, including all direct costs, and indirect costs, such as operating and maintenance costs, overhead, and charges to capital costs (depreciation and debt service).

INVESTMENT POLICY

The City of South Miami will invest its funds in accordance with Florida Statute 218.415. The funds will be invested based upon the following priorities:

Safety of principal

To meet the liquidity needs of the City and optimize investment returns after first addressing safety & liquidity concerns.

The City of South Miami will make cash flow analysis of all funds on a regular basis. Disbursement, collection, and deposit of all funds will be scheduled to ensure maximum cash availability. The City will pool cash from several different funds for investment purposes when permitted by law.

The City will invest 100% of its idle cash on a continuous basis. Reserve Fund balances may from time-to-time be established by resolution of the City Commission.



CAPITAL BUDGET POLICY

The City will update its multi-year plan for capital improvements.

The City will enact an annual capital budget based on the multi-year Capital Improvement Plan.

The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.

The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement Plan and City priorities, and whose operating and maintenance costs are included in operating budget forecasts.

The City will maintain all its assets at a level adequate to protect the City's capital interest and to minimize future maintenance and replacement costs.

The City will identify the estimated costs and potential funding sources for each capital project proposal before submission to the City Commission for approval.

CAPITAL ASSETS POLICY

Threshold: The City will capitalize all individual assets and infrastructures which meet a respective threshold amount or more and a life of three years or more.

Asset categorization: The City shall account for assets and infrastructure meeting the minimum dollar and life thresholds in the following categories:

- Land (\$1 or Greater)
- Land Improvements (\$25,000 or more)
- Buildings (\$50,000 or more)
- Building Improvements (\$50,000 or more)
- Machinery and Equipment; including vehicles (\$5,000 or more)
- Infrastructure; i.e. roads, stormwater system, sidewalks (\$250,000 or more)
- Construction in progress (\$1 or more)
- Intangible Assets (\$25,000 or more)

Capital Outlay Budget vs. GAAP (Generally Accepted Accounting Principles). Only assets or infrastructure with a value over \$25,000 will be budgeted as a capital item in the budget. Short-lived assets not meeting the capital asset threshold will be budgeted as operational materials and supplies.

Depreciation method: GASB (Governmental Accounting Standards Board) Statement 34 requires governments to depreciate capital assets with a defined estimated life. The City will use the straight-line depreciation method. There will be no depreciation on land or other assets with an indefinite life. Construction in progress projects are not subject to depreciation until the project



is completed. Depreciation expense is not calculated on the salvage value (value which the asset will not fall below).

Capital Assets-Assets vs. Repair & Maintenance: GASB 34 requires that repair and maintenance items are expenses rather than capitalized assets. The criteria determining whether an item is capitalized or expensed is whether the service life of the assets will be extended. The City will adapt this definition and capital expenditures that extend the life of the asset will be classified as capital assets.

Estimated useful assets life: The estimated useful lives of the assets are based on City experience and established projections reflected in the 5 year capital plan. The useful life will be used when determining depreciation expense. The useful lives are:

- Land – indefinite
- Buildings – 50 years
- Improvements – 20 years
- Equipment:
 - Cars – 8 years
 - Trucks – 10 years
 - Equipment – 10-15 years
 - Computer Equipment – 5 years
- Infrastructure:
 - Roads – 40 years
 - Stormwater System – 50 years
 - Sidewalks – 40 years
- Intangible Assets – 20 years

Five year capital plan: The City prepares a 5 year capital plan which reports the capital asset budget needs for the City.

Fixed Asset Accounting: The City will comply with the standards established by GASB 34 (Governmental Accounting Standards Board) and all subsequent pronouncements put forth by GASB or its successor organization.

As per Florida Statute 274.02(2) the chief financial officer shall establish by rule the requirements for the recording of property and for the periodic review of property for inventory purposes. The Chief Financial Officer will establish policies and appropriate procedures to manage fixed assets, including establishing the State of Florida required threshold dollar amount for which fixed asset records are maintained and how often physical inventories will be taken. Currently the State of Florida requires that assets equal to or greater than \$1,000 be inventoried. The threshold amount will be updated as the State of Florida rules are updated.



DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on all debt obligations issued by the City of South Miami, and to provide for the preparation and implementation necessary to assure compliance and conformity with this policy.

FLORIDA STATUTE CITATIONS

The Internal Revenue Code, Florida Statutes, local charter and/or ordinances outline legal borrowing authority, restrictions and compliance requirements while the Florida Constitution and Statutes authorize the issuance of bonds by counties, municipalities and certain special districts.

- Section 125.013 – General Obligation & Revenue Bonds
- Chapters 130 & 132 – County Bonds & General Refunding Law
- Section 154.219 – Public Health Facilities Revenue Bonds
- Chapter 159 – Bond Financing
- Section 163.01(7) – Bonds Issued by Entities Created by Interlocal Agreement
- Chapter 166, Part II – Municipal Borrowing
- Section 215.43 – Financial Matters: General Provisions
- Chapter 218, Part III – Local Financial Management & Reporting

DEBT POLICY STATEMENT

Under the governance and guidance of Federal and State laws and the City’s Charter, ordinances and resolutions, the City may periodically enter into debt obligations to finance the construction or acquisition of infrastructure and other assets or to refinance existing debt for the purpose of meeting its governmental obligation to its residents. It is the City’s desire and direction to assure that such debt obligations are issued and administered in such fashion as to obtain the best long-term financial advantage to the City and its residents, while making every effort to maintain and improve the City’s bond ratings and reputation in the investment community.

The City may also desire to issue debt obligations on behalf of external agencies or authorities for the purpose of constructing facilities or assets, which further the goals and objectives of City government. In such case, the City shall take reasonable steps to confirm the financial feasibility of the project and the financial solvency of the borrower; and, take all reasonable precautions to ensure the public purpose and financial viability of such transactions.



GENERAL DEBT GOVERNING POLICIES

The City hereby established the following policies concerning the issuance and management of debt:

- A. The City will not issue debt obligations or use debt proceeds to finance current operations.
- B. The City will utilize debt obligations only for acquisition, construction or remodeling of capital improvement projects that cannot be funded from current revenue sources or in such cases wherein it is more equitable to the users of the project to finance the project over its useful life.
- C. The City will measure the impact of debt service requirements of outstanding and proposed debt obligations on single year, five, ten and twenty year periods. This analysis will consider debt service maturities and payment patterns as well as the City's commitment to a pay as you go budgetary capital allocation.

SPECIFIC DEBT POLICIES, RATIOS AND MEASUREMENT

This section of the Debt Management Policy establishes the target debt policies, ratios and measurements for the City in the following categories:

- A. Measurements of Future Flexibility
- B. Constraints, Ratios and Measurements

Measures of Future Flexibility

As the City periodically addresses its ongoing needs, the City Manager and the City Commission must ensure that the future elected officials will have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt, which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum); this policy establishes the following constraints, ratios, and measures.

Constraints, Ratios and Measures

The following constraints, ratios and measures shall govern the issuance and administration of debt obligations:

Purposes of Issuance – The City will issue debt obligations for acquiring, constructing or renovating Capital Improvements or for refinancing existing debt obligations. Projects must be designed as public purpose projects by the City Commission prior to funding.



Maximum Maturity – All debt obligations shall have a maximum maturity of the earlier of: (i) the estimated useful life of the Capital Improvements being financed; or, (ii) thirty years; or, (iii), in the event they are being issued to refinance outstanding debt obligations the final maturity of the debt obligations being refinanced, unless a longer term is recommended by the Finance Department.

Net Debt to Taxable Assess Value – The City shall strive to maintain a ratio of Net Debt to Taxable Assessed Value of properties within the City shall not exceed 15%. The ratio of Net Debt to Taxable Assessed Value shall be calculated by dividing the Net Debt by the taxable assessed value of all taxable properties within the City.

Capitalized Interest (Funded Interest) – Subject to Federal and State law, interest may be capitalized from date of issuance of debt obligations through the completion of construction for revenue producing projects. Interest may also be capitalized for projects in which the revenue designated to pay the debt service on the bonds will be collected at a future date, not to exceed six months from the estimated completion of construction and offset by earnings in the construction fund.

Bond Covenants and Laws – The City shall comply with all covenants and requirements of the bond resolutions, and State and Federal laws authorizing and governing the issuance and administration of debt obligations.



PURCHASING POLICY

The purchasing policy is in accordance with City of South Miami Charter Article III, Section 5 (**Power and Duties**) and Florida Statute Chapter 287.

Purchases less than \$5,000.00. Purchases of, or contracts for, materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is not in excess of \$5,000.00, may be made or entered into by the City Manager without submittal to the City Commission and without competitive bidding. Single purchases or contracts in excess of \$5,000.00 shall not be broken down to amounts less than \$5,000.00 to avoid the requirements of this subsection. Purchases of less than \$1,000.00 **do not require**:

- Purchase orders
- Sealed Competitive bids

Purchases of less than \$5,000.00 but greater than \$1,000 do require:

- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract, which was part of an acceptable competitive bid process.
- An approved purchase order
- Must have been included in the original budget or received approval from the City Manager.

Purchases more than \$5,000.00 but less than \$25,000.00. Purchases of or contracts for materials, supplies, equipment, improvements or services for which funds are provided in the budget, where the total amount to be expended is in excess of \$5,000.00 but which does not exceed \$25,000.00, may be made or entered into by the City Manager with submittal to the City Commission and without competitive bidding, but shall require that the City Manager obtain quotes from at least three different vendors. Single purchases or contracts in excess of \$25,000.00 shall not be broken down to amounts less than \$25,000.00 to avoid the requirements of this subsection. Purchases more than \$5,000.00 but less than \$25,000.00 require:

- Approval by the City Manager before the expenditure is made or funds committed.
- A minimum of 3 written quotes from 3 different vendors unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- City Commission approval

Purchases in excess of \$25,000.00. Purchases in excess of \$25,000.00 shall be in compliance with the competitive bidding requirements. Purchases in excess of \$25,000.00 require:

- Competitive bid process unless piggybacking off an existing governmental contract which was part of an acceptable competitive bid process
- Purchase orders must be obtained before an expenditure is made or funds committed and approved by the City Manager,
- City Commission approval



FUND STRUCTURE

In governmental accounting, all financial transactions are organized within several funds. According to the National Council on Governmental Accounting, a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The City of South Miami's budget consists of 18 Funds: General Fund, Stormwater Drain Trust Fund, Local Option Gas Tax Trust Fund, Hometown District Improvement Trust Fund, Tree Trust Fund, People's Transportation Tax Fund, Debt Service Fund, Capital Improvement Program Fund, Emergency Reserve Fund, State Forfeiture Fund and Federal Forfeiture Fund. There are 7 new funds including Revenue Stabilization Fund, Grant Match Reserve Fund, Insurance Reserve Fund, Tax Equalization Reserve Fund, Building Fund, City Parks Acquisition Development Operations and Maintenance Fund, and Parks Facility Impact Fund. "Fund" is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities.

All funds, except the Stormwater Drain Trust Fund which uses the accrual basis of accounting, utilize the modified accrual basis of accounting. For more detailed information regarding the funds, please refer to the fund sections in this document.



FUND OVERVIEW

GENERAL FUND

The General Fund is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is the major operating fund of the City of South Miami.

STORMWATER DRAIN TRUST FUND

The Stormwater Drain Trust Fund accounts for the financial resources received and allocated on behalf of the Stormwater Utility maintained by the City of South Miami. The fund is used to maintain the drainage pipes and canals located within the City. This is a proprietary fund which focuses on the determination of operating income, changes in net assets, financial position and cash flows.

LOCAL OPTION GAS TAX TRUST FUND

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Parking. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the district.

TREE TRUST FUND

Creation of the Tree Trust Fund is for the purpose of which is to acquire, protect, and to plant trees on public property. The Tree Trust Fund shall consist of contributions in lieu of, or in conjunction with, required replacement plantings.

PEOPLE'S TRANSPORTATION TAX FUND

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses.

REVENUE STABILIZATION FUND

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary



source used in balancing budget request. These funds are restricted to uses related to impacts caused by reduced tax revenues and other revenues in general.

GRANT MATCH RESERVE FUND

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities. These funds would be set aside as a cash match for grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

INSURANCE RESERVE FUND

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles. This reserve would be used in circumstances that would require the contribution of insurance deductibles such as a major hurricane.

TAX EQUALIZATION FUND

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues. These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of significant state budget reduction.

BUILDING CAPITAL RESERVE FUND

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties. These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINTENANCE FUND

The South Miami residents have demonstrated a desire for parks. Funds shall be set aside and used for acquisition; at least 15% of the Fund shall be used for park development operations and maintenance of the City's Park System. More specifically the fund shall be for the purposes of acquiring, developing, operating, maintaining or restoring parks, recreation facilities, cultural facilities, green spaces, playfields, trails, community gardens, and other applicable public areas.

DEBT SERVICE FUND

The Debt Service Fund has been established in an effort to clearly identify the City's current Long Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program.



CAPITAL IMPROVEMENT PROGRAM FUND

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted capital improvement projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

EMERGENCY RESERVE FUND

The City Commission adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2, 2001 the City Commission changed the policy via resolution No. 145-01-11293 to provide for an Emergency Reserves Fund of no less than 10% of the budget. The Government Finance Officers Association (GFOA) issued a Case Study on May 2013 providing a general recommended fund balance for two specific categories; Budget Uncertainty Reserve and Emergency Reserve. Within the Case Study, GFOA recommends a General Fund Reserve of approximately 25%; 12.5% for each of the two specific classifications mentioned above.

PARKS FACILITY IMPACT FUND

As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fee as set forth in the provisions of ordinance No. 14-14-2192. Funds shall be set aside and used for land acquisition for parks; for maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities; for construction of new parks facilities; for any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and for any administrative costs not incurred by the fee collection process.

STATE FORFEITURE FUND

The Police Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act.

FEDERAL FORFEITURE FUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime.



FUND EXPENDITURES

The table below is a summary of the expenditures, by fund, and the difference from the previous year. Please refer to the individual fund sections for an explanation of the change in expenditures for each fund.

ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
General Fund					
Beginning Fund Balance	7,619,377	9,065,560	7,463,416	7,463,416	6,229,702
Revenues	16,818,969	17,546,745	17,861,563	17,637,161	18,412,776
Expenditures	14,980,959	15,569,996	18,235,267	17,559,306	18,694,755
Interfund Transfers In	308,173	384,465	384,465	384,465	384,465
Interfund Transfers Out	700,000	3,963,358	1,627,742	1,696,034	2,361,123
Ending Fund Balance	9,065,560	7,463,416	5,846,435	6,229,702	3,971,065
Stormwater Drain Trust Fund					
Beginning Fund Balance	403,698	314,706	263,239	263,239	150,909
Revenues	418,994	398,206	386,600	386,600	386,850
Expenditures	257,986	199,673	248,930	248,930	239,568
Interfund Transfers Out	250,000	250,000	250,000	250,000	250,000
Ending Fund Balance	314,706	263,239	150,909	150,909	48,191
Local Option Gas Tax Trust Fund					
Beginning Fund Balance	324,522	276,999	349,900	349,900	201,300
Revenues	79,376	81,441	86,400	86,400	81,883
Expenditures	126,899	8,540	235,000	235,000	275,000
Ending Fund Balance	276,999	349,900	201,300	201,300	8,183
Hometown District Improvement Trust Fund					
Beginning Fund Balance	6,250	17,250	20,250	20,250	23,305
Revenues	36,000	28,000	28,055	28,055	28,055
Interfund Transfers Out	25,000	25,000	25,000	25,000	25,000
Ending Fund Balance	17,250	20,250	23,305	23,305	26,360
Parks Facilities Impact Fund					
Beginning Fund Balance	0	0	44,592	44,592	115,055
Revenues	0	44,592	0	70,463	0
Expenditures	0	0	0	0	0
Ending Fund Balance	0	44,592	44,592	115,055	115,055



ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
Tree Trust Fund					
Beginning Fund Balance	15,654	4,528	7,528	7,528	20,528
Revenues	2,500	3,000	0	13,000	0
Expenditures	13,626	0	0	0	20,000
Ending Fund Balance	4,528	7,528	7,528	20,528	528
People's Transportation Tax Fund - Transportation					
Beginning Fund Balance	1,191,122	1,453,493	1,276,577	1,276,577	854,077
Revenues	387,446	442,479	424,837	450,500	450,000
Expenditures	125,075	619,395	1,658,000	873,000	1,299,000
Ending Fund Balance	1,453,493	1,276,577	43,414	854,077	5,077
People's Transportation Tax Fund- Direct Transit					
Beginning Fund Balance	460,700	515,782	623,024	623,024	653,024
Revenues	93,520	107,242	103,085	110,000	110,000
Expenditures	38,438	0	80,000	80,000	80,000
Ending Fund Balance	515,782	623,024	646,109	653,024	683,024
Revenue Stabilization Fund					
Beginning Fund Balance	0	0	0	0	50,000
Interfund Transfers In	0	0	50,000	50,000	10,000
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	50,000	50,000	60,000
Grant Match Reserve Fund					
Beginning Fund Balance	0	0	0	0	50,000
Interfund Transfers In	0	0	50,000	50,000	10,000
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	50,000	50,000	60,000
Insurance Reserve Fund					
Beginning Fund Balance	0	0	0	0	50,000
Interfund Transfers In	0	0	50,000	50,000	10,000
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	50,000	50,000	60,000
Tax Equalization Reserve Fund					
Beginning Fund Balance	0	0	0	0	50,000
Interfund Transfers In	0	0	50,000	50,000	10,000
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	50,000	50,000	60,000



ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
Building Capital Reserve Fund					
Beginning Fund Balance	0	0	0	0	50,000
Interfund Transfers In	0	0	50,000	50,000	10,000
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	50,000	50,000	60,000
Parks Acquisition Development Operations & Maintenance Fund					
Beginning Fund Balance	0	0	0	0	50,000
Interfund Transfers In	0	0	50,000	50,000	10,000
Expenditures	0	0	0	0	0
Ending Fund Balance	0	0	50,000	50,000	60,000
Debt Service Fund					
Beginning Fund Balance	870,824	517,663	-82,681	-82,681	0
Revenues	871,861	611,049	865,482	865,482	865,718
Expenditures	1,225,022	6,159,393	1,162,924	1,098,738	1,180,540
Interfund Transfers In	0	0	153,161	315,937	315,000
Proceeds from Refunding Debt	0	4,948,000	0	0	0
Payment to Bond Escrow Agent	0	0	0	0	0
Ending Fund Balance	517,663	-82,681	-226,962	0	178
Capital Improvement Program Fund					
Beginning Fund Balance	180,112	355,314	839,318	839,318	928,802
Expenditures	424,798	784,435	1,637,000	960,097	2,858,000
Interfund Transfers In	600,000	1,268,439	1,049,581	1,049,581	1,929,198
Ending Fund Balance	355,314	839,318	251,899	928,802	0
Emergency Reserve Fund					
Beginning Fund Balance	1,703,605	1,717,288	4,438,751	4,438,751	4,591,751
Revenues	13,683	26,544	28,000	28,000	29,000
Expenditures	0	0	0	0	400,000
Interfund Transfers In	0	2,694,919	125,000	125,000	56,925
Interfund Transfers Out	0	0	0	0	0
Ending Fund Balance	1,717,288	4,438,751	4,591,751	4,591,751	4,277,676
State Forfeiture Fund					
Beginning Fund Balance	75,900	76,510	78,410	78,410	34,910
Revenues	610	1,900	500	500	500
Expenditures	0	0	44,000	44,000	30,000
Ending Fund Balance	76,510	78,410	34,910	34,910	5,410

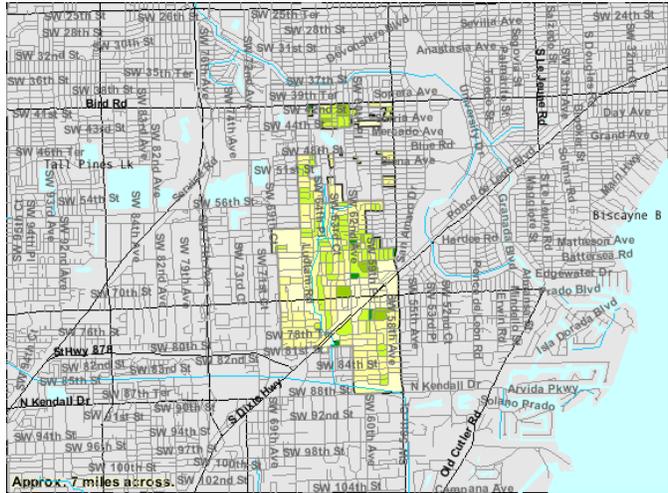


ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
Federal Forfeiture Fund					
Beginning Fund Balance	2,012,436	2,000,223	1,855,266	1,855,266	1,455,834
Revenues	77,506	81,392	96,000	96,000	66,000
Expenditures	89,719	226,349	482,432	495,432	430,800
Ending Fund Balance	2,000,223	1,855,266	1,468,834	1,455,834	1,091,034

GOVERNMENT

Government Structure

South Miami uses a City Manager form of government. The Commission sets the policies and the City Manager acts as the chief executive. According to surveys by the International City/County Management Association (ICMA), this form of government has grown from 48% usage in 1996 to 55% usage in 2006. It is most popular in cities with populations over 10,000, mainly in the Southeast and Pacific coast areas. Commissioners are elected to four-year terms and the Mayor is elected to a two-year term. The Mayor heads the meeting and previously made appointments, with approval by the Commission, to various City Boards; however this provision was modified on February 9, 2010 to give all Commissioners the right to appoint with consent of the commission board. Elections are held on the second Tuesday in February in even numbered years for the Mayor and half of the Commissioners. The Commissioner receiving the most votes is also given the title of Vice Mayor for the first two years of the term. The next election is scheduled for February 2018.



South Miami City Government as of February 09, 2016

- * Mayor: Philip Stoddard, Ph.D. (Election 2018)
- * Vice Mayor: Robert Welsh (Vice Mayor until 2018, Commissioner Group III until 2020)
- * Commissioner Group II: Josh Liebman (Election 2020)
- * Commissioner Group I: Gabriel Edmond (Election 2018)
- * Commissioner Group IV : Walter Harris (Election 2018)

South Miami is a city in Miami-Dade County, Florida, United States. The population was 10,741 at the 2000 census and according to the U.S. Census Bureau for 2010 it was 11,657. State of Florida uses Bureau of Economic and Business Research (BEBR) numbers for calculations for budget and this number is 13,656.

South Miami is served by the Miami Metrorail at the South Miami Station. The station is in the section US-1 and Sunset Dr., and services the surrounding South Miami neighborhood, including South Miami Hospital and the South Miami city government offices.



Tax Authorities

Taxing Authorities Set Tax Rates

The Office of the Property Appraiser is not a taxing authority, but a governmental function that is mandated by State Law to assess the value of all properties within Miami-Dade County using criteria set forth by Chapter 193 of the Florida Statutes. As property owners and taxpayers consider the tax rates set by the taxing authorities, they should give close attention to tax rates or "millage" changes of those taxing authorities. The millage or tax rates are set by the various taxing authorities within whose jurisdiction the property is located.

The Tax Collector publishes annually all active millage (tax rates) levied by all taxing authorities. The tax rate (millage) is set by the various authorities within whose jurisdiction the property is located.

The taxing authorities are authorized by State Statute to levy taxes on real estate and tangible personal property to fund their operations and services as provided by their annual budgets. The tax rate is determined by dividing the taxing authority's proposed budget using property taxes by the total taxable value of all non-exempt property within their taxing district; reference the following formula:

$$\text{Tax Rate (Millage)} = \frac{\text{Taxing Authority's Proposed Budget}}{\text{Total Taxable Value Of ALL Property (After Exemptions)}}$$

Tax Limitations on County Commission and Cities

By Special Act of the Florida Legislature (Laws of Florida Chapter 74-430 House Bill No. 4173), municipal taxing authorities are limited to a maximum 10% increase in the amount of revenues that can be raised in comparison to the prior year.

The Millage Rates of the Taxing Authorities

When the total taxable value (the total assessed value of all individual properties in the City added together after exemptions) of the tax roll increases from one year to the next year, the Taxing Authorities (County Commission, Municipalities, School Board, etc.) are required by State Law to consider their budget with a roll-back of the millage rate to a rate which will generate the same revenue as in the previous year; reference hypothetical example of annual roll-back procedure below.

The Property Appraiser is responsible for certifying to each taxing authority the annual taxable value. Each taxing authority then must compute a roll-up or a roll-back millage rate and a proposed millage. The "roll-back millage" rate is the millage rate, or tax rate that the Taxing Authorities must use as a basis for computing any increase in their annual budgets. Usually, this millage rate is lower than the preceding year's tax rate. The value increase in the tax base is due to re-assessments and new construction in the prior year. However, new construction is not



permitted by Florida Law to be used to calculate the roll-back millage. If the total taxable value (as defined) decreases, the Taxing Authorities are entitled to an upward change of the "roll-back" in the tax millage rate in order to maintain the same level of revenue as the preceding year as the starting point for any budget increases.

The term "roll-back" is used to describe the economic conditions of total taxable value in the prior year and the amount of monies raised by ad-valorem taxes. It does not relate to the rate of change in the millage.

With the millage roll-back rate, the taxing authorities will realize exactly the same amount of revenue as the preceding year. If they decide to raise the millage rate above the rolled-back rate, it usually means that the cost of government operations has increased, usually as a corollary to inflation or the cost of living, or that new public service programs have been added to their budgets. The effect of the millage rolled-back on your property taxes will appear on your "Truth In Millage Notice" (TRIM) each year in Column 3. By referring to your Notice, you will also note that Column 1 indicates the previous year's taxes and Column 2 indicates the proposed increase or decrease in tax dollars if the proposed budget is adopted.

CITY HISTORY

Known as “The City of Pleasant of Living,” this proud community has a diverse population and a history of accomplishments stretching back to its earlier pioneer days. It has overcome adversity and shown a resilience and determination that make it one of South Florida’s more remarkable cities.



WILSON ALEXANDER LARKIN
1860-1946
Founder of South Miami
Formerly Larkins

It began as a settlement named Larkins, after Wilson A. Larkin, who established a post office and trading post with that name in 1898 at the east end of Sunset Drive at Ingraham Highway. The settlement already had a school building erected two years earlier by A. H. Ramsey and John Burtshaw, and in the next few years more families began moving into the area.

Much of the business in the earlier settlement was geared toward farming supplies and services, and when Henry Flagler’s railroad grew south from Miami in 1903, it passed to the west of Larkins. The people of the settlement began relocating the center of their business district toward the train depot at today’s intersection of US1 and Sunset Drive. Real estate developers were already beginning to profile for plats of subdivisions in 1914 and by 1917 phone service came to Larkins.

After the fantastic real estate boom of 1925 and with a population of 3000 residents, area leaders decided to incorporate as the Town of South Miami on March 2nd, 1926. W. A. Foster was elected Mayor and a storeroom was rented for \$10 a month as Town Hall.



First City Hall - The Second Store From the Right (1927)

The year 1926 saw the first incoming class of freshmen at the newly chartered University of Miami campus, which abuts the City of South Miami eastern boundary along Red Road (SW 57th Avenue). Also founded with a university theme that same year was the Cambridge Lawns neighborhood of South Miami, situated just 0.7 miles from the university campus. The neighborhood's Cambridge Lawns Historic District, some 30 homes in the Tudor Revival and Mediterranean revival style completed in 1928, were granted historic recognition by the City of South Miami in 2005.

In June of 1926 the Florida Power & Light Company was granted a 30 year franchise to operate there, the task of paving streets and other projects began in earnest, and the volunteer fire department was established. A few months later in September, the terrible 1926 hurricane struck the community, inflicting severe damage to the homes and businesses in the fledgling Town of South Miami. It took great determination and strength of character to rebuild.

On June 24th, 1927 the Town of South Miami officially became the City of South Miami and a new Charter was approved.

In 1933, the original six square miles of South Miami were reduced to just over three square miles due to an effort to reduce municipal responsibilities. The City's size was reduced again in 1937, and many of the northern City residents sued to get out of the City. This is why the City of South Miami has the most irregular boundaries of any City in Miami-Dade County today.

In 1935, the first bus franchise for the City streets was granted and the Sylva Martin Building, later named in honor of the City Clerk for 30 years, was constructed. In 1937 the tax roll for the entire City was \$614,282 (less \$106,492 in Homestead exemptions). In the 1940's the population of South Miami was 2600 and African Americans represented 50 percent of the population.



In 1946, Consumers Water Company was given the right-of-way to lay pipes so that water would be available for the Fuchs Bakery, later to become Holsum Bakery. Fuchs Park, located at US1 and 80th St, was named after the founder of the bakery, Charles Fuchs, a German immigrant.

On February 22nd, 1960 South Miami Hospital officially opened its doors just off US1 and 62nd Ave. The 100-bed building included a pharmacy, emergency room, cafeteria, private offices, an X-ray department and laboratory. Today South Miami Hospital has over 440 beds and over 17,000 admissions each year.

Growing urbanization was booming in the 70's and 80's. After 48 years, the Holsum Bakery outgrew their home on Red Road and US1 and moved to Medley. The Bakery Centre was developed in its place and Metrorail was being built. In 1983 South Miami was the only station on the route that had a viable downtown area in the proximity to the station.

The City Commission established the South Miami Community Redevelopment Agency in September 1997. The goals of the Agency are to achieve meaningful physical improvement while providing economic development tools and other means of achieving long-term community sustainability.



In 2001 the City of South Miami was awarded the All-America City Award, which is given by the National Civic League annually to ten cities in the United States. This award is the oldest community recognition program in the nation and recognizes communities whose citizens' work together to identify and tackle community-wide challenges and achieve uncommon results.

Through all these years, the City of South Miami preserved its hometown feel and the residents are proud to call it - The City of Pleasant Living.



COMPREHENSIVE PLANNING

Comprehensive planning is a term used to describe a process that determines community goals and aspirations in terms of community development. The outcome of comprehensive planning is the Comprehensive Plan, which dictates public policy in terms of land use, transportation, utilities, recreation, and housing. Comprehensive plans encompass large geographical areas, a broad range of topics, and cover a long-term time horizon.

Chapter 163, Part II of the Florida Statute (F.S.), provides that each local government shall have the power and responsibility to plan for their future development and growth; to adopt and amend comprehensive plans, or elements to guide their future development and growth; to implement adopted or amended comprehensive plans by the adoption of appropriate land development regulations; and to establish, support, and maintain administrative instruments and procedures to carry out the provisions and purposes of this act.

Comprehensive Planning Process

Comprehensive Planning follows a typical planning process which consists of eight different steps. By following this process, we are able to determine a wide range of interconnecting issues that affect the City and surrounding urban area.

Identifying issues; Stating goals; Collecting data; Evaluating alternatives; Preparing the plan; Creating implementation policies; Adopting a plan; and Implementing and monitoring the plan.

The City's adopted Comprehensive Plan consists of eight elements that constitute the major objective of the planning process. As required by Chapter 163, F.S., the elements of the comprehensive plan shall be consistent, and the Comprehensive Plan shall be financially feasible. Financial feasibility is determined using professionally accepted methodologies and applies to the 5-year planning period, except in the case of a long-term transportation or school concurrency management system, in which case a 10-year or 15-year planning period would be applied. It is also required that the Comprehensive Plan contain a capital improvements element designed to consider the need for and the location of public facilities in order to encourage the efficient use of such facilities.

Chapter 1, Future Land Use Element

The Future Land Use Plan is part of a policy developed to guide the future social and economic growth of the City of South Miami. The City Commission in compliance with the State of Florida Local Government Comprehensive Planning Act adopted the Plan. The official Future Land Use Plan indicates the appropriate land uses in the City of South Miami. The City of South Miami Comprehensive Plan is the supporting document, which explains the planning policies used in producing the patterns shown on the Future Land Use Plan and Map.



The Difference Between Land Use and Zoning

Future Land Use designations indicate the intended use category and development density for a particular area. Zoning Districts more specifically define allowable uses and contain the design and development guidelines for these intended uses. Although there are various Zoning Districts which may be allowed within a particular Future Land Use designation, no Zoning District can be allowed for an area if it conflicts with the Future Land Use designation for that area

The Future Land Use Element was revised to address development and redevelopment pressures including: compatibility between buildings; concerns about the massing and structures (density/intensity standards, lot coverage and height); development impacts on neighborhoods; the need for revised or additional land use and zoning districts; the need to redevelop in certain areas and neighborhoods; and better coordination between transportation and land use.

Chapter 2, Transportation Element

The Transportation Element is designed to address traffic congestion issues which include the need to reduce excessive through traffic in certain areas; the need for updated bicycle and pedestrian plans; the provision of adequate parking; and the need to determine the ultimate capacity of the transit/rail system.

Chapter 3, Housing Element

The Housing Element includes goals established by the City's Affordable Housing Advisory Committee and redevelopment issues related to housing are addressed through amendments that recognize the City's role in expanding housing choices and options for existing and future residents. Additionally, amendments were included that reflect the affordable housing and other programs being implemented through the City's Community Redevelopment Agency.

Chapter 4, Infrastructure Element

The Infrastructure Element addresses the current and future public infrastructure needs of the City to ensure public health, safety and quality of life. As with each element, amendments to the policies to correct inefficiencies are periodically made.

Chapter 5, Conservation Element

The Conservation Element was recently revised to implement the latest Best Management Practices to protect, restore and enhance the natural features of the City.



Chapter 6, Recreation and Open Space Element

The Recreation and Open Space Element addresses parks and recreation issues, such as the City's desire to conduct a comprehensive Recreation and Open Space Master Plan to be used as a mechanism to assist the City in its efforts to meet the recreational needs of existing and future residents. Other amendments address the need to evaluate the feasibility of instituting an impact fee and to revise the Level of Service Standard for recreation and open space.

Chapter 7, Intergovernmental Coordination Element

The Intergovernmental Coordination Element is designed to further the City's coordination and communication procedures for resolving issues of mutual interest with other local governmental entities, which may arise from the implementation of the Comprehensive Plan. The City continues to work with Miami-Dade County in support of the 2003 Inter-local Agreement for Public School Facility Planning.

Chapter 8, Capital Improvement Element

The Capital Improvement Element reinforces the relationship and linkage between the Comprehensive Plan. The Capital Improvements Program recognizes that South Miami is a diverse, full service community with both residential and non-residential land uses and neighborhoods. Additionally, an amendment was included to address impact fees as a potential mechanism for ensuring the City's ability to provide key infrastructure and services at adopted Levels of Service through the planning period.

Legislative Changes

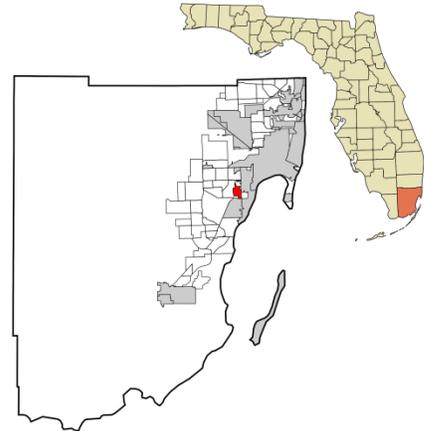
On June 2, 2011, changes to The Community Planning Act by the State Legislature and Governor, known as HB 7202, removed several of the provisions previously required by Chapter 163, F.S.

Concurrency is a system in which the public facilities and services necessary to maintain the adopted level of service standards are also available, concurrently, with new development. Written reports issued by concurrency review agencies (City of South Miami) summarize existing and anticipated levels of service for those public services and facilities which may be potentially affected by a proposed development, subject to a request for development order. The concurrency report analyzes whether public facilities and services meet or exceed the standards established in the Capital Improvements Element of the Comprehensive Plan, and whether the requested development order, if approved, would result in a reduction in the level of the service for affected public services and facilities, below the level of service standards provided in the Comprehensive Plan.



CITY OVERVIEW BASED ON THE 2010 CENSUS

Quick Facts 2010 Census	
Population:	11,657
State:	Florida
Metro Area:	Miami-Fort Lauderdale- Miami Beach Metro Area
County:	Miami-Dade County
City:	South Miami



As per Bureau of Economic & Business Research (BEBR) at UF, the City Population for FY 2017 is 13,656. This is the number which will be used for State Revenue Sharing calculations.

Category	Number			% in Total Population			% Change 2000-2010		
	Total	Male	Female	Total	Male	Female	Total	Male	Female
Total	11,657	5,721	5,936	100	49.08	50.92	8.53	10.68	6.53
Median Age	36.7	34.8	38.7	N/A	N/A	N/A	N/A	N/A	N/A
• 16 and Over	9,579	4,643	4,936	82.17	39.83	42.34	N/A	N/A	N/A
• 18 and Over	9,303	4,499	4,804	79.81	38.59	41.21	12.07	14.13	10.21
• 21 and Over	8,622	4,167	4,455	73.96	35.75	38.22	8.15	N/A	N/A
• 62 and Over	1,851	780	1,071	15.88	6.69	9.19	7.18	N/A	N/A
• 65 and Over	1,520	621	899	13.04	5.33	7.71	3.83	9.91	0

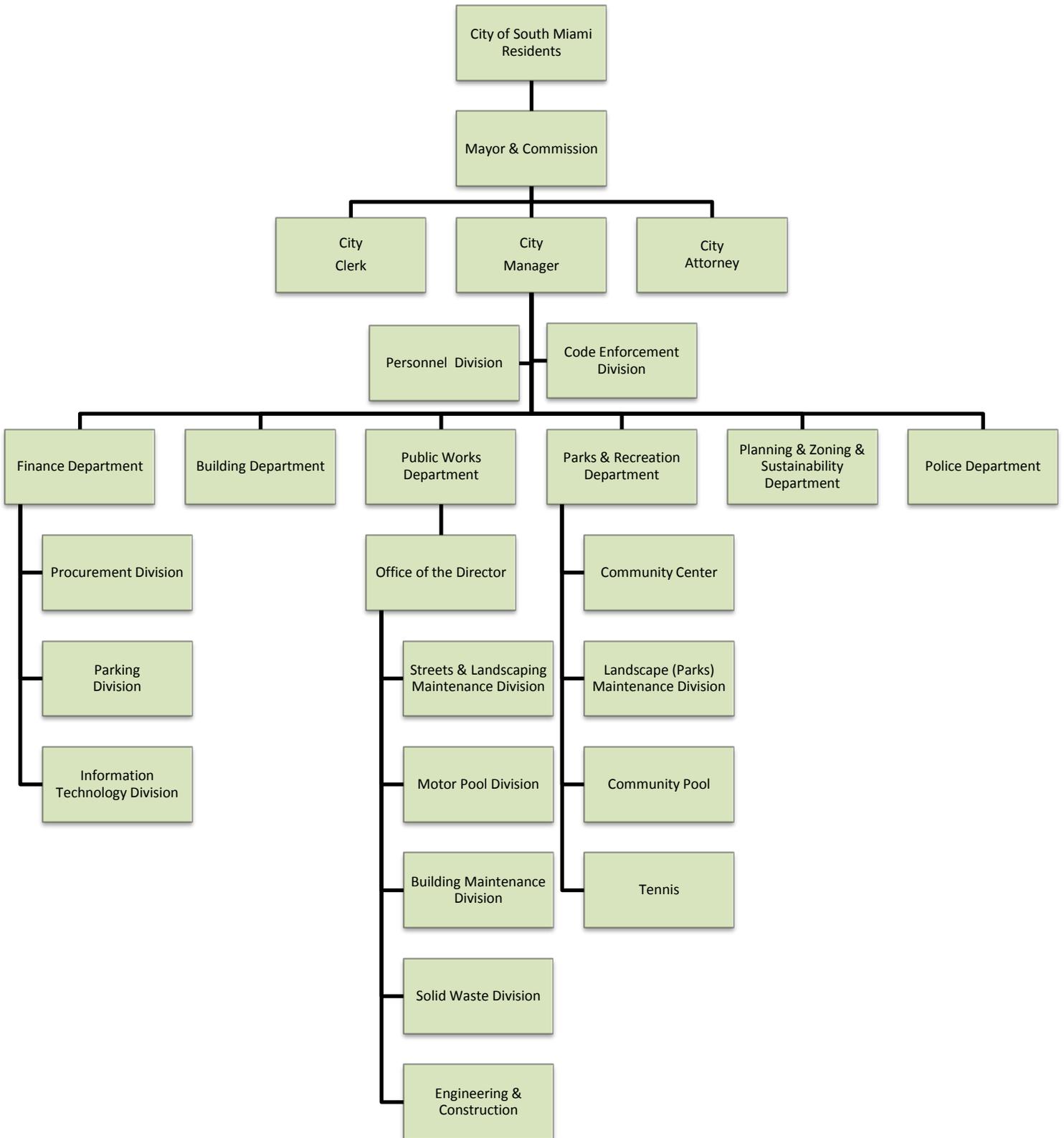
Category	Number	% in Total	
		Housing Units	% Change 2000-2010
Total housing units	5,174	100	16.09
Total: Occupied housing units	4,699	90.82	9.25
Owner-occupied housing units	2,573	49.73	-3.74
Renter-occupied housing units	2,126	41.09	30.59
Population in occupied housing units: Owner-occupied housing units	7,052		
Population in occupied housing units: Renter-occupied housing units	4,507		
Occupied housing units Average household size: Owner-occupied	2.7		
Occupied housing units Average household size: Renter-occupied	2.1		

Average household size 2.46

Average family size 3.16

Information provided above was obtained at <http://www.ledgerdata.com/census/florida/south-miami-city/67550>

CITY OF SOUTH MIAMI ORGANIZATIONAL CHART





POSITIONS BY DEPARTMENT/DIVISION

POSITIONS BY DEPARTMENT		BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	APPROVED FY 2017
CITY CLERK						
Full Time	City Clerk	1	1	1	1	1
	Deputy Clerk II	1	1	1	1	1
	Deputy Clerk	0	1	1	1	1
	City Clerk Total	2	3	3	3	3
CITY MANAGER						
Full Time	City Manager	1	1	1	1	1
	Deputy City Manager	0	0	0	0	1
	Assistant City Manager	0	1	1	1	0
	Executive Administrative Asst.	1	1	1	1	1
	Special Events Coordinator	0	1	0	0	0
	Grants Coordinator	1	0	0	0	0
	Full Time Total	3	4	3	3	3
Part Time	Office Support	2	0	0	0	0
	Public Information Coordinator	1	0	0	0	0
	Part Time Total	3	0	0	0	0
	City Manager Total	6	4	3	3	3
PROCUREMENT DIVISION						
Full Time	Purchasing Manager	1	1	1	1	1
	Procurement Specialist	0	0	0	1	1
	Central Services Specialist II	1	1	1	0	0
	Full Time Total	2	2	2	2	2
Part Time	Office Support	1	0	0	0	0
	Part Time Total	1	0	0	0	0
	Central Services Total	3	2	2	2	2
PERSONNEL DIVISION						
Full Time	Personnel Manager	0	0	0	1	1
	Human Resources Director	1	1	1	0	0
	Payroll & Benefits Administrator	0	0	0	1	1
	Human Resource Generalist	1	1	1	0	0
	Office Support	1	1	0	1	0
	Full Time Total	3	3	2	3	2
Part time	Office Support	0	0	0	0	1
	Part Time Total	0	0	0	0	1
	Personnel Division Total	6	6	4	3	3



POSITIONS BY DEPARTMENT		BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	APPROVED FY 2017
FINANCE DEPARTMENT						
Full Time	Chief Financial Officer	1	1	1	1	1
	Office Manager	1	1	1	1	1
	Senior Accountant	0	0	0	1	1
	Junior Accountant	2	2	2	1	2
	Grants Coordinator	0	1	1	0	0
	<i>Full Time Total</i>	4	5	5	4	5
Part Time	Office Support	1	1	1	2	1
	Junior Accountant	1	1	1	0	0
	<i>Part Time Total</i>	2	2	2	2	1
	Finance Department Total	6	7	7	6	6
BUILDING DEPARTMENT						
Full Time	Building Official/Director	1	1	1	1	1
	Chief Building Inspector	1	1	1	1	1
	Permits Coordinator	2	2	2	2	2
	<i>Full Time Total</i>	4	4	4	4	4
Part Time	Chief Mechanical Inspector	1	1	1	1	1
	Chief Electrical Inspector	1	1	1	1	1
	Chief Plumbing Inspector	1	1	1	1	1
	Chief Structural Inspector	1	1	1	1	1
	<i>Part Time Total</i>	4	4	4	4	4
	Building Total	8	8	8	8	8
PLANNING DEPARTMENT						
Full Time	Planning Director	1	1	1	1	1
	Sr. Planner/Zoning Admin	1	1	1	1	2
	Zoning Review Coordinator	1	1	1	1	0
	Records Clerk II	1	0	0	0	0
	Grants Coordinator	1	0	0	0	1
	Planning Assistant	0	1	0	1	0
	Office Support	0	0	1	1	1
	<i>Full Time Total</i>	5	4	4	5	5
Part Time	Planning Assistant	1	0	0	0	0
	<i>Part Time Total</i>	1	0	0	0	0
	Planning Total	6	4	4	5	5



POSITIONS BY DEPARTMENT		BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	APPROVED FY 2017
CODE ENFORCEMENT						
Full Time	Code Enforcement Manager	1	0	0	0	0
	Senior Code Enforcement Officer	1	1	1	1	1
	Code Enforcement Officers I/II	1	1	1	1	1
	Code Enforcement Officers I	1	1	1	1	1
	Local Business Tax Comp Officer	1	1	1	1	1
	Special Events Coordinator	1	1	1	0	0
	<i>Full Time Total</i>	6	5	5	4	4
Part Time	Office Support	1	0	0	1	1
	<i>Part Time Total</i>	1	0	0	1	1
	Code Enforcement Total	7	5	5	5	5
PW - BUILDING MAINTENANCE						
Full Time	Lead Worker II	1	1	1	1	1
	Maintenance Worker II	1	1	1	1	1
	PW - Bld Maint Total	2	2	2	2	2
PW - SOLID WASTE						
Full Time	Superintendent	0	1	1	0	0
	Garbage Collection					
	Heavy Equipment Operator (I Funded by SW)	7	7	6	6	6
	Lead Worker II	0	1	1	1	1
	Trash Collection					
Waste Collection Driver	3	2	2	3	3	
	PW- Solid Waste Total	10	11	10	10	10
PW - STREETS						
Full Time	Superintendent of Maintenance	0	0	0	1	1
	Superintendent Street/Landscape	1	0	0	0	0
	Lead Worker II	1	0	0	0	0
	Maintenance Worker I	1	1	2	3	3
	Maintenance Worker II	4	6	4	3	3
	Waste Collection Driver	0	0	1	0	0
	<i>Full Time Total</i>	7	7	7	7	7
Part Time	Maintenance Worker I	1	0	0	0	0
	<i>Part Time Total</i>	1	0	0	0	0
	PW - Streets Maint Total	8	7	7	7	7
PW - MOTOR POOL						
Full Time	Motor Pool Supervisor	1	1	1	1	1
	Auto Mechanic	2	2	2	2	2
	PW - Motor Pool Total	3	3	3	3	3



POSITIONS BY DEPARTMENT		BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	APPROVED FY 2017
PW - OFFICE OF DIRECTOR						
Full Time	Public Works Director	0	0	1	1	1
	Chief Superintendent	1	1	0	0	0
	Administrative Assistant	2	1	1	1	1
	Administrative Assistant I	0	1	0	0	0
	Administrative Secretary	0	0	1	0	0
	Office Support	0	0	0	1	1
PW - Office of Director Total		3	3	3	3	3
PW - ENG & CONST						
Full Time	Project Manager	1	1	1	1	1
	Associate Project Engineer	1	1	1	1	1
PW - Eng. & Const. Total		2	2	2	2	2
POLICE DEPARTMENT						
Full Time	SWORN					
	Chief of Police	1	1	1	1	1
	Assistant Chief of Police	0	0	0	1	1
	Majors	2	2	1	0	0
	Captains	0	0	2	2	2
	Lieutenants	4	4	3	3	3
	Sergeants	7	7	7	7	7
	Officers/Detectives	35	35	37	37	37
	Training Officer	1	1	1	1	1
	CIVILIAN EMPLOYEES					
	Department Head Secretary	2	1	1	1	1
	Administrative Assistant	0	1	1	1	1
	Crime Analyst/Comm. Supvr.	1	1	0	0	0
	Communications Manager	0	0	1	1	1
	Communications Officers	6	6	6	6	6
Police Total		59	59	61	61	61
PARKS & REC DEPARTMENT						
Full Time	Parks & Recreation Director	1	1	1	1	1
	Asst. Parks & Rec Director	1	1	1	1	1
	Administrative Assistant	0	0	0	1	1
	Special Events Coordinator	0	0	0	1	1
	Administrative Assistant II	1	1	1	0	0
	Senior Site Manager	1	1	1	1	1
	Administrative Secretary	0	0	1	0	0
	Recreation Leader	2	2	1	0	0



POSITIONS BY DEPARTMENT		BUDGETED FY 2013	BUDGETED FY 2014	BUDGETED FY 2015	BUDGETED FY 2016	APPROVED FY 2017
	<i>Full Time Total</i>	6	6	6	5	5
Part Time	Recreation Aide (PT)	1	1	0	0	0
	<i>Part Time Total</i>	1	1	0	0	0
	Parks & Recreation Total	7	7	6	5	5
LANDSCAPE MAINTENANCE						
Full Time	Parks Superintendent	0	0	0	0	1
	Landscape Supervisor	1	1	1	1	0
	Lead Worker	1	1	1	1	1
	Maintenance Worker I	2	2	2	2	2
	Maintenance Worker II	1	1	1	1	1
	Maintenance Worker III	1	1	1	1	1
	Landscape Maint Total	6	6	6	6	6
COMMUNITY CENTER						
Full Time	Recreation Supervisor II	1	1	2	2	2
	Recreation Leader	3	3	3	3	3
	<i>Full Time Total</i>	4	4	5	5	5
Part Time	Recreation Leader (PT)	5	5	3	3	3
	Recreation Aide (PT)	11	14	11	11	11
	Instructors (Grant Funded)	3	4	4	4	4
	Summer Recreation Aide Seasonal (PT)	8	8	8	8	8
	<i>Part Time Total</i>	27	31	26	26	26
	Community Center Total	31	35	31	31	31
COMMUNITY POOL						
Part Time	Pool Supervisor	0	1	0	0	0
	Life Guard	0	5	5	5	5
	Community Pool Total	0	6	5	5	5
TENNIS						
Full Time	Tennis Operations Supervisor	0	0	0	1	1
	Maintenance Worker I	0	0	0	1	1
	<i>Full Time Total</i>	0	0	0	2	2
Part Time	Recreation Aide (PT)	0	0	0	3	3
	<i>Part Time Total</i>	0	0	0	3	3
	Tennis Total	0	0	0	5	5
TOTAL						
	<i>Full Time Total</i>	131	133	133	134	134
	<i>Part Time Total</i>	41	44	37	41	41
	Grand Total	172	177	170	175	175



CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

In an effort to comply with Florida Statute 163.3177 required and optional elements of Comprehensive Plan, the Capital Improvements Element must be reviewed on an annual basis and modified as necessary in accordance with s. 163.3187 or s. 163.3189 in order to maintain a financially feasible 5-year schedule of capital improvements. The City of South Miami Capital Budget is updated annually as part of the budgeting process. Capital improvement projects are defined as projects that are self-contained and that will usually be constructed or purchased as a unit.

The City of South Miami uses Government Accounting Standards Board (GASB) 34 Guidance in defining capital assets and depreciation.

Governmental Entities with Revenues between \$10 and \$100 million

Item	Tracking and Inventory	Capitalize and Depreciate
Land	\$1	Capitalize only
Land Improvements	\$1	\$25,000
Building	\$1	\$50,000
Building Improvements	\$1	\$50,000
Construction in Progress	\$1	Capitalize only
Machinery and Equipment	\$1,000	\$5,000
Vehicle	\$1,000	\$5,000
Infrastructure	\$50,000	\$250,000
Intangibles	N/A	\$25,000

A Capital Improvement generally includes only those items constructed or purchased that have a useful life extending beyond a five (5) year period following their acquisition or purchase. Normally, Capital Improvements involve a cost in excess of \$5,000 or involve the acquisition or disposal of land regardless of cost. Minor recurring annual expense items, including routine maintenance and repairs, excluded. All projects that are financed from bond funds are included. Similarly, preliminary engineering studies for such infrastructure improvements as the design of improvements are generally itemized as capital expenditure items due to their significant cost and impact of the Capital Improvement Program.



CAPITAL IMPROVEMENT PROGRAM 5-YEAR PLAN

PROJECT DESCRIPTION	SOURCE	FY 16	Estimated Expenses FY16	FY17	FY 18	FY 19	FY 20	FY 21
TRAFFIC CALMING								
Pinecrest Villas/ Snapper Creek Traffic Calming - Construction (Between SW 62 AVE, SW 80 ST & US 1; Between SW 80 ST to SW 87 ST, From SW 57 AVE to SW 62 AVE)	PTP	150,000		150,000				
Twin Lakes/Bird Estates Traffic Calming - Construction (Between 61 AVE & 64 AVE, From SW 40 ST to SW 44 ST; Between SW 56 ST to SW 64 ST, From SW 62 AVE to SW 67 AVE)	PTP	175,000		175,000				
60 AVE Traffic Calming Devices (SW 56 ST to SW 61 ST)	CIP	35,000	0					
Miscellaneous Traffic Calming	CIP			50,000				
ROADWAY & DRAINAGE IMPROVEMENTS								
Citywide Drainage Improvements	SWDTF	100,000	100,000	60,000	150,000	150,000	150,000	150,000
	LOGT			20,000				
Twin Lakes Roadway & Drainage Improvements - Construction	LOGT	100,000	100,000					
	PTP	60,000	60,000					
Citywide Roadway & Drainage Phase 6 - Construction Part 1: SW 74 TER (58 AVE to 59 AVE)	LOGT	45,000	45,000					
	PTP	155,000	155,000					
Citywide Roadway & Drainage Phase 6 - Construction Part 2: SW 59 AVE	PTP				320,000			
	LOGT				40,000			
	SWDTF				40,000			
SW 68 ST & SW 65 AVE - Design and Construction	SWDTF			15,000				
	LOGT			85,000				
SW 60 ST & SW 65 AVE - Design and Construction	LOGT			75,000				
	SWDTF			10,000				
ROAD INFRASTRUCTURE								
South Miami Intermodal Transportation Plan – Contingency/ Ped-xing	PTP	225,000	0	100,000	75,000	75,000	75,000	75,000
SW 64 ST Bike Lane and Road Improvements (SW 62 AVE to SW 57 AVE)	CDBG	336,000	0	336,000				
	PTP	84,000		84,000				
61 AVE Roadway Improvement (Between 40 & 44 ST)	PTP	95,000	41,750					
62 AVE Design and Roadway Reconstruction (85 ST to 70 ST), including Sidewalk improvement between SW 78 ST to SW 80 ST	TAP	480,000					480,000	
	PTP	120,000	120,000				120,000	
Citywide Sidewalk Repairs	PTP	80,000	80,000	40,000	40,000	40,000	40,000	40,000
Citywide Street Improvements	PTP			30,000				
	LOGT	50,000	50,000	10,000	25,000	25,000	25,000	25,000
Citywide Street Resurfacing Program (Various locations)	LOGT	40,000	40,000		60,000	60,000	60,000	60,000
	PTP	20,000	20,000	60,000				
Road Resurfacing - SW 58 ST (62 PL to 62 AVE)	PTP	42,000	18,750					
Road Resurfacing - SW 66 AVE & SW 50 TR (51 TR to 67 AVE)	PTP	53,000	18,750					
Road Resurfacing - SW 78 ST (62 AVE to 63 AVE)	PTP	52,000	30,000					
Road Resurfacing & Reconstruction - SW 81 ST (62 AVE to 60 AVE)	PTP	47,000	28,750					
Road Resurfacing - SW 59 PL (74 ST to 76 ST)	LOGT			50,000				
Road Resurfacing - SW 68 AVE (72 ST to 76 TR)	PTP			40,000				
Road Resurfacing - SW 76 TR (69 AVE to 67 AVE)	PTP			85,000				
Road Resurfacing & Reconstruction - SW 82 ST (62 AVE to 60 AVE)	PTP			35,000				
	LOGT			35,000				
Road Resurfacing - SW 61 ST (62 PL to 62 AVE)	PTP			40,000				
Road Resurfacing - SW 66 ST (67 AVE to 66 CT)	PTP				50,000			
Road Resurfacing & Reconstruction - SW 63 AVE (78 ST to 80 ST)	PTP				40,000			
Road Resurfacing & Reconstruction - SW 79 ST (Canal to 59 AVE)	PTP				150,000			
SW 58 AVE Intersection at US 1 - Design and Construction	PTP			60,000				
SW 64 ST Bike Lane and Roadway Widening (SW 62 AVE to SW 69 AVE)	PTP			50,000				
	CIP			200,000				
Citywide Neighborhood Greenways Sharrows	PTP			50,000	50,000	50,000		
SW 73 ST Sidewalk Extension	CIP			15,000				
PARKS								
Citywide Parks Improvement - Miscellaneous	CIP	100,000	100,000	50,000	50,000	50,000	50,000	50,000
Citywide Parks Master Plan - Improvements	CIP	250,000	144,000	300,000	300,000	300,000	300,000	300,000

PROJECT DESCRIPTION	SOURCE	FY 16	Estimated Expenses FY16	FY17	FY 18	FY 19	FY 20	FY 21
Gibson Bethel CC. - Fitness Equipment Replacement	CIP	105,000	0					
Gibson Bethel CC - Fitness Rubber Floor Carpet	CIP	16,000	0					
Gibson Bethel CC - Carpet Tile Replacement - Second Level	CIP	22,000	0					
Gibson Bethel CC - 28 High Definition Security Cameras	CIP	50,000	43,909					
Dante Fascell Park - Outdoor Fitness Equipment	FRDAP	50,000	41,686					
Dante Fascell Park - Tennis Court Resurfacing	CIP	87,000	42,865		50,000			
Dante Park and Marshall Williamson Park Court Resurfacing Projects	CIP	65,000	16,000					
Murray Park Aquatic Center - Shade Awning	CIP	50,000	38,643					
Palmer Park - Playground Structure Replacement (2-5 Year Olds)	FRDAP	50,000	0					
Brewer Park - Perimeter Tennis Court Fencing System	CIP			50,000				
Dante Fascell Park - Ranch Style Perimeter Fence	CIP			75,000				
Dante Fascell Park - Perimeter Tennis Court Fencing System	CIP			0	50,000			
Dante Fascell Park - Revamp Parking Lot	CIP			150,000				
Dante Fascell Park - Additional Playground (2-12 year olds)	CIP			0	175,000			
Dante Fascell Park - New Utility Shed	CIP			5,000				
Dante Fascell Park - Flowering Trees	CIP			0	30,000			
GB Community Center - Relocate Fitness Room & Multipurpose Rm.	CIP			75,000	0			
GB Community Center - New Fitness Equipment	CIP			0	120,000			
GB Community Center - Exterior Paint	CIP			0	50,000			
GB Community Center - Commercial Window Tinting	CIP			0	25,000			
GB Community Center - Carpet Tile Replacement	CIP			0	25,000			
Murray Park - New 6' Perimeter Fencing	CIP			0	15,000			
Palmer Park - New Dugout Roofs	CIP			15,000				
Palmer Park - Drainage Improvements	CIP			250,000				
Palmer Park - Playground Structure Replacement (2-5 Year Olds)	FRDAP			50,000				
Dison Park - New Playground/Relocate	CIP			0	65,000			
Van Smith Park - New Playground	CIP				65,000			
New Park Benches	CIP			0	16,000			
Security fence around the back of Van Smith Park	CIP			20,000				
FLEET REPLACEMENT								
8 Police Vehicles and Equipment	CIP	272,000	267,554	332,000	332,000	332,000	332,000	332,000
Hybrid Administrative Vehicle- Building Dept.	CIP	25,000	23,637					
Enforcement Vehicle for the Parking Division	CIP	25,000	24,295					
F150 4 door Work Truck with Power Lift for Public Works Dept.	CIP			38,000				
Trash Truck & Trash Crane	CIP	150,000	95,000	260,000				
Garbage Truck	CIP				250,000			
Trash Crane	CIP						160,000	
Tractor / John Deer Cart	CIP	10,000	10,350					
F350 Passenger Van for Parks & Recreation	CIP				27,000			
F150 Vehicle for Parks & Recreation Dept.	CIP				20,000			
Administrative Vehicle for Parks & Recreation Dept.	CIP			9,000				
Administrative Vehicle for the Parking Division	CIP			9,000				
CITY FACILITIES								
City Facilities ADA Improvement	ADA	15,000						
Gibson Bethel CC - Air Conditioning	CIP				50,000			
Police Department Air Conditioning	CIP				25,000			
MISCELLANEOUS								
Citywide Sewer Upgrades - Design	GOB	700,000	114,000	150,000				
	CIP			350,000				
Police Infrared Camera	LEFTF	14,000						
Citywide Directional Street Signs & Posts	PTP	300,000	300,000	300,000	100,000	50,000	50,000	
Transit Improvements	PTP	80,000	80,000	80,000	80,000	80,000	80,000	
Citywide Landscaping Program	TTF			20,000	15,000	15,000	15,000	15,000
City Welcome Signs	CIP	100,000	50,000	300,000				
Tree Planting	CIP	40,000		40,000	20,000	20,000	20,000	
Seawater Rising Study	SWDTF	15,000						
New Pay Stations	CIP	30,000	23,844	50,000	50,000	50,000	50,000	



PROJECT DESCRIPTION	SOURCE	FY 16	Estimated Expenses FY16	FY17	FY 18	FY 19	FY 20	FY 21
Citywide Striping	CIP	40,000						
Orchids	CIP	5,000	5,000	5,000				
Trash Pads (25 Pads)	CIP	25,000						
Rubber Mulch for Tree Grates - Downtown Area	CIP	45,000	45,000	25,000				
Pedestrian Crosswalk w/ Flashing Beacons - Sunset Dr. Downtown Area	CIP	60,000						
Downtown Dual Recycle/Garbage Bins	CIP	30,000	30,000					
Digital Encoder for Public Meeting Broadcast	CIP				12,000			
HD Cameras for Broadcasting Public Meetings from the Chambers	CIP				13,000			
Fence around 6609 SW 60 ST Property (Girl Scouts Property)	CIP				25,000			
Middle School - Palmer Park perimeter road stacking lane	CIP			50,000				
Firewall Services to Accommodate Increased Security	CIP			110,000				
Wi-Fi Antennas for Public Access Downtown	CIP				85,000			
2 Power Outlets for Electrical Vehicles	CIP			25,000				
South Miami Children's Clinic Building Improvements	CIP							
Composting	CIP							
Police Flag Pole	CIP				5,000			
TOTAL CAPITAL IMPROVEMENTS BY YEAR		5,370,000	2,403,783	5,153,000	3,185,000	1,297,000	2,007,000	1,047,000



CAPITAL IMPROVEMENT PROGRAM (CONT) 5-YEAR PLAN

CAPITAL IMPROVEMENT PLAN FUND SUMMARY								
CODE	SOURCE OF FUNDS	FY 16	Estimated Expensed	FY 17	FY 18	FY 19	FY 20	FY 21
ADA	American Disability	15,000	0	0	0	0	0	0
CIP	Capital Improvement Fund	1,637,000	960,097	2,858,000	1,950,000	752,000	912,000	682,000
CDBG	Comm. Development Block Grant	336,000	0	336,000	0	0	0	0
FRDAP	FL Recreation Dev. Assistance Program	100,000	41,686	50,000	0	0	0	0
GOB	MDC General Obligation Bond	700,000	114,000	150,000	0	0	0	0
LEFTF	Law Enforcement Forfeiture Trust Fund	14,000	0	0	0	0	0	0
LOGT	Local Option Gas Tax	235,000	235,000	275,000	125,000	85,000	85,000	85,000
PTP	People Transportation Plan	1,738,000	953,000	1,379,000	905,000	295,000	365,000	115,000
SWDTF	Stormwater Drain Trust Fund	115,000	100,000	85,000	190,000	150,000	150,000	150,000
TAP	Transportation Alternatives Program (FDOT grant)	480,000	0	0			480,000	
TMDL	Total Max Daily Load - FDEP Water Quality Grant			0				
TTF	Tree Trust Fund	0	0	20,000	15,000	15,000	15,000	15,000
TOTAL CIP BY YEAR		5,370,000	2,403,783	5,153,000	3,185,000	1,297,000	2,007,000	1,047,000

CAPITAL IMPROVEMENT PROGRAM DESCRIPTIONS

Fiscal Year 2016/2017

DRAINAGE IMPROVEMENTS

The Stormwater Master Plan (SMP), completed in 2012, is a citywide study evaluated the current flood protection level of service (LOS) of the existing stormwater infrastructure. The study also identified existing and future operation and maintenance needs.

Potential flooding areas were identified and prioritized in the SMP. The study identifies locations in the City to design and construct drainage improvements. These areas will be addressed in phases, by level of priority, as reported in the SMP.

SW 60th Street & SW 65th Avenue and SW 68th Street & SW 65th Avenue

These areas experience flooding after rain events. These areas will be evaluated and designed to address and alleviate the flooding conditions. The new drainage system will include but is not limited to new drainage structures, exfiltration trenches, pipe replacement and if feasible, the implementation of bioswale improvements.



ROAD INFRASTRUCTURE

SW 64 Street Bike Lane and Road Improvements

By implementing the SMITP recommendations, this project will provide new bike lanes, street resurfacing and striping along SW 64th Street. The City will achieve pedestrian and bicycle connectivity between the SW 62nd Avenue and SW 57th Avenue corridors with these improvements.

Citywide Street Resurfacing Program

The purpose of this program is to maintain all City-owned paved streets at a serviceable level. The scope includes resurfacing, restoration and rehabilitation of existing streets on an as-need basis, as a result extending the life of the existing pavements.



PARKS

Citywide Parks Improvements

Said improvements consists of current and ongoing maintenance of City park facilities and amenities including but not limited to playground and outdoor fitness equipment, water fountains, tree and landscape maintenance, shade awnings/covers, field and parking lot lighting, exterior and interior facility painting, repairs to open green space, replacement park signage (i.e. rules, directional, parking lot), major facility repairs, jogging trails, trash receptacles, picnic tables, benches, perimeter fencing, hard- and soft-court playing surfaces, etc.

Improvements Based on the Citywide Parks Master Plan

Welcome Signs: Replace existing park entrance signs with new, larger welcome signs at the main and rear entrance of parks. The sign design shall be uniform and feature the City logo, park name and verbiage as recommended by the City Commission.



Brewer Park – Perimeter Tennis Court Fencing System

Replacement of the existing antiquated tennis fence with a new perimeter 10’ chain link fencing system, which includes Schedule 40 vertical and horizontal poles. The tennis fence will also feature new windscreens with the city logo.



Dante Fascell Park – Ranch Style Perimeter Fencing System

Replacement of the existing railroad ties with a new perimeter ranch rail style fencing system. The new fence will enhance the appearance of the park without limiting visibility.



Dante Fascell Park – Perimeter Tennis Court Fencing System

Replacement of the existing antiquated and worn out tennis fence with a new perimeter 10’ chain link fencing system, which includes Schedule 40 vertical and horizontal poles. The tennis fence will also feature new windscreens with the City logo.



Dante Fascell Park – Revamp Parking Lot

This project entails engineering services and construction improvements for increasing the parking area of Dante Fascell Park.

Dante Fascell Park – New Utility Shed

Procure a versatile storage structure to house tennis supplies and equipment. This aluminum shed will feature a classic and clean design.

Gibson-Bethel Community Center – Relocate Fitness Room & Multipurpose Rooms

Said project consists of relocating the fitness room on the 1st floor and multipurpose room on the 2nd floor due to prevent possible structural damage caused by the weight equipment. Funds towards this project include but not limited to architectural drawings and construction. New cardio and strength equipment is not included in this project.



Palmer Park – New Dugout Roofs

Replace ten (10) dugout roofs.



Palmer Park – Drainage Improvements

The South perimeter parking area experiences heavy flooding and run-off during and after rain events which affects residential properties bordering the park. To alleviate this condition, professional engineering services and construction improvements are required.



Van Smith Park: Install a new security fence around the back of Van Smith Park. Said opaque fence along the borders of neighbors yards to keep vagrants from peering through when the neighbors' kids are present, as well as to keep vagrants from jumping over into the neighboring yards.

FLEET REPLACEMENT

Police Vehicles and Equipment

The program consists of the replacement of older Police vehicles. Older vehicles will be decommissioned and placed for public auction. The Police Department proposes to replace eight vehicles and continue the same trend for subsequent years.



Administrative Vehicle

The Parking Division will be purchasing a used electric compact vehicle for parking enforcement. Parking currently has two electric GEM vehicles, a three-wheel gas-powered Cushman and one Toyota Prius that is equipped with a LPR (License Plate Recognition) system that scans license plates for comparison to City and County records. The three-wheel Cushman and GEM vehicles, while efficient to operate, have experienced much downtime and costly repairs; especially the replacement of batteries. The electric compact vehicle will replace the three-wheel Cushman, which was acquired by the City in 2005 and has been experiencing frequent breakdowns resulting in numerous out-of-service occurrences resulting in fewer parking enforcement officers deployed to City streets



Hybrid Administrative Vehicles

The City of South Miami Parks & Recreation Department will be purchasing a used electric vehicle. Being an electric vehicle, it will emit less toxic emission and half as much greenhouse-causing carbon dioxide as the average car.

MISCELLANEOUS

Citywide Sewer Upgrades

One of the areas identified for upgrades is located South of SW 82nd Street to SW 87th Street, from SW 57th Avenue to SW 62nd Avenue. This area is currently on septic tank systems, however it has the potential to connect to the public sanitary sewer system that is bounding the project area. This project entails design and construction of approximately 10,000 linear feet of a sanitary sewer gravity system, and the installation of a pump station. The improvements are based on the Sanitary Sewer Master Plan. The master plan identifies areas within the City that are currently not serviced by a public sanitary sewer system, provides information on existing sewer systems, and includes a layout of the proposed systems, organized by priority.

Citywide Replacement of Directional Street Signs & Posts

This is an ongoing project being implemented throughout the City and consisting of the replacement of old street name signs, with a new design, which includes the City Logo.



City Welcome Signs

South Miami will be designed welcome signs which will be placed throughout the City. The signs are to be installed at the entryways for the City and will include a gateway monument sign to be placed at Fuchs Park and entry signs to be implemented at various City entry sites.

Miscellaneous Infrastructure Improvements

Miscellaneous emergency infrastructure repairs and improvements such as guardrails, and citywide repairs/ replacements.





Pay Stations

The City's Finance Department is looking to install three new Digital Multi-Space Parking Pay Stations. Currently, additional parking spaces have been created due to development and new construction. Of these new parking spaces, certain locations areas lack the needed number of pay stations.

Firewall Services to Accommodate Increased Security

The City is recommending to transfer the Firewall Services to Checkpoint, which will replace the Barracuda firewall which was installed in fiscal year 2011 under the previous IT provider. Checkpoint provides multiple improved features which will enhance the City's security and protect the City from unwanted intruders. Checkpoint is currently used by Miami-Dade County and the City will be taking advantage of the County's pricing considering the City is a Partner with the County. Please read below some of the significant improvements Checkpoint provides:

- Secure connectivity for remote end users (non PD) and business to business connections
- Capability to detect and stop communications of infected City systems with command and control malware sites (Bot-Nets)
- Distributed Denial of Service protection. Protects the city's network from excessive external network traffic designed to disrupt City services.
- Malware/Anti-virus protections for internet surfing and downloads.
- Internet Content Filtering for City employees to prevent them from accessing prohibited sites and sites hosting malware.

Video System Improvements to Broadcast Public Meetings:

All public meetings broadcast from the Chambers are transmitted from the City to a webcasting service and cable providers that provide video and audio service to City residents. Last fiscal year, the City's video broadcasting infrastructure was upgraded from analog to digital encoder's for Comcast Cable and Granicus, the webcasting provider. AT&T U-verse also serves City residents but was not addressed last FY 16 due to budget constraints. Upgrading the encoder will complete the video system improvements for public meeting broadcasts and provide the necessary functionality to deliver broadcasts to the AT&T U-verse Network. Digital encoders allow for transmission, which have more bandwidth capacity, and are more reliable while providing superior video and audio than analog technology.

HD Cameras to Broadcast Public Meetings from the City Hall Chambers:

The four cameras used to broadcast public meetings from the Chambers do not have the capacity to transmit video in high definition. Last fiscal year the City upgraded its video broadcasting devices from analog to digital to increase the reliability and performance of its video broadcasting and webcasting transmissions. The HD cameras will complement the digital upgrades and allow the City to broadcast in High Definition providing superior video and audio to the various cable and webcasting platforms. The age and reliability of the current cameras, which are over 6-years old, are also a concern. One of the cameras has limited movement and tends to become immobile limiting its full use other than a fixed position. Should additional cameras begin to experience reliability issues, public meeting broadcasts could be compromised.





GENERAL FUND BUDGET



FY 2016-2017 GENERAL FUND REVENUES

ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17	
TAXES							
0010000	3111000	AD VALOREM TAXES	5,353,727	5,420,377	5,865,435	5,865,435	6,281,966
0010000	3112000	AD VALOREM DELINQUENT	26,760	158,944	30,000	30,000	30,000
0010000	3112100	INTEREST	810	431	500	500	500
0010000	3141000	UTILITY TAX-ELECTRIC	1,369,212	1,367,020	1,300,000	1,300,000	1,350,000
0010000	3143000	UTILITY TAX-WATER	187,948	21,664	160,000	160,000	170,000
0010000	3144000	UTILITY TAX - GAS	46,415	66,725	40,000	40,000	50,000
0010000	3149000	UTILITY TAX - OTHER	0	176,659	0	0	0
0010000	3150000	UNIFIED COMM SERVICES TAX	555,962	543,152	498,630	498,630	415,485
0010000	3161000	LOCAL BUSINESS TAX-RENEWALS	516,203	575,307	525,000	525,000	580,300
0010000	3162000	LOCAL BUSINESS TAX NEW	96,662	100,921	120,000	120,000	120,000
0010000	3162100	BUSINESS TAX TRANSFER FEES	0	2,402	2,500	2,500	2,500
0010000	3163000	LOBBYIST REGISTRATION FEE	5,500	12,500	10,000	10,000	10,000
TOTAL TAXES			8,159,199	8,446,102	8,552,065	8,552,065	9,010,751
FRANCHISE FEES							
0010000	3221000	BUILDING PERMITS	1,089,532	1,113,561	850,000	950,000	900,000
0010000	3221500	PUBLIC WORKS PERMITS	0	0	0	0	20,000
0010000	3231000	ELECTRICITY	1,022,439	1,239,099	1,050,000	1,050,000	1,200,000
0010000	3234000	GAS	33,937	0	30,000	30,000	33,000
0010000	3291000	PENALTIES LOCAL BUSINESS TAX	41,315	31,507	45,000	45,000	45,000
0010000	3293000	GARAGE SALES	200	120	100	100	100
TOTAL FRANCHISE FEES			2,187,423	2,384,287	1,975,100	2,075,100	2,198,100
INTERGOVERNMENTAL REVENUE							
0010000	3351012	STATE REVENUE SHARING	388,635	417,118	399,941	399,941	415,050
0010000	3351015	ALCOHOLIC BEVERAGE LICENS	13,297	10,752	15,000	15,000	15,000
0010000	3351018	LOCAL GOVT 1/2 C SALES TX	965,665	1,030,028	1,020,999	1,020,999	1,031,626
0010000	3354920	LOCAL OPTION FUEL TAX	194,231	205,126	198,417	198,417	205,964
0010000	3382000	COUNTY LOCAL BUSINESS TAX	16,348	15,873	15,000	15,000	15,000
TOTAL INTERGOVERNMENTAL REVENUE			1,578,176	1,678,897	1,649,357	1,649,357	1,682,640
CHARGES FOR SERVICES							
0010000	3412000	ZONING HEARING FEES	30,700	67,119	30,000	30,000	35,000
0010000	3413000	ENVIRON REVW & PRESVT BRD	100,700	77,115	90,000	90,000	75,000
0010000	3413001	LIEN SEARCH FEES	0	15,410	13,380	13,380	15,000
0010000	3413002	SPECIAL EVENTS	0	2,740	3,320	3,320	3,320
0010000	3414000	MICROFILM SALES	3,903	1,637	3,000	3,000	1,500
0010000	3419010	BLDG & ZON REINSPECT FEES	350	565	300	300	300
0010000	3419030	CERT OF USE/OCCUPANCY	22,875	30,800	22,000	22,000	22,000
0010000	3419040	CODE ENFORCEMENT FINES	132,884	131,909	150,000	150,000	130,000
0010000	3419051	BACKGROUND NOTARY&COPIES	7,215	12,862	11,000	11,000	12,000
0010000	3421010	POLICE SERVICES	47,125	31,838	35,000	35,000	35,000
0010000	3421021	TOWING ADMIN FEE	3,225	4,555	4,500	4,500	5,000
0010000	3421025	SCHL CRSNG GRDS- CTY REIM	21,992	23,567	22,000	22,000	23,000
0010000	3434100	SOLID WASTE CHARGES	11,546	11,866	15,000	15,000	12,000
0010000	3434200	PRIVATE HAULERS PERMIT FEE	544,638	609,580	530,000	530,000	530,000
0010000	3445100	PARKING PERMITS	96,575	101,859	80,000	80,000	90,000
0010000	3445200	PARKING METERS FRANCHISE	2,089,818	2,173,616	2,160,000	2,160,000	2,167,200



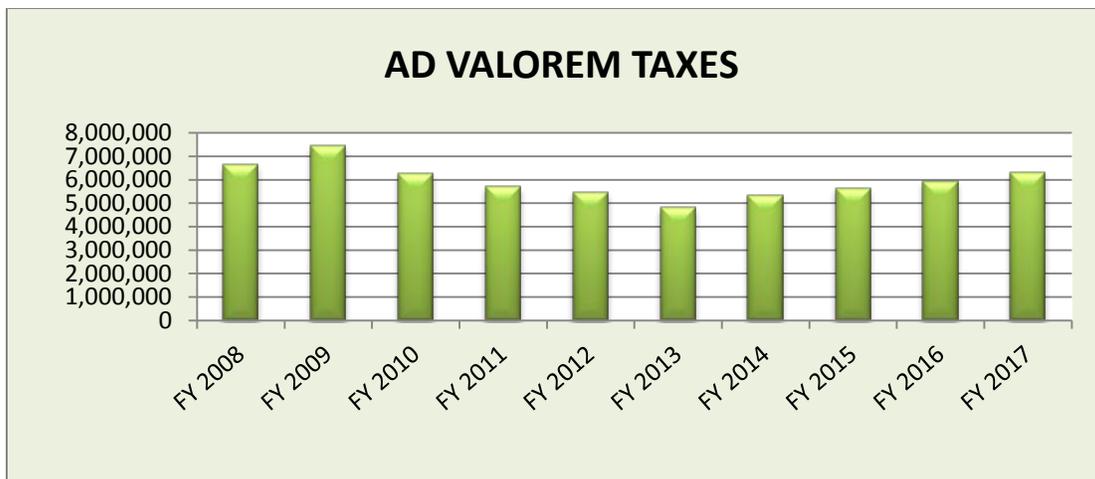
ACCT NO.	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0010000 3445210	VALET PARKING	74,025	69,165	74,000	74,000	74,000
0010000 3445220	PARKING FUND REVENUE	25,238	31,860	25,000	25,000	25,000
0010000 3445300	PARKING VIOLATIONS	697,456	783,526	738,000	738,000	750,000
0010000 3472620	TENNIS COURT FEES	23,400	28,414	382,309	239,625	340,000
0010000 3472630	RECREATION PROGRAM FEES	91,051	82,479	90,000	90,000	98,000
0010000 3472631	MULTIPURPOSE CNTR-RENTAL	32,015	33,188	40,000	40,000	42,000
0010000 3472632	MULTIPRPOSE CNTR-MEMBER	23,375	11,831	25,000	25,000	11,000
0010000 3472635	REC FEES/MURRAY PARK POOL	316	5,846	5,960	5,960	5,500
0010000 3472650	S MIAMI PARK SOCCER	600	32,605	37,500	37,500	40,000
0010000 3472660	CONCESSION STANDS	3,800	0	3,000	3,000	3,000
TOTAL CHARGES FOR SERVICES		4,084,822	4,375,952	4,590,269	4,447,585	4,544,820
FINES AND FORFEITS						
0010000 3511200	METRO COURT FINES	65,060	78,956	95,000	95,000	80,000
0010000 3511210	RED LIGHT CAMERAS	0	0	512,400	326,162	408,680
0010000 3541000	BURGLAR ALARM FINES	42,388	52,853	40,000	40,000	48,000
0010000 3541050	ALARM REGISTRATION CHG	30,578	34,208	46,000	46,000	34,000
TOTAL FINES AND FORFEITS		138,026	166,017	693,400	507,162	570,680
MISCELLANEOUS REVENUES						
0010000 3612000	INTEREST INCOME	98,284	83,432	87,204	87,204	90,000
0010000 3614000	DIVIDENDS INCOME	1,094	0	1,000	1,000	0
0010000 3621100	PARKING GARAGE RENT	106,382	87,758	75,996	75,996	75,996
0010000 3622000	FASCELL PARK	25,055	20,583	30,000	30,000	25,000
0010000 3623000	BUS BENCH ADS	13,776	14,268	16,300	16,300	16,300
0010000 3625000	RENT C.A.A.	27,000	27,000	27,000	27,000	27,000
0010000 3627500	SOUTH MIAMI MIDDLE SCHOOL	20,868	21,202	21,000	21,000	21,273
0010000 3629000	PALMER PARK RENTALS	26,306	40,133	30,000	30,000	30,000
0010000 3669000	HOSPITAL LANDSCAPE REVENU	7,634	5,710	8,920	8,920	7,264
0010000 3669100	DONATION	34,122	20,251	0	0	0
0010000 3695000	REIMB WORKERS COMP.	19,499	19,736	0	0	0
0010000 3695400	REIMBT-PUB WORKS LABOR	10,112	12,911	0	0	0
0010000 3697000	GAIN/LOSS ON ASSET SALE	7,200	8,700	0	0	0
0010000 3699201	MISC. OTHERS	147,474	21,676	10,000	10,000	15,000
0010000 3699225	SUNSET DR MTCE-FDOT REIMB	3,980	2,985	3,952	3,952	3,952
0010000 3699250	INSURANCE CLAIMS RECOVERY	30,658	14,501	0	0	0
0010000 3699501	SECTION 185 STATE CONTRIB	91,879	94,644	90,000	94,520	94,000
TOTAL MISCELLANEOUS REVENUES		671,323	495,490	401,372	405,892	405,785
TOTAL GENERAL FUND		16,818,969	17,546,745	17,861,563	17,637,161	18,412,776
0010000 3811000	CONTRIB FROM OTHER FUNDS	25,000	25,000	25,000	25,000	25,000
0010000 3811500	TRANSFER WATER/SEWER FUND	250,000	250,000	250,000	250,000	250,000
0010000 3811700	TRANSFER FROM CRA	33,173	109,465	109,465	109,465	109,465
TOTAL OTHER FINANCIAL SOURCES		308,173	384,465	384,465	384,465	384,465

REVENUE PROJECTION RATIONALE

AD VALOREM TAXES

311.1000 Ad Valorem Taxes Current - Ad Valorem or property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City, which is provided by the County Property Appraisal Department. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes.

The Miami-Dade County Property Appraiser certified the Taxable Value within the City of South Miami at \$ 1,692,410,228. This valuation represents a 7.75% increase from the FY 2015-16 level of \$1,570,747,669. The estimated revenue amount is calculated using the adopted City tax rate of 4.3000.



311.2000 Ad Valorem Delinquent - This revenue source is derived by those taxpayers who do not pay their taxes by March 31 of any given year. On average the total revenue received in this category is minimal when compared to the total Ad Valorem taxes collected.

Below is a provided schedule related to when property taxes are due by the property owners:

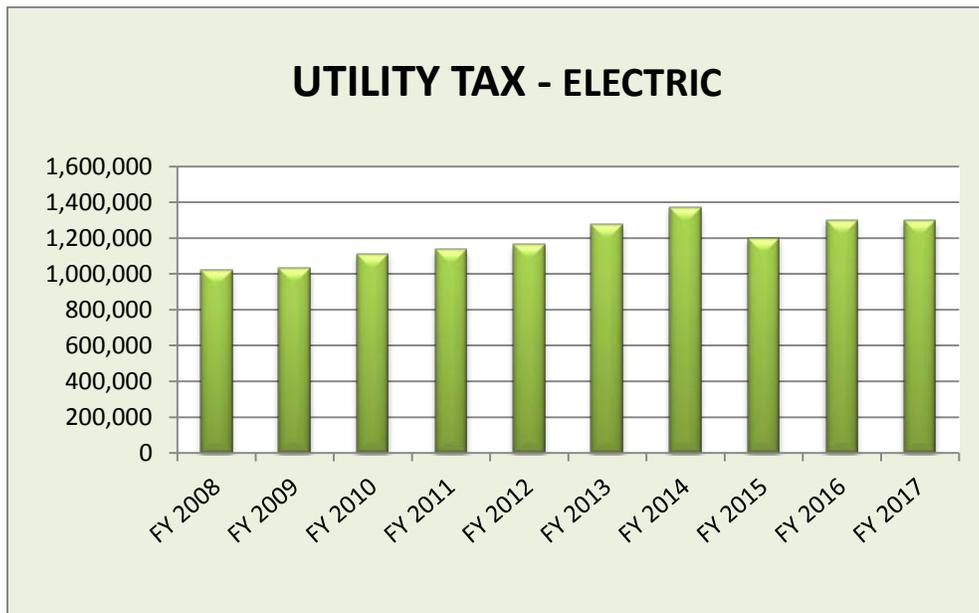
- Tax payers receive a 4% discount for Ad Valorem payments received by November 30
- December 31st is 3%
- January 31st is 2%
- February 28th 1%
- Taxes become delinquent if not paid by March 31st
- The tax sale commences on or before June 1st

The City normally receives two distributions of Ad Valorem Tax Revenues in November and two distributions in December and then after monthly. After the tax certificate sale is completed in June and that distribution is made in approximately July, very little Ad Valorem revenue is

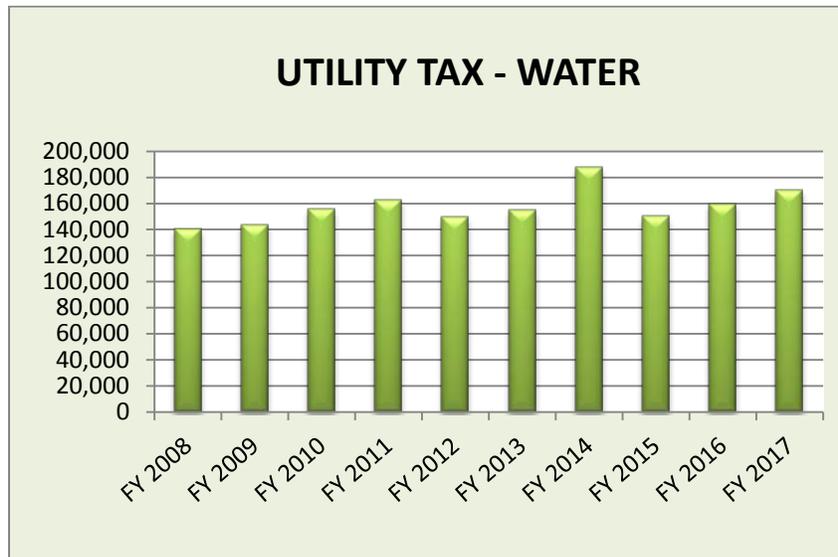
collected until main tax season commences again in November.

UTILITY TAXES

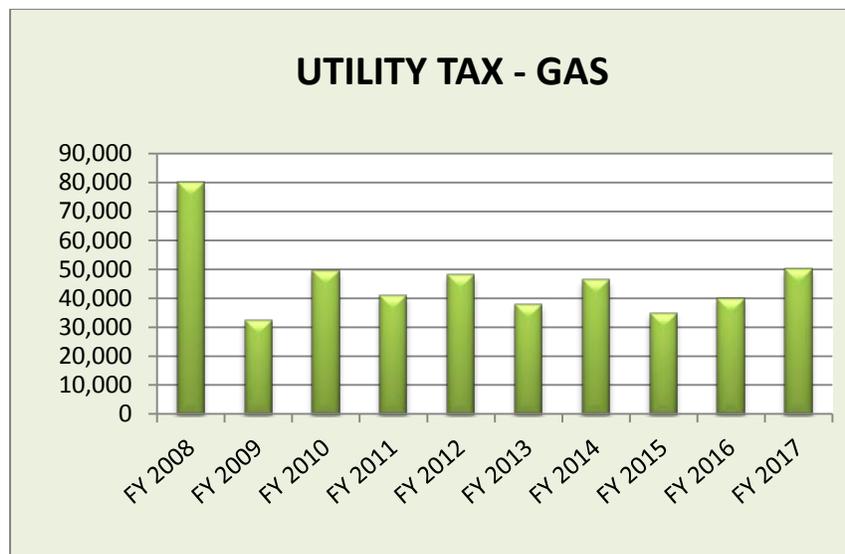
314.1000 Utility Tax-Electric - Section 166.231(1) (A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City previously established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of electricity. The City enacted an Ordinance, which mirrored the County’s utility tax levies of 10%.



314.3000 Utility Tax-Water - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of water.

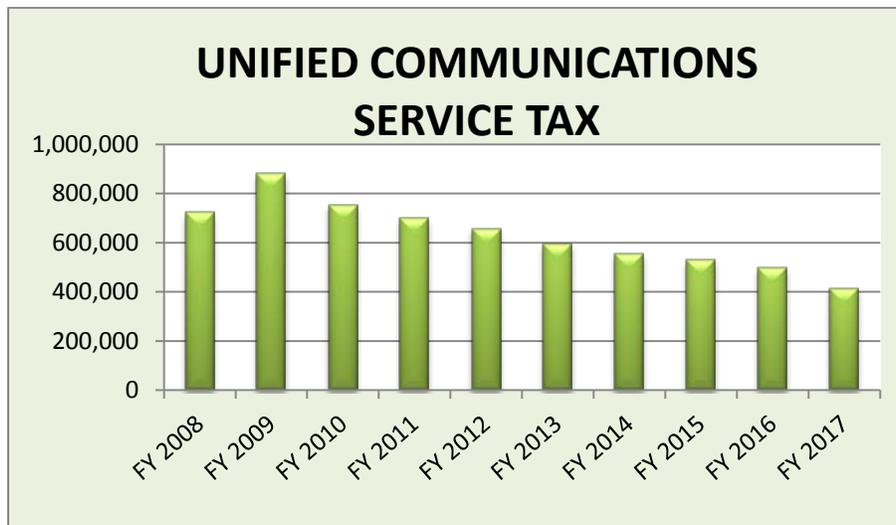


314.4000 Utility Tax-Gas - Section 166.231(1) (A), Florida Statutes, authorizes a City to collect Public Service or Utility Taxes. The City has established by Ordinance 21-85-1238 utility taxes in the amount of 10% on payments received by the seller of gas.



COMMUNICATION TAXES

315.0000 Communication Services Tax - Utility taxes and franchise fees on communication services, including telephone service and cable television. It is important to note, the tax is applied only to land based telephone lines and as people continue eliminating these landlines and using portable phones as their primary form of communication, revenues from this tax will continue to diminish. These taxes are collected and distributed by the State of Florida.



LICENSES AND PERMITS

316.1000 Local Business Tax Receipts - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called an occupational license tax, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. Revenues in this category are generated by the annual renewal of local business tax receipts.

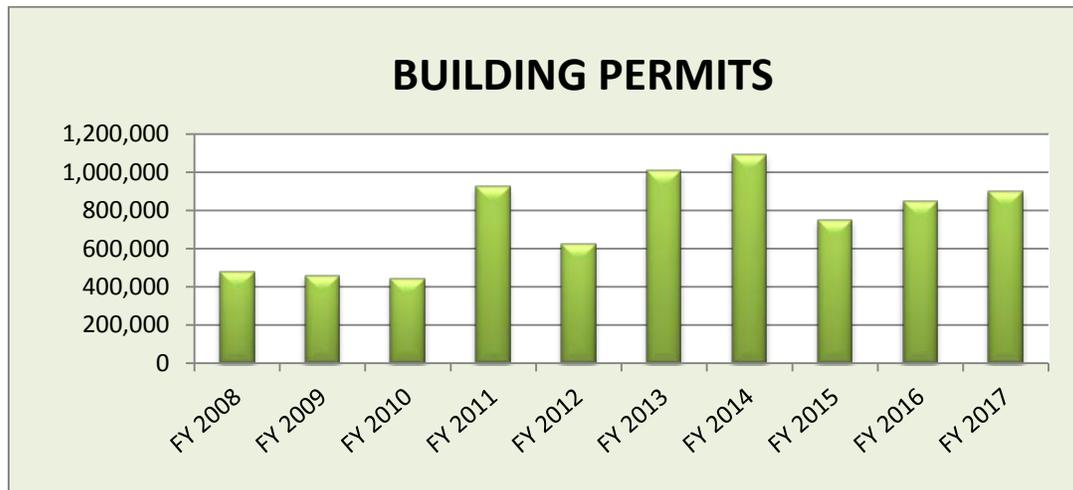
316.2000 Local Business Tax Receipts-New - Pursuant to Chapter 205, Florida Statutes, counties and municipalities are authorized to levy a local business tax, formerly called occupational license taxes, which was first authorized in Florida in 1869. As part of the levy, each local government establishes categories of professions, occupations, and businesses, and then imposes a tax on each designated category. The fee paid by new businesses in order to obtain a local business tax receipt generates revenues in this category.

316.2100 Business Tax Transfer – Revenues generated from businesses moving from location to another within the City boundaries.

316.3000 Lobbyist Registration Fee - Revenues in this category are generated by the registration fees that must be paid by lobbyists. The current cost per registration fee is \$500

FRANCHISE FEES

322.1000 Building Permits - Permits must be issued to any individual or business who performs construction work within the corporate limits of the City. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. City Ordinance sets the fees.



As per Florida Statute 553.80, the City may provide a schedule of reasonable fees, for enforcing the Florida Building Code. These fees, and any fines or investment earnings related to the fees, shall be used solely for carrying out the local government's responsibilities in enforcing the Florida Building Code. When providing a schedule of reasonable fees, the total estimated annual revenue derived from fees, and the fines and investment earnings related to the fees, may not exceed the total estimated annual costs of allowable activities, taking into account direct and reasonable indirect costs. Any unexpended balances shall be carried forward to future years for allowable activities or shall be refunded at the discretion of the local government.

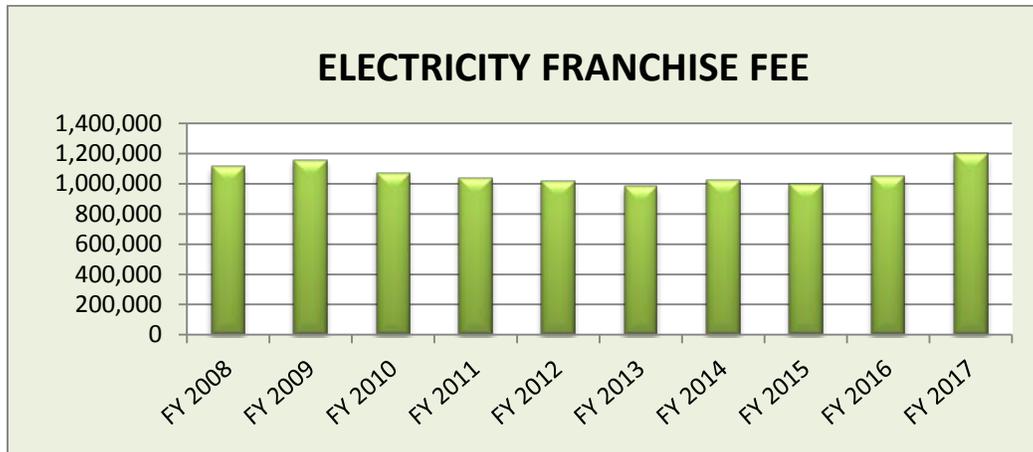
The City uses two different methods to calculate direct and reasonable indirect expenses for carrying out the City's responsibilities in enforcing the Florida Building Code. First method is to apply 3%, which is the City's Building Department's full-time personnel percentage, to the overall FY budget, excluding the Building Department's estimated expenses, which are considered a direct expense, and adding those two amounts to determine the actual amount to enforce the Florida Building Code for that particular fiscal year.

The second method is taking into account the departments which are involved in helping the Building Department in enforcing the Florida Building Code (City Clerk, City Manager, Finance, Human Resources, etc.), eleven departments and divisions and applying 1/12 (8.3%) to the overall expenses of the eleven department/divisions in addition to the Building Department, which is considered a direct expense.

Under both methods, the City expects expenses to exceed the estimated revenues for FY 2017; hence no surplus amount is available to carry-forward or refund.

Lastly, the Building Department represents 3% of the City’s overall proposed budgeted expenses for FY 2016 -2017, which is in-line with the reasonable indirect expenses being calculated to enforce the Florida Building Code as provided in FS. 553.80.

323.1000 Franchise Fee-Electric - A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. The City of South Miami currently has a franchise agreement with FPL.



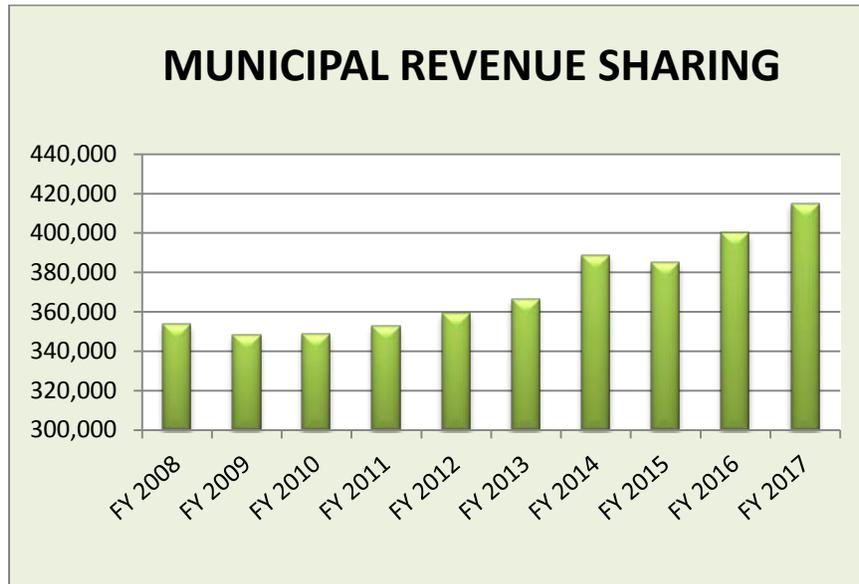
323.4000 Franchise Fee-Gas - A city may charge gas companies for the use of its rights-of -way per Florida Statutes 166.021 and 337.401. It is standard practice to enact a 6% fee on gross revenues. The amount projected is based on historical collections.

329.1000 Penalties on Local Business Tax Receipts - Revenues in this category are generated by the collection of late fees on Local Business Tax Receipts.

329.3000 Garage Sales Permit - Revenues in this item are generated when a resident of the City pays the required fee for a garage sale permit.

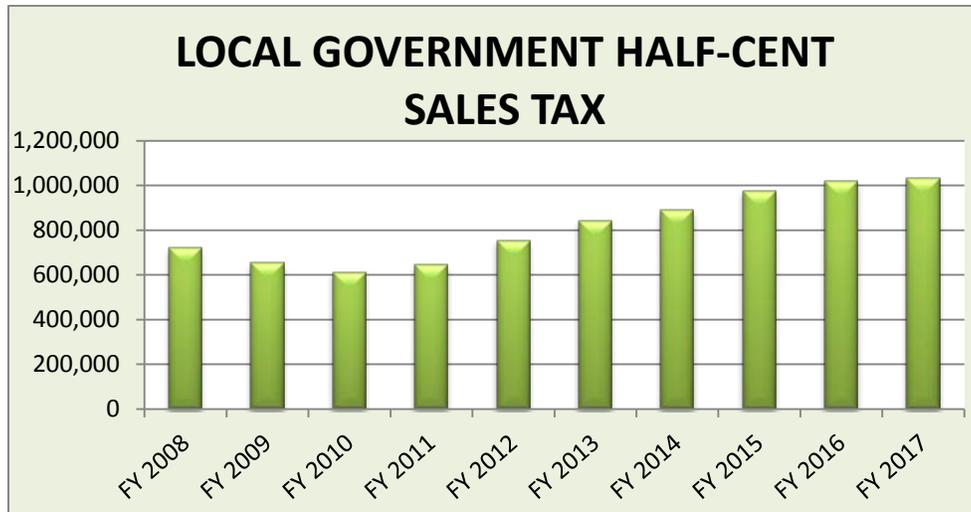
INTERGOVERNMENTAL REVENUE

335.1012 Municipal Revenue Sharing - The Florida Revenue Sharing Act of 1972, codified as Part II of Chapter 218, Florida Statutes, was an attempt by the Florida Legislature to ensure a minimum level of revenue parity across municipalities and counties. Provisions in the enacting legislation created separate revenue sharing trust funds for municipalities and counties. The current Municipal Revenue Sharing Trust Fund includes three sources for municipalities: 1.3409 percent of net sales and use tax collections, the state-levied one-cent municipal gas tax collections, and 12.5 percent of the state alternative fuel user decal fee collections. The amount budgeted is based on actual collections in the current fiscal year and the current state of the economy.

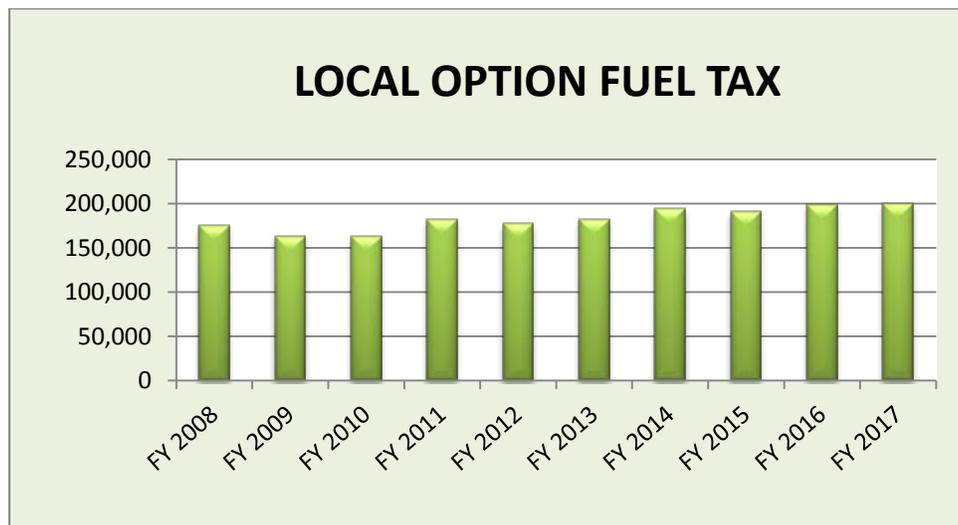


335.1015 Beverage License - Various alcoholic beverage license taxes are levied on manufacturers, distributors, vendors, and sales agents of alcoholic beverages in Florida. The tax is administered, collected, enforced, and distributed back to the local governments by the Division of Alcoholic Beverages and Tobacco within the Florida Department of Business and Professional Regulation. Proceeds from the license tax fees are deposited into the Alcoholic Beverage and Tobacco Trust Fund, which is subject to the 7.3-percent general revenue service charge. From the alcoholic beverage license tax proceeds collected within an incorporated municipality, 38 percent is returned to the appropriate municipality.

335.1018 Half-Cent Sales Tax - Authorized in 1982, the program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. This revenue source represents one-half of the revenue generated by the additional 1% sales tax, which is distributed to counties, and cities based on a per capita formula. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.



335.4920 Local Option Gas Tax - This tax is levied at the rate of 6 cents per gallon on motor fuel. It is collected by the Florida Department of Revenue and remitted monthly to counties and cities throughout the state. The amount budgeted is based on actual collections for the current fiscal year which is provided by the State.





COUNTY REVENUE

338.2000 Share of Local Business Tax - All businesses in the City must pay a County Business Tax in addition to the City's Business Tax to operate a business within the County's corporate limits. A portion of the County's similarly levied tax revenues are remitted to the City.

GENERAL CHARGES

341.2000 Zoning Hearing Fees - Revenues for this item are generated by administrative fees for Variances, Special Use/Special Exceptions, LDC Text amendments, Comprehensive Plan amendments, PUD/Minor changes, Waiver of Plat and Plat applications.

341.3000 Environmental Review & Preservation Board Fee - Revenue generated by Planning & Zoning Department's ERPB Hearing fees, banners over public streets, outdoor dining/seating permits, signs, tree removal permits. Also including in this category are closing of public rights-of-way, waiver of right-of-way improvements, zoning/land use verification letter, site plan review and inspections, appeal of ERPB decision, temporary storage units (POD) and pole banners.

341.3001 Lien Search Fees – Fees collected for lien search requests to the City.

341.3002 Special Events – Revenue for special events application fees.

341.4000 Microfilm Sales - Request for microfilm research and microfilm copies from the Planning Department.

341.9010 Building & Zoning Re-inspection Fees – A fee is charged for re-inspections in every area where permits are required. Re-inspection is defined as any trip made in addition to those specifically named on the Building Permit job card or any trip made as the result of condemned or disapproved work, calling for inspections prior to the work being ready for inspection and additional trips made because access to structure isn't provided.

341.9030 Certificate of Occupancy - Revenues generated by approval of new construction.

341.9040 Code Enforcement Fines - Revenues in this category are generated when the owner of a property within the corporate limits of the City violates a City code.

341.9051 Background Notary & Copies – Fees collected for Background checks, notary services and copies. .

PUBLIC SAFETY

342.1010 Police Services Agreement - This amount represents the amount to be paid by residents and business for off-duty police. The amount represents the cost of the City providing officers pursuant to off-duty arrangements.

342.1021 Towing Admin. Fee - The person or towing firm shall pay a fine of \$500 after the second documented police response.

342.1025 School Crossing Guards – The City collects from the county shared revenues based on the traffic and parking citation revenues using a per capita formula. The School Crossing Guard program is required by the State.

PHYSICAL CHARGES

343.4100 Solid Waste Charges – Revenues provided by the County for Solid Waste charges.

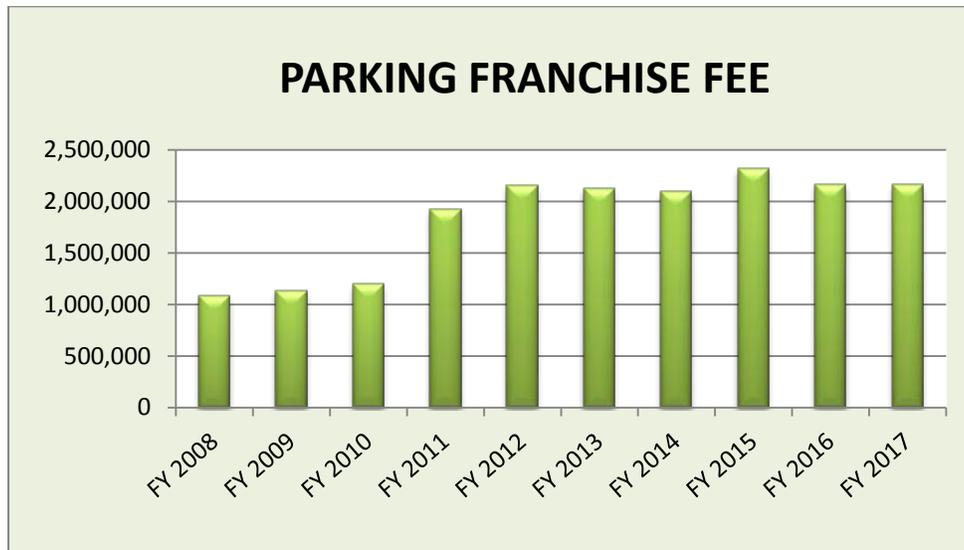
343.4150 County Solid Waste Surcharge - Revenues provided by the County for Solid Waste charges.

343.4200 Haulers Permit Fees - Revenue generated by franchise fees from private haulers (garbage collection) operating within the city limits.

PARKING REVENUE

344.5100 Permits - Revenue generated by the sales of monthly parking permits.

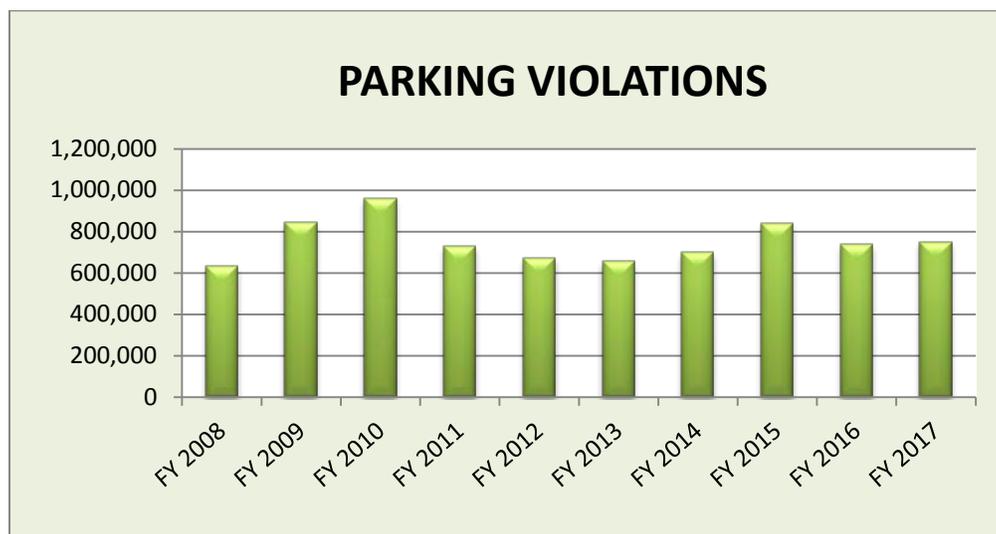
344.5200 Meter Franchise Fees - Revenue generated from the rental of metered parking spaces.



344.5210 Valet Parking – Companies which operate a valet parking with the city are required to pay a fee and the cost of any meter parking spaces which are needed to conduct their activities. The cost is \$25.00 per space per day.

344.5220 Parking Fund Revenue - An annual fee of one thousand dollars (\$1,000.00), per space, which shall increase five (5) percent annually, shall be paid into the Parking Fund for all on-street parking spaces which are credited or counted toward required parking for new structures, or a change in use that increases the minimum number of off-street spaces required after the date of January 2, 2008. This line item excludes the businesses in the Hometown District, which are accounted for in the Hometown District Improvement Trust Fund.

344.5300 Parking Violations – The City of South Miami Parking Division enforces parking violations, especially when customers are parked at a City parking space which is not paid.



344.5400 Parking Meter Cash Key – Within the City, individuals are able to purchase a parking key which allows them to park in a metered space, pay for time without using any coins. With the installation of the new Centralized Parking System, the city eliminated the need for the Parking Meter Cash Keys, hence no longer provides revenue to the City.

RECREATION FEES

347.2620 Tennis Court Fees – The City will be bringing the tennis program in-house in an effort to provide better tennis programs on better maintained courts. The net revenue provided by the City’s intention of bringing the program in-house is anticipated at \$50,000, an increase of over 100% when compared to the amount of revenue generated when the Tennis program was outsourced to a Tennis Operator.

347.2630 Recreation Fees - Registration fees for after school programs, summer, and spring and



one day camps. Also included in this category is revenue from sports such as basketball, t-ball, and track and travel baseball.

347.2631 Multipurpose Center-Rental – Rental fees from the Community Center

347.2632 Multipurpose Center-Membership - Fitness Center membership and Boot Camp fees.

347.2650 S. Miami Park-Rental – Revenues generated from rental fees associated with the South Miami Park, including the soccer program franchise fee.

347.2660 Concession Sales - Vending machine revenue. Percentage of collection from vendors at concession stands.

FINES & FORFEITURES

351.1200 Metro Court Fines - The City receives a portion of the revenues resulting from traffic enforcement activities located within the City's boundaries. The revenue projection is based on current actual revenues received for traffic enforcement for the period.

351.1210 Red Light Cameras – The City receives a portion of the revenues resulting from the Red Light Cameras located within the City's boundaries.

354.1000 Burglar Alarm Fines - Revenues generated when the Police Department responds to false alarm calls. While there is no charge for the first false alarm, there is a charge of \$50 for the second false alarm, \$100 for the third, \$150 for the fourth, \$200 for the fifth, and sixth or more false alarms the fee is \$200 per occurrence.

354.1050 Alarm Registration Fees - Revenues are generated by permits paid by residential (\$50 one-time) and business (\$100 annually) users for registering alarm systems.

INTEREST INCOME

361.2000 Interest Income - Investment practices are maintained to allow for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

361.4000 Dividends Income – The City's Investment Policy allows for 100% of available funds to be invested at all times. Determining factors in forecasting revenue for this line item are the anticipated interest rate and pooled dollars available for investment.

RENTAL

362.1100 RENT-Parking Garage – As part of the Municipal Parking Garage Operators Agreement, MRP Properties the operator of the Municipal Garage, is required to pay the City a monthly payment of \$6,333 and 12.5% of certain revenue sources which combined exceed \$150,000 on a yearly basis.



362.2000 RENT-Dante Fascell Park - Revenue generated by park rentals at this park.

362.3000 Bus Bench Ads – The City has certain bus benches throughout the City, which allow for advertising. Revenues for the space are collected within this account.

362.5000 RENT- CAA - Revenue generated by an agreement with Miami-Dade County Community Action Agency during the fiscal year

362.7500 RENT-South Miami Middle School - Revenue generated by an agreement with South Miami Middle School for the usage of fields during the school year.

362.9000 RENT-Palmer Park - Revenues in this category are generated by field rentals as well as all sports revenues from this park.

CONTRIBUTIONS, REIMBURSEMENT & MISCELLANEOUS REVENUE

366.9000 Hospital Landscape - As per agreement entered June 13, 1985 between the City of South Miami and the South Miami Hospital Foundation, Inc., where the Hospital Foundation shall contribute to the City \$150,000.00 per year. This revenue has been reclassified to the Debt Service Fund as per Ordinance 11-01-1742, which provides that the \$150,000 annual revenue be used to pay for the Multipurpose Center or Community Center bond. This amount represents the remainder of the \$150,000 applied to Debt Service.

366.9100 Donations – Parks – Throughout the year, the City of South Miami Parks Department obtains donations to help fund or subsidize certain programs.

366.9300 MRP Payments – As part of the Municipal Operation Agreement with MRP Properties, MRP is responsible to pay for their respective share of the cost involved in the construction of the City's Public Parking Garage. The City receives payments from MRP, as per the agreement, a period of days before the City is responsible for the payment of the bond debt. The payments related to this revenue account have been reallocated to the Debt Service Fund.

369.9201 Miscellaneous Revenues - Any other revenues not otherwise classified.



OTHER FINANCING SOURCES

381.1000 Contribution from Other Funds –Below is a breakdown of the estimated transfer amount.

The Hometown District Improvement Fund will continue contribute to the City’s General Fund to help fund a portion of the City’s Debt and maintenance for the new multi-space parking meters.

SPECIAL REVENUE FUND	AMOUNT
HOMETOWN DISTRICT IMPROVEMENT FUND	25,000
TOTAL TRANSFER TO GENERAL FUND	<u>25,000</u>

381.1500 Transfer from Stormwater Fund – The City General Fund pays for many indirect expenses, which are related to the City’s Stormwater Fund. The transfer from Stormwater Fund to General Fund is required to help offset some of those costs.

381.1700 Transfer from CRA Trust Fund – The Transfer from the CRA to the General Fund help cover the following costs:

Postage & Printing for CRA mail-outs	1,910
CRA Vehicle Fuel Expense	800
CRA Vehicle Insurance Expense	500
Procurement Division	1,850
PD Clothing Allowance	400
Police Vehicle Fuel Expense	1,333
CRA Deputy Clerk (Secretary) Expenses	7,096
Finance for Collections	4,490
Planning Department Land-Use Amend Processing	3,800
GIS	7,945
Human Resource Services	3,050
City Attorney Contract 10%	26,291
City Community Pool	<u>50,000</u>
TOTAL	<u>109,465</u>

384.1000 – Debt Proceeds - This fund is used to capture loans/debt, which will be reflected through the FY. In fiscal year 2012, the general fund expects to purchase all capital assets using existing general fund dollars and not incurring any additional debt.



DEPARTMENTAL EXPENSE RATIONALE

The Departmental budgets project expenses in various accounts, which are displayed in three sections. Please find below the definitions for the three sections and the expense accounts for better understanding of the Departmental budgets.

PERSONNEL SERVICES

The personnel services section of the budget projects expenses and establishes applicable policies for salaries, wages, and related employee benefits, whether on a full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, insurance, sick leave, and similar direct benefits as well as other costs such as Other Post Employment Benefits (OPEB) expense accrual, Worker's Compensation and Unemployment Compensation Insurance.

Wage and Salary Plan Adjustments Policy

Wages and salaries of all positions authorized in the Charter including its Officers, and all administrative employees will be funded within the adopted budget, provided however, that should any officer or employee not eligible to receive such adjustment in the current year, the adjustment shall accrue from year to year until such time as it the officer or employee becomes eligible. The City will provide all such individuals an appropriate and competitive salary, healthcare, and a retirement program. To ensure that our Officers and employees do not experience a reduction in buying power caused by increases in the cost of living each year, on October 1 of each Fiscal Year, the new budget shall provide include a Cost of Living Adjustment (COLA) based on the annual average Consumer Price Index (CPI) for the Miami-Ft. Lauderdale area of the preceding year which shall be reflected as a salary adjustment. Where applicable, all adjustments will be within the pay range and at time intervals commensurate with the City's wage and salary plan as approved or revised by the City Manager.

Employees covered by a Collective Bargaining Unit will only receive the COLA if their Collective Bargaining Agreement includes this benefit.

Charter Officers shall receive the full range of benefits, adjustments, and programs as described in this policy, except for Charter Officers who receive compensation through approved invoices as required by agreement with the City; provided, pursuant to applicable provisions in the City Charter, a separate ordinance must first be enacted for elected Charter Officers.

Cost of Living

Upon budget, and each year thereafter, applicable Officers, and all administrative employees shall receive cost of living salary adjustments based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI), (computed as the aggregate or prorated amount depending on the individuals date of employment, of the last 4-years of COLA, 12-month average change percentage) which shall have the effect of increasing the pay for each individual to ensure individuals do not lose earnings to inflation.



Over the past four years the CPI has been established by the United States Department of Labor, Bureau of Labor Statistics as follows:

(Annual CPI 2012) October 1, 2013 - September 30, 2014 = 1.9%

(Annual CPI 2013) October 1, 2014 - September 30, 2015 = 1.3%

(Annual CPI 2014) October 1, 2015 - September 30, 2016 = 2.1%

The projected index for the current year is:

(Annual CPI 2015) October 1, 2016 – September 30, 2017 = 0.9%

Any ELIGIBLE individual employed on or prior to October 1, 2014 shall receive a 6.2% COLA increase, which is the accumulation of the prior four years CPI.

Any ELIGIBLE employee employed on or after October 1, 2014 but prior to October 1, 2015 shall receive a 3.4% COLA increase.

Any ELIGIBLE employee employed on or after October 1, 2015 but prior to October 1, 2016 shall receive a 2.1% COLA increase.

Any ELIGIBLE employee employed on or after October 1, 2016 but prior to October 1, 2017 shall receive an additional 0.9% COLA increase.

Effective October 1, 2016, and each year thereafter, applicable individuals shall receive a cost of living increase, based on the Consumer Price Index - All Urban Consumers 12-Month Percent Change for the Miami-Ft. Lauderdale FL area (CPI) which shall have the effect of increasing the pay for each employee, unless the CPI is zero or is negative, which shall then have no decreasing effect on the employee's pay. The COLA increase salary adjustments shall not exceed 3 percent in any year.

OPERATING EXPENDITURE/EXPENSES

Includes expenditures for goods and services, which primarily benefit the current 1(one) year period, and are not defined as personal services or capital outlays.

CAPITAL OUTLAY

Outlays for the acquisition of or addition to fixed assets.

DEFINITIONS FOR EXPENSES

11 EXECUTIVE SALARIES

Salaries for elected officials. This does not include City Manager, City Attorney, and City Clerk.

12 REGULAR SALARIES & WAGES

Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force.

13 OTHER SALARIES & WAGES

Employees who are not or will not be members of a retirement system as a condition of their employment. Includes all full-time and part-time employees who are not part of the regular work force, due to the temporary nature of their employment.

14 OVERTIME

Payments in addition to regular salaries and wages for services performed in excess of the regular work hours as stated by the Federal Government.

15 SPECIAL PAY

Incentive pay, hazard pay, and extra duty pay for law enforcement officers.

21 F.I.C.A TAXES

Social Security matching/Medicare matching.

22 RETIREMENT CONTRIBUTIONS

Amounts contributed to a retirement fund.

23 LIFE & HEALTH INSURANCE

Includes life and health insurance premiums and benefits paid for employees.

24 WORKERS' COMPENSATION

Premiums and benefits paid for Workers' Compensation insurance.

25 UNEMPLOYMENT COMPENSATION

Amounts contributed to the unemployment compensation fund.

31 PROFESSIONAL SERVICES

Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.

32 ACCOUNTING & AUDITING

Generally includes all services received from independent certified public accountants.

34 OTHER CONTRACTUAL

Custodial, janitorial, Crossing Guard and other services procured independently by contract or agreement with persons, firms, corporations or other governmental units.

35 INVESTIGATIONS

Cost incurred for confidential matters handled pursuant to criminal investigations.

36 PENSION BENEFITS

Benefits paid to participants in the pension program.

40 TRAVEL & PER DIEM

This includes the costs of public transportation, motor pool charges, meals, reimbursements for use of private vehicles, per diem, and incidental travel expenses.

41 COMM. & FREIGHT SERVICES

Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.

43 UTILITY SERVICES

Electricity, gas, water, waste disposal, and

other public utility services.

44 RENTALS & LEASES

Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.

45 INSURANCE

Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.

46 REPAIR & MAINTENANCE

The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services, which are recorded under sub-object 34.

47 PRINTING & BINDING

Cost of printing, binding, and other reproduction services, which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop.

Toshiba lease on 13 copy machines (11 black/white & 2 color copies machine), which is divided among the other City Departments. Maintenance agreement with Toshiba on 12 copy machines covering maintenance & toners for \$11,664.

48 PROMOTIONAL ACTIVITIES

Includes any type of promotional advertising for the City.

49 OTHER CHARGES & OBLIGATIONS

Includes current charges and obligations not otherwise classified.

51 OFFICE SUPPLIES

This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.

52 OPERATING SUPPLIES

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies. Does not include materials and supplies unique to construction or repair of roads and bridges.

53 ROAD MATERIALS - SUPPLIES

Those materials and supplies used exclusively in the repair and reconstruction of roads and bridges.

54 SUBSCRIPTIONS & MEMBERSHIPS

Includes books, or sets of books if purchased by set, and not purchases for use by libraries, educational institutions, and other institutions where books and publications constitute capital outlay. This object also includes subscriptions, memberships, professional data costs, and training and educational costs.

61 LAND

Land acquisition cost, easements and right-of-way.

62 BUILDINGS

Office buildings, firehouses, garages, jails, zoos, and parks and recreational buildings.

63 INFRASTRUCTURE

Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.

64 MACHINERY & EQUIPMENT

Includes motor vehicles, heavy equipment transportation, other heavy equipment, office furniture and equipment, and other

machinery and equipment. Also includes court recording, duplicating, and transcribing equipment.

65 CONSTRUCTION IN PROGRESS

Used to account for undistributed work in progress on construction projects.

66 BOOKS & PUBLICATIONS

Includes all books, publications, and other media, regardless of value, when purchased for use by libraries, educational institutions, and other institutions or facilities.

71 PRINCIPAL

Principal payments made to new or existing debt which the City is obligated to pay.

72 INTEREST

Interest payments made to new or existing debt which the City is obligated to pay.

73 OTHER DEBT SERVICE COSTS

Other debt costs on new or existing debt which the City is obligated to pay.



CITY OF SOUTH MIAMI DEPARTMENTS & DIVISIONS



MAYOR AND CITY COMMISSION

001-1100-511

MISSION

The Mayor and Commission will adhere to the City Charter, the City and County’s Code of Ethics, the community we serve. The Mayor and Commission are committed to provide the citizens of South Miami exceptional constituent service. It is the goal to ensure that every encounter with Mayor and Commission office reflects the dedication to the interest and well-being of the beloved City and its citizens.

MAYOR AND CITY COMMISSION FUNCTION

The Mayor and City Commission is the five (5) member elected legislative and governing body of the City responsible for establishing policies, managing growth and land use, adopting an annual budget and tax rate, setting stormwater utility rates, and other fees and charges for City services, adopting local laws and ordinances and hiring and overseeing the City Manager, City Attorney and City Clerk.

All elected officials are elected “at large” and must reside within the City to be an elected representative. All City Commission members serve for a term of four (4) years. The Mayor, who presides over Commission meetings, serves two (2) year terms.

As per City of South Miami Charter Article II, Section 3; the annual salaries and expense accounts of the Commission shall be prescribed by ordinance adopted prior to approval of the annual budget.

MAYOR AND CITY COMMISSION OBJECTIVES

- Ensure that the natural and built environment of South Miami is healthy and sustainable.
- A diverse and strong local economy that brings good jobs and profitable businesses while contributing to the economic health of the City.
- City of South Miami will be one of Florida’s safest cities.
- South Miami offers a wide range of quality recreation, arts and cultural activities, which satisfy the expectations of residents while also serving to attract new residents and business.
- Foster and maintain a strong sense of community identity and of place.
- Continue to represent a high level of community confidence and trust in city government.

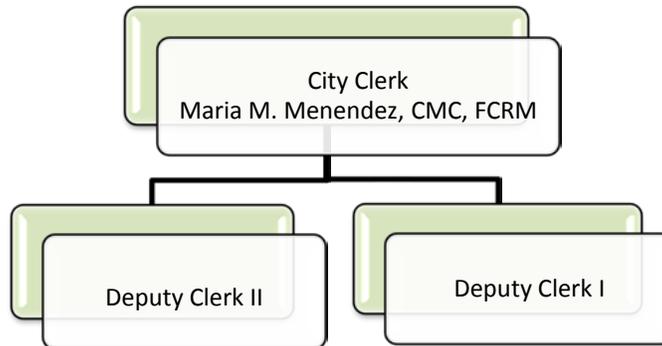


MAYOR AND CITY COMMISSION BUDGET FY 2016-2017
001-1100-511

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011100	5111110 SALARIES & WAGES - EXECUTIVE	62,000	62,000	62,000	62,000	62,000
0011100	5112110 F. I. C. A.	4,775	4,814	4,743	4,743	4,743
0011100	5112210 PENSION PLAN CONTRIBUTION	0	0	0	0	0
0011100	5112310 GROUP HEALTH INSURANCE	0	0	0	0	45,057
0011100	5112410 WORKER'S COMPENSATION	123	131	115	115	186
	TOTAL PERSONNEL SERVICES	66,898	66,945	66,858	66,858	111,986
0011100	5114010 MAYOR'S EXPENSE	1,996	1,990	2,000	2,000	2,000
0011100	5114020 COMMISSIONER'S EXPENSE-ONE	60	0	1,500	1,500	1,500
0011100	5114030 COMMISSIONER'S EXPENSE-FOUR	1,500	1,526	1,500	1,500	1,500
0011100	5114040 COMMISSIONER'S EXPENSE-THREE	1,500	906	1,500	1,500	1,500
0011100	5114050 COMMISSIONER'S EXPENSE-TWO	0	0	1,500	1,500	1,500
0011100	5114060 MAYOR'S AUTO ALLOWANCE	500	500	500	500	500
0011100	5114071 TRAVEL & CONFERENCE-MAYOR	1,178	1,149	1,200	1,200	1,200
0011100	5114072 TRAVEL & CONFERENCE-ONE	173	230	1,200	1,200	1,200
0011100	5114073 TRAVEL & CONFERENCE-TWO	0	0	1,200	1,200	1,200
0011100	5114074 TRAVEL & CONFERENCE-THREE	133	0	1,200	1,200	1,200
0011100	5114075 TRAVEL & CONFERENCE-FOUR	1,200	250	1,200	1,200	1,200
0011100	5114120 COMMUNICATION	4,999	4,999	5,000	5,000	5,000
0011100	5114830 KEYS & FLOWERS	539	553	750	750	750
0011100	5115210 SUPPLIES	1,602	1,748	1,750	1,750	1,750
0011100	5115410 MEMBERSHIPS & SUBSCRIPTIONS	3,313	3,522	6,172	6,172	6,172
	TOTAL OPERATING EXPENSES	18,693	17,373	28,172	28,172	28,172
	TOTAL COMMISSION	85,591	84,318	95,030	95,030	140,158

CITY CLERK'S OFFICE

001-1200-512



MISSION

The City Clerk is appointed by the City Mayor and Commission. The City Clerk's Office strives to present a courteous, service-oriented team of professionals who, in partnership with the South Miami City Commission, City Departments, and the community, serve the citizens of South Miami at an optimum level.

FUNCTION

Committed to maintaining the integrity of City government in the City of South Miami and ensuring an informed citizenry by providing access to City government through open and accessible meetings and accurate recordings of the City Commission proceedings; by protecting and preserving City documents and records; and by providing excellent service to the public.

CITY CLERK'S OFFICE ACCOMPLISHMENTS FOR FY 2016

- Prepare City Commission and SMCRA agendas and minutes.
- Provide certified copies of official documents.
- Receive and process petitions filed by citizens.
- Qualify candidates for municipal election.
- Provide online election package for municipal election candidates.
- Conduct the 2016 municipal elections.
- Transferring all ordinances, resolutions, agendas, and other records into Laser fiche.
- In-house scanning public records requests and other documents.



- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including

the high demand for microfilm records.

CITY CLERK'S OFFICE OBJECTIVES FY 2017

- Provide records management workshops.
- Prepare City Commission and SMCRA agendas and minutes.
- Provide certified copies of official documents.
- Receive and process petitions filed by citizens.
- Provide online election package for municipal election candidates
- Transferring all ordinances, resolutions, agendas, and other records into Laser fiche.
- In-house scanning public records requests and other documents.
- Continue responding to public records requests in a timely fashion in compliance with F.S. 119, including the high demand for microfilm records.
- Continue working towards the goal of gathering all versions of the City Charter.

CITY CLERK'S OFFICE ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Number of agenda packets prepared	45	40	60	46	50
Number of minutes prepared (CSM)	45	40	60	46	50
Agenda packets prepared (SMCRA)	20	20	20	13	20
No. of minutes prepared (SMCRA)	20	20	20	13	20
Resolutions / Ordinances	307	274	130	375	400
Lobbyists registration	28	30	30	45	50
Public records requests	200	230	300	275	300
Notarizations	45	45	25	25	25
Requests for Microfilm Records		360	600	295	350
Microfilm copies		400	400	542	450



CITY CLERK BUDGET FY 2016-2017
001-1200-512

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011200	5121210 SALARIES & WAGES - EXECUTIVE	206,802	145,856	188,672	188,672	200,369
0011200	5122110 F.I.C.A.	12,940	14,579	14,433	14,433	15,328
0011200	5122210 PENSION PLAN CONTRIBUTION	28,551	27,465	10,188	10,188	10,820
0011200	5122310 GROUP HEALTH INSURANCE	15,568	20,041	23,574	23,574	27,034
0011200	5122410 WORKER'S COMPENSATION	366	392	475	475	601
	TOTAL PERSONNEL SERVICES	264,227	208,333	237,342	237,342	254,152
0011200	5123450 CONTRACTUAL	12,600	16,100	14,400	14,400	14,400
0011200	5123480 DIGITIZING	44,557	20,960	45,000	45,000	45,000
0011200	5124070 TRAVEL & CONFERENCE	9,431	5,292	6,200	6,200	6,200
0011200	5124110 POSTAGE	362	428	500	500	500
0011200	5124120 COMMUNICATION	330	270	360	360	360
0011200	5124632 INTERNET SERVICE	0	0	1,431	1,431	1,431
0011200	5124710 PRINTING MATERIAL	1,663	1,668	1,230	1,230	1,230
0011200	5124910 LEGAL ADS	51,616	20,492	52,000	52,000	70,000
0011200	5124920 ELECTIONS	26,861	0	30,000	30,000	10,000
0011200	5124950 CODIFICATIONS	3,700	2,361	5,000	5,000	5,000
0011200	5125210 SUPPLIES	1,033	1,682	2,580	2,580	2,580
0011200	5125410 MEMBERSHIPS & SUBSCRIPTIONS	560	730	780	780	690
	TOTAL OPERATING EXPENSES	152,713	69,983	159,481	159,481	157,391
0011200	5129920 CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE	0	0	5,000	5,000	5,000
	TOTAL CITY CLERK	416,940	278,316	401,823	401,823	416,543

CITY CLERK'S OFFICE BUDGET HIGHLIGHTS

4920 Legal Ads – The City is allocating an additional \$18,000 compared to FY 2015-2016, due to advertising for the charter amendment questions on the Presidential Election Ballot.

4920 Election – The City is allocating \$10,000 to place proposed charter amendment questions on the Presidential Election Ballot on Tuesday, November 8, 2016 Presidential Election. This represents a decrease of \$20,000 from FY 2015-2016.



CITY ATTORNEY'S OFFICE

001-1500-514

MISSION

The City Attorney is appointed by the City Mayor and Commission to serve as the chief legal advisor to the Commission, the City Manager and City Clerk in matters relating to their official powers and duties.

The City Attorney's Office is committed to providing the highest quality legal representation possible to meet the present and future needs of the City of South Miami in an efficient and effective manner. The Office maintains an open door policy to encourage continuous communication between City Departments and all legal representatives.

CITY ATTORNEY'S OFFICE FUNCTION

The current City Attorney is certified by the Florida Bar's Department of Legal Specialization & Education, which operates under the authority of the Florida Supreme Court, as a specialist dealing with legal issues in city, county and local government law. To be certified in this area of the law, a lawyer must be a member in good standing of The Florida Bar, have had substantial involvement in the practice of city, county and local government law during the three years preceding application, have completed 60 hours of continuing legal education within the three years immediately preceding application, and have passed both peer review and a comprehensive written examination, as well as meeting other requirements.

The City Attorney is an outside firm that is contracted as a consultant by the City to fulfill the office of City Attorney as required by the City Charter. The City Attorney attends all regular and special City Commission meetings, and meetings of the South Miami Community Redevelopment Agency and the Planning Board. He attends other meetings as required by the City Commission.

The City Attorney may hire outside counsel as a consultant basis with the consent of the City Commission. Outside counsel is utilized on a limited basis for specialized legal issues. The City Attorney supervises litigation and other legal matters that may be referred to outside counsel.

The City's attorneys prepare or review all ordinances, resolutions, contracts, bonds and other written instruments in which the municipality is concerned and endorse on each the attorney's approval of the form, language and execution thereof. When required by the City Commission, the attorneys prosecute and defend, for and in behalf of the City, all complaints, suits, and controversies in which the City is a party, before any Court or other legally constituted tribunal; the attorneys render such opinions on legal matters affecting the City as the Commission may direct; and the attorneys perform such other professional duties as may be required of them by Ordinance or Resolution of the City Commission or by the City Charter.

CITY ATTORNEY'S OFFICE OBJECTIVES

- To provide the highest-quality legal services to City officials in a timely manner and zealously represent the City's interests and positions in negotiations and litigation.
- To hire outside counsel and experts as advisable and necessary.
- To protect the City from liability by practicing preventive law.
- To continuously be aware of the legal problems of the City, and to confer with department heads as needed to discuss, review and resolve legal matters related to the governance of the City of South Miami.
- To recommend and conduct training sessions from time to time if needed to reduce potential liability of the City, and prepare memoranda as needed for same purpose.
- To engage in continuing legal education and professional development.
- To handle legal matters concerning the City in accordance with the law and in a timely and efficient manner.
- To properly represent the interests of the City, as directed, in other legislative forums.
- To represent the City in civil cases initiated by or brought against the City and to supervise outside legal representation obtained by the City Attorney for specialized legal needs.
- To research and draft opinions on legal matters in response to requests of the City Commission and City.
- When requested by the City Commission, to monitor, review and publicize, legislative and administrative matters of other governmental entities, and make recommendations and convey to others official positions as needed.
- Upon request, to communicate clearly the positions of the City to legislators through letters, phone calls, personal visits and other communication methods with local, state and federal legislators, administrators and executive staff.
- As directed, to represent the City at local, regional, state or federal legislative sessions, meetings, hearings or conferences, or similar administrative or executive meetings, hearings or conferences.
- To courteously handle all inquiries from the public either via phone or in person relative to the City's ordinances, policies or procedures.



CITY ATTORNEY BUDGET 2016-2017

001-1500-514

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011500	5143120 LEGAL SERVICES - RETAINER	160,000	210,420	210,420	210,420	220,941
0011500	5143410 OUTSIDE COST - LAND USE	116,632	194,311	100,000	100,000	100,000
0011500	5143440 EMPLOYMENT LAW	36,884	48,740	52,500	52,500	55,125
0011500	5144065 CITY ATTORNEY'S EXPENSE	623	2,588	103,180	103,180	103,180
	TOTAL OPERATING EXPENSES	314,139	456,059	466,100	466,100	479,246
	TOTAL LEGAL SERVICES	314,139	456,059	466,100	466,100	479,246

CITY ATTORNEY'S OFFICE BUDGET HIGHLIGHTS

3120 Legal Services – Retainer – This expense line item is used to fund for the services of the City Attorney’s Firm. The amount is set as a flat fee, which was approved by the Commission, which is due to expire in May 2017. The amount represents 100% of the total fee due for the fiscal year.

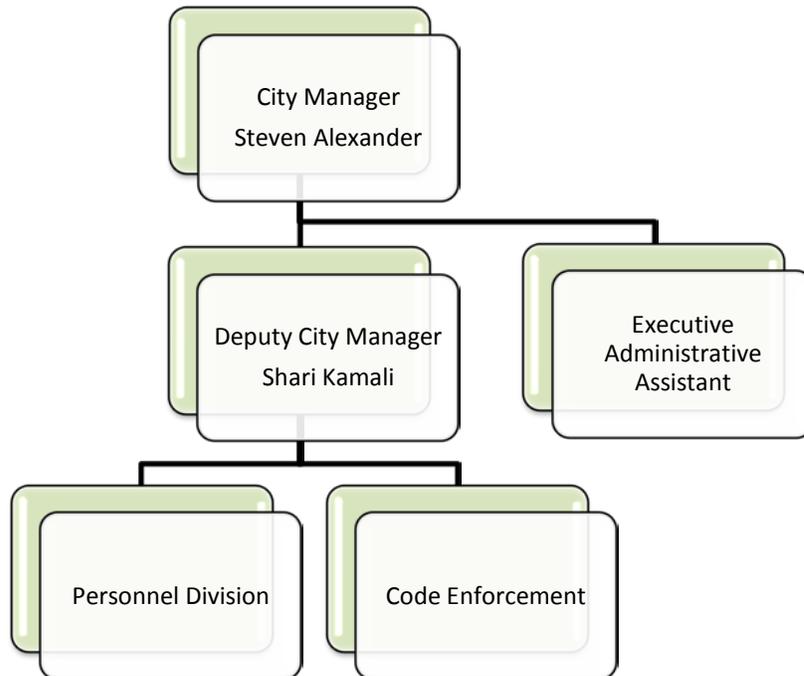
3410 Outside Cost – Land Use – Specialized legal counsel required throughout the fiscal year is paid from this line item for issues concerning land use, zoning and related planning matters.

3440 Employment Law– This line item is used to cover any legal fees, which the City may incur due to employment and union related issues.

4065 City Attorney Expenses – Due to some current outstanding and future potential lawsuits related to general items, specialized outside council has been obtained and the amount is estimated to cover the legal expense related to those issues. Furthermore, other specialized legal counsel required throughout the fiscal year is paid from this line item. This line item encompasses other legal expenses related to goods and services required such as, court filing fees, court reporter fees, paralegal fees, witness fees, research by others, insurance, subscriptions, continuing legal education and other expenses that are incurred for or on behalf of the City.

CITY MANAGER'S OFFICE

001-1310-513



MISSION

The City Manager is appointed by the City Mayor and Commission. The City Manager's Office provides overall direction and coordination of City operations to ensure that the City Commission's adopted policy goals are met or exceeded based on budget restrictions. This office continually evaluates the City's organizational structure as it relates to requirements for effective, efficient and economical public service.

CITY MANAGER'S OFFICE FUNCTION

The City Manager's Office implements official policies of the Mayor and City Commission by coordinating City services in an efficient, effective and responsive manner, providing support, guidance, communications and leadership to assure that quality municipal services are provided to our community.

As the City's Chief Executive Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager's Office provides organizational and fiscal management as well as program development and evaluation.



In addition to overseeing daily administrative operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs, in anticipation of future needs and challenges. The Manager's Office coordinates with the City Commission to propose and implement public policy and to manage the City's mission, goals and objectives.

Providing support to the Mayor and City Commission is another important aspect of this office. This involves effective communication and being available to the City Commission. The Manager's Office is at the vanguard of the organization, projecting vitality, professionalism and quality service to residents, private agencies, organizations and its own employees.

CITY MANAGER'S OFFICE ACCOMPLISHMENTS FOR FY 2016

- Delivered a fiscally responsible budget while maintaining the City's millage rate.
 - Provided support and made recommendations to the City Commission.
 - Continued to provide organizational and
- fiscal management that holds Departments accountable.
- See additional accomplishments on the Manager's Letter at the beginning of this budget document.

CITY MANAGER'S OFFICE OBJECTIVES FOR FY 2017

- Provide for an ethical and professional organizational culture, environment for all Department heads and managers.
 - Continue to execute current and new policies including those developed by the governing body and monitor adherence to City policies.
 - Deliver a fiscally responsible budget.
- Continue providing support and making recommendations to the City Commission.
 - Engage the Commission and Staff in long term planning.



CITY MANAGER'S OFFICE BUDGET FY 2016-2017
001-1310-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011310	5131210 SALARIES-REGULAR	339,824	360,844	356,390	356,390	399,035
0011310	5131310 SALARIES - PART TIME	1,648	0	0	0	0
0011310	5132110 F.I.C.A.	25,782	24,255	27,264	27,264	30,526
0011310	5132210 PENSION PLAN CONTRIBUTION	10,222	9,744	3,563	3,563	3,784
0011310	5132220 ICMA	28,243	34,283	32,627	32,627	36,781
0011310	5132310 GROUP HEALTH INSURANCE	40,010	41,937	36,524	36,524	46,464
0011310	5132410 WORKER'S COMPENSATION	706	751	897	897	1,197
	TOTAL PERSONNEL SERVICES	446,435	471,814	457,265	457,265	517,787
0011310	5133450 CONTRACTUAL SERVICES	108,965	62,750	109,000	109,000	125,000
0011310	5134060 AUTO ALLOWANCE	7,800	7,200	7,200	7,200	7,200
0011310	5134065 CITY MANAGER EXPENSE	991	2,588	12,000	12,000	7,000
0011310	5134070 TRAVEL & CONFERENCE	289	2,693	8,000	8,000	10,000
0011310	5134080 EMPLOYEE EDUCATION	0	5,914	15,000	15,000	10,000
0011310	5134110 POSTAGE	1,149	1,285	1,500	1,500	1,500
0011310	5134120 COMMUNICATION	2,901	2,698	3,912	3,912	3,912
0011310	5134515 AUTO INSURANCE	0	503	503	503	751
0011310	5134710 PRINTING- INFRASTRUCTURE	1,665	1,686	2,000	2,000	2,000
0011310	5135205 COMPUTER EQUIPMENT	807	0	0	0	0
0011310	5135210 SUPPLIES	25,537	3,204	6,000	6,000	3,000
0011310	5135230 FUEL	1,156	697	960	960	840
0011310	5135410 MEMBERSHIPS & SUBSCRIPTIONS	5,403	4,345	8,423	8,423	10,923
	TOTAL OPERATING EXPENSES	156,663	95,563	174,498	174,498	182,126
0011310	5139920 GENERAL CONTINGENCY	5,000	0	100,000	100,000	100,000
	OTHER FUNDING SOURCE	5,000	0	100,000	100,000	100,000
	TOTAL CITY MANAGER	608,098	567,377	731,763	731,763	799,913



CITY MANAGER'S OFFICE BUDGET HIGHLIGHTS

3450 Contractual Services –The City currently has agreements with one (1) lobbying firm, which focuses on obtaining appropriations and grants from the County and State. An additional \$6,000 was approved by the Commission for this item.

Within this line item, \$10,000 has been allocated for other projects.

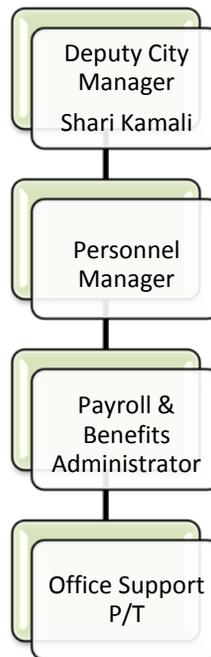
4065 City Manager Expense – This line item has been decreased by \$5,000.

4080 Employee Education – This line item has been decreased by \$5,000.



PERSONNEL DIVISION

001-1330-513



MISSION

As a strategic partner with City Departments, the Personnel Division seeks to provide our employees and applicants with a full range of professional quality services in a timely and cost efficient manner. The Personnel Division actively attracts, retains, develops and ensures that each employee has an equal opportunity to succeed in the organization.

PERSONNEL DIVISION FUNCTION

The Personnel Division provides service to the City and the employees in numerous Personnel Division services. The major areas covered by the Office are benefits, organizational & employee development, diversity, compensation, employee relations, labor relations, staffing management, and risk management. Other major functions of the Office include: training and development, employee recruitment & selection, creation & evaluation of job descriptions, employee classifications, policy development, assessment, performance evaluation, disciplinary actions, wage & benefit surveys; group insurance benefits selection & monitoring, employee incentive programs, accident/incident investigation, reporting & monitoring for Workers Compensation, review of property values, insurance coverage and premiums, and general liability issues, and other related duties and responsibilities.

PERSONNEL DIVISION ACCOMPLISHMENTS FOR FY 2016

- Transferred Employer Time and Attendance Systems from Executime to ADP, a more efficient, computerized time and attendance software. The implementation of ADP will continue to improve the accuracy of employee time-reporting and payroll calculations, and eliminate the need for paper-based time cards, leave applications, and related documents.
- Provided training that will develop skills, knowledge, abilities and competencies in order to promote employee and organizational growth.
- Promoted employee wellness through different initiatives such as Lunch n Learn events and a Fitness Team with scheduled fitness trainings that lead to 5K charity events.
- Promoted effective, accurate and informative employee evaluations through training for managers and senior supervisors.
- Assisted Supervisors in providing a positive working environment.
- Revamped and revitalized the City's Safety Program to promote workplace safety and reduce risk of injury and liability throughout the City.

PERSONNEL DIVISION OBJECTIVES FOR FY 2017

- Continue to create other Wellness initiatives to instill a healthier style of living for employees and families.
- Standardize all Personnel Division Forms with the City Standardizing initiative. Create a standard online location for all forms to be obtainable by staff.
- Improve communications to Directors and/or Supervisors on updates/changes to policies, processes and/or procedures.
- Continue to assist departments in obtaining monthly information on their teams and departments in a timely manner.
- Continue to assist Supervisors in providing a positive working environment.
- Continue to focus on professional development programs designed to improve job skills, leadership capabilities and employee productivity.
- Create Human Resource procedures manual of all departments processes.



PERSONNEL DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Local Background Checks Processed	55	50	50	55	60
National Background Screenings	25	25	25	55	60
New Hire Orientations	15	12	12	40	35
Employment Advertisements	8	15	15	20	20
Wellness Fairs	4	6	6	6	4
Safety Meetings	4	4	4	7	6
Wage Statements Submitted	10	8	8	12	10
Random CDL Testing	15	15	15	15	16
Filing	65	65	65	65	70
Employee Applications Received	375	350	350	400	400
Notary Services	100	105	105	0	0
Workers Compensation Claims	25	20	20	22	25
Pre-employment Physicals	15	18	18	40	35
Post Accident Drug Screenings	25	20	20	25	100
Drivers License Checks	380	300	300	300	300



PERSONNEL DIVISION BUDGET FY 2016-2017

001-1330-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011330	5131210 SALARIES - REGULAR	159,815	138,319	170,153	170,153	125,521
0011330	5131310 SALARIES - PART TIME	0	0	0	0	15,604
0011330	5132110 F.I.C.A.	12,688	11,202	13,017	13,017	10,796
0011330	5132220 ICMA CONTRIBUTION	8,093	8,556	11,911	11,911	8,786
0011330	5132310 GROUP HEALTH INSURANCE	15,347	15,231	23,574	23,574	18,050
0011330	5132410 WORKER'S COMPENSATION	334	311	428	428	423
	TOTAL PERSONNEL SERVICES	196,277	173,619	219,083	219,083	179,180
0011330	5132510 UNEMPLOYMENT COMPENSATION	3,516	10,030	30,000	30,000	20,000
0011330	5132610 EMPLOYEE ASSISTANCE PROGRAM	4,745	3,700	10,000	10,000	10,000
0011330	5133160 RANDOM & PRE-EMPLOY. TESTING	6,660	10,268	8,000	8,000	15,000
0011330	5133450 CONTRACTUAL SERVICES	65,747	27,782	28,000	28,000	59,220
0011330	5134080 CITYWIDE TRAINING	10,400	14,842	18,000	18,000	10,000
0011330	5134110 POSTAGE	219	236	275	275	275
0011330	5134120 COMMUNICATION	1,814	1,736	2,160	2,160	2,160
0011330	5134510 LIABILITY INSURANCE	381,898	366,508	519,723	519,723	494,954
0011330	5134710 PRINTING- INFRASTRUCTURE	1,663	1,410	2,460	2,460	2,460
0011330	5134850 ADVERTISING-NON LEGAL	50	325	5,000	5,000	5,000
0011330	5135210 SUPPLIES	3,354	3,303	5,109	5,109	3,000
0011330	5135410 MEMBERSHIPS & SUBSCRIPTIONS	3,616	804	1,130	1,130	830
	TOTAL OPERATING EXPENSES	483,682	440,944	629,857	629,857	622,899
0011330	5139920 CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE	0	0	5,000	5,000	5,000
	TOTAL HUMAN RESOURCES	679,959	614,563	853,940	853,940	807,079



PERSONNEL DIVISION BUDGET HIGHLIGHTS

1210 Salaries – This line item has been decreased by \$42,645 due to a restructuring of the Personnel Division which includes the elimination of a full-time office support position.

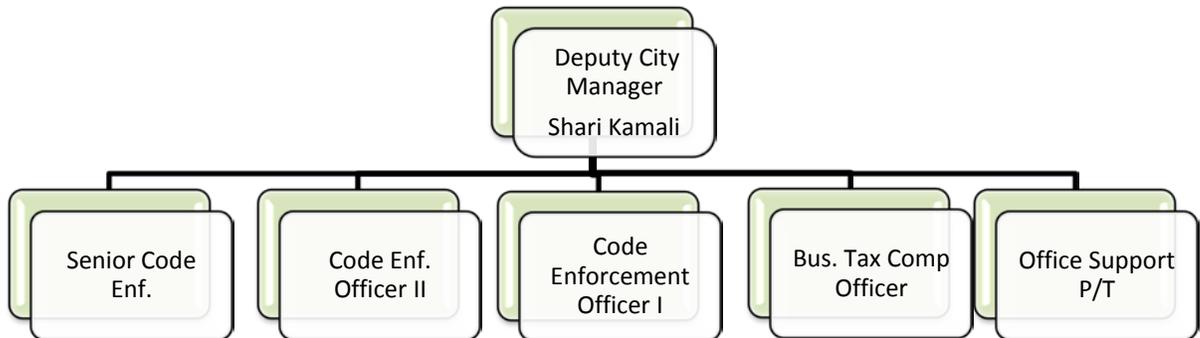
1310 Part-Time Salaries – This line item has increased by \$15,604 as a part-time position has been added.

2510 Unemployment Compensation – The City, like most other governmental agencies, have opted out of the State Insurance Compensation Insurance program. The City only pays unemployment compensation benefits to eligible individuals, which have separated from the City without cause.

4080 Citywide Training – The Citywide Training Workshops line item has been decreased by \$8,000.

CODE ENFORCEMENT DIVISION

001-1640-524



MISSION

The City of South Miami Code Enforcement Division is committed to the community it serves: We are dedicated providers of municipal services and steward of the public trust. We promote the well-being of a community where people desire pleasant living.

Code Enforcement's mission is to achieve code compliance by using consistent, fair and effective means to promote, maintain and ensure a high quality of life for the community.

CODE ENFORCEMENT DIVISION FUNCTIONS

The Code Enforcement Office functions are to enforce zoning and, building codes, business tax license Registrations, codes and regulations. To prepare, schedule and present Code Enforcement Hearings and provide administrative support to Special Magistrate.

CODE ENFORCEMENT DIVISION ACCOMPLISHMENTS FOR FY 2016

- Continue to work/educate property owners, landlords, occupants, renters and businesses on City's codes and ordinances; in order to obtain voluntary compliance.
- Continue to conduct pro-active property and business inspections, which were determined to be code future violations.
- Maintain a productive workplace: by providing training/cross training to promote a more productive and efficient workforce.
- Improving the aesthetics of the City through the use of proactive code enforcement with a concentration on main thoroughfares.
- Remain at the forefront of creative and effective code enforcement by establishing and maintaining a proactive environment to help solve community problems.
- Continue to undertake the lien process in earnest.
- Continue to conduct pro-active business inspections to ensure all businesses pay the appropriate payment of business tax.
- Continue to report and prepare work orders to improve the City's infrastructure.
- Further develop the implementation of a formal reporting system helpful to identify trends and forecast needs as well as monitor performance within the Division.
- Follow up on open and closed cases and compliance times.
- Continue to implement new enforcement approaches including the enforcement of parking lots and landscaping, the stop and knock policy, and create a professional and friendly face to face enforcement in the community.

CODE ENFORCEMENT DIVISION OBJECTIVES FOR FY 2017

- Foster citizens' engagement and involvement in their neighborhoods and the community.
- Improve ways to disseminate information to citizens.
- Provide service delivery with unwavering integrity and ethics.
- Foster community spirit.
- To ensure safety of residents and maintain property values of

residential and commercial properties.

- Assure that proper building practices are followed in construction as per FBC Codes.
- Consistent enforcement of City's Ordinances and Land Development Code.
- Educate property owners and renters of their responsibilities to maintain their property as it pertains to the standards set forth in City of South Miami codes.
- Code enforcement staff will stay informed and educated on current

issues with code enforcement and develops needed skills to deliver professional services.

- Code enforcement will work in cooperation with a variety of other agencies and take part in community events to serve the public.
- While serving the public, Code Enforcement staff will treat the public with dignity and respect, with a positive attitude, and a collaborative spirit.
- Code enforcement staff will develop processes and procedures to effectively serve the public.

CODE ENFORCEMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
NEW CASES	1,000	800	842	1,000	1,100
CLOSED CASES	300	300	572	500	525
SPECIAL MAGISTRATE HEARINGS	300	150	89	100	125
LIENS RECORDED/RELEASED	40	30	87	80	75
LIEN SEARCHES	300	300	400	400	450
CITIZEN COMPLAINTS	150	200	240	200	250
BUSINESS INSPECTIONS	1,700	1,700	2,150	2,000	2100
BTRS NEW	600	600	700	500	550



CODE ENFORCEMENT BUDGET FY 2016-2017

001-1640-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011640	5241210 SALARIES - REGULAR	154,806	261,839	217,371	217,371	237,358
0011640	5241310 SALARIES - PART TIME	0	0	14,092	14,092	14,159
0011640	5241410 SALARIES - OVERTIME	0	62	0	0	0
0011640	5242110 F.I.C.A.	12,224	19,574	17,707	17,707	19,241
0011640	5242210 PENSION PLAN CONTRIBUTION	8,831	15,344	3,077	3,077	3,366
0011640	5242220 ICMA RETIREMENT	4,937	4,913	11,227	11,227	12,195
0011640	5242310 GROUP HEALTH INSURANCE	20,978	32,003	31,432	31,432	36,101
0011640	5242410 WORKER'S COMPENSATION	3,178	4,871	5,728	5,728	7,423
	TOTAL PERSONNEL SERVICES	204,954	338,606	300,634	300,634	329,843
0011640	5243111 CONTRACTUAL - SPECIAL MASTER	1,350	1,425	4,800	4,800	3,600
0011640	5243450 CONTRACTUAL	4,831	6,538	20,000	20,000	10,000
0011640	5244070 TRAVEL & CONFERENCE	632	19	1,200	1,200	1,200
0011640	5244080 EMPLOYEE EDUCATION	600	165	2,415	2,415	2,415
0011640	5244110 POSTAGE	5,137	5,998	7,000	7,000	7,000
0011640	5244120 COMMUNICATION	4,546	4,512	4,920	4,920	4,920
0011640	5244515 LIABILITY INSURANCE-AUTO	0	2,265	2,265	2,265	3,030
0011640	5244710 PRINTING-INFRASTRUCTURE	940	1,180	1,640	1,640	1,640
0011640	5244920 OTHER CHARGES-LIENS	2,516	771	1,612	1,612	1,612
0011640	5245205 COMPUTER EQUIPMENT	3,708	0	1,000	1,000	1,000
0011640	5245210 SUPPLIES	2,907	3,630	3,343	3,343	3,343
0011640	5245220 UNIFORMS	1,859	203	2,000	2,000	2,000
0011640	5245230 FUEL	4,908	2,957	4,478	4,478	2,400
0011640	5245410 MEMBERSHIPS & SUBSCRIPTIONS	105	0	540	540	540
	TOTAL OPERATING EXPENSES	34,039	29,663	57,213	57,213	44,700
0011640	5249920 CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE	0	0	5,000	5,000	5,000
	TOTAL CODE ENFORCEMENT	238,993	368,269	362,847	362,847	379,543

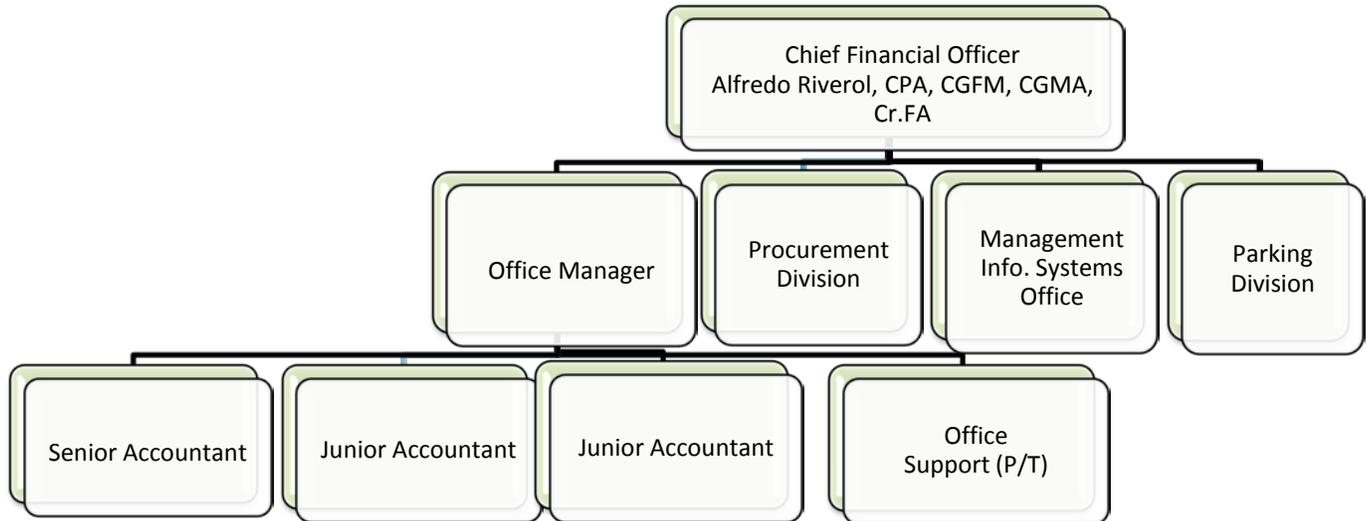


CODE ENFORCEMENT DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –This line item is used to cover the cost of lot clearing, overgrown properties, debris removal & board-ups. The amount has been decreased by \$10,000.

FINANCE DEPARTMENT

001-1410-513



MISSION

In a spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete financial information and support to other City Departments, citizens, and the community at large.

FINANCE DEPARTMENT FUNCTION

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and laws. Routine duties include processing accounts payable, accounts receivable, central collections, general ledger fund accounting, preparation of applicable state and federal reports, and periodic financial reports to management, administering debt service, and investment of City funds. The Department is also responsible for the implementation and control of the approved budget and the preparation, and disclosure of the financial statements, including responses to the external auditors. It also provides other Departments with financial analysis and assists with banking transactions that arise during the year.

The Division of Parking and Central Services, as well as the Management Information System Division report under the Finance Department.



FINANCE DEPARTMENT ACCOMPLISHMENTS FOR FY 2016

- Continued to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Assisted the City Manager in the preparation of a balanced FY 2016 Annual Operating and Capital Budget.
- Continued to produce the Comprehensive Annual Financial Report (CAFR) with auditors issuing no findings.
- Produced and posted online the Popular Annual Financial Report (PAFR).
- Obtained all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.
- Posted online accurate and timely budget and financial reports on a monthly basis.
- Assisted the City Manager in producing useful financial reports to successfully negotiate a PBA upper unit and AFSCME Union Agreements.
- Help evaluated the City Pension Plan and propose revisions to help create a better Pension Plan for all City Employees.
- Helped support all City Departments and Divisions with financial advice and guidance.
- Purchased a Parking enforcement vehicle which will be exclusively be used for the License Plate Recognition to identify drivers with scofflaws (unpaid parking tickets) and stolen vehicles.
- Successfully purchased three new Luke II pay stations which have been installed and operational, helping to increase customer satisfaction.
- New Parking Spaces were added in the City's downtown area, helping to create more parking options for customers.



FINANCE DEPARTMENT OBJECTIVES FOR FY 2017

- Continue implementing the ACH payment program and requiring 70% of all active vendors to accept ACH as the regular form of payment from the City.
- Continue to pursue implementation and establishment of an online payment option for certain provided City services such as Local Business Tax, Code Enforcement Violations, Building Permit Renewals, etc.
- Continue to produce and post online before every second regular Commission meeting of the month the City's monthly finance report for the previous month.
- Continue to produce the Comprehensive Annual Financial Report (CAFR) without auditor findings.
- Obtaining all three Government Finance Officers Association (GFOA) prestigious awards for Budget, CAFR, and PAFR; certifying that the City's finance reports are being produced at the highest standard possible.

FINANCE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Number of Parking Decals Sold	750	1,000	1,758	1,800	2,000
Number of Cash Key Sold	1	0*	0*	0*	0*
Number of Cash Key Refills	5	0*	0*	0*	0*
Number of Payroll Periods Processed	26	N/A**	N/A**	N/A**	N/A**
Comprehensive Annual Fin. Rep. (CAFR)	1	1	1	1	1
Popular Annual Financial Report (PFAR)	1	1	1	1	1
Number of Annual Balanced Budget	1	1	1	1	1
Number of A/P Checks Processed	3,200	3,000	2,226	2,800	2,100

* The Cash Key program was discontinued due to the implementation of the Parking Pay Stations.

** Payroll is now processed by Personnel Division and ADP.



FINANCE DEPARTMENT BUDGET FY 2016-2017
001-1410-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011410	5131210	280,377	328,395	277,572	277,572	346,709
0011410	5131310	38,582	33,130	29,636	29,636	15,604
0011410	5132110	24,451	28,077	23,501	23,501	27,717
0011410	5132210	11,085	10,566	3,863	3,863	4,224
0011410	5132220	11,184	10,775	14,206	14,206	17,363
0011410	5132310	26,741	27,498	31,432	31,432	45,126
0011410	5132410	676	778	774	774	1,087
	TOTAL PERSONNEL SERVICES	393,096	439,219	380,984	380,984	457,830
0011410	5133100	18,000	6,310	5,443	5,443	5,500
0011410	5133210	57,000	63,500	85,500	85,500	75,000
0011410	5133450	24,321	32,288	36,860	36,860	26,860
0011410	5133459	421,120	439,656	435,768	435,768	532,600
0011410	5134070	2,767	2,449	3,160	3,160	3,160
0011410	5134110	5,085	6,024	7,030	7,030	7,030
0011410	5134120	1,830	1,857	1,080	1,080	1,080
0011410	5134515	0	0	0	0	1,997
0011410	5134634	17,730	35,000	41,307	41,307	40,000
0011410	5134710	1,490	1,578	1,230	1,230	1,230
0011410	5135205	0	1,300	1,960	1,960	1,960
0011410	5135210	8,528	8,649	8,810	8,810	8,900
0011410	5135230	0	0	0	0	1,750
0011410	5135410	2,315	1,811	1,535	1,535	1,785
	TOTAL OPERATING EXPENSES	560,186	600,422	629,683	629,683	708,852
0011410	5137110	119,267	121,273	29,415	29,415	0
0011410	5137210	3,825	1,819	145	145	0
	TOTAL DEBT SERVICE	123,092	123,092	29,560	29,560	0
0011410	5139920	0	0	5000	0	5000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL FINANCE	1,076,374	1,162,733	1,045,227	1,040,227	1,171,682



FINANCE DEPARTMENT BUDGET HIGHLIGHTS

1210 Salaries – This line item has been increased due to certain personnel restructuring within Finance. The significant change within the restructuring was the conversion of a part-time position to full-time.



INFORMATION TECHNOLOGY DIVISION (ITD)

001-1340-513

MISSION

The mission of the Information Technology Division (ITD) of the City of South Miami is to provide quality design, implementation, and support of all computer based and related technologies necessary for the staff to perform their duties as efficiently and expediently as possible.

INFORMATION TECHNOLOGY DIVISION FUNCTION

The City's Information Technology Division Office will be recognized among municipalities as a premier provider of technology infrastructure and services. Our ultimate function is to make information available anytime and anywhere.

In partnership with City departments, the Information Technology Division provides strategic vision for effective information systems. Accomplishment of this mission will facilitate knowledge sharing and will result in satisfied customers.

The Information Technology Division is responsible for three main initiatives: The City's Information Technology and Network, Cable Television Services and the City's website.

INFORMATION TECHNOLOGY DIVISION ACCOMPLISHMENTS FY 2016

- Provide Public Wi-Fi coverage for City Hall and Sylva Martin building.
 - Connected Dante Fascell to the City's network infrastructure.
 - Information Technology Division expanded the broadband and network for the new Digital Pay Station modems communicating with the City's Wi-Fi network so that the credit card data can be transmitted wirelessly through the newly installed Wi-Fi Parking system. This allowed the City to disconnect the AIRCARDS and save on the monthly recurring cellular costs.
 - In an effort to address the City of South Miami's lack of server infrastructure
- redundancy, ITD deployed new VMware virtual server environment hosted in the Miami-Dade County, Data Center located at 5680 SW 87 Ave. Most of the City's servers in the network environment were out of warranty and had no hardware maintenance contracts which could have caused vital and business critical services to be unavailable. Many of the City's servers have been retired, reducing the City's annual cost of electricity, cooling, and annual maintenance expenses.
- ITD properly configured Antivirus version 7.0 and deployed to City workstations and servers. The systems now utilize features such as Web Reputations and

Web Filtering and will automatically deploy across the network updates.

- ITD assisted in completing the data and networking cabling of the newly renovated communication area within the Police Department.
- The Installation of the new Body Cameras upload station within the Police Department so that officers can properly dock their cameras after a shift and upload without issue.
- Regular purchase of new laptops and tablets for the Officer's deployment in their respective pursuit vehicles. City

attempts to regularly replace outdated computer equipment in an effort to have the police department function with the most up-to-date equipment available in the marketplace.

- With the assistance of Miami-Dade County's Information Technology Department, the City has been completing multiple network upgrades for better communication between Miami-Dade County and City of South Miami, including the police department. Better connection means better connectivity and more reliability.

INFORMATION TECHNOLOGY DIVISION OBJECTIVES FOR FY 2017

- Provide the Community Center and its surrounding field with internet access free of charge to the public.
- Replace the City existing firewall with checkpoint, hence providing greater security.
- Help complete the installation of ONESolution TRAKIt.
- Complete the virtual server transition; have all data operating from MDC Cat5 building.
- Move all of the City's phone system to Session Initiation Protocol (SIP), hence reducing the overall cost of telephone services.
- Purchase and install new Toughbook type laptops for all the Police Patrol Officers.



INFORMATION TECHNOLOGY DIVISION BUDGET FY 2016-2017

001-1340-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011340	5133450 CONTRACTUAL SERV - INFRASTRUCT	201,228	186,240	213,000	213,000	213,000
0011340	5134632 INTERNET SERVICE	36,048	41,636	66,279	66,279	68,499
0011340	5134634 MAINTENANCE - INTERNET SERVICE	48,824	49,279	85,123	85,123	92,260
0011340	5135205 COMPUTER EQUIPMENT	31,547	6,504	11,420	11,420	18,150
0011340	5135210 SUPPLIES	3,049	2,564	9,264	9,264	9,489
	TOTAL OPERATING EXPENSES	320,696	286,223	385,086	385,086	401,398
TOTAL ITD		320,696	286,223	385,086	385,086	401,398

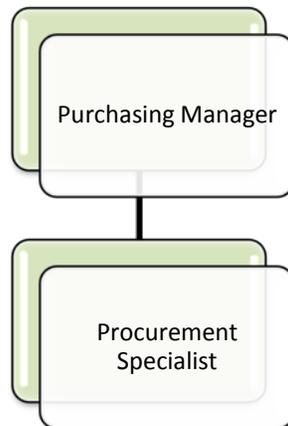
INFORMATION TECHNOLOGY DIVISION BUDGET HIGHLIGHTS

4634 Maintenance Internet Services – This line item has been increased by \$7,137 for various maintenance servers’ agreements.

5205 Computer Equipment – This line item has increased by \$6,730 for the replacement of five computers.

PROCUREMENT DIVISION

001-1320-513



MISSION

The mission of Procurement Division is to provide and ensure a high quality of service to City Departments for the taxpayers of South Miami. This is accomplished by properly vetting proposals leading to the awarding of contracts to highly qualified vendors who meet bid and proposal specifications and a thorough background investigation. The Procurement Division promises to obtain the best quality of goods and services by maximizing its purchasing power through integrity, equality, efficiency and effectiveness.

PROCUREMENT DIVISION FUNCTION

The mission statement for the Procurement Division of the City of South Miami is to maximize the investment of our citizens by utilizing City values including the highest level of integrity and the best business practices, to provide goods and services to City Departments, to insure integrity, and to maintain the highest ethical standards following the Florida Statutes, Code of Ordinance, City Charter and Purchasing Policies.

PROCUREMENT DIVISION ACCOMPLISHMENTS IN FY 2016

- Reduced the City's costs for the mobile phone and air card program by \$1,000 per month.
- Coordinated and sourced equipment to upgrade the City's public meeting broadcast system to eliminate service interruptions that were experienced during the year.
- Coordinated the completion of an inventory of the City's fixed assets.



- Disposed of City assets declared surplus in accordance of the City's surplus asset policy.
- Issued Purchase Orders for City Departments for items more than \$1,000 in accordance with the City's Purchasing Policy and threshold amounts.
- Issue formal and in-formal solicitations supporting department's requirements and objectives for goods and/or services.

PROCUREMENT DIVISION OBJECTIVES FOR FY 2017

The main goal of the Procurement Division is to improve the quality of service that we provide to our Citizens and to the City's Departments. We are eager to accomplish our goal in order to operate more efficiently, by implementing the following procedures:

- Investigate on-line bid posting services to either replace Demand Star or, use multiple services to promote the City's solicitations.
- Continue to promote the use of the "Notify Me" feature on the City's website to increase the visibility and traction of formal solicitations that are posted on the City's website.
- Assist Departments in vendor selection information and expenditures with City policy and reporting requirements to the Commission.
- Maintain and monitor citywide fixed assets and inventory control.
- Prepare Request for Proposals, Request for Qualifications and Bids for citywide requirements.
- Ensure the City maintains a fair, open, transparent and competitive procurement process.



PROCUREMENT DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Notarizations*	150	0	0	0	0
Passport Services*	N/A*	0	0	0	0
Fingerprints*	850	0	0	0	0
Background Checks*	220	0	0	0	0
No. of Total Revenue Services*	1080**	0	0	0	0
Purchase Orders Issued	350	252	205	250	256
No. of RFP's & RFQ's Issued	30	24	33	30	35
No. of Invoices Processed*	3300	0	0	0	0
*Services no longer provided					



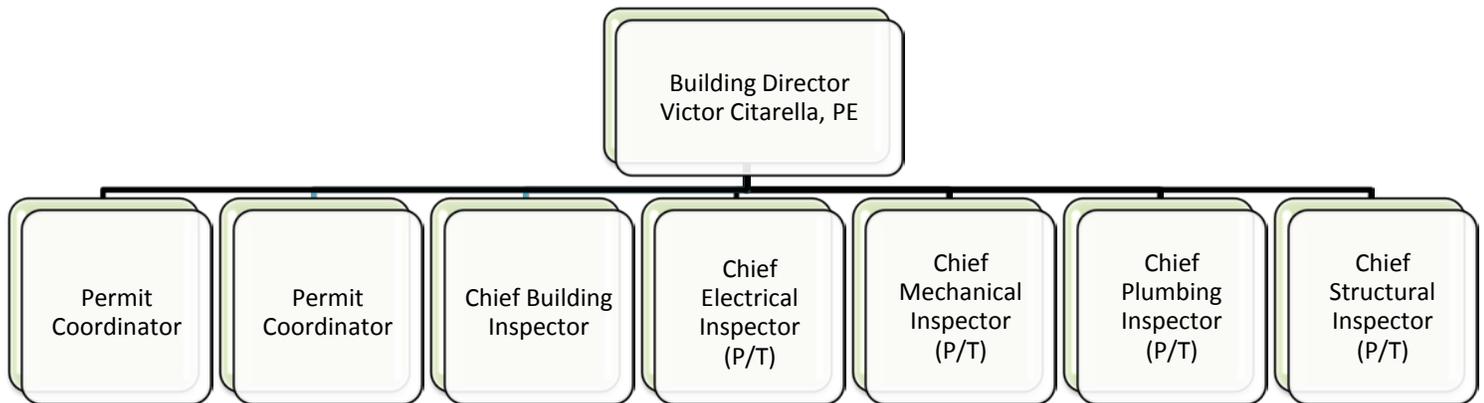
PROCUREMENT DIVISION BUDGET FY 2016-2017

001-1320-513

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011320	5131210 SALARIES - REGULAR	106,630	107,152	108,347	108,347	114,208
0011320	5131410 OVERTIME	4,438	5,549	6,970	6,970	6,970
0011320	5132110 F.I.C.A.	9,457	9,619	8,822	8,822	9,270
0011320	5132220 ICMA	5,515	5,630	8,072	8,072	8,482
0011320	5132310 GROUP HEALTH INSURANCE	13,437	13,579	15,716	15,716	18,050
0011320	5132410 WORKER'S COMPENSATION	225	240	216	216	343
	TOTAL PERSONNEL SERVICES	139,702	141,769	148,143	148,143	157,323
0011320	5133450 CONTRACTUAL SERVICES	5,825	5,700	5,800	5,800	6,000
0011320	5134110 POSTAGE	1,923	2,070	3,000	3,000	3,000
0011320	5134120 COMMUNICATION	554	767	1,080	1,080	1,080
0011320	5134125 TELEPHONE	38,325	43,774	47,720	47,720	47,720
0011320	5134420 LEASE POSTAGE MACH	1,488	1,488	2,904	2,904	2,904
0011320	5134615 MAINT - OFFICE EQUIPMENT	1,020	1,290	1,894	1,894	1,020
0011320	5134620 MAINT-OPERATING EQUIPMENT	0	0	250	250	250
0011320	5134710 PRINT/BIND/COPYING	4,229	3,232	2,460	2,460	2,461
0011320	5134720 PRINTING-CONTRACTUAL	940	1,004	2,000	2,000	2,000
0011320	5135210 SUPPLIES	15,573	16,389	16,150	16,150	16,150
0011320	5135410 MEMBERSHIPS & SUBSCRIPTIONS	265	650	330	330	330
	TOTAL OPERATING EXPENSES	70,142	76,364	83,588	83,588	82,915
0011320	5139920 CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE	0	0	5,000	5,000	5,000
	TOTAL PROCUREMENT DIVISION	209,844	218,133	236,731	236,731	245,238

BUILDING DEPARTMENT

001-1610-524



MISSION

The Mission is to protect the Community from dangerous construction. The Building Department enforces the State of Florida Building Code within the boundaries of the City of South Miami, and collaborates with other City Departments in the enforcement of local codes.

FUNCTION

To enforce the State of Florida Building Code within the boundaries of the City of South Miami, and collaborate with other City Departments in the enforcement of local codes. It provides fair, consistent and equitable interpretation of codes during the review of construction documents submitted for building permits and during the field inspection conducted for compliance. The Department also certifies buildings upon completion and at pre-stated periods afterwards.



BUILDING DEPARTMENT ACCOMPLISHMENTS FY 2016

- Departmental staff maintained cordial relations with developers, contractors and city residents, providing technical assistance and support while enforcing the applicable State and City codes.
- Completed 100% of building plan documents review for compliance with the Florida Building Code within 10 working days.
- Completed 100% and documented field building inspections within 24 hours of the initial request.
- Continued the routine update of the Departmental website by updating information such as revised schedules for permit fees and provided downloadable applications for building permits.

BUILDING DEPARTMENT OBJECTIVES FY 2017

- Maintain high level of customer service during the performance of its operational duties and responsibilities.
- 100% of all building inspections requested before 4:00 pm to be completed and documented by the end of the next working day.
- Continue to keep accurate records of financial and workload parameters for the Department.
- Make sure the inspectors have all the necessary training to complete all the inspections in a professional manner.
- 100% of building permit applications will be processed within ten working days after approvals by other Departments.
- Keep track and review all Departmental performance parameters and submit monthly reports.



BUILDING DEPARTMENT ACTIVITY REPORT

ACTIVITY		ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
PERMITS:						
	Building	490	590	629	670	680
	Roofing	135	155	147	180	190
	Electrical	360	345	365	350	360
	Mechanical	120	143	143	150	160
	Plumbing	150	213	244	250	260
TOTAL PERMITS		1,255	1,446	1,528	1,600	1,650
INSPECTIONS:						
	Building	1,140	1,491	1,627	1,800	1,900
	Roofing	550	620	561	600	700
	Electrical	700	786	831	850	900
	Mechanical	280	363	350	360	400
	Plumbing	460	574	578	590	600
TOTAL INSPECTIONS		3,130	3,834	3,947	4,200	4,500

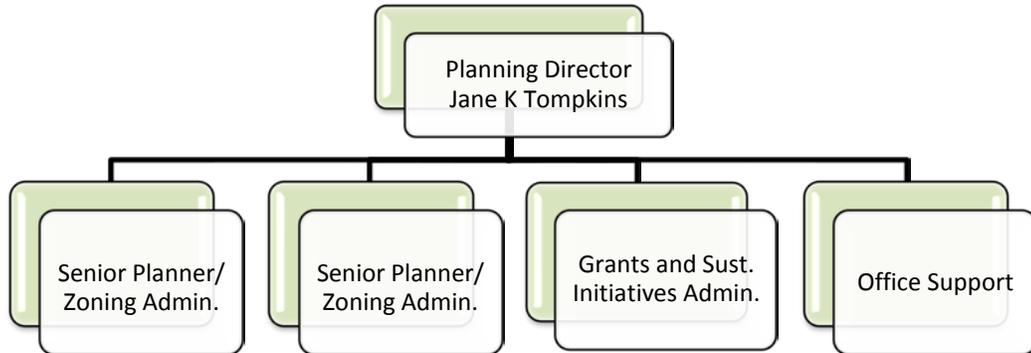


BUILDING DEPARTMENT BUDGET FY 2016-2017
001-1610-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011610	5241210 SALARIES - REGULAR	236,358	238,391	235,318	235,318	249,907
0011610	5241310 SALARIES - PART TIME - INSPECTORS	136,247	138,547	138,434	138,434	143,759
0011610	5242110 F.I.C.A. PENSION PLAN	28,943	29,581	28,592	28,592	30,115
0011610	5242210 CONTRIBUTION	0	0	0	0	0
0011610	5242220 ICMA RETIREMENT	15,361	15,551	16,472	16,472	17,494
0011610	5242310 GROUP HEALTH INSURANCE	25,795	26,471	31,432	31,432	36,101
0011610	5242410 WORKER'S COMPENSATION	5,378	5,727	6,831	6,831	8,542
	TOTAL PERSONNEL SERVICES	448,082	454,268	457,079	457,079	485,918
0011610	5243150 CONTRACT INSPECTORS	2,999	2,900	3,000	3,000	3,000
0011610	5243450 CONTRACTUAL SERVICES	614	1,700	1,000	1,000	1,000
0011610	5244110 POSTAGE	145	171	200	200	200
0011610	5244120 COMMUNICATION	660	767	1,080	1,080	1,080
0011610	5244515 LIABILITY INSURANCE- AUTO	0	503	503	503	767
0011610	5244710 PRINTING - INFRASTRUCTURE	947	1,222	1,640	1,640	1,640
0011610	5245210 SUPPLIES	1,580	1,795	2,000	2,000	2,500
0011610	5245220 UNIFORMS	679	1,079	1,456	1,456	1,552
0011610	5245220 FUEL	1,314	792	1,600	1,265	1,400
0011610	5245410 MEMBERSHIPS & SUBSCRIPTIONS	0	1,281	120	120	120
	TOTAL OPERATING EXPENSES	8,938	12,210	12,599	12,264	13,259
0011610	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL BUILDING DEPARTMENT	457,020	466,478	474,678	469,343	504,177

PLANNING AND ZONING DEPARTMENT

001-1620-524



MISSION

The Planning and Zoning Department is committed to providing the community with high-quality services and programs to enhance the quality of life of the City of South Miami residents, businesses and visitors, and to promote a well-designed, physically integrated, livable and prosperous community. The Planning and Zoning Department provides technical support to the City Manager, City Commission, other Departments, appointed boards, residents, the business community and the general public on current land use and development issues.

PLANNING & ZONING FUNCTION

The Department is charged with the oversight of all inquiries pertaining to the City's adopted land use and zoning provisions, including but not limited to, property plat and zoning information, Comprehensive Plan amendments, variance requests, site plan reviews, issuance of sign permits, tree removal permits, land development regulations and code compliance activity. The review responsibility for this division is regulated by Florida Statutes Chapters 162, 163 and 380 and Florida Administrative Code Section 9-J5 and 9-J11 along with the City Charter and Code. These regulations control the development and implementation of City Comprehensive Plan, including development regulations, concurrency regulations, and other issues relating to the overall planning and land use function.

PLANNING & ZONING ACCOMPLISHMENTS FY 2016

- Initiated an update of the Comprehensive Plan and Land Development Code.
- Prepared and adopted an amendment to the Comprehensive Plan to include water supply facilities work plan, in accordance with Chapter 163 of the Florida Statutes.
- Collaborated with the East Coast Greenways Alliance in their November 2015 event, WHEELS, which showcased bicycling and walkability in the region.
- Processed several Land Development Code amendments including but not limited to a requirement for transportation impact analyses, outdoor seating/dining, and criteria for the subdivision of land.
- Oversaw the completion of the *Complete Streets Policy and Design Standards Manual*.
- Presented amendments to the Comprehensive Plan text, the Future Land Use Map, and the Land Development Code to address development issues within the Madison Square Project.

PLANNING & ZONING OBJECTIVES FY 2017

- Continue with the implementation of the South Miami Intermodal Transportation Plan (SMITP) and obtain planning assistance grants.
- Continue with the updating of the Comprehensive Plan and revision of the Land Development Code.
- Participate with Miami Dade County Parks & Recreation Department, Transit Department, and the Cities of Miami and Coral Gables on the development of the Underline program.
- Prepare and file an amendment to the Comprehensive Plan text, to include an "educational element" in conformance with the City's interlocal agreement with the Miami Dade County School Board.
- Work with the downtown merchants and property owners to develop a business improvement district plan.
- Continue working with SunGard on land-file (citywide address files) cleanup for data conversion.
- Determine the feasibility and benefit of Brownfield designation for certain areas in the industrial/automotive zone as part of the redevelopment strategy for the area.



PLANNING & ZONING DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Building Permits Reviewed	775	758	920	950	970
Grant Applications Prepared	N/A	N/A	N/A	10	10
Requests for Microfilm Records*	225	0	0	0	0
Items Processed for:					
Planning Board	60	25	25	35	35
Environm. Review & Preserv. Board	100	96	160	85	85
Historic Preservation Board	35	10	6	5	5
*Microfilm Projections are reported under City Clerk.					



PLANNING AND ZONING DEPARTMENT BUDGET FY 2016-2017
001-1620-524

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011620	5241210 SALARIES - REGULAR	229,999	199,860	282,576	282,576	323,069
0011620	5241310 SALARIES - PART TIME	0	0	0	0	0
0011620	5242110 F.I.C.A.	18,061	15,708	21,617	21,617	24,715
0011620	5242210 PENSION PLAN CONTRIBUTION	8,921	8,503	3,202	3,202	3,401
0011620	5242220 ICMA RETIREMENT	9,348	9,437	15,629	15,629	18,206
0011620	5242310 GROUP HEALTH INSURANCE	22,635	27,135	39,290	39,290	45,126
0011620	5242410 WORKER'S COMPENSATION	454	472	712	712	969
	TOTAL PERSONNEL SERVICES	289,418	261,115	363,026	363,026	415,486
0011620	5243100 PROFESSIONAL SERVICES	0	0	440	440	440
0011620	5243450 CONTRACTUAL SERVICES	21,290	57,810	200,000	200,000	100,000
0011620	5243480 MICROFILMING - DIGITIZING	0	0	0	0	0
0011620	5244070 TRAVEL & CONFERENCE	528	401	1,400	1,400	1,400
0011620	5244110 POSTAGE	1,492	1,944	2,500	2,500	2,500
0011620	5244120 COMMUNICATION	1,736	1,200	3,720	3,720	3,720
0011620	5244515 LIABILITY INSURANCE - AUTO	0	503	503	503	477
0011620	5244620 MAINTENANCE-OPER EQPT.	1,812	3,523	5,500	5,500	5,500
0011620	5244634 MAINTENANCE-INTERNET SOFTWARE	0	0	4,000	4,000	4,000
0011620	5244710 PRINTING-INFRASTRUCTURE	2,837	2,338	1,640	1,640	1,640
0011620	5244910 LEGAL ADS	3,585	7,299	6,588	6,588	6,588
0011620	5245205 COMPUTER-EQUIPMENT	320	880	2,000	2,000	2,000
0011620	5245210 SUPPLIES	3,681	2,019	2,526	2,526	2,526
0011620	5245230 FUEL	118	71	144	98	126
0011620	5245410 MEMBERSHIPS & SUBSCRIPTIONS	1,333	919	1,315	1,315	1,930
	TOTAL OPERATING EXPENSES	38,732	78,907	232,276	232,230	132,847
0011620	5249920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL PLANNING & ZONING	328,150	340,022	600,302	595,256	553,333

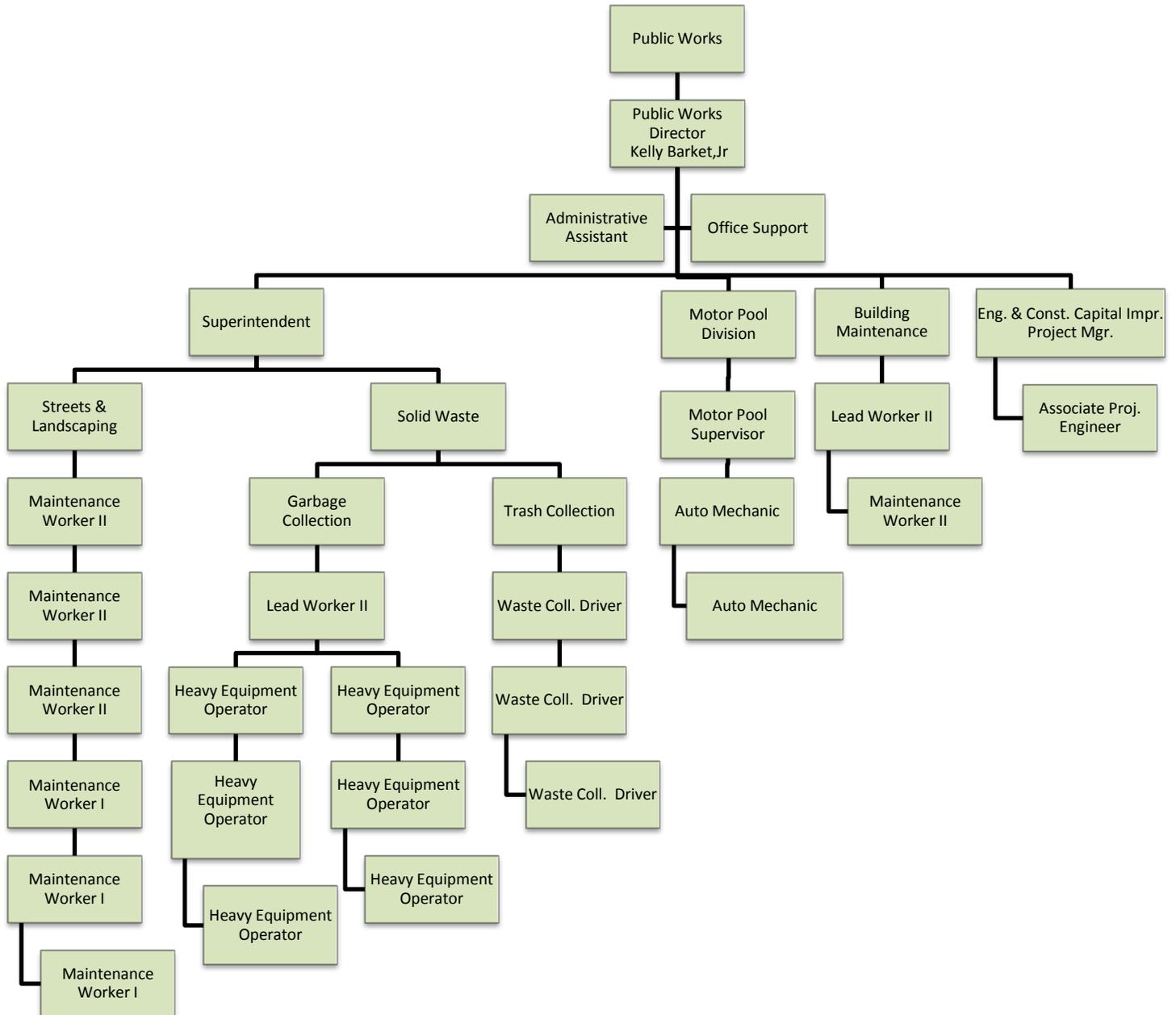
PLANNING & ZONING DEPARTMENT BUDGET HIGHLIGHTS

3450 Contractual Services – This line item has decreased by \$100,000, as the Land Development Code Evaluation and Revamp funds were committed in FY 2015-2016.



PUBLIC WORKS DEPARTMENT

PUBLIC WORKS ORGANIZATIONAL CHART





PUBLIC WORKS OFFICE OF THE DIRECTOR

001-1770-519

The Public Works Department is organized into administration staff, management personnel and five divisions: (1) Solid Waste; (2) Streets and Landscaping; (3) Building Maintenance; (4) Motor Pool; and (5) Engineering and Construction. Each Division plays a critical role in providing comprehensive services to maintain and improve the needs of the City, as well as providing support to all City Departments and Divisions.

MISSION

To support and enhance a high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective, infrastructure and services to promote public safety, transportation and economic growth; to respond and aid in recovery from emergencies by providing and managing public works service; to foster effective oversight of the Department of Public Works including Engineering and Construction, Street Services, Street Lighting and Solid Waste.

PUBLIC WORKS OFFICE OF THE DIRECTOR FUNCTION

The Department's administration staff and management is the key line of communication for all inquiries on Department's services and resources. The Department's administration staff tends to a wide range of residents' inquiries, such as solid waste collection schedules, street light outages, traffic light malfunctions, damaged traffic signs, road hazards, construction activities, Miami Dade County recycling program, and others. The administration and management staff handles Department events and administers the budget for all Divisions, Documents payroll, and processes requisitions for vendors' purchase orders. The Department's management personnel oversee all Department functions and manpower and obtain bids, negotiate and administer contracts for outsourcing services.



PUBLIC WORKS OFFICE OF THE DIRECTOR ACCOMPLISHMENTS FOR FY 2016

- Managed the department's Operations. better access and display of storage contents.
- Completed the 40 year certification for City Hall, Head Start and Sylva Martin buildings as notified by Miami-Dade County. The finalized report was submitted to the City's Building Department to complete the process.
- Continued the compound cleaning project to rid the department's surplus items. Such as items to auction or proper destruction.
- Maintained the City's storage facility in the Public Works Compound for
- Upgraded the administrative area with equipment providing a more efficient and effective work area. The upgrade included the replacement of broken and outdated equipment.
- Repaired the security monitoring system at the Public Works Compound.
- The Department had timely hires in replacing several departing employees resulting in minimal overtime cost.



PUBLIC WORKS OFFICE OF THE DIRECTOR OBJECTIVES FOR FY 2017

- Reduce operation costs through competitive bidding and negotiation on purchases and services.
- Implement Florida Green Local Government Standards at Public Works and all other departments in accordance with the suggested criteria of the Florida Green Building Coalition and recommendation of the City's Green Task Force.
- Promote seasonal events such as Public Works Weeks, Water Day, Earth Day and Arbor Day as well as any other City organized events.
- Enhance department's performance by using team building and promoting departmental values, goals and direction. Continue to improve internal communications.
- Improve cooperation with other Departments by adhering to established departmental schedule in providing timely responses.
- Increase public safety – Public Works can be significant in addressing many general safety and quality of life issues affecting our neighborhoods through new signage replacing old outdated signage.



PUBLIC WORKS OFFICE OF THE DIRECTOR BUDGET 2016-2017

001-1770-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011770	5191210 SALARIES - REGULAR	155,093	170,373	162,823	162,823	171,343
0011770	5192110 F.I.C.A.	11,002	12,065	12,456	12,456	13,108
0011770	5192210 PENSION PLAN CONTRIBUTION	8,010	4,639	0	0	0
0011770	5192220 ICMA	9,132	9,842	11,398	11,398	11,994
0011770	5192310 GROUP HEALTH INSURANCE	18,022	19,580	23,574	23,574	27,076
0011770	5192410 WORKER'S COMPENSATION	355	344	410	410	514
	TOTAL PERSONNEL SERVICES	201,614	216,843	210,661	210,661	224,035
0011770	5194070 TRAVEL & CONFERENCES	12	0	500	500	380
0011770	5194080 EMPLOYEE EDUCATION	291	380	380	380	500
0011770	5194110 POSTAGE	90	0	0	0	0
0011770	5194120 COMMUNICATION	532	767	1,080	1,080	1,080
0011770	5194540 BOILER & MACHINERY INSURANCE	0	0	2,000	2,000	2,000
0011770	5194710 PRINTING- INFRASTRUCTURE	3,791	2,808	4,920	4,920	4,920
0011770	5195205 COMPUTER EQUIPMENT	0	0	0	0	1,000
0011770	5195210 SUPPLIES	987	911	1,000	1,000	1,000
0011770	5195270 PERMITS	925	925	925	925	925
0011770	5195410 MEMBERSHIPS & SUBSCRIPTIONS	0	0	500	500	500
	TOTAL OPERATING EXPENSES	6,628	5,791	11,305	11,305	12,305
	TOTAL OFFICE OF THE DIRECTOR	208,242	222,634	221,966	221,966	236,340



PUBLIC WORKS BUILDING MAINTENANCE DIVISION

001-1710-519

MISSION

The Division's mission is to maintain and enhance the quality of life in our city through resourceful maintenance and operation of a safe civic infrastructure, providing City residents, visitors, neighborhoods and businesses with efficient, quality service necessary to support the growing demands of the community.

BUILDING MAINTENANCE DIVISION FUNCTION

Building Maintenance Division is responsible for: performing maintenance and improvements to all public buildings and facilities; management and maintenance of burglar and fire alarm protection systems; performing carpentry, electrical, plumbing, painting, roofing, and masonry work; maintenance of mechanical equipment (elevators, A/C units; etc.), hard floors, windows and doors; inspecting and implementing ADA; performing fire and building corrective measures.

BUILDING MAINTENANCE DIVISION ACCOMPLISHMENTS FOR FY 2016

- Installed additional numbering and signs for Parking System.
- Provided infrastructure upgrades, repairs and modifications at Police Department.
- Pressure cleaned and paint exterior walls at City Hall & Police Department.
- Cleared the staging area at Public Works Facility in preparation of the hurricane season.
- Completed electrical repairs for Downtown lighting.
- Repaired existing uplifting accent lighting system in the median in front of City Hall.
- Completed major repairs to the fish pond in front of City Hall.
- Relocated electrical junction boxes in preparation for the Dorn Avenue rubber mulch project.
- Installed an upgraded electrical circuit board in the IT room at City Hall.
- Repaired & programmed all sprinkler systems located at Public Works yard.
- Installed and upgraded electrical panel for the roll call room in the Police Department.
- Assisted in the renovation of the Dante Fascell Park office project.
- Coordinated the removal of a damaged electrical pole on Dorn Avenue.



- Installed new electrical conduit, weather guard & electrical connection to new electrical pole on Dorn Avenue.
- Installed missing plate cover on exposed wired on Church Street decorative light pole.
- Repaired existing uplifting accent lighting system in the median in front of City Hall.
- Coordinate & make repairs to the fire damaged restrooms at Fuchs Park.
- Repaired & installed new sprinkler system at Public Works.
- Renovated Public Works Office & Assembly Room.

BUILDING MAINTENANCE DIVISION OBJECTIVES FOR FY 2017

- Coordinate annual Fire Extinguisher Inspections of all City facilities.
- Coordinate additional inspections throughout City Facilities.
- Purchase & install two new A/C units in the Police Department.
- Purchase & install one new 40 ton A/C unit in the Community Center.

BUILDING MAINTENANCE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Changing AC Filters	537	537	744	954	954
Unscheduled Repairs and Work Requests	1120	1120	1225	1087	1110
Cleaning of Fish Pond	52	26	24	12	12
Re-Certification of all City facilities fire extinguishers	N/A	N/A	77	68	70
Changing of water filters	N/A	N/A	8	10	10



PUBLIC WORKS BUILDING AND MAINTENANCE BUDGET FY 2016-2017
001-1710-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011710	5191210 SALARIES - REGULAR	71,982	72,724	71,737	71,737	76,585
0011710	5191410 OVERTIME	1,080	1,929	4,000	4,000	4,000
0011710	5192110 F.I.C.A.	6,460	6,667	5,794	5,794	6,165
0011710	5192210 PENSION PLAN CONTRIBUTION	11,735	11,234	4,090	4,090	4,330
0011710	5192310 GROUP HEALTH INSURANCE	12,866	14,302	15,716	15,716	18,050
0011710	5192410 WORKER'S COMPENSATION	2,257	2,399	2,861	2,861	3,610
	TOTAL PERSONNEL SERVICES	106,380	109,255	104,198	104,198	112,740
0011710	5193450 CONTRACTUAL SERVICES	82,546	73,850	81,440	81,440	81,440
0011710	5194070 TRAVEL AND CONFERENCE	0	0	250	250	0
0011710	5194080 EMPLOYEE EDUCATION	0	0	200	200	450
0011710	5194120 COMMUNICATION	386	466	780	780	780
0011710	5194310 UTILITES-ELECTRIC	112,960	107,296	114,000	114,000	121,100
0011710	5194320 UTILITIES-WATER	26,159	57,906	40,000	40,000	40,000
0011710	5194620 MAINT & REPAIR OPER EQUIP	0	0	2,145	2,145	2,145
0011710	5194670 MAINT & REPAIR-GDS & STRUCT	61,487	80,151	62,000	62,000	62,000
0011710	5195210 SUPPLIES	10,840	20,615	20,000	20,000	20,000
0011710	5195220 UNIFORMS	647	591	800	800	800
	TOTAL OPERATING EXPENSES	295,025	340,875	321,615	321,615	328,715
0011710	5199920 CONTINGENCY	0	0	5,000	5,000	5,000
	OTHER FUNDING SOURCE	0	0	5,000	5,000	5,000
	TOTAL BUILDING MAINTENANCE	401,405	450,130	430,813	430,813	446,455

BUILDING MAINTENANCE DIVISION BUDGET HIGHLIGHTS

4310 Utilities-Electricity – This line item has been increased by \$7,100 to cover expected increases in the cost of electrical services.



PUBLIC WORKS SOLID WASTE DIVISION

001-1720-534

MISSION

Solid Waste Division is committed to providing cost effective management of solid waste materials generated within the City for the protection of health, safety and welfare of the public and the environment.

SOLID WASTE DIVISION FUNCTION

Solid Waste Division is responsible for: providing garbage and trash removal services for residents; issuing excess trash notices; assisting City residents with the Miami Dade County recycling program; filling of trash holes; installation of “no dumping” signs, as required; installation and/or removal of event banners; and solid waste collection after special city events.

SOLID WASTE DIVISION ACCOMPLISHMENTS FOR FY 2016

- Increased trash hole fill-in frequency.
- Filled trash holes with recycled asphalt pavement (RAP) which lasts longer and has a better appearance.
- Trained two new crane operators.
- Closed off two illegal trash dump sites, reducing the amount of trash hauled to the dump center.
- Completed tree pruning project throughout the City.

SOLID WASTE DIVISION OBJECTIVES FOR FY 2017

- Continue to provide staff with the necessary training in order to provide a high level of services to the city residents.
- Continue to fill trash holes with the recycled asphalt pavement (RAP) material.
- Reduce cost of operation and dumping fees with alternative methods and recycling.
- Continue to upgrade fleet to establish dependable and efficient trucks and heavy equipment.
- Promote recycling to save tipping fees and benefit the environment.
- Reduce the overtime by providing proper staffing levels.



SOLID WASTE DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Garbage [tons]	3057	3057	3094	2010	2552
Trash [tons]	6240	6250	6940	8196	7996
Excess Trash Pickups	96	82	63	75	72
Filling of Trash Holes	465	430	408	373	355



PUBLIC WORKS SOLID WASTE DIVISION BUDGET FY 2016-2017

001-1720-534

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011720	5341210 SALARIES - REGULAR	362,645	367,301	321,251	321,251	347,750
0011720	5341410 OVERTIME	4,771	6,263	7,000	7,000	8,000
0011720	5342110 F.I.C.A.	27,949	28,245	25,111	25,111	28,538
0011720	5342210 PENSION PLAN CONTRIBUTION	39,653	30,745	8,427	8,427	9,155
0011720	5342220 ICMA	1,857	5,048	11,564	11,564	12,349
0011720	5342310 GROUP HEALTH INSURANCE	54,645	53,246	70,722	70,722	81,227
0011720	5342410 WORKER'S COMPENSATION	35,956	35,374	35,700	35,700	45,804
	TOTAL PERSONNEL SERVICES	527,476	526,222	479,775	479,775	532,823
0011720	5343470 INTERLOCAL AGREEMENT-RECYCLING	86,931	88,609	91,150	91,150	91,150
0011720	5344070 TRAVEL & CONFERENCE	25	78	0	0	0
0011720	5344080 EMPLOYEE EDUCATION	296	279	300	300	300
0011720	5344340 REFUSE DISPOSAL FEE	694,499	728,758	678,300	678,300	708,300
0011720	5345210 SUPPLIES	8,500	8,498	28,000	28,000	78,000
0011720	5345220 UNIFORMS	3,316	3,107	4,000	4,000	4,000
	TOTAL OPERATING EXPENSES	793,567	829,329	801,750	801,750	881,750
	TOTAL SOLID WASTE	1,321,043	1,355,551	1,281,525	1,281,525	1,414,573

SOLID WASTE DIVISION BUDGET HIGHLIGHTS

4340 Refuse Disposal Fee – This line item was increased by \$30,000 due to an increase of the Residential Refuse Disposal fee by Miami-Dade County.



PUBLIC WORKS STREETS & LANDSCAPING DIVISION

001-1730-541

MISSION

In the spirit of cooperation with other City Departments and agencies, the Street Maintenance and Landscaping Division's mission is to provide a safe and clean environment for the community and to promote a culture of value and accountability.

STREETS AND LANDSCAPING DIVISION FUNCTION

Streets and Landscaping Division is responsible for maintaining of City streets and street landscaping; mowing and fertilization of City's public right-of-ways and public facility grounds; litter pick-up; citywide tree trimmings; installation and repair of street signs; repairs of potholes; citywide street sweeping; graffiti removal; curb painting; parking and pavement marking; sidewalk pressure cleaning; street light inspections; citywide storm drain inspections; supervising storm drain pipe cleaning; inspections of illicit discharges; canal litter and debris cleaning, as needed; sidewalk and curb repairs; management of irrigation systems citywide; and seasonal city decorations.

STREETS AND LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2016

- Stripping of parking spaces throughout the City. free from graffiti, pressure cleaning and gum removal.
- Planted new plants & installed Palm Trees in the Downtown Area & Sunset Drive.
- Beautification project of 64 Street & 59 Place.
- Installation of "Impatiens" & "Annuals" around traffic circles throughout the City.
- Delivery & Installation of Composting Bins for new Composting Program.
- Continue with program to maintain downtown South Miami and other areas
- Completed debris removal project throughout the City's canals and provide better equipment for the removal process of debris.
- Completed inspection of the City's Storm Water System as required by NPDES Storm Water Permit.
- Coordinated & assisted with the cleaning of storm water drains and pipes as a result of inspections.
- Assisted with the installation of the Downtown lighting system.

- Continued maintenance of sidewalks throughout the city to remove trip hazards and reduce sidewalk repairs.
- Harmonizing sidewalks with existing swale elevations.
- Continued with the installation of banners for approved events within the City.
- Continue a downtown Landscape Beautification & Maintenance Improvement Program.
- Removed the rusty & broken tree grates surrounding the landscaping on Dorn Avenue.
- Completed the rubber mulch installation on Dorn Avenue.
- Assisted in the Dante Fascell improvements & landscape beautification project.

STREETS AND LANDSCAPING DIVISION OBJECTIVES FOR FY 2017

- Continue to stripe parking spaces as needed.
- Trim trees as needed throughout the City in various locations.
- Work with the new Grant Writer to search and apply for grants to continue more landscaping projects.
- Increase overall roadway safety by performing timely repair of potholes and removal of debris & other dangerous objects from the right of way.
- Continue to monitor street lighting to facilitate FPL's repairs and upgrade of areas with low lighting.
- Monitor yearly maintenance of easement and high trees under power lines.
- Coordinate the yearly maintenance agreement with outside vendor on the annual contract for median landscape maintenance agreement in conjunction with FDOT reimbursement program.
- Continue to assist with the City's tree planting initiatives.
- Reduce the overtime by providing proper staffing levels.



STREETS & LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Mowing of City Facilities & Locations	75	75	75	78	78
Sweeping of Streets [miles]	2645	2645	2645	2645	2645
Pressure-Cleaning of Sidewalks	56	56	55	52	52
Inspection of Storm Drains	500	836	836	800	800
Cleaning of Drainage Pipes [feet]	800	1993	1050	1550	1500
Cleaning of Storm Drains	50	52	60	100	90
Citywide Insp. of Street Lights & Downtown Lighting	18	18	24	52	52
Removal of Graffiti	328	330	260	227	200
Trimming of Street Trees	405	405	416	408	400
Installation & Repair of Street Signs	115	100	96	97	100
Citywide Repair of Potholes	155	135	108	87	90
Installation & Removal of Banners	150	130	110	98	95



PUBLIC WORKS STREETS & LANDSCAPING DIVISION BUDGET FY 2016-2017

001-1730-541

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011730	5411210 SALARIES - REGULAR	197,237	174,572	220,315	220,315	248,416
0011730	5411410 OVERTIME	2,091	3,755	0	0	5,000
0011730	5412110 F.I.C.A.	15,312	14,258	16,854	16,854	19,386
0011730	5412210 PENSION PLAN CONTRIBUTION	19,707	14,451	6,548	6,548	7,547
0011730	5412220 ICMA	1,139	2,680	6,933	6,933	7,508
0011730	5412310 GROUP HEALTH INSURANCE	38,594	49,490	55,006	55,006	63,176
0011730	5412410 WORKER'S COMPENSATION	14,470	12,653	19,102	19,102	25,517
	TOTAL PERSONNEL SERVICES	288,550	271,859	324,758	324,758	376,550
0011730	5413450 CONTRACTUAL SERVICES	25,462	27,875	40,000	40,000	35,000
0011730	5414070 TRAVEL AND CONFERENCE	0	61	300	300	300
0011730	5414080 EMPLOYEE EDUCATION	291	692	700	700	700
0011730	5414120 COMMUNICATION	618	466	780	780	1,080
0011730	5414625 LANDSCAPE MAINTENANCE	23,777	30,488	51,220	51,220	40,000
0011730	5414640 MAINT & REP.STREETS & PARKWYS	6,004	10,118	12,800	12,800	12,800
0011730	5414650 ELECTRICITY-STREET LIGHTS	103,000	98,481	106,000	106,000	146,000
0011730	5414670 MAINT & REP-GDS & STRUCT	2,282	4,065	10,500	10,500	10,500
0011730	5415210 SUPPLIES	2,913	3,399	3,400	3,400	3,400
0011730	5415220 UNIFORMS	2,607	3,184	3,500	3,500	3,500
0011730	5415245 TOOLS	336	0	500	500	500
	TOTAL OPERATING EXPENSES	167,290	178,829	229,700	229,700	253,780
	TOTAL STREET MAINTENANCE	455,840	450,688	554,458	554,458	630,330

STREETS AND LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contract Services – This line item has been reduced by \$5,000 due to a decrease in the cost of landscape maintenance of City medians.

4625 Landscape Maintenance – A decrease of \$11,220 is due to the elimination of the purchase of dual garbage containers.

4650 Electricity Street Lights – An additional \$40,000 has been allocated to cover the expected cost increase of street light electricity.



PUBLIC WORKS MOTOR POOL DIVISION

001-1760-519

MISSION

The Division provides preventive maintenance and repair of public works automotive and mechanical equipment that will protect the public's investment in these resources as well as to provide safe and dependable units for City personnel to perform their duties effectively with minimum downtime to vehicles.

MOTOR POOL DIVISION FUNCTION

Equipment Maintenance (Motor Pool) Division is responsible for: maintaining and servicing the City's entire vehicular fleet and equipment; performing preventative vehicle maintenance; managing and maintaining vehicle inventory as well as fuel inventory; arranging for underground fuel storage tank inspections; purchasing and managing our heavy equipment City fleet; responsible for Landscape maintenance of mower, saws, tools and other lawn equipment; monitor fuel system and conducts fuel level checks.

MOTOR POOL DIVISION ACCOMPLISHMENTS FOR FY 2016

- Coordinated auction activities with Central Services to reduce aging fleet and equipment.
- Evaluate fleet inventory and performed preventive maintenance to ensure that vehicles are operating at maximum capacity.
- Upgraded the Motor Pool with the purchase of several new tools and equipment. This enabled staff to effectively and efficiently make necessary repairs to vehicles and heavy equipment.
- Motor Pool staff attended several repair and maintenance trainings concerning the City's fleet.
- Continues with removal of truck tire cylinders as opposed to contracting it out.
- Perform additional repairs on Heavy Duty trucks not previously repaired by the Motor Pool (such as: A/C, transmissions, brakes, engine removals & front-end repairs.)
- Removing inter-coolers from Heavy Duty trucks.



MOTOR POOL DIVISION OBJECTIVES FOR FY 2017

- Reduce fuel consumption as well as emission by replacing older vehicles.
- Research for better fuel distribution system to facilitate accurate control of gasoline and diesel with fleet management.
- Research technologies for vehicles with alternative propulsions, such as electric, natural gas and hybrids.
- Increase schedule maintenance performance by using inspections of vehicles at the motor pool for other services.
- Continue to attend several repair and maintenance trainings concerning the City’s fleet.
- Replace A/C refrigeration through A/C recovery system.

MOTOR POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Motor Pool Scheduled & Unscheduled Services	270	229	1300	1857	1850
Motor Pool Road Call/Emerg. Serv.	70	70	156	54	60
Motor Pool Warranty Service	23	19	36	21	20
Generator Inspections	N/A	N/A	208	208	208
Fuel Level Checks	N/A	N/A	116	156	160



PUBLIC WORKS MOTOR POOL DIVISION BUDGET FY 2016-2017
001-1760-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011760	5191210 SALARIES - REGULAR	124,230	121,063	125,831	125,831	134,978
0011760	5191410 OVERTIME	744	426	3,500	3,500	4,000
0011760	5192110 F.I.C.A.	8,617	8,246	9,894	9,894	10,632
0011760	5192210 PENSION PLAN CONTRIBUTION	14,513	13,834	5,058	5,058	5,464
0011760	5192220 ICMA	1,148	1,926	2,496	2,496	2,604
0011760	5192310 GROUP HEALTH INSURANCE	17,199	14,639	23,574	23,574	27,076
0011760	5192410 WORKER'S COMPENSATION	2,965	3,153	3,760	3,760	4,784
	TOTAL PERSONNEL SERVICES	169,416	163,287	174,113	174,113	189,538
0011760	5194070 TRAVEL AND CONFERENCE	0	350	350	350	0
0011760	5194080 EMPLOYEE EDUCATION	0	0	0	0	350
0011760	5194120 COMMUNICATION	489	466	780	780	780
0011760	5194515 LIABILITY INSURANCE-AUTO	0	41,368	41,368	41,368	31,634
0011760	5194620 MAINT & REP-OPERAT EQUIP	0	400	400	400	41,056
0011760	5194680 MAINT & REP-OUTSIDE SER.	62,493	69,953	72,000	72,000	72,000
0011760	5195220 UNIFORMS	2,150	1,686	3,000	3,000	3,000
0011760	5195230 FUEL & LUB.	161,978	109,370	183,944	154,680	162,451
0011760	5195240 PARTS	59,090	55,994	56,000	56,000	56,000
0011760	5195245 OPERATING TOOL	590	583	600	600	600
0011760	5195250 TIRES	27,728	27,523	28,000	28,000	36,994
0011760	5195260 CHEMICALS/SUPPLIES	1,821	3,720	1,800	1,800	1,800
	TOTAL OPERATING EXPENSES	316,339	311,413	388,242	358,978	406,665
	TOTAL MOTOR POOL	485,755	474,700	562,355	533,091	596,203



PUBLIC WORKS ENGINEERING AND CONSTRUCTION DIVISION

001-1790-519

MISSION

To provide citizens with professional engineering services in support of information collection and archiving, planning, permitting, design and administration of all public infrastructure construction programs; provide engineering and technical services, construction administration, inspection and quality assurance for all infrastructure construction projects.

ENGINEERING AND CONSTRUCTION DIVISION FUNCTION

Engineering and Construction Division is responsible for managing the City's Capital Improvement Plan, which mainly includes projects involving traffic calming; drainage; roadways; sidewalks; and street lighting; performing stormwater utility activities; assisting Planning Department in the City's flood/community rating system; assisting the public with inquiries related to design and construction activities; administering public workshops for City projects; reviewing engineering plans from consultants and contractors per City standards; directing City engineering consultants and contractors; issuing RFP's for design and bids for construction; coordinating efforts with other governmental agencies; issuing permits for construction within public right of way; reporting traffic concerns from residents to Miami Dade County and FDOT; managing State annual National Pollutant Discharge Elimination System (NPDES) permit for City stormwater systems; maintaining and updating City master plans for stormwater, maintaining as-built records; establishing traffic studies to implement traffic calming projects; monitoring and managing emergency hurricane debris clearance and removal; manage canal routine maintenance contracts with Miami-Dade County and grant funds project reporting.

ENGINEERING AND CONSTRUCTION DIVISION ACCOMPLISHMENTS FOR FY 2016

- Completed and submitted the National Pollutant Discharge System (NPDES) Municipal Separate Storm Sewer System (MS4) Report to Florida Department of Environmental Protection.
- Continued sidewalk repairs throughout the City.
- Performed road resurfacing projects at the following locations:

– SW 61 AVE (SW 40 & SW 44 ST)

- SW 58 ST (62 PL to 62 AVE)
- SW 66 AVE & SW 50 TR (51 TR to 67 AVE)
- SW 81 ST (62 AVE to 60 AVE)
- SW 60 AVE (SW 76 ST to SW 78 ST)
- Completed the SW 78th Street Drainage & Roadway Improvement project, located between the Dog Park and SW 63rd Avenue.
- Completed sidewalk connection, drainage improvements and resurfacing on SW 78th Street, between SW 63rd Avenue and SW 62nd Avenue, and resurfacing along SW 62nd Avenue from US 1 and SW 78th Street.
- Completed roadway improvements on SW 42 ST.
- Continued installation of four new bus shelters.
- Performed new striping throughout the City.
- Began design on SW 64th Street Bike Lane & Road Improvements.
- Completed design of entry welcome signs.
- Installed pedestrian crosswalk signs.
- Continued to provide cleaning maintenance for stormwater inlets throughout the City.
- Completed Sanitary Sewer Master Plan.
- Completed construction Twin Lakes Drainage Improvement project.
- Managed the renovation and ADA compliance of the Dante Fascell restroom facilities.
- Managed the design and construction of the Dante Fascell drainage improvements along the tennis courts to alleviate clay contaminants along green areas.
- Managed the renovation and ADA compliance of the Palmer Park restroom facilities.
- Managed the renovation of the Palmer Park concession stand.
- Completed construction of Mango Terrace Traffic calming devices.
- Continued with the fabrication and installation of new street name signs.
- Completed the design for roadway & drainage improvements in multiple locations.
- Completed SW 74th Terrace Roadway and Drainage improvements.
- Coordinated with the Grants Administrator and provided technical support for the application of several grants.



ENGINEERING AND CONSTRUCTION DIV OBJECTIVES FOR FY 2017

- Continue to implement traffic calming devices throughout the City.
- Perform drainage improvements throughout the City.
- Implement recommendations from the South Miami Intermodal Transportation Plan.
- Continue road resurfacing and reconstruction.
- Continue sidewalk improvements and repairs.
- Continue to provide transit facility improvements throughout the City.
- Commence design for Citywide sewer upgrades.

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Mgmt. of Construction Projects	20	20	25	25	38
Permits Issued	37	93	104	130	100
Permits Handled	45	100	115	140	110



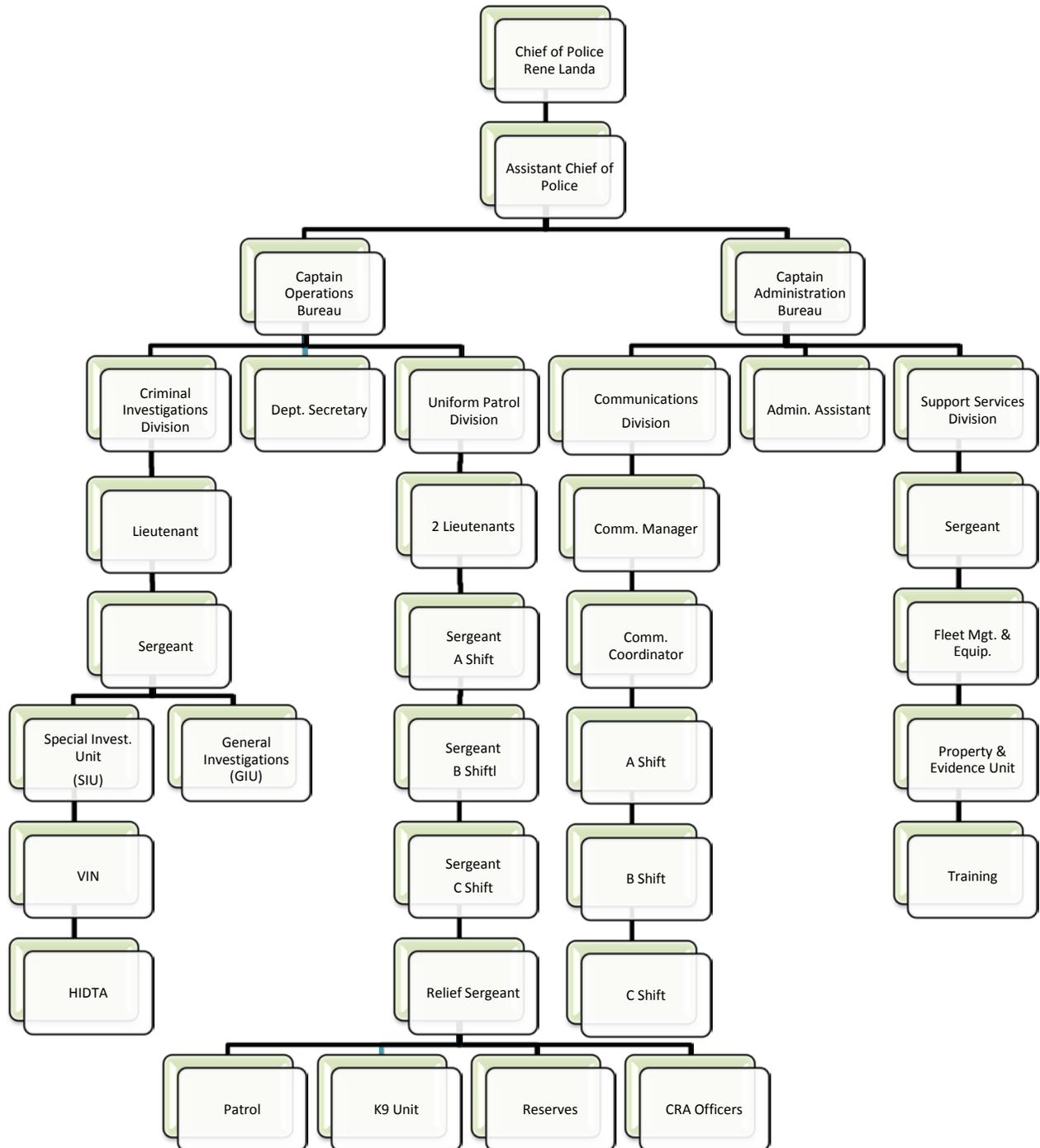
PUBLIC WORKS ENGINEERING & CONSTRUCTION DIVISION BUDGET 2016-2017
001-1790-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011790	5191210 SALARIES & WAGES - REGULAR	108,601	134,094	133,075	133,075	147,551
0011790	5192110 F.I.C.A.	8,613	10,754	10,180	10,180	11,288
0011790	5192210 PENSION PLAN CONTRIBUTION	6,458	6,156	2,251	2,251	2,629
0011790	5192220 ICMA	4,391	6,446	6,397	6,397	6,794
0011790	5192310 GROUP HEALTH INSURANCE	10,337	13,086	15,716	15,716	18,050
0011790	5192410 WORKER'S COMPENSATION	256	280	247	247	437
	TOTAL PERSONNEL SERVICES	138,656	170,816	167,866	167,866	186,749
0011790	5193450 CONTRACTUAL SERVICES	8,675	15,750	40,000	40,000	40,000
0011790	5194070 TRAVEL & CONFERENCE	382	40	500	500	500
0011790	5194080 EMPLOYEE - EDUCATION	1,500	0	1,400	1,400	1,080
0011790	5194120 COMMUNICATION	618	767	1,584	1,584	1,584
0011791	5195205 COMPUTER EQUIPMENT	0	5,100	0	0	300
0011790	5195210 SUPPLIES	911	2,065	2,500	2,500	2,550
0011790	5195410 MEMBERSHIPS & SUBSCRIPTIONS	0	1,478	1,330	1,330	950
	TOTAL OPERATING EXPENSES	12,086	25,201	47,314	47,314	46,964
	TOTAL ENGINEERING & CONSTRUCTION	150,742	196,017	215,180	215,180	233,713



POLICE DEPARTMENT

POLICE ORGANIZATIONAL CHART





POLICE DEPARTMENT

001-1910-521

MISSION

To deliver professional police services in partnership with the people we serve, in order to provide a safe and secure environment for all.

POLICE DEPARTMENT FUNCTION

To be a world class law enforcement agency, one that exhibits traits for other agencies to emulate, one that is constantly endeavoring to improve and stay on the cutting edge of the policing profession; an agency that impresses its citizens the first and every time, always striving to improve upon its successes and one that empowers and encourages its employees to serve the public and protect life and property with dignity, honor and pride.

POLICE DEPARTMENT ACCOMPLISHMENTS FOR FY 2016

- The first National Night Out was conducted October 2015 in partnership with the community and other local law enforcement agencies.
- Crime rates are at its lowest since 1995.
- Cops and students talking (CAST) program will resume this summer.
- Police Athletic League (PAL) program was fully instituted.
- Permanent downtown walking beat officer was assigned to address quality of life and crime issues in downtown district.
- Body worn camera program will be fully implemented and utilized by Uniform Patrol personnel by end of June 2016.
- Red light enforcement program fully operational December 2015 including Special Master Hearings.
- Tactical Response Team to address active shooters has become SWAT trained.
- Department scheduled for accreditation assessment.
- Staff members assigned to advance executive training.
- Continued updating and modernization of police vehicle fleet.
- Conducted active shooter training for area schools, businesses, and city employees.
- Continued the COMPSTAT program to maintain accountability of personnel management and crime trends.
- Red light camera enforcement project finally moved forward with construction beginning July 2015.



POLICE DEPARTMENT OBJECTIVES FOR FY 2017

- Complete transition to new GETAC ruggedized laptops and complete vehicle conversions.
- Complete the digitalization of all archived personnel files.
- Firearms Training Simulator to be purchased for shoot-don't shoot scenarios, to exercise discretion.
- Add additional red light enforcement cameras will be added along the S. Dixie Highway corridor.
- Successful completion of the re-accreditation process.
- Continued advanced executive training of administrative personnel.
- Continue to identify and address quality of life issues utilizing a multi-disciplinary approach.
- Continue to identify and address crime hotspots throughout the city.



POLICE DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	ESTIMATED FY 2016	ESTIMATED FY 2017
Administrative:					
Employment Applicants processed	17	8	8	16	16
Internal Investigations Conducted	15	15	15	12	12
Employee Training Hours	3,478	3,600	3,723	3,800	4,000
Vehicles Purchased	6	6	7	8	8
Property & Evidence Handled	550	538	1506	550	550
Communications:					
Total Calls for Service	10,526	11,135	12,190	13,434	13,600
Crime Analysis:					
Total Violent Crimes	93	43	80	90	90
Total Non-Violent Crimes	902	642	696	690	690
Total Crime Offenses	995	725	776	780	780
Patrol:					
Total Arrests	509	452	1,033	1,002	829
Citations - Moving Violations	11,079	10,830	7,764	8,532	9,042
Non-Moving & Parking	783	1,101	3,990	4,236	3,109
Written Reports	4,370	4,553	4,029	3,261	3,947
Assigned Calls	15,740	15,820	12,769	12,666	13,751
Criminal Invest. Division:					
Total Cases Assigned	435	383	1189	798	798
Total Cases Cleared	141	150	236	312	312
Total Arrests	125	81	68	36	36
Crime Scenes Processed	54	61	65	42	42
Total Reports Written	1,314	1,222	1,300	866	866



POLICE BUDGET FY 2016-2017

001-1910-521

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011910	5211210 SALARIES - REGULAR	3,330,469	3,598,756	3,595,829	3,595,829	3,640,596
0011910	5211310 SALARIES - PART TIME	0	5,208	0	0	0
0011910	5211410 OVERTIME	112,182	130,045	150,000	150,000	150,000
0011910	5211411 OVERTIME-HOLIDAY PAY	61,416	54,025	62,000	62,000	62,000
0011910	5211510 SPECIAL PAY-EDUCATION INCEN.	27,447	31,626	27,436	27,436	31,651
0011910	5211530 HAZARD PAY	58,670	30,450	65,250	65,250	63,945
0011910	5212110 F.I.C.A.	286,815	306,787	298,389	298,389	302,037
0011910	5212210 PENSION CITY CONTRIBUTION	571,369	565,917	480,166	480,166	481,469
0011910	5212220 DEFERRED COMP. CONTRIBUTION	9,262	50,974	15,044	15,044	16,348
0011910	5212310 GROUP HEALTH INSURANCE	351,128	398,637	463,622	463,622	523,450
0011910	5212410 WORKER'S COMPENSATION	95,940	107,376	93,813	93,813	92,582
	TOTAL PERSONNEL SERVICES	4,904,698	5,279,801	5,251,549	5,251,549	5,364,078
0011910	5213116 ANNUAL PHYSICALS	6,345	4,525	15,340	15,340	15,340
0011910	5213450 CONTRACTUAL SERVICES	59,094	64,344	141,659	141,659	175,708
0011910	5213452 RED LIGHT CAMERAS	0	0	512,400	263,206	358,680
0011910	5213456 CONTRACTUAL SCHOOL CROSSING	50,421	65,849	80,500	80,500	80,500
0011910	5213490 CRIME PREVENTION PROGRAMS	4,225	5,548	12,500	12,500	12,500
0011910	5214070 TRAVEL & CONFERENCE	10,117	6,500	24,760	24,760	26,165
0011910	5214080 TRAINING & EDUCATION	3,575	15,803	21,200	21,200	26,050
0011910	5214110 POSTAGE	1,302	1,542	1,800	1,800	1,800
0011910	5214120 COMMUNICATION	40,833	41,053	49,560	49,560	49,560
0011910	5214450 LEASE POLICE VEHICLE	11,400	10,450	5,700	5,700	0
0011910	5214515 LIABILITY INSURANCE-AUTO	0	43,604	43,604	43,604	73,601
0011910	5214591 POLICE ACC.DTH & DIS. INSURANCE	0	0	2,000	2,000	2,000
0011910	5214620 MAINT & REPAIR EQUIPMENT	4,204	11,691	27,500	27,500	30,200
0011910	5214630 MAINT & REPAIR COMM EQMT	9,985	990	24,169	24,169	21,700
0011910	5214632 INTERNET SERVICE	0	0	3,200	3,200	3,200
0011910	5214710 PRINTING- INFRASTRUCTURE	6,607	5,518	7,380	7,380	7,380
0011910	5214960 SPECIAL INVESTIGATIONS	55	28	8,000	8,000	8,000
0011910	5214970 EMPLOYEE TESTING	11,034	8,470	29,520	29,520	29,520
0011910	5215205 COMPUTER EQUIPMENT	22,075	10,384	6,050	6,050	10,075
0011910	5215210 SUPPLIES	36,758	49,161	133,597	133,597	141,748
0011910	5215220 UNIFORMS	64,874	66,814	135,900	135,900	101,900
0011910	5215230 FUEL	183,549	110,373	217,120	176,890	189,980
0011910	5215410 MEMBERSHIPS & SUBSCRIPTIONS	5,576	7,182	10,515	10,515	10,315
0011910	5215940 PRISONER DETENTION	0	0	100	100	100
	TOTAL OPERATING EXPENSES	532,029	529,829	1,514,074	1,224,650	1,376,022



ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011910 5217110	DEBT SERVICE- PRINCIPAL	100,415	102,287	37,418	37,418	20,000
0011910 5217210	DEBT SERVICE- INTEREST	2,841	969	150	150	0
	TOTAL DEBT SERVICE	103,256	103,256	37,568	37,568	20,000
0011910 5219920	CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL POLICE DEPARTMENT	5,539,983	5,912,886	6,808,191	6,513,767	6,765,100

POLICE DEPARTMENT BUDGET HIGHLIGHTS

3450 Contractual Services – A total increase in this line item of \$34,049 due to range fees, new vehicle tags, NICE recording system, MDPD CAD, and maintenance/storage for body cams.

3452 Red Light Cameras – A total increase in this line item of \$95,474.

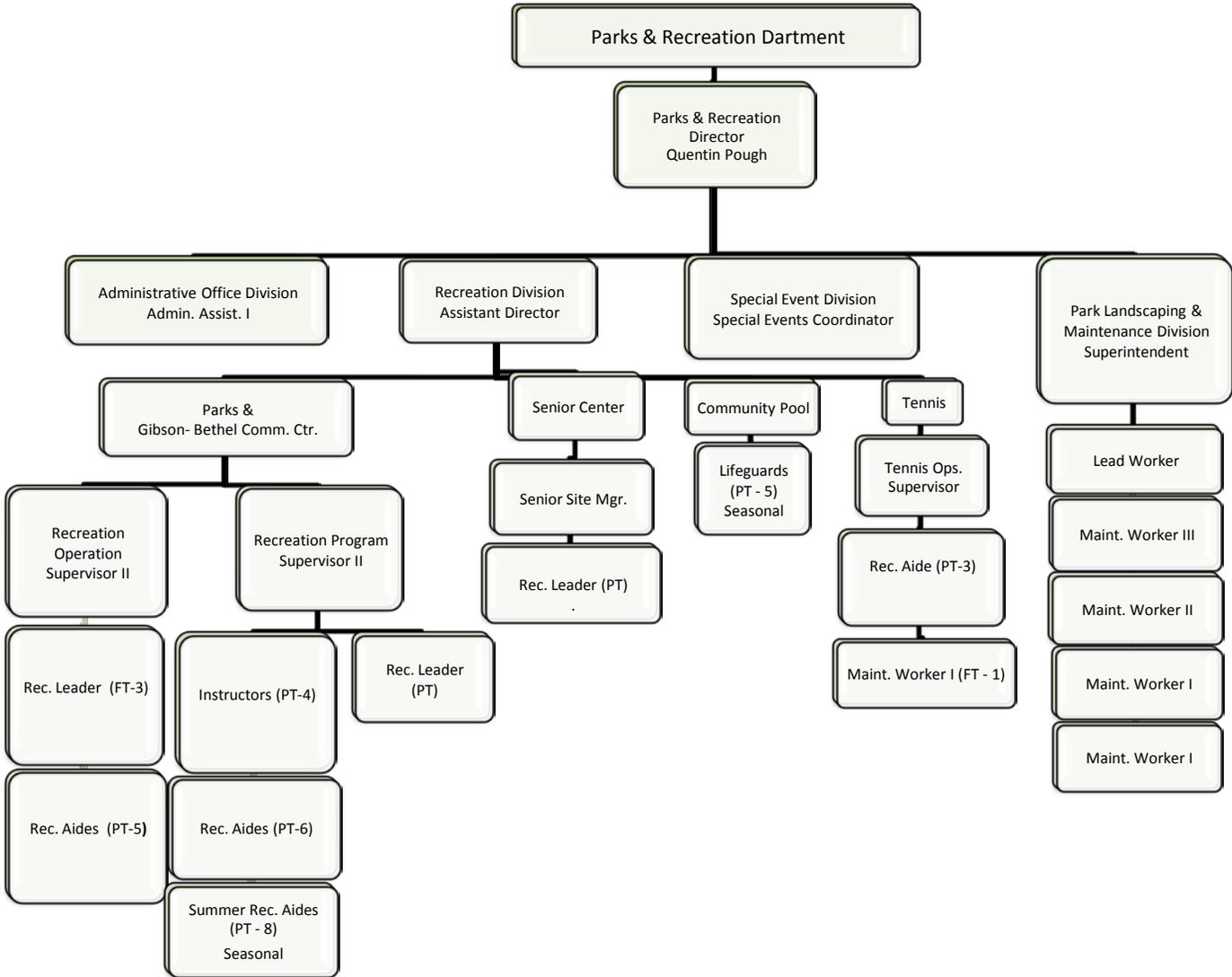
5210 Supplies – A total increase in this line item of \$8,151 due to additional purchases of gas mask canisters, ammunitions and equipment for new cars.

5220 Uniforms – A reduction of \$30,000 on the purchase of TRT vests and \$4,000 on SWAT specialty equipment.



PARKS AND RECREATION DEPARTMENT

PARKS & RECREATION ORGANIZATIONAL CHART





PARKS AND RECREATION DEPARTMENT

001-2000-572

MISSION

Our mission is to provide a comprehensive and exceptional recreation and parks experience for our community and future generations.

PARKS AND RECREATION DEPARTMENT FUNCTION

Planning, operational, and developing parks and facilities that are environmentally sensitive, provide diverse leisure-time opportunities, support the community's vision and desires, and will maintain their value over time. Providing high quality, high impact recreation experiences by organizing, promoting, and delivering programs and services to our community. Responding to our customers needs through trust and communication. Promoting collaborative efforts with other agencies and businesses to help obtain the vision of the community and providing the quality of life for residents, businesses, and visitors that make people choose South Miami over other areas.

PARKS AND RECREATION DEPARTMENT ACCOMPLISHMENTS FOR FY 2016

- Enhanced marketing efforts by providing easily accessible information to the public regarding the facilities and programs offered via Constant Contacts, Facilities and Program Guides, etc.
- Modified and expanded programs beyond the Gibson-Bethel Community Center and Murray Park to attract other community members and increase interest and attendance at city parks, for example, Senior Olympics at Dante Fascell Park, Water Aerobics at Aquatic Center, Annual Easter Egg Hunt at Marshall Williamson Park, Movie Nights at Palmer Park, just to name a few.
- Completed several Capital Improvement Projects (CIP), including installation of new playgrounds and outdoor fitness equipment, new drainage system at Dante Fascell Park, resurfaced hard and soft courts citywide, renovated the concession stand at Palmer Park, installed new shade structures at the Aquatic Center, just to name a few.
- Increased contractual relationship with recreation, cultural and fitness program instructors to provide an array of program opportunities to the community, for example, new tennis programs, kickboxing classes, FLOW mobile DMV, etc.



- Provided various training opportunities for parks and recreation staff. The Assistant Director of Parks and Recreation graduated from Year 1 of Directors School, an exclusive professional development opportunity designed to prepare new and potential directors of park and recreation agencies for the challenges of leading and managing effectively.
- Eight (8) recreation staff graduated from the Melissa Institute 'Raising Safe Kids' training program which focuses on positive discipline and proactive behavior coaching.

PARKS AND RECREATION DEPARTMENT OBJECTIVES FOR FY 2017

- Maintain the City's level of service standards.
- Coordinate community events that provide outreach services and resources.
- Provide family entertainment for the residents within the allocated budget.
- Offer online registration.



PARKS AND RECREATION DEPARTMENT ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Day Camp Participants	150	150	89	100	125
Spring Camp Participants	50	50	43	43	60
Winter Camp Participants	30	30	16	35	50
Summer Camp Participants	150	150	113	120	100
After School House Participants	120	120	72	86	100
Walking Club	0	0	0	25	35
Football Players	120	120	150	190	190
Cheerleaders	60	60	56	60	75
Track	45	45	N/A	N/A	N/A
Soccer Players	0	0	N/A	N/A	N/A
Basketball Players	55	55	80	65	75
Baseball Players	0	0	N/A	N/A	N/A
Flag Football Players	0	0	N/A	N/A	N/A
T-Ball Players	0	0	N/A	N/A	N/A
Fuchs Pavilion Rental (pavillion)	45	45	36	50	75
Dante Fascell Park Rental (pavillion)	120	120	114	175	215
Senior Hot Meals Served	13000	13000	13000	14300	14000
Senior Home Delivery Meals	7000	7000	7000	6700	7000
Senior High Risk Box Lunch Meals	3402	3402	3402	3402	3402



PARKS AND RECREATION BUDGET FY 2016-2017
001-2000-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0012000	5721210 SALARIES - REGULAR	320,238	264,699	271,710	271,710	285,826
0012000	5722110 F.I.C.A.	40,526	20,096	20,786	20,786	21,866
0012000	5722210 PENSION PLAN CONTRIBUTION	27,921	15,191	4,853	4,853	5,154
0012000	5722220 ICMA	4,496	10,007	12,729	12,729	13,327
0012000	5722310 GROUP HEALTH INSURANCE	36,996	33,482	39,290	39,290	45,126
0012000	5722410 WORKER'S COMPENSATION	8,477	8,688	9,327	9,327	11,690
	TOTAL PERSONNEL SERVICES	438,654	352,163	358,695	358,695	382,989
0012000	5723450 CONTRACTUAL SERVICES	2,212	32,876	30,210	30,210	34,704
0012000	5724070 TRAVEL & CONFERENCE	298	327	1,105	1,105	400
0012000	5724080 EMPLOYEE EDUCATION	1,327	3,670	7,076	7,076	4,783
0012000	5724110 POSTAGE	72	86	100	100	7,870
0012000	5724120 COMMUNICATION	1,686	2,572	5,400	5,400	5,100
0012000	5724350 ELECTRICITY-CITY PARKS	489	306	0	0	0
0012000	5724515 LIABILITY INSURANCE- AUTO	0	6,129	6,129	6,129	8,357
0012000	5724632 INTERNET SERVICE	785	703	960	960	960
0012000	5724670 MAINT & REP-PARK FACILITIES	2,765	258	0	5,000	4,200
0012000	5724690 MAINT & REP-TENNIS	2,809	1,044	0	0	0
0012000	5724710 COPY MACHINE	2,839	1,932	2,460	2,460	5,003
0012000	5724820 SPECIAL EVENTS	19,724	32,175	20,530	20,530	42,000
0012000	5725205 COMPUTER EQUIPMENT	8,712	7,308	6,299	6,299	8,465
0012000	5725210 SUPPLIES	3,591	5,260	5,000	5,000	6,600
0012000	5725220 UNIFORMS	2,454	587	2,255	2,255	4,590
0012000	5725230 FUEL	12,413	7,480	15,120	15,120	13,230
0012000	5725410 MEMBERSHIP & SUBSCRIPTION	1,862	1,274	905	905	950
0012000	5725630 FOOTBALL	27,053	32,610	35,305	35,305	54,137
0012000	5725631 CHEERLEADERS	8,934	7,687	7,210	7,210	14,285
0012000	5725635 DANCE/MODELING	3,000	0	0	0	0
0012000	5725650 SOCCER PROGRAM	0	0	0	0	0
0012000	5725670 SPECIAL RECREATION PROGRAMS	6,291	2,665	7,956	7,956	19,573
0012000	5725680 SENIOR CITIZENS PROGRAMS	17,754	16,491	23,157	23,157	39,597
	TOTAL OPERATING EXPENSES	127,070	163,440	177,177	182,177	274,804
0012000	5729920 CONTINGENCY	0	0	5,000	0	5,000
	OTHER FUNDING SOURCE	0	0	5,000	0	5,000
	TOTAL RECREATION	565,724	515,603	540,872	540,872	662,793



PARKS AND RECREATION DEPARTMENT BUDGET HIGHLIGHTS

4110 Postage – An increase of \$7,770 has been allocated, to cover the cost of mailing program guides and postcards to households.

4820 Special Events – Various events have been added to this line item. It reflects an increase of \$11,470.

5630 Football – \$18,832 has been added for the purchase of football uniforms for 190 participants, 75 new youth helmets, 75 reconditioned helmets, referees fees and the football cheerleading banquet.

5631 Cheerleaders – This line item has been increased by \$7,075 to cover the cost of preseason pep rally, practice uniforms for 60 participants, transportation to and from football games and tumbling and dance clinic for 60 cheerleaders.

5670 Special Recreation Programs – Fiscal Year 2016- 2017 Budget includes Movies on the Park, Cycle the City, Community Computer Education Classes, a Walking Program and fitness instructors, thus increasing the line item by \$11,617.

5680 Senior Citizen Program –This line item was increased by \$17,240 to cover the cost of the weekend senior meals. During past years, this program was paid by the Senior Meals Grant Program provided by Miami Dade County.



GIBSON-BETHEL COMMUNITY CENTER

001-2020-572

MISSION

The mission statement of the Gibson-Bethel Community Center is to promote and provide quality activities and services that will contribute to the physical, mental, emotional, and social well-being of the community.

GIBSON-BETHEL COMMUNITY CENTER FUNCTION

The Gibson-Bethel Community Center is approximately 30,000 square foot facility with a fitness room, a basketball gymnasium, multipurpose room, arts and craft room, classroom space for programs and activities and a computer lab. The Community Center offers a variety of activities and classes for people of all ages. A strong emphasis is placed on youth-oriented programs such as afterschool programs, tutorial sessions, summer camps, youth sports, cultural arts, fitness and enrichment programs such as music production and arts. In addition, the community center is utilized for meetings, conferences, educational seminars and special events.

GIBSON-BETHEL COMMUNITY CENTER ACCOMPLISHMENTS FOR FY 2016

- Partnered with ArtSouth and the University of Miami Art Department to enhance the City's afterschool program by providing music, dance and visual art instruction.
- Partnered with Thomas Armour Youth Ballet to offer free ballet and modern dance classes to local youth for the City's summer camp program.
- Replaced Education Room furniture with grant awarded funding from Miami-Dade County.
- Revised and simplified fitness center membership rates. Implemented fitness center card scanner to track usage and attendance information for members.
- Installed new, state-of-the-art high definition surveillance system to deter crime and improve safety at the community center.



GIBSON-BETHEL COMMUNITY CENTER OBJECTIVES FOR FY 2017

- Provide a variety of recreational programs and classes.
- Provide educational programs and classes.
- Increase fitness center memberships.
- Offer complimentary Wi-Fi hotspot at the Community Center.

GIBSON-BETHEL COMMUNITY CENTER ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Day Camp Participants	150	150	89	100	125
Spring Camp Participants	50	50	43	42	60
Winter Camp Participants	30	30	16	35	50
Summer Camp Participants	150	150	113	120	100
After School House Participant	120	120	72	86	100
Fitness Center Members	140	140	54	75	150
Boot Camp	0	0	0	25	35
Jazzercise	0	0	0	55	60
Facility Rentals	0	0	0	156	175



GIBSON-BETHEL COMMUNITY CENTER FY 2016-2017

001-2020-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0012020	5721210 SALARIES - REGULAR	146,954	190,943	170,670	170,670	179,888
0012020	5721310 SALARIES - PART TIME	217,279	178,906	286,389	286,389	280,260
0012020	5722110 F.I.C.A.	13,359	29,382	34,965	34,965	35,201
0012020	5722210 PENSION PLAN CONTRIBUTION	16,877	12,079	1,616	1,616	1,716
0012020	5722220 ICMA	2,183	3,326	9,853	9,853	10,368
0012020	5722310 GROUP HEALTH INSURANCE	25,953	24,491	39,290	39,290	45,126
0012020	5722410 WORKER'S COMPENSATION	13,267	13,313	15,690	15,690	18,820
	TOTAL PERSONNEL SERVICES	435,872	452,440	558,473	558,473	571,379
0012020	5723450 CONTRACTUAL	0	0	1,000	1,000	0
0012020	5724310 UTILITIES-ELECTRICITY	58,611	50,584	60,600	60,600	60,000
0012020	5724320 UTILITIES-WATER	13,281	230	0	0	0
0012020	5724670 MAINT & REP-GRDS & STRCTR	10,315	10,626	16,040	16,040	12,670
0012020	5724710 COPY MACHINE	775	898	2,460	2,460	2,460
0012020	5725210 SUPPLIES	1,021	16,786	3,299	3,299	7,170
0012020	5725550 SCHOOL PROGRAM	3,589	3,301	13,251	13,251	8,525
0012020	5725640 BASKETBALL	5,376	0	2,010	2,010	0
0012020	5725660 SUMMER CAMP	6,850	4,062	8,820	8,820	11,150
0012020	5725670 SPECIAL REC PROGRAMS	2,182	819	785	785	865
	TOTAL OPERATING EXPENSES	102,000	87,306	108,265	108,265	102,840
	TOTAL COMMUNITY CENTER	537,872	539,746	666,738	666,738	674,219

GIBSON-BETHEL COMMUNITY CENTER BUDGET HIGHLIGHTS

5210 Supplies – \$3,871 was allocated under this line item for the purchase of kids and staff lockers and Cardiac Science AED replacement/refresher pack.

5550 School Programs – A decrease of \$4,726 in this line item. Last fiscal year included the purchase of tables and storage furniture for the After School.



PARKS LANDSCAPING DIVISION

001-1750-519

MISSION

The Parks Maintenance Division is committed in providing City residents with superior open spaces and clean facilities, maintenance services that are efficient, cost effective, responsive and responsible.

PARKS LANDSCAPING DIVISION FUNCTION

The Parks Landscape and Maintenance Division is committed to providing City residents with clean parks and facilities, maintenance and landscape services that are efficient, cost effective, responsive and responsible. Parks Landscaping and Maintenance Division is responsible for maintaining all city parks and facilities, landscape, playgrounds, athletic fields, including capital improvement projects. Other division functions include City-wide playground inspections, overseeing division work order system, tree service and repairs.

PARKS LANDSCAPING DIVISION ACCOMPLISHMENTS FOR FY 2016

- Recruited a Maintenance Worker I to assist with park maintenance.
- Improved park aesthetics and overall safety for residents and visitors.
- Conducted a major makeover to Dante Fascell Park: renovated the restroom and office facilities, installed two new playgrounds, a new outdoor fitness zone, a new drainage system, renovated the tennis clay courts and removed multiple invasive Australian pines throughout the park.
- Executed various capital improvement projects, including:
 - New playgrounds at multiple park locations.
 - Concessions stand renovations at Palmer Park.
 - Multipurpose turf field renovations at Murray Park.
 - New shade structures at Murray Park Aquatic Center.
 - Tennis and basketball court resurfacing at multiple locations.



PARKS LANDSCAPING DIVISION OBJECTIVES FOR FY 2017

- Provide quality, safe recreation facilities and parks for residents and visitors by evaluating current park equipment and assets to determine improvement and maintenance requirements.
- Improve existing parks by diversifying the range of activity opportunities as a means to attract a greater number of park users, including persons of all ages, abilities and interests.
- Improve leadership over parks division.

PARKS LANDSCAPING DIVISION ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Cleaning of Parks' Bathrooms	1900	1900	1980	2000	3120
Pickup of Litter in City Parks	1750	1750	1750	1750	2028
Mowing of 13 City Parks	275	275	300	310	338
Trimming of trees in Parks	425	425	500	500	500
Pressure Clean Pavilions & Walkways	400	400	425	425	425
Pressure Clean of Parks' Playground	200	200	200	200	200
Inspection of Playgrounds	100	100	100	100	108
Repair of Playgrounds	11	11	30	35	20
Preparation of Athletic Fields	1850	1850	2400	2400	2340



PARKS LANDSCAPE BUDGET FY 2016-2017
001-1750-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0011750	5191210 SALARIES - REGULAR	204,367	187,265	209,647	209,647	213,991
0011750	5191410 OVERTIME	4,857	3,744	4,000	4,000	4,000
0011750	5192110 F.I.C.A.	15,505	13,944	16,344	16,344	16,676
0011750	5192210 PENSION PLAN CONTRIBUTION	20,827	20,149	7,420	7,420	3,894
0011750	5192220 ICMA	260	449	5,337	5,337	10,128
0011750	5192310 GROUP HEALTH INSURANCE	36,070	35,430	47,148	47,148	54,151
0011750	5192410 WORKER'S COMPENSATION	5,594	6,039	7,197	7,197	8,703
	TOTAL PERSONNEL SERVICES	287,480	267,020	297,093	297,093	311,543
0011750	5193450 CONTRACTUAL SERVICES	35,841	37,186	91,560	91,560	98,336
0011750	5194070 TRAVEL AND CONFERENCE	226	896	1,920	1,920	1,777
0011750	5194120 COMMUNICATION	885	1,021	1,860	1,860	1,800
0011750	5194350 ELECTRICITY-CITY PARKS	49,904	44,271	50,000	50,000	50,000
0011750	5194420 OUTSIDE SERV RENTAL	252	0	1,000	1,000	1,000
0011750	5194515 AUTO INSURANCE	0	1,888	1,500	1,500	1,233
0011750	5194620 MAINTENANCE & REPAIRS	65,795	55,204	60,500	60,500	85,150
0011750	5195210 SUPPLIES	9,283	9,246	9,285	9,285	9,091
0011750	5195220 UNIFORMS	3,513	3,124	4,734	4,734	4,884
0011750	5195230 FUEL	10,961	6,605	13,352	9,980	11,683
0011750	5195410 MEMBERSHIPS & SUBSCRIPTIONS	159	295	495	495	330
	TOTAL OPERATING EXPENSES	176,819	159,736	236,206	232,834	265,284
	TOTAL LANDSCAPE MAINT.	464,299	426,756	533,299	529,927	576,827



PARKS LANDSCAPING DIVISION BUDGET HIGHLIGHTS

3450 Contractual Services –

Playground inspections (2 per year @ \$900 per structure)	\$14,400
Herbicide, cultivation & laser grading for city athletic fields	\$30,000
Monthly Monitoring of Burglar Alarm System (i.e. Dante Park office @ \$40 and Palmer Park concession stand @ \$40)	\$960
One Two Tree Pest Free: Flea & Tick Control Program for SOMI Dog Park - \$123 monthly service at 12 months.	\$1,476
ADA certified mulch for City playgrounds - 200 cubic yards.	\$8,800
Misc. tree maintenance work at City Parks. Stump Removal	\$10,000
Repair field lights at Palmer Park & Murray Park - 1000-watt 55 qty. 25 qty. fuse kit 1000-watt MH Ballast Kit 10 qty.	\$32,000
MRC Plumbing - Back Flow Maintenance at Fuchs Park and Community Center	\$700
TOTAL	\$98,336



COMMUNITY POOL

001-2030-572

MISSION

The mission statement of the Community Pool is to promote and provide an excellent variety of leisure opportunities to enhance the individual's quality of life through exceptional aquatic programs in an attractive, safe, and well-maintained pool facility.

COMMUNITY POOL FUNCTION

Murray Park Aquatic Center offers water based programs for participants of all ages and abilities six (6) months throughout the year. Aquatic programs and courses are represented in four (4) categories of function: recreational swim, learn-to-swim, water fitness and special events.

COMMUNITY POOL ACCOMPLISHMENTS FOR FY 2016

- Efficiently scheduled the usage hours of the Aquatic Center in order to offer community.
- Members with a variety of programs and trainings, including recreational swim, learn-to-swim classes and water aerobics classes.
- Presented three (3) Neighborhood Luau events which included lifesaving water safety skills, games, and prizes to youth in attendance.
- Successfully hosted the first annual Dunkin for Pumpkins Halloween event. This event allowed kids to pick a pumpkin from the floating pumpkin patch and decorate it with stickers, glitter and paint.
- Offered five (5) Starfish Aquatics Institute lifeguard training classes in spring 2016.
- Hosted private rentals of the pool facility for birthday parties, lifeguard training classes, and underwater photography classes.
- Instituted partnership with iSwim Academy to provide quality group and private swim lessons.



COMMUNITY POOL OBJECTIVES FOR FY 2017

- Provide quality and affordable swimming lessons to children, adults and seniors.
- Provide water aerobics to adults and seniors.
- Provide safe and secure aquatic complex for all patrons.
- Provide recreational and competitive swim programs.

COMMUNITY POOL ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Lifeguard Certifications	0	0	4	5	12
Learn to Swim Participants (paid)	0	0	35	75	100
Water Aerobics (paid)	0	0	10	15	25
Organized Group Swim (paid)	0	0	250	250	250
Facility Rentals	0	0	0	0	5



COMMUNITY POOL BUDGET FY 2016-2017

001-2030-572

SIX MONTHS OPERATIONS

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0012030	5721310 SALARIES - PART TIME	1,193	38,114	51,611	51,611	51,611
0012030	5722110 F.I.C.A.	91	2,933	3,948	3,948	3,948
0012030	5722310 GROUP HEALTH INSURANCE	494	0	0	0	0
0012030	5722410 WORKER'S COMPENSATION	449	1,485	1,772	1,772	2,111
	TOTAL PERSONNEL SERVICES	2,227	42,532	57,331	57,331	57,670
0012030	5723450 CONTRACTUAL SERVICES	6,696	8,915	22,718	22,718	24,600
0012030	5724080 EMPLOYEE EDUCATION	0	420	1,635	1,635	2,100
0012030	5724120 TELEPHONE - CELL	0	245	0	0	0
0012030	5724320 UTILITIES WATER & SEWER	6,660	8,357	26,400	26,400	25,000
0012030	5724350 ELECTRICITY	1,621	16,676	7,800	7,800	10,800
0012030	5724670 MAINTENANCE & REPAIR	1,085	7,046	10,000	10,000	10,000
0012030	5724820 SPECIAL EVENTS	1,309	0	1,350	1,350	1,500
0012030	5725205 COMPUTER EQUIPMENT	47	0	0	0	0
0012030	5725210 SUPPLIES	2,914	6,148	11,500	11,500	13,440
0012030	5725220 UNIFORMS	282	576	300	300	800
	TOTAL OPERATING EXPENSES	20,614	48,383	81,703	81,703	88,240
	TOTAL COMMUNITY CENTER	22,841	90,915	139,034	139,034	145,910



COMMUNITY POOL BUDGET HIGHLIGHTS

6-Months of Operation

3450 Contractual Services –

Pool Chemicals (\$1,375.00 per Month)	\$13,200
Starfish Aquatic Institute Authorized Provider for Learn to Swim Classes	\$350
Starfish Aquatic Institute Authorized Provider fee for Lifeguard Training classes	\$350
Community lifeguard training class	\$500
CES Preventative Maintenance Service	\$2,700
Water Aerobics Instructor (3 classes weekly for 9 months @ \$45/class)	\$4,800
50 State Security: Video monitoring and alert services for 3 pool cameras at \$225 a month	\$2,700
TOTAL 6 Month Operations	\$24,600

The cost related to all pool chemicals needed to maintain the pool. Staff will be the required personnel to perform maintenance on the pool.



TENNIS

001-2010-572

MISSION

The City's Parks and Recreation Department is committed to offering quality tennis facilities to its residents and helping people enjoy life through the physical, mental, and social benefits of fitness and tennis.

TENNIS FUNCTION

Dante Fascell Park's Tennis Facility operates year-round and provides a unique clay court facility and a safe, fun and effective program schedule that offers many physical and social benefits for youth and adults. The Tennis Facility offers women's clinics, instructional training, afterschool program, summer camp and youth activities, recreational play and more.

TENNIS ACCOMPLISHMENTS FOR FY 2016

- Provided a popular afterschool program, winter, spring and summer camp programs for youth between the ages of 3 and 17.
- Successfully programmed adult women's clinics for over one hundred (100) participants.
- Offered private and group lessons by four (4) tennis professionals certified through United States Professional Tennis Association (USPTA).
- Resurfaced all 6 clay tennis courts, upgrades court amenities (i.e. windscreens) and improved court maintenance and playability.

TENNIS OBJECTIVES FOR FY 2017

- Increase attendance for existing tennis programs: afterschool, summer camp and ladies clinic.
- Provide alternative tennis program.
- Provide a safe and secure tennis facility for all patrons.



TENNIS ACTIVITY REPORT

ACTIVITY	ACTUAL FY 2013	ACTUAL FY 2014	ACTUAL FY 2015	PROJECTED FY 2016	ESTIMATED FY 2017
Winter Camp	0	0	0	33	37
Spring Camp	0	0	0	20	24
Summer Camp	0	0	0	150	175
One Day Camps	0	0	0	32	37
After School Program	0	0	0	80	100
Adult Women's Clinic	0	0	0	65	75
Private Lessons	0	0	0	300	350



TENNIS BUDGET FY 2016-2017

001-2010-572

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0012010	5721210 SALARIES - REGULAR	0	0	49,240	40,382	129,485
0012010	5721310 SALARIES - PART TIME	0	0	35,235	14,046	35,235
0012010	5722110 F.I.C.A.	0	0	6,462	4,187	12,601
0012010	5722220 ICMA	0	0	3,447	1,207	3,604
0012010	5722310 GROUP HEALTH INSURANCE	0	0	15,716	9,475	18,050
0012010	5722410 WORKER'S COMPENSATION	0	0	2,900	2,460	6,737
TOTAL PERSONNEL SERVICES		0	0	113,000	71,758	205,712
0012010	5723450 CONTRACTUAL SERVICES	0	0	178,485	112,848	90,120
0012010	5724120 COMMUNICATION	0	0	1,080	1,080	1,020
0012010	5724125 TELEPHONE	0	0	900	900	2,280
0012010	5724620 MAINT & REP-OPERAT EQUIP	0	0	9,325	1,330	7,200
0012010	5724634 MAINTENANCE - INTERNET SERVICE	0	0	8,796	920	0
0012010	5724670 MAINTENANCE & REPAIR	0	0	9,955	9,077	7,900
0012010	5725205 COMPUTER EQUIPMENT	0	0	3,125	1,978	2,850
0012010	5725210 SUPPLIES	0	0	7,443	3,830	6,150
0012010	5725220 UNIFORMS	0	0	200	68	750
TOTAL OPERATING EXPENSES		0	0	219,309	132,031	118,270
TOTAL TENNIS		0	0	332,309	203,789	323,982

TENNIS BUDGET HIGHLIGHTS

3450 Contractual Services – This line item decreased due to the Tennis Supervisors Commission amount being paid from Salaries beginning on October 1, 2016.



NON-DEPARTMENTAL

001-2100-519

The Non-Departmental budget was historically used in the past to allocate expenditures, which would be incurred by the City, but was not provided specifically by a particular Department. Certain expenditures, which includes debt, contingency, pension, contractual, etc are included in this category.

The expenditures within the Non-Departmental budget have now been allocated within relevant Departments. We believe this new process more appropriately allocates the expenditure thus giving more clarity to the budget document and process. For example, pension expenses have been allocated by Department based on the salary amounts within each Department multiplied by the percentage of contribution, which the City contributes on behalf of that employee based on salary.

General Contingency has been allocated under the City Manager's Office. Audit expenditure has been allocated to the Finance Department.

The Debt expense has been allocated to the City's newly established Debt Service Fund, which provides a more transparent picture of the City's debt expense and contribution.

The Non-Departmental Section of the budget will continue to be used within the budget document to indicate the transfers from General Fund to any other City Funds.



NON-DEPARTMENTAL BUDGET FY 2016-2017
001-2100-519

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
0012100	5192210 PENSION PLAN-CONTRIBUTION	0	0	205,000	0	0
0012100	5192250 SECTION 185 CONTRIBUTION	91,409	91,879	90,000	90,000	90,000
	TOTAL PERSONNEL SERVICES	91,409	91,879	295,000	90,000	90,000
0012100	5819120 INTRA-GOV TRANSFER-DEBT SERVICE	0	0	153,161	315,937	315,000
0012100	5819130 INTRA-GOV EMERG RESERVES FUND	0	2,694,919	125,000	125,000	56,925
0012100	5819140 INTRA-GOV CAPITAL IMPROV PRO FUND	600,000	1,268,439	1,049,581	955,097	1,929,198
0012100	5819150 INTRA-GOV COMM REDEV AGENCY	100,000	0	0	0	0
0012100	5819160 INTRA-GOV REVENUE STABILIZATION	0	0	50,000	50,000	10,000
0012100	5819161 INTRA-GOV GRANT MATCH	0	0	50,000	50,000	10,000
0012100	5819162 INTRA-GOV INSURANCE RESERVE	0	0	50,000	50,000	10,000
0012100	5819163 INTRA-GOV TAX EQUALIZATION	0	0	50,000	50,000	10,000
0012100	5819164 INTRA-GOV BUILDING CAPITAL RESERVE	0	0	50,000	50,000	10,000
0012100	5819165 INTRA-GOV PARKS ACQUISITION DEV	0	0	50,000	50,000	10,000
	TOTAL TRANSFERS	700,000	3,963,358	1,627,742	1,696,034	2,361,123
	TOTAL NON -DEPARTMENTAL	791,409	4,055,237	1,922,742	1,786,034	2,451,123

NON-DEPARTMENTAL BUDGET HIGHLIGHTS

2210 PENSION PLAN CONTRIBUTION – The City is eliminating the amount provided for the Florida Retirement System (FRS) which will no longer be proposed for the Police and General Employees. The City decided, in agreement with the AFSCME union, to re-open the City’s existing retirement plan and adopt a tier two which resembles very closely the FRS.

9130 INTRA-GOV EMERGENCY RESERVES FUND – This line item was increased to obtain the City’s base level Emergency Reserve Fund amount of 25% of the City’s annual budget.

9140 INTRA-GOVERNMENTAL CAPITAL IMPROVEMENT PROGRAM FUND - The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments, as determined by the Commission.



SPECIAL REVENUE FUNDS

STORMWATER DRAIN TRUST FUND

LOCAL OPTION GAS TAX TRUST FUND

HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

PARKS AND RECREATION FACILITIES IMPACT FEE FUND

TREE TRUST FUND

PEOPLE TRANSPORTATION TAX FUND

REVENUE STABILIZATION ACCOUNT

GRANT MATCH RESERVE FUND

INSURANCE RESERVE FUND

TAX EQUALIZATION FUND

BUILDING FUND

CITY PARKS ACQUISITION DEVELOPMENT OPS AND MAINT FUND



STORMWATER DRAIN TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 111

STORMWATER DRAIN TRUST FUND BACKGROUND

On September 19, 2000, the City of South Miami Commission adopted Ordinance 21-00-1723 providing for the creation of a City of South Miami Stormwater Utility. In 1987, the United States Congress amended the Clean Water Act to require the Environmental Protection Agency to develop regulations for the permitting of stormwater discharges into the waters of the United States of America. In addition, under the provisions of the “Florida Air and Water Pollution Control Act,” (Chapter 403, Florida Statutes, at section 403.0891), local governments are required to develop stormwater management programs.

As provided in the City of South Miami Ordinance and in accordance with a transfer approved by the County, the City took operational control over the stormwater utility function within the City’s boundaries. As such, the stormwater related revenues paid by the City of South Miami residents on their County water bill will flow through to the City, after deduction of County administrative costs, and be used to pay the expenses to carry out the stormwater related activities.

STORMWATER FEES

The stormwater user fees are assessed through the water billing system managed by the Miami-Dade County Water & Sewer Department (WASD). However, those customers with private water wells and septic are billed directly by the City of South Miami Finance Department.

To determine the amount of runoff that will be generated (as measured by impervious surfaces) an “ERU” (Equivalent Runoff Unit) is calculated. The ERU (Equivalent Residential Usage Unit) is the estimated average of impervious area of developed residential properties for each dwelling unit within the City of South Miami. The estimated average is calculated by dividing the total estimated impervious area of developed residential properties by the estimated total number of dwelling units. The square foot estimated average of impervious area of developed residential properties shall be one (1) ERU for the purposes of fee calculation. In the City of South Miami, an ERU was calculated to equal 1,865 square feet. Each single-family homeowner will pay the cost for one (1) ERU. All other types of properties will pay for multiple ERUs based upon the amount of their actual impervious area. Undeveloped property will pay no stormwater utility fee until the land is developed. Ordinance 10-02-1778 set the ERU at \$4.50 per month.

The money collected by South Miami from the Stormwater Utility Fee goes into a separate Stormwater Drain Trust Fund for maintenance of existing catch basins, stormwater drains and canal system and future construction of new facilities as may be recommended upon the development of the Stormwater Master Plan.



STORMWATER DRAIN TRUST FUND DEBT SERVICE

Department of Emergency Resource Management

FEMA-Secondary Canal Dredging Project

Ordinance 17-06-1885

\$270,363

FY	DATE	AMOUNT	PRINCIPAL	INTEREST	BALANCE
2010	12/1/2009	28,536.00	27,036.00	1,500.00	243,327.00
2011	12/1/2010	28,521.00	27,036.00	1,485.00	216,291.00
2012	12/1/2011	28,536.00	27,036.00	1,500.00	189,255.00
2013	12/1/2012	28,536.00	27,036.00	1,500.00	162,219.00
2014	12/1/2013	28,536.00	27,036.00	1,500.00	135,183.00
2015	12/1/2014	28,536.00	27,036.00	1,500.00	108,147.00
2016	12/1/2015	28,536.00	27,036.00	1,500.00	81,111.00
2017	12/1/2016	28,536.00	27,036.00	1,500.00	54,075.00
2018	12/1/2017	28,536.00	27,036.00	1,500.00	27,039.00
2019	12/1/2018	28,539.00	27,039.00	1,500.00	0.00
Total		285,348.00	270,363.00	14,985.00	



**STORM WATER DRAIN TRUST
CITY OF SOUTH MIAMI FUND 111**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	403,698	314,706	263,239	263,239	150,909
	REVENUES					
1110000	3143000 UTILITY TAX-STORMWATER INTERGOVERNMENTAL	7,443	7,212	10,000	10,000	10,000
1110000	3301000 REVENUE	410,227	389,300	375,000	375,000	375,000
1110000	3612000 INTEREST INCOME	1,324	1,694	1,600	1,600	1,850
	TOTAL REVENUE	418,994	398,206	386,600	386,600	386,850
	EXPENDITURES					
1111730	5411210 REGULAR SALARY	45,988	34,096	33,965	33,965	37,353
1111730	5411410 OVERTIME	1,977	26	0	0	0
1111730	5412110 FICA PENSION PLAN	3,642	2,505	2,598	2,598	2,775
1111730	5412210 CONTRIBUTION	8,407	4,777	1,834	1,834	1,948
1111730	5412310 GROUP HEALTH INSURANCE	6,036	6,474	7,345	7,345	9,025
1111730	5412410 WORKER'S COMPENSATION	6,797	4,088	4,497	4,497	4,776
	TOTAL PERSONNEL SERVICES	72,847	51,966	50,239	50,239	55,877
1111730	5413450 CONTRACTUAL SERVICES	61,392	40,121	85,155	70,155	70,155
	TOTAL OPERATING EXPENSES	61,392	40,121	70,155	70,155	70,155
1111730	5416490 CONSTRUCTION PROJECTS	96,314	80,337	100,000	100,000	85,000
	TOTAL CAPITAL OUTLAY	96,314	80,337	100,000	100,000	85,000
1111730	5417100 DEBT - PRINCIPAL	27,036	27,036	27,036	27,036	27,036
1111730	5417200 DEBT- INTEREST	397	213	1,500	1,500	1,500
1111730	5819120 TRANSFER-GEN FUND	250,000	250,000	250,000	250,000	250,000
	TOTAL OTHER FINANCING SOURCES	277,433	277,249	278,536	278,536	278,536
	TOTAL FUND EXPENSES	507,986	449,673	498,930	498,930	489,568
	ENDING FUND BALANCE	314,706	263,239	150,909	150,909	48,191



STORMWATER DRAIN TRUST FUND BUDGET HIGHLIGHTS

6490 Construction Projects – This line item was decreased by \$15,000 due to a reduction in projects compared to Fiscal Year 2015-2016.



LOCAL OPTION GAS TAX TRUST FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 112

LOCAL OPTION GAS TRUST FUND BACKGROUND

In accordance with the requirements of Chapter 336.025 Florida Statutes, Miami-Dade County's Six Cent Local Option Gas Tax (LOGT) and the Five-Cent (three cents currently levied) Capital Improvements LOGT (CILOGT) for the upcoming fiscal year.

Pursuant to the Interlocal agreements governing the distribution of these gas taxes, the proceeds for the six-cent LOGT will be shared between the County (70.40%) and all eligible municipalities (29.60%); and the five cent (three-cents currently levied) CILOGT will continue to be shared between the County (74 percent) and all eligible municipalities (26 percent).

Distribution of the proceeds among eligible municipalities for both taxes is determined based on the ratio of municipal population and centerline roadway mileage maintained by all eligible incorporated municipalities in Miami-Dade County. Population figures are weighted at 75 percent while the centerline mileage figures are weighted at 25 percent for calculating each municipality's share of total estimated gas tax proceeds.

Population figures used are from the Florida Estimates of Population prepared by the Bureau of Economic and Business Research (BEBR), College of Business Administration at the University of Florida and certified by the Governor of Florida. The centerline mileage figures are the most recent on record with the Florida Department of Transportation (FDOT), as posted on the FDOT website.

Local option fuel taxes are significant revenue sources to Florida's local governments and represent important funding mechanisms for the provision of local transportation infrastructure.

Section 336.025(1), Florida Statutes, authorizes a Local Option Gas Tax of one to six cents upon every gallon of motor fuel and special fuel sold in a county and taxed under the provisions of Part I or Part II of Chapter 206, Florida Statutes. The statute limits the use of such tax revenues by county and municipal governments "only for transportation expenditures."

Section 336.025(7) "For the purposes of this section, "transportation expenditures" means expenditures by the local government from local or state shared revenue sources, excluding expenditures of bond proceeds, for the following programs:

- a) Public transportation operations and maintenance.



- b) Roadway and right-of-way maintenance and equipment and structures used primarily for the storage and maintenance of such equipment.
- c) Roadway and right-of-way drainage.
- d) Street lighting.
- e) Traffic signs, traffic engineering, signalization, and pavement markings.
- f) Bridge maintenance and operation.
- g) Debt service and current expenditures for transportation capital projects in the foregoing program areas, including construction or reconstruction of roads and sidewalks.”

**LOCAL OPTION GAS TRUST FUND
CITY OF SOUTH MIAMI FUND 112**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	324,522	276,999	349,900	349,900	201,300
	REVENUES					
1120000	3121000 LOCAL OPTIONS TAXES	76,873	78,902	84,000	84,000	79,483
1120000	3301000 INTERGOV REVENUE	0	0	0	0	0
1120000	3612000 INTEREST INCOME	2,503	2,539	2,400	2,400	2,400
	TOTAL REVENUE	79,376	81,441	86,400	86,400	81,883
	EXPENSES					
1121730	5416210 INFRASTRUCTURE PROJECTS	126,899	8,540	235,000	235,000	275,000
	TOTAL CAPITAL OUTLAY	126,899	8,540	235,000	235,000	275,000
	TOTAL FUND EXPENSES	126,899	8,540	235,000	235,000	275,000
	ENDING FUND BALANCE	276,999	349,900	201,300	201,300	8,183



LOCAL OPTION GAS TRUST FUND BUDGET HIGHLIGHTS

541-6210 Infrastructural Projects –

Citywide Drainage Improvements	20,000
SW 68 ST & SW 65 AVE - Design & Construction	85,000
SW 60 ST & SW 65 AVE - Design & Construction	75,000
Citywide Street Improvements	10,000
Road Resurfacing - SW 59 PL (74 ST to 76 ST)	50,000
Road Resurfacing & Reconstruction - SW 82 ST (62 AVE to 60 AVE)	35,000
TOTAL	275,000



HOMETOWN DISTRICT IMPROVEMENT TRUST FUND

CITY OF SOUTH MIAMI FUND 116

On August 5, 2008, City Commission approved Ordinance 30-08-1965 establishing the Hometown District Improvement Trust Fund. Parking in the Hometown District must be developed and managed primarily as an element of infrastructure critical to enhancing South Miami's tax base through economic success of the District. Hometown District parking shall be subject to the review of the Parking Board as established by Section 2 of the Code of the City of South Miami. The Board shall report to the City Commission no less than annually on the state of parking in the Hometown District and shall from time to time make recommendations to the City Commission for changes in the parking system for the fees paid into the Hometown District Improvement Trust Fund, and for the allocation of trust fund monies.

Monies paid into the Hometown District Improvement Parking Trust Fund shall be placed in a trust account separate from General Funds and may be used for improvements to parking facilities, infrastructure to increase parking capacity, and the installation of metering devices. Monies collected in this fund should also be used for items including but not limited to items that improve the pedestrian environment such as: tree planting and maintenance, bike parking and racks, sidewalk improvements and maintenance, bench installation, water fountains, outdoor recycle bins, and signage for parking and bike racks.

If there are fewer spaces provided than required for a building, applicants must apply for and receive a special exception as per Section 20-7.51 of the Ordinance and pay into the Hometown District improvement Trust Fund. The fee payment into the Hometown District Improvement Fund for each space required but not provided shall be \$1,000 per parking space per year payable at the time of renewal of the local business tax.



**HOMETOWN DISTRICT IMPROVEMENT TRUST FUND
CITY OF SOUTH MIAMI FUND 116**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	6,250	17,250	20,250	20,250	23,305
	REVENUES					
1160000	3419060 PARKING EXCEPTION	36,000	28,000	28,000	28,000	28000
1160000	3612000 INTEREST INCOME	0	0	55	55	55
	TOTAL REVENUE	36,000	28,000	28,055	28,055	28,055
	EXPENSES					
1161410	5819120 TRANSFER TO GEN FUND	25,000	25,000	25,000	25,000	25000
	OTHER FINANCING SOURCES	25,000	25,000	25,000	25,000	25,000
	TOTAL FUND EXPENSES	25,000	25,000	25,000	25,000	25,000
	ENDING FUND BALANCE	17,250	20,250	23,305	23,305	26,360



PARKS AND RECREATION FACILITIES IMPACT FEE FUND

CITY OF SOUTH MIAMI FUND 117

The Parks and Recreation Facilities Impact Fee Fund was established with the adoption of Ordinance 14-14-2192. As a condition of the issuance of a building permit for new development, the person, firm or corporation who or which has applied for the building permit for residential construction shall pay to the City, the parks impact fees as set forth in the provisions of the Ordinance.

There is assessed, charged, imposed, and enacted parks impact fees on all new residential development occurring within the municipal boundaries of the City of South Miami. These fees are assessed, charged, or imposed in accordance with the fee schedule provided below and may be amended from time to time by the City's Fee Schedule ordinance based upon the most recent and localized data.

The impact fees are paid to the City at the time of the issuance of the building permit.

All such fees collected and any interest earned on them, shall be deposited into a special and separate trust account to be designated, "*parks and recreation facilities impact fees account*" other than the allowable administrative cost for collection. Funds from this account may be expended for:

- land acquisition for parks;
- maintaining (not including routine maintenance), furnishing, equipping, repairing, remodeling, or enlarging of both existing and future facilities;
- construction of new parks facilities;
- any architectural, engineering, legal and other professional fees and expenses related to any such improvements; and
- any administrative costs not incurred by the fee collection process
- retirement of loans and/or bonds that may be, or have been, issued to finance the capital improvements contemplated in the Ordinance.

The City of South Miami's Finance Director shall keep an accurate accounting and reporting of impact fee collections and expenditures within the City. The City shall retain up to 5% of the impact fees collected to offset the administrative costs of collecting the impact fees (which shall be limited to the actual collection costs incurred) and the cost of administering the provisions of this Ordinance.



The Parks and Recreation Facilities Impact Fee Schedule:

Unit Type	Number of Bedrooms	Persons per Housing Unit [1]	Proposed Fee
Multifamily Unit	All Sizes	1.34	\$1,366
Single Unit	0-3	2.54	\$2,590
Single Unit	4+	3.45	\$3,919
Single Unit	Avg.	2.80	\$2,865

**PARKS FACILITIES IMPACT FEE FUND
CITY OF SOUTH MIAMI FUND 117**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	0	0	44,592	44,592	115,055
	REVENUES					
1170000	3246100 PARKS FACILITIES IMPACT FEES-RESIDENTIAL	0	44,564	0	64,074	0
1170000	3246000 PARKS FACILITIES IMPACT FEES-COMMERCIAL	0	0	0	6,109	0
1170000	3612000 INTEREST INCOME	0	28	0	280	0
	TOTAL REVENUE	0	44,592	0	70,463	0
	EXPENSES					
1172000	5723450 CONTRACTUAL SERVICES	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	44,592	44,592	115,055	115,055



TREE TRUST FUND

CITY OF SOUTH MIAMI FUND 118

20-4.5 - Landscaping and Tree Protection Requirements for All Zoning Districts

(M) *City of South Miami Tree Trust Fund.*

- (1) Creation of the Tree Trust Fund. A Tree Trust Fund, was created under Account No. 01-02-19.335, the purpose of which is to acquire, protect, and to plant trees on public property.
- (2) Disbursement and maintenance of the Tree Trust Fund. Monies obtained for the Tree Trust Fund shall be disbursed for the acquisition, maintenance, management, protection, or planting of trees on public property.
- (3) Source of monies for the Tree Trust Fund. The Tree Trust Fund consists of contributions in lieu of, or in conjunction with, required replacement plantings under Section 20-4.5. The Planning Department shall collect funds designated for the Tree Trust Fund when the replacement planting requirements of § 20-4.5(J) (2) & (3) cannot be met.
- (4) Decisions to grant or deny tree removal permits shall be made without consideration of the existence of this fund or offers of donations of monies thereto.



TREE TRUST FUND
CITY OF SOUTH MIAMI FUND 118

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	15,654	4,528	7,528	7,528	20,528
	REVENUES					
1180000	3430000 PHYSICAL ENVIRON CHARGE	0	3,000	0	13,000	0
1180000	3437000 PHYSICAL ENVIRON CHARGE	2,500	0	0	0	0
	TOTAL REVENUE	2,500	3,000	0	13,000	0
	EXPENSES					
1181750	5193450 CONTRACTUAL SERVICES	13,626	0	0	0	20,000
	OTHER FINANCING SOURCES	13,626	0	0	0	20,000
	TOTAL FUND EXPENSES	13,626	0	0	0	20,000
	ENDING FUND BALANCE	4,528	7,528	7,528	20,528	528



PEOPLE'S TRANSPORTATION TAX FUND

CITY OF SOUTH MIAMI SPECIAL REVENUE FUND 124

PEOPLE'S TRANSPORTATION TAX FUND BACKGROUND

On November 5, 2002 the citizens of Miami-Dade County voted to implement the People's Transportation Plan (PTP) funded by a one half (1/2) percent sales tax increase to provide traffic relief in Miami-Dade County. As a result, the Citizen's Independent Transportation Trust (CITT) was created to advise elected officials in the spending of the surtax.

The City receives a share of the one-half cent sales tax, known as the People's Transportation Tax, to be used for transportation services. The People's Transportation Tax provides funding for the People's Transportation Plan, Municipal Component. The surtax proceeds shall only be used for the transportation expenses and with the following stipulations:

Each municipality shall apply 20% of its share of surtax proceeds towards transit, such as bus service, bus pullout bays, shelters, and any other transit-related infrastructure. Any municipality that cannot apply the 20% portion of surtax proceeds it receives may contract with the County via the Citizen's Independent Transportation Trust (CITT) for the County to apply such proceeds on a County project that enhances traffic mobility within the city and immediately adjacent areas. Any funds not expended on allowable projects may be considered for recapture by Miami-Dade County. If the City cannot expend such proceeds in accordance with the established criteria, proceeds shall be carried over and added to the overall portion of the surtax proceeds to be distributed to the cities in the ensuring year and shall be utilized solely for the transit uses enumerated herein.

Per the Interlocal Agreement with Miami-Dade County, all expenses that are financed through this fund must be allocated in one fund. This is the amount that was budgeted by the City at the time the PTP was passed. Therefore, the expenses related to the PTP Funds must equal or exceed \$116,000 MOE for FY 2003.

Municipalities shall not expend more than 5% of their share of surtax proceeds on administrative costs, exclusive of project management and oversight for projects funded by the surtax.



**PEOPLE'S TRANSPORTATION TAX FUND
TRANSPORTATION
CITY OF SOUTH MIAMI FUND 124**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	1,191,122	1,453,493	1,276,578	1,276,578	854,078
	REVENUES					
1240000	3126000 INTERGOVERNMENTAL REVENUE	374,078	428,971	412,337	440,000	440,000
1240000	3612000 INTEREST INCOME	13,368	13,509	12,500	10,500	10,000
	TOTAL REVENUE	387,446	442,480	424,837	450,500	450,000
	EXPENDITURES					
1241730	5416490 CONSTRUCTION PROJECTS	125,075	619,395	1,658,000	873,000	1,299,000
	TOTAL CAPITAL OUTLAY	125,075	619,395	1,658,000	873,000	1,299,000
	TOTAL FUND EXPENSES	125,075	619,395	1,658,000	873,000	1,299,000
	ENDING FUND BALANCE	1,453,493	1,276,578	43,415	854,078	5,078



PEOPLE’S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects –

Pinecrest Villas/Snapper Creek Traffic Calming	150,000
Twin Lakes/Bird Estates Traffic Calming	175,000
South Miami Intermodal Transportation Plan - Contingency	100,000
SW 64th ST Bike Lane and Road Improvements	84,000
Citywide Sidewalk Repairs	40,000
Citywide Street Improvements	30,000
Citywide Street Resurfacing Program (Various Locations)	60,000
Road Resurfacing - SW 68 AVE (72 ST to 76 TR)	40,000
Road Resurfacing - SW 76 TR (69 AVE to 67 AVE)	85,000
Road Resurfacing & Reconstruction - SW 82 ST (62 AVE to 60 AVE)	35,000
Road Resurfacing- SW 61 ST (62 PL to 62 AVE)	40,000
SW 58 AVE Intersection at US 1 - Design and Construction	60,000
SW 64 ST Bike Lane and Roadway Widening (62 AVE to 69 AVE)	50,000
Citywide Neighborhood Greenways Sharrows	50,000
Citywide Replacement of Directional Street Signs & Posts	300,000
TOTAL	1,299,000



**PEOPLE'S TRANSPORTATION TAX FUND
DIRECT TRANSIT
CITY OF SOUTH MIAMI FUND 125**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	460,700	515,782	623,024	623,024	653,024
	REVENUES					
1250000	3126000 INTERGOVERNMENTAL REVENUE	93,520	107,243	103,085	110,000	110,000
	TOTAL REVENUE	93,520	107,243	103,085	110,000	110,000
	EXPENDITURES					
1251730	5413450 CONTRACTUAL SERVICES	998	0	0	0	0
	TOTAL OPERATING EXPENSES	998	0	0	0	0
1251730	5416490 CONSTRUCTION PROJECTS	37,440	0	80,000	80,000	80,000
	TOTAL CAPITAL OUTLAY	37,440	0	80,000	80,000	80,000
	TOTAL FUND EXPENSES	38,438	0	80,000	80,000	80,000
	ENDING FUND BALANCE	515,782	623,024	646,109	653,024	683,024

PEOPLE'S TRANSPORTATION TAX FUND BUDGET HIGHLIGHTS

6490 Construction Projects-

Transit Improvement 20% (i.e. Bus Cut outs, Bus Shelters, Bus Benches, etc.)	80,000
TOTAL	80,000



REVENUE STABILIZATION FUND

CITY OF SOUTH MIAMI FUND 150

The Revenue Stabilization Reserve Fund was established to mitigate the risk of reduced property tax and other revenues in general. Building this fund is critical as it is the primary source used in balancing budget request.

These funds are restricted to uses related to impacts caused by extraordinary or unanticipated reduced tax revenues and other revenues in general.

REVENUE STABILIZATION FUND CITY OF SOUTH MIAMI FUND 150

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	0	0	0	0	50,000
	REVENUES					
1500000	3811000 TRANSFER FROM GEN FUND	0	0	50,000	50,000	10,000
	TOTAL REVENUE	0	0	50,000	50,000	10,000
	EXPENSES					
1501410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	50,000	50,000	60,000



GRANT MATCH RESERVE FUND

CITY OF SOUTH MIAMI FUND 151

These funds would be restricted to uses related to grant match reserve funding, which will be adequately projected based on realistic grant funding opportunities.

These funds would be set aside as a cash match for extraordinary or unanticipated grant opportunities. It is beneficial in the application process for the City to have funds that are readily identifiable as a cash match.

GRANT MATCH RESERVE FUND CITY OF SOUTH MIAMI FUND 151

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	0	0	0	0	50,000
	REVENUES					
	TRANSFER FROM GENERAL					
1510000	3811000 FUND	0	0	50,000	50,000	10,000
	TOTAL REVENUE	0	0	50,000	50,000	10,000
	EXPENSES					
1511410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	50,000	50,000	60,000



INSURANCE RESERVE FUND

CITY OF SOUTH MIAMI FUND 152

The Insurance Reserve Fund is intended to fully meet potential insurance claim deductibles.

This reserve would be used in extraordinary or unanticipated circumstances that would require the contribution of insurance deductibles such as a major hurricane.

INSURANCE RESERVE FUND CITY OF SOUTH MIAMI FUND 152

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	0	0	0	0	50,000
	REVENUES					
	TRANSFER FROM GENERAL					
1520000	3811000 FUND	0	0	50,000	50,000	10,000
	TOTAL REVENUE	0	0	50,000	50,000	10,000
	EXPENSES					
1521410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	50,000	50,000	60,000



TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

Non-property tax revenue is a major portion of the City's revenue base. The targeted amount should equal at a minimum, 20% of budgeted non-property tax revenues.

These funds can bridge the gap between the state's fiscal year end and the City's fiscal year end (3 month gap) in the event of significant state budget reduction.

TAX EQUALIZATION RESERVE FUND

CITY OF SOUTH MIAMI FUND 153

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	0	0	0	0	50,000
	REVENUES					
	TRANSFER FROM GENERAL					
1530000	3811000 FUND	0	0	50,000	50,000	10,000
	TOTAL REVENUE	0	0	50,000	50,000	10,000
	EXPENSES					
1531410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	50,000	50,000	60,000



BUILDING CAPITAL RESERVE FUND

CITY OF SOUTH MIAMI FUND 154

The reserve target amount is based on yearly estimates to make necessary unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

These funds are to be used specifically to address building hardening and security, and to fund unscheduled and anticipated repairs, and other operational issues relating to the City's properties.

BUILDING CAPITAL RESERVE FUND CITY OF SOUTH MIAMI FUND 154

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	0	0	0	0	50,000
	REVENUES					
1540000	3811000 TRANSFER FROM GEN FUND	0	0	50,000	50,000	10,000
	TOTAL REVENUE	0	0	50,000	50,000	10,000
	EXPENSES					
1541410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	50,000	50,000	60,000



CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS AND MAINT FUND

CITY OF SOUTH MIAMI FUND 155

The Fund was created per adopted Ordinance 19-15-2226 for the purposes of acquiring, developing, operating and maintaining City parks. Funding Sources related to this fund will include City budgeted funds as well as federal, state, county and private funding, including the Trust for Public Lands and other similar sources.

Any monies deposited into the Fund and their interest or investment earnings shall be applied to the following four major categories:

- 1) Acquisition;
- 2) Development; and
- 3) Improvement.

Each year as part of the City's annual budget process, the Director of Parks and Recreation shall submit a proposed spending plan, including the scope of each anticipated project and allocating expected new revenues and interest or investment earnings among the categories, subcategories, and projects for the coming year.

Each proposed project will be included in the City's Capital Improvement Program, unless subsequently added to this program by the Commission in compliance with this Section. The proposed scopes of projects will include recommendations by the Department of Parks and Recreation through a community process involving the Parks & Recreation Board.

The Acquisition Fund will be used to pay for aspects of projects, that may potentially be acquired (including surveys and appraisals) and for the acquisitions themselves. In making its recommendations, through the Parks Director and the City Manager, regarding the funding of the Acquisition Fund projects, the Parks & Recreation Board will consider multiple criteria.



**CITY PARKS ACQUISITION DEVELOPMENT OPERATIONS & MAINTENANCE FUND
CITY OF SOUTH MIAMI FUND 155**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	0	0	0	0	50,000
	REVENUES					
1540000	3811000 TRANSFER FROM GENERAL FUND	0	0	50,000	50,000	10,000
	TOTAL REVENUE	0	0	50,000	50,000	10,000
	EXPENSES					
1541410	5819120 TRANSFER TO GEN FUND	0	0	0	0	0
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	0
	ENDING FUND BALANCE	0	0	50,000	50,000	60,000



OTHER FUNDS

DEBT SERVICE FUND

CAPITAL IMPROVEMENT PROGRAM FUND

EMERGENCY RESERVE FUND

STATE FORFEITURE FUND

FEDERAL FORFEITURE FUND



DEBT SERVICE FUND

CITY OF SOUTH MIAMI FUND 201

The Debt Service Fund has been established in an effort to make clearly the City's current Long Term Liability. The City has several loans outstanding with the Florida Municipal Loan Council (FMLC). The council, as a subsidiary of Florida League of Cities administers the Florida Municipal Loan Program. Small and medium sized cities in the state obtain loans from the FMLC, through bonds and backed by MBIA Insurance Corporation.

In this current Fiscal Year, the City of South Miami has no intention of issuing any additional debt to help fund any recurring or nonrecurring capital improvement projects.

Gibson- Bethel Community Center (previously known as South Miami Multi-Purpose Center)

On April 10, 2001 The City of South Miami Commission adopted Ordinance 11-01-1742 authorizing the City Manager to enter into agreement with the Florida Municipal Loan Council for the borrowing of \$2.5 million and using South Miami Hospital's annual contribution of \$150,000. This Commission administers a loan program with a variable rate revolving loan pool uniquely designed for Florida local governments. Funding for the program was through an AAA rated tax-exempt bond issue administered by the Florida League of Cities on behalf of local governments in order to achieve better economies of scale. The program was created pursuant to Chapter 163, part 1, of Florida State statutes, for the purpose of issuing the bonds.

In 1998, the City was awarded a grant by the Safe Neighborhood Park Agency to construct a multi-purpose center at Murray Park. The SNP Grant required a dollar for dollar match, and contingent upon the City utilizing its own match before the Agency released its own. The purpose of the Multipurpose Community Center is to provide social and recreational activities for all residents of South Miami.



CITY OF SOUTH MIAMI MUNICIPAL PARKING GARAGE

The City secured financing for the design and construction of the Municipal Parking Garage on SW 73rd Street.

The City of South Miami entered into a lease agreement with Mark Richman Properties Inc. (MRP) to manage the Municipal Garage. The Parking Garage exists of ground floor retail space and restaurants with 4-floors of public parking.

MRP compensates the City a minimum rent guaranteed payment in addition to the payment of all debt service on the Florida League of Cities Bonds Issued. Payment of the debt service shall commence as to the amount drawn on the Florida League of Cities Bond Issue and any other debt on the date the funds were drawn and are payable in accordance with the principal and interest payment schedule established by the Florida Municipal Loan Council (FMLC) for the City of South Miami pursuant to the issuance of FMLC Revenue Bonds, series **2002A** and **2006**.

Interest is paid at the same rate as the City's rate of interest on the bonds together with a pro-rata share of all the total amount of the borrowing so as to include amortized expenses of the bond, and all costs associated with the bonds.

Furthermore, in March of 2008, the City Commission authorized the City Manager to execute an additional loan with SunTrust Bank for one million dollars. The purpose of the SunTrust loan was to repay \$300,000 to the City's reserve account, which funds were utilized for improvements made to the street immediately adjacent to the parking garage. Seven hundred thousand dollars from the SunTrust Loan was earmarked for the completion of the construction of the parking garage.

MRP is not subsidized by the City and pays its full share of borrowing expenses. The funds used by MRP for design and construction of the parking garage project represent 83.36% of the funds borrowed on the Bonds and 70% of the SunTrust Loan.

Background on "Private Loan" and "Private Activity". \$2,500,000 of the proceeds of the 2002 Loan were in turn loaned to the Developer ("Developer Loan") on June 12, 2002. The City also entered into a Lease Agreement with the Developer on March 11, 2005 ("Developer Agreement") whereby the Developer would operate the Garage Project and retain certain income from the Garage Project for a term of 50 years from the opening date of the Garage Project. Thus the Developer Agreement expires in 2057 as the Garage Project was completed in 2007. These two actions constituted an impermissible private loan and impermissible private activity, respectively, under Section 141 of the Internal Revenue Code of 1986, as amended ("Code"), adversely affecting the governmental status of the Council Bonds. The private loan arose immediately upon making the Developer Loan. The private activity did not arise at the time of the Developer Agreement. It did not occur until parking rates were first charged at the Garage Project in January of 2008.



IRS Procedures and Negotiations. On July 13, 2010, the City, jointly with the Issuer (FMLC), approached the Internal Revenue Service ("IRS") to seek permission to apply for a settlement under the Voluntary Compliance Agreement Program ("VCAP") in order to preserve the tax exempt status of the Council Bonds and the 2009 SunTrust Loan under the Code. As the name implies, the VCAP program involves a self-reporting of potential problems with a tax exempt issue or series of tax exempt issues and that is what the City undertook. The procedure is therefore somewhat different than an IRS Examination because it is self-reported and typically more beneficial to an issuer of tax exempt bonds. The IRS granted permission for a VCAP and on August 13, 2010, the City and the Issuer jointly submitted a Request for Closing Agreement Pursuant to Internal Revenue Manual Section 7.2.3.3, which outlines the VCAP procedures. An IRS Agent was assigned to the City's VCAP request.

A series of exploratory calls commenced as the agent began to develop the case. Thereafter, negotiations ensued to attempt to resolve all issues with the IRS and protect the status of the Council Bonds and the 2009 Sun Trust Loan under the Code. Specifically, discussions focused on determining any settlement amount to be paid to the IRS to resolve the matter, the language of the settlement agreement, and the amount of Council Bonds and 2009 SunTrust Loan to be redeemed, or if not immediately eligible for redemption, defeased until the first redemption date. The IRS and City of South Miami came to an agreement and due to this issue, defeased a partial amount of the 2002A and 2006 FMLC Bonds and all of the SunTrust 2009 loan. The City's new loan which was used to due accomplish the required negotiation is the new SunTrust 2011 loan for \$7,575,000.

BB&T 2015 Loan Refinance

In 2012 the City of South Miami in conjunction with the City's Financial Advisor requested bank loan proposals on a 15 year and 20 year basis to refund all of the City's outstanding 2001A and 2002A loans.

The City closed in 2015 on the refinancing loan with an attractive 17-year loan at a fixed interest rate of 2.80%. Additionally, the loan provided the City flexibility to prepay on any payment date with NO prepayment penalty. Based upon the interest rate of 2.80% with BB&T, the refunding provides a present value savings of approximately \$828,000 or 17% of the principal amount refunded.



FLORIDA MUNICIPAL LOAN COUNCIL BOND 2006						
FY	DATE	PRINCIPAL	INTEREST	FEES	TOTAL	BALANCE
9/30/17	10/01/16	40,000	28,959	2,000	68,959	1,270,000
	04/01/17		27,959	2,000	27,959	
9/30/18	10/01/17	40,000	27,959	2,000	67,959	1,230,000
	04/01/18		26,959	2,000	26,959	
9/30/19	10/01/18	40,000	26,959	2,000	66,959	1,190,000
	04/01/19		25,959	2,000	25,959	
9/30/20	10/01/19	45,000	25,959	2,000	70,959	1,145,000
	04/01/20		25,059	2,000	25,059	
9/30/21	10/01/20	45,000	25,059	2,000	70,059	1,100,000
	04/01/21		24,131	2,000	24,131	
9/30/22	10/01/21	50,000	24,131	2,000	74,131	1,050,000
	04/01/22		23,100	2,000	23,100	
9/30/23	10/01/22	50,000	23,100	2,000	73,100	1,000,000
	04/01/23		22,069	2,000	22,069	
9/30/24	10/01/23	55,000	22,069	2,000	77,069	945,000
	04/01/24		20,934	2,000	20,934	
9/30/25	10/01/24	55,000	20,934	2,000	75,934	890,000
	04/01/25		19,800	2,000	19,800	
9/30/26	10/01/25	60,000	19,800	2,000	79,800	830,000
	04/01/26		18,563	2,000	18,563	
9/30/27	10/01/26	60,000	18,563	2,000	78,563	770,000
	04/01/27		17,325	2,000	17,325	
9/30/28	10/01/27	60,000	17,325	2,000	77,325	710,000
	04/01/28		15,975	2,000	15,975	
9/30/29	10/01/28	65,000	15,975	2,000	80,975	645,000
	04/01/29		14,513	2,000	14,513	
9/30/30	10/01/29	70,000	14,513	2,000	84,513	575,000
	04/01/30		12,938	2,000	12,938	
9/30/31	10/01/30	70,000	12,938	2,000	82,938	505,000
	04/01/31		11,363	2,000	11,363	
9/30/32	10/01/31	75,000	11,363	2,000	86,363	430,000
	04/01/32		9,675	2,000	9,675	
9/30/33	10/01/32	80,000	9,675	2,000	89,675	350,000
	04/01/33		7,875	2,000	7,875	
9/30/34	10/01/33	80,000	7,875	2,000	87,875	270,000
	04/01/34		6,075	2,000	6,075	
9/30/35	10/01/34	85,000	6,075	2,000	91,075	185,000
	04/01/35		4,163	2,000	4,163	
9/30/36	10/01/35	90,000	4,163	2,000	94,163	95,000
	04/01/36		2,138	2,000	2,138	
	10/01/36	95,000	2,138	2,000	97,138	0
	TOTAL:	1,475,000	1,011,597	94,000	2,486,597	



SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	10/1/2016	435,000	139,122	574,122	5,580,000
	4/1/2017	0	128,356	128,356	5,580,000
2018	10/1/2017	450,000	129,061	579,061	5,130,000
	4/1/2018	0	118,004	118,004	5,130,000
2019	10/1/2018	480,000	118,653	598,653	4,650,000
	4/1/2019	0	106,963	106,963	4,650,000
2020	10/1/2019	495,000	107,551	602,551	4,155,000
	4/1/2020	0	96,102	96,102	4,155,000
2021	10/1/2020	520,000	96,102	616,102	3,635,000
	4/1/2021	0	83,615	83,615	3,635,000
2022	10/1/2021	540,000	84,075	624,075	3,095,000
	4/1/2022	0	71,194	71,194	3,095,000
2023	10/1/2022	565,000	71,585	636,585	2,530,000
	4/1/2023	0	58,197	58,197	2,530,000
2024	10/1/2023	590,000	58,517	648,517	1,940,000
	4/1/2024	0	44,871	44,871	1,940,000
2025	10/1/2024	620,000	44,871	664,871	1,320,000
	4/1/2025	0	30,364	30,364	1,320,000
2026	10/1/2025	645,000	30,531	675,531	675,000
	4/1/2026	0	15,527	15,527	675,000
2027	10/1/2026	675,000	15,612	690,612	0
	TOTAL	7,575,000	3,125,339	10,700,339	



BB&T 2015 Loan Refinance
Refunding of Series 2001A & 2002A
Full Refunding of all Series 2009
17-Year Term Loan
\$4,948,000

SUNTRUST LOAN 2011					
FY	DATE	PRINCIPAL	INTEREST	TOTAL	BALANCE
2017	11/1/2016	118,000	65,898	183,898	4,589,000
	5/1/2017	119,000	64,246	183,246	4,470,000
2018	11/1/2017	121,000	62,580	183,580	4,349,000
	5/1/2018	122,000	60,886	182,886	4,227,000
2019	11/1/2018	126,000	59,178	185,178	4,101,000
	5/1/2019	128,000	57,414	185,414	3,973,000
2020	11/1/2019	129,000	55,622	184,622	3,844,000
	5/1/2020	130,000	53,816	183,816	3,714,000
2021	11/1/2020	131,000	51,996	182,996	3,583,000
	5/1/2021	133,000	50,162	183,162	3,450,000
2022	11/1/2021	137,000	48,300	185,300	3,313,000
	5/1/2022	139,000	46,382	185,382	3,174,000
2023	11/1/2022	139,000	44,436	183,436	3,035,000
	5/1/2023	141,000	42,490	183,490	2,894,000
2024	11/1/2023	141,000	40,516	181,516	2,753,000
	5/1/2024	143,000	38,542	181,542	2,610,000
2025	11/1/2024	146,000	36,540	182,540	2,464,000
	5/1/2025	148,000	34,496	182,496	2,316,000
2026	11/1/2025	150,000	32,424	182,424	2,166,000
	5/1/2026	152,000	30,324	182,324	2,014,000
2027	11/1/2026	154,000	28,196	182,196	1,860,000
	5/1/2027	157,000	26,040	183,040	1,703,000
2028	11/1/2027	161,000	23,842	184,842	1,542,000
	5/1/2028	163,000	21,588	184,588	1,379,000
2029	11/1/2028	166,000	19,306	185,306	1,213,000
	5/1/2029	169,000	16,982	185,982	1,044,000
2030	11/1/2029	169,000	14,616	183,616	875,000
	5/1/2030	172,000	12,250	184,250	703,000
2031	11/1/2030	172,000	9,842	181,842	531,000
	5/1/2031	175,000	7,434	182,434	356,000
2032	11/1/2031	177,000	4,984	181,984	179,000
	5/1/2032	179,000	2,506	181,506	0
TOTAL		4,948,000	1,290,237	6,238,237	



DEBT FUND SCHEDULE FISCAL YEAR 2016-17						
	BALANCE	PRINCIPLE	INTEREST	FEES	PAYMENT	BALANCE
FMLC Series 2006 South Miami Parking Garage	\$1,310,000	\$40,000	\$56,919	\$4,000	\$100,919	\$1,270,000
SunTrust 2011 Loan Refinance South Miami Parking Garage	\$6,015,000	\$445,000	\$267,477	\$0	\$712,477	\$5,570,000
BB&T 2015 Loan Refinance	\$4,707,000	\$237,000	\$130,144	\$0	\$367,144	\$4,470,000
TOTAL	\$12,032,000	\$722,000	\$454,540	\$4,000	\$1,180,540	\$11,310,000



**DEBT SERVICE FUND
CITY OF SOUTH MIAMI FUND 201**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	870,824	517,663	-82,681	-82,681	0
	REVENUES					
2010000	3612000 INTEREST INCOME	1,650	4,614	1,650	1,650	1,500
2010000	3669000 S. HOSP FOUNDATION	142,366	144,290	141,080	141,080	142,736
2010000	3669300 RICHMAN PROP LN PMT	727,845	462,145	722,752	722,752	721,481
2010000	3811100 TRANSFER IN FROM GF	0	0	153,161	315,937	315,000
2010000	3841100 BOND PROCEEDS	0	4,948,000	0	0	
	TOTAL REVENUE	871,861	5,559,049	1,018,643	1,181,419	1,180,717
	EXPENDITURES					
2011410	5197110 DEBT PRINCIPLE	565,000	5,475,000	686,000	651,000	722,000
2011410	5197210 DEBT INTEREST	650,897	626,886	472,924	446,600	454,540
2011410	5197310 DEBT OTHER COST	9,125	36,757	4,000	1,138	4,000
2011500	5147310 DEBT OTHER COST	0	20,750	0	0	0
	TOTAL DEBT SERVICE	1,225,022	6,159,393	1,162,924	1,098,738	1,180,540
	ENDING FUND BALANCE	517,663	-82,681	-226,962	0	178



CAPITAL IMPROVEMENT PROGRAM FUND

CITY OF SOUTH MIAMI FUND 301

Mission and Responsibilities:

The purpose of the Capital Improvement Fund is to establish and cover multi-year expenditures of major capital projects and expenditures for all General Government programs. The adopted Capital Improvement Projects expenditures are identified on the Five-Year Capital Improvement Project listing within the Capital Improvement Program section of this budget.

The Capital Improvement Fund finances the General Government's Capital Improvement Projects (CIP) as outlined and listed in the City's Five-Year Financial Forecast for the years 2015-2019 as listed in the Capital Improvement Program of this document. The City generally defines a Capital Improvement Project (CIP) to be any project, which possesses the following characteristics:

1. Exceeds an estimated cost of \$5,000
2. Has an estimated useful life of 3 years or more

The CIP Fund receives transfers from the General Fund based on the long-term capital budget needs of the various City Departments and the Recreation programs. Revenues may also include transfers from other financial sources and investment interest. For years prior to FY 2012, the City would incorporate into the Departmental budget expenses related to Capital Improvements for various General Government Programs. For years 2012 and forward, general fund CIP expenditures are made directly from the CIP fund, providing more clarity to the budgeting process.



**CAPITAL IMPROVEMENT PROGRAM FUND
CITY OF SOUTH MIAMI FUND 301**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	180,112	355,314	839,318	839,318	928,802
	REVENUES					
3010000	3811000 TRANSFER FROM GENERAL FUND	600,000	1,268,439	1,049,581	1,049,581	1,929,198
	TOTAL REVENUE	600,000	1,268,439	1,049,581	1,049,581	1,929,198
	EXPENSES					
3011310	5136450 CAPITAL IMPROVEMENT	44,971	0	0	0	0
3011340	5136430 OPERATING EQUIPMENT		75,865	0	0	110,000
3011410	5136430 FINANCE EQUIPMENT	0	0	30,000	23,844	50,000
3011410	5136440 FINANCE VEHICLES	0	0	25,000	24,295	9,000
3011610	5246440 BUILDING VEHICLES	0	0	25,000	23,637	0
3011620	5246430 EQUIPMENT OPERATING	0	0	0	0	0
3011640	5246440 CODE VEHICLES	63,935	0	0	0	0
3011720	5346440 SOLID WASTE VEHICLES	0	0	150,000	95,000	298,000
3011730	5414625 LANDSCAPE MAINTENANCE	0	4,800			0
3011730	5416450 CAPITAL IMPROVEMENT	0	0	145,000	75,000	65,000
3011790	5196450 CAPITAL IMPROVEMENT	14,820	69,252	235,000	55,000	995,000
3011910	5216430 POLICE EQUIP OPERATING	0	0	0	0	0
3011910	5216440 POLICE VEHICLES	218,122	213,900	272,000	267,554	332,000
3011910	5216450 CAPITAL IMPROVEMENT	0	0	0	0	0
3012000	5726440 PARKS VEHICLES	0	0	0	0	9,000
3012000	5726450 PARKS & REC IMPROVEMENT	82,950	420,618	475,000	308,993	865,000
3012010	5726450 CAPITAL IMPROVEMENT	0	0	87,000	42,865	50,000
3012020	5726450 CAPITAL IMPROVEMENT	0	0	193,000	43,909	75,000
	TOTAL CAPITAL EXPENSES	424,798	784,435	1,637,000	960,097	2,858,000
	TOTAL FUND EXPENSES	424,798	784,435	1,637,000	960,097	2,858,000
	ENDING FUND BALANCE	355,314	839,318	251,899	928,802	0



301-1340-513-6430	Firewall Services to Accommodate Increased Security	110,000
301-1410-513-6430	New Pay Stations	50,000
301-1410-513-6440	Enforcement Vehicle for the Parking Division	9,000
301-1720-541-6440	F150 4 door Work Truck with Power Lift Diesel for PW's Dept Trash Truck & Trash Crane	38,000 <u>260,000</u>
	TOTAL	<u>298,000</u>
301-1730-541-6450	Tree Planting	40,000
	Rubber Mulch for Trees Grates- Downtown Area	<u>25,000</u>
	TOTAL	<u>65,000</u>
301-1790-519-6450	Misc Traffic Calming	50,000
	SW 64th St Bike Lane & Road Widening (SW 62 Ave & 69 Ave)	200,000
	SW 73 ST Sidewalk Extension	15,000
	Citywide Sewer Upgrades- Design	350,000
	City Welcome Signs	300,000
	Middle School - Palmer Park perimeter road stacking lane	50,000
	Orchids	5,000
	Power Outlets for Electrical Vehicles	<u>25,000</u>
	TOTAL	<u>995,000</u>
301-1910-521-6440	8 Police Vehicles and Equipment	332,000
301-2000-572-6440	1 Adminitrative Vehicles for Parks & Rec Dept	9,000
301- 2000-572-6450	Citywide Parks Improvement	50,000
	Citywide Parks Master Plan - Improvements	300,000
	Dante Fascell Park- Ranch Style Perimeter Fence	75,000
	Dante Fascell Park- Revamp Parking Lot	150,000
	Dante Fascell Park-New Utility Shed	5,000
	Palmer Park - New Dogout Roofs	15,000
	Palmer Park - Drainage Improvements	250,000
	Security fence around the back of Van Smith Park	<u>20,000</u>
	TOTAL	<u>865,000</u>
301-2010-572-6450	Brewer Park- Perimeter Tennis Court Fencing System	50,000
301-2020-572-6450	GB Community Center- Relocate Fitness Room & Multipurpose Room	75,000



EMERGENCY RESERVE FUND

CITY OF SOUTH MIAMI FUND 051

When the City's Comprehensive Financial Report was issued for FY 1994/95, the Auditors, Sharpton, Brunson & Company recommended the creation of a Contingency Reserves Fund to be funded from the cash carryover balance in the General Fund.

The City Administration reviewed the Auditor's recommendation and considered it to be feasible and beneficial to the City's financial stability; and the Contingency Reserves Fund was created by Resolution No. 7796-9831 with a balance of \$1,000,000.00 to be maintained at all times.

The City Administration adopted a policy that would restrict the use of this fund to catastrophes and other unscheduled emergencies; and on September 2nd, 2001 the City Commission changed the policy via Resolution No. 145-01-11293 to provide for a Contingency Reserves Fund of no less than 10% of the budget.

On July 29, 2008 the City of South Miami established Article V Section 2-47 entitled "Emergency Reserve Fund" under City Code of Ordinances 23-08-1958 as part of a Cash Management Policy requiring the City to maintain Emergency Reserves Funds no less than 10% of the budget. Since then, City Manager strongly recommended, and the 2014 Commission funded, the full amount recommended by Government Financial Officers Association (GFOA) of 25%; 12.5% for budget uncertainties and 12.5% for emergency response.

EMERGENCY RESERVE FUND CITY OF SOUTH MIAMI FUND 051

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	1,703,605	1,717,288	4,438,751	4,438,751	4,591,751
	REVENUES					
0510000 3811000	TRANSFER FROM GEN FUND	0	2,694,919	125,000	125,000	56,925
0510000 3612000	INTEREST INCOME	13,683	26,544	28,000	28,000	29,000
	TOTAL REVENUE	13,683	2,721,463	153,000	153,000	85,925
	EXPENSES					
0511310 5133450	CONTRACTUAL SERVICES	0	0	0	0	400,000
	OTHER FINANCING SOURCES	0	0	0	0	0
	TOTAL FUND EXPENSES	0	0	0	0	400,000
	ENDING FUND BALANCE	1,717,288	4,438,751	4,591,751	4,591,751	4,277,676
CITY OF SOUTH MIAMI		BUDGET FY 2016-2017				274



STATE FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 608

The State Forfeiture Fund manages funds collected through the Florida Contraband Forfeiture Act. Florida Statute 932.701 through 932.707 authorizes municipalities to seize assets, including cash, personal property and real property used in violation of the Florida Contraband Forfeiture Act. The funds may be used for educational purposes, Drug Abuse Resistance Education (DARE) programs or the purchase of equipment used in police operations. This fund was established to account for proceeds collected under the provisions of the Florida Contraband Forfeiture Act.

STATE FORFEITURE FUND CITY OF SOUTH MIAMI FUND 608

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	75,900	76,510	78,410	78,410	34,910
	REVENUES					
6080000	3511000 CONFISCATED REVENUE	0	1,280	0	0	0
6080000	3612000 INTEREST INCOME	610	620	500	500	500
6080000	3699200 MISCELLANOUS REVENUES	0	0	0	0	0
	TOTAL REVENUE	610	1,900	500	500	500
	EXPENSES					
6081910	5215210 INVESTIGATIVE INITIATIVES	0	0	44,000	44,000	30,000
	TOTAL OPERATING EXPENSES	0	0	44,000	44,000	30,000
	TOTAL EXPENSES	0	0	44,000	44,000	30,000
	ENDING FUND BALANCE	76,510	78,410	34,910	34,910	5,410



FEDERAL FORFEITURE FUND

CITY OF SOUTH MIAMI FUND 615

BACKGROUND

The Department of Justice Asset Forfeiture Program (the Program) is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations, deprives wrongdoers of the proceeds of their crimes, recovers property that may be used to compensate victims, and deters crime. The most important objective of the Program is law enforcement. Equitable sharing further enhances this law enforcement objective by fostering cooperation among federal, state, and local law enforcement agencies. The Attorney General shall assure that any property transferred to a State or local law enforcement agency:

- A. has a value that bears a reasonable relationship to the degree of direct participation of the State or local agency in the law enforcement effort resulting in the forfeiture, taking into account the total value of all property forfeited and the total law enforcement effort as a whole; and with respect to the violation of law on which the forfeiture is based; and
- B. will serve to encourage further cooperation between the recipient State or local agency and Federal law enforcement agencies

The Forfeiture funds obtained from the Federal Government are limited in its use. Sharing must be used to increase or supplement the resources of the receiving state or local law enforcement agency or any other ultimate recipient agency. Shared resources shall not be used to replace or supplant the appropriated resources of the recipient but may include these permissible uses:

- Law enforcement investigation
- Law enforcement training
- Law enforcement and detention facilities
- Law enforcement equipment
- Law enforcement travel and transportation
- Law enforcement awards and memorials
- Drug and gang education and awareness programs
- Pro rata funding
- Asset accounting and tracking
- Language assistance services
- Transfers to other law enforcement agencies
- Support of community-based programs
- Cash transfers to community-based programs are not permitted
- Windfall situations



**FEDERAL FORFEITURE FUND
CITY OF SOUTH MIAMI FUND 615**

ACCT NO	ACCOUNT CLASSIFICATION	ACTUAL FY 13/14	ACTUAL FY 14/15	BUDGET FY 15/16	ESTIMATE FY 15/16	APPROVED FY 16/17
	BEGINNING FUND BALANCE	2,012,436	2,000,223	1,855,266	1,855,266	1,455,834
	REVENUES					
6150000	3511000 INTERGOVERNMENTAL REVENUES	2,914	47,112	0	0	0
6150000	3612000 INTEREST INCOME	16,097	15,756	16,000	16,000	16000
6150000	3699200 OTHER MISC REVENUES	58,495	18,524	80,000	80,000	50000
	TOTAL REVENUE	77,506	81,392	96,000	96,000	66,000
	EXPENSES					
6151910	5211410 OVERTIME SPECIAL UNIT	6,590	4,551	50,000	50,000	50000
6151910	5211414 OVERTIME SPECIAL UNIT	7,800	0	30,000	30,000	50000
	TOTAL PERSONNEL EXPENSES	14,390	4,551	80,000	80,000	100,000
6151910	5213450 CONTRACTUAL SERVICES	9,667	22,349	150,800	118,800	150,800
6151910	5214070 TRAVEL & PER DIEM	570	11,768	35,000	35,000	35,000
6151910	5214450 LEASE PURCHASE-POL VEHICLE	24,720	19,739	19,632	19,632	45,000
6151910	5215205 COMPUTER EQUIPMENT	15,000	0	160,000	160,000	38,000
6151910	5215210 SUPPLIES	0	0	0	0	50,000
6151910	5215220 UNIFORMS	0	0	12,000	12,000	12,000
	TOTAL OPERATING EXPENSES	49,958	53,856	377,432	345,432	330,800
6151910	5216430 OPERATING EQUIPMENT	0	0	70,000	70,000	0
6151910	5216440 INFRASTRUCTURE	25,371	167,942	0	0	0
	TOTAL CAPITAL OUTLAY	25,371	167,942	70,000	70,000	0
	TOTAL EXPENSE	89,719	226,349	527,432	495,432	430,800
	ENDING FUND BALANCE	2,000,223	1,855,266	1,423,834	1,455,834	1,091,034



FEDERAL FORFEITURE FUND BUDGET HIGHLIGHTS

5205 Computer Equipment – The line item has decreased. The Toughbooks and Docking Stations were purchased in FY 2015-16.

5210 Supplies –

Active shooter response rifles	25,000
Active shooter response communications equipment	10,000
Active shooter response gas masks	10,000
Binoculars	5,000
TOTAL	50,000

GLOSSARY

- A** Account. A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

Accounting System. The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Basis of Accounting. The method which records revenues when earned (whether or not cash is then received) and records expenditures when goods or services are received (whether or not cash is disbursed at that time)

Ad Valorem Tax. Property taxes calculated as a percentage of the value of real or personal property. The percentage is expressed in mils (thousandths of dollars).

Appropriation. The authorization by the governing body to make payments or incur obligations for specific purposes.

Appropriated Fund Balance. The amount of surplus funds available to finance operations of that fund in a subsequent year or years.

Assessed Value. A valuation set upon real estate by Miami-Dade County Property Appraiser as a basis for levying real property taxes (Ad Valorem Tax).

Asset. Resources owned or held by a government, which have monetary value.



B **Balanced Budget.** Occurs when planned expenditures equal anticipated revenues. In Florida, it is a requirement that the budget submitted to the City Commission be balanced.

Balance Sheet. The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

Bond. A written promise to pay a designated sum of money (the principal) at a specific date in the future, along with periodic interest at a specific rate. The payment on bonds are identified as Debt Service. Bonds are generally used to obtain long-term financing for capital improvements.

Bond Funds. Resources derived from issuance of bonds for specific purposes and related Federal project grants used to finance capital expenditures.

Bond Rating. A rating (made by an established bond rating company) from a schedule of grades indicating the probability of timely repayment of principal and interest on bonds issued.

Budget (operating). A plan of financial operation embodying an estimate of proposed expenditures for a given fiscal year and the proposed means of financing them (revenue estimates). The term is also used for the officially authorized expenditure ceilings under which a government and its departments operate.

Budget Document (Program and Financial Plan). The official written statement prepared by the City staff reflecting the decisions made by the Commission in their budget deliberations.

Budget Ordinance. The schedule of revenues and expenditures for the upcoming fiscal year by fund, which is adopted by the City Commission each year.

Budgetary Basis. This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budget Message. A general discussion of the proposed budget written by the City Manager to the City Commission.

Budget Schedule. The schedule of key dates which a government follows in the preparation and adoption of the budget.

C **CAFR.** Comprehensive Annual Financial Report.



CALEA. Commission Accreditation of Law Enforcement Agencies.

Capital Improvement Program. A projection of capital (long-lived and significant) expenditures over the coming five years. The method of financing is also indicated.

Capital Improvement Fund. An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

Capital Outlay. Fixed assets, which have a value of \$1,000 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project. Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful life. Also called capital improvement.

Capital Projects Budget. A fiscal year budget for capital expenditures, i.e. items or projects of significant value with a probable life of one or more years, and the means of financing them.

CIT. Crisis Intervention Training.

CITT. Citizen's Independent Transportation Trust.

Consumer Price Index (CPI). A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency Account. An appropriation of money set aside for unexpected expenses. The amount needed is transferred by City Commission action to supplement the appropriate expenditure account.

Contractual Services. Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

County Wide Service Area. As the area wide government, Miami-Dade County has the responsibility to provide certain services to all residents. The countywide services include: public health care, sheriff, jails, courts, mass transportation, environmental protection, certain parks and public works activities, elections, tax collection, property appraisal and social service programs. The revenue to pay for countywide services comes from property and gas taxes, licenses, charges for services,



intergovernmental aid, fines and forfeitures, transfers and interest earnings.

CP. Capital Projects.

- D** Debt Service Fund. Fund used to account for the accumulation of resources for and payment of general long term debt principal, interest, and related costs. The payment of principal and interest on borrowed funds.

Department. A major administrative division of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area. A department usually has more than one program and may have more than one fund.

Disbursement. The expenditure of monies from an account.

Distinguished Budget Presentation Awards Program. A voluntary award program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

- E** EAR. Evaluation and Appraisal Report.

Employee (or Fringe) Benefits. Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the deferred compensation, medical, and life insurance plans.

Encumbrance. Commitments of funds for contracts and services to be performed. When encumbrances are recorded, available appropriations are correspondingly reduced.

Enterprise Fund. Funds established to account for operations, which are financed and operated in a manner similar to private enterprises. The intent is that the expense of providing services to the public on a continuing basis (including depreciation) be financed or recovered primarily through user fees.

Estimated Revenues. Projections of funds to be received during the fiscal year.

Expenditure. The cost of goods delivered or services provided, including operating expenses, capital outlays, and debt service. Includes such things as paying salaries of police, fire and others, purchasing materials, electricity, water and gas and making long-term debt payments.



- F** Final Budget. Term used to describe revenues and expenditures for the upcoming year beginning October 1st and ending September 30th.

Financial Policy. A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year. The 12-month period to which the annual budget applies. The City's fiscal year begins October 1st and ends on September 30th.

Fixed Assets. Assets of long-term character that are intended to continue to be held or used, such as land, building, machinery, furniture, and other equipment.

Franchise. A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Franchise Fees. Fees levied by the City in return for granting a privilege, which permits the continual use of public property such as city streets, and usually involves the elements of monopoly and regulation.

Fund. An independent fiscal and accounting entity with a self-balancing set of accounts. Funds are established to attain certain objectives or to simply segregate activities. Examples are the Refuse Collection and Recycling Fund and the Stormwater Utility Fund.

Fund Balance. The excess of assets over liabilities for a fund. A negative fund balance is sometimes called a deficit.

- G** GAAP. Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund. The fund that is available for any legal authorized purpose and which is therefore used to account for all revenues and all activities except those required to be accounted for in another fund. Note: The General Fund is used to finance the ordinary operations of a governmental unit. The entity receives revenue from a specific source and spends it on specific activities.

General Ledger. A book, file, or other device, which contains the accounts needed to reflect the financial position and the results of operations of an entity. In double entry bookkeeping, the debits and credits in the general ledger are equal; therefore,



the debit balances equal the credit balances.

General Obligation Bonds. Bonds for the payment of which the full faith and credit of the issuing government are pledged. In issuing its general obligation bonds, the City of South Miami pledges to levy whatever property tax is needed to repay the bonds for any particular year. General Obligation Bonds cannot be issued without voter approval and are usually issued with maturities of between 15 and 30 years.

GF. General Fund.

GFOA. Government Finance Officers Association.

Goal. An attainable target for an organization. An organization's vision of the future.

Goals and Objectives. A narrative in each department which establishes a program of non-routine, or especially emphasized, intentions and tasks for each City department or sub-department during a one-year period. It is not necessarily a fiscal period.

GOB. General Obligation Bond.

Grant. A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function (for example, education), but it is sometimes also for general purposes.

- I Infrastructure.** The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Inter-fund Transfer. Equity transferred from one fund to another.

Intergovernmental Revenue. Funds received from federal, state, and other local governmental sources in the form of grants and shared revenues.

- L Liabilities.** Debts or other legal obligation arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line Item. A specific item defined by detail in a separate account in the financial records. Revenue and expenditure justifications are reviewed, anticipated and appropriated at this level.

LTG. Long Term Goals.



- M** Mil of Tax. A rate of tax equal to \$1 for each \$1,000 of assessed property value. So if your house has a taxable value of \$50,000 and the millage rate is 1, then you would pay \$50 in taxes, and if the millage rate is 10, then you would pay \$500 in taxes.

Millage Rate. One mil equals \$1 of tax for each \$1,000 of property value. The millage rate is the total number of mills of tax assessed against this value.

Modified Accrual Accounting. A basis of accounting in which revenues are recorded when collectable within the current period or soon enough thereafter to be used to pay liabilities of the current period, and expenditures are recognized when the related liability is incurred.

- N** Non-Departmental Appropriations (Expenditures). The costs of government services or operations which are not directly attributable to City Departments.
- O** Objective. A specific measurable and observable activity which advances the organization toward its goal.

Objects of Expenditure. Expenditure classifications based upon the types or categories of goods and services purchased.

Obligations. Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget. The City's financial plan which outlines proposed expenditures for the coming fiscal year and estimates the revenues which will be used to finance them.

Operating Revenue. Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earning, and grant revenues. Operating revenues are used to pay for day to day services.

Ordinance. A formal legislative enactment by the City Commission of South Miami. A law.

OSHA. Occupation Safety & Health Administration.

- P** Personal Services. Expenditures for salaries, wages, and related employee benefits.

Policy. A plan, course of action or guiding principle, designed to set parameters for



decisions and actions.

Productivity. A measure of the service output of City programs compared to the per unit of resource input invested.

Programs and Objectives. The descriptions of the structure, purposes, activities, tasks and volumes or frequencies of each organizational unit shown in the budget. The period spans the fiscal year.

Property Tax Rate. A tax based on the value of the property. It is also called an Ad Valorem tax. The tax is determined by multiplying the taxable value of the property by the millage rate. So if your house has a taxable value of \$300,000 and the millage rate is 1, then you would pay \$300 in taxes, and if the millage rate is 10, then you would pay \$3,000 in taxes.

- R** **Reserve.** An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Revenue. Money that the City of South Miami receives from a variety of sources such as property taxes, permits and fees, utility and sales taxes, charges for services, grants, franchise fees and license fees that it uses to pay for service delivery and other items.

Risk Management. The identification and control of risk and liabilities incurred by a local government to conserve resources from accidental loss.

Rollback Millage Rate. The millage necessary to raise the same amount of Ad Valorem tax revenue as the previous year, excluding taxes from new construction. It represents the millage rate level for no tax increase.

- S** **Special Assessment.** A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. All tax-exempt property in the affected area will also have to pay the special assessment.

STG. Short Term Goals.

Surplus. The use of the term “surplus” in governmental accounting is generally discouraged because it creates a potential for misleading inference. Undesignated fund balance is used instead. The concept of “net worth” in commercial accounting is comparable to “fund balance” in government accounting. That portion of the fund balance, which is not reserved for specific purposes or obligations is called the



undesignated fund balance: it is the true “surplus”.

SW. Stormwater.

T Tax Base. Total assessed valuation of real property within the City.

Tax Levy. The total amount to be raised by general property taxes for purposes specified in the Tax Levy Ordinance.

Tax Rate. The amount of tax levied for each \$1,000 of assessed valuation.

Taxing Limit. The maximum rate at which the City may levy a tax, which for Florida municipalities is 10 mils, or \$10 per thousand dollars of assessed value.

TF. Transportation Fund.

TRIM. Truth in millage (section 200.065, Florida Statute).

U Undesignated Fund Balance. That portion of the fund balance available for use in subsequent budgets. The term is preferable over the commonly used and ill-defined “surplus.”

User Fee. Charges for specific services provided only to those paying such charges. Examples would be stormwater utility and refuse collection, disposal and recycling.

Utility Taxes. Municipal charges levied by the City on every purchase of a public service within its corporate limits. Public service includes electricity, gas, fuel oil, water, and telephone service.

W Workload Indicators. An indication of the output of a department. It may consist of transactions, products, events, services or persons served.



City of South Miami
6130 Sunset Drive
Miami, FL 33143

305-663-6343

www.southmiamifl.gov

